

City of Mt. Vernon, Iowa

Meeting:	Mt. Vernon City Council Meeting
Place:	Mt. Vernon City Hall, 213 First Street NW, Mt. Vernon, Iowa 52314
Date/Time:	October 1, 2018 – 6:30 PM
Web Page:	www.cityofmtvernon-ia.gov
Posted:	September 28, 2018

Mayor:	Jamie Hampton	City Administrator:	Chris Nosbisch
Mayor Pro-Tem:	Tom Wieseler	City Attorney:	Robert Hatala
Councilperson:	Stephanie West	Assis. Admin/City Clerk:	Sue Ripke
Councilperson:	Scott Rose	Deputy City Clerk:	Marsha Dewell
Councilperson:	Vacant	Chief of Police:	Doug Shannon
Councilperson:	Eric Roudabush		

A. Call to Order

B. Agenda Additions/Agenda Approval

C. Communications:

1. Unscheduled
2. Recognition of K-9 Officer Monster – Possible Demonstration
3. Presentation of Annual TIF Report – Maggie Burger, Speer Financial

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the microphone and give your name and address for the public record before discussing your item. Each individual will be granted no more than five (5) minutes.

D. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes – September 17, 2018 Regular Council Meeting
2. Approval of Liquor License – Casey's General Store #1599
3. Approval of Liquor License – Mount Vernon Creates
4. Approval of Fireworks Permit – Cornell College

E. Public Hearing

1. Public Hearing for the Consideration of Adopting the Plans, Specifications, Form of Contract, and Estimate of Costs for the Lester Buresh Family Community Wellness Center Project
 - i. Close Public Hearing – Proceed to G-1
2. Public Hearing for the Consideration of an Ordinance Amending Chapter 55.21 Livestock of the Code of Ordinances of the City of Mt. Vernon, Iowa
 - i. Close Public Hearing – Proceed to F-2

F. Ordinance Approval/Amendment

1. Ordinance #9-17-2018A: Repealing Chapter 165 Zoning Regulations and Zoning Map, and Adopting a New Chapter 165 Zoning Regulations and Zoning Map in Lieu Thereof
 - i. Motion to approve second reading and proceed with the third and final reading – (Council may suspend rules and proceed with the final reading after a vote of the second reading)

2. Ordinance #10-1-2018A: Amending Chapter 55.21 Livestock of the Mt. Vernon Municipal Code
 - i. Motion to approve first reading and proceed with the second reading – (Council may suspend rules and proceed with the final reading after a vote of the first reading)

G. Resolutions for Approval

1. Resolution #10-1-2018A: Adopting Plans, Specifications, Form of Contract, and Estimate of Costs for the Lester Buresh Family Community Wellness Center Project
2. Resolution #10-1-2018B: Directing the Sale of \$5,000,000 (Subject to Adjustment per Terms of Offering) General Obligation Urban Renewal Bonds, Series 2018
3. Resolution #10-1-2018C: Making Award of the Construction Bid for the 5th Ave NW and 1st Street W Traffic Signal Installation Project

H. Mayoral Proclamation

1. None

I. Old Business

1. None

J. Motions for Approval

1. Consideration of Claims List – Motion to Approve
2. Receipt and Acknowledgement of Bids for the \$5,000,000 (amount subject to change) General Obligation Urban Renewal Bonds, Series 2018 for the City of Mt. Vernon, Iowa – Council Action as Needed **(the agenda will need to be amended to place the consideration of this item prior to G-2)**
3. Discussion and Consideration of an Police Vehicle Purchase – Council Action as Needed
4. Discussion and Consideration of Participation in the NIXLE Communication Program – Council Action as Needed

K. Reports to be Received/Filed

1. None

L. Discussion Items (No Action)

1. None

M. Reports of Mayor/Council/Administrator

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Administrator's Report

N. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 895-8742 to arrange for accommodations.

C. Communications

City of Mount Vernon, Linn County, IA

General Obligation Debt

Date	Fiscal Year	2007		2008B Taxable		2010		2013		FY
		Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	
01-Dec-2018	2019	\$ 200,000.00	\$ 17,000.00	\$ 170,000.00	\$ 6,339.00	\$ 50,000.00	\$ 1,307.50	\$ 83,999.00	\$ 11,138.75	19
01-Dec-2019	2020	210,000.00	13,000.00	175,000.00	69,132.40	50,000.00	712.50	10,000.00	10,408.75	20
01-Dec-2020	2021	210,000.00	8,000.00	180,000.00	224,007.00	50,000.00	00,712.50	10,000.00	00,458.75	21
01-Dec-2021	2022	225,000.00	4,500.00	190,000.00	50,457.50	50,000.00	00,000.00	10,000.00	00,000.00	22
01-Dec-2022	2023	225,000.00	220,000.00	185,000.00	42,812.40	240,812.50	00,000.00	10,000.00	00,000.00	23
01-Dec-2023	2024			210,000.00	40,493.75	200,493.75	00,000.00	10,000.00	00,000.00	24
01-Dec-2024	2025			215,000.00	24,876.25	240,876.25	00,000.00	10,000.00	00,000.00	25
01-Dec-2025	2026			230,000.00	25,983.75	258,983.75	00,000.00	10,000.00	00,000.00	26
01-Dec-2026	2027			245,000.00	23,898.25	267,898.25	00,000.00	10,000.00	00,000.00	27
01-Dec-2027	2028			260,000.00	15,422.50	275,422.50	00,000.00	10,000.00	10,000.00	28
01-Dec-2028	2029			265,000.00	7,817.50	272,817.50	00,000.00	10,000.00	10,000.00	29
01-Dec-2029	2030									30
01-Dec-2030	2031									31
01-Dec-2031	2032									32
01-Dec-2032	2033									33
		\$ 850,000.00	\$ 936,600.00	\$ 2,335,000.00	\$ 3,182,240.00	\$ 100,000.00	\$ 104,200.00	\$ 890,000.00	\$ 1,029,040.00	

SPEER FINANCIAL, INC.
September 24, 2016

City of Mount Vernon, Linn County, IA

General Obligation Debt

FY	2014		2015		2018		Total Principal	Total Principal & Interest	FY
	Principal	Interest	Principal	Interest	Principal	Interest			
19	\$ 100,000.00	\$ 20,425.00	\$ 38,000.00	\$ 2,168.75	\$ 15,000.00	\$ 731,000.00	\$ 842,333.00	19	
20	100,000.00	20,425.00	37,000.00	2,516.75	65,000.00	797,000.00	114,416.50	20	
21	185,000.00	20,400.00	38,000.00	3,207.25	155,000.00	858,000.00	102,150.50	21	
22	190,000.00	24,007.00	38,000.00	1,831.75	155,000.00	883,000.00	89,720.00	22	
23	100,000.00	21,712.50	39,000.00	1,425.25	440,000.00	954,000.00	7,667.00	23	
24	195,000.00	18,892.50	40,000.00	904.50	455,000.00	990,000.00	6,124.50	24	
25	200,000.00	15,937.50	42,000.00	514.50	455,000.00	1,012,000.00	32,007.00	25	
26	205,000.00	12,937.00	48,000.00	42,514.50	485,000.00	1,015,000.00	48,277.50	26	
27	210,000.00	8,893.50	500,000.00		1,050,000.00	1,050,000.00	26,337.50	27	
28	215,000.00	6,712.50	520,000.00		1,095,000.00	1,095,000.00	22,091.00	28	
29	220,000.00	3,407.50	540,000.00		1,030,000.00	1,030,000.00	11,306.00	29	
30			570,000.00		570,000.00	570,000.00	0.00	30	
31			585,000.00		585,000.00	585,000.00	0.00	31	
32			25,000.00		25,000.00	25,000.00	0.00	32	
33			35,000.00		35,000.00	35,000.00	0.00	33	
TOTAL	\$ 2,175,000.00	\$ 2,572,750.00	\$ 270,000.00	\$ 294,519.50	\$ 5,000,000.00	\$ 11,620,000.00	\$ 8,119,649.50		

City of Mount Vernon, Linn County, IA

General Obligation Debt

FY	Less	Less	Less	Less	Less	Less	Total Property Taxes	FY
	Build America Treasury Payment @ 27%	T.I.F. Revenue	Sewer Revenue	Water Revenue	Local Option Sales Tax (Series 2013 Notes)	Local Option Sales Tax (Series 2014 Notes)		
19	11,000.00	324,226.00	183,339.07	120,735.13	102,277.50	203,450.00	\$	19
20	16,000.00	324,087.50	182,756.18	120,800.79	100,917.50	200,187.50		20
21	14,000.00	268,475.00	181,012.00	120,720.00	104,557.50	201,925.00		21
22	13,500.00	234,000.00	184,244.68	121,000.00	102,687.50	238,175.00		22
23	12,000.00		180,800.00	120,000.00	105,817.50	233,425.00		23
24	10,500.00		188,125.52	122,964.38	103,587.50	232,725.00		24
25	9,000.00		186,000.00	123,027.00	101,317.50	231,875.00		25
26	7,500.00		190,115.84	81,871.44	103,752.50	230,875.00		26
27	6,000.00		184,818.78	33,483.17	101,046.00	229,725.00		27
28	4,500.00		105,843.16	85,873.19	103,100.00	228,425.00		28
29	3,000.00		192,420.84	82,974.17		231,975.00		29
30								30
31								31
32								32
33								33

228,835.80 \$ 1,150,767.50 \$ 2,083,959.27 \$ 1,184,284.43 1,029,040 \$ 2,462,782.50 0 \$

City of Mount Vernon, Linn County, Iowa

TIF Revenue Abatement

Date	Fiscal Year	2007		2010		2016		2018		Transfer To General Obligation Debt Service Principal & Interest	Total T. I. F. Taxes Fiscal Year	Certify December 1st FY
		Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest			
		\$4,320,000 G.O. TIF Abatement Issued: 3/1/2017		\$400,000 G.O. TIF Abatement Issued: 10/19/2010		\$200,000 G.O. TIF Abatement Issued: 9/22/14		Issued: 10/30/18				
01-Dec-2018	19		17,000.00		51,387.50		1,225.00					
01-June-2019	20	200,000.00	13,000.00	50,000.00	712.50	35,000.00	36,225.00			324,225.00	324,225.00	19
01-June-2020	21	210,000.00	8,800.00	50,000.00	35,000.00	35,000.00	437.50			324,087.50	324,087.50	20
01-Dec-2020	21		223,800.00			35,000.00	35,831.25			259,475.00	259,475.00	21
01-June-2021	22	215,000.00	4,500.00			35,000.00	35,437.50			234,000.00	234,000.00	22
01-Dec-2021	22		229,500.00									22
01-June-2022	22	225,000.00										22
01-Dec-2022	23											23
01-June-2023	23											23
01-Dec-2023	24											24
01-June-2024	24											24
01-Dec-2024	25											25
01-June-2025	25											25
01-Dec-2025	26											26
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01-Dec-2029	30											30
01-June-2030	30											30
01-Dec-2030	31											31
01-June-2031	31											31
01-Dec-2031	32											32
01-June-2032	32											32
01-Dec-2032	33											33
01-June-2033	33											33

SPEER FINANCIAL, INC.
September 24, 2018

\$ 850,000.00 \$ 936,600.00 \$ 100,000.00 \$ 104,200.00 \$ 105,000.00 \$ 109,987.50 \$ - \$ - \$ 1,150,787.50 \$ 1,150,787.50

City of Mount Vernon, Linn County, Iowa

General Obligation Debt Capacity

Assessed Valuation (100%)/GO Bond Capacity	Column:				
	#1	#2	#3	#4	#5
	FY 17-18 1/1/2016	FY 18-19 1/1/2017	FY 19-20 1/1/2018	FY 20-21 1/1/2019	FY 21-22 1/1/2020

Property Valuation @ (100% X Actual/Projected) \$250,613,804 \$263,639,669 \$266,276,066 \$268,938,826 \$271,628,215

Statutory GO Debt Limit @ 5% of 100% Value \$12,530,690 \$13,181,983 \$13,313,803 \$13,446,941 \$13,581,411

Bonds Outstanding (Beginning Fiscal Year)

GO Bonds (Outstanding - Maturities)	\$ 7,305,000.00	\$ 6,620,000.00	\$ 10,889,000.00	\$ 10,092,000.00	\$ 9,234,000.00
TIF Revenue Bonds Outstanding (Principal Only)					
Loans Outstanding (Principal Only)					
TIF Rebates Outstanding (Principal Only)					

Bonds Paid (During Fiscal Year)

GO Debt (Principal Only) (Paid)	\$ 685,000.00	\$ 731,000.00	\$ 797,000.00	\$ 858,000.00	\$ 883,000.00
GO Refunded Debt (Principal Only) (Paid)					
Loans (Principal Only) (Paid)					
TIF Rebate (Principal Only) (Paid)					

Bonds Issued (During Fiscal Year)

GO Bonds (Principal Only) (Issued)		\$ 5,000,000.00			
TIF Debt (Principal Only) (Issued)					
Loans (Principal Only) (Issued)					
Other Debt (Principal Only) (Issued)					

Remaining GO Debt Capacity (Not Obligated)

Percent of Capacity Remaining	#1	#2	#3	#4	#5
	\$5,910,690	\$2,292,983	\$3,221,803	\$4,212,941	\$5,230,411
	47.17%	17.39%	24.20%	31.33%	38.51%

GO Contingency Reserve (% of GO Capacity)

	20%	\$2,506,138	\$2,636,397	\$2,662,761	\$2,689,388	\$2,716,282
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Total GO Capacity - Less Contingency Reserve

	\$3,404,552	(\$343,413)	\$559,043	\$1,523,553	\$2,514,129
Percent Increase for Property Valuation Projection	27.17%	-2.61%	4.20%	11.33%	18.51%
	5.198%	1.000%	1.000%	1.000%	1.000%

City of Mount Vernon, Linn County, Iowa

T.I.F. Debt Report

Frozen Base Value - \$99,144,098

Column:	#1	#2	#3	#4	#5
Fiscal Year	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22
County Assessor's Value as of	1/1/2016	1/1/2017	1/1/2018	1/1/2019	1/1/2020

TIF Value Existing					
TIF Captured Value (Commercial Property @ 100%)	\$21,922,887	\$24,570,798	\$24,339,319	\$25,313,408	\$23,693,110
Commercial Property Rollback %	66.000%	90.000%	90.000%	90.000%	90.000%
TIF Captured Value (Commercial Property Rollback Value)	19,730,328	22,113,682	22,449,387	22,782,066	21,123,799
TIF Industrial Property @ 100%	\$584,788	\$663,838	\$673,796	\$883,903	\$994,161
Industrial Property Rollback %	50.000%	90.000%	90.000%	90.000%	90.000%
TIF Captured Value (Industrial Property Rollback Value)	\$526,309	\$597,454	\$606,416	\$815,512	\$824,745
TIF Personal Property/Agricultural @ 100%	\$2,312,373	\$1,904,473	\$1,933,040	\$1,982,036	\$1,991,468
TIF Captured Value (Residential Property 100 % Value)	\$111,508,014	\$118,622,302	\$120,300,137	\$122,104,639	\$121,936,208
Residential Property Rollback %	86.000%	86.000%	86.000%	86.000%	86.000%
TIF Captured Value (Residential Property Rollback Value)	63,719,385	67,485,532	68,497,819	69,525,282	70,568,161
TIF Captured Value (Multi-Residential Property 100 % Value)	\$5,338,741	\$9,421,431	\$5,421,431	\$5,421,431	\$5,421,431
Multi-Residential Property Rollback %	87.5000%	78.7500%	75.0000%	71.2500%	67.5000%
TIF Captured Value (Multi-Residential Property Rollback Value)	4,404,461	4,209,377	4,066,073	3,862,770	3,659,466
Total TIF Property Value (Taxable)	\$90,693,457	\$96,370,518	\$97,548,732	\$98,747,668	\$99,967,638
Rate/Thousand	\$34,795	\$33,308	\$33,308	\$33,308	\$33,308
Total TIF Revenue (Taxable Value x Rate/Thousand)	\$ 3,155,678.84	\$ 3,209,868.75	\$ 3,249,112.19	\$ 3,289,045.85	\$ 3,329,680.10
Total TIF Dollars Available	\$ 3,155,678.84	\$ 3,209,868.75	\$ 3,249,112.19	\$ 3,289,045.85	\$ 3,329,680.10
Current / Future Debt Service Requirements GO Obligations	\$ 318,627.50	\$ 324,225.00	\$ 324,087.50	\$ 268,475.00	\$ 234,000.00
Current / Future TIF Grants & Loans					
Current / Future TIF Rebate Obligations					
UNCLAIMED T.I.F. DOLLARS	\$ 2,837,051	\$ 2,885,644	\$ 2,925,025	\$ 3,020,571	\$ 3,095,680
Percent of T.I.F. Dollars Not Used (Unclaimed)	89.90%	89.90%	90.03%	91.84%	92.97%
TIF Value Future Growth-Building Completed in Calendar Year:					
Commercial Property (100%)	2016	2017	2018	2019	2020
Industrial Property (100%)	\$0	\$0	\$0	\$0	\$0
Agricultural Property (100%)	\$0	\$0	\$0	\$0	\$0
Housing Units Constructed/Year	0	0	0	0	0
Housing Unit Value/Unit	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
Housing Units Constructed 100% Value	\$0	\$0	\$0	\$0	\$0
Total Future Growth	\$0	\$0	\$0	\$0	\$0
Valuation Growth Factor	6.2890%	1.5000%	1.5000%	1.5000%	1.5000%

D. Consent Agenda

The Mount Vernon City Council met September 17, 2018 at the Mount Vernon City Hall Council Chambers with the following members present: Roudabush, West, Wieseler, and Rose. Council has one vacancy.

Call to Order. Mayor Jamie Hampton called the meeting to order at 6:30 p.m.

Agenda Additions/Agenda Approval. Motion made by Wieseler, seconded by Rose to approve the Agenda. Carried all.

Consent Agenda. Mayor Hampton said that Janet Budack, appointed to the MVHPC has declined re-appointment. Motion to approve the Consent Agenda made by Rose, seconded by Wieseler. Carried all.

Approval of City Council Minutes – September 4, 2018 Regular Council Meeting
Approval of Liquor License – BIG'S BBQ Brewpub
Approval of Liquor License – Mt. Vernon Pizza Palace, LLC
Appoint Marianne Taylor – Mt. Vernon Poet Laureate
Appoint Trude Elliot and Jay Willems – Planning and Zoning Commission
Appoint Ed Sauter and Loren Conley - Board of Appeals
Appoint Dean Borg and Nor Meyer – Board of Appeals (Alternatives)
Appoint Loren Conley and Joel Wolfe – Assistant Building Officials
Appoint Suzette Astley, Ed Sauter, Robert Murphy, Susan Hargus, Janet Budack, Guy Booth – Historic Preservation Commission.
Appoint Rory Wiebel, Catherine Poduska, Loren Hoffman – Parks and Recreation Board

Public Hearing

Public Hearing for the Consideration of an Ordinance Amending the Code of Ordinances of the City of Mt. Vernon, Iowa, by Repealing Chapter 165 Zoning Regulations and Zoning Map, and Adopting a New Chapter 165 Zoning Regulations and Zoning Map in Lieu Thereof. Mayor Hampton declared the Public Hearing open. Close Public Hearing – Proceed to F-1. Hearing no comments from the public Mayor Hampton closed the Public Hearing.

Public Hearing for the Preliminary Plans and Specifications for the 5th Ave NW and 1st Street W Traffic Signal Installation Project. Mayor Hampton declared the Public Hearing open. Dave Schechinger, V&K Engineering, explained the project; currently the light is on one street only but will be replaced with a 4 signal head meaning that all streets will have a signal. The sidewalk on Cornell's side will be replaced. This is part of a grant project so the equipment that comes with this is covered by the State, the installation plus any surface restoration is City expense. The cost estimate is just under \$150K. Bids will be received September 27th and awarded on October 1, 2018. Construction will begin in June, just after school is out for the summer and completed by the time school starts in the fall. Marty Mitchell brought to Councils' attention the fact that when driving south on 5th, stopping at 1st/5th Ave intersection, the visibility to the west is practically nil. Mitchell asked Council to consider re-evaluating the parking situation and removing a sign. Close Public Hearing – Proceed to G-1. Hearing no comments from the public Mayor Hampton closed the Public Hearing.

Ordinance Approval/Amendment

Ordinance #9-17-2018A: Repealing Chapter 165 Zoning Regulations and Zoning Map, and Adopting a New Chapter 165 Zoning Regulations and Zoning Map in Lieu Thereof. Motion to approve first reading and

proceed with the second reading – (Council may suspend rules and proceed with the final reading after a vote of the first reading). City Administrator Nosbisch explained that ECICOG and the Planning and Zoning Commission have spent the last year and a half reviewing and revising the code page by page. Motion to approve the first reading of Ordinance #9-17-2018A made by Wieseler, seconded by Rose. Roll call vote. Motion carries.

Resolutions for Approval

Resolution #9-17-2018A: Approving Plans and Specifications for the 5th Ave NW and 1st Street W Traffic Signal Installation Project. Motion to approve Resolution #9-17-201A made by West, seconded by Roudabush. Roll call vote. Motion carries.

Resolution #9-17-2018B: Directing the Advertisement of Sale and Approving Electronic Bidding Procedures and Official Statement. This resolution starts the \$5 million borrowing process for the Lester Buresh Family Community Wellness Center project. Nosbisch explained that we are reserving \$5 million for if we need it. If it is determined that it is needed it will most likely be borrowed short term, locally. Bids will be accepted until 11:00 a.m. on October 1, 2018. Bids will be considered at the October 1, 2018 Council meeting. Payment on these dollars will be \$25,000 from sales tax per year and the remainder from TIF. The TIF payment does not exceed what we have currently been utilizing. Motion to approve Resolution #9-17-2018B made by Rose, seconded by Wieseler. Roll call vote. Motion passes.

Resolution #9-17-2018C: Ordering Construction of Certain Public Improvements, Approving Preliminary Plans, Approving Form of Contract and Estimated Costs, and Fixing a Date for a Hearing Thereon and Taking of Bids Therefor for Improvements Known as the Lester Buresh Family Community Wellness Center Construction Project. Nosbisch explained that this resolution establishes the public hearing for the adoption of the plans and specs, form of contract and architects estimate for the Lester Buresh Family Community Wellness Center. The public hearing will take place on October 1, 2018 and bids will be due on October 30, 2018. Three addendums will be allowed between October 1 & the 30th. A copy of the current plans and specifications (95% complete version) are available at City Hall. Motion to approve Resolution #9-17-2018C made by Wieseler, seconded by West. Roll call vote. Motion carries.

Resolution #9-17-2018D: Approving Disposing of Municipal Property. Nosbisch gave Council a revised property list. The Fire Department recently purchased some SCBA gear and would like Council to consider allowing them to dispose of the old gear. The Tipton Fire Department would like to purchase the newer gear for \$6,700.00. The rest would be sold to a firm that specializes in older fire equipment for \$2,500.00. Also listed for sale was a pitching machine, 2011 Chevy Impala and a 2002 Explorer. Motion to approve Resolution #9-17-2018D made by Wieseler, seconded by Rose. Roll call vote. Motion carries.

Motions for Approval

Consideration of Claims List – Motion to Approve. Rose motioned to approve the Claims List, seconded by Wieseler. Motion carries.

ACME ELECTRIC COMPANY	BLDG MAINT-FD	3,798.00
AIRGAS INC	CYLINDER RENTAL FEE-PW	59.80
ALEXIS FIRE EQUIPMENT	EQUIPMENT-FD	2,462.50
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	2,288.89
ALLIANT IES UTILITIES	ENERGY USAGE-FD	350.38
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	92.86
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	60.24
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	5,718.17
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	3,710.41
ALLIANT IES UTILITIES	ENERGY USAGE-POOL	2,889.16
ALLIANT IES UTILITIES	ENERGY USAGE-P&A	732.76

ALLIANT IES UTILITIES	ENERGY USAGE-SEW	656.92
ALLIANT IES UTILITIES	ENERGY USAGE-RUT	348.68
ALLIANT IES UTILITIES	ENERGY USAGE-PD	169.81
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	150.86
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	143.87
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	102.79
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	95.55
ALLIANT IES UTILITIES	ENERGY USAGE-EMA	49.09
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	33.64
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	28.08
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	27.19
ALLIANT IES UTILITIES	ENERGY USAGE-CEM	19.56
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	11.84
APPARATUS TESTING SERVICES LLC	PUMP CERTIFICATION TESTING-FD	439.12
AVERY CONSTRUCTION	1ST ST CULVERT REPLACEMENT	46,083.45
CARQUEST OF LISBON	VEHICLE MAINT-PW	644.01
CEDAR RAPIDS TIRE	TIRES/MOWER-RUT	438.28
CENTRAL IOWA DISTRIBUTING	SUPPLIES-FD	55.90
CENTURY LINK	PHONE CHGS-PD	52.90
CHRIS NOSBISCH	MILEAGE-P&A	183.12
CLIA LABORATORY PROGRAM	CERTIFICATE FEE-FD	75.00
CONSTRUCTION MATERIALS INC	18" CONCRETE SAW-RUT,SEW	1,868.00
DARLA SIMPSON	DEPOSIT REFUND-WAT	54.02
DIESEL TURBO SERVICES INC	450 FT END-RUT	3,631.15
EQUIPMENT MGMT COMPANY	FREIGHT-FD	102.00
FOX APPARATUS REPAIR & MAINT	VEHICLE REPAIR-FD	87.41
GARY'S FOODS	SUPPLIES-POOL	554.93
GARY'S FOODS	SUPPLIES-PD	65.95
GROUP SERVICES INC	INSURANCE-ALL DEPTS	22,232.46
HAWKEYE WELD & REPAIR	LABOR-SEW	160.00
HDC	ENVELOPES (7)-ALL DEPTS	332.94
IOWA ASSOC OF MUNICIPAL UTILITIES	MEMBERSHIP-PW	1,037.82
IOWA ONE CALL	LOCATES-WAT,SEW	69.30
IOWA PRISON INDUSTRIES	SIGNS,ST MARKERS,POSTS-RUT	785.90
IOWA SOLUTIONS INC	COMPUTER MAINT-ALL DEPTS	780.00
IOWA SOLUTIONS INC	OFFICE 365-PD	557.10
JACOB SEE	RAIN SUIT-RUT	29.99
JACQUELINE ENGELBRECHT	WATER EXERCISE-POOL	175.00
KINGS MATERIAL INC	BUNKER BLOCK-RUT	965.68
KIRKWOOD COMMUNITY COLLEGE	TRAINING-FD	90.00
KONE INC	ELEVATOR MAINT CONTRACT-P&A	171.69
KONICA MINOLTA BUSINESS SOLUTION	MAINTENANCE PLAN/COPIES-ALL DEPTS	460.50
LINN CO-OP OIL CO	LP-RUT	75.00
LINN COUNTY FIREFIGHTERS ASSOC	DUES-FD	12.50
LINN COUNTY PUBLIC HEALTH	AIR PERMITS RENEWAL/GENERATORS	180.00
LYNCH FORD	REPLACE DRIVER FRT WHEEL BEARING	469.93
LYNCH FORD	REPLACE BRAKE SHIM-PD	56.42
M & K DUST CONTROL	BLACK DIRT-RUT	250.00
MARION JANITORIAL SUPPLY	CONCRETE BRUSHES-RUT	131.85
MEDIACOM	PHONE/INTERNET-POOL	189.17
MEDIACOM	PHONE/INTERNET-RUT	161.09
MENARDS	LED LIGHT BULBS-RUT	129.93
MIDWEST SAFETY COUNSELOR	CALIBRATION-FD	45.00
MOUNT VERNON ACE HARDWARE	EQUIP REPAIR-FD	16.69
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-ALL DEPTS	1,428.27

MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-P&REC	348.00
MOUNT VERNON PHARMACY	SUPPLIES-P&A,POOL	63.58
MOUNT VERNON POLICE RESERVES	SPECIAL EVENTS-PD	14.68
MUNICIPAL SUPPLY INC	BATTERY-WAT,SEW	109.25
MV ACE HARDWARE	SUPPLIES-ALL DEPTS	1,162.04
MYSAK TRANSMISSION	REBUILD TRANSMISSION-WAT,SEW,RUT	3,814.20
OPN ARCHITECTS	WELLNESS CENTER	103,730.47
P&K MIDWEST INC	F-911 MAINT-RUT	58.77
PAYROLL	CLAIMS	71,000.05
SANDRY FIRE SUPPLY LLC	TESTING-FD	754.08
SCHIMBERG COMPANY	AUTO FILL VALVE-WAT	501.60
SHERWIN WILLIAMS CO.	STR LINER REPAIR-RUT	190.06
ST LUKE'S WORK WELL SOLUTIONS	DRUG TESTING-RUT	20.00
STATE HYGIENIC LAB	TESTING-SEW	2,569.00
SUSAN SEE	WATER EXERCISE-POOL	175.00
TECHNICOM COMMUNICATIONS SYSTEMS	PHONES (2)-ALL DEPTS	764.00
TOTAL TREE CARE OF IOWA CITY	TREE MAINT-RUT	5,200.00
UNITYPOINT CLINIC-OCCUPATIONAL	DRUG TESTING-P&Z	42.00
US CELLULAR	CELL PHONE-RUT,P&REC	325.54
WENDLING QUARRIES	ROAD ROCK-RUT	192.19
WENDLING QUARRIES	LIME-RUT	23.73
WEX BANK	FUEL-PD,WAT,SEW	1,600.21
TOTAL		301,988.97

GENERAL FUND	31,135.76
ROAD USE TAX FUND	22,668.70
LOST III-COMMUNITY CENTER	103,730.47
STREET IMPROVEMENT BOND	46,083.45
WATER FUND	9,284.08
SEWER FUND	16,262.62
STORM WATER FUND	555.81
SOLID WASTE FUND	1,268.03
PAYROLL	71,000.05
TOTAL	301,988.97

Discussion and Consideration of Wapsi Waste Services Contract Extension – Council Action as Needed. At a previous meeting Council had indicated that they would like to extend the Wapsi Waste contract for another three years. Wapsi is proposing a \$.25 increase to residential trash pickup per month, \$.25 increase in leaf vac charges per residential household per month and a \$.63 increase to commercial charges per month. Staff is not recommending the commercial increase at this time but this will necessitate an increase of \$.25 per garbage tag or a \$.75 increase in the minimum basic residential charge per month. The \$.75 increase would bring the minimum basic charge to \$11.25 per month. Nobsch said that he wanted to make Council aware that a business owner had approached him and asked if the City would be willing to sell them garbage tags at a reduced rate since they buy/re-sell such a large quantity. This would be done only for those that buy 500 tags or any number that Council chooses. No decisions were made and will be on a future agenda for continued discussion.

Discussion and Consideration of a Contract Amendment #1 - OPN – Council Action as Needed. The Lester Buresh Family Community Wellness Center fundraising group and staff have been discussing donor recognition and signage at the facility. Staff asked OPN to submit a proposal for these additional services. OPN is asking for an additional \$3,385.00 for the design services. Motion to approve a contract amendment #1 in the amount of \$3,385.00, seconded by Rose. Motion carries.

Discussion and Consideration of Geothermal Ground Heat Exchanger Conductivity Test – Lester Buresh Family Community Wellness Center – Council Action as Needed. The proposal from QC Geothermal Inc is for the boring and installation of one geothermal well for the Wellness Center project. The purpose is to test the conductivity and effectiveness of the proposed geothermal system. The test will eventually be incorporated into the overall geo system. If the test fails the system will be re-designed. The fee for this is \$15,400.00. Rose motioned to approve of the conductivity test for the QC Geothermal proposal from QC Geothermal Inc for \$15,400.00, seconded by West. Motion carries.

Discussion and Consideration of Setting a Public Hearing for an Ordinance Amending Chapter 55.21 Livestock of the Mt. Vernon Municipal Code – Council Action as Needed. Motion to set a public hearing for October 1, 2018 for changes to Chapter 55.21 Livestock Ordinance made by Rose, seconded by Wieseler. Carried all.

Discussion and Consideration of a Memorandum of Understanding with the Chauffeurs, Teamsters and Helpers Local Union No. 238 – Public Services Agreement – Council Action as Needed. Currently, new City employees are hired at the Operator I level only. Management is seeking the ability to hire new employees as an Operator I, II or III, depending on their skill level. Management has met with the public services staff and concur with the change. Motion to approve the Memorandum of Understanding between the City of Mount Vernon and the Chauffeurs, Teamsters, and Helpers Local 238 made by West, seconded by Wieseler. Carried all.

Reports to be Received/Filed

Cole Library Annual Director's Report. Cole Library Director Cathy Boggs was present and gave a presentation explaining the Cole Library year-end report, events and programs.

Mt. Vernon Police Report. There were 5 reported collisions and 19 incidents in August. Incidents included OWI, Possession of controlled substance and drug paraphernalia and more. Chief Shannon met with Hometown Holidays planning committee and RC Rail reps regarding upcoming events. Chief Shannon also met with uptown business owners and tenants regarding parking concerns on 1st Street. Officers will be participating in Safety Week at Cornell College, September 26, 2018. Officer Mehlert attend as AR Amorer Course in CR, becoming certified as an Armorer. This will ensure the patrol rifles remain in good condition. Officer Blinks attended a patrol rifle operator course in Vinton. Officer Moel began K9 training on August 20th. Officers worked 16 hours of STEP in August. Supplementing police coverage for the City of Lisbon has resulted in 2,236 minutes of patrol and 15 calls for service resulting in \$1,806.80.

Mt. Vernon Public Works Report. Borrowing a field drag from the City of Solon, City crews eliminated a low spot around 3rd base at Davis Park and flattened the field surface. The swimming pool has been closed for the season and shut down procedures have begun. Some problem pot holes have been filled with cold patch. Crews have replaced two storm inlets. Seeding was completed at areas where trees were removed.

Mt. Vernon Parks and Rec Report. There will be a 5 year anniversary celebration at the Nancy Doreen Huffman Dog Park on Saturday, September 29th. Flag Football has 12 teams playing this fall. Soccer has 17 teams. Last year the NFL decided not to support the NFL Punt, Pass and Kick program. MV Park and Rec will continue to offer this free program as long as possible. A local event will be hosted on October 12th 5:30 p.m. at Elliott Park. The annual dog swim to benefit the dog park was held on September 4th. A total of 40 dogs, 52 humans and 12 volunteers were in attendance.

Reports of Mayor/Council/Administrator

City Administrator's Report. Nobsch reminded all that he will be out of the office September 20 through September 27, 2018. Staff met with Main Street Iowa rep for the City's annual compliance review. Staff will receive the employee health insurance renewal at the end of the month. It appears there may be a double digit percentage increase.

As there was no further business to attend to the meeting adjourned the time being 7:24 p.m., September 17, 2018.

Respectfully submitted,
Sue Ripke
City Clerk

Marsha Dewell

From: Licensing@IowaABD.com
Sent: Saturday, September 22, 2018 2:36 AM
To: Marsha Dewell
Cc: Licensing@IowaABD.com
Subject: Liquor License Submitted to Local Authority

Insurance coverage/bond certification has been completed for the following application(s). The application(s) is awaiting local authority review. After local authority approval, the application will be submitted to the Iowa Alcoholic Beverages Division for review.

License #	License Status	Business Name
	Submitted to Local Authority	CDG (108 1st St E Mount Vernon Iowa, 52314)
LE0003071	Submitted to Local Authority	CASEY'S GENERAL STORE #1599 (323 HWY 30 W Mount Vern 52314)

Please do not respond to this email.

To check the status of your application follow these steps:

1. Click <https://elicensing.iowaabd.com>
2. Log in to your eLicensing account
3. After reading the 'Beginning April 1st' statement, click ok
4. Click the View Completed Applications link to see your status

Marsha Dewell

From: Licensing@IowaABD.com
Sent: Monday, September 17, 2018 2:33 AM
To: Marsha Dewell
Cc: Licensing@IowaABD.com
Subject: Liquor License Pending Dram Shop

The following application(s) is complete and awaiting dramshop insurance endorsement by the appropriate insurance carrier. After the insurance carrier has endorsed coverage, the application(s) will be submitted to the local authority for review.

License #	License Status	Business Name
WCN000188	Pending Dram Shop	Mount Vernon Creates (121 1st St NW Mount Vernon Iowa, 52314)

Please do not respond to this email.

To check the status of your application follow these steps:

1. Click <https://elicensing.iowaabd.com>
2. Log in to your eLicensing account
3. After reading the 'Beginning April 1st' statement, click ok
4. Click the View Completed Applications link to see your status



CITY OF MOUNT VERNON
APPLICATION FOR FIREWORKS PERMITS

TO: City of Mount Vernon, 213 1st Street NW, Mount Vernon, Iowa 52314

Applicant: Cornell College - Angie Bauman Power Phone: 319.895.4103

Address: 600 First Street SW; Mount Vernon, IA

Date of Birth: 9/20/80

Sponsor: Phone:

Address:

Date of Display: 10/5/18

Start Time: 8:45pm Ending Time: 9:10pm

Location of Display: Ash Park (Cornell's football field)

Operator: J+H Displays, Inc. Phone:

Address: 18064 170th Avenue; Yarmouth, IA 52660

Qualifications of the Operator (proof required)

- 1. [X] Fireworks Operator license from another state
2. Pyrotechnics Guild International, Inc. certification
3. Other formal fireworks safety training. Please specify

Insurance Company: Britton Gallagher

Policy Amount: \$9 million

Fire Prevention Measures: clearing of parking lots; professional fireworks techs; sweeping of grounds after event; MVFD on site

I approve of the location and fire prevention measures for this Fireworks display:

Fire Chief (or Designee): Fire Department: Mount Vernon Fire Department

I hereby affirm that I have read the MOUNT VERNON CITY ORDINANCE CHAPTER 41.11; that I understand the Ordinance terms; that no person shall handle or explode fireworks while under the influence of alcohol or drugs which could adversely affect judgment, movements, or stability; that no person will set up or explode fireworks who is not 18 years of age and qualified as set out above or who is not under the direct supervision of the Operator; that the Operator will conduct a thorough search for any unexploded fireworks or fuses; that any unexploded fireworks will be stored or disposed of in a safe manner; and that the Sponsor, Operator and I will follow its terms and the laws of the State of Iowa.

Further, I specifically agree to protect, defend, and hold the City of Mount Vernon, its officers and employees, and the Fire Chief who signs this application, harmless from any and all damages or claims for damages that might arise or accrue by reason of the granting of the permit for which I am applying.

Signature of Applicant: Angie Bauman Power

Date: 9/13/18

This application was approved by the Mount Vernon City Council on the day of , 20

By: Chris Nosbisch, City Administrator

cc: Mount Vernon Police Department

FIREWORKS DISPLAY AGREEMENT

THIS AGREEMENT is made and entered into this 26 day of July, 2018, by and between J & M Displays, Inc., an Iowa corporation, having its principal place of business at Yarmouth, Iowa, hereinafter referred to as "Seller", and Cornell College, hereinafter referred to as "Buyer".

Seller shall furnish to Buyer one (1) fireworks display, as per the \$ 4000.00 program submitted and accepted by the Buyer, and which by reference is made a part hereof as Exhibit "A". The display is to take place on the evening of October 5, 2018 at approximately 8 : 45 pm, weather permitting.

IT IS FURTHER UNDERSTOOD AND AGREED BETWEEN THE PARTIES AS FOLLOWS:

1. Firing of Display (check one of the below options):

Seller agrees to furnish all necessary fireworks display material and personnel for a fireworks display in accordance with the program approved by the parties. Seller agrees to comply with all local, state, and federal guidelines pertaining to the storing and displaying of fireworks.

Buyer waives the services of Seller's technician. Buyer is a municipality or has a valid permit from the Bureau of Alcohol, Tobacco, Firearms & Explosives and will be firing the display. If Buyer shoots the display, proof of liability insurance is required as stated in paragraph number five (5), proof of auto insurance (if pyrotechnics will be transported), and proof of worker's compensation insurance coverage is required. Buyer agrees to comply with all local, state, and federal guidelines pertaining to the storing and displaying of fireworks.

2. Payment. The Buyer shall pay to the Seller (check one of the below options):

the sum of \$ _____ as a down payment upon execution of this Agreement. The balance of \$ _____ shall be due and payable in full within fifteen (15) days after the date of the fireworks display. A service charge of one and one-half percent (1 1/2%) per month shall be added to the unpaid balance if the account is not paid in full within fifteen (15) days from the date of the show. If this account remains unpaid and is turned over to a collection agency for non-payment, all fees incurred in collecting the balance will be at the Buyer's expense. All returned checks will be assessed a \$30.00 fee.

\$ _____ in full by July 26, 2018 (70 days prior to the event date).
The Buyer will receive the 8% prepayment bonus product in this fireworks display.

\$ _____ in full by September 5, 2018 (30 days prior to event date).
The Buyer will receive the 5% prepayment bonus product in this fireworks display.

3. Weather Delay/Cancellation. Buyers intending to postpone a display due to inclement weather should contact J&M Displays as soon as possible to keep postponement fees to a minimum.

The following postponement fees are applicable *only* if the display is re-scheduled in the same calendar year.

- Displays postponed prior to being picked up at the magazine for delivery incur no postponement fee unless there are new costs associated with permit changes or display set-up has occurred prior to product delivery.
- Displays postponed after they are in transit to the shoot site will be charged the full delivery fee.
- Displays postponed after set-up by the shoot team will be charged delivery fee and 1.5 times the shoot fee for hand-fired displays and double the shoot fee for E-fired displays.
- Display set-ups that are allowed to remain on site overnight after a postponement to the following day will incur a fee of eight-percent (8%) of the total display budget. This will cover 24-hour security watch of fireworks and additional labor hours of shoot crew.

Displays cancelled and NOT re-scheduled within the same calendar year will be charged thirty-percent (30%) of the total display budget. This fee will cover all labor associated with order processing, packing & shipping, display set-up if applicable and re-stocking fees.

** Displays cancelled due to circumstances beyond customers control, such as burn bans or other bans issued by the AHJ will be considered on a case by case basis.

4. **Rain Date.** Should inclement weather prevent the firing of the display on the date mentioned herein, the parties agree to a mutually convenient rain date of TBD or another date as agreed to by both parties. Once display set-up has begun, the determination to cancel the fireworks display because of inclement weather or unsafe weather conditions shall rest within the sole discretion of the AHJ, Seller, and the lead pyrotechnician.

5. Insurance. (Check one of the below options):

X Seller agrees to provide, at its expense, general liability insurance coverage, in an amount not less than \$10,000,000, and within two (2) weeks prior to the date of the fireworks display, shall submit to the Buyer, if requested in writing, a certificate of insurance. All entities listed on the certificate of insurance will be deemed an additional insured. In the event of a claim by Buyer, the applicable deductible shall be paid by the Seller.

The Seller agrees to defend, indemnify and hold harmless the Buyer and its agents, and employees from and against all claims, costs, judgments, damages and expenses, including reasonable attorney fees that may or shall arise from the performance of the fireworks by the Buyer. The Buyer agrees to give the Seller prompt notice of any claims or demands and to cooperate with the Seller or its successors in interest or assigns, if any, in the defense of any such claims and/or demands.

 Buyer agrees to provide, at its expense, general liability insurance coverage with a rating by AM Best of A VIII or higher, in an amount not less than \$5,000,000, and within two (2) weeks prior to the date of the fireworks display, shall submit to the Seller a certificate of insurance. All entities listed on the certificate of insurance will be deemed an additional insured. Any charge incurred from the insurance provider for additional insurance after insurance application has been sent in, shall be the responsibility of the Buyer. In the event of a claim by Seller, the applicable deductible shall be paid by the Buyer.

The Buyer agrees to hold the Seller harmless and defend Seller from any and all claims brought against the Seller by employees or sponsors of the Buyer for any and all acts of the Buyer relating to the event for which the fireworks is performed.

6. Buyer agrees to provide:

- (a) sufficient area for the display, including a minimum spectator set back as determined by Seller.
- (b) protection of the display area by roping off or similar facility.
- (c) adequate police protection to prevent spectators from entering display area.
- (d) dry, clean sand, if needed, for firing.
- (e) inspection and cleanup of fireworks debris in the fallout zone of the shoot site at first light the morning following the display for anything that may have been missed at the night search.
- (f) necessary local permits.

7. No representation of affirmation of fact, including but not limited to statement regarding capacity, suitability for use, or performance of equipment or products shall be, or deemed to be a warranty by the Seller for any purpose, nor give rise to any liability or obligation of the Seller whatsoever, except for acts of Seller's negligence as above stated.

8. It is further understood and agreed that nothing in this Agreement shall be construed or interpreted to mean a partnership. Both parties hereto being responsible for their separate and individual debts and obligations, and neither party shall be responsible for any agreements not stipulated in this Agreement.

9. The parties hereto do mutually and severally guarantee terms, conditions, and payments of this Agreement. This document shall be binding upon the parties, themselves, their heirs, executors, administrators, successors and assigns.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

BY: Kathleen Baumer
J & M Displays, Inc.
SELLER

BY: Angela Simon Power
BUYER

Please include the DISPLAY INFORMATION form with this Agreement so your order is processed accurately.

E. Public Hearing

AGENDA ITEM # E – 1 & G - 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	October 1, 2018
AGENDA ITEM:	Public Hearing – Adopting Plans
ACTION:	Motion to Close Hearing

SYNOPSIS: OPN Architects will be present to provide the Council with an updated building schematic and final design estimate. During the 95% construction cost analysis (meaning we've fine-tuned the design to near completion), the overall project budget was listed at \$8,845,323. Staff worked with OPN to create bid alternatives in an effort to reduce the overall costs to \$8,677,692. The three projects that are now defined as bid alternates are:

- | | | |
|--|---|----------|
| 1.) Changing all site pavers to concrete | - | \$42,000 |
| 2.) Skylights (natural light) | - | \$38,000 |
| 3.) SolaTubes (natural light as well) | - | \$20,000 |

Should the City receive favorable bids, staff would recommend including the bid alternates in the scope of work. The budget currently includes \$385,000 in construction contingencies, and the overall budget is within identified funding.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion to Close Hearing – Proceed to G - 1

ATTACHMENTS: See Resolution #10-1-2018A

PREPARED BY: Chris Nosbisch

DATE PREPARED: 9/28/18

AGENDA ITEM # E – 2 & F – 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	October 1, 2018
AGENDA ITEM:	Public Hearing – Ordinance #10-1-2018A
ACTION:	Motion to Close Hearing

SYNOPSIS: Please see the referenced Ordinance regarding changes to the livestock ordinance. Staff has made changes to Chapter 55.21 (4.) that should accommodate the concerns presented from our residents and staff alike. This ordinance provides clarification on the nature of inspections, who is completing the inspections, and assures residents that city staff will make an attempt to identify themselves upon entering the exterior of the property.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion to Close Hearing – Proceed to F - 2

ATTACHMENTS: See Ordinance

PREPARED BY: Chris Nosbisch

DATE PREPARED: 9/28/18

F. Ordinance Approval/Amendment

AGENDA ITEM # F – 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	October 1, 2018
AGENDA ITEM:	Ordinance #9-17-2018A
ACTION:	Motion

SYNOPSIS: Staff has not receive any written or verbal communication regarding this ordinance since the first reading.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Ordinance #9-17-2018A

PREPARED BY: Chris Nosbisch

DATE PREPARED: 9/28/18

Prepared by: City of Mt. Vernon, City Hall,
Chris Nosbisch, City Administrator

213 First St. NW, Mt. Vernon, IA 52314
(319) 895-8742

ORDINANCE #9-17-2018A

AN ORDINANCE REPEALING CHAPTER 165 ZONING REGULATIONS AND THE ASSOCIATED ZONING MAP AND ADOPTING A NEW CHAPTER 165 ZONING REGULATIONS AND ZONING MAP IN LIEU THEREOF TO THE CITY OF MT. VERNON MUNICIPAL CODE

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON, IOWA:

SECTION 1. AMENDMENT. Chapter 165 Zoning Regulations and the associated zoning map are hereby repealed and replaced with a new Chapter 165 Zoning Regulations and associated zoning map to the Mt. Vernon Municipal Code as set forth in Exhibit "A," attached hereto and made a part thereof.

SECTION 2. SAVINGS CLAUSE. If any section, provision, sentence, clause, phrase or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any provision, section, subsection, sentence, clause, phrase or part hereof not adjudged invalid or unconstitutional.

SECTION 3. EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Approved and adopted this ____ day of _____, 2018.

ATTEST:

Jamie Hampton - Mayor

Sue Ripke – City Clerk

I certify that the foregoing was published as Ordinance #9-17-2018A on the ____ day of _____, 2018.

Sue Ripke, City Clerk

Prepared by: City of Mt. Vernon, City Hall,
Chris Nosbisch, City Administrator

213 First St. NW, Mt. Vernon, IA 52314
(319) 895-8742

ORDINANCE #10-1-2018A

AN ORDINANCE AMENDING CHAPTER 55.21 LIVESTOCK OF THE CITY OF MT. VERNON MUNICIPAL CODE

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON, IOWA:

SECTION 1. AMENDMENT. The existing 55.21 (4.) is hereby repealed and replaced with a new 55.21 (4.) By the granting of the permit to raise chickens and the application thereof, the permittee authorizes that the City Administrator or his/her appointed Zoning Administrator, upon identification and verification of credentials, have the right to enter onto the exterior of a permittee's property any time for the limited purpose of inspection of the premises to ensure that all conditions identified in Chapter 55.21 have been met.

SECTION 2. SAVINGS CLAUSE. If any section, provision, sentence, clause, phrase or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any provision, section, subsection, sentence, clause, phrase or part hereof not adjudged invalid or unconstitutional.

SECTION 3. EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Approved and adopted this ___ day of _____, 2018.

Jamie Hampton, Mayor

ATTEST:

Sue Ripke – City Clerk

I certify that the foregoing was published as
Ordinance #10-1-2018A on the ___ day of _____, 2018.

Sue Ripke, City Clerk

G. Resolutions for Approval

RESOLUTION #10-1-2018A

**RESOLUTION ADOPTING PLANS,
SPECIFICATIONS, FORM OF CONTRACT,
AND ESTIMATE OF COSTS
FOR**

THE LESTER BURESH FAMILY COMMUNITY WELLNESS CENTER PROJECT

WHEREAS, on the 17th day of September, 2018, the Mt. Vernon City Council adopted resolution #9-17-2018C establishing a public hearing date and approving the advertisement for bids for the Lester Buresh Family Community Wellness Center Project, and

WHEREAS, a public hearing on said project was held by the Mt. Vernon City Council on the 1st day of October, 2018, and

WHEREAS, the plans, specifications, form of contract, and estimate of costs were filed with the City Clerk for the construction of certain public improvements described in general as the Lester Buresh Family Community Wellness Center Project; more specifically described as:

Construct the Lester Buresh Family Community Wellness Center including all labor, materials, and equipment necessary for the site work, building construction, and finishes associated with the construction of said public improvements.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON, IOWA:

Section 1. That the said plans, specifications, form of contract and estimate of costs are hereby adopted as the plans, specifications, form of contract and estimate of costs for said public improvements, as described in general as the Lester Buresh Family Community Wellness Center Project and more specifically described above.

PASSED and ADOPTED this 1st day of October, 2018

Jamie Hampton, Mayor

ATTEST:

Sue Ripke, City Clerk

AGENDA ITEM # G – 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	October 1, 2018
AGENDA ITEM:	Resolution #10-1-2018B
ACTION:	Motion

SYNOPSIS: Speer Financial will be present to receive bids for the \$5,000,000 bond issuance on Monday at 11 a.m. The resolution you have been given allows you to familiarize yourself with the format. The blanks will be filled in once the bidding is closed and an updated version of the resolution will be distributed at the meeting. The City was able to maintain its S&P AA- rating, so we are expecting a number of quality bids on Monday.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolution

PREPARED BY: Chris Nosbisch

DATE PREPARED: 9/28/18

October 1, 2018

The City Council of the City of Mount Vernon, State of Iowa, met in _____ session, in the Council Chambers, City Hall, 213 First Street NW, Mount Vernon, Iowa, at 6:30 o'clock P.M., on the above date. There were present Mayor _____, in the chair, and the following named Council Members:

Absent: _____

Vacant: _____

* * * * *

Council Member _____ introduced the following Resolution entitled "RESOLUTION DIRECTING SALE OF \$ _____ GENERAL OBLIGATION URBAN RENEWAL BONDS, SERIES 2018," and moved its adoption. Council Member _____ seconded the motion to adopt. The roll was called and the vote was,

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the following Resolution duly adopted:

RESOLUTION DIRECTING SALE OF \$ _____
GENERAL OBLIGATION URBAN RENEWAL BONDS,
SERIES 2018

WHEREAS, bids have been received for the Bonds described as follows and the best bid received (with permitted adjustments, if any) is determined to be the following:

\$ _____ GENERAL OBLIGATION URBAN
RENEWAL BONDS, SERIES 2018

Bidder: _____ of _____

The terms of award:

Final Par Amount as adjusted: \$ _____

Purchase Price as adjusted: \$ _____

True Interest Rate: _____ %

Net Interest Cost: \$ _____

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNT VERNON, STATE OF IOWA:

Section 1. That the bid for the Bonds as above set out is hereby determined to be the best and most favorable bid received and, the Bonds are hereby awarded as described above.

Section 2. That the statement of information for Bond bidders and the form of contract for the sale of the Bonds are hereby approved and the Mayor and Clerk are authorized to execute the same on behalf of the City.

Section 3. That the notice of the sale of the Bonds heretofore given and all acts of the Clerk done in furtherance of the sale of the Bonds are hereby ratified and approved.

PASSED AND APPROVED this 1st day of October, 2018.

Mayor

ATTEST:

City Clerk

CERTIFICATE

STATE OF IOWA)
) SS
COUNTY OF LINN)

I, the undersigned City Clerk of the City of Mount Vernon, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the City showing proceedings of the Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective City offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Council hereto affixed this _____ day of _____, 2018.

City Clerk, City of Mount Vernon, State of Iowa

(SEAL)

AGENDA ITEM # G – 3

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	October 1, 2018
AGENDA ITEM:	Resolution #10-1-2018C
ACTION:	Motion

SYNOPSIS: Bids for the 5th Ave NW and 1st Street W traffic signal project were received on Thursday, September 27, 2018. There were a total of four bids received, ranging in price from \$164,959 to \$247,885. Three of the bids were in close approximation to each other with the high bid being an outlier. The engineer's estimate for the project was approximately \$150,000. Even though the apparent low bid is \$14,000 over estimate, it is still well below the original project estimate of \$260,000 (before sidewalk waivers). V&K will provide a recommendation and bid tab at Monday's meeting.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolution

PREPARED BY: Chris Nosbisch

DATE PREPARED: 9/28/18

RESOLUTION NO. #10-1-2018C

**RESOLUTION MAKING AWARD OF THE
CONSTRUCTION BID FOR
INFRASTRUCTURE IMPROVEMENTS
FOR THE
5TH AVE NW AND 1ST STREET W TRAFFIC SIGNAL INSTALLATION
PROJECT**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON,
IOWA:

Section 1. That the following bid for the construction of certain public improvements described in general as the 5th Ave NW and 1st Street W Traffic Signal Installation Project, described in the plans and specifications, be and are hereby accepted, the same being the lowest responsible bid received for said work, as follows:

Traffic Signal Installation Project

Contractor: Price Electric

Amount of Bid: \$164,959

Section 2. That the Mayor and Clerk are hereby directed to execute contract with the contractor for the construction of said public improvements known as the 5th Ave NW and 1st Street W Traffic Signal Installation Project, said contract not to be binding on the City until approved by this Council.

Section 3. Bid alternates (if any) identified within this package may be accepted within this award or may be considered at a future date as a change order with prior approval by the Council.

PASSED and ADOPTED this 1st day of October, 2018.

Jamie Hampton, Mayor

ATTEST:

Sue Ripke, City Clerk

J. Motions for Approval

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, OCTOBER 1, 2018

CANINE TACTICAL LLC	K9/MONSTER-DONATIONS	11,200.00
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-ALL DEPTS	6,275.00
US BANK	CREDIT CARD PURCHASES-ALL DEPTS	5,204.92
VEENSTRA & KIMM INC	WWTP IMPROVEMENTS	2,780.00
BARNYARD SCREEN PRINTER LLC	T-SHIRTS-P&REC	2,328.00
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	2,033.83
LINN CO-OP OIL CO	FUEL-RUT	1,754.15
VEENSTRA & KIMM INC	8TH AVE QUIET ZONE CONSULTATION	1,476.23
VEENSTRA & KIMM INC	CITY ENGINEERING GENERAL	1,464.63
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	1,410.00
BARNYARD SCREEN PRINTER LLC	UNIFORMS-PW	899.00
WAPSI WASTE SERVICE	RECY-SW	872.10
HAWKEYE READY MIX	STREET PATCH-RUT	862.50
VEENSTRA & KIMM INC	WEST 1ST ST CULVERT REPLACEMENT	585.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	540.00
HAWKEYE READY MIX	FOOTING/STORM INLETS	528.75
SIMMERING CORY IOWA CODIFICATION	WEB HOSTING-ALL DEPTS	450.00
VEENSTRA & KIMM INC	WEST 1ST ST CULVERT REPLACEMENT	449.42
PERSONAL TOUCH EMBROIDERY	HATS-PW	379.50
VEENSTRA & KIMM INC	5TH AVE/1ST ST W TRAFFIC SIGNAL	294.22
WENDLING QUARRIES	SAND-RUT	274.90
MEDIACOM	PHONE/INTERNET-P&A	262.13
VALLEY ATHLETICS	FIELD PAINT-P&REC	249.95
BARNYARD SCREEN PRINTER LLC	T-SHIRTS-P&REC	240.00
MOEL, STEVE	MILEAGE-PD	234.35
ALTORFER INC	GENERATOR MAINT-ALL DEPTS	224.84
RACOM CORPORATION	CABLE,FREIGHT-PD	207.62
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	180.00
JOAN BURGE	CLEANING SERVICE-P&A	180.00
LYNCH FORD	MOUNT 4 TIRES-PD	175.64
JORDAN AXTELL	REFEREE-P&REC	150.00
BROWNELLS INC	EQUIP REPAIR-PD	139.97
IOWA DEPT OF NATURAL RESOURCES	ANNUAL WATER USE FEE	134.00
CURTIS ENGLISH	PORTABLE RR RENTALS-P&REC	120.00
GUNNAR HAGEMAN	REFEREE-P&REC	120.00
JAKE COON	REFEREE-P&REC	120.00
NOLAN HINRICHS	REFEREE-P&REC	120.00
TYLER PANOS	REFEREE-P&REC	120.00
IOWA PRISON INDUSTRIES	GB BAGS-RUT	100.00
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	96.71
STAPLES ADVANTAGE	SUPPLIES-ALL DEPTS	86.08
VERMEER SALES & SERVICE INC	ROLLER ARM CHIPPER SWITCH-SW	58.92
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	39.20
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	32.09
AAA PEST CONTROL	PEST CONTROL-P&A	30.00
BATTERIES + BULBS	BATTER/UPC-PD	21.95
BETTY BUDACK	RECORDING-MVHPC	18.00
GALLS INC	UNIFORMS-PD	16.65
STAPLES ADVANTAGE	SUPPLIES-P&A	15.54
TOTAL		45,555.79
GENERAL FUND		24,846.57
ROAD USE TAX FUND		5,557.42
2014 STREET IMPROVEMENT BOND		2,804.87
WATER FUND		5,036.67
SEWER FUND		5,688.03
STORM WATER FUND		584.96
SOLID WASTE FUND		1,037.27
TOTAL		45,555.79

AGENDA ITEM # J – 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	October 1, 2018
AGENDA ITEM:	Receipt and Acknowledge
ACTION:	Motion

SYNOPSIS: I apologize for all the work necessary for the consideration of this item. This is the one time where my agenda format and the Attorney's paperwork do not mesh well. The Council will need to amend the agenda so that you can take action on this item prior to taking action on G-2. This agenda item is for the receipt and acknowledgment of the bids for the \$5,000,000 issuance. As you can see from the attached forms, bids (either sealed bid or electronic) will be received and documented prior to the Council meeting.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Acknowledgment Forms

PREPARED BY: Chris Nosbisch

DATE PREPARED: 9/28/18

October 1, 2018

The City Clerk of the City of Mount Vernon, State of Iowa, met in City Hall, 213 First Street NW, Mount Vernon, Iowa, at 11:00 o'clock A.M., on the above date, to open sealed bids received, access electronic bids and to refer the sale of the Bonds to the best and most favorable bidder for cash, subject to approval by the City Council at 6:30 o'clock P.M. on the above date.

The following persons were present:

* * * * *

This being the time and place for the opening of bids for the sale of \$5,000,000 (Subject to Adjustment per Terms of Offering) General Obligation Urban Renewal Bonds, Series 2018, the meeting was opened for the receipt of bids for the Bonds. The following actions were taken:

1. Sealed bids were filed and listed in the minutes while unopened, as follows:

Name & Address of Bidders:

(Attach List of Bidders)

2. The City Clerk then declared the time for filing of sealed bids to be closed and that the sealed bids be opened. The sealed bids were opened and announced.

3. Electronic bids received were accessed and announced as follows:

Name & Address of Bidders:

(Attach List of Bidders)

4. The best bid was determined to be as follows:

Name & Address of Bidder: _____

True Interest Rate (as-bid): _____ %

Net Interest Cost (as-bid): \$ _____

In consultation with the Municipal Advisor, the City considered the adjustment of the aggregate principal amount of the Bonds and each scheduled maturity thereof in accordance with the Terms of Offering and the following actions were taken:

Final Par Amount as adjusted: \$ _____

Purchase Price as adjusted: \$ _____

All bids were then referred to the Council for action.

October 1, 2018

The City Council of the City of Mount Vernon, State of Iowa, met in _____ session, in the Council Chambers, City Hall, 213 First Street NW, Mount Vernon, Iowa, at 6:30 o'clock P.M., on the above date. There were present Mayor _____, in the chair, and the following named Council Members:

Absent: _____

Vacant: _____

* * * * *

AGENDA ITEM # J – 3

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	October 1, 2018
AGENDA ITEM:	Police Vehicle Purchase
ACTION:	Motion

SYNOPSIS: This was a planned purchase in the CIP. As I referenced in a previous email, the order for the vehicle has been placed prior to the Council meeting. This was an effort to secure a 2019 model before Ford makes the change to the 2020 Explorer. As they are making minor modifications to the 2020 model, delivery could be delayed by almost a year.

BUDGET ITEM: Police Operating Budget

RESPONSIBLE DEPARTMENT: Police

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Quote

PREPARED BY: Chris Nosbisch

DATE PREPARED: 9/28/18

Keith Colton

Commercial Account Manager

(319) 491-2900 Mobile

E-mail: keith.colton@lynchfordchevy.com



Phone (319) 895-8500

Fax (319) 895-8100

Toll Free (800) 421-8502

www.lynchfordchevy.com

CNGP530

VEHICLE ORDER CONFIRMATION

08/30/18

=>

Dealer

2019 EXPLORER 4-DOOR

Page

Order No: 0001 Priority: K5 Ord FIN: QI570 Order Type: 5B Price Le
 Ord Code: 500A Cust/Flt Name: MT VERNON PD PO Number:

	RETAIL		RETAIL
K8A 4DR AWD POLICE	\$33275	53M SYNC SYSTEM	\$295
.112.6" WB		549 PWR MIRR HTD	60
UM AGATE BLACK		55D SCUFF GUARDS	70
9 CLTH BKTS/VNL R		55F KEYLESS - 4 FOB	340
W EBONY BLACK		60A GRILL WIRING	50
500A EQUIP GRP		60R NOISE SUPPRESS	100
.PREMIUM AM/FM		76R REVERSE SENSING	275
99R .3.7L V6 TIVCT	NC	85R RR MOUNT PLATE	35
44C .6-SPD AUTO TRAN	NC	86P FRT LMP HOUSING	\$125
52P DR LOCK PLUNGER	160	87R RR VIEW MIR/CAM	NC
17T CARGO DOME LAMP	50	FLEX-FUEL	
18W RR WINDOW DEL	25	153 FRT LICENSE BKT	NC
43D COURTESY DISABL	20	SP DLR ACCT ADJ	
47A ENGINE IDLE	260	SP FLT ACCT CR	
51Y DRV SDE SPT LMP	215	FUEL CHARGE	
		B4A NET INV FLT OPT	NC
		PRICED DORA	NC
		DEST AND DELIV	995

\$29,497⁰⁰

Mt. Vernon 2019 price

TOTAL BASE AND OPTIONS 36350
 TOTAL 36350

AGENDA ITEM # J – 4

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: October 1, 2018

AGENDA ITEM: NIXLE

ACTION: Motion

SYNOPSIS: A rapid communication tool has been many Cities Achilles heel. Although the City participates in many forms of social media, we still seem to struggle reaching all of our residents when necessary. From public safety to traffic closures, NIXLE will allow the City to send alerts via text, email and social media. NIXLE is being used in Hiawatha, Center Point, Boone, Storm Lake etc. The City of Ely has contacted neighboring communities regarding a shared NIXLE solution in which cities would pay the fee on a per capita basis. At this time, I would expect the City of Mt. Vernon's share to be as low as \$4,000 to as high as \$6,000 (the first year will be pro-rated). As the price is dependent on the total population, our costs will vary based upon the number of communities that decide to join. The first year costs will be higher as there is an initial setup fee. I am proposing to cover the costs of the annual NIXLE subscription from water tower rents. I do not have a specific hand out, but I would encourage you to visit the NIXLE website at www.nixle.com.

BUDGET ITEM: Water Tower Rent

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 9/28/18

M. Reports Mayor/Council/Admin.

**CITY OF MT. VERNON
CITY ADMINISTRATOR
REPORT TO THE CITY COUNCIL
October 1, 2018**

- The Christmas decorations have been installed downtown in preparation of the October 7, 2018 event. I would like to thank the Council and the community for their support of Marsha Light and her family.
- Just as an update to the Council, staff will be meeting with residents living near the Catholic Church on Tuesday, October 2, 2018.
- City staff will be meeting with representatives from the Mt. Vernon Community School District on Friday, October 5, 2018 to discuss traffic patterns during the upcoming construction season.
- The subdivision ordinance review process will begin in earnest next week when staff meets with representatives from ECICOG.
- I will be presenting at the Mt. Vernon Middle School on Wednesday, October 10, 2018 as part of their career day.