

City of Mt. Vernon, Iowa

Meeting:	Mt. Vernon City Council Meeting
Place:	Mt. Vernon City Hall, 213 First Street NW, Mt. Vernon, Iowa 52314
Date/Time:	October 15, 2018 – 6:30 PM
Web Page:	www.cityofmtvernon-ia.gov
Posted:	October 12, 2018

Mayor:	Jamie Hampton	City Administrator:	Chris Nosbisch
Mayor Pro-Tem:	Tom Wieseler	City Attorney:	Robert Hatala
Councilperson:	Stephanie West	Assis. Admin/City Clerk:	Sue Ripke
Councilperson:	Scott Rose	Deputy City Clerk:	Marsha Dewell
Councilperson:	Vacant	Chief of Police:	Doug Shannon
Councilperson:	Eric Roudabush		

- A. Call to Order
- B. Agenda Additions/Agenda Approval
- C. Communications:
 - 1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the microphone and give your name and address for the public record before discussing your item. Each individual will be granted no more than five (5) minutes.

- D. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

- 1. Approval of City Council Minutes – September 17, 2018 Regular Council Meeting
- 2. Approval of Liquor License – Lincoln Winebar

- E. Public Hearing

- 1. None

- F. Ordinance Approval/Amendment

- 1. Ordinance #9-17-2018A: Repealing Chapter 165 Zoning Regulations and Zoning Map, and Adopting a New Chapter 165 Zoning Regulations and Zoning Map in Lieu Thereof
 - i. Motion to approve the third and final reading
- 2. Ordinance #10-1-2018A: Amending Chapter 55.21 Livestock of the Mt. Vernon Municipal Code
 - i. Motion to approve second reading and proceed with the third and final reading – (Council may suspend rules and proceed with the final reading after a vote of the second reading)

- G. Resolutions for Approval

- 1. Resolution #10-15-2018A: Approving the Annual Financial Report for Fiscal Year 2018
- 2. Resolution #10-15-2018B: Appointing Paying Agent, Bond Registrar, and Transfer Agent, Approving the Paying Agent, Bond Registrar, and Transfer Agent Agreement and Authorizing the Execution of the Agreement

3. Resolution #10-15-2018C: Authorizing and Providing for the Issuance, and Levying a Tax to Pay the Bonds: Approval of the Tax Exemption Certificate and Continuing Disclosure Certificate
4. Resolution #10-15-2018D: Approving the Final Plat of Stonebrook 6th Addition to the City of Mt. Vernon, Iowa

H. Mayoral Proclamation

1. None

I. Old Business

1. None

J. Motions for Approval

1. Consideration of Claims List – Motion to Approve
2. Discussion and Consideration of an Public Works Vehicle Purchase – Council Action as Needed
3. Discussion and Consideration of Mt. Vernon Fire Departments Grant Application to Assistance to Firefighters Grant Program – Council Action as Needed

K. Reports to be Received/Filed

1. Mt. Vernon Police Report
2. Mt. Vernon Public Works Report
3. Mt. Vernon Parks and Rec Report

L. Discussion Items (No Action)

1. CIP – Council Goals and Preferred Projects

M. Reports of Mayor/Council/Administrator

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Administrator's Report

N. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 895-8742 to arrange for accommodations.

D. Consent Agenda

The Mount Vernon City Council met October 1, 2018 at the Mount Vernon City Hall Council Chambers with the following members present? Roudabush, West, Wieseler and Rose. Council has one vacancy.

Call to Order. Mayor Jamie Hampton called the meeting to order at 6:30 p.m. Agenda change/correction: Item #J2/ Receipt and Acknowledge of bids for the \$5,000,000.00 bond issuance will be discussed after G1/Approval of Resolution #10-1-2018A

Agenda Additions/Agenda Approval. Motion made by Wieseler, seconded by West to approve the amended agenda. Carried all.

Consent Agenda. Motion to approve the Consent Agenda made by West, seconded by Wieseler. Carried all.

Approval of City Council Minutes – September 17, 2018 Regular Council Meeting

Approval of Liquor License – Casey's General Store #1599

Approval of Liquor License – Mount Vernon Creates

Approval of Fireworks Permit – Cornell College

Public Hearing

Public Hearing for the Consideration of Adopting the Plans, Specifications, Form of Contract, and Estimate of Costs for the Lester Buresh Family Community Wellness Center Project. Mayor Hampton declared the Public Hearing open. Close Public Hearing – Proceed to G-1. Hearing no comments from the public Mayor Hampton closed the Public Hearing.

Public Hearing for the Consideration of an Ordinance Amending Chapter 55.21 Livestock of the Code of Ordinances of the City of Mt. Vernon, Iowa. Mayor Hampton declared the Public Hearing open. Close Public Hearing – Proceed to F-2. Hearing no comments from the public Mayor Hampton closed the Public Hearing.

Ordinance Approval/Amendment

Ordinance #9-17-2018A: Repealing Chapter 165 Zoning Regulations and Zoning Map, and Adopting a New Chapter 165 Zoning Regulations and Zoning Map in Lieu Thereof. Motion to approve second reading and proceed with the third and final reading – (Council may suspend rules and proceed with the final reading after a vote of the second reading). Staff has not received any written or verbal communication from the public regarding this ordinance since the first reading. Rose motioned approval of Ordinance #9-17-2018A, seconded by Wieseler. Roll call vote. Motion carries.

Ordinance #10-1-2018A: Amending Chapter 55.21 Livestock of the Mt. Vernon Municipal Code. Changes were made regarding the concerns from residents and staff. Clarification on the nature of inspections and who is completing the inspections were included. Motion to approve first reading and proceed with the second reading – (Council may suspend rules and proceed with the final reading after a vote of the first reading). Motion to approve the first reading of Ordinance #10-1-2018A was made by Rose, seconded by West. Roll call vote. Motion carries.

Resolutions for Approval

Resolution #10-1-2018A: Adopting Plans, Specifications, Form of Contract, and Estimate of Costs for the Lester Buresh Family Community Wellness Center Project. OPN Architects were present and provided Council with an updated building plan and final design estimate. With 95% of the construction cost analysis complete the overall project budget is listed at \$8,845,323.00. Working with OPN, staff was able to create bid alternatives reducing the cost to \$8,677,692.00. The bid alternatives are: Changing all site paver to concrete - \$42,000; Skylights - \$38,000 (for natural lighting); SolarTubes - \$20,000 (for natural lighting). If the City receives favorable bids staff will recommend including the bid alternatives in the project. Also, there are some funding sources that haven't been accounted for such as an Alliant rebate. Motion to approve Resolution #10-1-2018A was made by Wieseler, seconded by Rose. Roll call vote. Motion carries.

J2 / Receipt and Acknowledgement of Bids for the \$5,000,000 (amount subject to change) General Obligation Urban Renewal Bonds, Series 2018 for the City of Mt. Vernon, Iowa – Council Action as needed (the agenda will need to be amended to place the consideration of this item prior to G-2). Wieseler motioned to accept all bids as presented, seconded by West. Carried all. Maggie Burger, Speer Financial, explained there were 12 bids received for this project. It is their opinion and recommendation that the bonds be awarded to D.A. Davidson Companies, Denver, Colorado at a price of \$5,026,418.20 with a true interest rate of 2.9487%. Council was also given the S&P Global report results. Speer Financial high-lighted some relevant points of the report which resulted in the City retaining the AA- rating. These are what are called Urban Renewal bonds which means that they are not only Federally tax exempt they are State tax exempt. Resolution #10-1-2018B: Directing the Sale of \$5,000,000 (Subject to Adjustment per Terms of Offering) General Obligation Urban Renewal Bonds, Series 2018. At 11:00 a.m. on October 1, 2018 Larry Burger, Speer Financial, was present and received bids for the \$5,000,000 bond for the construction of the Lester Buresh Family Community Wellness Center. West motioned to approve Resolution #10-1-2018B, seconded by Wieseler. Roll call vote. Motion carries.

Resolution #10-1-2018C: Making Award of the Construction Bid for the 5th Ave NW and 1st Street W Traffic Signal Installation Project. Bids for 5th Ave NW and 1st Street W Traffic Signal Installation project was received on Thursday, September 27, 2018. There were a total of four bids received. Price Electric submitted the low bid of \$164,959.00. The engineer's estimate for the project was about \$150,000.00. Motion to approve Resolution #10-1-2018C was made by Rose, seconded by Roudabush. Roll call vote. Motion carries.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion to approve the Claims List made by Rose, seconded by Wieseler. Carried all.

AAA PEST CONTROL	PEST CONTROL-P&A	30.00
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	2,033.83
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	96.71
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	39.20
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	32.09
ALLIANT IES UTILITIES	ENERGY USAGE-ALL DEPTS	52.80
ALTORFER INC	GENERATOR MAINT-ALL DEPTS	224.84
BARNYARD SCREEN PRINTER LLC	T-SHIRTS-P&REC	2,328.00
BARNYARD SCREEN PRINTER LLC	UNIFORMS-PW	899.00
BARNYARD SCREEN PRINTER LLC	T-SHIRTS-P&REC	240.00
BATTERIES + BULBS	BATTER/UPC-PD	21.95
BETTY BUDACK	RECORDING-MVHPC	18.00
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-ALL DEPTS	6,275.00
BROWNELLS INC	EQUIP REPAIR-PD	139.97
CANINE TACTICAL LLC	K9/MONSTER-DONATIONS	11,200.00

CHRIS NOSBISCH	MILEAGE-P&A	383.68
COGRAN SYSTEMS	ONLINE REGISTRATION FEES-P&REC	358.00
CURTIS ENGLISH	PORTABLE RR RENTALS-P&REC	120.00
ELECTRONIC ENGINEERING CORP	INFORMATION SYSTEMS-PW	419.40
EMMA WELDON	MAILBOX REPAIR-PD	60.96
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	180.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	60.00
GALLS INC	UNIFORMS-PD	16.65
GLENN WOLFE	HVAC MAINT-P&A	152.04
GORDON LUMBER COMPANY	BLDG SUPPLIES-RUT	273.39
GUNNAR HAGEMAN	REFEREE-P&REC	120.00
GUNNAR HAGEMAN	REFEREE-P&REC	60.00
HAWKEYE READY MIX	STREET PATCH-RUT	862.50
HAWKEYE READY MIX	FOOTING/STORM INLETS	528.75
HAWKEYE READY MIX	ALLEY CROSSING SIDEWALK-RUT	404.88
HAWKEYE READY MIX	HYDRANT REPAIR-WAT	189.50
IOWA DEPT OF NATURAL RESOURCES	ANNUAL WATER USE FEE	134.00
IOWA PRISON INDUSTRIES	GB BAGS-RUT	100.00
JAKE COON	REFEREE-P&REC	120.00
JEM ELECTRIC	METER MAINT	1,060.00
JOAN BURGE	CLEANING SERVICE-P&A	180.00
JOAN BURGE	CLEANING SERVICE-P&A	60.00
JOE'S QUALITY WINDOW CLEANING	WINDOW CLEANING-P&A	150.00
JORDAN AXTELL	REFEREE-P&REC	150.00
JORDAN AXTELL	REFEREE-P&REC	135.00
LINN CO-OP OIL CO	FUEL-RUT	1,754.15
LYNCH FORD	MOUNT 4 TIRES-PD	175.64
LYNCH FORD	F250 OVERHEATING-RUT	145.76
MATT SIDERS	MILEAGE-P&REC	54.50
MEDIACOM	PHONE/INTERNET-P&A	262.13
MEDIACOM	PHONE/INTERNET-PD	260.17
MOEL, STEVE	MILEAGE-PD	234.35
NOLAN HINRICHS	REFEREE-P&REC	120.00
NOLAN HINRICHS	REFEREE-P&REC	60.00
PAYROLL	CLAIMS	64,861.27
PERSONAL TOUCH EMBROIDERY	HATS-PW	379.50
POSTMASTER	NEWSLETTER MAILING	432.80
POSTMASTER	UTIL BILL POSTAGEWAT,SEW,SW	377.30
RACOM CORPORATION	CABLE,FREIGHT-PD	207.62
RICHARD BURROUGHS	CEMETERY MAINT	5,250.00
SCHIMBERG COMPANY	SUPPLIES-RUT	2.23
SIMMERING CORY IOWA CODIFICATION	WEB HOSTING-ALL DEPTS	450.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	1,410.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	540.00
STAPLES ADVANTAGE	SUPPLIES-ALL DEPTS	86.08
STAPLES ADVANTAGE	SUPPLIES-P&A	15.54
TORI CLARKE	DEPOSIT REFUND-WAT	64.52
TREASURER STATE OF IOWA	WET TAX	3,160.00
TREASURER STATE OF IOWA	SALES TAX	1,206.00
TYLER PANOS	REFEREE-P&REC	120.00
TYLER PANOS	REFEREE-P&REC	60.00
US BANK	CREDIT CARD PURCHASES-ALL DEPTS	5,204.92
US CELLULAR	CELL PHONE-RUT,P&REC	234.82
VALLEY ATHLETICS	FIELD PAINT-P&REC	249.95
VEENSTRA & KIMM INC	WWTP IMPROVEMENTS	2,780.00

VEENSTRA & KIMM INC	8TH AVE QUIET ZONE CONSULTATION	1,476.23
VEENSTRA & KIMM INC	CITY ENGINEERING GENERAL	1,464.63
VEENSTRA & KIMM INC	WEST 1ST ST CULVERT REPLACEMENT	585.00
VEENSTRA & KIMM INC	WEST 1ST ST CULVERT REPLACEMENT	449.42
VEENSTRA & KIMM INC	5TH AVE/1ST ST W TRAFFIC SIGNAL	294.22
VERMEER SALES & SERVICE INC	ROLLER ARM CHIPPER SWITCH-SW	58.92
WAPSI WASTE SERVICE	RECY-SW	872.10
WAPSI WASTE SERVICE	GB,RECY,LEAF-SW	24,107.16
WENDLING QUARRIES	SAND-RUT	274.90
TOTAL		149,651.97

GENERAL FUND	33,224.67
ROAD USE TAX FUND	6,756.17
2014 STREET IMPROVEMENT BOND	2,804.87
WATER FUND	8,766.64
SEWER FUND	6,626.05
STORM WATER FUND	649.64
SOLID WASTE FUND	25,962.66
PAYROLL	64,861.27
TOTAL	149,651.97

Receipt and Acknowledgement of Bids for the \$5,000,000 (amount subject to change) General Obligation Urban Renewal Bonds, Series 2018 for the City of Mt. Vernon, Iowa – Council Action as needed (the agenda will need to be amended to place the consideration of this item prior to G-2). This agenda item was approved before the discussion and approval of Resolution #10-1-2018B

Discussion and Consideration of a Police Vehicle Purchase – Council Action as Needed. This is a planned CIP purchase. In order to secure a 2019 model before Ford makes changes to the 2020 Explorer the order has already been placed. Cost of 2019 Explorer is \$29,497.00. Rose motioned approval for the Police vehicle purchase for \$29,497.00 for a model 2019, seconded by West. Carried all.

Discussion and Consideration of Participation in the NIXLE Communication Program – Council Action as Needed. In an effort to communicate with all residents staff asked Council to consider approving NIXLE. NIXLE allows the City to send alerts via text, email and social media. The City of Ely contacted surrounding communities regarding sharing NIXLE. Cost would be based on a per capita basis. It is estimated that the City of Mount Vernon costs would be between \$4,000 and \$6,000.00. The first year fee would be pro-rated and based on the number of communities that decide to join. Council was in agreement that they would like staff to pursue.

Reports of Mayor/Council/Administrator

City Administrator's Report. The Christmas decorations have been installed downtown in preparation of the October 7 event. Staff will be meeting with residents living near the Catholic Church on Tuesday, October 2, 2018. Staff will be meeting with representatives from the MV Community School District on October 5, 2018 to discuss traffic patterns during the upcoming construction season. The subdivision ordinance review process will soon begin.

As there was no further business to attend to the meeting adjourned the time being 7:44 p.m., October 1, 2018.

Respectfully submitted,
Sue Ripke

City Clerk

Marsha Dewell

From: Licensing@IowaABD.com
Sent: Wednesday, October 03, 2018 2:35 AM
To: Marsha Dewell
Cc: Licensing@IowaABD.com
Subject: Liquor License Submitted to Local Authority

Insurance coverage/bond certification has been completed for the following application(s). The application(s) is awaiting local authority review. After local authority approval, the application will be submitted to the Iowa Alcoholic Beverages Division for review.

License #	License Status	Business Name
BW0094640	Submitted to Local Authority	Lincoln Winebar (125 First St. NW Mount Vernon Iowa, 52314)

Please do not respond to this email.

To check the status of your application follow these steps:

1. Click <https://elicensing.iowaabd.com>
2. Log in to your eLicensing account
3. After reading the 'Beginning April 1st' statement, click ok
4. Click the View Completed Applications link to see your status

F. Ordinance Approval/Amendment

AGENDA ITEM # F – 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	October 15, 2018
AGENDA ITEM:	Ordinance #9-17-2018A
ACTION:	Motion

SYNOPSIS: Staff has not receive any written or verbal communication regarding this ordinance since the first reading.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Ordinance #9-17-2018A

PREPARED BY: Chris Nosbisch

DATE PREPARED: 10/12/18

Prepared by: City of Mt. Vernon, City Hall,
Chris Nosbisch, City Administrator

213 First St. NW, Mt. Vernon, IA 52314
(319) 895-8742

ORDINANCE #9-17-2018A

AN ORDINANCE REPEALING CHAPTER 165 ZONING REGULATIONS AND THE ASSOCIATED ZONING MAP AND ADOPTING A NEW CHAPTER 165 ZONING REGULATIONS AND ZONING MAP IN LIEU THEREOF TO THE CITY OF MT. VERNON MUNICIPAL CODE

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON, IOWA:

SECTION 1. AMENDMENT. Chapter 165 Zoning Regulations and the associated zoning map are hereby repealed and replaced with a new Chapter 165 Zoning Regulations and associated zoning map to the Mt. Vernon Municipal Code as set forth in Exhibit "A," attached hereto and made a part thereof.

SECTION 2. SAVINGS CLAUSE. If any section, provision, sentence, clause, phrase or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any provision, section, subsection, sentence, clause, phrase or part hereof not adjudged invalid or unconstitutional.

SECTION 3. EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Approved and adopted this ____ day of _____, 2018.

ATTEST:

Jamie Hampton - Mayor

Sue Ripke – City Clerk

I certify that the foregoing was published as Ordinance #9-17-2018A on the ____ day of _____, 2018.

Sue Ripke, City Clerk

AGENDA ITEM # F – 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	October 15, 2018
AGENDA ITEM:	Ordinance #10-1-2018A
ACTION:	Motion

SYNOPSIS: As with the previous ordinance, staff has not receive any written or verbal communication regarding this ordinance since the first reading.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Ordinance #10-1-2018A

PREPARED BY: Chris Nosbisch

DATE PREPARED: 10/12/18

Prepared by: City of Mt. Vernon, City Hall,
Chris Nosbisch, City Administrator

213 First St. NW, Mt. Vernon, IA 52314
(319) 895-8742

ORDINANCE #10-1-2018A

AN ORDINANCE AMENDING CHAPTER 55.21 LIVESTOCK OF THE CITY OF MT. VERNON MUNICIPAL CODE

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON, IOWA:

SECTION 1. AMENDMENT. The existing 55.21 (4.) is hereby repealed and replaced with a new 55.21 (4.) By the granting of the permit to raise chickens and the application thereof, the permittee authorizes that the City Administrator or his/her appointed Zoning Administrator, upon identification and verification of credentials, have the right to enter onto the exterior of a permittee's property any time for the limited purpose of inspection of the premises to ensure that all conditions identified in Chapter 55.21 have been met.

SECTION 2. SAVINGS CLAUSE. If any section, provision, sentence, clause, phrase or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any provision, section, subsection, sentence, clause, phrase or part hereof not adjudged invalid or unconstitutional.

SECTION 3. EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Approved and adopted this ___ day of _____, 2018.

Jamie Hampton, Mayor

ATTEST:

Sue Ripke – City Clerk

I certify that the foregoing was published as
Ordinance #10-1-2018A on the ___ day of _____, 2018.

Sue Ripke, City Clerk

G. Resolutions for Approval

RESOLUTION #10-15-2018A

A Resolution approving the Annual Financial Report for FY2018.

Motion made by _____, seconded by _____ to _____
Resolution #10-15-2018A.

Resolution #10-15-2018A _____ on October 15, 2018, by the following roll call vote:

YES:

NO:

ABSTAIN:

ABSENT:

MOUNT VERNON CITY COUNCIL
MOUNT VERNON, IOWA

Jamie Hampton, Mayor

ATTEST:

Sue Ripke
Assistant City Administrator/Clerk

STATE OF IOWA
2018
FINANCIAL REPORT
FISCAL YEAR ENDED
JUNE 30, 2018

1620570120000
Mount Vernon City
213 1st Street W.
Mount Vernon, IA 52314-9988

CITY OF MOUNT VERNON, IOWA

ALL FUNDS

Item description	Governmental (a)	Proprietary (b)	Total actual (c)	Budget (d)
Revenues and Other Financing Sources				
Taxes levied on property	1,750,198		1,750,198	1,724,036
Less: Uncollected property taxes-levy year	0		0	0
Net current property taxes	1,750,198		1,750,198	1,724,036
Delinquent property taxes	0		0	0
TIF revenues	598,139		598,139	740,000
Other city taxes	684,736	0	684,736	721,770
Licenses and permits	40,820	0	40,820	39,000
Use of money and property	80,979	10,101	91,080	75,425
Intergovernmental	667,919	0	667,919	713,217
Charges for fees and service	149,306	1,874,212	2,023,518	2,079,200
Special assessments	18,200	0	18,200	0
Miscellaneous	84,118	151,464	235,582	205,600
Other financing sources, including transfers in	2,245,580	0	2,245,580	2,759,124
Total revenues and other sources	6,319,995	2,035,777	8,355,772	9,057,372
Expenditures and Other Financing Uses				
Public safety	828,069	0	828,069	917,188
Public works	500,320	0	500,320	558,305
Health and social services	0	0	0	0
Culture and recreation	540,578	0	540,578	540,932
Community and economic development	76,786	0	76,786	79,800
General government	537,319	0	537,319	596,245
Debt service	961,384	0	961,384	961,485
Capital projects	643,590	0	643,590	2,208,000
Total governmental activities expenditures	4,088,046	0	4,088,046	5,859,955
Business type activities	0	1,553,502	1,553,502	1,688,777
Total ALL expenditures	4,088,046	1,553,502	5,641,548	7,548,732
Other financing uses, including transfers out	1,879,754	365,826	2,245,580	1,859,124
Total ALL expenditures/And other financing uses	5,967,800	1,919,328	7,887,128	9,407,856
Excess revenues and other sources over (under) Expenditures/And other financing uses	352,195	116,449	468,644	-350,484
Beginning fund balance July 1, 2017	5,612,258	1,353,845	6,966,103	6,642,274
Ending fund balance June 30, 2018	5,964,453	1,470,294	7,434,747	6,291,790
<p>Note: These balances do not include \$0 held in non-budgeted internal service funds; \$0 held in Pension Trust Funds; \$0 held in Private Purpose Trust Funds and \$0 held in agency funds which were not budgeted and are not available for city operations.</p>				
Indebtedness at June 30, 2017				
General obligation debt	\$6,620,000	Other long-term debt		\$0
Revenue debt	\$0	Short-term debt		\$0
TIF Revenue debt	\$0			
		General Obligation Debt Limit		\$12,671,750

REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30, 2018

CITY OF MOUNT VERNON

SELECT ONLY ONE

GAAP

NON-GAAP = CASH BASIS

Indicate by entering an X in the appropriate box on this sheet ONLY

Line No.	Item description	General (a)	Special revenue (b)	TIF special revenue (c)	Debt service (d)	Capital projects (e)	Permanent (f)	Total governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Code	GRAND TOTAL (Sum of cols. (g) and (h)) (i)	Line No.
1	Section A - TAXES											1
2	Taxes levied on property	1,127,084	532,251			90,863		1,750,198			1,750,198	2
3	Less: Uncollected property taxes - Levy year							0			0	3
4	Net current property taxes	1,127,084	532,251			90,863		1,750,198		T01	1,750,198	4
5	Delinquent property taxes							0			0	5
6	Total property tax	1,127,084	532,251			90,863		1,750,198		T01	1,750,198	6
7	TIF revenues			588,139				588,139			588,139	7
8	Other city taxes											8
9	Utility tax replacement excise taxes											9
10	Utility franchise tax (Chapter 364.2, Code of Iowa)	28,915						28,915		T15	28,915	10
11	Parimutuel wager tax							0		C30	0	11
12	Gaming wager tax							0		C30	0	12
13	Mobile home tax	3,520						3,520		T19	3,520	13
14	Hotel/motel tax	69,713						69,713		T19	69,713	14
15	Other local option taxes							582,588		T09	582,588	15
16	TOTAL OTHER CITY TAXES	102,148	0		0	582,588	0	684,736	0	T29	684,736	16
17	Section B - LICENSES AND PERMITS	40,820						40,820			40,820	17
18	Section C - USE OF MONEY AND PROPERTY											18
19	Interest	12,240		1,190				13,430	10,101	U20	23,531	19
20	Rents and royalties	67,549						67,549		U40	67,549	20
21	Other miscellaneous use of money and property							0		U20	0	21
22	TOTAL USE OF MONEY AND PROPERTY	79,789	0	1,190	0	0	0	80,979	10,101		91,080	22
23	Section D - INTERGOVERNMENTAL											23
24	Federal grants and reimbursements											24
25	Federal grants											25
26	Community development block grants							0		B89	0	26
27	Housing and urban development							0		B50	0	27
28	Public assistance grants							0		B50	0	28
29	Payment in lieu of taxes							0		B79	0	29
30	Build America bond interest reimbursement							0		B30	0	30
31	Total Federal grants and reimbursements	0	0			0	0	43,785	0		43,785	31
32								43,785			43,785	32
33								43,785			43,785	33
34												34
35												35
36												36
37												37
38												38
39												39
40												40

Continued on next page

REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30, 2018 - Continued

CITY OF MOUNT VERNON

GAAP NON-GAAP = CASH BASIS

Line No.	Item description	General (a)	Special revenue (b)	TIF special revenue (c)	Debt service (d)	Capital projects (e)	Permanent (f)	Total governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Code	GRAND TOTAL (Sum of cols. (g) and (h)) (i)	Line No.
41	Section D - INTERGOVERNMENTAL - Continued											41
42	State shared revenues											42
43	Road use taxes		574,921					574,921		C46	574,921	43
44												44
45												45
46												46
47												47
48	Other state grants and reimbursements											48
49	State grants											49
50	Iowa Department of Transportation									C89	0	50
51	Iowa Department of Natural Resources									C89	0	51
52	Iowa Economic Development Authority									C89	0	52
53	CEBA grants									C89	0	53
54	Commercial & Industrial Replacement Claim	23,682	11,187			1,910		36,779		C89	36,779	54
55	STEPS/state grants	6,836						6,836			6,836	55
56	Liquor profits	5,598						5,598			5,598	56
57												57
58												58
59												59
60	Total state	36,116	586,108	0	0	1,910	0	624,134			624,134	60
61	Local grants and reimbursements											61
62	County contributions											62
63	Library service											63
64	Township contributions									D89	0	64
65	Fire/EMT service									D89	0	65
66										D89	0	66
67										D89	0	67
68											0	68
69	Total local grants and reimbursements	0	0	0	0	0	0	0			0	69
70												70
71	TOTAL INTERGOVERNMENTAL (Sum of lines 33, 60, and 70)	36,116	586,108	0	43,785	1,910	0	667,919			667,919	71
72	Section E - CHARGES FOR FEES AND SERVICE											72
73	Water											73
74	Sewer											74
75	Electric											75
76	Gas											76
77	Parking											77
78	Airport											78
79	Landfill/garbage											79
80	Hospital											80

REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30, 2018 - Continued

CITY OF MOUNT VERNON

GAAP

NON-GAAP = CASH BASIS

Line No.	Item description	General (a)	Special revenue (b)	TIF special revenue (c)	Debt service (d)	Capital projects (e)	Permanent (f)	Total governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Code	GRAND TOTAL (Sum of cols. (g) and (h)) (i)	Line No.
81	Section E - CHARGES FOR FEES AND SERVICE - Continued											81
82	Transit									A94		82
83	Cable TV									T15		83
84	Internet									A03		84
85	Telephone									A03		85
86	Housing authority									A50		86
87	Storm water									A80	78,306	87
88	Other:											88
89	Nursing home									A89		89
90	Police service fees	16,680						16,680		A89	16,680	90
91	Prisoner care									A89		91
92	Fire service charges									A89		92
93	Ambulance charges									A89		93
94	Sidewalk street repair charges									A44		94
95	Housing and urban renewal charges									A50		95
96	River port and terminal fees									A87		96
97	Public scales									A89		97
98	Cemetery charges	2,925						2,925		A03	2,925	98
99	Library charges									A89		99
100	Park, recreation, and cultural charges	128,159						128,159		A61	128,159	100
101	Animal control charges									A89		101
102	Other charges - Specify											102
103	Special events, public service charges, vehicle inspections	3,542						3,542			3,542	103
104	TOTAL CHARGES FOR SERVICE	149,306	0	0	0	0	0	149,306	1,874,212		2,023,518	104
105												105
106	Section F - SPECIAL ASSESSMENTS					18,200		18,200		U01	18,200	106
107	Section G - MISCELLANEOUS											107
108	Contributions	3,900						3,900		U99	3,900	108
109	Deposits and sales/fuel tax refunds									U11		109
110	Sale of property and merchandise	404	2,373					2,777		U30	2,777	110
111	Fines	12,591						12,591		NR	12,591	111
112	Internal service charges											112
113	Other miscellaneous - Specify											113
114	Miscellaneous, refunds & reimbursements	44,806	2,860					47,666	10,105		57,871	114
115	Insurance settlements											115
116	Cemetery plots/perpetual care	1,300					280	1,580			1,580	116
117	Swimming pool misc., concessions, sales tax	15,504						15,504			15,504	117
118	Deposits received								1,776		1,776	118
119	Recycling bins & tags											119
120	TOTAL MISCELLANEOUS	78,605	5,233	0	0	0	280	84,118	151,464		235,562	120

REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30, 2018 - Continued

CITY OF MOUNT VERNON

GAAP

NON-GAAP = CASH BASIS

Line No.	Item description	General (a)	Special revenue (b)	TIF special revenue (c)	Debt service (d)	Capital projects (e)	Permanent (f)	Total governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Code	GRAND TOTAL (Sum of cols. (g) and (h)) (i)	Line No.
121	TOTAL ALL REVENUES (Sum of lines 6, 7, 16, 16.22, 17, 104, 106, and 124)	1,613,868	1,123,582	599,329	43,785	693,561	280	4,074,415	2,035,777		6,110,192	121
122	Section H - OTHER FINANCING SOURCES											122
123	Proceeds of capital asset sales							0		NR	0	123
124	Proceeds of long-term debt (Excluding TIF internal borrowing)							0		NR	0	124
125	Proceeds of anticipatory warrants or other short-term debt	460,012			649,849	236,488		0		NR	0	125
126	Regular transfers in and interfund loans	15,195	1,779		299,231	583,026		1,346,349		A89	1,346,349	126
127	Internal TIF loans and transfers in							899,231			899,231	127
128								0			0	128
129								0			0	129
130								0			0	130
131	TOTAL OTHER FINANCING SOURCES	475,207	1,779	0	949,080	819,514	0	2,245,580	0	0	2,245,580	131
132	TOTAL REVENUES except for beginning balances (Sum of lines 121 and 131)	2,089,075	1,125,371	599,329	992,865	1,513,075	280	6,319,995	2,035,777		8,355,772	132
133	Beginning fund balance July 1, 2017	1,536,232	862,214	570,353	157,544	2,394,670	89,245	5,912,258	1,353,845		6,966,103	133
134	TOTAL REVENUES AND OTHER FINANCING SOURCES (Sum of lines 132 and 134)	3,627,307	1,987,585	1,169,682	1,150,409	3,907,745	89,525	11,932,253	3,389,622		15,321,875	134
135												135
136												136
137												137
138												138
139												139
140												140
141												141
142												142
143												143
144												144
145												145
146												146
147												147
148												148
149												149
150												150
151												151
152												152
153												153
154												154
155												155
156												156
157												157
158												158
159												159

CITY OF MOUNT VERNON

GAAP NON-GAAP = CASH BASIS

Line No.	Item description	General (a)	Special revenue (b)	TIF special revenue (c)	Debt service (d)	Capital projects (e)	Permanent (f)	Total governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Code	GRAND TOTAL (Sum of col. (g)) (i)	Line No.
1	Section A — PUBLIC SAFETY											1
2	Police department/Crime prevention	717,273						717,273		E62	717,273	2
3	Jail									E04	0	3
4	Emergency management	5,768						5,768		E89	5,768	4
5	Flood control									E59	0	5
6	Fire department	72,260						72,260		E24	72,260	6
7	Ambulance	13,525						13,525		E32	13,525	7
8	Building inspections	18,343						18,343		E66	18,343	8
9	Miscellaneous protective services									E66	0	9
10	Animal control	900						900		E32	900	10
11	Other public safety									E69	0	11
12											0	12
13											0	13
14	TOTAL PUBLIC SAFETY	828,069	0		0		0	828,069			828,069	14
15	Section B — PUBLIC WORKS											15
16	Roads, bridges, sidewalks		429,468					429,468		E44	429,468	16
17	Parking meter and off-street									E60	0	17
18	Street lighting		51,222					51,222		E44	51,222	18
19	Traffic control safety									E44	0	19
20	Snow removal		19,630					19,630		E44	19,630	20
21	Highway engineering									E44	0	21
22	Street cleaning									E81	0	22
23	Airport (if not an enterprise)									E01	0	23
24	Garbage (if not an enterprise)									E81	0	24
25	Other public works									E89	0	25
26	Public Works Administration										0	26
27	Engineering Management Services										0	27
28	TOTAL PUBLIC WORKS	0	500,320		0		0	500,320			500,320	28
29	Section C — HEALTH AND SOCIAL SERVICES											29
30	Welfare assistance									E79	0	30
31	City hospital									E36	0	31
32	Payments to private hospitals									E32	0	32
33	Health regulation and inspections									E32	0	33
34	Water, air, and mosquito control									E32	0	34
35	Community mental health									E32	0	35
36	Other health and social services									E79	0	36
37											0	37
38											0	38
39	TOTAL HEALTH AND SOCIAL SERVICES	0	0		0		0	0			0	39
40	Section D — CULTURE AND RECREATION											40
41	Library services	75,000						75,000		E52	75,000	41
42	Museum, band, theater	1,000						1,000		E61	1,000	42
43	Parks	215,711						215,711		E61	215,711	43
44	Recreation	193,413						193,413		E61	193,413	44
45	Cemetery	15,875						15,875		E03	15,875	45
46	Community center, zoo, marina, and auditorium	12,998						12,998		E61	12,998	46
47	Other culture and recreation	26,581						26,581		E61	26,581	47
48											0	48
49											0	49
50	TOTAL CULTURE AND RECREATION	540,578	0		0		0	540,578			540,578	50

EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2018 - Continued

CITY OF MOUNT VERNON

GAAP NON-GAAP = CASH BASIS

Line No.	Item description	General (a)	Special revenue (b)	TIF special revenue (c)	Debt service (d)	Capital projects (e)	Permanent (f)	Total governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Code	GRAND TOTAL (Sum of col. (g)) (i)	Line No.
51	Section E — COMMUNITY AND ECONOMIC DEVELOPMENT											51
52	Community beautification	2,447						2,447		E89	2,447	52
53	Economic development	68,162						68,162		E89	68,162	53
54	Housing and urban renewal									E50	0	54
55	Planning and zoning	6,177						6,177		E28	6,177	55
56	Other community and economic development									E89	0	56
57	TIF Rebates									E89	0	57
58											0	58
59	TOTAL COMMUNITY AND ECONOMIC DEVELOPMENT	78,786	0	0	0	0	0	78,786			78,786	59
60	Section F — GENERAL GOVERNMENT											60
61	Mayor, council and city manager	8,461						8,461		E29	8,461	61
62	Clerk, Treasurer, financial administration	255,511						255,511		E23	255,511	62
63	Elections	3,507						3,507		E89	3,507	63
64	Legal services and city attorney	33,465						33,465		E25	33,465	64
65	City hall and general buildings	100,850						100,850		E31	100,850	65
66	Tort liability		135,454					135,454		E89	135,454	66
67	Other general government	71						71		E89	71	67
68											0	68
69											0	69
70	TOTAL GENERAL GOVERNMENT	401,865	135,454	0	0	0	0	537,319			537,319	70
71	Section G — DEBT SERVICE											71
72					961,384			961,384			961,384	72
73											0	73
74	TOTAL DEBT SERVICE	0	0	0	961,384	0	0	961,384			961,384	74
75	Section H — REGULAR CAPITAL PROJECTS — Specify											75
76	Community center, streets/sidewalks, trails, U.R.		119,410					119,410			119,410	76
77	Fire station/equipment, WTP UV										318,811	77
78	Subtotal Regular Capital Projects	0	119,410	0	0	524,180	0	643,590			643,590	78
79	— TIF CAPITAL PROJECTS — Specify											79
80											0	80
81											0	81
82	Subtotal TIF Capital Projects	0	0	0	0	0	0	0			0	82
83	TOTAL CAPITAL PROJECTS	0	119,410	0	0	524,180	0	643,590			643,590	83
84	TOTAL GOVERNMENTAL ACTIVITIES EXPENDITURES	1,847,298	755,184	0	961,384	524,180	0	4,088,046			4,088,046	84
85	(Sum of lines 40, 80, 103, 139, 154, 176, 182, 193)											85
86												86

TIF Rebates are expended out of the TIF Special Revenue Fund within the Community and Economic Development program's activity "Other"

Part II EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2018 - Continued

CITY OF MOUNT VERNON

GAAP

NON-GAAP = CASH BASIS

Line No.	Item description	General (a)	Special revenue (b)	TIF Special revenue (c)	Debt service (d)	Capital projects (e)	Permanent Fund (f)	Total current governmental (Sum of cols. (e) through (f)) (g)	Proprietary (h)	Code	GRAND TOTAL (Sum of col. (h)) (i)	Line No.
87	Section I — BUSINESS TYPE ACTIVITIES											87
88	Water — Current operation								527,938	E91	527,938	88
89	Capital outlay								26,591	G91	26,591	89
90	Debt Service										0	90
91	Sewer and sewage disposal — Current operation								498,146	E80	498,146	91
92	Capital outlay								20,829	G80	20,829	92
93	Debt Service										0	93
94	Electric — Current operation										0	94
95	Capital outlay										0	95
96	Debt Service										0	96
97	Gas Utility — Current operation										0	97
98	Capital outlay										0	98
99	Debt Service										0	99
100	Parking — Current operation										0	100
101	Capital outlay										0	101
102	Debt Service										0	102
103	Airport — Current operation										0	103
104	Capital outlay										0	104
105	Debt Service										0	105
106	Landfill/Garbage — Current operation								406,257	E81	406,257	106
107	Capital outlay								11,250	G81	11,250	107
108	Debt Service										0	108
109	Hospital — Current operation										0	109
110	Capital outlay										0	110
111	Debt Service										0	111
112	Transit — Current operation										0	112
113	Capital outlay										0	113
114	Debt Service										0	114
115	Cable TV, telephone, internet — Current operation										0	115
116	Capital outlay										0	116
117	Housing authority — Current operation										0	117
118	Capital outlay										0	118
119	Debt Service										0	119
120	Storm water — Current operation								62,491	E80	62,491	120
121	Capital outlay										0	121
122	Debt Service										0	122
123	Other business type — Current operation										0	123
124	Capital outlay										0	124
125	Debt Service										0	125
126	Internal service funds — Specify										0	126
127											0	127
128											0	128
129	TOTAL BUSINESS TYPE ACTIVITIES								1,553,502		1,553,502	129

EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2018 - Continued

CITY OF MOUNT VERNON

GAAP NON-GAAP = CASH BASIS

Line No.	Item description	General (a)	Special revenue (b)	TIF special revenue (c)	Debt service (d)	Capital projects (e)	Permanent (f)	Total governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Code	GRAND TOTAL (Sum of cols. (g) and (h)) (i)	Line No.
130	SUBTOTAL EXPENDITURES (Sum of lines 84 and 129)	1,847,298	755,184	0	961,384	524,180	0	4,088,046	1,553,502		5,641,548	130
131	Section J — OTHER FINANCING USES INCLUDING TRANSFERS OUT											
132	Regular transfers out		645,500			335,023		980,523	365,826	NE	1,346,349	131
133	Internal TIF loans/repayments and transfers out			899,231				899,231			899,231	132
134												133
135	TOTAL OTHER FINANCING USES	0	645,500	899,231	0	335,023	0	1,879,754	365,826		2,245,580	134
136	TOTAL EXPENDITURES AND OTHER FINANCING USES (Sum of lines 130 and 135)	1,847,298	1,400,684	899,231	961,384	859,203	0	5,967,800	1,919,328		7,887,128	135
137												136
138	Ending fund balance June 30, 2018:											137
139	Governmental:											138
140	Nonspendable											139
141	Restricted	27,966	586,901	270,451	189,025	2,607,308	89,525	3,681,651			89,525	140
142	Committed										3,681,651	141
143	Assigned										0	142
144	Unassigned	1,752,043				554,332		554,332			554,332	143
145	Total Governmental	1,780,009	586,901	270,451	189,025	3,048,542	89,525	5,964,453			1,638,945	144
146	Proprietary										5,964,453	145
147	Total ending fund balance June 30, 2018	1,780,009	586,901	270,451	189,025	3,048,542	89,525	5,964,453	1,470,294		1,470,294	146
148	TOTAL REQUIREMENTS (Sum of lines 136 and 147)	3,627,307	1,987,585	1,169,682	1,150,409	3,907,745	89,525	11,932,253	1,470,294		7,434,747	147
149									3,389,622		15,321,875	148
												149

INTERGOVERNMENTAL EXPENDITURES
 Please report below expenditures made to the State or to other local governments on a reimbursement or cost sharing basis.
 Include these expenditures in part II. Enter amount, omit cents.

Purpose	Amount paid to other local governments	Amount paid to State
Correction	MS5 \$	
Health	M52	
Highways	344	144 \$
Transit subsidies	M54	
Libraries	M52	
Police protection	M52	
Sewerage	M59	
Sanitation	M61	
All other	M69 \$	128 \$

SALARIES AND WAGES
 Report here the total salaries and wages paid to all employees of your government before deductions of social security, retirement, etc. Include also salaries and wages paid to employees of any utility owned and operated by your government, as well as salaries and wages of municipal employees charged to construction projects.

Total salaries and wages paid	269 \$	Amount - Omit cents	1,421,349
-------------------------------	--------	---------------------	-----------

DEBT OUTSTANDING, ISSUED, AND RETIRED

Purpose	Debt during the fiscal year			Debt Outstanding JUNE 30, 2018			Interest paid this year
	Debt outstanding JULY 1, 2017 (a)	Issued (b)	Retired (c)	General obligation (d)	TIF revenue (e)	Revenue (f)	
1. Water utility	18U \$ 305,000	28U \$ 28U	35,000 \$	48U \$ 270,000	48U \$	48U \$	181 \$ 6,029
2. Sewer utility	18U	38U		48U	48U	48U	189
3. Electric utility	18U	38U		48U	48U	48U	182
4. Gas utility	18U	38U		48U	48U	48U	183
5. Transit-bus	18U	38U		48U	48U	48U	194
6. Industrial	19T	34T		44T	44T	44T	189
7. Mortgage revenue	19T	34T		44T	44T	44T	189
8. TIF revenue	19U	38U		48U	48U	48U	189
9. Other-Specify	19U	38U		48U	48U	48U	189
10. Capital improve.	18U	1,040,000	180,000	48U	48U	48U	41,800
11. Sewer/water	18U	2,485,000	160,000	48U	2,335,000	48U	189
12. Improvements	18U	145,000	45,000	48U	100,000	48U	189
13. Fire station	18U	970,000	90,000	48U	880,000	48U	189
14. Refunding	18U	2,350,000	175,000	48U	2,175,000	48U	23,637
15. Highway 30	18U			48U		48U	189
16. Street improve.	18U			48U		48U	189
17. Pool	18U			48U		48U	189
18. Total long-term debt	7,285,000		855,000	6,430,000	0	0	273,484

Outstanding as of JULY 1, 2017	81V \$	Amount - Omit cents	0
Outstanding as of JUNE 30, 2018	84V \$	Amount - Omit cents	0
DEBT LIMITATION FOR GENERAL OBLIGATION BONDS		Amount - Omit cents	253,435,002
Actual valuation - January 1, 2016		Amount - Omit cents	1,08 = \$

CASH AND INVESTMENT ASSETS AS OF JUNE 30, 2018

Type of asset	Bond and interest funds (a)	Bond construction funds (b)	Pension/retirement funds (c)	all other funds (d)	Total (e)
Cash and investments - include cash on hand, CD's, time deposits and savings deposits, Federal securities, Federal agency securities, State and local government securities, and all other securities. Exclude value of real property.	181T \$ 189,025	181T \$ 439,074	181T \$ 8,928,248	181T \$ 7,434,747	181T \$ 17,991,094

AGENDA ITEM # G - 2 & G - 3

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	October 15, 2018
AGENDA ITEM:	Resolution #10-15-2018B & #10-15-2018C
ACTION:	Motion

SYNOPSIS: These are the final two resolutions for the \$5,000,000 bond sale. The City will be set to receive the funds upon completion of G-2 and G-3.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolution #10-15-2018B & #10-15-2018C

PREPARED BY: Chris Nosbisch

DATE PREPARED: 10/12/18

October 15, 2018

The City Council of the City of Mount Vernon, State of Iowa, met in _____ session, in the Council Chambers, City Hall, 213 First Street NW, Mount Vernon, Iowa, at _____ .M., on the above date. There were present Mayor _____, in the chair, and the following named Council Members:

Absent: _____

Vacant: _____

* * * * *

Council Member _____ introduced the following resolution entitled "RESOLUTION APPOINTING BANKERS TRUST COMPANY OF DES MOINES, IOWA, TO SERVE AS PAYING AGENT, BOND REGISTRAR, AND TRANSFER AGENT, APPROVING THE PAYING AGENT AND BOND REGISTRAR AND TRANSFER AGENT AGREEMENT AND AUTHORIZING THE EXECUTION OF THE AGREEMENT", and moved that the resolution be adopted. Council Member _____ seconded the motion to adopt. The roll was called and the vote was,

AYES: _____

NAYS: _____

Whereupon, the Mayor declared said Resolution duly adopted as follows:

RESOLUTION APPOINTING BANKERS TRUST COMPANY OF DES MOINES, IOWA, TO SERVE AS PAYING AGENT, BOND REGISTRAR, AND TRANSFER AGENT, APPROVING THE PAYING AGENT AND BOND REGISTRAR AND TRANSFER AGENT AGREEMENT AND AUTHORIZING THE EXECUTION OF THE AGREEMENT

WHEREAS, \$5,000,000 General Obligation Urban Renewal Bonds, Series 2018, dated October 30, 2018, have been sold and action should now be taken to provide for the maintenance of records, registration of certificates and payment of principal and interest in connection with the issuance of the Bonds; and

WHEREAS, this Council has deemed that the services offered by Bankers Trust Company of Des Moines, Iowa, are necessary for compliance with rules, regulations, and requirements governing the registration, transfer and payment of registered bonds; and

WHEREAS, a Paying Agent, Bond Registrar and Transfer Agent Agreement (hereafter "Agreement") has been prepared to be entered into between the City and Bankers Trust Company.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNT VERNON, STATE OF IOWA:

1. That Bankers Trust Company of Des Moines, Iowa, is hereby appointed to serve as Paying Agent, Bond Registrar and Transfer Agent in connection with the issuance of \$5,000,000 General Obligation Urban Renewal Bonds, Series 2018, dated October 30, 2018.

2. That the Agreement with Bankers Trust Company of Des Moines, Iowa, is hereby approved and that the Mayor and Clerk are authorized to sign the Agreement on behalf of the City.

PASSED AND APPROVED this 15th day of October, 2018.

Mayor

ATTEST:

City Clerk

Council Member _____ introduced the following Resolution entitled "RESOLUTION AUTHORIZING AND PROVIDING FOR THE ISSUANCE OF \$5,000,000 GENERAL OBLIGATION URBAN RENEWAL BONDS, SERIES 2018, AND LEVYING A TAX TO PAY SAID BONDS; APPROVAL OF THE TAX EXEMPTION CERTIFICATE AND CONTINUING DISCLOSURE CERTIFICATE" and moved that it be adopted. Council Member _____ seconded the motion to adopt, and the roll being called thereon, the vote was as follows:

AYES: _____

NAYS: _____

Whereupon, the Mayor declared said Resolution duly adopted as follows:

RESOLUTION AUTHORIZING AND PROVIDING FOR THE
ISSUANCE OF \$5,000,000 GENERAL OBLIGATION URBAN
RENEWAL BONDS, SERIES 2018, AND LEVYING A TAX TO
PAY SAID BONDS; APPROVAL OF THE TAX EXEMPTION
CERTIFICATE AND CONTINUING DISCLOSURE
CERTIFICATE

WHEREAS, the Issuer is duly incorporated, organized and exists under and by virtue of the laws and Constitution of the State of Iowa; and

WHEREAS, the Issuer is in need of funds to pay costs of aiding in the planning, undertaking, and carrying out of urban renewal projects, including the construction, equipping and furnishing of a community center/recreation facility and associated parking to be located on the Mount Vernon Community School District campus, essential corporate purposes, and it is deemed necessary and advisable that General Obligation Urban Renewal Bonds, to the amount of not to exceed \$5,500,000 be authorized for said purposes; and

WHEREAS, pursuant to notice published as required by Sections 384.25 and 403.12 of the Code of Iowa, this Council has held a public meeting and hearing upon the proposal to institute proceedings for the issuance of the Bonds, and the Council is therefore now authorized to proceed with the issuance of said Bonds for such purposes; and

WHEREAS, pursuant to the provisions of Chapter 75 of the Code of Iowa, the above mentioned Bonds were heretofore sold at public sale and action should now be taken to issue said Bonds conforming to the terms and conditions of the best bid received at the advertised public sale.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNT VERNON, STATE OF IOWA:

Section 1. Definitions. The following terms shall have the following meanings in this Resolution unless the text expressly or by necessary implication requires otherwise:

- "Authorized Denominations" shall mean \$5,000 or any integral multiple thereof.
- "Beneficial Owner" shall mean, whenever used with respect to a Bond, the person in whose name such Bond is recorded as the beneficial owner of such Bond by a Participant on the records of such Participant or such person's subrogee.
- "Blanket Issuer Letter of Representations" shall mean the Representation Letter from the Issuer to DTC, with respect to the Bonds.
- "Bond Fund" shall mean the fund created in Section 3 of this Resolution.
- "Bonds" shall mean \$5,000,000 General Obligation Urban Renewal Bonds, Series 2018, authorized to be issued by this Resolution.
- "Cede & Co." shall mean Cede & Co., the nominee of DTC, and any successor nominee of DTC with respect to the Bonds.
- "Continuing Disclosure Certificate" shall mean that certain Continuing Disclosure Certificate approved under the terms of this Resolution and to be executed by the Issuer and dated the date of issuance and delivery of the Bonds, as originally executed and as it may be amended from time to time in accordance with the terms thereof.
- "Depository Bonds " shall mean the Bonds as issued in the form of one global certificate for each maturity, registered in the Registration Books maintained by the Registrar in the name of DTC or its nominee.
- "DTC" shall mean The Depository Trust Company, New York, New York, which will act as security depository for the Bond pursuant to the Representation Letter.
- "Issuer" and "City" shall mean the City of Mount Vernon, State of Iowa.
- "Participants" shall mean those broker-dealers, banks and other financial institutions for which DTC holds Bonds as securities depository.
- "Paying Agent" shall mean Bankers Trust Company, or such successor as may be approved by Issuer as provided herein and who shall carry out the duties prescribed herein as Issuer's agent to provide for the payment of principal of and interest on the Bonds as the same shall become due.

- "Project" shall mean aiding in the planning, undertaking, and carrying out of urban renewal projects, including the construction, equipping and furnishing of a community center/recreation facility and associated parking to be located on the Mount Vernon Community School District campus.
- "Project Fund" shall mean the fund required to be established by this Resolution for the deposit of the proceeds of the Bonds.
- "Rebate Fund" shall mean the fund so defined in and established pursuant to the Tax Exemption Certificate.
- "Registrar" shall mean Bankers Trust Company of Des Moines, Iowa, or such successor as may be approved by Issuer as provided herein and who shall carry out the duties prescribed herein with respect to maintaining a register of the owners of the Bonds. Unless otherwise specified, the Registrar shall also act as Transfer Agent for the Bonds.
- "Resolution" shall mean this resolution authorizing the Bonds.
- "Tax Exemption Certificate" shall mean the Tax Exemption Certificate approved under the terms of this Resolution and to be executed by the City Clerk/Treasurer and delivered at the time of issuance and delivery of the Bonds.
- "Treasurer" shall mean the City Clerk/Treasurer or such other officer as shall succeed to the same duties and responsibilities with respect to the recording and payment of the Bonds issued hereunder.

Section 2. Levy and Certification of Annual Tax; Other Funds to be Used.

a) Levy of Annual Tax. That for the purpose of providing funds to pay the principal and interest of the Bonds hereinafter authorized to be issued, there is hereby levied for each future year the following direct annual tax on all of the taxable property in the City of Mount Vernon, State of Iowa, to-wit:

FISCAL YEAR (JULY 1 TO JUNE 30)
YEAR OF COLLECTION

AMOUNT	YEAR OF COLLECTION
\$103,348*	2018/2019
\$215,285	2019/2020
\$303,335	2020/2021
\$298,685	2021/2022
\$579,035	2022/2023
\$580,835	2023/2024
\$577,185	2024/2025
\$583,235	2025/2026
\$583,685	2026/2027
\$588,685	2027/2028
\$593,085	2028/2029
\$606,885	2029/2030
\$604,785	2030/2031
\$ 26,650	2031/2032
\$ 25,837	2032/2033

*Payable from available funds on hand.

(NOTE: For example the levy to be made and certified against the taxable valuations of January 1, 2018 will be collected during the fiscal year commencing July 1, 2019.)

b) Resolution to be Filed With County Auditor. A certified copy of this Resolution shall be filed with the Auditor of Linn County, Iowa and the Auditor is hereby instructed in and for each of the years as provided, to levy and assess the tax hereby authorized in Section 2 of this Resolution, in like manner as other taxes are levied and assessed, and such taxes so levied in and for each of the years aforesaid be collected in like manner as other taxes of the City are collected, and when collected be used for the purpose of paying principal and interest on said Bonds issued in anticipation of the tax, and for no other purpose whatsoever.

c) Additional City Funds Available. Principal and interest coming due at any time when the proceeds of said tax on hand shall be insufficient to pay the same shall be promptly paid when due from current funds of the City available for that purpose and reimbursement shall be made from such special fund in the amounts thus advanced.

Section 3. Bond Fund. Said tax shall be assessed and collected each year at the same time and in the same manner as, and in addition to, all other taxes in and for the City, and when collected they shall be converted into a special fund within the Debt Service Fund to be known as the "GENERAL OBLIGATION URBAN RENEWAL BOND FUND NO. 1" (the "Bond Fund"), which is hereby pledged for and shall be used only for the payment of the principal of and interest on the Bonds hereinafter authorized to be issued; and also there shall be apportioned to said fund its proportion of taxes received by the City from property that is centrally assessed by the State of Iowa.

Section 4. Application of Bond Proceeds. Proceeds of the Bonds, other than accrued interest except as may be provided below, shall be credited to the Project Fund and expended therefrom for the purposes of issuance. Any amounts on hand in the Project Fund shall be available for the payment of the principal of or interest on the Bonds at any time that other funds shall be insufficient to the purpose, in which event such funds shall be repaid to the Project Fund at the earliest opportunity. Any balance on hand in the Project Fund and not immediately required for its purposes may be invested not inconsistent with limitations provided by law or this Resolution.

Section 5. Investment of Bond Fund Proceeds. All moneys held in the Bond Fund, provided for by Section 3 of this Resolution shall be invested in investments permitted by Chapter 12B, Code of Iowa, 2017, as amended, or deposited in financial institutions which are members of the Federal Deposit Insurance Corporation and the deposits in which are insured thereby and all such deposits exceeding the maximum amount insured from time to time by FDIC or its equivalent successor in any one financial institution shall be continuously secured in compliance with Chapter 12C of the Code of Iowa, 2017, as amended, or otherwise by a valid pledge of direct obligations of the United States Government having an equivalent market value. All such interim investments shall mature before the date on which the moneys are required for payment of principal of or interest on the Bonds as herein provided.

Section 6. Bond Details, Execution and Redemption.

a) Bond Details. General Obligation Urban Renewal Bonds of the City in the amount of \$5,000,000, shall be issued pursuant to the provisions of Sections 384.25 and 403.12 of the Code of Iowa for the aforesaid purposes. The Bonds shall be designated "GENERAL OBLIGATION URBAN RENEWAL BOND, SERIES 2018", be dated October 30, 2018, and bear interest from the date thereof, until payment thereof, at the office of the Paying Agent, said interest payable on June 1, 2019, and semiannually thereafter on the 1st day of June and December in each year until maturity at the rates hereinafter provided.

The Bonds shall be executed by the manual or facsimile signature of the Mayor and attested by the manual or facsimile signature of the Clerk, and impressed or printed with the seal of the City and shall be fully registered as to both principal and interest as provided in this Resolution; principal, interest and premium, if any, shall be payable at the office of the Paying Agent by mailing of a check to the registered owner of the Bond. The Bonds shall be in the denomination of \$5,000 or multiples thereof. The Bonds shall mature and bear interest as follows:

Principal Amount	Interest Rate	Maturity June 1st
\$ 15,000	3.000%	2019
\$ 65,000	3.000%	2020
\$155,000	3.000%	2021
\$155,000	3.000%	2022
\$440,000	3.000%	2023
\$455,000	3.000%	2024
\$465,000	3.000%	2025
\$485,000	3.000%	2026
\$500,000	3.000%	2027
\$520,000	3.000%	2028
\$540,000	3.000%	2029
\$570,000	3.000%	2030
\$585,000	3.100%	2031
\$ 25,000	3.250%	2032
\$ 25,000	3.350%	2033

b) Redemption.

Optional Redemption. Bonds maturing after June 1, 2025, may be called for optional redemption by the Issuer on that date or any date thereafter, from any funds regardless of source, in whole or from time to time in part, in any order of maturity and within an annual maturity by lot. The terms of redemption shall be par, plus accrued interest to date of call.

'Thirty days' written notice of redemption shall be given to the registered owner of the Bond. Failure to give written notice to any registered owner of the Bonds or any defect therein shall not affect the validity of any proceedings for the redemption of the Bonds. All Bonds or portions thereof called for redemption will cease to bear interest after the specified redemption date, provided funds for their redemption are on deposit at the place of payment. Written notice will be deemed completed upon transmission to the owner of record.

If selection by lot within a maturity is required, the Registrar shall designate the Bonds to be redeemed by random selection of the names of the registered owners of the entire annual maturity until the total amount of Bonds to be called has been reached.

If less than all of a maturity is called for redemption, the Issuer will notify DTC of the particular amount of such maturity to be redeemed prior to maturity. DTC will determine by lot the amount of each Participant's interest in such maturity to be redeemed and each Participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. All prepayments shall be at a price of par plus accrued interest.

c) Urban Renewal Purposes.

The Bonds are hereby declared to be issued for essential public and governmental purposes for qualified urban renewal projects.

The Bonds shall recite in substance that they have been issued by the City in connection with an urban renewal project as defined by Chapter 403 of the Code of Iowa, and in any suit, action or proceeding involving the validity or enforceability of any bond issued hereunder or the security therefor, such Bond shall be conclusively deemed to have been issued for such purpose and such project shall be conclusively deemed to have been planned, located and carried out in accordance with the provisions of Chapter 403 of the Code of Iowa.

Section 7. Issuance of Bonds in Book-Entry Form; Replacement Bonds.

a) Notwithstanding the other provisions of this Resolution regarding registration, ownership, transfer, payment and exchange of the Bonds, unless the Issuer determines to permit the exchange of Depository Bonds for Bonds in Authorized Denominations, the Bonds shall be issued as Depository Bonds in denominations of the entire principal amount of each maturity of Bonds (or, if a portion of said principal amount is prepaid, said principal amount less the prepaid amount). The Bonds must be registered in the name of Cede & Co., as nominee for DTC. Payment of semiannual interest for any Bonds registered in the name of Cede & Co. will be made by wire transfer or New York Clearing House or equivalent next day funds to the account of Cede & Co. on the interest payment date for the Bonds at the address indicated or in the Representation Letter.

b) The Bonds will be initially issued in the form of separate single authenticated fully registered bonds in the amount of each stated maturity of the Bonds. Upon initial issuance, the ownership of the Bonds will be registered in the registry books of the Bankers Trust Company kept by the Paying Agent and Registrar in the name of Cede & Co., as nominee of DTC. The Paying Agent and Registrar and the Issuer may treat DTC (or its nominee) as the sole and exclusive owner of the Bonds registered in its name for the purposes of payment of the principal or redemption price of or interest on the Bonds, selecting the Bonds or portions to be redeemed, giving any notice permitted or required to be given to registered owners of Bonds under the Resolution of the Issuer, registering the transfer of Bonds, obtaining any consent or other action to be taken by registered owners of the Bonds and for other purposes. The Paying Agent, Registrar and the Issuer have no responsibility or obligation to any Participant or Beneficial Owner of the Bonds under or through DTC with respect to the accuracy of records maintained by DTC or any Participant; with respect to the payment by DTC or Participant of an amount of principal or redemption price of or interest on the Bonds; with respect to any notice given to owners of Bonds under the Resolution; with respect to the Participant(s) selected to receive payment in the event of a partial redemption of the Bonds, or a consent given or other action taken by DTC as registered owner of the Bonds. The Paying Agent and Registrar shall pay all principal of and premium, if any, and interest on the Bonds only to Cede & Co. in accordance with the Representation Letter, and all payments are valid and effective to fully satisfy and discharge the Issuer's obligations with respect to the

principal of and premium, if any, and interest on the Bonds to the extent of the sum paid. DTC must receive an authenticated Bond for each separate stated maturity evidencing the obligation of the Issuer to make payments of principal of and premium, if any, and interest. Upon delivery by DTC to the Paying Agent and Registrar of written notice that DTC has determined to substitute a new nominee in place of Cede & Co., the Bonds will be transferable to the new nominee in accordance with this Section.

c) In the event the Issuer determines that it is in the best interest of the Beneficial Owners that they be able to obtain Bonds certificates, the Issuer may notify DTC and the Paying Agent and Registrar, whereupon DTC will notify the Participants, of the availability through DTC of Bonds certificates. The Bonds will be transferable in accordance with this Section. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the Issuer and the Paying Agent and Registrar and discharging its responsibilities under applicable law. In this event, the Bonds will be transferable in accordance with this Section.

d) Notwithstanding any other provision of the Resolution to the contrary, so long as any Bond is registered in the name of Cede & Co., as nominee of DTC, all payments with respect to the principal of and premium, if any, and interest on the Bond and all notices must be made and given, respectively to DTC as provided in the Representation letter.

e) In connection with any notice or other communication to be provided to Bondholders by the Issuer or the Paying Agent and Registrar with respect to a consent or other action to be taken by Bondholders, the Issuer or the Paying Agent and Registrar, as the case may be, shall establish a record date for the consent or other action and give DTC notice of the record date not less than 15 calendar days in advance of the record date to the extent possible. Notice to DTC must be given only when DTC is the sole Bondholder.

f) The Representation Letter is on file with DTC and sets forth certain matters with respect to, among other things, notices, consents and approvals by Bondholders and payments on the Bonds. The execution and delivery of the Representation Letter to DTC by the Issuer is ratified and confirmed.

g) In the event that a transfer or exchange of the Bonds is permitted under this Section, the transfer or exchange may be accomplished upon receipt by the Registrar from the registered owners of the Bonds to be transferred or exchanged and appropriate instruments of transfer. In the event Bond certificates are issued to holders other than Cede & Co., its successor as nominee for DTC as holder of all the Bonds, or other securities depository as holder of all the Bonds, the provisions of the Resolution apply to, among other things, the printing of certificates and the method or payment of principal of and interest on the certificates. Any substitute depository shall be designated in writing by the Issuer to the Paying Agent. Any such substitute depository shall be a qualified and registered "clearing agency" as provided in Section 17A of the Securities Exchange Act of 1934, as amended. The substitute depository shall provide for (i) immobilization of the Depository Bonds, (ii) registration and transfer of interests in Depository Bonds by

book entries made on records of the depository or its nominee and (iii) payment of principal of, premium, if any, and interest on the Bonds in accordance with and as such interests may appear with respect to such book entries.

h) The officers of the Issuer are authorized and directed to prepare and furnish to the purchaser, and to the attorneys approving the legality of Bonds, certified copies of proceedings, ordinances, resolutions and records and all certificates and affidavits and other instruments as may be required to evidence the legality and marketability of the Bonds, and all certified copies, certificates, affidavits and other instruments constitute representations of the Issuer as to the correctness of all stated or recited facts.

Section 8. Registration of Bonds; Appointment of Registrar; Transfer; Ownership; Delivery; and Cancellation.

a) Registration. The ownership of Bonds may be transferred only by the making of an entry upon the books kept for the registration and transfer of ownership of the Bonds, and in no other way. Bankers Trust Company is hereby appointed as Bond Registrar under the terms of this Resolution and under the provisions of a separate agreement with the Issuer filed herewith which is made a part hereof by this reference. Registrar shall maintain the books of the Issuer for the registration of ownership of the Bonds for the payment of principal of and interest on the Bonds as provided in this Resolution. All Bonds shall be negotiable as provided in Article 8 of the Uniform Commercial Code and Section 384.31 of the Code of Iowa, subject to the provisions for registration and transfer contained in the Bonds and in this Resolution.

b) Transfer. The ownership of any Bond may be transferred only upon the Registration Books kept for the registration and transfer of Bonds and only upon surrender thereof at the office of the Registrar together with an assignment duly executed by the holder or his duly authorized attorney in fact in such form as shall be satisfactory to the Registrar, along with the address and social security number or federal employer identification number of such transferee (or, if registration is to be made in the name of multiple individuals, of all such transferees). In the event that the address of the registered owner of a Bond (other than a registered owner which is the nominee of the broker or dealer in question) is that of a broker or dealer, there must be disclosed on the Registration Books the information pertaining to the registered owner required above. Upon the transfer of any such Bond, a new fully registered Bond, of any denomination or denominations permitted by this Resolution in aggregate principal amount equal to the unmatured and unredeemed principal amount of such transferred fully registered Bond, and bearing interest at the same rate and maturing on the same date or dates shall be delivered by the Registrar.

c) Registration of Transferred Bonds. In all cases of the transfer of the Bonds, the Registrar shall register, at the earliest practicable time, on the Registration Books, the Bonds, in accordance with the provisions of this Resolution.

d) Ownership. As to any Bond, the person in whose name the ownership of the same shall be registered on the Registration Books of the Registrar shall be deemed and

regarded as the absolute owner thereof for all purposes, and payment of or on account of the principal of any such Bonds and the premium, if any, and interest thereon shall be made only to or upon the order of the registered owner thereof or his legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond, including the interest thereon, to the extent of the sum or sums so paid.

e) Cancellation. All Bonds which have been redeemed shall not be reissued but shall be cancelled by the Registrar. All Bonds which are cancelled by the Registrar shall be destroyed and a certificate of the destruction thereof shall be furnished promptly to the Issuer; provided that if the Issuer shall so direct, the Registrar shall forward the cancelled Bonds to the Issuer.

f) Non-Presentation of Bonds. In the event any payment check representing payment of principal of or interest on the Bonds is returned to the Paying Agent or if any bond is not presented for payment of principal at the maturity or redemption date, if funds sufficient to pay such principal of or interest on Bonds shall have been made available to the Paying Agent for the benefit of the owner thereof, all liability of the Issuer to the owner thereof for such interest or payment of such Bonds shall forthwith cease, terminate and be completely discharged, and thereupon it shall be the duty of the Paying Agent to hold such funds, without liability for interest thereon, for the benefit of the owner of such Bonds who shall thereafter be restricted exclusively to such funds for any claim of whatever nature on his part under this Resolution or on, or with respect to, such interest or Bonds. The Paying Agent's obligation to hold such funds shall continue for a period equal to two years and six months following the date on which such interest or principal became due, whether at maturity, or at the date fixed for redemption thereof, or otherwise, at which time the Paying Agent, shall surrender any remaining funds so held to the Issuer, whereupon any claim under this Resolution by the Owners of such interest or Bonds of whatever nature shall be made upon the Issuer.

g) Registration and Transfer Fees. The Registrar may furnish to each owner, at the Issuer's expense, one bond for each annual maturity. The Registrar shall furnish additional Bonds in lesser denominations (but not less than the minimum denomination) to an owner who so requests.

Section 9. Reissuance of Mutilated, Destroyed, Stolen or Lost Bonds. In case any outstanding Bond shall become mutilated or be destroyed, stolen or lost, the Issuer shall at the request of Registrar authenticate and deliver a new Bond of like tenor and amount as the Bond so mutilated, destroyed, stolen or lost, in exchange and substitution for such mutilated Bond to Registrar, upon surrender of such mutilated Bond, or in lieu of and substitution for the Bond destroyed, stolen or lost, upon filing with the Registrar evidence satisfactory to the Registrar and Issuer that such Bond has been destroyed, stolen or lost and proof of ownership thereof, and upon furnishing the Registrar and Issuer with satisfactory indemnity and complying with such other reasonable regulations as the Issuer or its agent may prescribe and paying such expenses as the Issuer may incur in connection therewith.

Section 10. Record Date. Payments of principal and interest, otherwise than upon full redemption, made in respect of any Bond, shall be made to the registered holder thereof or to

their designated agent as the same appear on the books of the Registrar on the 15th day of the month preceding the payment date. All such payments shall fully discharge the obligations of the Issuer in respect of such Bonds to the extent of the payments so made. Upon receipt of the final payment of principal, the holder of the Bond shall surrender the Bond to the Paying Agent.

Section 11. Execution, Authentication and Delivery of the Bonds. Upon the adoption of this Resolution, the Mayor and Clerk shall execute the Bonds by their manual or authorized signature and deliver the Bonds to the Registrar, who shall authenticate the Bonds and deliver the same to or upon order of the Purchaser. No Bond shall be valid or obligatory for any purpose or shall be entitled to any right or benefit hereunder unless the Registrar shall duly endorse and execute on such Bond a Certificate of Authentication substantially in the form of the Certificate herein set forth. Such Certificate upon any Bond executed on behalf of the Issuer shall be conclusive evidence that the Bond so authenticated has been duly issued under this Resolution and that the holder thereof is entitled to the benefits of this Resolution.

No Bonds shall be authenticated and delivered by the Registrar unless and until there shall have been provided the following:

1. A certified copy of the Resolution of Issuer authorizing the issuance of the Bonds;
2. A written order of Issuer signed by the City Clerk/Treasurer of the Issuer directing the authentication and delivery of the Bonds to or upon the order of the Purchaser upon payment of the purchase price as set forth therein;
3. The approving opinion of Ahlers & Cooney, P.C., Bond Counsel, concerning the validity and legality of all the Bonds proposed to be issued.

Section 12. Right to Name Substitute Paying Agent or Registrar. Issuer reserves the right to name a substitute, successor Registrar or Paying Agent upon giving prompt written notice to each registered bondholder.

Section 13. Form of Bond. Bonds shall be printed substantially in the form as follows:

"STATE OF IOWA"
"COUNTY OF LINN"
"CITY OF MOUNT VERNON"
"GENERAL OBLIGATION URBAN RENEWAL BOND"
"SERIES 2018"
ESSENTIAL CORPORATE PURPOSE

Rate: _____
Maturity: _____
Bond Date: October 30, 2018
CUSIP No.: _____
"Registered"
Certificate No. _____
Principal Amount: \$ _____

The City of Mount Vernon, State of Iowa, a municipal corporation organized and existing under and by virtue of the Constitution and laws of the State of Iowa (the "Issuer"), for value received, promises to pay from the source and as hereinafter provided, on the maturity date indicated above, to

(Registration panel to be completed by Registrar or Printer with name of Registered Owner).

or registered assigns, the principal sum of (enter principal amount in long form) THOUSAND DOLLARS in lawful money of the United States of America, on the maturity date shown above, only upon presentation and surrender hereof at the office of Bankers Trust Company, Paying Agent of this issue, or its successor, with interest on the sum from the date hereof until paid at the rate per annum specified above, payable on June 1, 2019, and semiannually thereafter on the 1st day of June and December in each year.

Interest and principal shall be paid to the registered holder of the Bond as shown on the records of ownership maintained by the Registrar as of the 15th day of the month preceding such interest payment date. Interest shall be computed on the basis of a 360-day year of twelve 30-day months.

This Bond is issued pursuant to the provisions of Sections 384.25 and 403.12 of the Code of Iowa, for the purpose of paying costs of aiding in the planning, undertaking, and carrying out of urban renewal projects, including the construction, equipping and furnishing of a community center/recreation facility and associated parking to be located on the Mount Vernon Community School District campus, in conformity to a Resolution of the Council of said City duly passed and approved.

Unless this certificate is presented by an authorized representative of The Depository Trust Company, a limited purpose trust company ("DTC"), to the Issuer or its agent for registration of transfer, exchange or payment, and any certificate issued is registered in the name

of Cede & Co. or such other name as requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other Issuer as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL inasmuch as the registered owner hereof, Cede & Co., has an interest herein.

Bonds maturing after June 1, 2025, may be called for optional redemption by the Issuer and paid before maturity on said date or any date thereafter, from any funds regardless of source, in whole or from time to time in part, in any order of maturity and within an annual maturity by lot. The terms of redemption shall be par, plus accrued interest to date of call.

Thirty days' written notice of redemption shall be given to the registered owner of the Bond. Failure to give written notice to any registered owner of the Bonds or any defect therein shall not affect the validity of any proceedings for the redemption of the Bonds. All bonds or portions thereof called for redemption will cease to bear interest after the specified redemption date, provided funds for their redemption are on deposit at the place of payment. Written notice will be deemed completed upon transmission to the owner of record.

If selection by lot within a maturity is required, the Registrar shall designate the Bonds to be redeemed by random selection of the names of the registered owners of the entire annual maturity until the total amount of Bonds to be called has been reached.

If less than all of a maturity is called for redemption, the Issuer will notify DTC of the particular amount of such maturity to be redeemed prior to maturity. DTC will determine by lot the amount of each Participant's interest in such maturity to be redeemed and each Participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. All prepayments shall be at a price of par plus accrued interest.

Ownership of this Bond may be transferred only by transfer upon the books kept for such purpose by Bankers Trust Company, Des Moines, Iowa, the Registrar. Such transfer on the books shall occur only upon presentation and surrender of this Bond at the office of the Registrar as designated below, together with an assignment duly executed by the owner hereof or his duly authorized attorney in the form as shall be satisfactory to the Registrar. Issuer reserves the right to substitute the Registrar and Paying Agent but shall, however, promptly give notice to registered Bondholders of such change. All bonds shall be negotiable as provided in Article 8 of the Uniform Commercial Code and Section 384.31 of the Code of Iowa, subject to the provisions for registration and transfer contained in the Bond Resolution.

This Bond and the series of which it forms has been issued by the City in connection with an urban renewal project as defined in Chapter 403 of the Code of Iowa, and in any suit, action or proceeding involving the validity or enforceability of any bond issued hereunder or the security therefor, such Bond shall be conclusively deemed to have been issued for such purpose and such project shall be conclusively deemed to have been planned, located and carried out in accordance with the provisions of Chapter 403 of the Code of Iowa.

This Bond is a "qualified tax-exempt obligation" designated by the City for purposes of Section 265(b)(3)(B) of the Internal Revenue Code of 1986.

And it is hereby represented and certified that all acts, conditions and things requisite, according to the laws and Constitution of the State of Iowa, to exist, to be had, to be done, or to be performed precedent to the lawful issue of this Bond, have been existent, had, done and performed as required by law; that provision has been made for the levy of a sufficient continuing annual tax on all the taxable property within the territory of the Issuer for the payment of the principal and interest of this Bond as the same will respectively become due; that such taxes have been irrevocably pledged for the prompt payment hereof, both principal and interest; and the total indebtedness of the Issuer including this Bond, does not exceed the constitutional or statutory limitations.

IN TESTIMONY WHEREOF, the Issuer by its Council, has caused this Bond to be signed by the manual or facsimile signature of its Mayor and attested by the manual or facsimile signature of its City Clerk, with the seal of the City printed or impressed hereon, and to be authenticated by the manual signature of an authorized representative of the Registrar, Bankers Trust Company, Des Moines, Iowa.

Date of authentication: _____
This is one of the Bonds described in the within mentioned Resolution, as registered by Bankers Trust Company.

BANKERS TRUST COMPANY, Registrar
Des Moines, Iowa 50309

By: _____
Authorized Signature

Registrar and Transfer Agent: Bankers Trust Company
Paying Agent: Bankers Trust Company

SEE REVERSE FOR CERTAIN DEFINITIONS

(Seal)
(Signature Block)

CITY OF MOUNT VERNON, STATE OF IOWA

By: _____ (manual or facsimile signature)
Mayor

ATTEST:

By: _____ (manual or facsimile signature)
City Clerk

(Information Required for Registration)

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ (Social Security or Tax Identification No. _____) the within Bond and does hereby irrevocably constitute and appoint _____ attorney in fact to transfer the said Bond on the books kept for registration of the within Bond, with full power of substitution in the premises.

Dated: _____

(Person(s) executing this Assignment sign(s) here)

SIGNATURE)
GUARANTEED) _____

IMPORTANT - READ CAREFULLY

The signature(s) to this Power must correspond with the name(s) as written upon the face of the certificate(s) or bond(s) in every particular without alteration or enlargement or any change whatever. Signature guarantee must be provided in accordance with the prevailing standards and procedures of the Registrar and Transfer Agent. Such standards and procedures may require signature to be guaranteed by certain eligible guarantor institutions that participate in a recognized signature guarantee program.

INFORMATION REQUIRED FOR REGISTRATION OF TRANSFER

Name of Transferee(s) _____
Address of Transferee(s) _____
Social Security or Tax Identification
Number of Transferee(s) _____
Transferee is a(n):
Individual* _____ Corporation _____
Partnership _____ Trust _____

*If the Bond is to be registered in the names of multiple individual owners, the names of all such owners and one address and social security number must be provided.

The following abbreviations, when used in the inscription on the face of this Bond, shall be construed as though written out in full according to applicable laws or regulations:

of this Resolution and made a part hereof. Notwithstanding any other provision of this Resolution, failure of the Issuer to comply with the Continuing Disclosure Certificate shall not be considered an event of default under this Resolution; however, any holder of the Bonds or Beneficial Owner may take such actions as may be necessary and appropriate, including seeking specific performance by court order, to cause the Issuer to comply with its obligations under the Continuing Disclosure Certificate. For purposes of this section, "Beneficial Owner" means any person which (a) has the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, any Bond (including persons holding Bonds through nominees, depositories or other intermediaries), or (b) is treated as the owner of any Bonds for federal income tax purposes.

Section 19. Additional Covenants, Representations and Warranties of the Issuer. The Issuer certifies and covenants with the purchasers and holders of the Bonds from time to time outstanding that the Issuer through its officers, (a) will make such further specific covenants, representations and assurances as may be necessary or advisable; (b) comply with all representations, covenants and assurances contained in the Tax Exemption Certificate, which Tax Exemption Certificate shall constitute a part of the contract between the Issuer and the owners of the Bonds; (c) consult with Bond Counsel (as defined in the Tax Exemption Certificate); (d) pay to the United States, as necessary, such sums of money representing required rebates of excess arbitrage profits relating to the Bonds; (e) file such forms, statements and supporting documents as may be required and in a timely manner; and (f) if deemed necessary or advisable by its officers, to employ and pay fiscal agents, financial advisors, attorneys and other persons to assist the Issuer in such compliance.

Section 20. Amendment of Resolution to Maintain Tax Exemption. This Resolution may be amended without the consent of any owner of the Bonds if, in the opinion of Bond Counsel, such amendment is necessary to maintain tax exemption with respect to the Bonds under applicable Federal law or regulations.

Section 21. Qualified Tax-Exempt Obligations. For the sole purpose of qualifying the Bonds as "Qualified Tax-Exempt Obligations" pursuant to Section 265(b)(3)(B) of the Internal Revenue Code of the United States, the Issuer hereby designates the Bonds as qualified tax-exempt obligations and represents that the reasonably anticipated amount of tax-exempt governmental and qualified 501(c)(3) obligations which will be issued during the current calendar year will not exceed Ten (10) Million Dollars.

Section 22. Repeal of Conflicting Resolutions or Ordinances. All ordinances and resolutions and parts of ordinances and resolutions in conflict herewith are hereby repealed.

Section 23. Severability Clause. If any section, paragraph, clause or provision of this Resolution be held invalid, such invalidity shall not affect any of the remaining provisions hereof, and this Resolution shall become effective immediately upon its passage and approval.

PASSED AND APPROVED this 15th day of October, 2018.

Mayor

ATTEST:

City Clerk

CERTIFICATE

STATE OF IOWA)
) SS
COUNTY OF LINN)

I, the undersigned City Clerk of the City of Mount Vernon, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the City showing proceedings of the Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective City offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Council hereto affixed this _____ day of _____, 2018.

City Clerk, City of Mount Vernon, State of Iowa

(SEAL)

AGENDA ITEM # G – 4

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	October 15, 2018
AGENDA ITEM:	Resolution #10-15-2018D
ACTION:	Motion

SYNOPSIS: The final plat for Stonebrook 6th Addition has been submitted, along with the necessary paperwork. The Planning and Zoning Commission reviewed the plat on Wednesday, October 10, 2018 (approved 6-0). The only condition of approval was providing all of the necessary paperwork required by the code. This requirement has been met, and a performance bond in an amount of \$349,787 will be provided to the City on Monday. The performance bond is submitted to cover the remaining infrastructure costs (weather has delayed street construction, etc.). No building permits will be issued until the remaining infrastructure items are completed.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolution #10-15-2018D

PREPARED BY: Chris Nosbisch

DATE PREPARED: 10/12/18

RESOLUTION NO. 10-15-2018D

**RESOLUTION APPROVING THE FINAL PLAT OF THE STONEBROOK SIXTH
ADDITION SUBDIVISION**

WHEREAS, the Mt. Vernon Planning and Zoning Commission voted to 6-0 to approve the final plat of the Stonebrook 6th Addition to the City of Mt. Vernon, Iowa, and,

WHEREAS, there has not been significant changes to the plat since the preliminary plat approval by the City Council on October 16, 2017; and

WHEREAS, the developers have submitted the necessary accompanying materials as specified in Chapter 166.11 Final Plat Requirements,

NOW, THEREFORE, BE IT RESOLVED: That the City Council does hereby approve the Final Plat of Stonebrook 6th Addition Subdivision as described and shown in Exhibit "A" attached hereto and made a part thereof by reference.

APPROVED and ADOPTED this 15th day of October, 2018.

Jamie Hampton, Mayor

ATTEST:

Sue Ripke, City Clerk

J. Motions for Approval

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, OCTOBER 15, 2018

OPN ARCHITECTS	WELLNESS CENTER	58,676.42
S&P GLOBAL	ANALYTICAL SERVICE-COMM CENTER	14,500.00
UTILITY SERVICE INC	WATER TOWER MAINT-WAT	4,749.02
CONFLUENCE INC	CORRIDOR STUDY	4,600.00
CLIFTON LARSON ALLEN	AUDITOR FEES-P&A	2,500.00
STATE HYGIENIC LAB	TESTING-SEW	2,129.00
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-ALL DEPTS	1,043.02
RICKARD SIGN AND DESIGN CORP	NEW PD CAR-PD	1,033.75
MOUNT VERNON ACE HARDWARE	SUPPLIES-ALL DEPTS	663.96
IOWA SOLUTIONS INC	MTHLY MAINTENANCE-ALL DEPTS	595.00
GOODYEAR COMMERCIAL TIRE	2013 EXP MAINT-PD	585.08
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES	527.50
SIMMERING CORY IOWA CODIFICATION	CODE UPDATES-P&A	312.00
IOWA DEPT OF PUBLIC SAFETY	ON LINE WARRANTS-PD	300.00
WENDLING QUARRIES	ROAD ROCK-ST WAT	277.03
CARQUEST OF LISBON	VEHICLE MAINT-PW	231.73
RED LION RENEWABLES	SOLAR ELECTRIC PRODUCTION-P&A	231.30
MEDIACOM	PHONE/INTERNET-WWTP	184.82
CR LC SOLID WASTE AGENCY	TUBES,PAINT, GLASS-S/W	174.30
MEDIACOM	PHONE/INTERNET-POOL	162.29
MEDIACOM	PHONE/INTERNET-P&REC	160.36
CURTIS ENGLISH	PORTABLE RR RENTALS-P&REC	150.00
ARAMARK	RUGS-FD	106.34
ARAMARK	RUGS-FD	106.34
CHRISTINE TABAK	SERVICES-MVHPC	93.75
UNITYPOINT CLINIC-OCCUPATIONAL	DRUG TESTING-PW	87.00
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-P&REC	67.50
NEAL'S WATER CONDITIONING SERVICE	WATER/SALT-RUT,P&A,SEW	65.65
AIRGAS INC	CYLINDER RENTAL FEE-PW	63.25
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	60.00
JOAN BURGE	CLEANING SERVICE-P&A	60.00
GARY'S FOODS	PUBLIC RELATIONS-PD	47.89
SHERWIN WILLIAMS CO.	PAINT-RUT	40.85
PLUMB SUPPLY CO	FITTINGS-POOL	35.24
ST LUKE'S WORK WELL SOLUTIONS	DRUG TEST-RUT	20.00
MOUNT VERNON POLICE RESERVES	SPECIAL EVENTS PAY-PD	16.34
GARY'S FOODS	SUPPLIES-WAT	9.30
TOTAL		94,666.03
GENERAL FUND		5,816.53
ROAD USE TAX FUND		1,410.19
COMMUNITY CENTER		73,176.42
WATER FUND		5,748.23
SEWER FUND		7,920.23
STORM WATER FUND		277.03
SOLID WASTE		317.40
TOTAL		94,666.03

AGENDA ITEM # J – 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	October 15, 2018
AGENDA ITEM:	Public Works Vehicle
ACTION:	Motion

SYNOPSIS: Please see the attached memo and supporting documentation from Nick Nissen. I concur with Nick's reasoning in his memo. There is no reason that we should spend an additional \$5,000 on a vehicle that has already received \$10,000 worth of work in the past three years. This was not a planned budget item, but the truck is used for snow removal. I have asked Nick to monitor his streets budget, but we may be required to amend the streets budget later this year. This was already a possibility as the seal coat and crack sealing program that is usually split over two fiscal years was taken out of the FY 2019 budget (almost exclusively).

BUDGET ITEM: Streets

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Memo and Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 10/12/18

Memo

To: Mayor and Council

From: Nick Nissen

Date: 10/15/18

Re: F-250 Replacement

Currently city staff is driving a 2010 F-250 purchased in 2009. This truck has a 6.4 Liter Diesel Engine with 69,300 miles on it. In the last 4 years the city has spent just under \$10,000 dollars on this vehicle for repairs and maintenance. Prior to that I do not have any records as I took my current position in the fall of 2014. But in my time here we have developed a new vehicle replacement plan. One of the criteria for replacement is total repair cost over the lifetime of the truck. I have provided the current vehicle evaluation form that we use and update each year. I have also provided the current cost for each vehicle since 2015. The 2010 F-250 we are currently driving needs over \$5000.00 dollars of repairs. I have provided an estimate from Lynch for this as-well.

I recommend that we trade this F-250 Diesel engine truck for a new F-250 gas truck. The engine emissions for diesel engines have made driving a diesel around town for a general maintenance impractical. The new F-250 will have a gas engine, it will still have the ability to do all jobs required of this truck. Lynch Ford has provided government pricing on a new F-250 gas truck at just under \$28,000 dollars, they are going to give the city \$10,000 dollars on trade. Bringing the total that the city will owe to \$18,000 dollars. If the city were to repair the current truck we will then have over \$15,000 dollars of repairs on this one truck.

Fleet Rating Workbook Class 3 Trucks

Equipment	Date	Lifetime							Overall	Condition
		1 point for every 1,000 hours or 10,000 miles	Age points = current Year - model Year	Condition (0 = excellent) (1 = good) (2 = fair) (3 = poor)	repair cost (1 = < 25%) (2 = 25% - 75%) (3 = 75% - 100%)	Reliability (0 = times) (1 = 1-4 times) (2 = 5-14 times) (3 = 15+ times)	Service the equipment provides 1= administrative 3= support 5= front line			
F-250 Nick 2010	10/1/2018	6	8	3	3	3	3	26	Qualifies	
F-350 Eldon 2009	10/1/2018	5	9	3	1	3	3	24	Qualifies	

Overall Rating
 0-18 = Excellent condition
 19-22 = good condition
 23-27 = qualifies for replacement
 28 < needs immediate consideration

Keith Colton

Commercial Account Manager

(319) 491-2900 Mobile

E-mail: keith.colton@lynchfordchevy.com



Phone (319) 895-8500

Fax (319) 895-8100

Toll Free (800) 421-8502

www.lynchfordchevy.com

CNGP530

VEHICLE ORDER CONFIRMATION

10/02/18

Dealer

Page

2019 F-SERIES SD

Order No: 0001 Priority: L4 Ord FIN: QI570 Order Type: 5B Price Le
Ord PEP: 600A Cust/Flt Name: MOUNT VERNON PO Number:

RETAIL

RETAIL

F2B F250 4X4 SD R/C \$35945
 142" WHEELBASE
 Z1 OXFORD WHITE
 A VNYL 40/20/40
 S MEDIUM EARTH GR
 600A PREF EQUIP PKG
 .XL TRIM
 .TRAILER TOW PKG
 572 .AIR CONDITIONER NC
 996 .6.2L EFI V8 ENG NC
 44S 6-SPD AUTOMATIC NC
 TBM LT245 BSW AT 17 165
 X3E 3.73 ELOCKING 390
 90L PWR EQUIP GROUP 915

17F XL DECOR PKG NC
 18B PLAT RUNNING BD 320
 10000# GVWR PKG
 425 50 STATE EMISS NC
 473 SNOW PLOW PKG 185
 512 SPARE TIRE/WHL2 NC
 52B BRAKE CONTROLLER 270
 JACK
 61S SPLSH GRDS FRNT 130
 62S SPLSH GRDS REAR NC
 67D XTR HVY DTY ALT NC
 85S TOUGH BED 595
 96V XL VALUE PKG 1000
 .CRUISE CONTROL
 .AMFM/MP3/CLK
 .SYNC SYSTEM - Blue tooth
 SP FLT ACCT CR
 FUEL CHARGE
 DEST AND DELIV 1495

\$27,968⁰⁰

TOTAL BASE AND OPTIONS 41410
TOTAL 41410

To get bluetooth, adding the following package is the lowest cost option:

XL VALUE PACKAGE (96V)

Availability:

- Optional on XL

Not available with:

- STX Appearance Package (17S)

Includes:

- 4.2" Center-stack screen
- AM/FM Stereo MP3 player (speakers, four (4) with Regular Cab, six (6) with SuperCab and Crew Cab)
- Bright chrome hub covers and center ornaments (SRW Only)
- Chrome front and rear step bumper
- Cruise Control (steering wheel-mounted)
- SYNC®

Up After switches - add \$160⁰⁰



410 Hwy. 30 W., Mt. Vernon, IA 52314

Phone (319) 895-8500 / FAX (319) 895-8100

www.lynchfordchevy.com

Service Repair Estimate

Name: City of Mt Vernon Technician: SWANSON Advisor: JEFF YEISLEY

Year/Make/Model: 10 F-250 Date: _____ RO#: _____

Eng. 6.4L Trans _____ A/C _____ P/S _____ Int Trim _____ Axle ratio _____
 ID# _____ ID# _____ ABS _____ 4x4 _____ Ext Trim _____ Wheel Base _____
 Parts Advisor: _____

Line	Recommended Repairs	Pts Qty	OEM Parts	After-Market Parts	Time	Labor	Line Sub-Total
	Diagnostics And Testing				1.6		131.98
	Engine Oil Cooler 8C3Z-6A642-A	1	375.00		19.0	2825.16	3181.15
	Intake Gaskets 3C3Z-943A-AA	2	17.99 x				35.98
	3K						115.57
	Turbo Inlet Pipe Gaskets 8C3Z-6A640-A	4	6.99 x		}		169.90
	8C3Z-6A640-B	2	7.99 x				
	W302512	1	2.99 x				
	W302511	1	2.99 x				
	W302508	1	16.99 o				
	Turbo Drain Tubes 8C3Z-9T514-C	1	102.99 o				
	EVAC Recharge.				1.0		83.50
	ANTIFREEZE VC 7 D	4	18.99 x				
	Radiator 8C3Z-800A-B	1	86.00		3.5	916.79	1459.69
	Thermostats 8C3Z-8575-D	1	52.99		1.0	147.64	200.63
Sub total							5328.50
Shop Supplies 10.56% labor up to \$37.87							37.87
Sales Tax 7%							

ESTIMATE IS BASED UPON OUR INSPECTION AND DOES NOT COVER ADDITIONAL PARTS AND LABOR WHICH MAY BE REQUIRED AFTER TEARDOWN & INSPECTION. ESTIMATE IS GUARANTEED FOR 14 DAYS (L3)

Parts Ordered: _____ Appt Date: _____ INH Auth# _____
 Source: _____
 ETA: _____

Total Charges:

5416.37

AGENDA ITEM # J – 3

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	October 15, 2018
AGENDA ITEM:	AFG Grant Application
ACTION:	Possible Motion

SYNOPSIS: This is simply a placeholder that may or may not require action. The Fire Department is currently reviewing a possible application for an Assistance to Firefighters grant for the SCBA re-fill station. The SCBA re-fill station is in the CIP this year for full funding, however a possible grant would reduce the City's cost.

BUDGET ITEM: CIP

RESPONSIBLE DEPARTMENT: Fire

MAYOR/COUNCIL ACTION: Possible Motion

ATTACHMENTS: Quote

PREPARED BY: Chris Nosbisch

DATE PREPARED: 10/12/18

K. Reports-Received/File



**Mount
Vernon**
IOWA

Chris Nosbisch, City Administrator
Douglas Shannon, Chief of Police

Jamie A. Hampton, Mayor

Council:

**Eric Roudabush
Marty Christensen
Scott Rose
Tom Wieseler
Stephanie West**

SEPTEMBER 2018
POLICE REPORT

Vehicle Collisions

There were 5 reported collisions in September. The first occurred on 6th Street NW when a semi struck two cable lines that were hanging across the roadway in the 200-300 block. No injuries resulted, and the damage is unknown, as Mediacom has not responded to messages from the investigating officer. The second collision occurred in the US Post Office parking lot, when a vehicle backing out of a parking spot collided with the vehicle parked next to them. The striking vehicle left the scene without reporting the collision. Damage was estimated at \$1,000 to the parked vehicle and no injuries were reported. The third collision occurred in the 100 block of 1st Ave South. This collision occurred when two vehicles travelling north on Hwy 1 were stopped for the traffic light. Once the light turned green, the second vehicle accelerated faster than the first vehicle and collided with the back of vehicle 1. Damage was estimated at \$300.00 and no injuries were reported. The fourth collision occurred in the 200 block of 1st St W. This collision occurred when a vehicle backing out of a parking spot in front of City Hall backed into the eastbound lane of traffic colliding with a truck pulling a trailer that was travelling East on 1st Street. Damage was estimated at \$4,100.00 and no injuries were reported. The fifth collision occurred on Palisades Road SW near 2nd Ave. This collision occurred when a vehicle exiting the Gary's Food Parking Lot failed to yield to a vehicle that was eastbound on Palisades Road, colliding with the side of the vehicle. Damage was estimated at \$3,000 and no injuries were reported.

Incidents/Arrest

There were 22 reported incidents in September. Reports included violation of court order, driving while suspended (x2), possession of marijuana (x3), extortion, mental health committal (x2), disorderly conduct, assault-domestic abuse (x2), civil issue, fraud/forgery, hit & run, sexual abuse, assault/theft, identity theft, attempting to elude, identity theft, informational-damage to vehicle, public intoxication, possess alcohol under age.

The incidents resulted in 11 arrests for September. Arrest were made for: Possession of controlled substance (x6), possession of drug paraphernalia (x4), assault domestic abuse (x2), driving while suspended, disorderly conduct (x2 – Juveniles), and attempting to elude.

K-9 Report

Officer Moel and K9 "Monster" have returned from training and began working as a K9 team on 9/22/2018. Officer Moel & K9 Monster have been attending numerous public events to introduce Monster to the community. K9 Monster was deployed 1 time in September, after a vehicle pursuit. K9 Monster was not needed for suspect apprehension but did conduct a sniff of the suspect vehicle. Monster did not alert in this deployment.



**Mount
Vernon**
IOWA

Council:

**Eric Roudabush
Marty Christensen
Scott Rose
Tom Wieseler
Stephanie West**

**Chris Nosbisch, City Administrator
Douglas Shannon, Chief of Police**

Jamie A. Hampton, Mayor

Community Service:

- Chief Shannon participated in the MVCSD Safety Committee meeting on 9/5/2018
- Chief Shannon participated in the Hometown Holiday planning meeting on 9/6/2018
- Chief Shannon attended the Linn County 911 Service Board meeting on 9/6/2018. Funding application had been submitted for emergency communication equipment supplies used by our department in the amount of \$17,500. The funding was approved.
- Chief Shannon attended the PSAP consolidation meeting in Marion on 9/18/2018. The discussion and progress related to PSAP consolidation has stalled. Full consolidation seems unlikely at this point. Discussion will continue between finance and leadership of the three current PSAP's (Marion PD, CRPD, and LCSO) to determine next steps.
- Chief Shannon attended the Linn County Crime Stoppers meeting on 9/18/2018, which was hosted in Mount Vernon. The Crime Stoppers board still has an opening for the Mount Vernon representative. Anyone interested in volunteering for this position, should contact Chief Shannon.
- Officer Gehrke attended a Sexting & related issues meeting in Cedar Rapids, working with prosecutors, courts, school resource officers to address sexting related issues.
- Officer Blinks, Officer Gehrke, and Chief Shannon participated in the Safety Week on Cornell Campus. On 9/26/2018 we conducted "Popcorn with a Cop" on campus and had the opportunity to speak directly to students and staff about various safety concerns.
- On 9/26/2018 Officer Gehrke and Linn County Safe Kids partnered with Lynch Ford Chevrolet Inc and hosted a Child Passenger Seat Safety Inspection. Certified technicians were able to assist 7 families with inspections, ensuring their child seats were installed properly, and free of recalls.
- Mount Vernon Police Department and the Mount Vernon Fire are again participating in the annual "Boots vs Badges Blood drive". The blood drive is October 18th, 2018 from 3pm-7pm. To schedule a time to donate you can contact the Chief Shannon or MVFD Asst. Chief Derek Boren.

Training:

- Officer Blinks, Officer Moel, Officer Mehlert, and Chief Shannon attend "Tac Med" training in Hiawatha. This free training was provided by the Federal Law Enforcement Training Center related to emergency tactical medicine efforts in active shooter situations.
- Officer Blinks attended Taser Instructor Certification Training in Moline Illinois. This training will Officer Blinks to instruct and certify officers on the use of the Taser.

GTSB:

In September officers worked 16 hours of STEP enforcement and conducted two educational events. During the STEP enforcement officers contacted 7 speed violations, and 3 equipment violations. During September MVPD participated in a Safety Week at Cornell College, providing officers the opportunity to speak with students from across the United States (and Internationally) to educate them on traffic safety issues in Iowa and laws that impact their driving, including texting, OWI, and drug impaired driving.



**Mount
Vernon**
IOWA

Council:

**Eric Roudabush
Marty Christensen
Scott Rose
Tom Wieseler
Stephanie West**

**Chris Nobsch, City Administrator
Douglas Shannon, Chief of Police**

Jamie A. Hampton, Mayor

Additionally, officers partnered with Linn County Safe Kids and Lynch Ford Chevrolet Inc and hosted a Child Passenger Seat Inspection. This inspection allowed officers and safety seat technicians to examine 7 vehicles and car seats, to ensure young passengers were properly restrained and in the proper safety seat.

Mount Vernon Police Department was again awarded the 2018-2019 GTSB STEP grant (October 1, 2018-September 30, 2019). The grant award is \$8,600.00, which includes \$8,000 for overtime traffic enforcement, \$100 for education presentations, and \$500 for training related travel.

LISBON (28E Contracted Services):

Per the 28E agreement our department provided the following service to Lisbon in September 2018:

- Patrol: 1,695 minutes
- Calls for service: 575 minutes (12 calls for service)
- Administrative time: 105 minutes

Total time for September: 39.58 hrs. x \$40/hr. = \$1,583.20

Respectfully Submitted,

Chief of Police



Parks and Recreation Department
Directors Report
September 15 – October 15

Parks

- ***Six trees were planted in Nature Park. Four Kentucky Coffee trees in the Nancy Doreen Huffman Dog Park and two Locust trees within the park grounds.***
- ***We had to move the 5-year Anniversary celebration at the Nancy Doreen Huffman Dog Park to Saturday, October 20th. This event will be hosted by MV Park and Recreation and sponsored by Zoey's Pet Deli. The event will run from 12-2pm and there will be a dog costume contest, door prizes, and free doggie and human treats for everyone.***

Sports

- ***Fall Flag Football and Soccer will be finishing up soon***
- ***We have moved our MV Punt Pass and Kick to Friday, October 12th at 6:30pm at Davis Park under the lights. We traditionally host this event on Fridays and we attempt to not conflict with MVHS football games. We always try and schedule the event during an away game and not against a rival. This year MV is away to West Burlington.***

Pool

- ***The Annual Dog Swim, to benefit the Nancy Doreen Huffman Dog Park, brought a total of 40 dogs, 52 humans in attendance, 12 volunteers, and \$168 was raised on September 4th. This event was held from 3:30-6:30pm. A huge thank you goes to Sarah Fried and other Dog Park Committee members for organizing the event as well as Katey Sanders and pool staff.***

Misc

- ***From September 25-27 I attended the National Park and Recreation Association Conference in Indianapolis. This event included educational sessions, trade show, and featured speakers. I spent many hours at educational sessions and the trade show. Networking with my peers and researching facility management software for the Wellness Center was the primary goal.***

L. Discussion Items (No Action)

AGENDA ITEM # F – 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	October 15, 2018
AGENDA ITEM:	Council Goals/Possible CIP Projects
ACTION:	None

SYNOPSIS: I have enclosed a copy of the final Council Goals report that was conducted in December 2017. Significant progress has been made on the various projects and the Council will need to determine if any additional projects need to be moved higher on the priority list. Projects may have a direct impact on the CIP planning process that is currently underway.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: Goal Setting Document

PREPARED BY: Chris Nosbisch

DATE PREPARED: 10/12/18

**CITY OF MOUNT VERNON, IOWA
STRATEGIC PLANNING AND GOAL SETTING REPORT 2018**

Mayor:
Jamie Hampton

City Council: 2017-18

Scott Rose
Tom Wieseler
Stephanie West

Marty Christensen
Eric Roudabush
Paul Tuerler

City Administrator:
Chris Nosbisch

Department Heads:

City Clerk: Sue Ripke

Fire Chief: Nathan Goodlove

Public Works Director: Nick Nissen

Water/Waste Water Superintendent: Alex Volkov

Police Chief: Doug Shannon

Library Director: Cathy Boggs

Parks & Recreation: Matt Siders



**CITY OF
Mount Vernon**



Facilitated by:
Patrick Callahan
Callahan Municipal Consultants, LLC
December 18, 2017

City of Mount Vernon, Iowa
Strategic Planning and Goal Setting Session - 2018

TABLE OF CONTENTS

Introduction	Page 1
Goal Setting Work Session	Page 1
The City Council's List of "Givens".....	Page 2
Initiatives and Programs – 2018	Page 2
A. Top Priority Programs	
B. Moderate Priority Programs	
Capital Improvement Projects – 2018	Page 3
A. Top Priority Projects	
Team Building Agreements.....	Page 3
Future Planning Suggestions.....	Page 3
Communication of Council Goals & Objectives to Citizens	Page 4
Final Comments	Page 5

EXHIBITS

<u>Exhibit A-1 & A-2</u> – Major Accomplishments	Page 6
<u>Exhibit B-1 & B-2</u> Issues and Concerns.....	Page 7
<u>Exhibit C</u> – Proposed Initiatives and Programs	Page 8-9
<u>Exhibit D</u> – Proposed Capital Projects & Equipment Purchases.....	Page 10-11
<u>Exhibit E</u> – Teamwork Suggestions.....	Page 12
<u>Exhibit F</u> – City Department Heads Recommendation and Suggestions....	Page 13

Appendices

<u>Appendix A</u> – Letter of Introduction - Consultant	
<u>Appendix B</u> -- Mayor and City Council Agenda – December 11, 2017	
<u>Appendix C</u> – Preliminary Questionnaire – Sent to Mayor, Council, & Department Heads	

City of Mount Vernon, Iowa

Strategic Planning and Goal Setting Session 2018

Introduction

The City of Mount Vernon requested assistance from Patrick Callahan in October 2017, for a strategic planning and goal setting process. Mr. Callahan agreed to organize and facilitate a process that involved the following steps:

1. Prepare a questionnaire to identify department needs, capital projects, accomplishments, programs, issues, trends and team building suggestions.
2. Prepare a list of the overall capital projects and suggested initiatives and programs based upon the comments of the elected officials and city department heads.
3. Conduct a strategic planning and goal setting session with the elected officials.
4. Preparation of this final report.

Goal Setting Work Session

City Council Members and the Mayor held an informal non-binding work session that was conducted by Mr. Callahan on December 11, 2017. The City's elected officials and department heads were asked to do the following:

1. Identify the major accomplishments of the City in 2016 and 2017, as listed by the Mayor and Council, and by the City Department Heads (**Exhibits A-1 & A-2**).
2. Review the list of most important issues, concerns and trends facing the City in 2018, as listed by the Mayor and Council Members and by the City Department Heads (**Exhibits B-1 & B-2**).
3. Review and revise the list of potential initiatives, policies, and programs. (**Exhibit C**)
4. Indicate those initiatives and programs that are the most urgent or important at this time.
5. Review and revise the list of potential capital projects. (**Exhibit D**)
6. Indicate those capital projects that are the most urgent or important at this time.
7. Provide comments and suggestions regarding teamwork objectives. (**Exhibit E-1**)
8. Provide comments and suggestions from the City Department Heads – (**Exhibit E-2**)

Note: The Letter of Introduction, the Agenda for the Goal Setting Session, and the Preliminary Questionnaire are attached to this report as Appendix A, Appendix B and Appendix C, respectively.

THE CITY COUNCIL'S LIST OF "GIVENS"

After reviewing the list of proposed programs and policies, the Mayor and City Council Members concluded that the City was already committed to the completion of the following programs, policies, and initiatives:

1. Finish City map updates – water mains, sanitary sewer lines, and storm sewer lines.
2. Complete demolition ordinance.
3. Update the employee handbook.
4. Adopt new hazardous labeling. (DOT vs GHS.)

Since the City Council had already committed to the completion of these items, it was agreed that the Mayor and City Council would not need to rank or prioritize these suggestions.

INITIATIVES AND PROGRAMS – 2018

The Mayor and City Council identified the following initiatives and programs as the most urgent or important.

A. Top Priority Programs and Policies

1. Train sound options priced and presented to public regarding what is reasonable.
2. Wellness Center – not only building it, but setting rates and operational budgets that will help it be sustainable.
3. Old fire station site development by private entity.
4. Bypass plan - All aspects - zoning development, economic opportunity, marketing & communications.
5. Annexation plan for property to the South of the City around the bypass and to the West of the City Limits, out to Irish Lane.
6. Attract assisted living & "memory care" providers.

B. Moderate Priority Programs and Policies

1. Rental code.
2. Highways 1 & 30 commercial development plan.
3. Conduct an on-going training programs for employees on topics such as sexual harassment, customer service skills, diversity, business ethics, workplace safety, risk management, etc.
4. Locate another location for the Mount Vernon Post Office and possibly convert the current site to parking.

NOTE: A complete list of all programs and initiatives, as ranked by the Mayor and City Council Members is attached as Exhibit C.

CAPITAL IMPROVEMENT PROJECTS – 2018

The Mayor and City Council identified the following capital projects and equipment purchases as the most urgent or important.

A. Top Priority Capital Projects & Equipment Purchases Project

1. Follow Capital Improvements lists provided by Public Works for fleet.
2. Old Fire Station.....consider options for renovation/use.
- ✓ 3. Construction and operation of the Community Center/Wellness Center - \$6.5 million.
- ✓ 4. Wastewater plant upgrades and possible expansion - \$1.9 million for UV System & \$1.5 million for nutrient reduction.
5. Isolate & resolve storm water infiltration into sewer - \$300K.
- ✓ 6. Annual Sidewalk Program \$100K/yearx4

B. Second Priority Capital Projects & Equipment Purchases

1. Continuation of the Streets & Sewer projects in the CIP - \$130,000 and water mains.
2. Expand trail system - \$75,000 year.
- ✓ 3. Acquire land for public works facility – more space and more buildings, and compost site.
- ④ 4. Uptown streetscape in implementation - \$300K.
- 5. Railroad Quiet Zone - \$250K.
6. List of Street Projects – Per V&K Program.
7. New water main (8") from 5th Ave. to 4th . St. SW to eliminate an old low flow 4" dead end.
8. Vactor/letter combination trailer - \$70K.

TEAM BUILDING AGREEMENTS

The Mayor and City Council reviewed a list of ideas and suggestions relating to team building and building a better working relationship. The list of team building suggestions is identified as **Exhibit E-1**.

FUTURE PLANNING SUGGESTIONS

It is recommended that the city staff and management team prepare an “action plan” for the capital projects, and the initiatives & programs. The action plan for each goal would define the steps needed to accomplish the various tasks or objectives. This action plan could then be presented to the Mayor and City Council for review and approval and made a part of this Goal Setting Report.

It is recommended that the goals and objectives be posted in the Council Chambers at City Hall. The posting of the City Council’s goals and objectives will serve as a reminder to the City Department Heads and Staff Members as to the priorities that were established by the Mayor and City Council.

It is recommended that the City Council review the lists of capital projects/equipment purchases, and initiatives, programs, and monitor the progress that is made on each item on a quarterly basis. The City could use a format that shows the project or item side by side with a comment that updates the City Council and the residents of the City on the progress that has been made on each item at the end of each quarter. The tentative dates for the quarterly updates are: April 2, July 2, October 1 and December 17.

It is important to note that the prioritizing of all the capital projects and various initiatives is not “cast in stone.” The two lists can be modified as new circumstances may dictate.

Hopefully, the Mayor and City Council will repeat this process in 2018 or 2019, which may result in some additional modifications.

It is recommended that the City prepare a capital improvements plan to identify the City's capital projects over the next four to seven years. The plan could include cost estimates, descriptions of the projects, the justification, and sources of funding.

COMMUNICATION OF COUNCIL GOALS AND OBJECTIVES TO CITIZENS

Since the citizens of Mount Vernon are basically the "shareholders" or owners of the City, it is important that they are informed about the goals and objectives that have been established by the Mayor and City Council. The following is a brief summary of various activities that have been used in other cities to communicate the City Council's goals and objectives to local residents.

1. ***City Website.*** After the Mayor and City Council have reviewed and formally adopted the Goal Setting Report, a copy of the report can be placed on the City's website for review by the citizens of Mount Vernon.
2. ***Newspaper Article.*** The City could request that the local newspaper publish a list of the City Council's goals and objectives.
3. ***Town Hall Meeting.*** The City Council could schedule a town hall meeting or public forum to present a summary of the City's goals and objectives and to seek comments and observations from local residents.
4. ***City Hall Posting of Goals.*** The Council's goals and objectives could be posted in the lobby area at City Hall for interested residents to review.
5. ***Open Houses – City Facilities.*** Annual "open houses" at various City buildings, such as City Hall, Police Station, Fire Station, Public Works Shop, Aquatic Center, Wastewater Plant, Water Plant, and Library could be held to inform the citizens about the upcoming city projects and programs that have been proposed.
6. ***Community Leaders' Meeting.*** The Mayor and City Council could schedule an annual or semi-annual meeting with the School Board, and Chamber of Commerce Board of Directors, to review and discuss the City Council's goals and objectives. These meetings could also provide an opportunity to learn more about the projects, programs, and objectives under consideration by these same organizations.
7. ***Presentations to Service Clubs.*** The Mayor, Council Members, and City Manager could make brief presentations to local services clubs and organizations outlining the goals and objectives.
8. ***Public Places –Reading Material.*** A copy of this goal setting report or a brief summary of the City's goals and objectives could be made available in public places, such as the Mount Vernon Library, medical clinic, lawyer offices, or where local residents could read this report while waiting for appointments.

FINAL COMMENTS

It was a pleasure to assist the City of Mount Vernon with this goal setting process. We were impressed with the level of cooperation of the city staff and the elected officials.

Once again, thanks to the City Administrator, Department Heads, the Mayor, and the City Council Members for the great cooperation and timely response during this process.

Patrick Callahan
Callahan Municipal Consultants, LLC
December 18, 2017

**EXHIBIT A-1
CITY OF MOUNT VERNON, IOWA
STRATEGIC PLANNING SESSION – 2018**

Major Accomplishments – Mayor/Council Members Responses

1. Palisades and 10th Ave Intersection reconstruction
2. Hiring of Chris Nosbisch as City Administrator
3. Lincolnway Park Water Plant Renovation
4. Change in Tree Ordinance and maintenance of “street trees” by City Staff
5. Approval of the Hwy 30 Corridor Study/Plan
6. Improvements at the City Pool, including adding a heater
7. Approval of two preliminary plats for new residential developments
8. Sidewalk program
9. Tree trimming
10. Establishing Housing Commission and Bypass Citizens committees
11. Positive fiscal balance year end.
12. Work with CDG and bringing Director with City staff
13. Urban Renewal progress
14. Sustainability steps –solar on city hall, car charging stations, rain barrels, etc.
15. Architect movement on Wellness Center
16. Adopted comp. plan & began zoning updates
17. Safety training for Public Works
18. Bee City designation
19. Street repair plan
20. Electronic council packets
21. Land purchase for development near Elliott Park
22. Improved signage around roundabouts
23. 5th Ave. NW street sewer replacement
24. 3rd Ave. NW street & sewer replacement

**EXHIBIT A-2
CITY OF MOUNT VERNON, IOWA
STRATEGIC PLANNING SESSION – 2018**

Major Accomplishments – Department Heads

1. Road projects – Pal and 10th intersection, 5th Avenue NW, 3rd Ave. NW, & Lisbon Road.
2. Storm inlets built by the city staff - 5 new or replaced inlets.
3. City Administrator hired.
4. Brush pick up schedule.
5. Lead operator hired.
6. City taking over tree trimming in ROW.
7. New F-550 for Street Department.
8. Safety program – joined IAMU.
9. Ash tree injection.
10. Sidewalk Program (intern is an excellent addition).
11. Trail lights on Sauter Trail and Petrick Trail.
12. New Pool pumps and Filters.
13. Ongoing work on Community Center/Wellness Center.
14. Creation of a culture of collaboration.
15. Early work on the streetscape.
16. Listening post creation and continuation.
17. City maintaining trees.
18. Pavement prep in winter before ice or snow.
19. Concrete barricades for events on Main Street.
20. Smooth transition of key management positions (City Admin/Police Chief)
21. Employee Morale.
22. 28E with Lisbon PD.
23. Residential Development (Stonebrook & Spring Meadow)
24. Revision and adoption of Comprehensive Plan
25. By-pass sub-area plan study.
26. Franchise Fee adoption.
27. Parks and Recreation Master Plan.
28. West water treatment plant rehabilitation (New iron removal filter tank).
29. Waste water treatment plant. NPDES renewal by IDNR to meet new nutrient reduction strategy and add disinfection equipment. (UV Disinfection).
30. Modify the CIP from a wish list w/\$5-10 mil projects per year to a more realistic document.
31. Jump started communication between city & developers.
32. Specific role of Mayor.
33. Updating zoning ordinance.
34. Good communication with public – website, twitter, newsletter, facebook, & the sun.
35. Corridor study design firm selected.
36. Strengthening relationship with Mt. Vernon schools.
37. Creation of Housing Commission.

**EXHIBIT B-1
CITY OF MOUNT VERNON, IOWA
STRATEGIC PLANNING SESSION – 2018**

Issues and Concerns – Mayor/City Council Members Responses

1. Costs associated with sanitary sewer improvements required by IA DNR.
2. Resource concerns with Zoning Administration (not a reflection of the person, but the part time nature of the current position.) This includes dealing with new development and also enforcement of zoning issues on a more proactive basis.
3. Getting a resolution to the uptown fire station so that it is either put to use as a Police Station or a commercial building and back on the tax rolls.
4. The impact of continued rollback activities in the State Legislature and hampering of the City's ability to fund projects.
5. Lack of bike friendly routes within the City of Mount Vernon and bike friendly connectivity to other trails in the area.
6. Vision to take advantage of the commercial /business park development around the bypass.
7. Expansion of services before tax bills catch up (housing developments.)
8. Scaling city services to account for added residents.
9. Adding to public works to get equipment inside.
10. New police station.
11. Retaining City's excellent staff in the face of the legislatures' union busting actions .
12. Potential changes to the 30/1 roundabout.
13. Need for more rental apartments, lower priced single family homes, low income housing, and senior housing.
14. Getting private fund raising- plan going for Wellness Center.
15. Pay raise in labor talks with our 2 unions.
16. Internship role in the office-adding the FTE.
17. Resolving storm water issue on north side Main Street buildings to the north-Ironworks.
18. Consider setting up a business park.
19. Adding WIFI services to downtown or certain city building locations.
20. More trail development.
21. Very little funding for street repairs available.
22. New housing development will add 25% more houses in a short period.
23. Rural Fire District (RFD) 1 has financial issues that will increase burden on MV.
24. Policing a potential ban on fireworks after it was allowed.
25. How to pay for necessary further street/sewer on north side of MV.
26. Making the new community center break even.
27. Parking issues on near Main Street -- addressing.
28. Working with schools to support growth
29. Working to support Cornell & vice versa --improved communication
30. More partnerships with City of Lisbon.

**EXHIBIT B-2
CITY OF MOUNT VERNON, IOWA
STRATEGIC PLANNING SESSION -- 2018**

Issues and Concerns – Department Heads

1. Public Works has outgrown the aging inefficient building it is currently housed in.
2. Infrastructure continues to age, cost to repair/replace continues to climb.
3. Sanitary sewer north of the track in the NW quadrant is needed.
4. Commercial growth is needed.
5. Industrial growth is needed.
6. With additional development City needs to find funds to bring 2-3 full time public services staff on board (Parks will eventually grow by 60 to 70 percent maintenance wise) along with adding another public building.
7. Need money to revitalize parks, Hahn Creek bank failing, no lights or fence at Elliott Park.
8. Need to purchase city owned land to start composting, public drop off for brush and leaves, city garden rental.
9. Bypass development and zoning.
10. Services and school space for new housing plats.
11. Senior and low-income housing availability.
12. Downtown parking will be a continuing concern.
13. Guard against complacency in looking for new opportunities even though there are present development opportunities in the works.
14. Police Department relocation & City Hall expansion
15. Contract Negotiation/Chapter 20 changes
16. Police staffing needs
17. Hard water issues
18. Possibility of increase in staffing.
19. Not take away benefits that were accumulated prior to new policies. Apply to new comers only.
20. Possible loss of revenue due to DOT bypass.
21. Storm water problems on NW side.
22. FT Zoning Administrator/ Rental inspections.
23. Stalled Railroad quiet zone.
24. Future of Old Tire Station.
25. Swimming Pool Issues.
26. Servicing the by-pass area.
27. Continuously moving the expectation "bar."
28. EMS staffing 24/7.
29. Obvious need for a residential/commercial building inspector.

14. Creation of an inspection program/adoption of a fire code.	1
15. Develop a plan to provide sanitary sewer service to areas north of the railroad tracks to allow for development.	0
16. Comprehensive signage policies.	0
17. Public safety partnership with Lisbon.	0
18. Eliminate planting trees in the ROW.	0
19. Even/odd parking on streets.	0
20. Update job descriptions.	0
21. Research the possibility of changing the name of First Street to Main St.	0
22. Seek some non-athletic opportunities and complete an exit survey of parents to improve programs and parks.	0
23. Have an outside firm, such as IMWCA, develop and implement a comprehensive written safety and health program for each specific site.	0
24. Review and update SOP (standard operating procedure) for each site.	0
25. Prepare snowbird guidelines.	0
26. Update/revamp open burning policy.	0
27. Review permit process for liquor license renewal.	0

**EXHIBIT D
CITY OF MOUNT VERNON, IOWA
STRATEGIC PLANNING SESSION – 2018**

Capital Projects & Equipment Purchases – Mayor/City Council Members Rankings

A. Top Priority Capital Projects & Equipment Purchases	
Project	Votes
1. Follow Capital Improvements lists provided by Public Works for fleet.	5
2. Old Fire Station - consider options for renovation/use.	5
3. Construction and operation of the Community Center/Wellness Center – \$6.5 million.	4
4. Wastewater plant upgrades and possible expansion - \$1.9 million for UV System & \$1.5 million for nutrient reduction.	4
5. Isolate & resolve storm water infiltration into sewer system - \$300K.	4
6. Annual Sidewalk Program \$100K/year x4	4
B. Second Priority Capital Projects & Equipment Purchases	
1. Continuation of the Streets & Sewer projects in the CIP - \$130,000 and water mains.	3
2. Expand trail system - \$75,000/year.	3
3. Acquire land for public works -- more space and more buildings, and compost site.	3
4. Uptown streetscape in implementation - \$300K.	3
5. Railroad Quiet Zone - \$250,000.	3
6. List of Street Projects – Per V&K Program.	3
7. New water main (8") from 5 th Ave. to 4 th . St. SW to eliminate an old low flow 4" dead end.	3
8. Vactor/letter combination trailer - \$70K.	3
C. Additional Capital Projects & Equipment Purchases Considered	
1. Trees & other landscaping at roundabout – over \$100 K.	2
2. Wagon trail pass issue.	2
3. Wind generator	2
4. Water treatment improvements, for capacity & to meet DNR guidelines.	1
5. Radio read water meters – \$325K	1
6. F-250 Utility Box – \$9-10 K.	1
7. Inspection push camera –\$ 7-8K.	1
8. Consider bulk solar power with a public array.	0
9. Create parking area on post office site or other possible locations.	0
10. Wash bay for public works fleet either in new shop or at current location.	0
11. Way finding signage.	0
12. Consider creating parklets for outdoor dining.	0
13. Purchase land for a future water treatment plant.	0
14. City Hall Expansion.	0
15. Police Department relocation.	0
16. Ladder truck for Fire Department - \$800K to \$1.2 million K.	0
17. Directional boring mole – \$7-8 K.	0

**EXHIBIT E-1
CITY OF MOUNT VERNON, IOWA
STRATEGIC PLANNING SESSION – 2018**

Teamwork Suggestions – Mayor & City Council Members Responses

1. Council members should be more responsible and review their packet information prior to the meeting so they are more informed and ask questions that aren't already answered in the packet.
2. A cleaner, more defined vision from the mayor about his goals for the city.
3. Clearly define the path for new initiatives by starting with the City Council, a city board or a city commission.
4. Regular public forums at least monthly.
5. Regular council work sessions.
6. Annual review of objectives with prioritization.
7. Invite Cornell leader to council meetings – regularly.
8. More reports during council meetings re: Assigned areas (CDG, city liason)
9. Quarterly meetings to discuss progress against 2016 comprehensive plan & 2018 goals
10. This City Council retreat plan is good, with welcome of new member to the group.

**EXHIBIT E-2
CITY OF MOUNT VERNON, IOWA
STRATEGIC PLANNING SESSION – 2018**

Teamwork Suggestions – Department Heads

1. Cooperation between employees and administrators to accomplish goals that are in best interest of City.
2. Work with employees during contract negotiations – rather than appearing to be against. Recognize staff, view their positions as career, and not simply a job.
3. Conduct co-op meetings with City of Lisbon/MVCSD annually.
4. Continue to adopt and review Staff Goal Setting.
5. Show appreciation to those City Employees, who work hard and deserve it.
6. Continue to seek recommendations from department heads as well as subject matter experts to make sound decisions.



Callahan Municipal Consultants, LLC

417 Kaitlynn Ave Anamosa, IA 52205 Cell: 563-599-3708 callahan.cmc@gmail.com

October 24, 2017

APPENDIX A

**To: Mayor and City Council
Mount Vernon, Iowa**

From: Patrick Callahan, Municipal Consultant

Re: Goal Setting/Strategic Planning - 2017

We are looking forward to facilitating the Mayor and City Council 2017 Strategic Planning Session on Monday, December 11, 2017 starting at 6:30 PM at the Mount Vernon City Hall. The agenda for the session is enclosed for your review.

First of all, thank you for selecting Callahan Municipal Consultants, LLC to conduct the City Council's goal setting session. We are looking forward to assisting the City on this process.

Strategic Planning or Goal Setting Session

We have facilitated numerous goal setting sessions for cities in Iowa from 2004 to 2017. Each session is unique and informative. When we started doing goal setting sessions in 2004, we developed an advance questionnaire in order to enhance the productivity of the session and reduce the amount of time on the more routine portions of the meeting. The questionnaire allows us to review issues in advance and thus provides more time for the primary focus of the session, which is to discuss, review, and prioritize the City Council's goals and objectives. We would like to thank you for responding to the advance questionnaire for this year's goal setting session.

City Accomplishments

The first thing that we like to do at these sessions is to reflect upon the City's recent accomplishments. Many council members in other cities are so focused on the current or most pressing issues of the time that they lose track of all the city's accomplishments. Most council members are pleasantly surprised to review how much has actually been accomplished by their city over a span of two years.

Issues, Concerns, and Trends

We also like to take the time to look to the future as to issues or trends that have the potential to impact the City in either a positive or negative manner. A positive trend might be an increase in new housing construction. Whereas, a negative concern could be the passage of a bill by the Iowa General Assembly that might drastically reduce property tax revenues to the City's general fund. While the City may have little or no control over some of these trends or issues, it is usually better to acknowledge them and possibly develop a "game plan" as to how to address them in the future.

Capital Projects

It is important to take the time to itemize and prioritize the City's capital project and major equipment needs. Since the City does not have a capital improvements plan (CIP), we may want to identify any projects or equipment purchases that should be included in the City's CIP. We will review, discuss, and prioritize the City's capital projects and equipment needs. This information and the direction provided by the City Council at this session will be very useful to the City employees.

Policies, Programs, and Initiatives

Once we have completed the ranking of capital improvements or the “bricks and mortar” projects, we will review the list of potential programs, policies, and initiatives. Examples might include updating the City’s employee’s handbook or the development of another source of revenue for the general fund. The Council will also be asked to prioritize these proposals.

Team Work Objectives

The final part of the session will be a discussion regarding team work and how the City Council members interact with each other and the City employees. We may identify and discuss ways to enhance the level of communication between the City Council and the organizations or persons who interact with the Council. If you are pleased with the current level of interaction with each other, the City employees, the local residents, and outside agencies, then this portion of the session may be brief.

Completion of Questionnaire

There is enclosed a questionnaire that we would ask all the elected officials and city department heads to complete prior to the goal setting session. We will summarize the results of the questionnaire and make them available at the meeting. In order to have enough time to summarize the results, please return the questionnaire to us by November 29th.

If it is more convenient to list your responses to the questionnaire on separate sheets, you are welcome to do so. You can list the five headings and provide your comments under each of the topics.

We promise to maintain the confidentiality of the responses to the questions on the questionnaire. The summary of the responses to the questions will not make reference to any names or individuals.

You are welcome to mail your completed questionnaire to Patrick Callahan, 417 Kaitlynn Avenue, Anamosa, Iowa 52205 or you can send it to our e-mail at callahan.cmc@gmail.com. You can also give your questionnaire to Chris Nosbisch and he can forward them to us.

Final Goal Setting Report

We will prepare a final report summarizing the Council’s 2017 goal setting session. We will also provide you with some suggestions on how to monitor the progress of accomplishing the Council’s goals and objectives and ways to communicate these goals to the ultimate “bosses or owners” – the citizens of Mount Vernon.

Thank you for making the commitment to attend this goal setting session on December 11th. We look forward to meeting with you.

APPENDIX B

**CITY OF MOUNT VERNON, IOWA
MAYOR AND CITY COUNCIL
STRATEGIC PLANNING AND GOAL SETTING – 2018**

Monday, December 11, 2017

6:30 PM

Mount Vernon City Hall

AGENDA

1. Introduction and Opening Comments
2. General Overview of the Meeting and the Strategic Planning Report
3. Brief Review of City Accomplishments – Past Two Years – Exhibit A
4. Brief Review of Issues, Concerns and Trends – Exhibit B
5. Review and Ranking of Capital Projects & Equipment Purchases – Exhibit C
 - A. Review of proposed projects
 - B. Clarification of items
 - C. Revisions, Additions, Deletions and Combinations of Projects
 - D. Ranking of Items – Placing of the “Dots”
 - E. Review List of “Givens” or Ongoing Projects
6. Review and Ranking of Programs, Policies, and Initiatives – Exhibit D
 - A. Review of Proposed Initiatives
 - B. Clarification of Items
 - C. Revisions, Additions, Deletions and Combinations of Items
 - D. Ranking of Items – Placing of the “Dots”
 - E. Review List of “Givens” or Ongoing Projects
7. Review/Evaluate “Team Work Objectives” – Exhibit E
8. Final Report to the Mayor and City Council – 2017 Strategic Planning Process
9. Questions, Comments, and Suggestions
10. Adjourn

APPENDIX C

STRATEGIC PLANNING SESSION AND GOAL SETTING SESSION – 2018 MOUNT VERNON, IOWA

PRELIMINARY QUESTIONNAIRE

Introduction

The Mayor and City Council of the City of Mount Vernon will be conducting a strategic planning session on Monday, December 11th at 6:30 PM, at the Mount Vernon City Hall. The purpose of the session will be to identify and prioritize the City's overall goals and objectives for the next two years. In order to prepare for this session, you have been asked to help identify key issues and potential objectives that will be reviewed by the Mayor and City Council prior to the ranking of any goals for the City. It is requested that you list your responses to the following questions.

I. Major Accomplishments

Please list the top five to ten major accomplishments of the City of Mount Vernon over the past two years. These accomplishments could be as large as a street project or as simple as a newly adopted city policy. The items do not need to be in any particular order.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

II. Issues, Concerns, Trends, and Opportunities

Please list specific issues, concerns that you have regarding future city services, policies or operations. These issues or concerns can relate to such things as an aging population or loss of state revenues. You do not need to identify the potential answers or solutions to your concerns.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

III. Significant Initiatives, Programs or Policies

It is requested that you list any initiative, program or policy that you think that the City should consider in the next two years. Examples of such items from other cities have included such things as updating employee job descriptions, writing a policy on open burning, conducting an annexation study, reviewing water and sewer rates, etc. These suggestions should not include construction projects, as these will be listed in the following section. These items do not have to be listed in any particular order.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

IV. Capital Projects / Construction Projects / Equipment Purchases

Please list the capital projects or equipment purchases that you think the City should consider over the next three years. These capital projects could include such things as street construction, public works equipment, public safety equipment, etc. If you have a rough estimate on the cost of such projects, please note it.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

V. Teamwork

In order to accomplish the selected goals and objectives, it is important that the City's elected officials work as a team and have good decision making skills. Please list some suggestions that the Mayor and City Council members could do in the future to improve the Council's teamwork, decision making process, and ability to accomplish the stated goals and objectives.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

Please designate your role with the City: _____ Elected Official _____ City Employee

Return of Questionnaire

Please complete and return this questionnaire to Chris Noshisch or Patrick Callahan (callahan.cmc@gmail.com) by November 29th.

Note: If it more convenient to list your responses to the questionnaire on separate sheets, you are welcome to do so. You can list the five headings and provide your comments under each of the topics.

M. Reports Mayor/Council/Admin.

**CITY OF MT. VERNON
CITY ADMINISTRATOR
REPORT TO THE CITY COUNCIL
October 15, 2018**

- The City and OPN Architects conducted a pre-bid meeting on Thursday, October 11, 2018. There were at least four general contractors in attendance, along with some representatives from various suppliers.
- Heather and I will be attending the Iowa Planning Conference October 17-19 in Council Bluffs, Iowa. Nick will be in charge while I am out of the City.
- The subdivision ordinance review is in full swing as is the leaf pickup program. As mentioned in an earlier discussion, Wapsi Waste will continue to complete leaf pickup for the fall and spring.