

# City of Mt. Vernon, Iowa

<b>Meeting:</b>	<b>Mt. Vernon City Council Meeting</b>
<b>Place:</b>	<b>Mt. Vernon City Hall, 213 First Street NW, Mt. Vernon, Iowa 52314</b>
<b>Date/Time:</b>	<b>June 4, 2018 – 6:30 PM</b>
<b>Web Page:</b>	<b>www.cityofmtvernon-ia.gov</b>
<b>Posted:</b>	<b>June 1, 2018</b>

<b>Mayor:</b>	Jamie Hampton	<b>City Administrator:</b>	Chris Nosbisch
<b>Mayor Pro-Tem:</b>	Marty Christensen	<b>City Attorney:</b>	Robert Hatala
<b>Councilperson:</b>	Stephanie West	<b>Assis. Admin/City Clerk:</b>	Sue Ripke
<b>Councilperson:</b>	Scott Rose	<b>Deputy City Clerk:</b>	Marsha Dewell
<b>Councilperson:</b>	Tom Wieseler	<b>Chief of Police:</b>	Doug Shannon
<b>Councilperson:</b>	Eric Roudabush		

**A. Call to Order**

**B. Agenda Additions/Agenda Approval**

**C. Communications:**

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the microphone and give your name and address for the public record before discussing your item. Each individual will be granted no more than five (5) minutes.

**D. Consent Agenda**

**Note:** These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes – May 21, 2018 Regular Council Meeting

**E. Public Hearing**

1. None

**F. Ordinance Approval/Amendment**

1. None

**G. Resolutions for Approval**

1. None

**H. Mayoral Proclamation**

1. Proclamation Recognizing June 18-24 as National Pollinator Week in the City of Mt. Vernon, Iowa

**I. Old Business**

1. None

**J. Motions for Approval**

1. Consideration of Claims List – Motion to Approve
2. Discussion and Consideration of Citywide Crack Sealing Bids – Kluesner Construction, Inc. – Council Action as Needed

3. Discussion and Consideration of Citywide Sealcoat Program – LL Pelling Co. – Council Action as Needed
4. Discussion and Consideration of Police Department Computer Replacement – Council Action as Needed
5. Discussion and Consideration of Final Building Envelope – Lester Buresh Family Community Wellness Center – Council Action as Needed
6. Discussion and Consideration of Utility Box Purchase – Water/Sewer Department – Council Action as Needed
7. Discussion and Consideration of Possible Appointment of the Operator I Position – Public Works – Council Action as Needed

**K. Reports to be Received/Filed**

1. None

**L. Discussion Items (No Action)**

1. Nature Park Trail
2. 5<sup>th</sup> Ave and 1<sup>st</sup> St Intersection Plans
3. Annexation Plan
4. Old Fire Station

**M. Reports of Mayor/Council/Administrator**

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Administrator's Report

**N. Adjournment**

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

**If anyone with a disability would like to attend the meeting, please call City Hall at 895-8742 to arrange for accommodations.**

## **D. Consent Agenda**

The Mount Vernon City Council met May 21, 2018 at the Mount Vernon City Hall Council Chambers with the following members present: Roudabush, West, Wieseler, Christensen and Rose. Absent: Mayor Jamie Hampton.

**Call to Order.** Mayor ProTem Marty Christensen called the meeting to order at 6:30 p.m.

**Agenda Additions/Agenda Approval.** Motion made by Rose to approve the Agenda, seconded by Wieseler. Carried all.

Consent Agenda. Motion made by Wieseler, seconded by West to approve the Consent Agenda. Carried all.

1. Approval of City Council Minutes – May 7, 2018 Regular Council Meeting
2. Approval of Cigarette License – Casey's General Store #1599
3. Approval of Liquor License – BIG's
4. Approval of Liquor License – Chameleons Pub and Grill

### **Public Hearing**

Public Hearing for a Resolution Amending the 2017-2018 Fiscal Year Budget (*the public hearing was set at the last meeting and must be held, however staff has determined that the amendment is not necessary*). Mayor ProTem Christensen declared the Public Hearing open. As there were no comments from the public Mayor ProTem Christensen closed the Public Hearing.

### **Resolutions for Approval**

Resolution #5-21-2018A: Creating the City of Mt. Vernon Poet Laureate Position and Establishing Qualifying Criteria for Appointment. Verbiage change suggestions to the resolution made at the previous meeting have been completed. Those changes included deleting the "must be published" directive. Included in the criteria was that they must have a Mount Vernon mailing address, be at least 16 years of age and have demonstrated writing proficiency. They must also read an original poem at the MV Memorial Day event, develop and present one community presentation and participate in the MV Heritage Days celebration. Motion to approve Resolution #5-21-2018A made by Rose, seconded by West. Roll call vote. Motion passes.

Resolution #5-21-2018B: Support and Financial Commitment for the Main Street Program in the City of Mt. Vernon. Every two years the City must pass a resolution stating their support and financial commitment for the Mount Vernon Main Street Program. This agreement will be in effect from July 1, 2018 to December 31, 2019. Motion to approve Resolution #5-21-2018B made by Wieseler, seconded by Rose. Roll call vote. Motion passes.

Resolution #5-21-2018C: Approving Transfers for Fiscal Year 2017-2018. Rose motioned to approve Resolution #5-21-2018C, FY18 transfers, seconded by Wieseler. Roll call vote. Motion passes.

### **Motions for Approval**

Consideration of Claims List – Motion to Approve. West motioned to approve the Claims List, seconded by Rose. Carried all.

AAA PEST CONTROL	PEST CONTROL-P&A	30.00
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	3,695.16
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	2,377.76
ALLIANT IES UTILITIES	ENERGY USAGE-RUT	570.83
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	423.82
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	423.61
ALLIANT IES UTILITIES	ENERGY USAGE-P&A	312.17
ALLIANT IES UTILITIES	ENERGY USAGE-FD	241.40
ALLIANT IES UTILITIES	ENERGY USAGE-PD	236.47
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	202.67
ALLIANT IES UTILITIES	ENERGY USAGE-POOL	63.51
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	3,928.54
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	1,216.64
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	454.60
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	82.62
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	62.97
ALLIANT IES UTILITIES	ENERGY USAGE-EMA	44.22
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	43.24
ALLIANT IES UTILITIES	ENERGY USAGE-CEM	19.05
AMERICAN RED CROSS	FACILITY FEE-POOL	650.00
ARAMARK	RUGS-FD	177.24
BARNYARD SCREEN PRINTER LLC	CTW-T SHIRTS-P&REC	3,010.00
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES	540.00
CARQUEST OF LISBON	EQUIP REPAIR-FD	5.47
CARRICO AQUATIC RESOURCES INC	ADAPTOR-POOL	107.24
CENTURY LINK	PHONE CHGS-PD	51.31
CENTURY LINK	PHONE CHGS-FD	67.79
CONFLUENCE INC	CORRIDOR STUDY	6,250.00
DEREK BOREN	ASST FIRE CHIEF-FD	915.00
DEREK BOREN	PHONE REIMB-FD	300.00
ECHOVISION INC	MISC-PD	129.39
EVER-GREEN LANDSCAPE NURSERY	MULCH-FD	360.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	60.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	60.00
GARY'S FOODS	TRAINING-PD	24.17
GROUP SERVICES INC	INSURANCE-ALL DEPTS	20,753.47
IOWA INSURANCE DIVISION	PERPETUAL CARE FILING FEE-CEM	16.00
IOWA ONE CALL	LOCATES-WAT,SEW	89.10
IOWA SOLUTIONS INC	COMPUTER-MAINT-PD	437.50
IOWA SOLUTIONS INC	COMPUTER MAINT-P&A	187.50
JACOB BUSTER	SEC/TREAS-FD	465.00
JAY A ARNOLD	REFEREE-P&REC	150.00
JOAN BURGE	CLEANING SERVICE-P&A	60.00
JOAN BURGE	CLEANING SERVICE-P&A	60.00
JORDAN AXTELL	REFEREE-P&REC	225.00
LINN COUNTY SHERIFF	SHARED SERVICES-PD	14,007.16
MEDIACOM	PHONE/INTERNET-RUT	168.52
MEDIACOM	PHONE/INTERNET-POOL	161.02
MEDIACOM	PHONE/INTERNET-P&A	256.18
MENARDS	SUPPLIES-WAT	312.00
MENARDS	STRAW SHEET,STACKS-RUT	59.97
MIDLAND GIS SOLUTIONS	WEBSITE DEVELOPMENT	5,600.00
MOUNT VERNON ACE HARDWARE	PURCHASES-ALL DEPTS	839.11
MOUNT VERNON ACE HARDWARE	EQUIP REPAIR-FD	31.96

MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT	82.32
MOUNT VERNON POLICE RESERVES	SPECIAL EVENTS-PD	9.50
MOUNT VERNON, CITY OF	START UP CASH-POOL	100.00
NATHAN GOODLOVE	FIRE CHIEF PAY-FD	416.67
NATHAN GOODLOVE	PHONE REIMB-FD	300.00
OFFICE EXPRESS	TONER-P&A	419.54
OFFICE EXPRESS	SUPPLIES-POOL	303.93
ONE MISSION FUNDRAISING INC	NOTE CARDS-COMM CENTER	140.00
P&K MIDWEST INC	SUPPLIES-RUT	2.23
PAYROLL	CLAIMS	57,933.47
ROYS TACOS	CTW FOOD VENDOR-P&REC	230.00
SCHIMBERG COMPANY	WATER FEED-RUT	110.36
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	1,740.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	15.00
SITE ONE LANDSCAPE SUPPLY	SEED,STRAW MAT-SIDEWALK PROJ	337.14
STAPLES ADVANTAGE	SUPPLIES-P&A	101.03
TASC	FLEX SPENDING SET UP FEE	150.00
TODD VLASEK	SIDEWALK PROJECT ASSESSMENT	2,816.00
UNITED STATES POSTAL SERVICE	METER POSTAGE-ALL DEPTS	2,000.00
US CELLULAR	CELL PHONE-PD	204.66
WENDLING QUARRIES	ROAD ROCK-RUT	84.84
WEX BANK	FUEL-PD,WAT,SEW	1,378.35
	TOTAL	139,891.42

Discussion and Consideration of Certified Public Manager Program Application – Nick Nissen – Council Action as Needed. Nobsisch explained that this is a partnership between the State of Iowa and Drake University. Nick will travel once a month to Des Moines for the next 18 months. The cost of the class is \$3,500.00 which the City will pay for but Nissen will reimburse if he were to leave employment within the next four years. Rose motioned approval of Nick's participation and City support in the Certified Public Manager Program, seconded by West. Carried all.

Discussion and Consideration of Master Subscription Agreement with Iowa Interactive, LLC – Council Action as Needed. After researching various firms staff is recommending the use of Iowa Interactive for credit card purchases. The City Attorney has reviewed the agreement. Staff is recommending that the transaction fees associated with the payments be the responsibility of the individuals making the payments. Rose motioned approval of the contract between the City of Mount Vernon and Iowa Interactive, seconded by West. Carried all.

7:10 p.m. Wieseler leaves meeting.

Discussion and Consideration of Hose and Ladder Testing Contract with Firecatt – Council Action as Needed. The Fire Department is asking Council to approve a three year agreement with FireCatt for annual hose and ground ladder testing. All testing is certified to NFPA standards. According to the contract cost for fire hose testing and ladders is priced per foot and will remain the same all three years. Fire Chief Nathan Goodlove explained that the Fire Dept members can do the testing but it has been difficult finding the time to test 8,000 feet of hose. If Firecatt were to do this they would test and bar code every piece of hose. The cost quoted was for a one year contract or a reduced rate for a three year contract. Costs were provided for three options; Fire hose testing, FireCatt provides all labor, Fire hose testing, the FD provides labor and Option 3 which is ground ladder testing. Fire Chief Goodlove said he preferred Option 1 and 3. Motion to approve Options 1 and 3 made by Roudabush, seconded by Rose. Carried all. Absent: Wieseler.

Discussion and Consideration of Lion's Club Request to Paint the Gazebo – Council Action as Needed. The Lion's Club would like Council's approval to paint the Gazebo this year. The color would be the same and all who volunteer would sign an accident waiver. Nosbisch said that work will probably start on a Wednesday because Community Band concerts begin on Tuesday, June 5<sup>th</sup>. Christensen said that one of the light lenses needed repairs. Along with that, Nosbisch said there are other maintenance items that will be taken care of. Motion to allow the Lion's Club request to paint the gazebo was made by Rose, seconded by West. Carried all. Absent: Wieseler.

#### **Reports to be Received/Filed**

Mt. Vernon Police Report. In April Police Chief Shannon said there were 4 reported collisions and 19 reported incidents. Incidents included OWI, public intox, Hit & run as well as more. Officer Gehrke completed the DARE Program. Chief Shannon met with Hiawatha officials regarding Linn County Sheriff Dispatch 28E agreement and also with MSA Professional Services regarding the roundabout audit. The final report is expected in June 2018. Officers worked 20 hours of STEP in April. During enforcement officers contacted 2 OWI contacts, 2 registration violations, 1 insurance violation and more. Supplementing police coverage for the City of Lisbon has resulted in 2,240 minutes of patrol time, 275 minutes in service calls, and 160 minutes of administrative time for a total of \$1,783.33.

Mt. Vernon Public Works Report. City crews have used a box drag to regrade some alley surfaces. The drag takes rock from high spots and places it in lower, wheel track spots. 15 tree stumps have been ground in various spots around town. These areas have been filled and seeded. All park restrooms are open. Fields have been prepped for games. The pool was power washed and has been filled. Chemicals were added and balanced. Jane DeWitte has taken the seasonal garden position. Areas impacted by the sidewalk program have been filled with dirt and seeded.

Mt. Vernon Parks and Recreation Report. Chemicals will be applied to the quarry to rid it of the duck meal. On April 20<sup>th</sup> the entire 4<sup>th</sup> grade classes from Washington Elementary participated in an Earth Day field trip at Nature Park. The pool opening date is scheduled for May 26. Chalk the Walk was a huge success with 160 artists.

#### **Reports of Mayor/Council/Administrator**

Council Reports. Christensen reported that the Housing Committee split into three sub-committees. They are: LMI Housing, Market Housing and Senior Housing.

City Administrator's Report. The City has issued several solicitors licenses to roofing companies and car detailers. Staff is working with OPN to finalize the Lester Buresh Family Community Wellness square footage. Dirt is moving in the Stonebrook subdivision and storm sewer work has been completed in Spring Meadow Heights.

As there was no further business to attend to the meeting adjourned the time being 7:39 p.m., May 21, 2018.

Respectfully submitted,  
Sue Ripke  
City Clerk

## **H. Mayoral Proclamation**

# National Pollinator Week Proclamation

**Whereas**, pollinator species such as thousands of species of bees are essential partners in producing much of our food supply, and

**Whereas**, pollinator species provide significant environmental benefits that are necessary for maintaining healthy, biodiverse urban and suburban ecosystems, and

**Whereas**, pollination plays a vital role for the trees and plants of our community, enhancing our quality of life, and creating recreational and economic development opportunities, and

**Whereas**, for decades the City of Mt. Vernon has managed urban landscapes and public lands that included many municipal parks and greenways, and

**Whereas**, the City of Mt. Vernon provides recommendations to developers and residents regarding landscaping to promote wise conservation stewardship, including the protection of pollinators and maintenance of their habitats in urban and suburban environments, and

**NOW, THEREFORE**, I, Jamie Hampton, Mayor of the City of Mt. Vernon, do hereby proclaim the week of June 18-24, 2018 as

## National Pollinator Week

in the City of Mt. Vernon, and I urge all citizens to identify pollinator friendly projects throughout the community.

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Jamie Hampton  
Mayor of Mt. Vernon, Iowa

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Sue Ripke  
City Clerk of Mt. Vernon, Iowa

## **J. Motions for Approval**

CITY OF MOUNT VERNON  
CLAIMS FOR APPROVAL, JUNE 4, 2018

PAYROLL	CLAIMS	67,189.32
MOUNT VERNON, CITY OF	TRANSFERS	1,309,100.52
BANKERS TRUST	LONG TERM PAYMENTS	785,077.50
BOBCAT OF CEDAR RAPIDS	KUBOTA-RUT	28,866.87
PRACTICAL SECURITY SYSTEMS	SECURITY WINDOW/DOOR-PD	13,196.00
VEENSTRA & KIMM	WWTP IMPROVEMENTS	6,950.00
MSA PROFESSIONAL SERVICES	HWY 1/30 ROUNDABOUT ASSESSMENT	6,019.68
TYLER TECHNOLOGIES	SOFTWARE SUPPORT-ALL DEPTS	5,370.45
US BANK	CREDIT CARD PURCHASES-ALL DEPTS	3,269.56
BURROUGHS, RICHARD	CEMETERY MAINT	3,205.00
HAWKEYE READY MIX	MAIN BREAK-WAT	2,171.25
CARRICO AQUATIC RESOURCES	CHLORINATOR PARTS-POOL	1,979.13
BARNYARD SCREENPRINTING	SUPPLIES-P&REC	1,830.00
VEENSTRA & KIMM	CITY ENGINEERING GENERAL	1,797.50
CONSTRUCTION MATERIALS	ROAD MAINT-RUT	1,031.40
PRACTICAL SECURITY SYSTEMS	SECURITY WINDOW/DOOR-CITY HALL	1,000.00
VEENSTRA & KIMM	SIDEWALK REPAIR PROGRAM	946.31
LINN COOP OIL	FUEL-PW	932.56
CENTRAL IA DISTRIBUTING	EQUIP,SUPPLIES-ALL DEPTS	754.30
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-P&REC	640.00
VEENSTRA & KIMM	5TH AVE/1ST ST W TRAFFIC SIGNAL	611.36
ELECTRONIC ENGINEERING	INFORMATION SYSTEMS-PW	419.40
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-P&REC,POOL	400.50
KIEFER SWIM PRODUCTS	SUPPLIES-POOL	338.75
IOWA PRISON INDUSTRIES	TRASH BAGS-RUT	277.97
MEDIACOM	PHONE/INTERNET-PD	256.18
RICKARD SIGN & DESIGN	ADVERTISING-P&REC	255.00
BIJOU MOVIE THEATER	ADVERTISING-P&REC,POOL	240.00
IA LAW ENFORCEMENT ACADEMY	PRE-EMPLOYMENT TESTING-PD	200.00
SHANNON, DOUG	MILEAGE-PD	176.58
KINGS MATERIALS	BLOCKS-RUT	175.00
US CELLULAR	CELL PHONE-RUT,P&REC	154.77
ALL SECURE	SECURITY SYS MONITORING-POOL	120.00
HINRICHS, NOLAN	REFEREE-PARKS & REC	120.00
WENDLING QUARRIES	ROCK-RUT	117.25
TASC	ADMIN FEE-ALL DEPTS	94.83
VOLKOV, ALEX	UNIFORM REIMBURSEMENT-WAT	82.95
BARNYARD SCREENPRINTING	UNIFORMS-RUT/PW	72.00
RICKARD SIGN & DESIGN	LETTERING/KUBOTA-RUT	70.00
SIDERS, MATT	QUICK DRY/FIELDS-P&REC	67.35
BURGE, JOAN	CLEANING SERVICE-P&A	60.00
THOMPSON, FRANCESCA	CLEANING SERVICE-P&A	60.00
MEYER, RENAE	REFUND-P&REC	53.00
CARRICO AQUATIC RESOURCES	CHEMICALS-POOL	52.35
SCHULTZ, MARK	REFUND-P&REC	48.00
HEPKER, ANDY	REFUND-P&REC	48.00
WEBER, CARLY	REFUND-P&REC	48.00
HASLEY, HEATHER	REFUND-P&REC	48.00
BAUER BUILT	TIRE REPAIRS-PW	41.25
MCNULTY, SEAN	REFUND-P&REC	30.00
HAWKEYE FIRE & SAFETY	EQUIP REPAIR-PD	25.00
GALLS	UNIFORMS-PD	17.19
	TOTAL	2,246,108.03

**AGENDA ITEM # J – 2**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

**DATE:** June 4, 2018

**AGENDA ITEM:** Crack Sealing

**ACTION:** Motion

**SYNOPSIS:** In an effort to maintain and prolong the useful life of the City's street infrastructure, staff is once again recommending the crack sealing proposal submitted by Kluesner construction. The proposal includes crack sealing of approximately 30,605 linear feet of streets at a total cost of \$25,402.15. This number may fluctuate slightly upon further inspection with Mr. Nissen. The total amount proposed is in line with previous crack sealing requests.

**BUDGET ITEM:** Streets Operating

**RESPONSIBLE DEPARTMENT:** Public Works

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** Proposal

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 6/1/18



# PROPOSAL

DATE	ESTIMATE #
5/3/2018	16868

1007 1st Ave. NW \* PO Box 355 \* Farley, IA 52046  
 (563) 744-3422 Fax (563) 744-3146  
 Fed ID # 42-1463491

[kluesnerconstruction.com](http://kluesnerconstruction.com)

NAME / ADDRESS	CELL NUMBER	FAX NUMBER	PHONE NUMBER
CITY OF MT VERNON 213 1ST ST NW MT VERNON, IA 52314			319-480-2663
<b>LOCATION</b>			

DESCRIPTION	UNIT	RATE	TOTAL
<b>CRACK SEALING OF STREETS</b>			
ROUT CRACKS AS NEEDED			
CLEAN CRACKS WITH COMPRESSED AIR			
SEAL CRACKS WITH D-3405 HOT APPLIED RUBBERIZED SEALANT			
THE PRICE WILL BE \$0.83/LINEAL FOOT			
STREETS TO BE DONE AND PRICES ARE AS FOLLOWS:			
LISBON RD FROM CITY LIMITS LISBON & MT VERNON TO 1ST ST E			
CRACKS	500	0.83	415.00
CURBLINE	2,042	0.83	1,694.86
7TH ST SE FROM 1ST ST E TO MAILBOX #505			
CRACKS	336	0.83	278.88
CURBLINE	1,584	0.83	1,314.72
MEADOWLARK CT SE FROM 7TH ST SE TO CONCRETE CUL-DE-SAC			
CRACKS	481	0.83	399.23
CURBLINE	502	0.83	416.66
CANDLESTICK DR NE FROM HOUSE #122 TO HOUSE #211			
JOINTS	2,890	0.83	2,398.70
RANDOMS	432	0.83	358.56
CANDLESTICK DR NE FROM HOUSE #211 TO END			
JOINTS	2,105	0.83	1,747.15
1ST ST EAST - CONCRETE PAVEMENT OVER CREEK - DO OLDER CONCRETE ONLY - NEWER CONCRETE DOES NOT NEED SEALING IN THE MIDDLE OF AREA			
JOINTS	523	0.83	434.09
RANDOMS	156	0.83	129.48

WE PROPOSE TO FURNISH MATERIAL AND LABOR - COMPLETE IN ACCORDANCE WITH ABOVE SPECIFICATIONS. SIGN:

**TOTAL**

SIGNATURE



# PROPOSAL

1007 1st Ave. NW \* PO Box 355 \* Farley, IA 52046  
 (563) 744-3422 Fax (563) 744-3146  
 Fed ID # 42-1463491

DATE	ESTIMATE #
5/3/2018	16868

kluesnerconstruction.com

NAME / ADDRESS	CELL NUMBER	FAX NUMBER	PHONE NUMBER
CITY OF MT VERNON 213 1ST ST NW MT VERNON, IA 52314			319-480-2663
<b>LOCATION</b>			

DESCRIPTION	UNIT	RATE	TOTAL
2ND AVE NW FROM 1ST WEST TO 3RD ST NW			
CRACKS	4,317	0.83	3,583.11
CURBLINE	1,340	0.83	1,112.20
8TH AVE NW FROM 1ST ST W TO JUST NORTH OF RR TRACKS - HOUSE #812 - CENTERLINE ONLY, TRANSVERSE IS GOOD			
JOINTS	1,465	0.83	1,215.95
RANDOMS	768	0.83	637.44
4TH ST SW FROM 1ST AVE S TO 4TH AVE SW - RANDOMS ONLY			
RANDOMS	240	0.83	199.20
PALISADES FROM SW FROM 1ST AVE S TO 10TH AVE SW			
JOINTS	6,456	0.83	5,358.48
RANDOMS	4,468	0.83	3,708.44
ALL MEASUREMENTS ARE APPROXIMATE - AN ACCURATE MEASUREMENT WILL BE MADE UPON COMPLETION OF THE WORK TO DETERMINE THE FINAL COST.			

WE PROPOSE TO FURNISH MATERIAL AND LABOR - COMPLETE IN ACCORDANCE WITH ABOVE SPECIFICATIONS. SIGN:	<b>TOTAL</b> \$25,402.15
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PAYMENT DUE UPON COMPLETION OF THE WORK. PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIN \_\_\_ DAYS.

SIGNATURE \_\_\_\_\_

**AGENDA ITEM # J – 3**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	June 4, 2018
<b>AGENDA ITEM:</b>	Citywide Sealcoat
<b>ACTION:</b>	Motion

**SYNOPSIS:** Keeping in line with J-2, staff is also proposing to seal coat a number of streets and two alleys for \$39,860.70. An additional \$7,076.20 has been quoted to complete sealcoat work around the existing city shop. Funding for the seal coat project will be split between streets operating and LOST III.

**BUDGET ITEM:** Streets Operating and LOST III

**RESPONSIBLE DEPARTMENT:** Public Works

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** Quote

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 6/1/18

# PROPOSAL

City of Mount Vernon  
 Nick Nissen  
 213 First St. NW  
 Mount Vernon, IA. 52314

Phone: 319-895-8742  
 Phone: 319-480-2663  
 Fax: 319-895-6108



WWW.LLPELLING.COM

1425 W. Penn Street P.O. Box 230 North Liberty, Iowa 52317

(319) 626-4600 FAX (319) 626-4605

WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

Page 2

Street	From	To		L (ft)	W (ft)	TYPE OF WORK (SY)		Total
						Type A	Type B	
Shop Parking	Northside		A	166	38	701		\$ 2,278.25
			B	166	38		701	\$ 1,507.15
	Eastside		A	65	28	202		\$ 656.50
			B	65	28		202	\$ 434.30
			A			-		\$ -
			B				-	\$ -
			A			-		\$ -
			B				-	\$ -
			A			-		\$ -
			B				-	\$ -
			A			-		\$ -
			B				-	\$ -
			A			-		\$ -
			B				-	\$ -
			A			-		\$ -
			B				-	\$ -

Summary of Work	Unit of Measure	Quantity	Unit Cost	Total
Type A Work	Square Yd	903	\$ 3.25	\$ 2,934.75
Type B Work	Square Yd	903	\$ 2.15	\$ 1,941.45
3/4" Road Stone Base Material	per ton	100.00	\$ 22.00	\$ 2,200.00
				<u>\$ 7,076.20</u>

NOTES: Billing on final units completed.

Date: 3/12/2018

Authorized Signature Darrin Tippin

Note: This proposal may be withdrawn if not accepted within 30 days.

All work & materials will be according to specifications submitted or per standard practices. Any alteration or deviation from the above specifications involving extra cost will become an extra charge over and above the estimate. Items bid per Unit of Measure are based on estimated quantities, and payment will be based on actual quantities placed. Payment is due upon receipt of invoice. 1 3/4% Service Fee will be charged on all past due accounts (21% per annum). Any expense incurred to collect past due accounts, including attorney fees, will be reimbursed by owner.

**Acceptance of Proposal** The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be due upon receipt of invoice. I will retain the white copy for my records and return the yellow copy for authorization to schedule work.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**"Committed to Excellence since 1948"**

# PROPOSAL

City of Mount Vernon  
 Nick Nissen  
 213 First St. NW  
 Mount Vernon, IA. 52314

Phone: 319-895-8742  
 Phone: 319-480-2663  
 Fax: 319-895-6108



WWW.LLPELLING.COM

1425 W. Penn Street P.O. Box 230 North Liberty, Iowa 52317

(319) 626-4600 FAX (319) 626-4605

WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

Page 2

Street	From	To	L (ft)	W (ft)	TYPE OF WORK (SY)		Total
					Type A	Type B	
Ink Road	1st Ave N	City Limits	A	2050	24	-	\$ -
			B			5,467	\$ 11,754.05
Alley Between			A			-	\$ -
			B			-	\$ -
1st Ave N and A Ave NE	Wide Area From 2nd St NE		A	60	20	-	\$ -
			B			133	\$ 285.95
		Concrete	A	80	12	-	\$ -
		B	107			\$ 230.05	
Crestview Dr NE	1st St E	Ciul de sac	A	460	21	-	\$ -
			B			1,073	\$ 2,306.95
	Cul de sac	Radi 27'	A			-	\$ -
			B			255	\$ 548.25
Hilltop Dr NE	Crestview Dr NE	Cul de sac	A	570	21	-	\$ -
			B			1,330	\$ 2,859.50
	Cul de sac	Radi 27'	A			-	\$ -
			B			255	\$ 548.25
2nd Ave SW	2nd St SW	4th St SW	A	610	24	-	\$ -
			B			1,627	\$ 3,498.05
<b>Summary of Work</b>			<b>Unit of Measure</b>	<b>Quantity</b>	<b>Unit Cost</b>	<b>Total</b>	

Date: 3/12/2018

Authorized Signature Darrin Tippie

Note: This proposal may be withdrawn if not accepted within 30 days.

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**Acceptance of Proposal** The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be due upon receipt of invoice. I will retain the white copy for my records and return the yellow copy for authorization to schedule work.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**“Committed to Excellence since 1948”**

# PROPOSAL

City of Mount Vernon  
 Nick Nissen  
 213 First St. NW  
 Mount Vernon, IA. 52314



WWW.LLPELLING.COM

1425 W. Penn Street P.O. Box 230 North Liberty, Iowa 52317

(319) 626-4600 FAX (319) 626-4605

WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

Page 3

Street	From	To	L (ft)	W (ft)	TYPE OF WORK (SY)		Total
					Type A	Type B	
3rd Ave SW	4th St SW	2nd St SW	680	24	-	-	\$ -
					-	1,813	\$ 3,897.95
Alley Between 5th					-	-	\$ -
					-	-	\$ -
Ave SW and 4th Ave SW	Approach At 4th St SW		50	12	-	-	\$ -
					-	67	\$ 144.05
5th Ave NW	7th St NW	8th St NW	380	23	-	-	\$ -
					-	971	\$ 2,087.65
					-	-	\$ -
					-	-	\$ -
					-	-	\$ -
					-	-	\$ -
					-	-	\$ -
					-	-	\$ -
					-	-	\$ -
					-	-	\$ -
					-	-	\$ -
					-	-	\$ -

Summary of Work	Unit of Measure	Quantity	Unit Cost	Total
Type B Work	Square Yd	13,098	\$ 2.15	\$ 28,160.70
Cold Mix Patching	per ton	60.00	\$ 195.00	\$ 11,700.00
NOTES: Billing on final units completed.				\$ 39,860.70

Date: 3/12/2018

Authorized Signature Darrin Tippie

Note: This proposal may be withdrawn if not accepted within 30 days.

All work & materials will be according to specifications submitted or per standard practices. Any alteration or deviation from the above specifications involving extra cost will become an extra charge over and above the estimate. Items bid per Unit of Measure are based on estimated quantities, and payment will be based on actual quantities placed. Payment is due upon receipt of invoice. 1 3/4% Service Fee will be charged on all past due accounts (21% per annum). Any expense incurred to collect past due accounts, including attorney fees, will be reimbursed by owner.

**Acceptance of Proposal** The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be due upon receipt of invoice. I will retain the white copy for my records and return the yellow copy for authorization to schedule work.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**"Committed to Excellence since 1948"**

**AGENDA ITEM # J – 4**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	June 4, 2018
<b>AGENDA ITEM:</b>	Police Department Computer Replacement
<b>ACTION:</b>	Motion

**SYNOPSIS:** Please see the attached memo from Chief Shannon. The quote is for \$4,782.03 and will come from the police department operating budget.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** Memo and Quote

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 6/1/18

# Memo

**To:** Chris Nosbisch  
**From:** Doug Shannon  
**CC:** Council & Mayor  
**Date:** 5/30/2018  
**Re:** Computer replacement

---

Honorable Mayor & Council,

Over the past few weeks the police department has experienced computer failure issues with 3 of the 5 office workstations currently being used. I have had Iowa Solutions on site, and also taken machines to their office in Hiawatha for repair. The devices are continuing to have issues, including glitching, lagging, and unannounced power failures. Thomas from Iowa Solutions, is recommending replacement of the 3 devices.

I have attached a quote for 5 workstations, mounting brackets, and two monitors (replacing my Rockwell refurbished monitors; all other monitors are less than 1 year old). All workstations in the office were purchased in 2013. I suspect it will not be long before the other two begin to fail. I have attached a quote for your consideration. The quote is from DELL Government Sales and is a discounted price from retail outlets. The DELL rep, assured me this is the maximum cost savings he can provide on the units. I have also had Iowa Solutions review the device parameters to ensure they meet the needs for our network and usage.

I respectfully request consideration and approval for the items listed in the attached quote.

Sincerely,



Doug Shannon

Chief of Police



## A quote for your consideration!

**Total: \$4,782.03**

Based on your business needs, we put the following quote together to help with your purchase decision. Please review your quote details below, then contact your sales rep when you're ready to place your order.

<b>Quote number:</b> 3000025466071.1	<b>Quote date:</b> May 29, 2018	<b>Quote expiration:</b> Jun. 28, 2018
---	------------------------------------	---

<b>Company name:</b> MOUNT VERNON POLICE DEPT	<b>Customer number:</b> 39692701	<b>Phone:</b> (319) 895-6141
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<b>Sales rep information:</b> Chris Rodriguez Chris_Rodriguez@Dell.com (800) 456-3355 Ext: 5138328	<b>Billing Information:</b> MOUNT VERNON POLICE DEPT 213 1ST ST WEST MOUNT VERNON IA 52314 US (319) 895-6141
--	---

### Pricing Summary

Item	Qty	Unit Price	Subtotal
OptiPlex 3060 SFF	5	\$807.10	\$4,035.50
Dell Small Form Factor All-in-One Stand - OSS17	5	\$83.99	\$419.95
Dell 22 Monitor - P2217H	2	\$163.29	\$326.58
<b>Subtotal:</b>			<b>\$4,782.03</b>
<b>Shipping:</b>			<b>\$0.00</b>
<b>Environmental Fees:</b>			<b>\$0.00</b>
<b>Non-Taxable Amount:</b>			<b>\$4,782.03</b>
<b>Taxable Amount:</b>			<b>\$0.00</b>
<b>Estimated Tax:</b>			<b>\$0.00</b>
<b>Total:</b>			<b>\$4,782.03</b>

Special lease pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.

## Dear Customer,

Your Quote is detailed below; please review the quote for product and information accuracy. If you find errors or desire certain changes please contact me as soon as possible.

Regards,  
Chris Rodriguez

Order this quote easily online through your [Premier page](#), or if you do not have Premier, using [Quote to Order](#)

## Shipping Group 1

<b>Shipping Contact:</b> DOUG SHANNON	<b>Shipping phone:</b> (319) 895-6141	<b>Shipping via:</b> DELL Standard Delivery	<b>Shipping Address:</b> 213 1ST ST WEST MOUNT VERNON IA 52314 US
--	--	--	---

SKU	Description	Qty	Unit Price	Subtotal
	OptiPlex 3060 SFF	5	\$807.10	\$4,035.50
	<b>Estimated delivery date: Jun. 25, 2018</b>			
	<b>Contract No: WN12AGW</b>			
	<b>Customer Agreement No: 16070</b>			
210-AOTT	OptiPlex 3060 SFF XCTO	5	-	-
338-BNZS	Intel Core i5-8400 (6 Cores/9MB/6T/up to 4.0GHz/65W); supports Windows 10/Linux	5	-	-
619-AHKN	Win 10 Pro 64 English, French, Spanish	5	-	-
658-BCSB	Microsoft(R) Office 30 Days Trial	5	-	-
370-AEBK	8GB (1X8GB) 2666MHz DDR4 UDIMM Non-ECC	5	-	-
340-ABIG	SSD as first boot drive	5	-	-
400-AWFS	M.2 256GB SATA Class 20 Solid State Drive	5	-	-
773-BBBC	M2X3.5 Screw for SSD/DDPE	5	-	-
401-AANH	2nd Hard Drive: not included	5	-	-
490-BEWF	AMD Radeon R5 430, 2GB, HH (DP/DP)	5	-	-
325-BCXP	DVD-ROM Bezel, Small Form Factor	5	-	-
429-ABFH	8x DVD+/-RW 9.5mm Optical Disk Drive	5	-	-
379-BBHM	No Media Card Reader	5	-	-

555-BBFO	No Wireless LAN Card	5	-	-
340-AFMQ	No Wireless Driver	5	-	-
492-BBFF	No PCIe add-in card	5	-	-
329-BDRC	OptiPlex 3060 Small Form Factor with 200W up to 85% efficient Power Supply (80Plus Bronze)	5	-	-
580-ADJC	Dell KB216 Wired Multi-Media Keyboard English Black	5	-	-
275-BBBW	Dell MS116 Wired Mouse, Black	5	-	-
325-BCZQ	No Cable Cover	5	-	-
379-BBCY	No Additional Cable Requested	5	-	-
817-BBBC	Not selected in this configuration	5	-	-
575-BBBI	No Integrated Stand option	5	-	-
525-BBCL	SupportAssist	5	-	-
640-BBLW	Dell(TM) Digital Delivery Cirrus Client	5	-	-
658-BBMR	Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps)	5	-	-
658-BBRB	Waves Maxx Audio	5	-	-
658-BCUV	Dell Developed Recovery Environment	5	-	-
658-BDVY	Software for OptiPlex Systems	5	-	-
620-AALW	OS-Windows Media Not Included	5	-	-
387-BBLW	E-Star 6.1 & TCO 5.0 Driver, Service Install Module	5	-	-
817-BBBB	No FGA	5	-	-
461-AAEE	Chassis Intrusion Switch SFF	5	-	-
575-BBKX	No Hard Drive Bracket for Small Form Factor, Dell OptiPlex	5	-	-
650-AAAM	No Anti-Virus Software	5	-	-
658-BBTV	CMS Essentials DVD no Media	5	-	-
329-BBJL	TPM Enabled	5	-	-
450-AAOJ	System Power Cord (Philipine/TH/US)	5	-	-
389-CGBB	Intel(R) Core(TM) i5 Processor Label	5	-	-
389-BCGW	No UPC Label	5	-	-
340-AGIK	Safety/Environment and Regulatory Guide (English/French	5	-	-

Multi-language)

551-BBBJ	No Intel Responsive	5	-	-
631-ABSG	No Out-of-Band Systems Management	5	-	-
461-AABF	No CompuTrace	5	-	-
332-1286	US Order	5	-	-
429-ABGY	No External ODD	5	-	-
389-CMVL	SFF: EPA Regulatory LBL for Mexico	5	-	-
340-CDWZ	Ship Material for OptiPlex Small Form Factor	5	-	-
389-BBUU	Shipping Label for DAO	5	-	-
340-CDWQ	Documentation, English, Spanish, Dell OptiPlex 3060	5	-	-
492-BCKH	No Additional Video Ports	5	-	-
800-BBIO	Desktop BTO Standard shipment	5	-	-
803-8583	Dell Limited Hardware Warranty Plus Service	5	-	-
803-8646	ProSupport: Next Business Day Onsite, 3 Years	5	-	-
803-8702	ProSupport: 7x24 Technical Support, 3 Years	5	-	-
989-3449	Thank you choosing Dell ProSupport. For tech support, visit <a href="http://support.dell.com/ProSupport">http://support.dell.com/ProSupport</a> or call 1-866-516-3115	5	-	-
365-0530	Client ProSupport Asset Label without Company Name	5	-	-
377-8262	CFI,Information,VAL,CHASSISDEF,Factory Install	5	-	-

SKU	Description	Qty	Unit Price	Subtotal
	Dell Small Form Factor All-in-One Stand - OSS17	5	\$83.99	\$419.95

**Estimated delivery date:** Jun. 4, 2018  
**Contract No:** WN12AGW  
**Customer Agreement No:** 16070

452-BCQJ	Dell Small Form Factor All-in-One Stand - OSS17	5	-	-
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SKU	Description	Qty	Unit Price	Subtotal
	Dell 22 Monitor - P2217H	2	\$163.29	\$326.58

**Estimated delivery date:** Jun. 4, 2018  
**Contract No:** WN12AGW  
**Customer Agreement No:** 16070

210-AIIF	Dell 22 Monitor - P2217H	2	-	-	
814-9381	Dell Limited Hardware Warranty	2	-	-	
814-9382	Advanced Exchange Service, 3 Years	2	-	-	
				<b>Subtotal:</b>	<b>\$4,782.03</b>
				<b>Shipping:</b>	<b>\$0.00</b>
				<b>Environmental Fees:</b>	<b>\$0.00</b>
				<b>Estimated Tax:</b>	<b>\$0.00</b>
				<b>Total:</b>	<b>\$4,782.03</b>

Unless you have a separate written agreement that specifically applies to this order, your order is subject to Dell's Terms of Sale (for consumers the terms include a binding arbitration provision). Please see the legal disclaimers below for further information.

## Important Notes

### Terms of Sale

Unless you have a separate written agreement that specifically applies to this order, your order will be subject to and governed by the following agreements, each of which are incorporated herein by reference and available in hardcopy from Dell at your request: Dell's Terms of Sale ([www.dell.com/learn/us/en/uscorp1/terms-of-sale](http://www.dell.com/learn/us/en/uscorp1/terms-of-sale)), which include a binding consumer arbitration provision and incorporate Dell's U.S. Return Policy ([www.dell.com/returnpolicy](http://www.dell.com/returnpolicy)) and Warranty (for Consumer warranties ; for Commercial warranties).

If this purchase includes services: in addition to the foregoing applicable terms, the terms of your service contract will apply (Consumer;Commercial). If this purchase includes software: in addition to the foregoing applicable terms, your use of the software is subject to the license terms accompanying the software, and in the absence of such terms, then use of the Dell-branded application software is subject to the Dell End User License Agreement - Type A ([www.dell.com/AEULA](http://www.dell.com/AEULA)) and use of the Dell-branded system software is subject to the Dell End User License Agreement - Type S ([www.dell.com/SEULA](http://www.dell.com/SEULA)).

If your purchase is for Mozy, in addition to the foregoing applicable terms, your use of the Mozy service is subject to the terms and conditions located at <https://mozy.com/about/legal/terms>.

If this purchase is for (a) a storage product identified in the DELL EMC Satisfaction Guarantee Terms and Conditions located at

[http://www.emc.com/collateral/sales/dellemc-satisfaction-guarantee-terms-and-conditions\\_ex-gc.pdf](http://www.emc.com/collateral/sales/dellemc-satisfaction-guarantee-terms-and-conditions_ex-gc.pdf) ("Satisfaction Guarantee") and (ii) three (3) years of a ProSupport Service for such storage product, in addition to the foregoing applicable terms, such storage product is subject to the Satisfaction Guarantee.

You acknowledge having read and agree to be bound by the foregoing applicable terms in their entirety. Any terms and conditions set forth in your purchase order or any other correspondence that are in addition to, inconsistent or in conflict with, the foregoing applicable online terms will be of no force or effect unless specifically agreed to in a writing signed by Dell that expressly references such terms.

### Pricing, Taxes, and Additional Information

All product, pricing, and other information is valid for U.S. customers and U.S. addresses only, and is based on the latest information available and may be subject to change. Dell reserves the right to cancel quotes and orders arising from pricing or other errors. Please indicate any tax-exempt status on your PO, and fax your exemption certificate, including your Customer Number, to the Dell Tax Department at 800-433-9023. Please ensure that your tax-exemption certificate reflects the correct Dell entity name: **Dell Marketing L.P.**

Note: All tax quoted above is an estimate; final taxes will be listed on the invoice.

If you have any questions regarding tax please send an e-mail to [Tax\\_Department@dell.com](mailto:Tax_Department@dell.com).

For certain products shipped to end-users in California, a State Environmental Fee will be applied to your invoice. Dell encourages customers to dispose of electronic equipment properly.

**AGENDA ITEM # J – 5**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	June 4, 2018
<b>AGENDA ITEM:</b>	Community Center Final Design
<b>ACTION:</b>	Motion

**SYNOPSIS:** Staff has attached a memo outlining changes to the building scope. I have also included, as a separate document, a number of architectural renderings that are referenced in the memo.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** Memo and Renderings

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 6/1/18

# Memorandum

---

**To:** Mayor and City Council

**From:** Chris Nosbisch, City Administrator

**Date:** 5/31/2018

**Re:** Lester Buresh Family Community Wellness Center Upgrades

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Staff recently presented updated fundraising and construction numbers to the City Council. The overall budget for the wellness center was previously established at \$8,128,839. A slight change in site work has added \$14,750 to the estimate you see in the Council chambers versus the estimate listed in Exhibit 11. Through the significant efforts of the fundraising committee and support from the City Council, contributions presented to the Council during the same meeting exceeded \$8,300,000. These successes prompted staff and OPN Architects to review the building envelope one last time to ensure the City would be able to maximize the building design.

As staff has stated previously, the long term success of this facility rests solely on our ability to offer programs that keep users in the building. With this in mind, staff began to focus on the outdoor mechanical well, as this was the remaining single story component of the building. Could we move the roof top units to another area of the building? Could we create a room that had a dedicated turf floor, thereby expanding our rental capability and memberships? Could we get any more square footage dedicated to workout equipment without losing the functionality of our current spaces?

*Please refer to the architectural renderings attachment in the email for the following exhibits.*

Exhibit 1 & 2: This is the second story of the current layout. The outdoor mechanical well is one story and has no secondary value to the operation. The west (left) stair is located in a manner that eliminates the ability to create a third workout bay. Exhibit 2 identifies the actual square footages associated with key elements of the second floor.

Exhibit 3 & 4: This layout creates a second story where the outdoor mechanical well was once located. The stair is moved to the NW corner of the facility, thereby creating another workout bay for equipment (where the stair once was). The west mechanical space would no longer be accessed from the hall and an additional restroom has been created. With this change, the facility would gain a 1,493.23 sf turf room, extra restroom, 143.89 sf storage area, and 246.57 sf of additional work out space on the second level. Unfortunately, this change will cause modifications to the first floor as well in which we lose approximately 200 sf of storage (exhibit 5 is the first floor before modifications and exhibit 6 is the first floor after we move the stairs).

Exhibits 7, 8 & 9: The preferred layout, and also the most expensive of the three options, would add one structural bay (13x55) to the facility in addition to creating the turf room. Exhibit 7 identifies the location of the addition and exhibit 8 shows the second floor layout with the new square footage. Exhibit 9 provides the square foot additions created with the small expansion. The turf room goes from 1,493 sf to 1,953 sf, while the additional work out bay jumps from 246 sf to 459 sf. The additional bay also allows staff to keep the same square footage in the first floor storage room. In the end, the facility adds over 3,000 sf of useable space.

Exhibit 11: Cost estimates for all three options. Please keep in mind that OPN's total project cost does not include the \$60,000 land purchase.

The current fundraising efforts over the course of the past month have further elevated the monies available for construction. Current identified funds have reached \$8,400,000, and the fundraising committee still has another month to match the Dave VanMetre contribution. The numbers included in exhibit 11 also includes both a construction and design contingency that exceeds industry standards. Funding is currently available to complete the turf room and make other modifications to the second story. Staff, OPN, and members of the fundraising group believe we have a number of options to close the \$100,000 funding gap by the time bidding is to take place in September.

With that being said, the City has reached the final decision point for overall building design. We need to identify which building we would like OPN to create construction/bid documents for moving forward.

**AGENDA ITEM # J – 6**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	June 4, 2018
<b>AGENDA ITEM:</b>	Utility Box Purchase
<b>ACTION:</b>	Motion

**SYNOPSIS:** Alex had made this request this past fall, but I asked that we wait until the end of the fiscal year to ensure funds would be available. This was a capital item that was moved to a later year due to available funding. With that being said, the delay in the UV disinfection project has reduced the engineering fees paid in FY 18. This reduction would allow for the purchase in the operating sewer budget this fiscal year. The utility box will be put in the F250.

**BUDGET ITEM:** Sewer Operating

**RESPONSIBLE DEPARTMENT:** Sewer

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** Quote

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 6/1/18

Estimate #: S1-19726

Account: CITY OF MOUNT VERNON (#A13224)



FUTURE LINE LLC  
5815 4th St SW  
Cedar Rapids, IA 52404  
P:(319) 730-3800  
F:(319)-730-3905

**ESTIMATE**

ESTIMATE#: S1-19726  
Date: 10-07-2017 2:31 pm

To:  
CITY OF MOUNT VERNON  
Account #: A13224  
213 1ST ST  
MOUNT VERNON, IOWA 52314

Ph#: 895-8742  
Fax#: 895-6108

Qty.	Part Number	Description	Tech	Each	Cost	Total
<b>Service Body</b>						
	LAB-SERVICE BODY INSTALLATION	SERVICE BODY INSTALLATION	-	-		\$ 552.00
1	DAK-CBA9878VVSS	8' DAKOTA ALUM SERVICE BODY SRW		\$ 6575.000	\$ 0.00	\$ 6575.00
1	FRT-FREIGHT	FREIGHT		\$ 600.000	\$ 0.00	\$ 600.00
1	DAK-DAKOTAMOUNTINGKITANDHARNES	DAKOTA MOUNTING KIT AND HARNESS ADAPTER		\$ 289.000	\$ 0.00	\$ 289.00
1	MISC-MISC	MISC PARTS		\$ 390.000	\$ 0.00	\$ 390.00
1	MISC-MISC	MISC PARTS		\$ 475.000	\$ 0.00	\$ 475.00
Service Body: Subtotal						\$ 8881.00
<b>Emergency Lighting/ Electrical</b>						
	LAB-LABOR	LABOR	-	-		\$ 276.00
2	BUY-8852202	6 LIGHT AMBER/CLR LED STROBE		\$ 49.000	\$ 0.00	\$ 98.00
Emergency Lighting/ Electrical: Subtotal						\$ 374.00

NOTES: ALL MUNICIPAL DISCOUNTS APPLIED

**ESTIMATE / PREVIEW ONLY - NOT VALID FOR WARRANTY**

Vehicle Information		DEPARTMENT	SALE
Vehicle #:		Labr	\$ 928.00
License #:		Parts	\$ 7827.00
Miles:		Fluids/Supplies	\$ 41.40
V.I.N.:			SUB TOTAL \$ 9296.40
Unit #:			SALES TAX \$ 0.00
			<b>ESTIMATE AMOUNT \$ 9296.40</b>

**AGENDA ITEM # J – 7**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	June 4, 2018
<b>AGENDA ITEM:</b>	Operator I Appointment
<b>ACTION:</b>	Motion

**SYNOPSIS:** Nick and Eldon conducted interviews for the Operator I position on May 31 and June 1, 2018. They will be making a recommendation to me on Monday, June 4, 2018. The appointment will be subject to the results of a drug test, physical, and background check. This is not a new position as we are filling a spot that was recently vacated. It is not necessary for the City Council to vote on this appointment, however staff would like to keep the Council involved in the hiring process.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** Public Works

**MAYOR/COUNCIL ACTION:** None

**ATTACHMENTS:** None

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 6/1/18

## **L. Discussion Items (No Action)**

**AGENDA ITEM # L – 1**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	June 4, 2018
<b>AGENDA ITEM:</b>	Nature Park Trail
<b>ACTION:</b>	Motion

**SYNOPSIS:** Dave Schechinger from V&K and Matt Siders met with residents located along the western most portion of the proposed Nature Park Trail. At least one citizen presented concerns to staff during the meeting, prompting staff to place this back on the agenda as a discussion item. The concern in particular is the desire of the property owner to place a four (4) foot sidewalk along his property versus the six foot trail. Staff explained that the new construction standard for sidewalks is five (5) feet and the construction of a sidewalk may become the homeowner's responsibility. I have attached the sidewalk regulations for your reference.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** Parks and Recreation

**MAYOR/COUNCIL ACTION:** None

**ATTACHMENTS:** Sidewalk Ordinance

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 6/1/18

Prepared by: City of Mt. Vernon, City Hall,  
Chris Nosbisch, City Administrator

213 First St. NW, Mt. Vernon, IA 52314  
(319) 895-8742

**ORDINANCE #7-17-2017B**

**AN ORDINANCE AMENDING CHAPTER 136 SIDEWALK REGULATIONS OF THE CITY OF MT. VERNON MUNICIPAL CODE**

**BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON, IOWA:**

**SECTION 1. AMENDMENT.** Chapter 136.02 Definitions, is hereby amended to include the following language:

“2. (A.) Vertical separations equal to one-half (1/2) ~~three-fourths (3/4)~~ inch or more.

2. (C) Holes or depressions equal to one-half (1/2) ~~three-fourths (3/4)~~ inch or more and at least four (4) inches in diameter.

2. (D) Spalling over fifty percent (50%) percent of a single square of the sidewalk with one or more depressions equal to one-half (1/2) inch or more. This shall also include panels that have deteriorating damage over a majority of the surface area causing the panel to improperly drain.

2. (E) Spalling over less than fifty (50%) percent of a single square of the sidewalk with one or more depressions equal to one-half (1/2) ~~three-fourths (3/4)~~ inch or more.

2. (H) A change from the design or construction grade equal to or greater than ~~three-fourths (3/4) inch per foot~~ one (1) inch for every four (4) feet.”

**SECTION 2. AMENDMENT.** Chapter 136.08 Sidewalk Standards, is hereby amended to include the following language:

“6. Length, Width and Depth. Length, width, and depth requirements are as follows:

A. ~~Where residential sidewalks currently exist~~, residential sidewalks shall be at least four (4) feet wide and four (4) inches thick, and each section shall be no more than four (4) feet in length. ~~Where there are no sidewalks present, or more than seventy-five (75%) percent of the existing panels need replacement, sidewalks shall be five (5) feet wide, four (4) inches thick and no more than five (5) feet in length.~~”

9. Slope. ~~All sidewalks shall have a cross slope of 1.5%.~~

11. Finish. All sidewalks shall be finished with a “broom” or ~~“wood float”~~ finish.

12. Ramps for Persons with Disabilities. Ramps required at the intersections shall be constructed to meet the Iowa DOT Design Manual for Accessible Sidewalk Design and inspected by City staff prior to construction.”

**SECTION 3. SAVINGS CLAUSE.** If any section, provision, sentence, clause, phrase or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any provision, section, subsection, sentence, clause, phrase or part hereof not adjudged invalid or unconstitutional.

**SECTION 4. EFFECTIVE DATE.** This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Approved and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_.

ATTEST:

\_\_\_\_\_  
Jamie Hampton - Mayor

\_\_\_\_\_  
Sue Ripke – City Clerk

I certify that the foregoing was published as  
Ordinance #7-17-2017B on the \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_.

\_\_\_\_\_  
Sue Ripke, City Clerk

**AGENDA ITEM # L – 2**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	June 4, 2018
<b>AGENDA ITEM:</b>	5 <sup>th</sup> Ave/1 <sup>st</sup> St Intersection Improvements
<b>ACTION:</b>	Motion

**SYNOPSIS:** The good news is the State has granted our waiver for the ADA compliant sidewalk. This allows the City to complete the street light improvements without reconstructing the intersection. This change would reduce the overall project cost from \$278,595 to \$131,165. The grant award from the State in the amount of \$59,965 would remain the same as they fund only the lighting improvements. The City's share of the project would be reduced from \$218,630 to \$71,200. First St is in need of repair, but the intersection could then be completed as a part of the larger project. The following is the explanation from V&K:

"Since this is a signal project we are expected to improve the ADA access as best as possible but it does not require the reconstruction of the intersection. This allows us to write an Accessibility Exceptions Certification waiver for one ramp that will be 12% instead of the max 8.33% running slope. I have prepared this document and Kent Ellis from the DOT has reviewed it. We are still providing an ADA compliant route across 1<sup>st</sup> on the east side.

If the intersection was being reconstructed, then we would have to redesign the grades to meet ADA if possible. With a full reconstruction it becomes much more difficult to justify the exception. I also think the road drivability would decrease slightly if we adjusted it to make both ADA ramps at the SW corner compliant. Another option is to push the ADA crossing to the west but there are existing utilities that may need to be relocated.

The scope of the original concept included the area required to reconstruct for ADA as well as an area of pavement failure on 1<sup>st</sup> Street. Since then, City crews have repaired the pavement on 1<sup>st</sup> Street. Ultimately, 1<sup>st</sup> Street needs a mill and overlay for the length of it.

The grant only pays for the signal equipment yet acceptance of the grant forces the improvements to the existing ramps. I believe the plan as submitted is the best option and the street improvements on 1<sup>st</sup> are best saved for the larger mill and overlay project."

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** None

**ATTACHMENTS:** Cost Estimate

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 6/1/18

**Opinion of Cost for 5th Ave & 1st Street Traffic Signal**  
**51319**  
**2/15/2018**

No.	Item Code	Description	Unit	Unit Price	Quantity	Extended Price
1	2102-2710070	EXCAVATION, CL 10, RDWY+BORROW	CY	\$50.00	10	\$500.00
2	2301-1033070	STD/S-F PCC PAV'T, CL C CL 3, 7"	SY	\$80.00	14	\$1,120.00
3	2312-8260051	GRANULAR SURF ON RD, CL A CR STONE	TON	\$50.00	5	\$250.00
4	2510-6745850	RMVL OF PAV'T	SY	\$15.00	89	\$1,335.00
5	2511-7526005	SIDEWALK, PCC, 5"	SY	\$60.00	53	\$3,180.00
6	2511-7526006	SIDEWALK, PCC, 6"	SY	\$70.00	20	\$1,400.00
7	2511-7528101	DETECTABLE WARNING	SF	\$35.00	56	\$1,960.00
8	2525-0000100	TRAFFIC SIGNALIZATION	LS	\$60,000.00	1	\$60,000.00
9	2525-0000105	TRAFFIC SIGNAL INSTALLATION	LS	\$40,000.00	1	\$40,000.00
10	2525-0000120	RMVL OF TRAFFIC SIGNALIZATION	LS	\$2,000.00	1	\$2,000.00
11	2526-8285000	CONSTRUCTION SURVEY	LS	\$2,000.00	1	\$2,000.00
12	2528-8445110	TRAFFIC CONTROL	LS	\$5,000.00	1	\$5,000.00
13	2601-2636044	SEED+FERTILIZE (URBAN)	ACRE	\$5,000.00	0.2	\$1,000.00

Subtotal		\$119,245.00
Contingency	10%	\$11,920.00
<b>TOTAL COST</b>		<b>\$131,165.00</b>

**AGENDA ITEM # L – 3**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

**DATE:** June 4, 2018

**AGENDA ITEM:** Annexation Plan

**ACTION:** Motion

**SYNOPSIS:** An annexation plan was identified in the City Council goal setting session for 2018. An area south of the by-pass and west to Irish Ridge Lane was further identified during the session. Staff would like to discuss this goal with the Council to better understand desired outcomes. This will also provide an opportunity to discuss the benefits and possible costs associated with the annexation process.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** None

**ATTACHMENTS:** None

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 6/1/18

**AGENDA ITEM # L – 4**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	June 4, 2018
<b>AGENDA ITEM:</b>	Old Fire Station
<b>ACTION:</b>	Motion

**SYNOPSIS:** The existing fire station was also listed on the Council’s list of top priorities in the 2018 strategic planning session. Some clarification will be needed moving forward as the listed top priority program and initiatives section describes the project as follows, “old fire station site development by private entity.” However, under the priority capital projects and equipment purchases, it states, “old fire station – consider options for renovation/use.” I have asked staff to outline the current uses for the building for the City Council, and have attached that information as well.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** None

**ATTACHMENTS:** Supporting Documents

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 6/1/18

## Chris Nosbisch

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**From:** Doug Shannon  
**Sent:** Thursday, May 31, 2018 10:23 AM  
**To:** Chris Nosbisch  
**Cc:** Nick Nissen; Matt Siders  
**Subject:** Old fire station  
**Attachments:** 20180502\_092230.jpg; 20180502\_092238.jpg; 20180502\_092246.jpg; 20180502\_092303.jpg; 20180502\_092311.jpg; 20180502\_092318.jpg; 20180502\_092335.jpg; 20180502\_092339.jpg; 20180502\_092348.jpg

Chris,

I have attached pictures of the old fire station as used today.

Additionally, a summary of our use follows:

1. Main bay area is used primarily for police car storage when not on shift. The vehicles are parked on the east side of the building and plugged in to electrical outlets to recharge and maintain the electrical systems of the vehicles. Having our vehicles inside when not on shift has allowed our vehicles to remain protected from cold, snow, ice, and hail, and reducing the impact on computer system devices from being exposed to the elements. Additionally this assists our officers quickly respond to emergencies when called in or during cold weather, because the vehicles are already warm (heated garage) and do not need to be scraped or brushed off to clear snow or ice. There is approximately \$35,000 of equipment on or inside each of the \$30,000 vehicles. This has decreased the impact on batteries for AED's, computer failures, etc.

Additionally the City uses the Main bay to store equipment as needed, including the Street Sweeper during winter months, snow blower, Park & Rec equipment. This building is used numerous times throughout the year for festivities, including: Chalk the Walk, Chocolate Stroll, Heritage Days, Memorial Day Pancake Breakfasts, Community Band, and many others.

2. Storage Cabinets (Main Bay area (behind city truck in the picture)) are used to store various equipment used occasionally such as training equipment, target stands, Meth Lab mitigation equipment, cleaning supplies, etc.
3. Back Storage room functions as a secure storage area for police equipment and an overflow for evidence that we cannot accommodate in our current evidence room. It is critical for this to be a temperature controlled environment as ammunition and evidence is stored here. This room is nearing its capacity for our current needs. Ideally I would prefer to store archived case files in this location because of the climate control, however the space is too small to meet the need.

As previously stated, I strongly discourage our departure from this building until we have other garage and storage area established, which would ensure a climate controlled, secure access for police purposes.

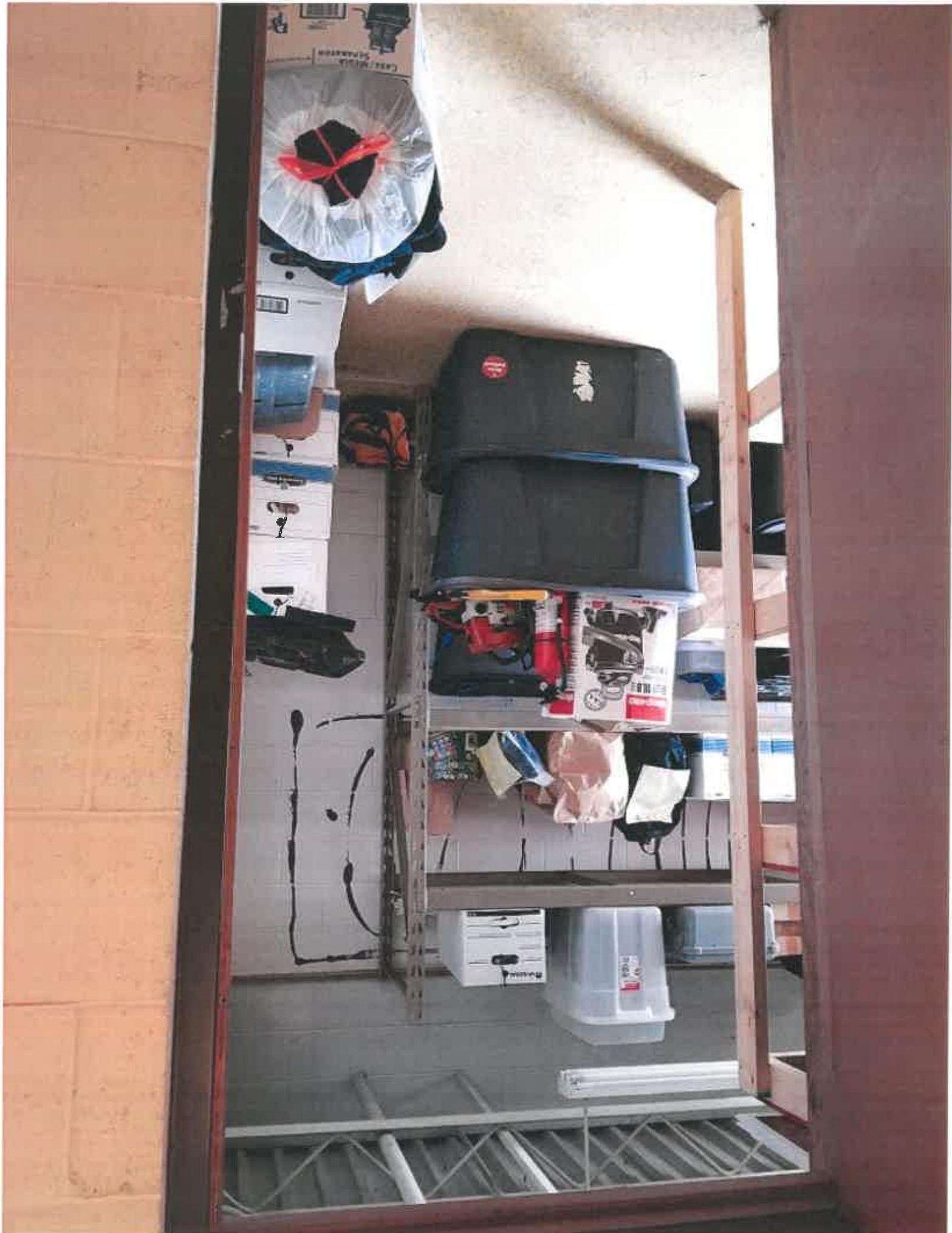
Please let me know if you need anything additional.

*Doug Shannon #868*  
*Chief of Police*



















# Interoffice Memo

**To:** Honorary Mayor Hampton and Honorable Council Members

**From:** Matt Siders, Director of Parks and Recreation

**CC:**

**Date:** June 1, 2018

**Re:** Old Fire Station

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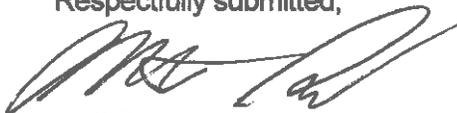
Dear Honorable Mayor Hampton and Honorary Council Members,

This memo is in regard to the Old Fire Station and its current use by many of our festivals. From a Park and Rec perspective the facility is used for;

1. **Chalk the Walk.** This is where we house our food vendors and seating area for patrons to eat. This allows us to get the vendors off the street and give us the ability to use more of the pavement for more artists. The use of the indoor space and the driveway is critical of the current operations of this wonderful festival.
2. **Magical Night.** The indoor space is utilized by the MVCSD Jazz Band to provide music for the event.
3. **Chocolate Stroll.** We set up the P&R music system and speakers to provide music for the event.

We would love to see this continue as a public facility used by many groups and if dollars were ever available to upgrade this into a more useable space with water and climate control is would be a great asset to the downtown area.

Respectfully submitted,



Matt Siders

Director of Parks and Recreation

City of Mount Vernon IA

Cell: 319-551-9513

# Interoffice Memo

**To:** Honorary Mayor Hampton and Honorable Council Members

**From:** Matt Siders, Director of Parks and Recreation

**CC:**

**Date:** June 1, 2018

**Re:** 3<sup>rd</sup> Street and Nature Park Trail

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Dear Honorable Mayor Hampton and Honorary Council Members,

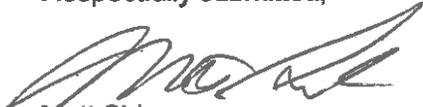
All property owners along the proposed trail's path have been spoken with. Currently there is a mix of emotions and feelings towards this trail.

Some of those concerns are listed here;

1. A couple of neighbors have concerns about a six-foot trail being placed in a residential neighborhood. Some were picturing the 10-foot trail that we have near Hahn Creek and when we showed them with a tape measure a six-foot trail the concerns were minimized.
2. One neighbor felt that it should be a four foot sidewalk and they were willing to pay to install it. They did not want a five foot or six foot sidewalk, only four foot. And they wanted to install it themselves, no one else.
3. A couple of neighbors had concerns about location of the trail on their property in proximity to some trees / shrubs. Dave Schechinger and I share with them we could negotiate a location of the trail to a certain extent on their property. Once it was explained that way the concerns were minimized.
4. Several neighbors were excited about the project and saw the need for a trail / widened sidewalk within this strip of land.
5. One neighbor was concerned about the drainage on their property after the trail was constructed. Dave and I reviewed the property on-site and came to the conclusion that the trail grade may actually help the drainage issue that was brought forward.

All of the affected property owners were given a verbal invite and delivered invites to the Council meeting on June 4<sup>th</sup> as the item was placed on the agenda as a discussion item. Hopefully many will show up to share their appreciation, questions or concerns.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Matt Siders', written in a cursive style.

Matt Siders

Director of Parks and Recreation

City of Mount Vernon IA

Cell: 319-551-9513

## **M. Reports Mayor/Council/Admin.**

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**CITY OF MT. VERNON  
CITY ADMINISTRATOR  
REPORT TO THE CITY COUNCIL  
June 4, 2018**

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- Staff has received rough draft copies of proposed future land use maps for the by-pass area. We are currently working with Confluence to schedule the next steering committee meeting.
- Staff will be reviewing resumes submitted for the Associate Planner position the week of June 4, 2018. It is our hope that an employment offer will be extended to the selected individual by the end of this month.
- The City is meeting with the Mt. Vernon School District to discuss a possible joint groundbreaking ceremony during the Heritage Days festivities, and the final property transfer.
- I will be meeting with the City of Ely regarding building inspection services the week of June 4 as well.