

# City of Mt. Vernon, Iowa

<b>Meeting:</b>	<b>Mt. Vernon City Council Meeting</b>
<b>Place:</b>	<b>Mt. Vernon City Hall, 213 First Street NW, Mt. Vernon, Iowa 52314</b>
<b>Date/Time:</b>	<b>July 17, 2017 – 6:30 PM</b>
<b>Web Page:</b>	<b><a href="http://www.cityofmtvernon-ia.gov">www.cityofmtvernon-ia.gov</a></b>
<b>Posted:</b>	<b>July 14, 2017</b>

<b>Mayor:</b>	Jamie Hampton	<b>City Administrator:</b>	Chris Nosbisch
<b>Mayor Pro-Tem:</b>	Marty Christensen	<b>City Attorney:</b>	Robert Hatala
<b>Councilperson:</b>	Paul Tuerler	<b>Assis. Admin/City Clerk:</b>	Sue Ripke
<b>Councilperson:</b>	Scott Rose	<b>Deputy City Clerk:</b>	Marsha Dewell
<b>Councilperson:</b>	Tom Wieseler	<b>Chief of Police:</b>	Doug Shannon
<b>Councilperson:</b>	Eric Roudabush		

- A. Call to Order**
- B. Agenda Additions/Agenda Approval**
- C. Communications:**
  - 1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the microphone and give your name and address for the public record before discussing your item. Each individual will be granted no more than five (5) minutes.

**D. Consent Agenda**

**Note:** These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

- 1. Approval of City Council Minutes – July 3, 2017 Regular Council Meeting
- 2. Appoint Garret Reddish – Planning and Zoning Commission
- 3. Appoint MVFD Officers – Nathan Goodlove, Chief, Derek Boren, Assistant Chief, and Jacob Buster, Secretary

**E. Public Hearing**

- 1. Public Hearing for an Ordinance to Vacate and Sell a Portion of a Sixteen Foot Alley ROW Located Adjacent to 517 and 519 2<sup>nd</sup> Street NW and 514 and 518 3<sup>rd</sup> Street NW, Within the City Limits of Mt. Vernon, Linn County, Iowa (tabled July 3, 2017)
- 2. Public Hearing for an Ordinance Amending Chapter 166, Subdivision Regulations of the City of Mt. Vernon, Iowa
- 3. Public Hearing for an Ordinance Amending Chapter 136 Sidewalk Regulations of the City of Mt. Vernon, Iowa

**F. Ordinance Approval/Amendment**

- 1. Ordinance #7-3-2017A: An Ordinance Vacating and Selling a Portion of a Sixteen Foot Alley ROW Located Adjacent to 517 and 519 2<sup>nd</sup> Street NW and 514 and 518 3<sup>rd</sup> Street NW, Within the City Limits of Mt. Vernon, Linn County, Iowa (tabled July 3, 2017)
  - i. Motion to approve first reading and proceed with second reading (Council may suspend rules and proceed to third and final reading after vote of first reading)
- 2. Ordinance #7-17-2017A: An Ordinance Amending Chapter 166, Subdivision Regulations of the City of Mt. Vernon, Iowa

- i. Motion to approve first reading and proceed with second reading (Council may suspend rules and proceed to third and final reading after vote of first reading)
3. Ordinance #7-17-2017B: An Ordinance Amending Chapter 136 Sidewalk Regulations of the City of Mt. Vernon, Iowa
  - i. Motion to approve first reading and proceed with second reading (Council may suspend rules and proceed to third and final reading after vote of first reading)

**G. Resolutions for Approval**

1. None

**H. Mayoral Proclamation**

1. None

**I. Old Business**

1. None

**J. Motions for Approval**

1. Consideration of Claims List – Motion to Approve
2. Discussion and Consideration of Change Order #1, 10<sup>th</sup> and Palisades Intersection - Council Action as Needed
3. Discussion and Consideration of Change Pay Application #1, 10<sup>th</sup> and Palisades Intersection – Council Action as Needed
4. Discussion and Consideration of Wapsi Waste One Year Contract Extension – Council Action as Needed
5. Discussion and Consideration of City Hall Additional Roofing Membrane Estimate – Council Action as Needed

**K. Reports to be Received/Filed**

1. Mt. Vernon Police Report
2. Mt. Vernon Public Works Report
3. Mt. Vernon Parks and Recreation Report

**L. Discussion Items (No Action)**

1. Fireworks

**M. Reports of Mayor/Council/Administrator**

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Administrator's Report

**N. Adjournment**

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

**If anyone with a disability would like to attend the meeting, please call City Hall at 895-8742 to arrange for accommodations.**

## **D. Consent Agenda**

The Mount Vernon City Council met July 3, 2017 at the Mount Vernon City Hall Council Chambers with the following members present: Roudabush, Wieseler, Tuerler, Christensen and Rose. Mayor Jamie Hampton absent.

**Call to Order.** Mayor Pro Tem Marty Christensen called the meeting to order at 6:30 p.m.

**Agenda Additions/Agenda Approval.** Motion to approve the Agenda was made by Rose, seconded by Wieseler. Carried all.

**Consent Agenda.** Tuerler motioned to approve the Consent Agenda, seconded by Rose. Carried all.  
Approval of City Council Minutes – June 19, 2017 Regular Council Meeting  
Approval of Housing Commission Term Limits  
Approval of Liquor License – Casey’s General Store #1599

### **Public Hearing**

Public Hearing for an Ordinance to Vacate and Sell a Portion of a Sixteen Foot Alley ROW Located Adjacent to 517 and 519 2<sup>nd</sup> Street NW and 514 and 518 3<sup>rd</sup> Street NW, Within the City Limits of Mt. Vernon, Linn County, Iowa. Christensen stated that staff had not had a chance to speak with all of the adjacent property owners yet and asked if the City Administrator had anything to add. Nobsisch said that both properties to the east are rental properties so they are trying to get a hold of the owners. There is nothing legally that needs to be done in order for them to sign away their rights but he likes to have something in writing saying that they waived their right to purchase. Wieseler said if there was no push on this, maybe it would be a good idea to wait until all parties have been notified and move forward at a later date. Nobsisch said this would also give time to have the City Attorney review the legal description. Rose made a motion to table the public hearing as well as the first reading of Ordinance #7-3-2017A, seconded by Wieseler. Carried all.

### **Ordinance Approval/Amendment**

Ordinance #7-3-2017A: An Ordinance Vacating and Selling a Portion of a Sixteen Foot Alley ROW Located Adjacent to 517 and 519 2<sup>nd</sup> Street NW and 514 and 518 3<sup>rd</sup> Street NW, Within the City Limits of Mt. Vernon, Linn County, Iowa. Motion to approve first reading and proceed with second reading (Council may suspend rules and proceed to third and final reading after vote of first reading). Tabled during public hearing agenda item.

### **Resolutions for Approval**

Resolution #7-3-2017A: Approving a Resolution Devoting Resources to Law Enforcement for the Purpose of Assuring the Safety of all Persons Who Reside in or Visit Mt. Vernon, Iowa. Megan Jones was at a previous meeting and asked for Council to consider passing a resolution similar to Iowa City and provided the research. The City Attorney has reviewed the resolution and is ok with Council adopting it. Chief Shannon is in support of this resolution. Tuerler said that this resolution meets the formalization of stating that our law enforcement focuses on the local law enforcement, we are not agents of ICE or Dept. of Homeland Security, but if presented with the need to do any of those items, will do so. This just formalizes the process. Motion made by Wieseler, seconded by Tuerler to approve Resolution #7-3-2017A. Roll call all yes.

Resolution #7-3-2017B: Approving the Fiscal Year 2018 Transfers. Nosbisch said these are transfers done at the beginning of the fiscal year, moving budgeted monies to the proper funds. Motion made by Tuerler, seconded by Rose to approve Resolution #7-3-2017B. Roll call all yes.

### Motions for Approval

Consideration of Claims List – Motion to Approve. Motion made by Wieseler, seconded by Rose to approve claims list. Carried all.

ALEX VOLKOV	FY18 PHONE STIPEND	480.00
ARAMARK	RUGS-FD	53.75
BAUMAN AND COMPANY	UNIFORMS-PW	493.55
BOBCAT OF CEDAR RAPIDS	FILTERS-RUT	322.21
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-ALL DEPTS	505.00
CAMPBELL SUPPLY	WRENCH,RATCHET-RUT	122.90
CHRIS NOSBISCH	FY18 PHONE STIPEND	480.00
COLE PUBLIC LIBRARY	FY18 SUPPORT	75,000.00
COMMUNITY BAND	FY18 SUPPORT	1,000.00
ELECTRONIC ENGINEERING	INFORMATION SYSTEMS-PW	319.60
ESCO ELECTRIC COMPANY	CHECK BLOWER MOTOR #2-SEW	168.00
EVERETT THOMPSON	INTERN-MVHPC	220.00
EVERGREEN LANDSCAPE	MULCH-RUT	240.00
FAT GUYS MOTOR SPORTS	RADIATOR/2014 HUSTLER-RUT	612.92
FAT GUYS MOTOR SPORTS	RADIATOR,CAP-RUT	77.78
FELD FIRE	FAN-FD	1,650.00
FRANCESCA THOMPSON	CLEANING SERVICE-P&A	60.00
GALLS INC	UNIFORMS-PD	319.96
HAWKEYE READY MIX	STREET PATCH-RUT	194.87
HERITAGE DAYS	FY18 SUPPORT	1,500.00
INDUSTRIAL TECHNICAL SUPPORT	CHECK CENTRIFUGAL BLOWER #3-SEW	625.00
JOAN BURGE	CLEANING SERVICE-P&A	60.00
KIECKS	UNIFORMS-FD	23.97
LINN CO-OP OIL CO	FUEL-PW	3,841.95
LISBON/MV AMBULANCE	FY18 SUPPORT	13,525.00
LYNCH COLLISION CENTER	DOOR,WINDOW/F-450-RUT	324.00
LYNCH FORD	AIR CONDITIONER/2008 F-450-RUT	157.01
MIDWEST WHEEL CO	TOOLS-RUT	20.48
MOORE MEDICAL CORP.	MEDICALSUPPLIES-EMA	2,230.21
MOORE MEDICAL CORP.	AIRWAY TRAINER-FD	1,004.89
MOORE MEDICAL CORP.	MEDICAL SUPPLIES-FD	450.85
MOORE MEDICAL CORP.	MEDICAL SUPPLIES-FD	169.00
MOUNT VERNON ACE HARDWARE	SUPPLIES-FD	44.81
MOUNT VERNON FIRE DEPARTMENT	DUES (REIMB)-FD	182.00
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-PD	276.00
MOUNT VERNON, CITY OF	TRANSFER-LOST III TO DEBT SERVICE	304,273.95
MOUNT VERNON, CITY OF	TRANSFER-TIF TO DEBT SERVICE	299,231.00
MOUNT VERNON, CITY OF	TRANSFER-SEW TO DEBT SERVICE	116,808.00
MOUNT VERNON, CITY OF	TRANSFER-WAT TO DEBT SERVICE	115,797.00
MOUNT VERNON, CITY OF	TRANSFER-PD VEHICLE DEPREC TO PD	37,000.00
MOUNT VERNON, CITY OF	TRANSFER-RUT VEHICLE DEPREC TO RUT	35,000.00
MOUNT VERNON, CITY OF	TRANSFER-SEW VEHICLE DEPREC TO SEW	35,000.00
MOUNT VERNON, CITY OF	TRANSFER-2009 SEW FUND TO DEBT SERV	30,748.79
MOUNT VERNON, CITY OF	TRANSFER-SEW TO DEBT SERVICE	25,735.92
MOUNT VERNON, CITY OF	TRANSFER-WAT TO GENERAL FUND	25,500.00
MOUNT VERNON, CITY OF	TRANSFER-SEW TO GENERAL FUND	25,500.00
MOUNT VERNON, CITY OF	TRANSFER-POLICE TO PD VEHICLE DEPREC	21,000.00
MOUNT VERNON, CITY OF	TRANSFER-WAT TO WTP DEPREC	15,000.00
MOUNT VERNON, CITY OF	TRANSFER-SEW TO SEW PLANT DEPREC	15,000.00

MOUNT VERNON, CITY OF	TRANSFER-RUT TO RUT VEHICLE DEPREC	8,250.00
MOUNT VERNON, CITY OF	TRANSFER-WAT TO WAT VEHICLE DEPREC	8,250.00
MOUNT VERNON, CITY OF	TRANSFER-SEW TO SEW VEHICLE DEPREC	8,250.00
MOUNT VERNON, CITY OF	POSTAGE-MVHPC	11.96
MUNICIPAL SUPPLY INC	WIRE-WAT,SEW	230.00
MV ACE HARDWARE	HD LIGHT-FD	275.00
MV AREA ARTS COUNCIL	FY18 SUPPORT	3,500.00
NAFTO	TRAINING-PD	325.00
NICK NISSEN	FY18 PHONE STIPEND	480.00
OFFICE EXPRESS	PAPER SHREDDER-PD,P&A	2,918.00
OFFICE EXPRESS	SUPPLIES-P&A	94.30
OPN ARCHITECTS	WELLNESS CENTER/STUDY PHASE I	3,400.25
PAYROLL	CLAIMS	80,606.98
RELIANT FIRE APPARATUS INC	LED HEADLIGHTS-FD	551.58
S.E. LINN	FY18 SUPPORT	12,998.00
SAM'S CLUB	SUPPLIES-POOL	51.93
SANDRY FIRE SUPPLY LLC	FIRE GEAR-FD	1,913.50
SANDRY FIRE SUPPLY LLC	UNIFORMS-FD	1,698.50
SANDRY FIRE SUPPLY LLC	HOSE-FD	1,691.00
SHERWIN WILLIAMS CO.	SMALL SPRAYER REPAIR-RUT	84.08
SHERWIN WILLIAMS CO.	REPAIR KIT/PAINT SPRAYER-RUT	57.04
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	840.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	615.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	195.00
SITE ONE LANDSCAPE SUPPLY	TREE INJECTION PLUGS-RUT	256.50
TMDE CALIBRATION LABS	EQUIP REPAIR-PD	355.14
TOTAL TREE CARE OF IOWA CITY	MEMORIAL PARK-RUT	2,300.00
TOTAL TREE CARE OF IOWA CITY	719 5TH AVE-RUT	2,000.00
TOTAL TREE CARE OF IOWA CITY	725 5TH AVE NW-RUT	1,600.00
TOTAL TREE CARE OF IOWA CITY	202 2ND AVE NW-RUT	1,575.00
TOTAL TREE CARE OF IOWA CITY	COLLEGE BLVD NEAR CORNELL	1,450.00
US BANK	CREDIT CARD PURCHASES	3,455.81
VETERAN'S MEMORIAL	FY18 SUPPORT	5,000.00
WENDLING QUARRIES	ROCK/CORNELL TENNIS COURT WALL	72.78
WENDLING QUARRIES	ASPHALT DUMP CHG-RUT	30.00
WITMER PUBLIC SAFETY GROUP	EQUIPMENT-FD	196.56
	TOTAL	1,363,929.28

Discussion and Consideration of Taser International Quotation – Taser Lease - Council Action as Needed. Chief Shannon said this was a planned budgeted item that replaces the current tasers that the department has had for several years. Taser International no longer services them, parts are no longer available and departments are transitioning to the new ones. Taser International has implemented a 5 year program where it takes the total cost and expends it out yearly. The total package is a little over \$10,000. Shannon said to purchase them outright without spreading it out over the 5 years, it would actually be a couple hundred dollars more. Shannon said the tasers should last the 5 years and maybe a couple of years beyond that. Tuerler felt that this was a prudent approach to procuring and maintaining this type of equipment and feels that this is a very effective non-lethal tool, protecting both the officer and individual being subdued. Tuerler made a motion to approve the lease, seconded by Wieseler. Carried all.

Discussion and Consideration of MV Sons of the American Legion ROW Request – Council Action as Needed. Ed Schultz, representing the MV Sons of the American Legion addressed Council with a right-of-way request. The Sons of the American Legion are offering a service to the residents of the City to place American flags during four of the national holidays. With that, there is a receiver that is implanted in the City right-of-way. They are requesting to use that right-of-way for the receivers. Tuerler felt that this was a wonderful service that they are bringing forward and made a motion to approve the use of the City right-of-

way for the MV Sons of the American Legion. Nobsisch said that if the City needed to dig them up for any reason, the Sons of the American Legion would be responsible for placing them back. Rose seconded the motion. Carried all.

Discussion and Consideration of Setting a Public Hearing Date to Amend Chapter 166 Subdivision Regulations for the City of Mt. Vernon – Council Action as Needed. City Administrator Nobsisch said there are two proposed changes to the Subdivision Ordinance, the first is to include the two mile extraterritorial subdivision provision as allowed by State Law and the other is to adopt the SUDAS (Statewide Urban Design and Specifications) as the guideline for public improvements. Christensen asked what the definition of “public improvements” was. Nobsisch said these would include sidewalks, streets, water lines, sewer lines and telecommunications, mainly the utilities that a developer would have to put in for a new development. Tuerler made a motion to set the public hearing for July 17, 2017 at 6:30 p.m. Seconded by Wieseler. Carried all.

Discussion and Consideration of Setting a Public Hearing Date to Amend Chapter 136 Sidewalk Regulations – Council Action as Needed. Nobsisch said that our current sidewalk regulations need to be changed to reflect current ADA standards and a couple of other items. Tuerler made a motion to set the public hearing for July 17, 2017 at 6:30 p.m. Seconded by Roudabush. Carried all.

Discussion and Consideration of Equipping the New F-550 – Council Action as Needed. Nobsisch said the new F550 has been ordered and the second part of the purchase is equipping the truck. This is a CIP item and the truck purchase has already been approved. Nobsisch is seeking approval for up to an additional \$10,000 to equip the new truck. Rose made a motion to approve a cap of \$10,000 in addition to the already budgeted amount for build-out of the new F550. Seconded by Wieseler. Carried all.

Discussion and Consideration of Proposed Recreation Center Design and Financing Options – Council Action as Needed. Justin Bishop with OPN Architects presented Council with a slideshow and 3D tour of the proposed Wellness Center and the work done by the building committee and staff up to this point in Phase I. There were many exercises done to try and understand the needs and desires of the center. The guiding principles for the new facility included the following: enhance quality of life; community oriented; contextual; multi-generational; diverse programming to support mind, body and soul; connected and transparent; flexible and adaptable; connection to nature (daylight, views, landscape); sustainable, viable, budget conscious and value driven. Matt Siders and Chris Nobsisch toured several facilities over the past year and picked out features that were incorporated into the proposed design. At this point the total project cost is estimated at \$6,486,827. Adding a second gym or items such as a rock wall would be additional costs. This is a very preliminary concept with another six to eight months of design work needed. OPN will have a table set up at Heritage Days to collect additional feedback from the public. Nobsisch said from staff's point of view there were three questions that needed answered: what is the true cost of the building and what should be included; how would the City pay for the building and could we afford the construction; and could the City afford the long term maintenance and operation of the facility? Nobsisch said that question number three was what concerned him most. He has been looking into alternative methods of financing for the project and after meeting with finance personnel, came up with options. Sales tax could be used as a funding mechanism if needed if there were maintenance or operating overruns or to buy down the annual debt payment. Nobsisch said TIF financing would be used to finance the construction of the building and historically the City has used between \$500,000 and \$700,000 of its annual \$3,000,000 TIF asking. That is set to expire in FY2022, meaning as we buy down debt, we rely less on those TIF dollars. Staff would look to ask the Council to put a statement out there that the intent is to borrow up to \$5,000,000 to \$5,500,000 to repay TIF, which does not require a tax increase. The repayment over a 15 year bond would be paid at the \$500,000 to \$700,000 rate. Annually Council would earmark those TIF dollars each December to make those payments. There are also local option sales tax dollars that have been collected, expectations of seeking out a grant and fundraising that will be done. Nobsisch said the architects have

gone as far as they can go in Phase I and is asking Council to decide if they want to proceed to the next phase.

Wieseler said the citizens voted on this issue quite some time ago and would like to keep the project moving forward. Rose asked what it meant to go to Phase II. Nosbisch said the next step would be to prepare the public hearing and documents on the potential borrowing. Christensen asked if there were any projections on operating costs such as utilities, staffing, maintenance etc. Nosbisch said the early projections would need to be thrown out because the original design included a pool. He did not have an exact number on annual operating costs but part of the process that OPN will go through will help determine these numbers. Christensen felt it was important to have that information ahead of time. Rose asked if OPN would have standard operational information available based on the square footage of the building. Bishop said they would be able to help determine the energy costs of operating the building but would not have anything from a staffing standpoint.

Tuerler said the process that has been going on with the wellness center is very similar to the new fire station and feels that moving forward to the next phase allows the process to continue. Deb Herrmann said that the Community Development Group has formed a charitable arm of the organization allowing for donations to various organizations to fall under that charitable umbrella. This will allow organizations to make donations towards this project. Roudabush is still leery on the cost of the facility and said in the last four years the cost has increased considerably. He is not in agreement with using TIF funding to pay for it. He said as a taxpayer he is not in agreement with subsidizing someone else's lifestyle. If he wants a pool he will go to Marion and if he wants a walking track he will use Cornell's. He wants the City to have some "skin" in the project before proceeding and not rely on TIF money that could be used elsewhere. Christensen said it was rational thinking to use the sales tax money already collected for the community center to get to another decision point prior to any kind of commitment. Tuerler said because we are still using the LOSST I funding, it seems to him that to get to that next decision point and to see what the community support is in potential donations, he feels that this should be the natural next step. Roudabush said this issue was never brought to a vote by itself (without the fire station) and feels that if it was, there would be a different outcome. If he knew that 60% to 65% of the community wanted it, he would feel differently. Tuerler made a motion that the City move forward and take the next steps in the process, seconded by Rose. Voting yes: Tuerler, Rose, Christensen, and Wieseler. Voting no: Roudabush.

#### **Reports of Mayor/Council/Administrator**

Staff is continuing to work on the radio read program. Construction of 10<sup>th</sup> and Palisades is under way. Nosbisch will be at the Iowa City Managers meeting from July 12<sup>th</sup> through the 14<sup>th</sup>. The Housing Committee will have their first meeting on Monday, July 24<sup>th</sup>. The downtown streetscape committee will have its first meeting with the engineers from Shoemaker & Haaland on Tuesday, July 11<sup>th</sup>.

Adjournment. As there was no further business to attend to the meeting adjourned, the time being 8:13 p.m., July 3, 2017.

Respectfully submitted,  
Marsha Dewell  
Deputy Clerk

CITY OF MOUNT VERNON  
INTEREST FORM

I would like to express my interest to serve on the Planning + Zoning  
board/commission/committee. I understand that this is solely a discretionary mayoral  
appointment to that board/commission/committee and the City Council (Mark the appropriate)  
 IS or  IS NOT required to take action on such appointment.

NAME Garret Reddish

ADDRESS 810 15th Ave SW

PHONE 515-205-2104 (cell)

EMAIL garret-reddish@hotmail.com

What experiences or abilities do you feel qualify you for this appointment?

See attached sheet  
\_\_\_\_\_  
\_\_\_\_\_

Please return the completed form to Mount Vernon City Hall.

Dear City Official,

I am writing to express my interest in joining the Planning and Zoning committee. I believe my work experience and enthusiasm to be involved in the community makes me a great fit for this opening. I have worked for the Linn County Secondary Road Department for the last 7 years. As an Assistant Engineer, my primary duties are to oversee the design and inspection of our road and bridge projects. These duties require me to be a great problem solver, plan and foresee problems before they occur, and have a keen attention to detail. As a public employee, I have tremendous experience communicating with the public and dealing with many different personalities. Also, as a licensed engineer I feel I could contribute my technical knowledge to the Planning and Zoning committee.

As a new resident to Mount Vernon, I am extremely excited to become part of a small community. I grew up in Madrid, Iowa, a small town of 2,500 people. My wife and I just moved to Mount Vernon in October so we could raise our two children in a small town. Mount Vernon has been very welcoming and I look forward to the opportunity to serve the community.

Thank you for your consideration.

A handwritten signature in black ink that reads "Garret Reddish". The signature is written in a cursive style with a large, stylized initial "G".

Garret Reddish  
810 15<sup>th</sup> Ave SW  
515-205-2104 (cell)  
garret-reddish@hotmail.com

## Chris Nosbisch

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**From:** Nathan Goodlove <[ngoodlove.mvfd@gmail.com](mailto:ngoodlove.mvfd@gmail.com)>  
**Sent:** Wednesday, July 05, 2017 11:32 AM  
**To:** Chris Nosbisch  
**Cc:** Marsha Dewell; Sue Ripke  
**Subject:** FD appointments

MVFD appointments for the next year were voted on in June to begin in July.

Nathan Goodlove- Chief

Derek Boren- Assistant Chief

Jacob Buster- Secretary

I think Council needs to approve this as usual but wanted to double check to make sure.

Thanks

Nathan Goodlove  
Fire Chief  
Mount Vernon Fire Department  
606 2nd Ave SW  
Mount Vernon, Iowa 52314  
Station: 319-895-8320  
Fax: [319-895-4020](tel:319-895-4020)  
Cell: 319-560-5294  
[ngoodlove.mvfd@gmail.com](mailto:ngoodlove.mvfd@gmail.com)

## **E. Public Hearing**

**AGENDA ITEM # E - 1**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	July 17, 2017
<b>AGENDA ITEM:</b>	Public Hearing – Vacate and Sell
<b>ACTION:</b>	Motion

**SYNOPSIS:** Matt has located a new telephone number for one of the property owners, and will be sending a certified mailing to the other. At this time, unless we hear different before the meeting, staff would request to leave this agenda item tabled.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** Possible Motion

**ATTACHMENTS:** None – See F-1

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 7/12/17

**AGENDA ITEM # E – 2**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	July 17, 2017
<b>AGENDA ITEM:</b>	Public Hearing – Chapter 166
<b>ACTION:</b>	Motion

**SYNOPSIS:** The ordinance would establish the two mile extra territorial district for the City. It will also add a definition for public improvement design standards. Staff will be recommending the Statewide Urban Design and Specifications (SUDAS) manual for adoption by resolution. Adopting the actual standards by resolution allows staff to work with the most current version of SUDAS without amending the ordinance each time a statewide change is made.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** None – See F-2

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 7/12/17

**AGENDA ITEM # E - 3**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	July 17, 2017
<b>AGENDA ITEM:</b>	Public Hearing – Chapter 136
<b>ACTION:</b>	Motion

**SYNOPSIS:** V&K Engineering has made recommendations on the necessary changes to the existing sidewalk regulations. The amendments correspond with changes made in the American with Disabilities Act. One item of note is the transition from four (4) foot to five (5) foot sidewalks for segments that are more than 75% non-compliant, or do not currently exist. The reason for the extra foot in width has to do with the ADA requirement that a 5 x 5 foot pad is required for every 200 linear feet of sidewalk (the five foot sidewalk is a staff recommendation, not requirement).

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** None – See F-3

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 7/12/17

## **F. Ordinance Approval/Amendment**

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE VACATING AND SELLING A PORTION OF A SIXTEEN FOOT ALLEY LOCATED ADJACENT TO 517 AND 519 2<sup>ND</sup> STREET NW AND 514 AND 518 3<sup>RD</sup> STREET NW, WITHIN THE CITY LIMITS OF MT. VERNON, LINN COUNTY, IOWA.

SECTION 1: That portion of public property illustrated in Exhibit "A", and legally described in Exhibit "B" attached hereto and made a part thereof, be hereby vacated.

SECTION 2: The City of Mt. Vernon hereby approves the sale of the property listed in Section 1 and described in Exhibit "B", to the neighboring property owners for \$.50 a square foot plus \$350 in administrative fees per deed, subject to conditions listed in Exhibit "C", attached hereto and made a part thereof.

SECTION 3: The City Attorney shall prepare deeds based on the legal descriptions in Exhibit "B" and the Mayor is hereby authorized to execute such deeds transferring the ownership of the property contingent upon the conditions listed in Exhibit "C".

SECTION 4: SAVINGS CLAUSE. If any section, provision, sentence, clause, phrase or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any provision, section, subsection, sentence, clause, phrase or part thereof not adjudged invalid or unconstitutional.

SECTION 5: EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Approved and adopted this \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Jamie Hampton – Mayor

ATTEST:

\_\_\_\_\_  
Sue Ripke – City Clerk

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_ day of \_\_\_\_\_, 2017.



"Exhibit B, Property Description"

Beginning at the Northwest corner of Lot 1, Block 8 of Bowmans Second Addition to the Town of Mt. Vernon, thence easterly 132 feet to the northeast corner of Lot 2, Block 8 of Bowmans Second Addition to the Town of Mt. Vernon, thence northeasterly 16 feet to the southeast corner of Lot 8, Block 8 of Bowmans Second Addition to the Town of Mt. Vernon, thence northwesterly 66 feet along the lot line of Lot 8, Block 8 of Bowmans Addition to the Town of Mt. Vernon to a point, thence southwesterly 8 to a point in the center of the alley right of way, thence northwesterly 66 to a point, thence southwesterly 8 feet to the point of beginning.

"Exhibit C, Conditions"

1. Each property owner adjacent to the said alley described within this ordinance shall have the right of first refusal to purchase their portion. Those wishing not to purchase may sign a waiver indicating their desire to not purchase the property.
2. (Possible addition of easement for gas and/or electric)

Prepared by: City of Mt. Vernon, City Hall,  
Chris Nosbisch, City Administrator

213 First St. NW, Mt. Vernon, IA 52314  
(319) 895-8742

**ORDINANCE #7-17-2017A**

**AN ORDINANCE AMENDING CHAPTER 166 SUBDIVISION REGULATIONS OF THE CITY OF MT. VERNON MUNICIPAL CODE**

**BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON, IOWA:**

**SECTION 1. AMENDMENT.** Chapter 166.03 Jurisdiction and Applicability, is hereby amended to include the following language: "c. Extra-Territorial Jurisdiction. Pursuant to Section 354.9 of the Code of Iowa, the City hereby establishes its authority to review and approve subdivisions located within two (2) miles of its corporate boundaries unless said review would be subject to the two (2) mile extra-territorial district of the City of Lisbon, Iowa."

**SECTION 2. AMENDMENT.** Chapter 166.05 Definitions, is hereby amended to include the following language: "80. Public Improvement Design Standards. Improvements, as defined in this chapter, shall be constructed according to the rules and regulations adopted by formal resolution of the Mt. Vernon City Council."

**SECTION 3. SAVINGS CLAUSE.** If any section, provision, sentence, clause, phrase or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any provision, section, subsection, sentence, clause, phrase or part hereof not adjudged invalid or unconstitutional.

**SECTION 4. EFFECTIVE DATE.** This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Approved and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_\_\_.

ATTEST:

\_\_\_\_\_  
Jamie Hampton - Mayor

\_\_\_\_\_  
Sue Ripke – City Clerk

I certify that the foregoing was published as  
Ordinance #7-17-2017A on the \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_\_\_.

\_\_\_\_\_  
Sue Ripke, City Clerk

Prepared by: City of Mt. Vernon, City Hall,  
Chris Nosbisch, City Administrator

213 First St. NW, Mt. Vernon, IA 52314  
(319) 895-8742

**ORDINANCE #7-17-2017B**

**AN ORDINANCE AMENDING CHAPTER 136 SIDEWALK REGULATIONS OF THE CITY OF MT. VERNON MUNICIPAL CODE**

**BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON, IOWA:**

**SECTION 1. AMENDMENT.** Chapter 136.02 Definitions, is hereby amended to include the following language:

“2. (A.) Vertical separations equal to one-half (1/2) ~~three-fourths (3/4)~~ inch or more.

2. (C) Holes or depressions equal to one-half (1/2) ~~three-fourths (3/4)~~ inch or more and at least four (4) inches in diameter.

2. (D) Spalling over fifty percent (50%) percent of a single square of the sidewalk with one or more depressions equal to one-half (1/2) inch or more. This shall also include panels that have deteriorating damage over a majority of the surface area causing the panel to improperly drain.

2. (E) Spalling over less than fifty (50%) percent of a single square of the sidewalk with one or more depressions equal to one-half (1/2) ~~three-fourths (3/4)~~ inch or more.

2. (H) A change from the design or construction grade equal to or greater than ~~three-fourths (3/4) inch per foot~~ one (1) inch for every four (4) feet.”

**SECTION 2. AMENDMENT.** Chapter 136.08 Sidewalk Standards, is hereby amended to include the following language:

“6. Length, Width and Depth. Length, width, and depth requirements are as follows:

A. ~~Where residential sidewalks currently exist~~, residential sidewalks shall be at least four (4) feet wide and four (4) inches thick, and each section shall be no more than four (4) feet in length. ~~Where there are no sidewalks present, or more than sixty (75%) percent of the existing panels need replacement, sidewalks shall be five (5) feet wide, four (4) inches thick and no more than five (5) feet in length.”~~

9. Slope. ~~All sidewalks shall have a cross slope of 1.5%.~~

11. Finish. All sidewalks shall be finished with a “broom” or ~~“wood float”~~ finish.

12. Ramps for Persons with Disabilities. **Ramps required at the intersections shall be constructed to meet the Iowa DOT Design Manual for Accessible Sidewalk Design and inspected by City staff prior to construction.**"

**SECTION 3. SAVINGS CLAUSE.** If any section, provision, sentence, clause, phrase or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any provision, section, subsection, sentence, clause, phrase or part hereof not adjudged invalid or unconstitutional.

**SECTION 4. EFFECTIVE DATE.** This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Approved and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_\_\_.

ATTEST:

\_\_\_\_\_  
Jamie Hampton - Mayor

\_\_\_\_\_  
Sue Ripke – City Clerk

I certify that the foregoing was published as  
Ordinance #7-17-2017B on the \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_\_\_.

\_\_\_\_\_  
Sue Ripke, City Clerk

## **J. Motions for Approval**

CITY OF MOUNT VERNON  
CLAIMS FOR APPROVAL, JULY 17, 2017

PAYROLL	CLAIMS	92,702.06
WAPSI WASTE SERVICE	GB,RECY,LEAF-SW	22,889.02
TREASURER STATE OF IOWA	SALES TAX	8,157.00
OPN ARCHITECTS	WELLNESS CENTER/STUDY PHASE I	7,276.50
VEENSTRA & KIMM INC	NATURE PARK TRAIL DESIGN	6,000.00
ALLIANT IES UTILITIES	ENERGY USAGE-POOL	4,809.22
UTILITY SERVICE INC	YR 5/QRTL PYMT	4,749.02
VEENSTRA & KIMM INC	10TH ST/PAL INTERSECTION GENERAL	4,000.00
LINN COUNTY PLANNING & DEV	BLDG PERMIT FEES/INSPECTIONS	2,568.00
ROTO-ROOTER	LYNCH LINE/GREASE FILLED-SEW	2,482.50
GARY'S FOODS	CONC STAND-POOL	2,347.49
VEENSTRA & KIMM INC	WASTEWATER FACILITY PLAN	2,020.21
STATE HYGIENIC LAB	TESTING-SEW	1,971.50
VEENSTRA & KIMM INC	SIDEWALK REPAIR PROGRAM	1,778.75
MOUNT VERNON ACE HARDWARE	SUPPLIES-ALL DEPTS	1,655.79
AIRLOGIC	LS ALARM SERVICE-SEW	1,440.00
CLIFTON LARSON ALLEN	AUDITOR FEES-P&A	1,400.00
WEX BANK	FUEL-PD,WAT,SEW	1,180.32
KINGS MATERIAL INC	BUNKER BLOCKS-RUT	1,125.00
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-ALL DEPTS	1,081.70
VEENSTRA & KIMM INC	CITY ENGINEERING GENERAL	856.00
DIESEL TURBO SERVICES INC	RADIATOR,CLUTCH/HUSTLER-RUT	826.90
AUTO WORX	FRONT SUSPENSION-PD	798.54
CARQUEST OF LISBON	VEHICLE MAINT-PW	668.61
ELECTRIC PUMP	LS MODEM-SEW	625.63
MARKET STREET TECHNOLOGIES INC	WEBSITE PROJECT-MVHPC	625.00
IOWA DEPT OF NATURAL RESOURCES	WATER USE FEE-WAT	518.28
CR SIGNS INC	DOG PARK SIGN	500.00
SAM'S CLUB #8162	SUPPLIES-POOL	460.19
VEENSTRA & KIMM INC	10TH ST/PAL INTERSECTION PRINT	457.46
GORDON LUMBER COMPANY	BLDG SUPPLIES-RUT	435.06
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-P&REC	431.88
NATHAN GOODLOVE	FIRE CHIEF PAY-FD	416.63
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES	411.19
HAWKEYE READY MIX	STORM PIPE REPAIR-ST WAT	372.93
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	363.92
USA BLUE BOOK	SIGNS-SEW	355.57
IOWA SOLUTIONS INC	DBR BACKUP-ALL DEPTS	350.00
MOORE MEDICAL CORP.	MEDICAL SUPPLIES-FD	325.35
AUTO WORX	HEADLAMP,BATTERY-PD	323.74
US CELLULAR	CELL PHONE-ALL DEPTS	322.92
DIESEL TURBO SERVICES INC	F350 REPAIR-RUT	317.34
DIESEL TURBO SERVICES INC	LABOR/HUSTLER-RUT	262.50
LYNCH FORD	TIE ROD,ALIGNMENT-PD	259.89
IOWA SOLUTIONS INC	QRTL MAINTENANCE-ALL DEPTS	225.00
BARNYARD SCREEN PRINTER LLC	T-SHIRTS-POOL	224.00
JOE'S QUALITY WINDOW CLEANING	WINDOW CLEANING-P&A	175.00
FORTERRA	STORM PIPE FABRIC-ST WAT	173.00
WAPSI WASTE SERVICE	RECY-SW	166.00
KATEY FOREST	SUPPLIES-POOL	153.36
LUKE WADE	UMPIRE-P&REC	150.00
CADEN ESKELSEN	UMPIRE-P&REC	125.00
JAY A ARNOLD	UMPIRE-P&REC	125.00
ROTO-ROOTER	CLEAN LINE/ELLIOTT-P&REC	120.00
US CELLULAR	CELL PHONE-PD	116.17
GARY'S FOODS	CONC-P&REC,POOL	113.68
VAN METER INC	BLDG REPAIR-P&REC	106.78

CITY OF MOUNT VERNON  
CLAIMS FOR APPROVAL, JULY 17, 2017

STAPLES ADVANTAGE	SUPPLIES-P&A	102.88
CR/LC SOLID WASTE AGENCY	RECY-S/W	100.49
IRON LEAF PRESS	SUPPLIES-P&REC	100.00
MATT SIDERS	MILEAGE-P&REC	90.42
CAREPRO PHARMACY	SUPPLIES-P&REC,POOL	90.16
ALL SECURE	SECURITY SYSTEM MONITORING-P&R	75.00
NEAL'S WATER CONDITIONING SERV	WATER/SALT-RUT,P&A	63.40
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	60.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	60.00
JOAN BURGE	CLEANING SERVICE-P&A	60.00
JOAN BURGE	CLEANING SERVICE-P&A	60.00
GALLS INC	UNIFORMS-PD	59.14
AIRGAS INC	CYLINDER RENTAL FEE-RUT,WAT,SEW	55.80
MARIA LEITZ	DEPOSIT REFUND-WAT	54.56
CAMPBELL SUPPLY CEDAR RAPIDS	EARPLUGS-RUT	53.66
BARNYARD SCREEN PRINTER LLC	T-SHIRTS-POOL	51.00
STUMP REMOVAL SERVICE	STUMP GRINDING-RUT	50.00
FAT GUYS MOTOR SPORTS	2014 HUSTLER MAINT-RUT	41.20
MEGAN CASEY	SWIM LESSON REFUND-POOL	40.00
KRISTEN SHOOK	SWIM LESSONS REFUND-POOL	40.00
CAIDEN HAUSER	UMPIRE-P&REC	25.00
IOWA SOLUTIONS INC	PATCH MGMT-PD	25.00
PERSONAL TOUCH EMBROIDERY	UNIFORMS-PD	20.50
LAURA HOLLADAY	DEPOSIT REFUND-WAT	16.91
KATEY FOREST	SUPPLIES-POOL	10.69
COLE KELLEY	DEPOSIT REFUND-WAT	9.12
		93,605.47

**AGENDA ITEM # J - 2**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

**DATE:** July 17, 2017

**AGENDA ITEM:** Change Order #1

**ACTION:** Motion

**SYNOPSIS:** Change Order #1, in the amount of \$3,200, was for the installation of a 4" sewer line under the intersection. The sewer line serves the home on the NE corner of the intersection.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** Change Order #1

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 7/12/17



**VEENSTRA & KIMM, INC.**

860 22<sup>nd</sup> Avenue, Suite 4 • Coralville, Iowa 52241-1565  
319-466-1000 • 319-466-1008(FAX) • 888-241-8001(WATS)

July 10, 2017

CHANGE ORDER NO. 1

2017 INTERSECTION IMPROVEMENTS  
TENTH AVENUE SW AND PALISADES ROAD SW  
MUNT VERNON, IOWA

Change Order No. 1 is for the following modifications to the project:

- 1. Additional labor, equipment and materials to install  
4" Schedule 80 welded solvent joint sanitary service LS \$ 3,200.00

Total: \$ 3,200.00

Change Order No. 1 increases the contract amount by \$ 3,200.00

**HORSFIELD CONSTRUCTION, INC.**

**CITY OF MOUNT VERNON, IOWA**

By *Chris Hauer*

By \_\_\_\_\_

Title *Project Manager*

Title \_\_\_\_\_

Date *7/7/2017*

Date \_\_\_\_\_

**VEENSTRA & KIMM, INC.**

**ATTEST:**

By *[Signature]*

By \_\_\_\_\_

Title Project Engineer

Title \_\_\_\_\_

Date July 10, 2017

Date \_\_\_\_\_

HORSFIELD COMPANIES  
505 East Main Street  
P.O. Box 305  
Epworth, Iowa 52045  
Phone (563) 876-3335  
Fax (563) 876-3487  
www.horsfieldinc.com

## CHANGE ORDER PROPOSAL NO. 1

TO: Dan Boggs  
DATE: 7/6/2017  
PROJECT: 2017 Intersection Improvements  
LOCATION: Mount Vernon, Iowa

HCI is pleased to quote materials and labor to complete the following on the above mentioned project:

ITEM	DESCRIPTION	QTY	UNITS	UNIT PRICE	EXTENDED PRICE
1001	SANITARY SERVICE, 4", SCHEDULE 80 PVC, 2 CONNECTIONS	1.00	LS	\$ 3,200.00	\$ 3,200.00

TOTAL ..... \$ 3,200.00

PRICE GOOD FOR THE 2017 CONSTRUCTION SEASON.

This Proposal contains more than one page, including specific provisions listed on the "Additional Agreement Provisions" page. These provisions are considered part of this Proposal. Please read all pages before signing/initialing. Your signature implies that you fully understand all provisions, and therefore constitutes a binding contract.

Authorized Signature: \_\_\_\_\_ Chris Huss \_\_\_\_\_

Payment to be made within 30 days of date of invoice to avoid delinquency charges as outlined in the Additional Agreement Provisions. Proposal may be withdrawn if not accepted within 15 days.

**Acceptance of Proposal:** By signing below we certify that we have read and understand all parts of this Proposal document, including the Additional Agreement Provisions. We agree to comply with all parts of this document. You are authorized to do the work as specified.

Date of Acceptance \_\_\_\_\_ By \_\_\_\_\_

Initial Here After Reading \_\_\_\_\_

## ADDITIONAL AGREEMENT PROVISIONS

### NOTICE OF LIEN RIGHTS

CONTRACTOR HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS IN ADDITION TO THE UNDERSIGNED CONTRACTOR ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN SIXTY (60) DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO THE MORTGAGE LENDER, IF ANY. CONTRACTOR AGREES TO COOPERATE WITH THE OWNER AND THE OWNER'S LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMS ARE DULY PAID.

### ACCEPTANCE OF WORK

All labor and material is conclusively accepted as satisfactory unless excepted to in writing within seven (7) days of performance.

### PURCHASER'S RESPONSIBILITIES

PURCHASER acknowledges and understands that it shall be responsible for obtaining any and all permits which may be required in connection with the performance of this Proposal/Contract. Where applicable, PURCHASER shall also be responsible for backfilling areas that border along the newly-paved surface to eliminate potential cracking. PURCHASER assumes all liability for any damages done to underground utilities and/or structures unless CONTRACTOR has been notified, upon acceptance of this Proposal, as to the specific location and depth of any such buried utilities/structures.

### INCLEMENT WEATHER

Inclement weather may alter the completion of the paving work to be furnished hereunder. Furthermore, special consideration should be given if work is to be performed before May 1 or after November 15 in light of less than desirable weather conditions which could potentially impair the quality of the work performed hereunder.

### WARRANTY

All material is guaranteed to be as specified and all work is to be completed in a workmanlike manner according to standard practices. Due to Iowa winters and expansion and contraction of the ground, some cracking of the pavement may be experienced. There are no express or implied warranties of merchantability, quality, quantity or of fitness for any particular purpose, which extend beyond those specifically set out on this document. All warranties are void if payment is not made as stipulated

### DELINQUENCY CHARGE

Payment is due and payable upon receipt of invoice. If PURCHASER defaults on the payment required, PURCHASER will be liable for all costs of collection, including reasonable attorney's fees and a delinquency charge on the balance at the maximum rates allowed by law. PURCHASER understands and agrees that the Delinquency Charge rate shall be 1.5% per month (18% APR) plus all costs of collection, including reasonable attorney's fees. CONTRACTOR retains title to all merchandise covered by this Agreement until full payment is received according to the above terms of sale. PURCHASER consents in any action or legal proceeding relating to this Contract commenced by the CONTRACTOR to the personal jurisdiction of any court that is either a court of record in the State of Iowa or a court of the United States located in the State of Iowa.

### INDIVIDUAL LIABILITY

The undersigned PURCHASER agrees to be individually liable for all terms of the Agreement, regardless of whether he or she signs individually or as an agent for the owner of the property upon which the work is being performed or for any other individual, partnership, or corporation.

### SNOW REMOVAL AND SALT

Incomplete snow removal from pavement areas can lead to cracking due to differential temperatures in the pavement. Therefore, CONTRACTOR urges PURCHASER to remove snow completely from paved surface as soon as possible after it accumulates. Also, salting of the pavement during the first two winters after construction may cause spalling of the surface. CONTRACTOR cannot be held responsible for performance problems due to these two circumstances.

### BINDING EFFECT

This Agreement shall be binding upon the parties hereto, their heirs, personal representatives, successors and assigns.

### ENTIRE AGREEMENT

This written Proposal/Contract consisting of the Proposal itself and this provisions sheet contains the entire Agreement and understanding between the parties, and no provision, terms, warranties, representations or promises, either expressed or implied, other than those set forth herein are binding on either party.

**AGENDA ITEM # J – 3**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	July 17, 2017
<b>AGENDA ITEM:</b>	Pay Application #1
<b>ACTION:</b>	Motion

**SYNOPSIS:** V&K Engineering is recommending the approval of pay application #1 for 10<sup>th</sup> and Palisades in the amount of \$57,422.28.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** Pay Application #1

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 7/12/17



July 12, 2017

**PAY ESTIMATE NO. 1**  
**2015 STREET IMPROVEMENTS**  
**MOUNT VERNON, IOWA**

Horsfield Construction, Inc  
505 East Main Street  
Epworth, IA 52045

Contract Amount \$189,043.75  
Contract Date May 15, 2017  
Pay Period 6/26/2017 - 7/07/2017

BID ITEMS							
	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Completed	Value Completed
1.1	Traffic Control	LS	xxxxx	xxxxx	\$ 1,830.00	50%	\$ 915.00
1.2	Mobilization	LS	xxxxx	xxxxx	\$ 5,500.00	50%	\$ 2,750.00
1.3	Construction Survey	LS	xxxxx	xxxxx	\$ 3,500.00	50%	\$ 1,750.00
1.4	Erosion Control	LS	xxxxx	xxxxx	\$ 2,000.00	50%	\$ 1,000.00
1.5	Stabilizing Materials	Tons	960.00	\$ 22.00	\$ 21,120.00		\$ -
1.6	Surface Removal	SY	1,293.00	\$ 6.00	\$ 7,758.00	1,293.00	\$ 7,758.00
1.7	Topsoil Borrow Material	CY	197.00	\$ 22.00	\$ 4,334.00	0.00	\$ -
1.8	Manhole/Intake Removal	Ea.	2.00	\$ 500.00	\$ 1,000.00	2.00	\$ 1,000.00
1.9	Storm Swr Rmvl, (15"&18" ID)	LF	148.00	\$ 10.00	\$ 1,480.00	148.00	\$ 1,480.00
1.1	Granular Backfill	Tons	35.00	\$ 17.00	\$ 595.00	0.00	\$ -
1.11	Unclassified Excavation	CY	800.00	\$ 12.50	\$ 10,000.00	800.00	\$ 10,000.00
1.12	Removal & Reinstall Signs	Ea.	7.00	\$ 120.00	\$ 840.00	0.00	\$ -
1.13	Storm Swr Manhole, SW-401	Ea.	1.00	\$ 3,400.00	\$ 3,400.00	1.00	\$ 3,400.00
1.14	Intake SW-505	Ea.	2.00	\$ 2,750.00	\$ 5,500.00	1.00	\$ 2,750.00
1.15	Storm Swr Pipe, 15" RCP	LF	27.00	\$ 57.00	\$ 1,539.00	27.00	\$ 1,539.00
1.16	Storm Swr Pipe, 18" RCP	LF	142.00	\$ 50.00	\$ 7,100.00	142.00	\$ 7,100.00
1.17	Longitud. Subdrain, 6", Typ. 2	LF	170.00	\$ 13.25	\$ 2,252.50	170.00	\$ 2,252.50
1.18	Subdrain Cleanout, Type 1	Ea.	1.00	\$ 425.00	\$ 425.00	1.00	\$ 425.00
1.19	Connection to Existing System	Ea.	1.00	\$ 250.00	\$ 250.00	1.00	\$ 250.00
1.20	Modified Subbase	CY	265.00	\$ 35.00	\$ 9,275.00	265.00	\$ 9,275.00
1.21	8" PCC Pavement, Reinforced	SY	1,282.00	\$ 47.75	\$ 61,215.50	0.00	\$ -
1.22	PCC Pav't under Brick Pavers	SY	97.00	\$ 64.00	\$ 6,208.00	0.00	\$ -
1.23	6" PCC Sidewalk	SY	142.00	\$ 46.00	\$ 6,532.00	0.00	\$ -
1.24	PCC Service Walk Steps	SY	4.00	\$ 196.00	\$ 784.00	0.00	\$ -
1.25	Detectable Warning	SF	56.00	\$ 24.00	\$ 1,344.00	0.00	\$ -
1.26	PCC Brick Pavers	SF	526.00	\$ 18.00	\$ 9,468.00	0.00	\$ -
1.27	Geogrid	SY	1,600.00	\$ 2.25	\$ 3,600.00	1,600.00	\$ 3,600.00



**SUMMARY**

	Total Approved	Total Completed
Contract Price	\$ 189,041.75	\$ 37,244.50
Approved Change Order (List each)		
Change Order 1	\$ 3,200.00	\$ 1,100.00
Revised Contract Price	\$ 192,241.75	\$ 60,444.50

Stored

Total Earned \$ 60,444.50  
 Retainage (5%) \$ 3,022.23  
 Total Earned \$ 57,422.28

Total Previously Approved (List each)	Pay Estimate No. 1	

Total Previously Approved \$ \_\_\_\_\_  
 Amount Due This Request \$ 57,422.28

Percent Complete 31%

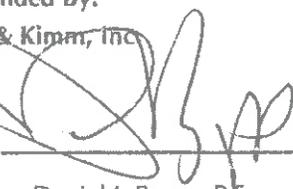
The amount \$57,422.28 is recommended for approval for payment in accordance with the terms of the contract.

Prepared By:  
Horsfield Construction, Inc

Recommended By:  
Veenstra & Kimm, Inc

Approved By:  
Mount Vernon, Iowa

Signature:   
 Name: Chris Hoss  
 Title: Project Manager  
 Date: 7/7/17

Signature:   
 Name: Daniel J. Boggs, P.E.  
 Title: Project Engineer  
 Date: July 7, 2017

Signature: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

**AGENDA ITEM # J – 4**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	July 17, 2017
<b>AGENDA ITEM:</b>	One Year Contract Extension
<b>ACTION:</b>	Motion

**SYNOPSIS:** As was discussed earlier in the year, the City is looking to extend the current waste contract with Wapsi Waste for one year. Wapsi Waste is proposing a \$.75 increase for this year on residential trash collection. This would take the monthly residential rate from \$10.44 to \$11.19 (Exhibit A of the Contract). This is the first increase on the monthly residential rate in five years. This would NOT increase the City's rate that is billed to the customer. The City would be able to absorb the increase for this year as we look at options for future service.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** Contract

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 7/12/17

## WASTE REMOVAL CONTRACT

COME NOW, the City of Mount Vernon, Iowa, hereinafter referred to as "City" and Wapsi Waste Services, Inc., hereinafter referred to as "Contractor" and agree as follows:

WHEREAS, the City desires to contract for waste removal and recycling services for businesses and residences of Mount Vernon, Iowa; and

WHEREAS, the City requires that the company hired pursuant this contract shall have the ability to remove trash and recycling in compliance with the City Ordinance Chapter 105, Solid Waste Control, and Chapter 106, Resource Recover and Refuse Disposal, and all other City ordinances, and the statutes and regulations of the State of Iowa; and

WHEREAS, Wapsi Waste Services, Inc., represents that it is a waste removal and recycling contractor and is able to comply with the requirements of the City ordinances and State statutes and regulations regarding trash collection, removal, recycling and disposal; and further that it desires to enter into a contract with the City for said services.

THEREFORE, for good and valuable considerations as set forth herein, the parties mutually agree:

1. The Contractor does hereby agree to pick up, remove and dispose of all trash, rubbish, garbage, yard waste, and recyclable items within the corporate limits of the City.
2. The term of this contract shall run from July 1, 2012, to June 30, 2017. Prior to March 31, 2017, the Contractor shall have the right to negotiate with the City for an extension of this contract, an extension of this contract with modifications, or a new contract. Any such extension or new contract will be effective beyond the terms of this contract only upon written agreement of the parties. Nothing in this agreement prevents the City from entering into a contract with another vendor upon expiration of the contract term.
3. The City reserves the right to terminate the contract on thirty (30) days written notice if service is deemed unsatisfactory by the City at any point in time while this contract is in effect, whether in existence pursuant to these original terms or as extended in accordance with the provisions of Paragraph 2. Whether services is deemed unsatisfactory is within the sole discretion of the City. The City also reserves the right to complaint resolution within a reasonable amount of time and a right to request action. If the starting times of route collection become an issue, the City reserves the right to negotiate with the Contractor a more reasonable start time.
4. The Compensation Schedule for Contractor for the base year of the contract shall be as set forth in Exhibit A, attached hereto and made a part of this contract. Exhibit A sets forth the itemized cost of waste removal services provided by Contractor. The City shall pay the Contractor once a month for services rendered. The City will adjust upward or downward the

compensation rate to the Contractor on a pro rata basis according to the number of residences and cubic yards collected from businesses. If landfill or recycling fees change, a rate change will be negotiated by the City and the Contractor based on historical volume and other relevant information. If average diesel fuel rates exceed \$4.25 per gallon a temporary surcharge will be negotiated by the City and the Contractor and paid by the City to the Contractor.

5. The Contractor shall pay all landfill fees and shall furnish permits as required.
6. The Contractor has exclusive right to all City garbage, trash, yard waste and recyclable pickups, and also exclusive right to all rental or sale of commercial dumpster canisters in the City.
7. The Contractor shall be prepared to handle recyclable material in compliance with applicable City ordinances and applicable state law. Recyclable material must be set out for collection in accordance with the Ordinances of the City of Mount Vernon and any rules and regulations promulgated to implement said ordinance. All recycling boxes must be placed curbside with clear access to the contractor. The customer is responsible for keeping all recyclable material in the containers until collected by the Contractor.
8. Pick-ups shall be made from all residences at least once each week. All residential yard waste, garbage and recyclable materials must be at curb line by 6:00 a.m. on the scheduled pick-up day. Garbage containers and yard waste containers must be tagged for pick-up. All materials to be picked up must be placed so that the Contractor has clear access and shall be free from accumulated snow.
9. Commercial businesses will have pick-up at least once a week on designated days, with pick-up services at certain designated businesses up to four times a week, to be made from locations satisfactory to both parties. The Contractor will provide commercial recycling collection one day per month at no charge. If more frequent commercial recycling collection becomes necessary, the Contractor reserves the right to negotiate with the affected business owners for compensation for the additional required service. All commercial containers must be placed so the Contractor has clear access and shall be free from accumulated snow.
10. The Contractor will provide pick upservice for white goods, large items, and miscellaneous items not otherwise identified herein. The City and the Contractor shall require tags to be attached to each item and shall set a schedule for the number of tags required. The Contractor shall turn in a listing of tagged items to include address, items picked up and number of tags applied to the City for reimbursements for hauling and disposal. The Tag Requirements Schedule for the base year of the contract shall be as set forth in Exhibit B, attached hereto and made a part of this contract.
11. The Contractor will provide yard-waste pick-up services in compliance with City ordinances. The Contractor and the City may promulgate rules for frequency of yard waste and leaf pick-up, limits on volume and size of yard waste, and the method of placement for pick-up. This agreement excludes the pick-up of brush. After conferring with the Contractor, the City will decide the service start dates in the spring and fall for

the leaf vacuuming service. The Contractor will provide a minimum of fourteen (14) days notice prior to the start date. The City has the authority to increase or decrease the number of leaf pick-ups. Additional leaf pick-ups scheduled will be charged at \$2,520. Elimination of a weekly pick-up will result in a reduction of \$2,520. Contractor will use its best efforts to pick up leaves for the entire City during each weekly pick-up period.

12. The Contractor will keep records of all yard waste tonnage and recycling tonnage collected and will provide totals for the landfill diversion charts that comply with the Iowa Department of Natural Resources landfill requirements. Upon request, the Contractor will provide the City with access to or copies of these records.

13. The Contractor acknowledges responsibility for individual collections of garbage and recyclables at no additional cost to the City or the concerned residents when Third Avenue North, from First Street to Fourth Street ("Pres" Hill), is closed for sledding.

14. By separate agreement with Cornell College, the Contractor may establish that party's rights and responsibilities for any pick-up services provided by the Contractor, for costs and fees for those services and for payment of landfill charges.

15. The Contractor shall carry general public liability insurance in an amount not less than \$1,000,000. In addition, the Contractor shall insure his vehicles and equipment, and shall carry statutory worker's compensation insurance. The Contractor agrees that he is an independent contractor and not an employee of the City of Mount Vernon nor are any people the Contractor hires agents or employees of the City of Mount Vernon. A certificate of insurance shall be supplied to the City upon request. Further, the Contractor shall hold the City harmless from any and all liability, property or personal, in the operation of said garbage pick-up.

16. Any modification of this agreement, or additional obligation assumed by either party in connection with this agreement, shall be binding only if evidenced in writing and signed by each party, or an authorized representative of each party.

IN WITNESS WHEREOF, we have executed the foregoing contract this 5<sup>th</sup> day of March, 2012.

WAPSI WASTE SERVICES, INC.

By Gordon Taylor  
PRESIDENT, Owner/Member/Manager

By Nancy Taylor  
Vice President, Owner/Member/Manager

CITY OF MOUNT VERNON, IOWA

By Scott Peterson  
Scott Peterson, Mayor

Attest: Michael R. Beimer  
Michael R. Beimer, City Administrator

## EXHIBIT A

### COMPENSATION SCHEDULE

Residential trash (weekly)	\$10.44 / residence per month (See Note 1)
Commercial trash (weekly)	\$21.65 / loose yard per month
Residential recycling (weekly - cans, plastics, cardboard, etc.)	\$0.00 / resident per month
Yard waste (weekly March 15- November 20 pick-up)	\$0.00 flat rate for year
Leaf vacuuming (3 one week pick-ups in April, 7 one week pick-ups in the fall) subject to Paragraph 11. Contractor to use best efforts to complete pick-up in the entire City during each one week period.	\$1.75 per residential household per month. This charge shall also apply to each non-residential business located in areas zoned residential.
City 20 yd. roll-off dumpster (as needed)	\$120.00 / pick-up (See Note 2)
Curbside bulky waste pick-up	(See Note 3)

NOTE 1: The parties shall adjust the billing for the number of residential users as changes identified by the parties. (See Paragraph 4, Waste Removal Contract)

NOTE 2: The City receives a credit from Bluestem and is not charged for items from the community roll-off dumpster taken to the landfill.

NOTE 3: The Contractor shall provide disposal service at a time to be scheduled between the Contractor and customers for large items as identified in Paragraph 2, Exhibit B. The Contractor shall provide records, including address, date and number of tags used, for all large items picked up at curbside and disposed. Upon submission of records, the Contractor will be reimbursed by the City in the amount of 90% of the costs of the tags attached to each item.

EXHIBIT B

TAG REQUIREMENTS SCHEDULE

1. Regular trash, grass clippings, garden waste: one (1) tag to each container, with a limit of 40 pounds per container.

2. Tags for large items:

Stove	6 tags
Water Heater	6 tags
Refrigerator or Freezer	10 tags
Washer	8 tags
Dryer	6 tags
Air Conditioner	6 tags
Straight-Back-Chair	1 tag
Stuffed Chair	4 tags
Lamp	1 tag
Sofa	4 tags
Sofa Bed	6 tags
Carpet (12'x12')	4 tags
Mattress	3 tags
Box Springs	3 tags
Dresser	4 tags
All Other Items	1 tag per 40 pounds weight

3. Any changes in the number of tags required will be negotiated by the parties and subject to approval by Council resolution.

4. Pick-up of large items needs to be arranged by the resident with the Contractor. See also Note 3, Exhibit A.

5. Each tag currently costs \$3.00 and will be printed, distributed and sold by the City. The cost of tags is subject to change and set by Council resolution.

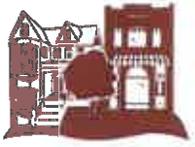
## Chris Nosbisch

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**From:** Dave Stone <davidstone@live.com>  
**Sent:** Friday, July 07, 2017 7:35 AM  
**To:** Chris Nosbisch  
**Subject:** Rate Increase

Chris: As we discussed Wapsi Waste would like to propose .75 per month residential rate increase for the next fiscal year. This is our first increase in 5 years. Let me know if you need anything else. Thanks Again-  
Dave Wapsi Waste 319-462-4271

## **K. Reports-Received/File**



**Mount  
Vernon**  
IOWA

**Chris Nobsch, City Administrator**  
**Doug Shannon, Chief of Police**

**Jamie Hampton, Mayor**

**Council:**

**Eric Roudabush**  
**Paul Tuerler**  
**Marty Christensen**  
**Scott Rose**  
**Tom Wieseler**

**JUNE 2017**  
**POLICE REPORT**

**Vehicle Collisions**

There were 5 reported collisions in June. At Hwy 1 & 30 there were two vehicles travelling side by side and in the traffic circle. Vehicle 1 was in the left lane to continue north on Hwy 1 while vehicle 2 was in the right lane (designed for traffic to continue north on Hwy 1). Vehicle 2 attempted to proceed west on Hwy 30 from the right lane, of the traffic circle and collided with vehicle 1. Damage was estimated at \$3,300 and no injuries were reported. Driver of vehicle 2 was cited for improper turn in an intersection. The next collision occurred at Hwy 30 & 10<sup>th</sup> Ave SW. This collision was a single vehicle travelling east on Hwy 30 and entering the 10<sup>th</sup> Ave SW roundabout. The vehicle failed to maneuver the roundabout, striking the yield sign, crossing the island median, as well as the center median, and ended up in the westbound traffic lane east of 10<sup>th</sup> Ave SW. The driver was arrested for OWI, and cited for other traffic violations. Damage was estimated at \$7,100 and minor injuries were reported. There was a collision in the 200 block of 1<sup>st</sup> St W. This collision was the result of a vehicle backing out of a parking spot and colliding with a vehicle in traffic. Damage was estimated at \$1200 and no injuries were reported. In the 700 blk of Meadowlane Court, a vehicle was backing out of a driveway and struck a legally parked vehicle. Damage was estimated at \$1,200 and no injuries were reported. In the 700 block of College Blvd SW a driver was distracted by using his cell phone, and swerved to the right, striking a storm sewer inlet, causing damage to the inlet, and disabling his vehicle. Damage was estimated at \$3000 and no injuries were reported.

**Incidents/Arrest**

There were 23 reported incidents in June, including: domestic assault, OWI, theft of planters, public intox, assault on police officer, harassment, trespassing, theft from vehicle, credit card fraud, possession of controlled substances, driving while barred, dog bite, elder fraud, civil issue, and burglary. The reported incidents resulted in 7 arrests. The charges include: OWI (x4), public intox, assault on a police officer, trespassing, driving while barred (x2), unlawful possession of prescription drugs, and possession of controlled substance.

**Community Service:**

- Chief Shannon provided a tour of Mount Vernon to Marion Police Chief Joe McHale
- Chief Shannon attended meeting with Heritage Days Committee to discuss and assist with planning and preparations.

**Training**

- Officer Mehlert attended training "Trauma Informed Sexual Assault Investigations" in Johnson County



**Mount  
Vernon**  
IOWA

**Chris Nosbisch, City Administrator**  
**Doug Shannon, Chief of Police**

**Jamie Hampton, Mayor**

**Council:**

**Eric Roudabush**  
**Paul Tuerler**  
**Marty Christensen**  
**Scott Rose**  
**Tom Wieseler**

**GTSB**

In June 2017 officers worked 22.5 hours of STEP resulting in 1 OWI arrest, 1 OWI contact, 11 speed violations, 2 driver’s license violations, 4 registration plans, 8 equipment violations, 8 insurance violations, 3 other traffic violations.

**LISBON**

Per the 28E agreement our department provided the following service to Lisbon in June 2017:

- Patrol: 2,708 minutes
- Calls for service: 268 minutes (10 calls for service)
- Administrative time: None

Total time for June: 49.6 hours. \$1,984.00

**PERSONNEL**

Officer Kelley has submitted his resignation as a full time police officer. Officer Kelley accepted a position with Lisbon Community Schools as the Maintenance & Transportation Director. Officer Kelley’s resignation is effective July 1<sup>st</sup>, 2017. Officer Kelley is interested in remaining on the department as a part time police officer.

Respectfully Submitted,

Chief of Police



**Mount  
Vernon**  
IOWA

**Chris Nosbisch, City Administrator**  
**Douglas Shannon, Chief of Police**

**Jamie A. Hampton, Mayor**

**Council:**

**Eric Roudabush**  
**Paul Tuerler**  
**Marty Christensen**  
**Scott Rose**  
**Tom Wieseler**

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## **Public Works Report**

### **July 17, 2017**

#### **Water Department**

Crews responded Sunday, July 2<sup>nd</sup> to a water main break at 622 5<sup>th</sup> Avenue SW. The break was reported around 8 am. Crews were able to start digging around 10:30 am. The city borrowed a hydro-excavation trailer from the City of Lisbon to help confirm the exact location of the break. This allows crews to be more efficient before digging in the wrong area. With the hydro-excavation trailer crews were also able to confirm location of nearby utilities. This helps locate the utilities before digging around them allowing crews to miss buried cables and gas lines. The water main break was on a 4-inch water main, it was repaired with a 30-inch sleeve. Water was restored to homes by 4 pm. By fixing the water main live a boil order was not required.

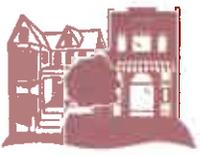
#### **Festivals**

Crews helped prepare for both the Antiques Festival and Heritage Days Festival. It requires about 2 days to set up and tear down for the Antique Festival. It takes crews roughly 3 to 4 days to help set up and tear down for Heritage Days. This year recycling and composting were done during the Festival for the first time. In the past, the city would have a minimum of 18 cubic yards of trash. This year the city only had about 4 to 6 cubic yards of trash. So, the city was able to cut the amount of waste hitting the landfill by 66%. When you see Braden Rood, thank her for the hard work during Heritage Days, in taking care of the recycling, composting, and garbage. Also thank Joe Jennison for having the vision to start this program.

#### **Streets**

Crews have finished street sweeping in all the quadrants. This was needed due to the heavy rain and storms we have seen recently.

Crews were able to repair a storm sewer at the corner of 1<sup>st</sup> Street and 10<sup>th</sup> Avenue. A 12-inch storm pipe had collapsed. This caused the inlet to fill with sediment and wouldn't allow water to drain properly. Crews repaired the collapsed drain, which allows water to flow freely again, preventing the need to have the inlet cleaned repeatedly.



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**Parks and Recreation Department**  
**Directors Report**  
**June 15, 2017 – July 15, 2017**

**Parks**

- **Summer staff still working hard to complete various projects such as painting dugouts, repairing ball fields, mulching trees and trails, clearing trails and openings at Nature Park, cleaning storage sheds and concession stands, and much more.**

**Sports**

- **Fall Flag Football and Fall Soccer registration will begin July 28th**
- **Football Buddies is back for kids that are in AK and K.**

**Pool**

- **The pool use has been solid. Weather has been great.**
- **Hats off to Nick and his staff for successfully maintaining the pool and keeping operations afloat.**
- **Hats off to Katey Forest, our pool manager, and her staff for operating and scheduling the pool along with managing the many day-to-day challenges that come in large and small packages**

**Misc**

- **Lego Camp hosted 14 participants and Robot Basics Camp hosted 14 participants.**
- **Park and Rec Board will be spending their July meeting touring the City parks and making recommendations to the Master Parks Plan.**

## **L. Discussion Items (No Action)**

**AGENDA ITEM # L – 1**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

**DATE:** July 17, 2017

**AGENDA ITEM:** Fireworks

**ACTION:** Motion

**SYNOPSIS:** Staff has received a few complaints regarding the use of fireworks in the community. The complaints range from limiting the timeframe they can be used, to an all-out ban in the community. The current nuisance ordinance will need to be addressed regardless, as the enforcement would be extremely difficult (municipal infraction).

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** None

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 7/12/17

## **M. Reports Mayor/Council/Admin.**

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**CITY OF MT. VERNON  
CITY ADMINISTRATOR  
REPORT TO THE CITY COUNCIL  
July 17, 2017**

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- I will be out of the office starting Friday, July 28 and will be returning for the Council meeting on Monday, August 7, 2017. I will be working with staff via email on the agenda however, you may see a difference in the packet of supporting information.
- Staff will be contacting Council members over the next three weeks regarding NIMS training. Each department head and Council member is required to complete the minimum training.
- Emily Upah is the new Key Account Manager for Alliant Energy.