

City of Mt. Vernon, Iowa

Meeting:	Mt. Vernon City Council Meeting
Place:	Mt. Vernon City Hall, 213 First Street NW, Mt. Vernon, Iowa 52314
Date/Time:	December 3, 2018 – 6:30 PM
Web Page:	www.cityofmtvernon-ia.gov
Posted:	November 30, 2018

Mayor:	Jamie Hampton	City Administrator:	Chris Nosbisch
Mayor Pro-Tem:	Tom Wieseler	City Attorney:	Robert Hatala
Councilperson:	Stephanie West	Assis. Admin/City Clerk:	Sue Ripke
Councilperson:	Scott Rose	Deputy City Clerk:	Marsha Dewell
Councilperson:	Deb Herrmann	Chief of Police:	Doug Shannon
Councilperson:	Eric Roudabush		

A. Call to Order

B. Agenda Additions/Agenda Approval

C. Communications:

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the microphone and give your name and address for the public record before discussing your item. Each individual will be granted no more than five (5) minutes.

D. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes – November 19, 2018 Regular Council Meeting
2. Appoint Deb Herrmann – Personnel Committee
3. Appoint Deb Herrmann – Finance Committee
4. Appoint Peter Ault and Machele Pelkey – Historic Preservation Commission

E. Public Hearing

1. None

F. Ordinance Approval/Amendment

1. Ordinance #11-15-2018A: Vacating and Selling the N-S 16' Alley Right of Way Adjacent to 906 and 824 Summit Ave SW, Mt. Vernon, Iowa
 - i. Motion to approve second reading and proceed with the third and final reading – (Council may suspend rules and proceed with the final reading after a vote of the second reading)

G. Resolutions for Approval

1. None

H. Mayoral Proclamation

1. None

I. Old Business

1. None

J. Motions for Approval

1. Consideration of Claims List – Motion to Approve
2. Discussion and Consideration of Change Order #1 – Lester Buresh Family Community Wellness Center – Council Action as Needed

K. Reports to be Received/Filed

1. None

L. Discussion Items (No Action)

1. Possible Budget/CIP Communication

M. Reports of Mayor/Council/Administrator

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Administrator's Report

N. Closed Session – Chapter 21.5 (c.) of the Iowa Code allows governing bodies to enter into closed session to, "discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the government body in that litigation."

O. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 895-8742 to arrange for accommodations.

D. Consent Agenda

The Mount Vernon City Council met November 19, 2018 at the Mount Vernon City Hall Council Chambers with the following members present: Roudabush, West, Wieseler, Herrmann and Rose.

Call to Order. Mayor Jamie Hampton called the meeting to order at 6:28 p.m.

Agenda Additions/Agenda Approval. Motion to approve the Agenda made by Wieseler, seconded by West. Carried all.

Consent Agenda. Motion approve the Consent Agenda made by West, seconded by Rose. Carried all.
Approval of City Council Minutes – November 5, 2018 Regular Council Meeting

Public Hearing

Public Hearing for the Consideration of an Ordinance Vacating and Selling the N-S 16' Alley Right of Way Adjacent to 906 and 824 Summit Ave SW, Mt. Vernon, Iowa. Mayor Hampton declared the Public Hearing open. Close Public Hearing – Proceed to F-1. Hearing no comments from the public Mayor Hampton closed the Public Hearing.

Ordinance Approval/Amendment

Ordinance #11-15-2018A: Vacating and Selling the N-S 16' Alley Right of Way Adjacent to 906 and 824 Summit Ave SW, Mt. Vernon, Iowa. City Administrator Chris Nosbisch said this is the first reading, not the seconded as stated. This alley is of no use to the City. All attempts to contact the property owner to east by the City and the buyers have failed. The size is about 16' X 115'. All fees will be paid by the buyer. Motion to approve second reading and proceed with the third and final reading – (Council may suspend rules and proceed with the final reading after a vote of the second reading) Motion to approve Ordinance #11-15-2018A on its first reading made by West, seconded by Roudabush. Roll call vote. Motion carries.

Resolutions for Approval

Resolution #11-5-2018D: Making the Award of the Construction Bid for the Building Improvements for the Lester Buresh Family Community Wellness Center Project (Tabled from November 5, 2018). Motion to remove from the table made by Scott, seconded by Wieseler. Carried all. Nothing has changed since the November 5th meeting. Staff is recommending approval of the Garling Construction bid of \$7,059,000.00. Roudabush stated that he would not vote approval for this or any future resolutions without Council passing a resolution stating that no funds will be taken from anywhere except designated LOST, membership, rental and donations to cover any operational and maintenance expenses. Continuing he said he thought a precedence was set with the K9 unit; all new projects/programs should have its own fund. Council needs to be fiscally responsible and not take funds from anywhere else. Nosbisch said that the funds (\$5 mil bond) already borrowed and approved are a general obligation debt which means the bond is backed with the debt service levy. Passing a resolution now wouldn't be legally binding because the City has already backed the bonds with a general obligation debt; if the City cannot make the payments it will have to tax. West said she is happy with the conservative approach that Council has taken in terms of the numbers, where the bid came and Garling won the bid on the school and so motioned to approve Resolution #11-5-2018D, seconded by Wieseler. Roll call vote. Ayes: West, Wieseler, Herrmann, Rose. Nays: Roudabush. Motion passes.

Resolution #11-19-2018A: Approving Contract and Bond for Mobilization and Construction of the Lester Buresh Family Community Wellness Center Improvements for Garling Construction. Council was given a copy of the Lester Buresh Family Community Wellness Center project contract. It is a standard AIA construction contract that has been reviewed and approved by the City Attorney. Bonds from United Fire and Casualty have been received. Garling Construction plans on moving dirt on the site starting November 20, 2018. Motion to approve Resolution #11-19-2018A, a resolution approving the mobilization and construction of the Lester Buresh Family Community Wellness Center made by Rose, seconded by West. Roll call vote. Ayes: West, Wieseler, Herrmann, Rose. Nays: Roudabush. Motion carries.

Resolution #11-19-2018B: Accepting Work for the Project known as the 1st Street W Culvert Replacement Project with Avery Construction. Staff has received a letter of recommendation from V&K Engineering accepting the public improvement known as the 1st Street W Culvert. Approving this resolution enables the City to pay the retainage after a 31 day waiting period. The project has been completed and the final contract price is \$48,580.90. There is a retainage of \$2,425.45 that needs to be paid yet. Motion to approve Resolution #11-19-2018B made by Rose, seconded by Wieseler. Roll call vote. Motion carries.

Resolution #11-19-2018C: Dedicating and Establishing a Twenty Five Foot Sanitary Sewer Easement on Parcel A, P.O.S. #1743, City of Mt. Vernon, Iowa. The developer for Stonebrook is seeking a 25' sanitary sewer easement across City owned property (the future park). The easement has been situated along the edge of a small ridge on the western half of the City property. This easement will not affect any future plans because the City would not construct a building that close to the ridgeline. V&K has reviewed the location of the easement and concur with its proposed location. Rose motioned to approve Resolution #11-19-2018C, seconded by Roudabush. Roll call vote. Motion carries.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion to approve the Claims List made by Wieseler, seconded by West. Carried all.

AIRGAS INC	CYLINDER RENTAL FEE- PW	64.93
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	3,772.16
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	2,628.81
ALLIANT IES UTILITIES	ENERGY USAGE-P&A	502.66
ALLIANT IES UTILITIES	ENERGY USAGE-RUT	498.14
ALLIANT IES UTILITIES	ENERGY USAGE-FD	299.34
ALLIANT IES UTILITIES	ENERGY USAGE-PD,RUT	289.88
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	222.00
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	131.15
ALLIANT IES UTILITIES	ENERGY USAGE-POOL	76.48
ALLIANT IES UTILITIES	ENERGY USAGE-RUT,P&A,WAT,SEW	39.56
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	4,563.70
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	1,512.61
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	610.05
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	140.48
ALLIANT IES UTILITIES	ENERGY USAGE-EMA	46.25
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	39.32
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	36.23
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	34.68
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	26.62
ALLIANT IES UTILITIES	ENERGY USAGE-CEM	20.59
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	12.46
ANCHOR FRAME AND AXLE INC	ALIGNMENT,BRAKE PADS-PW	669.21
ARAMARK	RUGS-FD	122.30
BANKERS TRUST COMPANY	INITIAL FEE / \$5 MIL BOND	300.00

BARNYARD SCREEN PRINTER LLC	T-SHIRTS-P&REC	754.00
BARNYARD SCREEN PRINTER LLC	UNIFORMS-PW	218.00
BARNYARD SCREEN PRINTER LLC	T-SHIRTS-P&REC	120.00
BAUER BUILT TIRE - CEDAR RAPID	FLAT/JDBH-RUT	195.67
BOBCAT OF CEDAR RAPIDS	SKID LOADER FORKS-PW	800.00
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES	2,215.00
BROWN SUPPLY COMPANY	SUPPLIES-WAT	374.00
BROWN SUPPLY COMPANY	SUPPLIES-WAT	94.50
CEDAR RAPIDS TIRE	TIRES/KUBOTA,MISC	503.25
CENTRAL IOWA DISTRIBUTING	SUPPLIES-ALL DEPTS	153.60
CENTURY LINK	PHONE CHGS-PD	53.03
CENTURY LINK	PHONE CHGS-FD	70.61
CHRIS NOSBISCH	MILEAGE-P&A	246.34
CLIFTON LARSON ALLEN	AUDITOR FEES-P&A	2,500.00
COMMUNITY DEVELOPMENT GROUP	VIDEO TOUR PROJECT-MVHPC	500.00
CONFLUENCE INC	CORRIDOR STUDY	2,503.65
CR LC SOLID WASTE AGENCY	LEAVES-SW	1,266.24
D & D BODY SHOP	FRT BUMPER COVER-PD	2,070.30
DIESEL TURBO SERVICES INC	SUCTION HOSE SWING ARM/LEAF VAC	791.32
DIESEL TURBO SERVICES INC	2006 HYDRAULIC LINES-RUT	449.80
ECICOG	SUB-DIVISION UPDATE-P&A	666.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	60.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	60.00
GALLS INC	UNIFORMS-PD	54.56
GROUP SERVICES INC	INSURANCE-ALL DEPTS	26,136.55
GUNNAR HAGEMAN	REFEREE-P&REC	120.00
IOWA ONE CALL	LOCATES-WAT,SEW	84.60
IOWA RURAL WATER ASSOCIATION	COMMUNITY MEMBERSHIP DUES-WAT	325.00
IOWA SOLUTIONS INC	MONTHLY MAINT-ALL DEPTS	595.00
IOWA SOLUTIONS INC	DOMAIN MGMT-ALL DEPTS	150.00
IOWA SOLUTIONS INC	PATCH MGMT,FIREWALL-PD	123.10
IOWA STATE UNIVERSITY	TRAINING-FD	277.50
IOWA WORKFORCE DEVELOPEMENT	M.WHEDE CLAIM	5,915.00
IRON LEAF	DESIGN/LAYOUT-MAGICAL NIGHT MAP	19.00
JASON BLINKS	FITNESS MEMBERSHIP-PD	100.00
JDM CONCRETE LLC	SIDEWALK PROJECT	1,447.73
JOAN BURGE	CLEANING SERVICE-P&A	60.00
JOAN BURGE	CLEANING SERVICE-P&A	60.00
JOHN'S LOCK & KEY INC	KEYS-P&REC	23.94
JORDAN AXTELL	REFEREE-P&REC	150.00
LYNCH FORD	5K MI MAINT,WIPERS-PD	104.25
MATT SIDERS	MILEAGE-P&REC	101.92
MEDIACOM	PHONE/INTERNET-P&REC	178.72
MEDIACOM	PHONE/INTERNET-POOL	162.29
MEDIACOM	PHONE/INTERNET-RUT	160.14
MOORE MEDICAL CORP.	SUPPLIES-FD	105.02
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT	290.00
MOUNT VERNON PHARMACY	FLU VACCINES-ALL DEPTS	270.00
MUNICIPAL SUPPLY INC	CORNELL SOCCER FIELD-WAT	1,173.78
MUTUAL WHEEL COMPANY	LED HEAD LAMP-FD	167.14
P&K MIDWEST INC	CHAIN LINK,ROLLER CHAIN-RUT	34.66
P&K MIDWEST INC	CHAIN LINK,ROLLER CHAIN-RUT	20.61
PAYROLL	CLAIMS	60,314.01
POSTMASTER	FIRST CLASS PRESORT FEE	225.00
RACOM CORPORATION	BATTERY-PD	179.98

RICKARD SIGN AND DESIGN CORP	RAPID REMOVER-RUT	80.00
ROTO-ROOTER	CLEAN 3 LIFT STATIONS-SEW	1,500.00
ROTO-ROOTER	7TH AVE SW	1,443.75
ROTO-ROOTER	VAC/JET BY AMB BLDG	1,050.00
ROTO-ROOTER	3RD & 4TH, 2ND & 3RD	520.80
ROTO-ROOTER	TELEWISE BY CORNELL-SEW	498.75
ROTO-ROOTER	PUMP TRUCK-SEW	450.00
STAPLES ADVANTAGE	PAPER-ALL DEPTS	233.70
STAPLES ADVANTAGE	RIBBON,FOLDERS-P&A	85.27
STATE HYGIENIC LAB	TESTING-SEW	2,202.50
SUE RIPKE	MILEAGE-P&A	42.62
TEMP VENDOR	DOOR CLOSER-P&A	150.00
TIPTON ELECTRIC MOTORS	CHAINSAW KIT-FD	194.50
TRANS IOWA EQUIPMENT INC	SIDE BROOM SEGMENT-SW	624.67
TYLER PANOS	REFEREE-P&REC	120.00
UNITYPOINT CLINIC-OCCUPATIONAL	DRUG TESTING-PW	126.00
US CELLULAR	CELL PHONE-PD	163.48
WATCH GUARD VIDEO	CABLES-PD	36.00
WENDLING QUARRIES	LANDSCAPE GRAVEL-SEW	254.91
WEX BANK	FUEL-PD,WAT,SEW	1,432.01
TOTAL		143,663.38
DEBT SERVICE		300.00
GENERAL FUND		26,276.56
PAYROLL		60,314.01
ROAD USE TAX FUND		11,435.17
SEWER FUND		24,253.31
SIDEWALK PROJECT		1,447.73
SOLID WASTE		3,894.59
STORM WATER FUND		653.41
WATER FUND		15,088.60
TOTAL		143,663.38

Discussion and Consideration of Pay Application #2 – 1st Street W Culvert Replacement – Council Action as Needed. Approval of Pay Application #2 allows the City to pay the retainage of \$2,425.45 to Avery Construction at the end of the 31 day waiting period. Motion to approve Pay Application #2 made by Rose, seconded by West. Carried all.

Discussion and Consideration of Septic System Construction – 119 Ink Rd – Council Action as Needed. New residents at 119 Ink Road are asking Council to consider approving permission to replace their septic system. They have received approval from Linn County Public Health and meet the City's exemptions for connection to the sanitary sewer system connection ordinance. Motion to allow a replacement septic system at 119 Ink Road made by Roudabush, seconded by Wieseler. Carried all.

Discussion and Consideration of Granting Change Order Approval to the Mayor – Lester Buresh Family Community Wellness Center Project – Council Action as Needed. Because many times change orders are time sensitive and require answers within 24-48 hours Council was asked to approve giving the Mayor authority to approve change orders as long as fall under \$10,000.00. These change orders will be properly vetted by the design professionals prior to their submittal to the Mayor. This approval will not grant the Mayor the ability to change the overall scope of the project. Motion to allow the Mayor the authority to approve change orders that are no more than \$10,000.00 made by Rose, seconded by West. Carried all.

Reports to be Received/Filed

Mt. Vernon Police Report. Chief Doug Shannon reported there were 5 reported collisions in October and 17 incidents. Incident reports included medical assists, public intox, theft of services, domestic abuse and more. The incidents resulted in 8 arrests. Officer Moel and Monster were deployed 10 times in October. Chief Shannon, Officer Moel and Monster attended the Community Leaders Breakfast. Officers worked 21.5 hours of STEP enforcement in October. Per the 28E agreement with Lisbon MV provided 2,120 minutes of patrol time, 8 calls for service, and 70 minutes of admin time resulting in \$1,640.00.

Mt. Vernon Public Works Report. City crew repaired large sections of trail between the Skate Park and 7th Street NE. All City crew were able to attend an APWA Winter Maintenance Conference in Dubuque. Street sweeping has begun. Crews have built a new dugout on the third base side of Field E. All fields have been aerated and restrooms winterized.

Mt. Vernon Parks and Rec Report. Trees Forever visited MV and viewed the areas where the Trees Forever trees have been planted in the last 8 years. The Nancy Doreen Huffman Dog Park celebrated its 5 year anniversary. The 2018 Pool Report will be presented to Council in December. P&Rec will be offering cookie decorating at Magical Night. The Board has been reviewing and discussing updates to the P&Rec Master Plan.

Discussion Items (No Action)

Demolition Ordinance. Council was given the latest version of the ordinance. Nobsch said he is looking for direction from Council as this has turned into about a two year project and still not complete. Council pointed out a few things they did not agree with. No action was taken.

Possible Budget/CIP Communication. Council was given an updated/revised version of the FY20 CIP worksheet. Nobsch explained each project and their funding source.

Reports of Mayor/Council/Administrator

City Administrator's Report. City offices will be closed November 22 and 23, 2018 in observance of the Thanksgiving Holiday. This is the last week of leaf pick up. Staff will be hosting a joint information meeting with the MVCSD to discuss the upcoming construction projects.

Council did not go into Closed Session because the city attorney was unable to attend.

Closed Session— Chapter 21.5 (c.) of the Iowa Code allows governing bodies to enter into closed session to, "discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the government body in that litigation."

As there was no further business to attend to the meeting adjourned the time being 7:43 p.m., November 19, 2018.

Respectfully submitted,
Sue Ripke
City Clerk

F. Ordinance Approval/Amendment

AGENDA ITEM # F – 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	December 3, 2018
AGENDA ITEM:	Ordinance #11-19-2018A
ACTION:	Motion

SYNOPSIS: There has been no new communication received by the City regarding this ordinance or the alley vacation in general.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Ordinance #11-19-2018A

PREPARED BY: Chris Nosbisch

DATE PREPARED: 11/28/18

ORDINANCE NO. 11-19-2018A

AN ORDINANCE VACATING AND SELLING A PORTION OF A N-S SIXTEEN FOOT ALLEY LOCATED ADJACENT TO 824 AND 906 SUMMIT AVE, WITHIN THE CITY LIMITS OF MT. VERNON, LINN COUNTY, IOWA.

SECTION 1: That portion of public property illustrated in Exhibit "A", and legally described in Exhibit "B" attached hereto and made a part thereof, be hereby vacated.

SECTION 2: The City of Mt. Vernon hereby approves the sale of the property listed in Section 1 and described in Exhibit "B", to the neighboring property owners for \$2.45 a square foot plus \$350 in administrative fees per deed, subject to conditions listed in Exhibit "C", attached hereto and made a part thereof.

SECTION 3: The City Attorney shall prepare deeds based on the legal descriptions in Exhibit "B" and the Mayor is hereby authorized to execute such deeds transferring the ownership of the property contingent upon the conditions listed in Exhibit "C".

SECTION 4: SAVINGS CLAUSE. If any section, provision, sentence, clause, phrase or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any provision, section, subsection, sentence, clause, phrase or part thereof not adjudged invalid or unconstitutional.

SECTION 5: EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Approved and adopted this ____ day of _____, 2018.

Jamie Hampton – Mayor

ATTEST:

Sue Ripke – City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2018.

“Exhibit B, Property Description”

Beginning at the Northeast corner of Lot 11, Block C of the Boulevard Addition to Mt. Vernon, thence Southerly along the lot line 115 feet to the southeast corner of Lot 11, Block C of the Boulevard Addition to Mt. Vernon, thence westerly 16 feet to a point 30 feet north of the Southwest corner of Lot 12, Block C of the Boulevard Addition to Mt. Vernon, thence north 115 feet along the lot line to the Northwest corner of Lot 12, Block C of the Boulevard Addition to Mt. Vernon, thence west 16 feet the point of beginning.

“Exhibit C, Conditions”

1. Each property owner adjacent to the said alley described within this ordinance shall have the right of first refusal to purchase their portion. Those wishing not to purchase may sign a waiver indicating their desire to not purchase the property.

J. Motions for Approval

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, DECEMBER 3, 2018

PAYROLL	CLAIMS	65,297.62
AHLERS & COONEY P.C.	SALE,ISSUANCE,DELIVERY \$5 MIL BOND	13,320.55
CARGILL INCORPORATED	SALT-RUT	5,725.67
US BANK	SUPPLIES-ALL DEPTS	3,347.98
LINN CO-OP OIL CO	FUEL-PW	1,563.57
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	1,470.00
GORDON LUMBER COMPANY	BLDG SUPPLIES-RUT,P&REC	1,273.18
WAPSI WASTE SERVICE	RECY-SW	636.88
MOUNT VERNON BANK & TRUST CO	NSF CHECKS-WAT	589.06
CUSTOM HOSE & SUPPLIES INC	16" FLEX HOSE/LEAF VAC-S/W	440.30
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	420.00
ELECTRONIC ENGINEERING CORP	INFORMATION SYSTEMS-PW	419.40
MEDIACOM	PHONE/INTERNET-PD	268.07
MEDIACOM	PHONE/INTERNET-P&A	268.07
CANINE TACTICAL LLC	TRAINING-SPL DONATION	265.71
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES	259.31
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-P&RREC	256.00
R.A.D. SYSTEMS	CERTIFICATION-PD	75.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	60.00
JOAN BURGE	CLEANING SERVICE-P&A	60.00
AAA PEST CONTROL	PEST CONTROL-P&A	30.00
LYNCH FORD	ANTI-FREEZE-SEW	23.16
JOENA'S SPECIAL NEEDS	UNIFORMS-PD	10.00
TOTAL		96,079.53
GENERAL FUND		6,309.28
ROAD USE TAX FUND		7,470.99
LOST III COMMUNITY CENTER		13,320.55
WATER FUND		1,272.82
SEWER FUND		706.92
SOLID WASTE		1,701.35
PAYROLL		65,297.62
TOTAL		96,079.53

AGENDA ITEM # J – 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: December 3, 2018

AGENDA ITEM: Change Order #1

ACTION: Motion

SYNOPSIS: This is the first change order request for the Lester Buresh Family Community Wellness Facility. Braun Intertec identified wet to water bearing clays on the NW portion of the construction area. A portion of this area is identified as future development (the location of the pool) and will not receive additional treatment. If/when the pool is constructed, they would have to remove this material regardless during the construction. The areas under the building envelope and the parking area will need to be removed and replaced with approved fill (approximately 400 CY). The approximate change order amount is \$22,880, although this number could fluctuate once the begin excavations. We did expect some additional work during the earth moving work, as we had conducted limited soil samples.

BUDGET ITEM: LBFCWC Funds

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Garling Memo

PREPARED BY: Chris Nosbisch

DATE PREPARED: 11/29/18



OPN/City of Mt. Vernon,

During preparation of the building pad and parking lot area of the Lester Buresh Family Community Wellness Center, we encountered unsuitable material as determined by Braun Intertec. This area encompassed some of the paving portion of the project and some of the future building pad. According to initial reports, none of the building pad under construction was involved in the area of unsuitable material at this time. It was determined that an area of 120' x 30' was to be excavated to a depth of 3' and backfilled with suitable material by Braun Intertec.

Garling has submitted a price of \$57.20/CY of over-excavation and backfill for areas under paving and \$71.50/CY for areas under footings.

Using our unit price and the Area determined by Braun Intertec needing over excavation in the areas under paving (approximately 400cy) . We come up with an approximate cost of \$22,880. This price is subject to change given Braun determines more or less over-excavation is required.

Sincerely,

Jeff Ketels - PM
Garling Construction

L. Discussion Items (No Action)

AGENDA ITEM # L – 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	December 3, 2018
AGENDA ITEM:	Possible Budget/CIP
ACTION:	None

SYNOPSIS: Revised versions of the CIP will be available, along with a discussion of current funding sources.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: None (Separate)

PREPARED BY: Chris Nosbisch

DATE PREPARED: 11/29/18

M. Reports Mayor/Council/Admin.

**CITY OF MT. VERNON
CITY ADMINISTRATOR
REPORT TO THE CITY COUNCIL
December 3, 2018**

- Upgrades to City Hall are nearly complete. The computer needed for the automated door system has been installed, and staff is expecting about 2-3 more weeks of work.
- Staff has received their initial budget forms and will be working over the next two weeks to complete their first draft.
- As an update, staff is looking at Wednesday, December 12, 2018 or Wednesday, December 19, 2018 as the possible open house dates with the MVCSD. This will be an open forum on the current construction schedules for both entities as it relates to the surrounding neighborhood.