

City of Mt. Vernon, Iowa

Meeting:	Mt. Vernon City Council Meeting
Place:	Mt. Vernon City Hall, 213 First Street NW, Mt. Vernon, Iowa 52314
Date/Time:	December 17, 2018 – 6:30 PM
Web Page:	www.cityofmtvernon-ia.gov
Posted:	December 14, 2018

Mayor:	Jamie Hampton	City Administrator:	Chris Nosbisch
Mayor Pro-Tem:	Tom Wieseler	City Attorney:	Robert Hatala
Councilperson:	Stephanie West	Assis. Admin/City Clerk:	Sue Ripke
Councilperson:	Scott Rose	Deputy City Clerk:	Marsha Dewell
Councilperson:	Deb Herrmann	Chief of Police:	Doug Shannon
Councilperson:	Eric Roudabush		

- A. Call to Order
- B. Agenda Additions/Agenda Approval
- C. Communications:
 - 1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the microphone and give your name and address for the public record before discussing your item. Each individual will be granted no more than five (5) minutes.

- D. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

 - 1. Approval of City Council Minutes – December 3, 2018 Regular Council Meeting

- E. Public Hearing
 - 1. None

- F. Ordinance Approval/Amendment
 - 1. Ordinance #11-15-2018A: Vacating and Selling the N-S 16' Alley Right of Way Adjacent to 906 and 824 Summit Ave SW, Mt. Vernon, Iowa
 - i. Motion to approve the third and final reading

- G. Resolutions for Approval
 - 1. Resolution #12-17-2018A: Approving the Authorized Signatures at Mount Vernon Bank and Trust
 - 2. Resolution #12-17-2018B: Providing for "Stop" Sign Locations Within the City of Mt. Vernon, Iowa

- H. Mayoral Proclamation
 - 1. None

- I. Old Business
 - 1. None

J. Motions for Approval

1. Consideration of Claims List – Motion to Approve
2. Discussion and Consideration of Filing the Mt. Vernon Annexation Policy/Plan – Council Action as Needed
3. Discussion and Consideration of Paving Extension for Stonebrook 6th Addition – Council Action as Needed

K. Reports to be Received/Filed

1. Mt. Vernon Police Report
2. Mt. Vernon Public Works Report
3. Mt. Vernon Parks and Recreation Report

L. Discussion Items (No Action)

1. Possible Budget/CIP Communication

M. Reports of Mayor/Council/Administrator

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Administrator's Report

N. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 895-8742 to arrange for accommodations.

D. Consent Agenda

The Mount Vernon City Council met December 3, 2018 at the Mount Vernon City Council Chambers with the following members present: Roudabush, West, Wieseler, Herrmann and Rose.

Call to Order. Mayor Jamie Hampton called the meeting to order at 6:30 p.m.

Agenda Additions/Agenda Approval. Motion to approve the Agenda made by Wieseler, seconded by West. Carried all.

Consent Agenda. Motion to approve the Consent Agenda made by Rose, seconded by West. Carried all.
 Approval of City Council Minutes – November 19, 2018 Regular Council Meeting
 Appoint Deb Herrmann – Personnel Committee
 Appoint Deb Herrmann – Finance Committee
 Appoint Peter Ault and Machele Pelkey – Historic Preservation Commission

Ordinance Approval/Amendment

Ordinance #11-15-2018A: Vacating and Selling the N-S 16' Alley Right of Way Adjacent to 906 and 824 Summit Ave SW, Mt. Vernon, Iowa. City Administrator Nosbisch stated that staff has not received any written or verbal communication since the first reading. Motion to approve second reading and proceed with the third and final reading – (Council may suspend rules and proceed with the final reading after a vote of the second reading). Motion to approve the second reading of Ordinance #11-15-2018A made by Wieseler, seconded by Rose. Roll call vote. Motion carries.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion to approve the Claims List made by Herrmann, seconded by Wieseler. Carried all.

AAA PEST CONTROL	PEST CONTROL-P&A	30.00
AHLERS & COONEY P.C.	SALE,ISSUANCE,DELIVERY \$5 MIL BOND	13,320.55
ALLIANT IES UTILITIES	ENERGY USAGE-ALL DEPTS	48.67
ARAMARK	RUGS-FD	122.30
BANKERS TRUST	DEBT SERVICE PYMTS	124,896.25
BAUMAN AND COMPANY	UNIFORMS-RUT	46.95
CANINE TACTICAL LLC	TRAINING-SPL DONATION	265.71
CARGILL INCORPORATED	SALT-RUT	5,725.67
CARGILL INCORPORATED	SALT-RUT	1,908.56
CCP INDUSTRIES	SAFETY GLASSES-FD	63.76
CHAD THURN	DEPOSIT REFUND-WAT	8.04
CLIFTON LARSON ALLEN	AUDITOR FEES-ALL DEPTS	1,100.00
COMMUNITY DEVELOPMENT GROUP	HOTEL/MOTEL TAX PYMT-ECON DEV	21,704.20
CUSTOM HOSE & SUPPLIES INC	16" FLEX HOSE/LEAF VAC-S/W	440.30
ELECTRONIC ENGINEERING CORP	INFORMATION SYSTEMS-PW	419.40
FOX APPARATUS REPAIR & MAINT	#214 MAINT-FD	2,168.67
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	60.00
GORDON LUMBER COMPANY	BLDG SUPPLIES-RUT,P&REC	1,273.18
GRAINGER INC	SUPPLIES-SEW	171.00
GRAINGER INC	SUPPLIES-SEW	38.00
HAWKEYE FIRE & SAFETY CORP	EXTINGUISHER INSPECTIONS-FD	120.50
IOWA POLICE CHIEFS ASSOCIATION	DUES RENEWAL-PD	125.00

JOAN BURGE	CLEANING SERVICE-P&A	60.00
JOENA'S SPECIAL NEEDS	UNIFORMS-PD	10.00
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES	259.31
LINN CO-OP OIL CO	FUEL-PW	1,563.57
LINN COUNTY PLANNING & DEV	BLDG PERMIT FEES/INSPECTIONS	15,755.00
LINN COUNTY SHERIFF	SHARED SERVICES-PD	14,007.16
LYNCH FORD	ANTI-FREEZE-SEW	23.16
MEDIACOM	PHONE/INTERNET-PD	268.07
MEDIACOM	PHONE/INTERNET-P&A	268.07
MEDIACOM	PHONE/INTERNET-SEW	195.84
MEDIACOM	PHONE/INTERNET-P&REC	170.14
MOUNT VERNON BANK & TRUST CO	NSF CHECKS-WAT	589.06
MOUNT VERNON FIRE DEPARTMENT	REIMB MEDIACOM-FD	30.33
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-P&RREC	256.00
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-KMVL,P&A	537.61
MOUNT VERNON POLICE RESERVES	SPECIAL EVENTS PAY-PD	6.84
PAYROLL	CLAIMS	65,297.62
PAYROLL	CLAIMS	2,010.84
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	373.66
R.A.D. SYSTEMS	CERTIFICATION-PD	75.00
RED LION RENEWABLES	SOLAR ELECTRIC PRODUCTION-P&A	88.88
SAM'S CLUB	SUPPLIES-P&REC	49.42
SHARLA KOHNEN	DEPOSIT REFUND-WAT	6.78
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	1,470.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	420.00
TODD GEHRKE	FITNESS MEMBERSHIP-PD	100.00
TREASURER STATE OF IOWA	WET TAX	2,663.00
TREASURER STATE OF IOWA	SALES TAX	1,145.00
TRYSTIN LASHLEY	REFEREE-P&REC	60.00
US BANK	SUPPLIES-ALL DEPTS	3,347.98
US CELLULAR	CELL PHONE-P&REC,WAT,SEW	169.35
VEENSTRA & KIMM INC	WWTP IMPROVEMENTS	8,340.00
VEENSTRA & KIMM INC	BRYANT RD IMPROVEMENTS	7,043.43
VEENSTRA & KIMM INC	CITY ENGINEERING GENERAL	1,032.00
VEENSTRA & KIMM INC	5TH AVE/1ST ST W TRAFFIC SIGNAL	227.78
VEENSTRA & KIMM INC	SIDEWALK REPAIR PROGRAM	69.62
VEENSTRA & KIMM INC	WEST 1ST ST CULVERT REPLACEMENT	69.00
WAPSI WASTE SERVICE	RECY-SW	636.88
WAPSI WASTE SERVICE	GB,RECY,LEAF-SW	24,150.46
TOTAL		326,903.57
2014 STREET IMPROVEMENTS		296.78
DEBT SERVICE FUND		124,896.25
GENERAL FUND		61,762.71
LOST III COMMUNITY CENTER		13,320.55
LOST III STREETS & SIDEWALKS		69.62
PAYROLL		67,308.46
ROAD USE TAX FUND		17,101.10
SEWER FUND		2,486.05
SOLID WASTE		26,494.55
STORM WATER FUND		64.68
WATER FUND		4,762.82
WWTP UV DISINFECTION		8,340.00
TOTAL		326,903.57

Discussion and Consideration of Change Order #1 – Lester Buresh Family Community Wellness Center – Council Action as Needed. Braun Intertec identified wet to water bearing clays on the NW portion of the construction area. Part of this area is where a future pool would be and the material would have to be removed and replaced before construction. The approximate amount of the change order is \$22,880.00. The price is subject to change if Braun Intertec determines more or less over-excavation is required. Motion to approve Change Order # 1 up to \$22,880.00 made by Rose, seconded by Wieseler. Carried all.

Discussion Items (No Action)

Possible Budget/CIP Communication. Discussions continued as Council was given a newly updated CIP worksheet. No action taken.

Reports of Mayor/Council/Administrator

City Administrator's Report. Security upgrades to City Hall are nearly complete. Staff has received their initial budget forms. Wednesday, December 12 and December 19, have been tentatively marked as the days for the open house with the MVCSD. This will be an open forum on the current construction schedules for both entities as it relates to the surrounding neighborhood.

At 7:00 p.m. Rose motioned to go into Closed Session, seconded by Wieseler. Carried all.

Closed Session – Chapter 21.5 (c.) of the Iowa Code allows governing bodies to enter into closed session to, "discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the government body in that litigation.

At 7:23 p.m. Wieseler left the meeting.

At 7:57 p.m., Rose motioned to come out of Closed Session, seconded by West. Carried all.
No action was taken.

As there was no further business to attend to the meeting adjourned the time being 7:57 p.m., December 3, 2018.

Respectfully submitted,
Sue Ripke
City Clerk.

F. Ordinance Approval/Amendment

AGENDA ITEM # F – 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	December 17, 2018
AGENDA ITEM:	Ordinance #11-19-2018A
ACTION:	Motion

SYNOPSIS: Staff has forwarded email communication onto the City Council regarding this alley vacation. A lawyer representing Mr. Debbins (east property owner), has indicated that his client does not want the alley right of way vacated. Earlier in the week, Mr. Debbins expressed a desire to purchase his half of the alley. Staff has requested clarifications from the City Attorney regarding the legalities of continuing with the alley vacation, and the rights of adjacent property owners to the right of way.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Ordinance #11-19-2018A

PREPARED BY: Chris Nosbisch

DATE PREPARED: 12/14/18

ORDINANCE NO. 11-19-2018A

AN ORDINANCE VACATING AND SELLING A PORTION OF A N-S SIXTEEN FOOT ALLEY LOCATED ADJACENT TO 824 AND 906 SUMMIT AVE, WITHIN THE CITY LIMITS OF MT. VERNON, LINN COUNTY, IOWA.

SECTION 1: That portion of public property illustrated in Exhibit "A", and legally described in Exhibit "B" attached hereto and made a part thereof, be hereby vacated.

SECTION 2: The City of Mt. Vernon hereby approves the sale of the property listed in Section 1 and described in Exhibit "B", to the neighboring property owners for \$2.45 a square foot plus \$350 in administrative fees per deed, subject to conditions listed in Exhibit "C", attached hereto and made a part thereof.

SECTION 3: The City Attorney shall prepare deeds based on the legal descriptions in Exhibit "B" and the Mayor is hereby authorized to execute such deeds transferring the ownership of the property contingent upon the conditions listed in Exhibit "C".

SECTION 4: SAVINGS CLAUSE. If any section, provision, sentence, clause, phrase or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any provision, section, subsection, sentence, clause, phrase or part thereof not adjudged invalid or unconstitutional.

SECTION 5: EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Approved and adopted this ____ day of _____, 2018.

Jamie Hampton – Mayor

ATTEST:

Sue Ripke – City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2018.

"Exhibit B, Property Description"

Beginning at the Northeast corner of Lot 11, Block C of the Boulevard Addition to Mt. Vernon, thence Southerly along the lot line 115 feet to the southeast corner of Lot 11, Block C of the Boulevard Addition to Mt. Vernon, thence westerly 16 feet to a point 30 feet north of the Southwest corner of Lot 12, Block C of the Boulevard Addition to Mt. Vernon, thence north 115 feet along the lot line to the Northwest corner of Lot 12, Block C of the Boulevard Addition to Mt. Vernon, thence west 16 feet the point of beginning.

“Exhibit C, Conditions”

1. Each property owner adjacent to the said alley described within this ordinance shall have the right of first refusal to purchase their portion. Those wishing not to purchase may sign a waiver indicating their desire to not purchase the property.

G. Resolutions for Approval

AGENDA ITEM # G – 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: December 17, 2018

AGENDA ITEM: Resolution #12-17-2018A

ACTION: Motion

SYNOPSIS: This is an annual resolution of the City. The City operates a two party signature system for checks. The employee creating the check is not allowed to be one of the signatories for approval. New to the list this year is the Mayor Pro-Tem. Staff had planned to add the Mayor Pro-Tem to the signatory list last year, but we were unsure when the potential departure would take place.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolution

PREPARED BY: Chris Nosbisch

DATE PREPARED: 12/14/18

RESOLUTION #12-17-2018A

A Resolution approving the authorized signatures at Mount Vernon Bank.

Mayor
Mayor Pro Tem
City Administrator
City Clerk
Deputy Clerk

Motion made by _____, seconded by _____ to _____
Resolution #12-17-2018A

Resolution #12-17-2018A _____ on December 17, 2018, by the following roll call vote:

YES:

NO:

ABSTAIN:

ABSENT:

MOUNT VERNON CITY COUNCIL
MOUNT VERNON, IOWA

Jamie A. Hampton, Mayor

ATTEST:

Sue Ripke
Assistant City Administrator/Clerk

AGENDA ITEM # G – 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	December 17, 2018
AGENDA ITEM:	Resolution #12-17-2018B
ACTION:	Motion

SYNOPSIS: In preparation for the new subdivisions, Chief Shannon and Public Works Director Nissen have located the intersections in need of new stop signs. City Code requires the City Council to adopt a resolution approving these locations prior to their enforcement.

BUDGET ITEM: Streets

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolution and Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 12/14/18

RESOLUTION #12-17-2018B

A Resolution providing for new "Stop" sign locations within the City of Mt. Vernon, Iowa.

WHEREAS, Section 61.01 of the Code of Ordinances of the City of Mount Vernon, Iowa, directs the Council to designate and establish, by resolution, appropriate traffic control devices; and,

WHEREAS, staff has reviewed the need for additional traffic control measures and is now recommending that Stop signs be provided on a certain section of a certain street;

NOW, THEREFORE, BE IT RESOLVED there be a Stop sign placed as follows:

- 1.) Intersection of 10th Street SW and 15th Avenue S; southwest corner for east bound traffic on 10th Street SW.
- 2.) Intersection of 8th Street SW and 15th Avenue S; southwest corner for east bound traffic on 8th Street SW.
- 3.) Intersection of 5th Street SW and 15th Avenue S; southwest corner for east bound traffic on 5th Street SW.
- 4.) Intersection of Wolfe Lane and Wolfe Lane NE; northeast corner for west bound traffic on Wolfe Lane NE.
- 5.) Intersection of Wolfe Lane and 6th Street NE; southeast corner for north bound traffic on Wolfe Lane.
- 6.) Intersection of Turtle Dove Lane and 6th Street NE; southwest corner for south bound traffic on Turtle Dove Lane (Turtle Dove Lane intersects 6th Street NE in two locations. Stop signs will be placed in the southwest corner of both intersections).

Motion made by _____, seconded by _____ to _____

Resolution #12-17-2018B.

Resolution #12-17-2018B _____ on December 17, 2018, by the following roll call vote:

YES:

NO:

ABSTAIN:

ABSENT:

MOUNT VERNON CITY COUNCIL
MOUNT VERNON, IOWA

Jamie Hampton, Mayor

ATTEST:

Sue Ripke
Finance Director/City Clerk

Memo

To: Chris Nosbisch, City Administrator
From: Doug Shannon, Chief of Police
CC: City Council & Mayor
Date: 12/12/2018
Re: Resolution approval for addition of Stop Signs in Wolfe addition & Stonebrook Addition

Chris,

I would respectfully request the addition of stop signs in the new development areas of Wolfe-Martin addition and Stonebrook addition. The requested locations of the stop signs are in areas already accepted and controlled by the City. I would request stop signs be approved by council resolution and installed at the following locations (see attached maps for illustration of the locations):

STONEBROOK:

1. 10th Street SW at the intersection of 15th Avenue (stop sign added to SW corner of intersection)
2. 8th Street SW at the intersection of 15th Avenue (stop sign added to SW corner of intersection)
3. 5th Street SW at the intersection of 15th Avenue (stop sign added to SW corner of intersection)

WOLFE ADDITION:

4. Wolfe Lane at Wolfe Lane NE (stop sign added to NE corner of intersection)
5. Wolfe Lane at 6th Street NE (stop sign added to SE corner of intersection – already in place)
6. Turtle Dove LN & 6th St NE (stop sign added to NW corner of west side of Turtle Dove Ln)
7. Turtle Dove LN & 6th St NE (stop sign added to NW corner of east side of Turtle Dove Ln)

I believe the addition of the requested stop signs will assist in traffic safety in the impacted areas as new development of Stonebrook and Spring Meadows is underway and will increase traffic flow in these areas.

Sincerely,



Doug Shannon

Chief of Police



STONEBROOK DEVELOPMENT

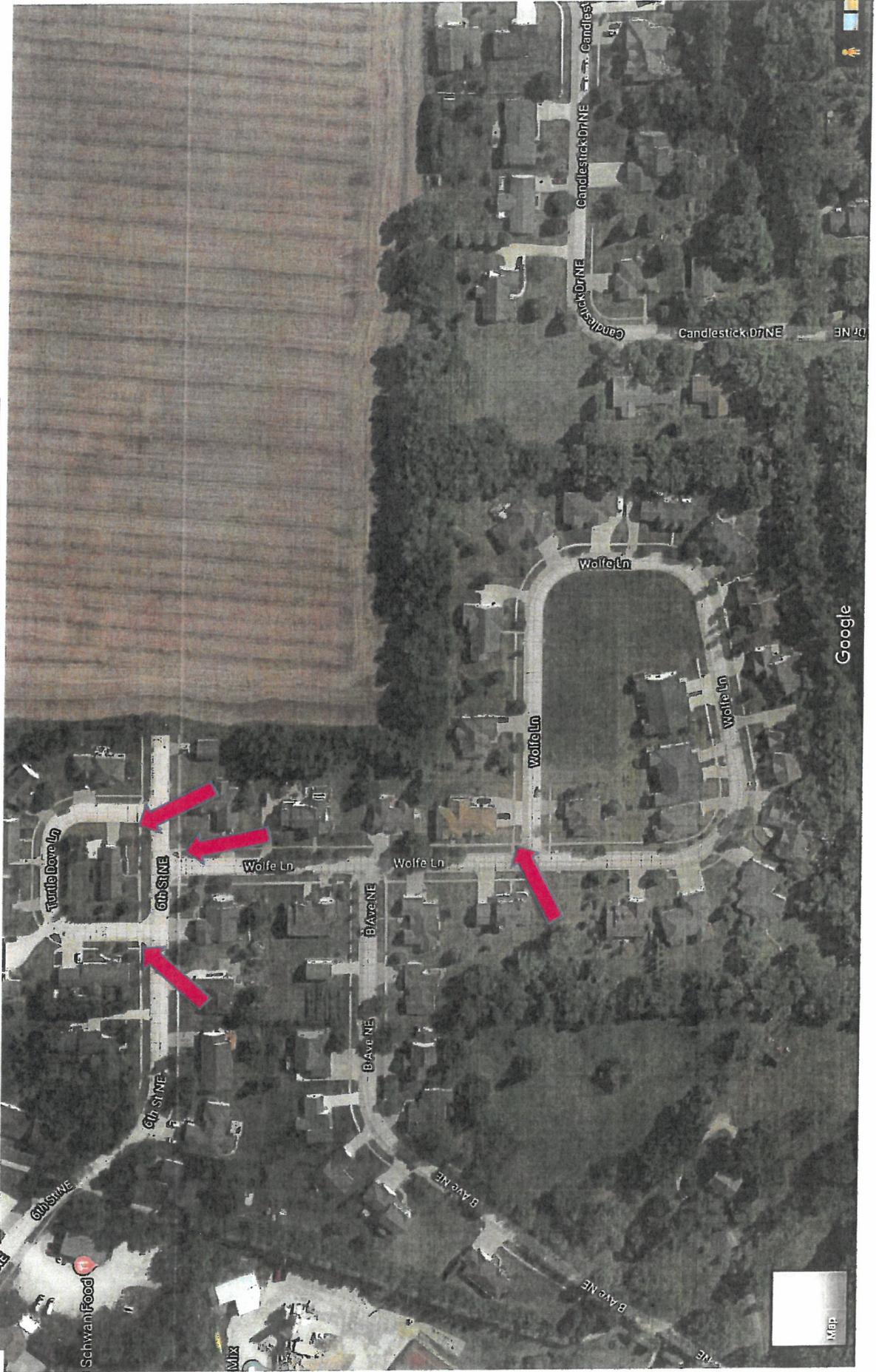
Mount Vernon High School

Google

Map

Wolfe Addition

6th Street NE/Wolfe Ln/Turtle Dove Ln



J. Motions for Approval

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, DECEMBER 17, 2018

PAYROLL	CLAIMS	63,604.39
OPN ARCHITECTS	WELLNESS CENTER/STUDY PHASE 1	34,818.20
BOBCAT OF CEDAR RAPIDS	SKID STEER-RUT,WAT,SEW	32,715.62
GROUP SERVICES INC	INSURANCE-ALL DEPTS	25,631.40
QC GEOTHERMAL INC	BORING/INSTALL 1 GEOTHERMAL WELL	15,400.00
TRAVELERS	BUILDERS RISK INS-LB CENTER	5,292.00
STATE HYGIENIC LAB	TESTING-SEW	3,159.50
CARRICO AQUATIC RESOURCES INC	MAIN DRAIN-POOL	2,935.42
CITY OF ELY	NIXLE NOTIFICATION SYSTEM-ALL DEPTS	2,455.36
CR/LC SOLID WASTE AGENCY	LEAVES-SW	1,766.88
SIMMERING CORY IOWA CODIFICATI	CODE UPDATES-P&A	1,661.00
WEX BANK	FUEL-PD,WAT,SEW	1,194.14
ECICOG	SUB-DIVISION UPDATE-P&A	1,184.00
IOWA ASSOC OF MUNICIPAL UTIL	MEMBERSHIP-PW	1,037.82
TRANS IOWA EQUIPMENT INC	PARTS/SWEEPER-SW	980.01
OFFICE EXPRESS	TONER,MISC-RUT,P&A	975.38
PRACTICAL SECURITY SYSTEMS	ATTACHED COUNTER TOPS	960.00
MV ACE HARDWARE	SUPPLIES-ALL DEPTS	950.49
CARQUEST OF LISBON	VEHICLE MAINT-PW	791.78
IOWA SOLUTIONS INC	MONTHLY MAINT-ALL DEPTS	595.00
ALLIANT IES UTILITIES	ENERGY USAGE-FD	488.79
IOWA SOLUTIONS INC	COMPUTER MAINT-ALL DEPTS	375.00
VERIZON NETWORKFLEET INC	GPS HARNESS-PW	362.76
GARY'S FOODS	SUPPLIES-P&REC	358.52
DARIUS BALLARD	SOUND ENG,EDITING/ASH PRK AUDIO TOUR	356.25
CANINE TACTICAL LLC	TRAINING/K9-SPL DONATIONS	350.00
BOBCAT OF CEDAR RAPIDS	FILTERS/KUBOTA-RUT	238.36
KONE INC	ELEVATOR MAINT CONTRACT-P&A	171.69
MEDIACOM	PHONE/INTERNET-RUT	170.14
US CELLULAR	CELL PHONE-PD	163.48
TASC	FSA ADMIN FEE-ALL DEPTS	150.00
STORM STEEL	TEMP SIGNS-RUT	133.18
IOWA SOLUTIONS INC	PATCH MGMT,FIREWALL-PD	123.10
STAPLES ADVANTAGE	SUPPLIES-P&A,P&REC	108.29
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	100.47
TASC	COBRA ADMIN FEE-ALL DEPTS	94.83
STORM STEEL	ANGLE IRON-SEW	90.03
IOWA DEPT OF NATURAL RESOURCES	EXAM FEE-WAT,SEW	90.00
COGRAN SYSTEMS	ONLINE REGISTRATION FEES-P&REC	82.00
MATT SIDERS	MILEAGE-P&REC	68.13
AIRGAS INC	CYLINDER RENTAL FEE-PW	63.25
IOWA ONE CALL	LOCATES-WAT,SEW	60.30
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	60.00
JOAN BURGE	CLEANING SERVICE-P&A	60.00
ALLIANT IES UTILITIES	.ENERGY USAGE-P&REC	29.90
RACOM CORPORATION	K9-SPL DONATIONS	15.32
TOTAL		202,472.18
GENERAL FUND		24,760.54
ROAD USE TAX FUND		16,068.55
LOST III COMM CENTER		55,510.20
WATER FUND		16,769.88
SEWER FUND		20,125.63
STORM WATER FUND		640.78
SOLID WASTE		4,992.21
PAYROLL		63,604.39
TOTAL		202,472.18

AGENDA ITEM # J – 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: December 17, 2018

AGENDA ITEM: Annexation Policy/Plan

ACTION: Motion

SYNOPSIS: The Council requested an annexation plan/policy for the southern and western portions of the City's growth area. Staff is submitting a rough draft of this policy/plan for Council review and comment.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Annexation Memo

PREPARED BY: Chris Nosbisch

DATE PREPARED: 12/14/18

Memorandum

To: Mayor and City Council
From: Chris Nosbisch, City Administrator
Date: 12/14/2018
Re: Annexation

The City Council, as a part of the 2018 Strategic Planning and Goal Setting Report, identified an annexation plan as one of the top six programs and/or priorities for 2018-2019. Upon further discussion, the Council determined the best course of action would be for staff to pen a memo documenting the process and the current need for annexation. The area of concentration for annexation would be along the western and southern border (Hwy 30 bypass) of Mt. Vernon, although key concepts identified in this report would hold true on the north side of the community.

There are a number of misconceptions related to both the cost and benefits of annexation. A number of tools/programs exist today to prevent the unnecessary annexation of property before a mutual benefit can be established between the City and landowners. It would be staff's recommendation that alternative options be utilized prior to the acceptance of annexation applications.

Alternatives:

1.) Two Mile Subdivision Review – This is an option that was recently exercised by the City of Mt. Vernon. State law allows cities extra territorial jurisdiction over subdivisions within two miles of the city limits. Although the review is limited to subdivisions, it does provide the City with valuable legal means to prevent costly development from occurring outside the city limits. Prevention of substandard developments in close proximity of established city limits reduces the chances of burdensome annexations to the city.

2.) Annexation Moratoriums – Chapter 368.4 allows neighboring communities to refrain from annexing specifically described property. The annexation moratorium agreement is in effect for a maximum of ten years, although it can be renewed for additional ten year increments. When two communities share a contested boundary and/or future growth area, they can agree to an annexation moratorium thereby establishing an “armistice line.” This is often used in suburban areas to reduce the number legal battles associated with territorial growth. Mt. Vernon could agree to an annexation agreement

with the City of Lisbon in an effort to establish a common boundary and reduce the annexation fears among elected bodies.

3.) Fringe Area Agreements – Less commonly used and more likely to be subject to legal scrutiny, fringe area agreements are often used between cities and counties to establish additional zoning controls within a specified area (typically within growth areas of the city). Fringe area agreements are created for the mutual benefit of the City and County. The Hwy 30 by-pass plan is the first step in the creation of fringe area agreement between the City of Mt. Vernon and Linn County. The agreement allows both entities to formally recognize zoning control measures beyond the established County regulations.

Applications:

Annexation in Iowa is described as either voluntary or involuntary. This determination will dictate the policies and procedures used while completing said application. On average, an annexation application will generally require anywhere from 3 to 6 months of staff time to complete. Annexation petitions are submitted to, and reviewed by the City Development Board (a wing of the Iowa Department of Economic Development).

1.) Voluntary annexation occurs when the City receives an application from landowners representing 80% or more of the acres in the proposed annexation territory (this is referred to as the 80/20 rule). I will reiterate that annexations are based upon total acres and not total population. For example, if an owner of 800 acres of property can petition the City to annex his/her ground, the City would thereby be allowed to annex an additional 200 acres of property without losing the “voluntary” annexation application designation regardless of the number of people living on those 200 acres.

At times, Cities are forced into making decisions to annex additional property by State law. Cities are allowed to create unusual boundaries as long as an “island” is not created by the annexation. An island is created when proposed annexation petitions completely surround established parcels, thereby creating pockets of unincorporated territory. The State will require the City to include this area with the annexation application. Should the current owner not voluntarily annex, the City will be required to include the island acres as a part of the “involuntary” percentage.

One trap that often presents itself during the annexation process is the individual annexation agreement. Cities often find themselves negotiating individual agreements with property owners in an effort to secure their commitment to the voluntary annexation process. Individual agreements can lead to disparity among land owners and become very difficult for city staff to administer in future years. Although it is not uncommon for communities to entice landowners during the annexation process with infrastructure and other related improvements, such agreements should be used sparingly and with caution.

2.) Involuntary annexation occurs when the City initiates the annexation procedures without the consent of the property owners or without the consent property owners representing 80% of the land to be annexed. Ideally, this process will only be used when the economic impact of the annexation to all of the citizens will far outweigh the perceived and/or realized consequences of such a petition (see utilities).

Typically, an involuntary annexation petition of this nature is used in conjunction with a large economic development project. A cost/benefit analysis is completed to show how captured revenues will offset initial infrastructure expenditures. It should be noted that involuntary annexations tend to receive higher scrutiny from the City Development Board and often have multiple attorneys involved.

Taxes:

A majority of annexation applications submitted today allow for the imposition of taxes for a period of ten years. State law allows City Council’s to consider the following ten year, sliding scale tax abatement for any annexation petition:

Year 1	-	75%
Year 2	-	75%
Year 3	-	60%
Year 4	-	60%
Year 5	-	45%
Year 6	-	45%
Year 7	-	30%
Year 8	-	30%
Year 9	-	15%
Year 10	-	15%

While the tax abatement schedule tends to ease the concerns of property owners subject to annexation, it does limit the financial gains annexed territory would have on city revenues. Generally speaking, annexed properties with homes/commercial structures will begin to notice the tax increase in years three and four. Farm ground without homes, may see a slight reduction or hold fairly steady after the annexation proceedings.

Utilities:

The City, when annexing new territory, is required to provide a plan for extending municipal services to the annexed territory within three years of the fiscal year in which taxes were first collected in the area.

Should the application be considered an involuntary annexation, “the annexing city shall submit a report to the board describing the status of the provision of municipal services identified in the plan required in section 368.11, subsection 3, paragraph ”n”. If the city fails to provide municipal services, or fails to show substantial and continuing progress in the provision of municipal services, to the territory involuntarily annexed, according

to the plan for extending municipal services filed pursuant to section 368.11, subsection 3, paragraph "n", within the time period specified in that subsection, the city development board may initiate proceedings to sever the annexed territory from the city."

In short, a city wishing to involuntarily annex property needs to be prepared to provide municipal services within three years of the annexation. To put this in perspective, annexations south of the new Hwy 30 by-pass would automatically require \$600,000+ in water and sewer infrastructure improvements. Should the annexation be involuntary, the investment would need to occur within three years of the annexation. An additional complication to utility extensions is that most rural homes are currently connected to private septic and well systems, and would not be required to connect to the new system.

Recommendations:

As I eluded to at the beginning of this memo, there are a lot of misconceptions regarding annexation. With the inclusion of the tax abatement schedule and the desire/need to provide city services, it is very likely that any annexation application would require significant investment from the City. With the exception of our eastern border, there is zero chance of losing future growth areas to other governing bodies.

Staff's recommendation would be to continue with alternatives #2 and #3, until such time as a future development project would necessitate us to expedite an annexation application. Stringent limitations on development within our immediate growth areas should be maintained. Should development applications be received for this area, consideration of annexation should be given on a case by case basis.

AGENDA ITEM # J – 3

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: December 17, 2018

AGENDA ITEM: Paving Extension

ACTION: Motion

SYNOPSIS: It has been determined by the developer that no paving will be done until next spring. According to our code, City Council must grant an extension of this length to the developer. With early cold spells and temperatures below average, staff concurs that waiting to pave until the spring is a prudent path forward for both parties. The proposed delay will allow additional time for the base to settle prior to paving in the spring. The developers are asking for an extension to April 2019.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 12/14/18

K. Reports-Received/File



Mount
Vernon
IOWA

Chris Nosbisch, City Administrator
Douglas Shannon, Chief of Police

Jamie A. Hampton, Mayor

Council:

**Eric Roudabush
Scott Rose
Tom Wieseler
Stephanie West
Deb Herrmann**

NOVEMBER 2018
POLICE REPORT

Vehicle Collisions

There were 11 reported collisions in November. The first collision occurred at Hwy 1 & 30. This collision occurred when a vehicle travelling east on Hwy 30 failed to yield to a vehicle in the roundabout that was travelling south on Hwy 1. Damage was estimated at \$3,500 and no injuries were reported. The second collision occurred at Hwy 1 & 30. This collision occurred when a vehicle travelling north on Hwy 1 from the Hwy 30 roundabout was struck by a vehicle that had been westbound on Hwy 30, continuing north on Hwy 1 and failed to yield. The driver of the striking vehicle fled the scene and was later identified. Minor injuries were reported, and damage was estimated at \$9500. The third collision on 7th Ave SW & D St. This collision occurred as a vehicle exiting the Cornell parking lot failed to yield to a vehicle travelling north on 7th Ave SW. Damage was estimated at \$6000 and no injuries were reported. The fourth collision was a single vehicle accident. This occurred as a vehicle was eastbound in the 600 block of W. Mount Vernon Road when the driver fell asleep, crossed the westbound lane of traffic and entered the ditch. Damage was estimated at \$3500 and no injuries were reported. The fifth collision occurred on 1st St W near 4th Ave. This collision occurred when a vehicle was stopped waiting to turn onto 4th Ave SW and was rear ended by another vehicle that failed to stop for the turning traffic. Damage was estimated at \$3000 and no injuries were reported. The sixth collision occurred at the Hwy 1 & 30 roundabout when a vehicle travelling south on Hwy 1 was struck by a vehicle that failed to yield while travelling east on Hwy 30. Damage was estimated at \$5200 and no injuries were reported. The seventh collision occurred in the 200 block of 6th St NW when a vehicle lost control and collided with a parked car, the left the scene without reporting it. Investigation resulted in the location and identification of the striking vehicle, and the driver being arrested for OWI. Damage was estimated at \$4000 and no injuries were reported. The eighth collision occurred at the Hwy 1 & 30 roundabout, when a vehicle travelling south on Hwy 1 was struck by a vehicle that was eastbound on Hwy 30 and failed to yield before entering the roundabout. Damage was estimated at \$9,000 and no injuries were reported. The ninth collision occurred at the Hwy 1 & 30 roundabout. This collision occurred when a vehicle travelling eastbound on Hwy 30 was travelling through the roundabout and was struck by a vehicle that was northbound on Hwy 1 and failed to yield before entering the roundabout. Damage was estimated at \$7,000 and no injuries were reported. The tenth collision occurred at the Hwy 1 & 30 roundabout. This collision occurred when a vehicle travelling south on Hwy 1 was in the roundabout and was struck by a vehicle that was eastbound on Hwy 30 and failed to yield before entering the roundabout. Damage was estimated at \$9,000 and minor injuries were reported. The eleventh collision occurred at the Hwy 1 & 30 roundabout. The collision occurred when a vehicle travelling south on Hwy 1 in the roundabout was struck by a vehicle travelling east on Hwy 30, after failing to yield to the vehicle in the roundabout. Damage was estimated at \$3,000 and no injuries were reported.



Incidents/Arrest

There were 25 reported incidents in November. Reports included found property, child safety concern, domestic assault with injury, hit & run accident (x2), service of arrest warrant, drivers license violation, OWI, possession of drug paraphernalia, possession of controlled substances, sexual assault information, medical assist-committal (x4), harassment (x3), theft, burglary, possession of controlled substance with intent to deliver, interference with official acts, drug investigation, violation of court order, shoplifting, and violation of court order.

The incidents resulted in 6 arrests for November. Arrests included Assault with injury – domestic abuse, OWI (x2), carrying weapons, striking unattended vehicle, leaving the scene of a collision, driving while revoked, possession of controlled substance, possession of drug paraphernalia, interference with official acts, theft 5th – shoplifting, and interference with official acts causing injury.

K-9 Report

Officer Moel and K9 Monster were deployed 4 times in November. Monster was used to conduct 2 car sniffs during traffic stops, conducted a random school search of the Mount Vernon High School, at the request of school administration and with the assistance of Linn County Sheriff’s Department K9’s. K9’s searched approximately 189 lockers and 82 vehicles. The search concluded without incident. Officer Moel and K9 Monster also assisted Lisbon PD when a driver fled the scene of a traffic stop. Officer Moel and K9 Monster also recently attended a second level certification testing and successfully completed all aspects of certification, providing secondary endorsement on the team’s performance.

Community Service/Misc.:

- Chief Shannon presented at Hills Bank on 11/2/2018 to discuss elderly fraud prevention.
- Chief Shannon and Officer Mehlert attended a Linn County Active Threat Response planning meeting at CRPD on 11/13/2018.
- Chief Shannon attended Magical Night planning meeting on 11/19/18.
- Officers assisted with Magical Night on 11/29/2018.
- Chief Shannon has been working with Lexipol Review and crossover of current policies is completed and I am beginning to review updated policies for approval and implementation.

GTSB:

In November officers worked 28 hours of STEP enforcement in November. During the STEP enforcement officers contacted 14 speed violations, 2 child restraint violations, 1 suspended driver, 1 registrations violation, 6 equipment violation, 7 insurance violations, 2 other traffic violations, and had 2 canine sniffs on vehicles.



Mount
Vernon
IOWA

Chris Nosbisch, City Administrator
Douglas Shannon, Chief of Police

Jamie A. Hampton, Mayor

Council:

**Eric Roudabush
Scott Rose
Tom Wieseler
Stephanie West
Deb Herrmann**

LISBON (28E Contracted Services):

Per the 28E agreement our department provided the following service to Lisbon in November 2018:

- Patrol: 2,430 minutes
- Calls for service: 355 minutes (11 calls for service)
- Administrative time: None

Total time for November: 46.42 hrs. x \$40/hr. = \$1,856.67

Respectfully Submitted,

Chief of Police



Public Works Report
12/17/18

Parks

Crews worked in the parks and removed leaves from fence lines. Crews have also installed new LED lighting in the Gazebo at Memorial Park.

Winter Weather

11/17 city crews started plowing snow around 6:30 am the overnight storm left around 2 inches of snow to clean up. Crews used 3 tons of salt to maintain roads and hills.

11/29 city crews pretreated the streets with 4050 gallons of brine in anticipation of freezing rain.

12/3 city crews went out around 6:30 am to place roughly 2950 gallons of brine on the streets and trails because of a rain/ice/snow mix

12/4 city crews went out because of freezing rain that turned into a light snow in the afternoon. Crews used 4950 gallons of brine for the freezing rain.

12/11 city crews pretreated streets and trails with 4050 gallons of brine in anticipation of freezing rain

Total Salt usage this season to date is 25 tons.

Equipment Maintenance

Crews were able to remove and replace breaks on the F-450 in house.

Crews calibrated the salt spreaders on the plow trucks. Calibrating spreaders ensures that crews are placing the proper amount of product on the road surface during winter maintenance.



Parks and Recreation Department
Directors Report
November 15 – December 15

Parks

Jake Stanerson, MV Eagle Scout, will be building a shade structure inside the Nancy Doreen Huffman Dog Park. This structure is much needed and will be completed by the end of December.

Sports

***Boys Basketball registration ends Dec 14 for Grades 3-6 and Jan 5th for Grade 1-2.
Youth Wrestling for ages 4-6 registration going on now. Deadline is Jan 5th.***

Pool

Pool Report will be presented to Parks and Rec Board on Dec 18.

Misc

Magical Night was a huge success. This was the first time we have closed First Street for the event and it was well received. We held a “lessons learned meeting on Dec 7th and discussed feedback received. Park and Recreation handed out approximately 800 cookies throughout the night. Many thanks to our Park and Rec Board members and to the MV HS Student Council for helping with our cookie decorating event and hats off to the many committee members who continue to make this a success year after year (28 awesome years).

Holiday Open Gyms Dec 26, 27 and 28 from 12pm-4pm. This is free and open to the public. We will be providing supervision, but we do ask that children under the age of 8 have adult supervision at the Open Gyms.

This past week I toured several facilities in North Liberty and Coralville researching fitness equipment layouts and products with a rep from a fitness company. Next month I plan to tour facilities in Chicago and eastern Iowa with a couple more reps.

L. Discussion Items (No Action)

AGENDA ITEM # L – 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: December 17, 2018

AGENDA ITEM: Possible Budget/CIP

ACTION: None

SYNOPSIS: Nothing additional will be reviewed during this meeting unless the City Council has questions on the process thus far.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: None (Separate)

PREPARED BY: Chris Nosbisch

DATE PREPARED: 12/14/18

M. Reports Mayor/Council/Admin.

**CITY OF MT. VERNON
CITY ADMINISTRATOR
REPORT TO THE CITY COUNCIL
December 17, 2018**

- City Hall will be closed Monday, December 24, 2018 and Tuesday, December 25, 2018 for the Christmas Holiday. City Hall will also be closed on Tuesday, January 1, 2018 for the New Year's Holiday.
- Staff will be holding our annual holiday luncheon and employee recognition program on Thursday, December 20, 2018 from 12 – 1:30 p.m.
- It is looking like the Nixle Onboarding program will go live sometime in January. Staff has been issuing practice messages to the test group in preparation for the full system.

LINN COUNTY AUDITOR'S OFFICE

Joel Miller | Auditor
Rebecca Shoop | First Deputy

JEAN OXLEY LINN COUNTY PUBLIC SERVICE CENTER

935 2ND ST. SW
CEDAR RAPIDS, IA 52404
PH: 319-892-5300
LinnCounty.org



December 13, 2018

Dear City Clerks and City Officials,

Linn County Elections will hold a combined city/school election on November 5, 2019. This is the first year that these elections will be combined.

Please take this as official notice from our office regarding the changes we expect.

Please also note that we kindly request any comments via email or phone by Wednesday, December 19, 2018.

Attached is a powerpoint with detailed information. Please review. The biggest changes you should be aware of:

1. All General Election polling locations will be open in Linn County.
2. City and school dates and deadlines will likely coincide.
3. The legislation involved in combining these elections does not dictate billing. Therefore, each county may bill differently.
4. Our first computations indicate that schools may face a higher burden in general. A few cities may face a higher financial burden.
5. The powerpoint provides three billing options Linn County is considering:
 - a. 50% to cities, 25% to school districts, and 25% to Kirkwood Community College
 - b. 33% to cities, 33% to school districts, and 33% to Kirkwood Community College
 - c. 60% to cities, 20% to school districts, and 20% to Kirkwood Community College.
6. If your city or township crosses county lines, you should expect a bill from both counties.
7. Our office will send out mailer information to voters prior to this election.

Thank you in advance for your attention.

Sincerely,

Rebecca Stonawski

Rebecca Stonawski, Deputy Commissioner of Elections
#319-892-5300, rebecca.stonawski@linncounty.org



House File 566: Combining Schools and City Elections

PLEASE NOTE THAT THE IOWA SECRETARY OF STATE'S OFFICE AND/OR ISACA (THE IOWA STATE ASSOCIATION OF COUNTY AUDITORS) MAY BE ADVOCATING FOR TECHNICAL CHANGES TO THIS HOUSE FILE.

SCHOOLS, COMMUNITY COLLEGES, AND CITIES MAY ALSO BE ADVOCATING FOR CHANGES.

THE INFORMATION PROVIDED HERE IS BASED ON WHAT WE CURRENTLY KNOW.

Outline:

1. A Brief Explanation:
 - a. Filing Information
 - b. Canvass Dates
 - c. Ballot Questions
 - c. Voting



Outline Continued:

2. Expectation of Higher Costs to Schools

- a. Past School and City Election Costs
- b. Possible Division of Costs
- c. School, City, and Kirkwood Estimates
- d. New Bills Going Out
- e. Sample Ballot Publications
- f. Mailers

Brief Explanation of HF 566:

- ▶ Regular School and City Elections are combined: November 5, 2019
- ▶ All polls will be open from 7 am to 8 pm.
- ▶ Linn County plans to use all general election precincts.
 - ▶ This expansion is necessary to cover all voters in city, school, and community college districts.



Filing Information:

- ▶ The Linn County Auditor's office will accept city filing documents.
- ▶ School secretaries will accept school board filing documents.
- ▶ The school filing period will likely be in-line with the city filing period. We expect both city and school board candidates to file from Monday, August 26- Thursday, September 19th.



Canvass Dates (Certifying Elections by County)

- ▶ Canvass will likely be Monday or Tuesday following the election.
- ▶ Kirkwood's canvass would still be a few weeks after the election as Linn is the "Control County" for other counties.



Ballot Questions

- ▶ There will be no rotation of names on the ballots.
- ▶ All names will be drawn by lot as to the order.
- ▶ A person can run for both city office and school board.



Voting

- ▶ Voting may occur 29 days before an election.
- ▶ The earliest voting could start is Monday, October 7, 2019.



Expectation of Higher Costs to Schools:

- ▶ House File 566 does not indicate how to bill schools, community colleges, and cities for the combined election.
- ▶ Other counties will bill differently.
- ▶ For example, Kirkwood could get bills from all counties where it has a voting public, and each bill could be calculated differently.

Past School Election Costs

- ▶ In the past, Linn County Elections worked hard to directly attribute costs to schools.
 - ▶ We charged for the exact number of workers at each school's polling location, for the number of ballots each school required, for direct rental fees for those school district polling places, etc.
- ▶ It will not be possible to do that with a combined city/school election as multiple school districts and cities could be represented in the same polling location.

Past School and City Election Costs

- ▶ 2017 School Election Cost = \$93,000.
- ▶ 2017 City Election Cost = \$154,000.
- ▶ 2011 Highest City Election Cost = \$230,000.
- ▶ 2018 Primary Election Cost = \$203,000.
- ▶ Estimated 2019 School/City Election Cost = \$200,000 - \$300,000.



Possible Division of Costs by Registered Voters

- ▶ Option #1
 - ▶ 50% to cities, 25% to school districts, and 25% to Kirkwood.
- ▶ Option #2
 - ▶ 33% to cities, 33% to school districts, and 33% to Kirkwood
- ▶ Option #3
 - ▶ 60% to cities, 20% to school districts, and 20% to Kirkwood
- ▶ Other Options Which Have Proven too Complicated:
 - ▶ Costs by the number of Ballots
 - ▶ Costs by the number of Races

City Cost Estimates at 50% and 33% of Total Bill

City	Registered Voters	Percentage	2017 Cost	50% Cost	33% Cost
Alburnett	464	0.33%	\$ 2,110.75	\$ 330.93	\$ 220.62
Bertram	229	0.16%	\$ 2,113.29	\$ 163.33	\$ 108.88
Cedar Rapids	90230	64.35%	\$ 59,454.08	\$ 64,353.47	\$ 42,902.31
Center Point	1684	1.20%	\$ 3,563.11	\$ 1,201.06	\$ 800.70
Central City	857	0.61%	\$ 1,981.51	\$ 611.23	\$ 407.48
Coggon	426	0.30%	\$ 1,931.47	\$ 303.83	\$ 202.55
Ely	1470	1.05%	\$ 2,543.03	\$ 1,048.43	\$ 698.95
Fairfax	1956	1.40%	\$ 3,550.07	\$ 1,395.05	\$ 930.03
Hiawatha	4727	3.37%	\$ 5,000.25	\$ 3,371.37	\$ 2,247.58
Lisbon	1577	1.12%	\$ 1,891.94	\$ 1,124.74	\$ 749.83
Marion	27992	19.96%	\$ 17,028.58	\$ 19,964.34	\$ 13,309.56
Mount Vernon	3383	2.41%	\$ 3,507.24	\$ 2,412.81	\$ 1,608.54
Palo	829	0.59%	\$ 1,900.25	\$ 591.26	\$ 394.17
Prairieburg	119	0.08%	\$ 1,822.62	\$ 84.87	\$ 56.58
Robins	2702	1.93%	\$ 3,248.01	\$ 1,927.11	\$ 1,284.74
Springville	801	0.57%	\$ 2,489.68	\$ 571.29	\$ 380.86
Walford	287	0.20%	\$ -	\$ 204.69	\$ 136.46
Walker	477	0.34%	\$ 1,884.55	\$ 340.20	\$ 226.80
	140210	100.00%	\$ 116,020.43	\$ 200,000.00	\$ 200,000.00
				\$ 100,000.00	\$ 66,666.67

School Cost Estimates at 25% and 33% of Total Bill

SCHDIST	Registered Voters	Percentage	2017 Cost	25% Cost	33% Cost
Alburnett	2450	1.57%	\$ 1,544.74	\$ 784.65	\$ 1,046.19
Anamosa	245	0.16%	\$ -	\$ 78.46	\$ 104.62
Cedar Rapids	85952	55.05%	\$ 13,432.37	\$ 27,527.37	\$ 36,702.79
Center Point-Urbana	2763	1.77%	\$ 1,533.85	\$ 884.89	\$ 1,179.84
Central City	1970	1.26%	\$ 833.02	\$ 630.92	\$ 841.22
College	14704	9.42%	\$ 3,449.08	\$ 4,709.17	\$ 6,278.83
Linn-Mar	28851	18.48%	\$ 7,078.38	\$ 9,239.95	\$ 12,319.81
Lisbon	1778	1.14%	\$ 823.22	\$ 569.43	\$ 759.23
Marion Independent	8756	5.61%	\$ 1,007.37	\$ 2,804.24	\$ 3,738.94
Monticello	32	0.02%	\$ -	\$ 10.25	\$ 13.66
Mount Vernon	4947	3.17%	\$ 1,126.22	\$ 1,584.35	\$ 2,112.44
North Linn	1817	1.16%	\$ 2,197.86	\$ 581.92	\$ 775.89
Solon	17	0.01%	\$ -	\$ 5.44	\$ 7.26
Springville	1839	1.18%	\$ 1,635.75	\$ 588.97	\$ 785.28
	156121	100.00%	\$ 34,661.86	\$ 50,000.00	\$ 66,666.00
					\$ 200,000.00

City Cost Estimates at 60% of Total Bill

City	Totals	Percentage	2017 Cost	% of Cost Paid	Projected Cost by Registered Voters 2017
Alburnett	464	0.33% \$	2,110.75	1.06% \$	383.95
Beiram	229	0.16% \$	2,113.29	0.80% \$	189.49
Cedar Rapids	90230	64.35% \$	59,454.08	61.61% \$	74,663.17
Center Point	1684	1.20% \$	3,563.11	1.28% \$	1,393.47
Central City	857	0.61% \$	1,981.51	1.08% \$	709.15
Coggon	426	0.30% \$	1,931.47	1.14% \$	352.50
Ely	1470	1.05% \$	2,543.03	1.43% \$	1,216.39
Fairfax	1956	1.40% \$	3,550.07	1.92% \$	1,618.54
Hiawatha	4727	3.37% \$	5,000.25	2.63% \$	3,911.48
Lisbon	1577	1.12% \$	1,891.94	1.28% \$	1,304.93
Marion	27992	19.96% \$	17,028.58	14.90% \$	23,162.71
Mount Vernon	3383	2.41% \$	3,507.24	2.28% \$	2,799.35
Palo	829	0.59% \$	1,900.25	2.53% \$	685.98
Prairieburg	119	0.08% \$	1,822.62	0.91% \$	98.47
Robins	2702	1.93% \$	3,248.01	2.18% \$	2,235.84
Springville	801	0.57% \$	2,489.68	1.92% \$	662.81
Walford	287	0.20% \$	-	0.00% \$	237.49
Walker	477	0.34% \$	1,884.55	1.07% \$	394.71
	140210	100.00% \$	116,020.43	100.00% \$	116,020.43

School Cost Estimates at 20% of Total Bill

SCHDIST	Totals	Percentage	2017 Cost	% of Cost Paid	Projected Cost by Registered Voters in 2017
Alburnett	2450	1.57%	\$ 1,544.74	3.12%	\$ 543.95
Anamosa	245	0.16%	\$ -	0.00%	\$ 54.39
Cedar Rapids	85952	55.05%	\$ 13,432.37	58.05%	\$ 19,082.99
Center Point-Urbana	2763	1.77%	\$ 1,533.85	2.91%	\$ 613.44
Central City	1970	1.26%	\$ 833.02	1.75%	\$ 437.38
College	14704	9.42%	\$ 3,449.08	8.89%	\$ 3,264.57
Linn-Mar	28851	18.48%	\$ 7,078.38	10.31%	\$ 6,405.48
Lisbon	1778	1.14%	\$ 823.22	1.73%	\$ 394.75
Marion Independent	8756	5.61%	\$ 1,007.37	2.57%	\$ 1,944.00
Monticello	32	0.02%	\$ -	0.00%	\$ 7.10
Mount Vernon	4947	3.17%	\$ 1,126.22	2.10%	\$ 1,098.33
North Linn	1817	1.16%	\$ 2,197.86	4.18%	\$ 403.41
Solon	17	0.01%	\$ -	0.00%	\$ 3.77
Springville	1839	1.18%	\$ 1,635.75	4.39%	\$ 408.29
	156121	100.00%	\$ 34,661.86	100.00%	\$ 34,661.86

Kirkwood Cost Estimates

- ▲ Kirkwood includes all Linn County registered voters or approximately 156,000 people.
- ▲ 2017 School Election Cost = \$34,823.89
- ▲ 25% of Cost = \$50,000
- ▲ 33% of Cost = \$66,666
- ▲ 20% of Cost = \$37,101



New Bills Going Out

- ▶ Linn County will send a bill to Monticello, Anamosa, and Solon School Districts.
- ▶ Linn County will send a bill to the City of Walford.
- ▶ If your city crosses county lines, please reach out to your other county auditor offices to get a cost estimate.



Sample Ballot Publications

- ▶ Linn County may need to create sample ballot publications for schools and community colleges that cross county-lines.
- ▶ For example, Linn County may publish in the *Monticello Express* for Monticello.
- ▶ For Kirkwood voters, each county may need to publish in its largest county newspaper rather than only in *The Gazette*.

Mailers

- ▶ Our office will likely send out:
 1. Voter registration cards or notification that voters should use their General Election Polling Locations for the combined city/school elections.
 2. A sample ballot.
 3. Notification of any public measures.