

City of Mt. Vernon, Iowa

Meeting:	Mt. Vernon City Council Meeting
Place:	Mt. Vernon City Hall, 213 First Street NW, Mt. Vernon, Iowa 52314
Date/Time:	September 8, 2020 – 6:30 PM (TUESDAY)
Web Page:	www.cityofmtvernon-ia.gov
Posted:	September 3, 2020

Mayor:	Jamie Hampton	City Administrator:	Chris Nosbisch
Mayor Pro-Tem:	Tom Wieseler	City Attorney:	Robert Hatala
Councilperson:	Stephanie West	Assis. Admin/City Clerk:	Sue Ripke
Councilperson:	Scott Rose	Deputy City Clerk:	Marsha Dewell
Councilperson:	Deb Herrmann	Chief of Police:	Doug Shannon
Councilperson:	Eric Roudabush		

City Council has reinstated in-person Council meetings as of the August 17, 2020 meeting. All guests are required to wear masks unless they are able to maintain a 6 foot separation during the meeting.

- A. Call to Order**
- B. Agenda Additions/Agenda Approval**
- C. Communications:**
 - 1. Unscheduled
 - 2. 2nd Street SE Parking Issues

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the microphone and give your name and address for the public record before discussing your item. Each individual will be granted no more than five (5) minutes.

D. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

- 1. Approval of City Council Minutes – August 17, 2020 Regular Council Meeting
- 2. Approval of Liquor License – Mt. Vernon PNP

E. Public Hearing

- 1. Public Hearing for the Amendment to Chapter 135 Street Use and Maintenance to the Mount Vernon Municipal Code (tabled from August 17, 2020)
 - i. Close public hearing – Proceed to F-1
- 2. Public Hearing for the Amendment to Chapter 15 Mayor to the Mount Vernon Municipal Code
 - i. Close public hearing – Proceed to F-3
- 3. Public Hearing for the Adopting Chapter 49 Mandating Face Coverings During Public Health Emergencies to the Mount Vernon Municipal Code
 - i. Close public hearing – Proceed to F-4

F. Ordinance Approval/Amendment

- 1. Ordinance #8-17-2020A: Amending Chapter 135 Street Use and Maintenance of the Mount Vernon Municipal Code

- i. Motion to approve first reading and proceed to the second reading (Council may suspend rules and proceed to the third and final reading after a vote of the first reading)
2. Ordinance #9-8-2020A: Amending Chapter 15 Mayor of the Mount Vernon Municipal Code
 - i. Motion to approve first reading and proceed to the second reading (Council may suspend rules and proceed to the third and final reading after a vote of the first reading)
3. Ordinance #9-8-2020B: Adopting Chapter 49 Mandating Face Coverings During Public Health Emergencies of the Mount Vernon Municipal Code
 - i. Motion to approve first reading and proceed to the second reading (Council may suspend rules and proceed to the third and final reading after a vote of the first reading)

G. Resolutions for Approval

1. Resolution #9-8-2020A: Requesting Reimbursement from the Iowa Covid-19 Government Relief Fund
2. Resolution #9-8-2020B: Requesting Reimbursement from the FEMA Covid-19 Public Assistance Grant Fund
3. Resolution #9-8-2020C: Approving the Final Plat of Stonebrook 8th Addition to the City of Mt. Vernon, Iowa
4. Resolution #9-8-2020D: Amending the Mt. Vernon Comprehensive Plan and Land Use Map for the Creation of the Hwy 30 Bypass Overlay District

H. Mayoral Proclamation

1. None

I. Old Business

1. None

J. Motions for Approval

1. Consideration of Claims List – Motion to Approve
2. Discussion and Consideration of Downtown Street Closures for Small Business Events - CDG – Council Action as Needed
3. Discussion and Consideration of Purchasing Emergency Cots – Emergency/Disaster Preparations – Council Action as Needed
4. Discussion and Consideration of Purchasing Generator for the LBC – Emergency/Disaster Preparations – Council Action as Needed
5. Discussion and Consideration of Purchasing/Moving Ice Machines – Emergency/Disaster Preparations – Council Action as Needed
6. Discussion and Consideration of Pay Application #2 – Nature Park Trail – Council Action as Needed
7. Discussion and Consideration of Pay Application #14 – 2019 WWTP Improvements – Council Action as Needed
8. Discussion and Consideration of Police Service Contract with Lisbon – Council Action as Needed

K. Reports to be Received/Filed

1. LMVAS

L. Discussion Items (No Action)

1. Deracho Wrap up

M. Reports of Mayor/Council/Administrator

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Administrator's Report

N. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 895-8742 to arrange for accommodations.

D. Consent Agenda

Due to the loss of power associated with storms on Monday, August 10, 2020, Monday's City Council meeting was held in the Council Chambers of City Hall. All guests were required to wear masks unless they were able to maintain a 6 foot separation during the meeting. Given the clean-up efforts, no packet was distributed online. The following Council members were present and socially distanced: Roudabush, West, Wieseler, Herrmann and Rose.

Call to Order. At 6:30 p.m. Mayor Jamie Hampton called the meeting to order. Agenda changes/corrections: Mayor Hampton stated that the changes to the Agenda are that the public hearing to amend Chapter 135 and the 1st reading of Ordinance #8-17-2020A will be tabled and under Motions for Approval the last discussion and consideration item calling on Governor Reynolds will be removed from the agenda.

Agenda Additions/Agenda Approval. Motion to approve the amended Agenda made by Wieseler, seconded by Herrmann. Motion carries.

Consent Agenda Motion to approve the Consent Agenda made by Rose, seconded by Wieseler. Motion carries.

Approval of City Council Minutes – August 3, 2020 Regular Council Meeting

Public Hearing

Public Hearing for the Amendment to Chapter 135 Street Use and Maintenance to the Mount Vernon Municipal Code. Tabled.

Ordinance Approval/Amendment

Ordinance #8-17-2020A: Amending Chapter 135 Street Use and Maintenance of the Mount Vernon Municipal Code. Tabled.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion to approve the Claims List made by West, seconded by Herrmann. Motion carries.

AIRGAS INC	CYLINDER RENTAL FEE-PW	66.96
ALBERT ALLSUP	BLDG CONST-PD	312.50
ALLIANT IES UTILITIES	ENERGY USAGE-FD	810.90
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	4,052.62
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	3,355.81
ALLIANT IES UTILITIES	ENERGY USAGE-RUT	469.58
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	377.50
ALLIANT IES UTILITIES	ENERGY USAGE-P&A	204.42
ALLIANT IES UTILITIES	ENERGY USAGE-PD,RUT	188.51
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	162.39
ALLIANT IES UTILITIES	ENERGY USAGE-POOL	117.61
ARAMARK	RUGS-FD	45.00
ARAMARK	RUGS-FD	45.00
B4 VENTURES LLC	AVANT-LBC	34.66
B4 VENTURES LLC	AVANT-P&A,RUT	90.54

BARNYARD SCREEN PRINTER LLC	UNIFORMS-ALL DEPTS	322.00
BARNYARD SCREEN PRINTER LLC	DARE-PD	242.00
BAUMAN AND COMPANY	UNIFORMS-RUT	458.95
CARQUEST OF LISBON	VEHICLE MAINT-FD	315.66
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	285.00
CHAPPYS REPAIR LLC	BELTS/HUSTLER-RUT	293.00
CHRIS NOSBISCH	MILEAGE-P&A	238.63
CITY LAUNDERING CO	SERVICES-LBC	280.63
CYNTHIA GIANNINI	REFUND-LBC	46.69
DE NOVO MARKETING	MONTHLY MAINT-LBC	300.00
DELTA DENTAL	INSURANCE-ALL DEPTS	1,443.88
EASTERN IOWA EXCAVATING	3RD STREET NATURE TRAIL	35,836.41
GROUP SERVICES INC	INSURANCE-ALL DEPTS	5,150.00
IOWA SOLUTIONS INC	COMP MAINT-LBC	870.00
IOWA SOLUTIONS INC	COMP MANIT-PD	812.50
IOWA SOLUTIONS INC	MONTHLY SERVICES-ALL DEPTS	808.30
IOWA SOLUTIONS INC	COMP MAINT-PD	638.10
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES	229.35
LBC BANKCARD 8076	CREDIT CARD FEES-LBC	18.00
LINDSEY BOERJAN	TRAINING-FD	150.00
MATT SIDERS	MILEAGE-P&REC	51.75
MEDIACOM	PHONE/INTERNET-LBC	785.84
MEDIACOM	PHONE/INTERNET-PD	449.13
MEDIACOM	PHONE/INTERNET-POOL	183.54
MEDIACOM	PHONE/INTERNET-FD	171.22
MEDIACOM	PHONE/INTERNET-RUT	181.50
MENARDS	PAINTING SUPPLIES-POOL	71.86
MODERN SHEET METAL INC	WEATHER HOOD INSTALL-LBC	335.14
MOUNT VERNON ACE HARDWARE	SUPPLIES-ALL DEPTS	1,689.57
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-P&REC	90.00
MUNICIPAL MGMT CORP.	WATER LEAK DETECTION-WAT	2,500.00
NIGHT SHIFT LLC	CLEANING SERVICE-P&A	1,113.23
NIGHT SHIFT LLC	CLEANING SERVICE-PD CONSTR	983.74
OFFICE EXPRESS	MASKS-ALL DEPTS	2,160.00
RED LION RENEWABLES	SOLAR ELECTRIC PRODUCTION-P&A	360.62
SHERWIN WILLIAMS CO.	PAINT-POOL	2,258.32
SHERWIN WILLIAMS CO.	SUPPLIES-P&A	336.23
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	1,199.30
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	111.00
STAPLES INC	SUPPLIES-P&A	61.99
SUN LIFE	INSURANCE-ALL DEPTS	972.89
TARGET SOLUTIONS	SOFTWARE-FD	3,861.98
TCF	EQUIPMENT LEASE-LBC	6,999.08
UNITYPOINT CLINIC-OCCUPATIONAL	DRUG TESTING-RUT	84.00
US CELLULAR	CELL PHONE-PD	330.04
VEENSTRA & KIMM INC	WWTP IMPROVEMENTS	2,056.00
VERIZON CONNECT	INFORMATION SYSTEMS-PW	194.28
WELLMARK	INSURANCE-ALL DEPTS	19,541.15
WELTER STORAGE EQUIPMENT CO	TABLES-PD CONSTR	5,075.00
WEX BANK	FUEL-PD	1,203.20
WOODWARD COMMUNITY MEDIA	ADS/PUBLICATIONS-P&A	744.16
WRH INC	WWTP IMPROVMENTS 2019	11,400.00
TOTAL		126,628.86

2014 STREET IMPROVEMENTS	210.50
GENERAL FUND	31,857.82
LBC	9,622.42
LOST III COMMUNITY CENTER	1,170.00
LOST III TRAILS	35,836.41
POLICE STATION CONSTRUCTION	6,371.24
ROAD USE TAX FUND	9,326.09
SEWER FUND	5,337.75
SOLID WASTE	1,282.30
STORM WATER FUND	786.12
WATER FUND	11,372.21
WWTP UV DISINFECTION	13,456.00
TOTAL	126,628.86

REVENUE REPORT FOR JULY 2020

GENERAL GOVERNMENT	1,501,933.66
PUBLIC SAFETY	6,126.85
PUBLIC WORKS	248,201.77
CULTURE-RECREATION	8,324.50
DEBT SERVICE	151.84
TOTAL	1,764,738.62

Discussion and Consideration of Setting a Public Hearing Date for Amendment to Chapter 15 Mayor of the Mount Vernon Municipal Code – Council Action as Needed. Motion to set a Public Hearing date for September 8, 2020 for amendment to Chapter 15 Mayor of the Mount Vernon Municipal Code made by Rose, seconded by West. Motion carries.

Discussion and Consideration of Setting a Public Hearing Date for the Adoption of Chapter 49 Individual PPE/Mask Mandates of the Mount Vernon Municipal Code – Council Action as Needed. Motion to set a Public Hearing date for September 8, 2020 for the Adoption of Chapter 49 Individual PPE/Mask Mandates of the Mount Vernon Municipal Code made by Wieseler, seconded by Rose. Motion carries.

Discussion and Consideration of Moving the September 7, 2020 City Council Meeting – Council Action as Needed. Rose motioned to move the September 7th Council meeting to Tuesday, September 8, 2020, seconded by West. Motion carries.

Discussion and Consideration of Carpet Installation Quote – City Hall Renovation – Council Action as Needed. Council was asked to approve a quote of \$14,659.00 for carpet tiles from Carpet King. This will cover the newly remodeled offices and area upstairs that is currently tiled. Motion to approve the carpet installation quote for the upstairs portion of City Hall not to exceed \$15,000.00 made by Rose, seconded by Wieseler. Motion carries.

Discussion and Consideration of Pay Application #2 – Wagon Pass - Council Action as Needed. Pay Application #2 is in the amount of \$48,746.82. Motion to approve Pay Application #2 in the amount of \$48,746.82 for the Wagon Pass project made by Rose, seconded by Wieseler. Motion carries.

Discussion and Consideration of Pay Application #7 – Cameras and Security – Lester Buresh Family Community Wellness Center - Council Action as Needed. Pay Application #7 is in the amount of \$2,070.00

and closes out this portion of the project. Motion to approve Pay Application #7 made by Herrmann, seconded by Wieseler. Motion carries.

Discussion and Consideration of Purchasing a Front End Loader Grapple – Council Action as Needed. Council was asked to approve the purchase of a front end loader grapple for a cost not to exceed \$17,000.00. Staff is waiting for one more quote but it will not cost more than \$17,000.00. Motion to approve a front end loader grapple at a cost not to exceed \$17,000.00 made by West, seconded by Rose. Motion carries.

Discussion and Consideration of Calling on Governor Reynolds to Push for a Presidential Declaration for the Storm of August 10, 2020. Removed from the Agenda.

Discussion Items (No Action)

Storm Damage Assessment. City Administrator Nosbisch described the preparations taken before the storm and the cleanup/damage afterwards.

As there was no further business to attend to the meeting adjourned the time being 7:20 p.m., August 17, 2020.

Respectfully submitted,
Sue Ripke
City Clerk

Marsha Dewell

From: Licensing2, ABD <licensing2@iowaabd.com> on behalf of licensing@iowaabd.com
Sent: Saturday, August 22, 2020 3:02 AM
To: Marsha Dewell
Cc: Licensing@IowaABD.com
Subject: Liquor License Submitted to Local Authority

Insurance coverage/bond certification has been completed for the following application(s). The application(s) is awaiting local authority review. After local authority approval, the application will be submitted to the Iowa Alcoholic Beverages Division for review.

License #	License Status	Business Name
BC0030439	Submitted to Local Authority	Mt. Vernon PNP (1206 1st St. W Mount Vernon Iowa, 52314)

Please do not respond to this email.

To check the status of your application follow these steps:

1. Click <https://elicensing.iowaabd.com>
2. Log in to your eLicensing account
3. After reading the 'Beginning April 1st' statement, click ok
4. Click the View Completed Applications link to see your status

NOTICE: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

E. Public Hearing

AGENDA ITEM # E – 1 & F - 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	September 8, 2020
AGENDA ITEM:	Public Hearing – Ordinance #8-17-2020A
ACTION:	Motion to Close

SYNOPSIS: The City has received complaints of large construction related equipment parked on public right of ways. The oversized equipment can make travel on the narrow streets difficult for two way traffic. The amendment to Chapter 135 of the municipal code would ban the parking of oversize vehicles for periods of 60 minutes or more.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion to Close

ATTACHMENTS: See Ordinance #8-17-2020A

PREPARED BY: Chris Nosbisch

DATE PREPARED: 9/3/20

AGENDA ITEM # E – 2 & F - 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	September 8, 2020
AGENDA ITEM:	Public Hearing – Ordinance #9-8-2020A
ACTION:	Motion to Close

SYNOPSIS: The amendment to Chapter 15 Mayor of the city code further defines the Mayor’s capabilities during an emergency proclamation. Covid 19 has highlighted the necessity of these changes, however, they can be used in all of our emergency situations.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion to Close

ATTACHMENTS: Ordinance #9-8-2020A

PREPARED BY: Chris Nosbisch

DATE PREPARED: 9/3/20

AGENDA ITEM # E – 3 & F - 3

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	September 8, 2020
AGENDA ITEM:	Public Hearing – Ordinance #9-8-2020B
ACTION:	Motion to Close

SYNOPSIS: The City Attorney has created a mask mandate ordinance for the City of Mt. Vernon based upon the ordinance being used by the City of Dubuque. There are six questions the Council will need to answer during their discussion (located on the right hand column of the proposed ordinance).

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion to Close

ATTACHMENTS: Ordinance #9-8-2020B

PREPARED BY: Chris Nosbisch

DATE PREPARED: 9/3/20

F. Ordinance Approval/Amendment

Prepared by: City of Mt. Vernon, City Hall,
Chris Nosbisch, City Administrator

213 First St. NW, Mt. Vernon, IA 52314
(319) 895-8742

ORDINANCE #8-17-2020A

AN ORDINANCE AMENDING CHAPTER 135, STREET USE AND MAINTENANCE OF THE CITY OF MT. VERNON MUNICIPAL CODE

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON, IOWA:

SECTION 1. AMENDMENT. Chapter 135, Street Use and Maintenance, is hereby amended to include the following language:

135.06 USE FOR BUSINESS PURPOSES. The following language is to be added to Section 135.06:

“No person shall park any motor truck, trailer, semi-trailer, truck tractor or motor home which exceeds 84 inches in width or 20 feet in length on any street between sunrise and sunset for a period longer than 60 minutes, or between sunset and sunrise for a longer period than 30 minutes, except for loading and unloading purposes, or while in the actual process of being loaded or unloaded or making necessary minor repairs.”

SECTION 2. SAVINGS CLAUSE. If any section, provision, sentence, clause, phrase or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any provision, section, subsection, sentence, clause, phrase or part hereof not adjudged invalid or unconstitutional.

SECTION 3. EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Approved and adopted this 8th day of September, 2020.

ATTEST:

Jamie Hampton - Mayor

Sue Ripke – City Clerk

I certify that the foregoing was published as
Ordinance #8-17-2020A on the ___ day of _____, 2020.

Sue Ripke, City Clerk

ORDINANCE NO. ____

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF CITY OF MOUNT VERNON, IOWA CHAPTER 15 MAYOR, SECTION 15.02 BY ADDING NEW MAYORAL EMERGENCY POWERS

WHEREAS, The City of Mount Vernon, Iowa desires to provide the Mayor additional powers in the event of an emergency proclamation.

BE IT ENACTED by the City Council of the City of Mount Vernon, Iowa:

The Code of Ordinances of the City of Mount Vernon, Iowa, is amended by revising section 15.02 and adding subsections 15.02(1), (2), (3) and (4) which are hereby adopted to read as follows:

15.02. Proclamation of Emergency. Have authority to take command of the police and govern the City by proclamation, upon making a determination that a time of emergency or public danger exists. Pursuant to the Mayor's emergency powers, within the City limits, the mayor shall have the authority to:

1. Imposition of Curfew: After proclamation of a civil emergency by the mayor, the mayor may order a general curfew applicable to such geographical areas of the city or to the city as a whole as the mayor deems advisable and applicable during such hours of the day or night as the mayor deems necessary in the interest of the public safety and welfare.
2. Mandatory Evacuation: After proclamation of a civil emergency by the mayor, the mayor may mandate that all or any part of the city of Iowa City be evacuated as the mayor deems advisable and applicable for the preservation of life or other disaster mitigation, response or recovery.
3. Extraordinary Measures: After proclamation of a civil emergency by the mayor, the mayor may order that any other extraordinary measures be taken for the preservation of life or other disaster mitigation, response or recovery.
4. Violation Of Order: The violation of a curfew order, evacuation order or other order regarding extraordinary measures issued by the mayor hereunder or any directive or order issued pursuant thereto by any peace officer shall be unlawful and is a municipal infraction punishable by civil penalty as provided herein.

ORDINANCE NO. _____

AN ORDINANCE ADDING CHAPTER 49, MANDATING FACE COVERING DURING PUBLIC HEALTH EMERGENCIES

WHEREAS, The City of Mount Vernon, Iowa desires to mandate face coverings within Mount Vernon, Iowa City limits for as long as the Mayor proclaims there is a public health emergency necessitating same.

BE IT ENACTED by the City Council of the City of Mount Vernon, Iowa:

The Code of Ordinances of the City of Mount Vernon, Iowa, is amended by adding Chapter 49, mandating face coverings during public emergencies as proclaimed pursuant to 15.02 section 15.02 and adding subsections 15.02(1), (2), (3) and (4) which are hereby adopted to read as follows:

Chapter 49: MANDATING FACE COVERING DURING PUBLIC HEALTH EMERGENCIES

49.01. Every person in the City of Mount Vernon must wear a face covering that covers their nose and mouth when in a public place as follows:

1. In public, as opposed to being in one's place of residence, when one cannot stay six (6) feet apart from others;
2. Inside of any indoor public settings, for example, but not limited to:
 - A. Grocery stores,
 - B. Pharmacies,
 - C. Hardware stores,
 - D. Retail establishments,
 - E. Other public settings that are not one's place of residence and when with people who do not live in the household;
3. Outside, if keeping six (6) feet away from others is not possible;
4. Using public transportation or private car service (including taxis, ride share, or carpooling).

49.02. No business that is open to the public may provide service to a customer or allow a customer to enter the premises, unless the customer is wearing a face covering as required by this ordinance, and businesses that are open to the public must post signs at entrances instructing customers of their obligation to wear a face covering while inside.

49.03. Those exempt from wearing a face coverings, include:

1. Persons younger than 2 years old due to the risk of suffocation;
2. Anyone who has trouble breathing, on oxygen therapy or ventilator;
3. Anyone who is unconscious, incapacitated, or otherwise unable to remove the face covering without assistance;

Commented [CP1]: Do they just need to say they have trouble breathing, or do they need some kind of documentation to avoid a ticket?

4. Anyone who has been told by a medical, legal, or behavioral health professional not to wear a face covering;
5. Anyone actively engaged in a public safety role, including but not limited to law enforcement, firefighters, or emergency medical personnel, although a face covering should be worn if possible;
6. A student participating in co-curricular activities when participating according to the Iowa High School Athletic Association rules for wearing face coverings.

Commented [CP2]: Do they need anything proving this?

49.04. Places and times where persons are exempt from wearing a face covering, include:

1. While traveling in personal vehicles alone or with household members;
2. While a person is alone or in the presence of only household members;
3. While exercising at moderate or high intensity such as jogging or biking;
4. While seated at a food establishment in the process of eating or drinking;
5. While obtaining a service that would require temporary removal of the persons face covering;
6. When federal or state law prohibits wearing face coverings or requires the removal of the face covering.

Commented [CP3]: So they can take it off as soon as they're seated, or do they need to wait for their food to come?

Commented [CP4]: Such as?

49.05. Violations of this ordinance shall be unlawful and is punishable by:

1. Violators shall receive an initial fine of \$10. If payment is not made within thirty (30) calendar days, the fine shall increase to \$15.
2. Payment of the above fine by mail to the city treasurer shall be deemed paid as of the date of the postmark on the envelope thereof.
3. For purposes of this section, a fine shall become delinquent if not paid within thirty (30) calendar days from the date of issuance of the violation notice.
4. The City reserves the right to pursue delinquent violations through collections or the issuance of a municipal infraction pursuant to City of Mount Vernon Code of Ordinances §4.01.

Commented [CP5]: Does the city want to process these payments?

49.06. Appeals.

1. Within ten (10) days of a violation a person may file with the Mount Vernon Police Department a written notice of appeal.
2. Upon appeal, a municipal infraction shall be issued pursuant to City of Mount Vernon Code of Ordinances §4.01.
3. Court costs necessitated by an appeal shall be the responsibility of the non-successful party.

Commented [CP6]: Chris, this is the only way I think you could say this, but it's also basically the default. I also ran it past Hatala. If someone fought the ticket, we ended up in court, and they won, they wouldn't have to pay the court costs. It may be better to leave it off.

49.07. This ordinance shall be in effect after its final passage and approval as provided by Iowa Code section 380.6(1)(a).

G. Resolutions for Approval

AGENDA ITEM # G – 1 & G - 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	September 8, 2020
AGENDA ITEM:	Resolutions #9-8-2020A & #9-8-2020B
ACTION:	Motion

SYNOPSIS: The City of Mt. Vernon did not have a significant capital outlay due to Covid 19, but we did have a number of unforeseen purchases (masks, PPE, shields, etc). If the City would like to seek reimbursement for those expenses through FEMA and the State of Iowa, both resolutions will need to be adopted prior to the September 15, 2020 deadline.

BUDGET ITEM: Various Funds

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolution #9-8-2020A & #9-8-2020B

PREPARED BY: Chris Nosbisch

DATE PREPARED: 9/3/20

RESOLUTION NO. #9-8-2020A

RESOLUTION REQUESTING REIMBURSEMENT FROM THE IOWA COVID-19 GOVERNMENT RELIEF FUND

A resolution by the City of Mount Vernon to request reimbursement for eligible costs related to the COVID-19 public health emergency from the Iowa COVID-19 Government Relief Fund.

WHEREAS, the United States Congress approved the Coronavirus Aid, Relief, and Economic Security (CARES) Act to provide economic relief related to the COVID-19 pandemic.

WHEREAS, Governor Kim Reynolds allocated \$125 million of the State of Iowa's CARES Act funding to local governments for direct expenses incurred in response to the COVID-19 emergency.

WHEREAS, local government funding reimbursements may only be used for necessary expenditures incurred due to the COVID-19 pandemic, were not accounted for in the current fiscal year city budget, were incurred during the time period of March 1, 2020 through December 30, 2020 and have not been reimbursed from other sources.

NOW, THEREFORE BE IT RESOLVED, the City of Mount Vernon requests reimbursement of \$ _____ in eligible expenditures in response to the COVID-19 public health emergency.

BE IT FURTHER RESOLVED, the City of Mount Vernon affirms that the above requests for reimbursement follow all formal published Federal and State of Iowa guidance on how the funds should be spent, and understand if the reimbursements are misrepresented, the local government will be liable for any applicable penalty and interest.

PASSED and ADOPTED this 8th day of September, 2020.

Jamie Hampton, Mayor

ATTEST:

Sue Ripke, City Clerk

RESOLUTION NO. #9-8-2020B

**RESOLUTION REQUESTING REIMBURSEMENT FROM THE FEMA
COVID-19 PUBLIC ASSISTANCE GRANT FUND**

WHEREAS, pursuant to the Nationwide Emergency Declaration issued by the President on March 13, 2020, Department of Homeland Security, Federal Emergency Management Agency (FEMA), is authorized to provide appropriate assistance for required emergency measures, authorized under Title V of the Stafford Act, to save lives and protect property and public health and safety, or to lessen or avert the threat of a catastrophe in the designated areas. Specifically, FEMA is authorized to provide emergency protective measures (Category B) not authorized under other Federal statutes, including direct federal assistance, under the Public Assistance program at 75 percent federal funding related to the COVID-19 pandemic; and

WHEREAS, local government funding reimbursements may only be used for necessary expenditures incurred due to the COVID-19 pandemic, were not accounted for in the current fiscal year city budget, were incurred during the time period of March 1, 2020, through December 30, 2020 and have not been reimbursed from other sources; and

WHEREAS, the city of Mount Vernon has incurred costs directly related to the current COVID-19 pandemic that were not accounted for in any fiscal year city budget,

NOW, THEREFORE BE IT RESOLVED, the city of Mount Vernon authorizes the City Administrator to submit an application on behalf of the city requesting reimbursement of \$ _____ in eligible expenditures in response to the COVID-19 public health emergency.

BE IT FURTHER RESOLVED, the city of Mount Vernon affirms that the above requests for reimbursement follow all formal published Federal and State of Iowa guidance on how the funds should be spent, and understand if the reimbursements are misrepresented, the local government will be liable for any applicable penalty and interest.

PASSED and ADOPTED this 8th day of September, 2020.

Jamie Hampton, Mayor

ATTEST:

Sue Ripke, City Clerk

AGENDA ITEM # G - 3

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	September 8, 2020
AGENDA ITEM:	Resolution #9-8-2020C
ACTION:	Motion

SYNOPSIS: The Planning and Zoning Commission voted 7-0 in favor of approving the Final Plat of the Stonebrook 8th Addition. This will create nine lots on the newly constructed 16th Court South cul-de-sac. There have been no significant changes made between the preliminary and final plat. There are a few remaining punch list items that will need to be completed before the City accepts the public improvements for maintenance and operation (this will come at a later date).

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolution #9-8-2020C

PREPARED BY: Chris Nosbisch

DATE PREPARED: 9/3/20

RESOLUTION NO. 9-8-2020C

**RESOLUTION APPROVING THE FINAL PLAT OF THE STONEBROOK 8TH
ADDITION SUBDIVISION**

WHEREAS, the Mt. Vernon Planning and Zoning Commission voted to 7-0 to approve the final plat of the Stonebrook 8th Addition to the City of Mt. Vernon, Iowa, and,

WHEREAS, there has not been significant changes to the plat since the preliminary plat approval by the City Council on October 16, 2017; and

WHEREAS, the developers have submitted the necessary accompanying materials as specified in Chapter 166.11 Final Plat Requirements,

NOW, THEREFORE, BE IT RESOLVED: That the City Council does hereby approve the Final Plat of Stonebrook 8th Addition Subdivision as described and shown in Exhibit "A" attached hereto and made a part thereof by reference.

APPROVED and ADOPTED this 8st day of October, 2020.

Jamie Hampton, Mayor

ATTEST:

Sue Ripke, City Clerk

AGENDA ITEM # G - 4

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	September 8, 2020
AGENDA ITEM:	Resolution #9-8-2020D
ACTION:	Motion to Table

SYNOPSIS: The consultant from Confluence will not be able to meet until September 21, 2020. Staff would request you table this item until September 21, 2020 allowing a new public notice to be placed in the paper.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion to Table

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 9/3/20

J. Motions for Approval

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, SEPTEMBER 8, 2020

SCHRADER EXCAV & GRADING CO	WAGON PASS PROJECT	48,746.82
DEERE & COMPANY	UTILITY TRACTOR-PW	40,918.66
WAPSI WASTE SERVICE	GB,RECYL-SW	22,295.78
KIEFER USA	FLOOR PROTECTANT COVERING-LBC	16,185.00
WELLMARK	INSURANCE-ALL DEPTS	15,364.01
VEENSTRA & KIMM INC	3RD ST NATURE PARK TRAIL-GEN	13,613.48
COMMUNITY DEVELOPMENT GROUP	HOTLE/MOTEL TAX PYMT-ECON DEV	8,011.99
US BANK	CREDIT CARD PURCHASES-ALL DEPTS	7,968.07
CLIFTON LARSON ALLEN	AUDITOR FEES-ALL DEPTS	4,725.00
TREASURER STATE OF IOWA	WET TAX	3,093.00
STATE HYGIENIC LAB	TESTING-SEW	2,560.50
AXON ENTERPRISE INC	TASER-4TH PYMT-PD	2,184.00
FOX APPARATUS REPAIR & MAINT	VEHICLE MAINT-FD	2,074.54
TRI-CITY ELECTRIC CO OF IOWA	WELLNESS CENTER-LOST III	2,070.00
VEENSTRA & KIMM INC	STONEBROOK 9&10 PRELIM PLAT	1,810.00
DIESEL TURBO SERVICES INC	FAN,BEARINGS/LEAF VAC	1,572.93
TREASURER STATE OF IOWA	SALES TAX	1,492.00
KINGS MATERIAL INC	BUNKER BLOCKS-S/W	1,466.12
SUN LIFE	INSURANCE-ALL DEPTS	1,219.17
DELTA DENTAL	INSURANCE-ALL DEPTS	1,159.00
HAWKEYE READY MIX	FLAGPOLE PROJ-PD	1,116.00
FOSTERS HEATING & AIR CONDITION	REPLACE AIR DIFFUSERS-P&A	1,091.21
KIESLER'S POLICE SUPPLY INC	UNIFORMS-PD	1,024.70
SPRINGVILLE READY MIX	DROP SITE ENTRANCE-SW	929.00
CUMMINS SALES AND SERVICE	GENERATOR MAINT-WAT,SEW	845.26
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-ALL DEPTS	810.00
WENDLING QUARRIES	ROAD STONE-PD CONSTR,S/W	793.23
MIDWEST FRAME & AXLE	BRAKE CONTROLLER, HITCH-RUT	785.51
VEENSTRA & KIMM INC	CITY ENGINEERING GENERAL	764.25
WENDLING QUARRIES	ROCK/COMPOST CONCRETE PAD-S/W	758.44
GORDON LUMBER COMPANY	BLDG SUPPLIES-PD CONST,RUT	685.99
FOX APPARATUS REPAIR & MAINT	VEHICLE MAINT-FD	574.25
NIGHT SHIFT LLC	CLEANING SERVICE-P&A	542.33
MIDWEST FRAME & AXLE	HOSES-RUT	432.36
MEDIACOM	PHONE/INTERNET-P&A	428.37
CR LC SOLID WASTE AGENCY	COMPOST,FLOUR TUBES-SW	398.04
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	390.81
SPEER FINANCIAL INC	MSRB FILING FEE-P&A	375.00
CANINE TACTICAL LLC	TRAINING-K9	350.00
DIESEL TURBO SERVICES INC	HYDRAULIC HOSES-RUT	348.86
VEENSTRA & KIMM INC	8TH AVE QUIET ZONE	310.76
MEDIACOM	PHONE/INTERNET-P&REC	282.38
PHILIP L ASCHEMAN PHD	EVALUATION-PD	270.00
CUMMINS SALES AND SERVICE	GENERATOR MAINT-WAT,SEW	224.91
CITY LAUNDERING CO	SERVICES-LBC	205.29
TASC	FSA ADMIN FEE-ALL DEPTS	193.62
CENTRAL IOWA DISTRIBUTING	SUPPLIES-RUT	183.80
US CELLULAR	CELL PHONE-P&REC,WAT,SEW	172.62
LYNCH FORD	BATTERY-PD	156.99
VERMEER SALES & SERVICE INC	KNIVES-S/W	147.82
VAN METER INC	GENERATOR PLUG/BRYANT LS-SEW	146.99
CULVERS GARDEN CENTER	STRAIGHTEN/REMOVE TREES-LBC	130.20
ALTORFER INC	GENERATOR MAINT-ALL DEPTS	130.06
ALTORFER INC	GENERATOR MAINT-ALL DEPTS	113.52
KROUL FARMS.	BEAUTIFICATION	110.00
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	95.40

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, SEPTEMBER 8, 2020

ALTORFER INC	GENERATOR MAINT-ALL DEPTS	92.53
IOWA ONE CALL	LOCATES-WAT,SEW	90.90
C.R. GLASS CO	REMODEL/CITY HALL-P&A	88.98
EMILY ALLISON	DEPOSIT REFUND-WAT	73.34
JON BELLAMY	MAILBOX REIMB-RUT	69.54
LYNCH FORD	5K MI MAINT,ROTATE TIRES-PD	69.16
BRADEN ROOD	MEMBERSHIP REFUND-LBC	67.09
P&K MIDWEST INC	GENERATOR MAINT-FD	64.82
AMMON TRUELOVE	DEPOSIT REFUND-WAT	63.13
CENTURY LINK	PHONE CHGS-PD	56.70
AAA PEST CONTROL	PEST CONTROL-PD	55.00
SHALEIA MURRAY	DEPOSIT REFUND-WAT	50.18
LYNCH FORD	5K MI MAINT-PD	46.68
P&K MIDWEST INC	GREASE-RUT	42.40
MT VERNON CAR WASH	CAR WASH-PD	36.00
JOHN ENGLEBRECHT	DEPOSIT REFUND-WAT	34.41
AAA PEST CONTROL	PEST CONTROL-P&A	30.00
EMILY STAMP	REFUND-LBC	30.00
SARAH WOODS	PAVILION RENTAL REFUND-P&REC	25.00
TOTAL		215,933.90

GENERAL FUND	33,741.65
ROAD USE TAX FUND	19,885.37
CAPITAL IMPROVEMENT PROJECTS	38,354.51
LOST III COMMUNITY CENTER	22,900.97
LOST III TRAILS	13,613.48
2014 STREET IMPROVEMENTS	10,703.07
POLICE STATION CONSTRUCTION	781.95
WATER FUND	21,871.40
SEWER FUND	7,997.22
STORM WATER FUND	584.03
SOLID WASTE	42,814.16
LBC	2,686.09
TOTAL	215,933.90

AGENDA ITEM # J - 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	September 8, 2020
AGENDA ITEM:	Downtown Street Closures
ACTION:	Motion

SYNOPSIS: Please see the press release from Joe Jennison, CDG Director. The proposed events, and subsequent street closures, are new for the community. I have included this on your agenda to ensure proper notice is given to our residents. Normally the Council does not formally vote on such street closure applications, but closing down 1st Street does involve a small amount of non-budgeted overtime. With that being said, we have not hosted a number of the planned events from this summer, and I have very little concern regarding these costs.

BUDGET ITEM: CDG

RESPONSIBLE DEPARTMENT: CDG Director

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Proposals

PREPARED BY: Chris Nosbisch

DATE PREPARED: 9/3/20

AGENDA ITEM # J – 3 thru J - 5

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	September 8, 2020
AGENDA ITEM:	Emergency/Disaster Preparations
ACTION:	Provide Direction

SYNOPSIS: Staff has identified possible emergency/disaster purchases in the aftermath of the derecho storm. Staff would like to discuss the potential purchases with Council before we go through the process of seeking bids/quotes.

BUDGET ITEM: All

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Provide Direction

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 9/3/20

AGENDA ITEM # J - 6

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	September 8, 2020
AGENDA ITEM:	Pay Application #2 – Nature Park Trail
ACTION:	Motion

SYNOPSIS: This pay application is in the amount of \$79,556.48. V&K Engineering is recommending approval of this pay application.

BUDGET ITEM: LOST

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Pay Application #2

PREPARED BY: Chris Nosbisch

DATE PREPARED: 9/3/20



August 27, 2020

Chris Nosbisch
City Administrator
City of Mount Vernon
213 First Street West
Mount Vernon, Iowa 52314

MOUNT VERNON, IOWA
3rd STREET NATURE PARK TRAIL
PARTIAL PAY ESTIMATE NO. 2

Enclosed is one copy of Partial Payment Estimate No. 2 for work completed from July 25, 2020 to August 24, 2020 under the contract between the City of Mount Vernon and Eastern Iowa Excavating & Concrete LLC.

We have reviewed the estimate and recommend payment to Eastern Iowa Excavating & Concrete LLC in the amount of \$79,556.48.

By separate cover we have forwarded three copies of Partial Payment Estimate No. 2 to Eastern Iowa Excavating & Concrete LLC for signature and return to the City of Mount Vernon.

Please sign all copies of the partial payment estimate forwarded to you by Eastern Iowa Excavating & Concrete LLC in the spaces provided and return one signed copy to our office and one copy Eastern Iowa Excavating & Concrete LLC with payment.

Should you have any questions or comments concerning the enclosed information, please contact us at 319-466-1000.

VEENSTRA & KIMM, INC.



Dave Schechinger
DRS:mmc
51332
Enclosure



PAY ESTIMATE NO. 2
3rd STREET NATURE PARK TRAIL
MOUNT VERNON, IOWA

August 27, 2020

Eastern Iowa Excavating & Concrete, LLC
121 Nixon Street SE
Cascade, IA 52033

Contract Amount \$167,859.64
Contract Date May 18, 2020
Pay Period July 25, 2020 - August 24, 2020

BID ITEMS

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Completed	Value Completed
1.1	Mobilization	LS	1	\$ 10,500.00	\$ 10,500.00	1	\$ 10,500.00
1.2	Traffic Control	LS	1	\$ 2,850.00	\$ 2,850.00	1	\$ 2,850.00
1.3	Construction Survey	LS	1	\$ 3,800.00	\$ 3,800.00	1	\$ 3,800.00
1.4	Topsoil, Strip, Salvage + Spread	CY	208	\$ 61.50	\$ 12,792.00	208	\$ 12,792.00
1.5	Excavation	CY	70	\$ 123.50	\$ 8,645.00	70	\$ 8,645.00
1.6	Rmvl of Pavement	SY	81	\$ 10.00	\$ 810.00	80	\$ 800.00
1.7	Remove Sidewalk	SY	63	\$ 18.50	\$ 1,165.50	70.94	\$ 1,312.39
1.8	Rmvl of Curb & Gutter	LF	34	\$ 23.00	\$ 782.00	34	\$ 782.00
1.9	Clear & Grubbing	Unit	92	\$ 35.87	\$ 3,300.04	92	\$ 3,300.04
1.10	Modified Subbase	CY	135	\$ 56.50	\$ 7,627.50	135	\$ 7,627.50
1.11	6 Foot PCC Trail Sidewalk 6"	SY	1,014	\$ 35.50	\$ 35,997.00	1,014.83	\$ 36,026.47
1.12	PCC Curb & Gutter	LF	34	\$ 52.65	\$ 1,790.10	34	\$ 1,790.10
1.13	HMA Driveway 6"	SY	64	\$ 112.00	\$ 7,168.00	64	\$ 7,168.00
1.14	Detectable Warning Curb Ramps	SF	44	\$ 32.50	\$ 1,430.00	68	\$ 2,210.00
1.15	Water Valve Adjustment	Ea	1	\$ 680.00	\$ 680.00	1	\$ 680.00
1.16	Relocate Tee Box	Ea	1	\$ 925.00	\$ 925.00	1	\$ 925.00
1.17	Relocate Hydrant	Ea	1	\$ 2,700.00	\$ 2,700.00	1	\$ 2,700.00
1.18	Signs	Ea	4	\$ 440.00	\$ 1,760.00	4	\$ 1,760.00
1.19	Luminaires	Ea	5	\$ 4,950.00	\$ 24,750.00	2	\$ 9,900.00
1.20	Electrical Circuit	LF	470	\$ 3.50	\$ 1,645.00	235	\$ 822.50
1.21	Conduit, 2" Schd 40 PVC, Buried	LF	525	\$ 5.85	\$ 3,071.25	262	\$ 1,532.70
1.22	Conduit, 2" Schd 40 PVC, Bored	LF	60	\$ 8.50	\$ 510.00	30	\$ 255.00
1.23	Handhole + Junction Box	Ea	5	\$ 875.00	\$ 4,375.00	2.5	\$ 2,187.50
1.24	Electrical Service	LS	1	\$ 1,100.00	\$ 1,100.00	1	\$ 1,100.00
1.25	Painted Pav't Mark, Water Based	Sta	3.3	\$ 300.00	\$ 990.00		\$ -
1.26	Excelsior Mat Slope Protection	Sq	25	\$ 43.25	\$ 1,081.25		\$ -
1.27	Hydro-Seed	Acre	0.5	\$ 19,500.00	\$ 9,750.00		\$ -
2.1	Luminaires & accessories	Ea.	3	\$ 4,950.00	\$ 14,850.00		\$ -
2.2	Electrical Circuits	LF	290	\$ 3.50	\$ 1,015.00		\$ -
Contract Price:					\$ 167,859.64		\$ 121,466.20

SUMMARY		
	Total Approved	Total Completed
Contract Price	\$ 167,859.64	\$ 121,466.20
Approved Change Order (list each)		
Revised Contract Price	\$ 167,859.64	\$ 121,466.20

Stored
 Total Earned \$ 121,466.20
 Retainage (5%) \$ 6,073.31
 Total Earned Less Retainage \$ 115,392.89

Total Previously Approved (list each)	Pay Estimate No. 1	\$ 35,836.41	

Total Previously Approved \$ 35,836.41
Amount Due This Request \$ 79,556.48

Percent Complete 72%

The amount \$79,556.48 is recommended for approval for payment in accordance with the terms of the contract.

Prepared By:
 Eastern Iowa Excavating & Concrete, LLC

Recommended By:
 Veenstra & Kimm, Inc.

Approved By:
 Mount Vernon, Iowa

Signature: _____
 Name: _____
 Title: _____
 Date: _____

Signature: 
 Name: Dave Schechinger
 Title: Engineer
 Date: August 27, 2020

Signature: _____
 Name: _____
 Title: _____
 Date: _____

AGENDA ITEM # J - 7

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	September 8, 2020
AGENDA ITEM:	Pay Application #14 - 2019 WWTP Improvements
ACTION:	Motion

SYNOPSIS: This pay application involves expenses from the latest change order (clarifier #2 improvements). V&K is recommending approval of this pay application in the amount of \$50,624.38.

BUDGET ITEM: Sewer

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Pay Application #14

PREPARED BY: Chris Nosbisch

DATE PREPARED: 9/3/20



VEENSTRA & KIMM, INC.

860 22nd Avenue, Suite 4 • Coralville, Iowa 52241-1565
319-466-1000 • 319-466-1008(FAX) • 888-241-8001(WATS)

August 27, 2020

PAY ESTIMATE NO. 14
WASTEWATER TREATMENT PLANT IMPROVEMENTS 2019
MOUNT VERNON, IOWA

WRH, Inc.
P.O. Box 256
Amana, IA 52203

Contract Amount \$1,390,000.00
Contract Date April 1, 2019
Pay Period July 23, 2020 - August 27, 2020

BID ITEMS							
	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Completed	Value Completed
1.1	Bond & Insurance	LS	xxxxx	xxxxx	\$ 27,000.00	100%	\$ 27,000.00
1.2	Mobilization	LS	xxxxx	xxxxx	\$ 139,000.00	97%	\$ 135,000.00
1.3	General Requirements	LS	xxxxx	xxxxx	\$ 152,000.00	99%	\$ 150,000.00
2.1	Demolition	LS	xxxxx	xxxxx	\$ 14,000.00	100%	\$ 14,000.00
2.2	Excavation & Backfill Clarifier	LS	xxxxx	xxxxx	\$ 78,000.00	100%	\$ 78,000.00
2.3	Excavation & Backfill UV	LS	xxxxx	xxxxx	\$ 53,000.00	100%	\$ 53,000.00
2.4	Sidewalks	LS	xxxxx	xxxxx	\$ 7,000.00	100%	\$ 7,000.00
2.5	Underground Pipe	LS	xxxxx	xxxxx	\$ 110,000.00	100%	\$ 110,000.00
2.6	Seeding & Landscaping	LS	xxxxx	xxxxx	\$ 2,000.00	0%	\$ -
3.1	Reinforcing Steel Structures & Slab	LS	xxxxx	xxxxx	\$ 62,000.00	100%	\$ 62,000.00
3.2	#25 Clarifier Splitter Box	LS	xxxxx	xxxxx	\$ 66,000.00	100%	\$ 66,000.00
3.3	#40 UV Disinfection Structure	LS	xxxxx	xxxxx	\$ 41,000.00	100%	\$ 41,000.00
3.4	#40 UV Diversion Structure	LS	xxxxx	xxxxx	\$ 19,000.00	100%	\$ 19,000.00
5.1	Misc. Metals, Handrail & Grating	LS	xxxxx	xxxxx	\$ 36,000.00	97%	\$ 35,000.00
8.1	Doors & Hardware	LS	xxxxx	xxxxx	\$ 4,000.00	100%	\$ 4,000.00
9.1	Painting	LS	xxxxx	xxxxx	\$ 107,000.00	75%	\$ 80,000.00
11.1	Slide & Sluice Gates	LS	xxxxx	xxxxx	\$ 32,000.00	100%	\$ 32,000.00
11.2	Screw Pump Rehabilitation	LS	xxxxx	xxxxx	\$ 119,000.00	100%	\$ 119,000.00
11.3	UV Disinfection Equipment	LS	xxxxx	xxxxx	\$ 229,000.00	100%	\$ 229,000.00
13.1	Prefab Aluminum Shelter	LS	xxxxx	xxxxx	\$ 29,000.00	100%	\$ 29,000.00
16.1	Electrical	LS	xxxxx	xxxxx	\$ 48,000.00	100%	\$ 48,000.00
16.2	Controls & Instrumentation	LS	xxxxx	xxxxx	\$ 16,000.00	100%	\$ 16,000.00
Contract Price:					\$1,390,000.00		\$ 1,354,000.00

MATERIALS STORED SUMMARY			
Description	# of Units	Unit Price	Extended Cost
Total			\$ -

SUMMARY

		Total Approved	Total Completed
Contract Price		\$ 1,390,000.00	\$ 1,354,000.00
Approved Change Order (list each)	Change Order No. 1	\$ 3,732.43	\$ 3,732.43
	Change Order No. 2	\$ 87,946.89	\$ 44,000.00
	Change Order No. 3	\$ 2,137.16	\$ 2,137.16
	Change Order No. 4	\$ 63,735.59	\$ 63,735.59
	Change Order No. 5	\$ 4,094.29	\$ 4,094.29
	Change Order No. 6	\$ 28,862.26	\$ 28,862.26
	Change Order No. 7	\$ 17,855.36	\$ 16,538.82
	Revised Contract Price	\$ 1,598,363.98	\$ 1,517,100.55

Stored \$ -
 Total Earned \$ 1,517,100.55
 Retainage (5%) \$ 75,855.03
 Total Earned Less Retainage \$ 1,441,245.52

Total Previously Approved (list each)			
	Pay Estimate No. 1	\$ 45,053.75	
	Pay Estimate No. 2	\$ 38,632.75	
	Pay Estimate No. 3	\$ 126,454.54	
	Pay Estimate No. 4	\$ 417,866.41	
	Pay Estimate No. 5	\$ 107,784.61	
	Pay Estimate No. 6	\$ 274,623.56	
	Pay Estimate No. 7	\$ 104,986.72	
	Pay Estimate No. 8	\$ 61,780.36	
	Pay Estimate No. 9	\$ 42,927.36	
	Pay Estimate No. 10	\$ 68,875.00	
	Pay Estimate No. 11	\$ 35,892.62	
	Pay Estimate No. 12	\$ 54,343.46	
	Pay Estimate No. 13	\$ 11,400.00	

Total Previously Approved \$ 1,390,621.14
 Amount Due This Request \$ 50,624.38

Percent Complete 95%

The amount \$50,624.38 is recommended for approval for payment in accordance with the terms of the contract.

Prepared By:
WRH, Inc.

Recommended By:
Veenstra & Kimm, Inc.

Approved By:
Mount Vernon, Iowa

Signature: *Mark Dressler*

Signature: *Emily Linebaugh*

Signature: _____

Name: MARK DRESSLER

Name: Emily Linebaugh

Name: _____

Title: SR. PROJECT MGR.

Title: Engineer

Title: _____

Date: 8-27-2020

Date: August 27, 2020

Date: _____

AGENDA ITEM # J - 8

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	September 8, 2020
AGENDA ITEM:	Police Services
ACTION:	Provide Direction

SYNOPSIS: Shared police services between the two communities have been discussed on multiple occasions in the past. Please see the list of discussion topics that Chief Shannon has provided with this packet.

BUDGET ITEM: N/A (at this time)

RESPONSIBLE DEPARTMENT: Police Chief/City Administrator

MAYOR/COUNCIL ACTION: Provide Direction

ATTACHMENTS: Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 9/3/20

L. Discussion Items (No Action)

AGENDA ITEM # N - 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: September 8, 2020

AGENDA ITEM: Deracho Wrap Up

ACTION: None

SYNOPSIS: Staff wanted to update the Council on our efforts, and see if there were any questions that remain regarding the storm event. Clean up efforts will continue for an extended period of time, but the way they are presented will likely evolve from week to week. For example, we will be asking residents that have remaining storm debris to fill out a request for action form with the City, as we will not be driving each of the quadrants on a daily basis. This also gives us the opportunity to review the debris that is being placed by the curb. We do have a small percentage of residents that are using this time to trim landscaping, etc.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 9/3/20

M. Reports Mayor/Council/Admin.

**CITY OF MT. VERNON
CITY ADMINISTRATOR
REPORT TO THE CITY COUNCIL
September 8, 2020**

- The South Alley Project and Wellness Center Trail will begin construction within the week.
- As expected, hotel/motel tax revenues have decreased this past quarter. Staff is expecting a drop in revenue with RUT as well. State projections for LOST have actually increased due to the collection of sales tax for online purchases.
- The public works department will be a little light on staff for the coming weeks. We have one employee that will be having surgery within the next 2-3 weeks (Covid dependent), and another that has decided to start a new career path. Staff will immediately begin the process of replacing the soon to be departed employee.