

City of Mt. Vernon, Iowa

Meeting: Mt. Vernon City Council Meeting
Place: Mt. Vernon City Hall, 213 First Street NW, Mt. Vernon, Iowa 52314
Date/Time: August 3, 2020 – 6:30 PM
Web Page: www.cityofmtvernon-ia.gov
Posted: July 31, 2020

Mayor:	Jamie Hampton	City Administrator:	Chris Nosbisch
Mayor Pro-Tem:	Tom Wieseler	City Attorney:	Robert Hatala
Councilperson:	Stephanie West	Assis. Admin/City Clerk:	Sue Ripke
Councilperson:	Scott Rose	Deputy City Clerk:	Marsha Dewell
Councilperson:	Deb Herrmann	Chief of Police:	Doug Shannon
Councilperson:	Eric Roudabush		

Due to the nature of the Novel Coronavirus, now known as Covid-19, and the restrictions placed on group gatherings by Governor Reynolds State of Public Health Disaster Emergency for Iowa, the City Council believes it would be both impossible and impractical to hold a meeting in one location. With that being said, the Council will be meeting via the Zoom application, and the public is invited to participate via telephone by calling 1-301-715-8592.

You will be prompted for the following information:

1. Meeting ID: 867 2733 5688
2. Password: 036605

Should you need assistance before the meeting begins, please contact Chris at 319-359-8613.

- A. Call to Order**
- B. Agenda Additions/Agenda Approval**
- C. Communications:**
 1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the microphone and give your name and address for the public record before discussing your item. Each individual will be granted no more than five (5) minutes.

- D. Consent Agenda**

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

 1. Approval of City Council Minutes – July 20, 2020 Regular Council Meeting

- E. Public Hearing**
 1. None

- F. Ordinance Approval/Amendment**
 1. None

- G. Resolutions for Approval**
 1. Resolution #8-3-2020A: Mandating the Use of Face Coverings in Public Places Within the City Limits of Mount Vernon, Iowa

2. Resolution #8-3-2020B: Approving the Amendment #1 to the Safety Group East Iowa 28E Agreement Between the City of Mt. Vernon and Iowa Association of Municipal Utilities

H. Mayoral Proclamation

1. None

I. Old Business

1. None

J. Motions for Approval

1. Consideration of Claims List – Motion to Approve
2. Discussion and Consideration of Becoming a Signatory of the Covid-19 Declaration of Disaster Emergency and Request for Local Control of Personal Protective Equipment – Council Action as Needed
3. Discussion and Consideration of Pay Application #1 – Nature Park Trail Project - Council Action as Needed
4. Discussion and Consideration of Master Change Order #7 – 2019 WWTP Improvements – Council Action as Needed
5. Discussion and Consideration of Pay Application #13 – 2019 WWTP Improvements – Council Action as Needed
6. Discussion and Consideration of Purchasing a Giraffa SE 6” Mower/Mulcher – Public Works - Council Action as Needed
7. Discussion and Consideration of Setting a Public Hearing Date for the US Highway 30 Master Plan – Council Action as Needed
8. Discussion and Consideration of CASPR Air Disinfectant System – Lester Buresh Family Community Wellness Center – Council Action as Needed
9. Discussion and Consideration of Retaining Attorney Services for Construction Contract Review of LBC – Council Action as Needed
10. Discussion and Consideration of Covid Related Issues – Council Action as Needed

K. Reports to be Received/Filed

1. None

L. Discussion Items (No Action)

1. Downtown Infrastructure/Streetscape

M. Reports of Mayor/Council/Administrator

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Administrator's Report

N. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 895-8742 to arrange for accommodations.

D. Consent Agenda

Due to the nature of the Novel Coronavirus, now known as Covid-19, and the restrictions placed on group gatherings by Governor Reynolds State of Public Health Disaster Emergency for Iowa, the City Council believes it would be both impossible and impractical to hold a meeting in one location. With that being said, the Council meeting was held via the Zoom application. The public was invited to participate via telephone by calling 1-301-715-8592 and prompted to enter the following information: Meeting ID: 883 0890 4758 and Password: 581206. If assistance was needed before the meeting began the public could contact City Administrator Chris Nobsch at 319-359-8613. The following Council members were remotely present: Roudabush, West, Wieseler, Herrmann and Rose.

Call to Order. At 6:30 p.m. Mayor Jamie Hampton called the meeting to order.

Agenda Additions/Agenda Approval. Motion to approve the Agenda made by Wieseler, seconded by Rose. Motion carries.

Consent Agenda. Motion to approve the Consent Agenda made by West, seconded by Wieseler. Motion carries.

Approval of City Council Minutes – July 6, 2020 Regular Council Meeting

Resolutions for Approval

Resolution #7-20-2020A: Establishing Depositories of Public Funds with Hills Bank and Trust. Motion to approve Resolution #7-20-2020A made by Rose, seconded by Herrmann. Roll call vote. Motion carries.

Resolution #7-20-2020B: Establishing Depositories of Public Funds with Bridge Community Bank. Motion to approve Resolution #7-20-2020B made by Wieseler, seconded by Rose. Roll call vote. Motion carries.

Resolution #7-20-2020C: Establishing Depositories of Public Funds with Mount Vernon Bank and Trust. Motion to approve Resolution #7-20-2020C made by West, seconded by Wieseler. Roll call vote. Motion carries.

Resolution #7-20-2020D: Approving Fiscal Year 2021 Transfers. Resolution #7-20-2020D is for the annual new fiscal year transfers that will fund depreciation accounts, pay long term debt payments and is the first payback to the Franchise Fee Fund for the church purchase. Motion to approve Resolution #7-20-2020D made by Rose, seconded by Herrmann. Roll call vote. Motion carries.

Resolution #7-20-2020E: Providing for New "Stop" Sign Locations within the City of Mt. Vernon, Iowa. The Mount Vernon Community School District expressed their concerns with the temporary elementary stop sign that is put up and down on a daily basis. MV Police Chief Doug Shannon added that it is confusing to drivers and agreed with a request from MVCSD to install permanent stop signs at the three-way intersection of 4th Avenue SW and 5th Avenue SW. Motion to approve Resolution #7-20-2020E made by West, seconded by Wieseler. Roll call vote. Motion carries.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion to approve the Claims List made by Rose, seconded by Wieseler. Motion carries.

AAA PEST CONTROL	PEST CONTROL-PD	55.00
AAA PEST CONTROL	PEST CONTROL-P&A	30.00
AIRGAS INC	CYLINDER RENTAL FEE-PW	65.26
AIRGAS INC	WELDING SUPPLIES-PW	43.52
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	2,966.44
ALLIANT IES UTILITIES	ENERGY USAGE-FD	809.45
ALLIANT IES UTILITIES	ENERGY USAGE-RUT	350.31
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	230.40
ALLIANT IES UTILITIES	ENERGY USAGE-RUT,PD	146.72
ALLIANT IES UTILITIES	ENERGY USAGE-P&A	125.28
ALLIANT IES UTILITIES	ENERGY USAGE- POOL	56.92
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	34.88
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	4,488.99
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	4,033.31
ALLIANT IES UTILITIES	ENERGY USAGE-PD	818.58
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	513.87
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	475.50
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	64.99
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	15.61
AMERICAN PLANNING ASSOC	MEMBERSHIP-P&A	599.00
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-ALL DEPT	750.00
BRADY LANHAM	ELECTRICAL-PD	3,282.56
BRAUN INTERTEC CORP	CONSTRUCTION & MATERIALS TEST	5,347.50
CAMPBELL SUPPLY CEDAR RAPIDS	VESTS-RUT	59.95
CAMPBELL SUPPLY CEDAR RAPIDS	TOOLS-RUT	36.09
CARQUEST OF LISBON	VEHICLE MAINT-PW	183.64
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	390.30
CENTRAL IOWA DISTRIBUTING	SUPPLIES-ALL DEPTS	335.00
CENTURY LINK	PHONE CHGS-PD	56.70
CITY LAUNDERING CO	SERVICES-LBC	209.87
CITY LAUNDERING CO	SERVICES-LBC	202.55
CITY LAUNDERING CO	SERVICES-LBC	133.60
CR LC SOLID WASTE AGENCY	CITY HALL REMODEL-P&A	21.79
CUSTOM HOSE & SUPPLIES INC	SUPPLIES-SEW	572.81
DARLA APPLEBEE	REFUND-LBC	73.83
EASTERN IOWA VET SPEC CENTER	MONSTER CARE-K9	188.37
ELECTRIC PUMP	IMPELLER/BRYANT L.S.-SEW	862.33
GARLING CONSTRUCTION INC	WELLNESS CENTER-LOST III	43,347.47
GENO ESQUIG	REFUND-LBC	42.80
GROUP SERVICES INC	INSURANCE-ALL DEPTS	6,238.25
HAWKEYE ELECTRIC CEDAR RAPIDS	SERVICES-LBC	135.00
IOWA DEPT OF NATURAL RESOURCES	ANNUAL WATER USE FEE	514.60
IOWA ONE CALL	LOCATES-WAT,SEW	84.60
IOWA SOLUTIONS INC	MONTHLY MAINT-ALL DEPTS	800.00
IOWA SOLUTIONS INC	MONTHLY MAINT-ALL DEPTS	800.00
IOWA SOLUTIONS INC	COMP MAINT-PD	540.00
IOWA SOLUTIONS INC	COMP MAINT-P&A,LBC	405.00
JANDA MOTOR SERVICES	BOOSTER PUMP MOTOR #2	947.00
JEREMY ERIE	CONCRETE PAD-S/W	41,250.00
JOE'S QUALITY WINDOW CLEANING	WINDOW CLEANING-P&A	150.00
JOE'S QUALITY WINDOW CLEANING	WINDOW CLEANING-PD	120.00
KONICA MINOLTA BUSINESS SOLUTI	MAINTENANCE PLAN/COPIES	229.35
KONICA MINOLTA BUSINESS SOLUTI	MAINTENANCE PLAN/COPIES	57.50
MARY EVANS	REIMB-MVHPC	190.67

MEDIACOM	PHONE/INTERNET-LBC	777.51
MEDIACOM	PHONE/INTERNET-PD	445.64
MEDIACOM	PHONE/INTERNET-SEW	206.34
MEDIACOM	PHONE/INTERNET-POOL	183.21
MEDIACOM	PHONE/INTERNET-RUT	181.17
MENARDS	SUPPLIES-P&REC	55.33
MIDLAND GIS SOLUTIONS	WEBSITE SUPPORT-PW	125.00
MOUNT VERNON BANK & TRUST CO	NSF CHECK-LBC	54.04
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-P&REC	669.90
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-LBC	423.60
MOUNT VERNON, CITY OF	TIF TRANS TO DEBT SERVICE	667,468.00
MOUNT VERNON, CITY OF	LOST III TRANS TO DEBT SERVICE	307,639.00
MOUNT VERNON, CITY OF	SEW TRANS TO DEBT SERVICE	147,402.00
MOUNT VERNON, CITY OF	TIF TRANS TO FRANCHISE FEE	100,000.00
MOUNT VERNON, CITY OF	WAT TRANS TO DEBT SERVICE	59,940.00
MOUNT VERNON, CITY OF	RUT TRANS TO PW MAINT BLDG PRO	25,000.00
MOUNT VERNON, CITY OF	PD VEH DEPRE TRANS TO PD	20,000.00
MOUNT VERNON, CITY OF	WAT TRANS TO WTP DEPREC	15,000.00
MOUNT VERNON, CITY OF	SEW TRANS TO SEW PLANT DEPREC	15,000.00
MOUNT VERNON, CITY OF	RUT TRANS TO RUT VEH DEPREC	8,250.00
MOUNT VERNON, CITY OF	WAT TRANS TO WAT VEH DEPREC	8,250.00
MOUNT VERNON, CITY OF	SEW TRANS TO SEW VEH DEPREC	8,250.00
OFFICE EXPRESS	DISINFECTANT WIPES-RUT,P&A,LBC	899.85
OFFICE EXPRESS	PAPER,ENV-ALL DEPTS	236.50
P&K MIDWEST INC	HYDRAULIC CONNECTION-RUT	79.66
P&K MIDWEST INC	KEY,SWITCH/GATOR-RUT	21.57
PAYROLL	CLAIMS	82,938.42
RED LION RENEWABLES	SOLAR ELECTRIC PRODUCTION-P&A	287.49
REXCO EQUIPMENT INC	WINDOWS/DOOR FOR BOBCAT SKID	160.59
REXCO EQUIPMENT INC	SEAL/SKID DOOR-RUT	18.12
SARAH RASER	REFUND-POOL	64.00
SCHRADER EXCAV, & GRADING CO	WAGON PASS PROJECT	71,015.64
SHERWIN WILLIAMS CO.	PAINT/CITY HALL-P&A	272.08
SHERWIN WILLIAMS CO.	PAINT/CITY HALL-P&A	90.10
SHERWIN WILLIAMS CO.	PAINT/CITY HALL-P&A	33.46
SHERWIN WILLIAMS CO.	FILTERS-RUT	25.28
SPRAY-LAND USA	BOOM SPRAY TANK-RUT	845.00
SPRAY-LAND USA	QUICK CONNECT HOSE ENDS-RUT	121.05
SPRINGVILLE READY MIX	PATIO-NEW PD	172.01
ST LUKE'S WORK WELL SOLUTIONS	DRUG TEST-RUT	15.00
STAPLES INC	SUPPLIES-PD,P&REC	148.69
STATE HYGIENIC LAB	TESTING-SEW	1,464.00
STETSON BUILDING PRODUCTS INC	GATE TUBES-S/W	281.04
T&K ROOFING	WWTP ROOF REPAIRS-SEW	735.00
TRI-CITY ELECTRIC CO OF IOWA	WELLNESS CENTER-LOST III	5,630.78
US CELLULAR	CELL PHONE-PD	165.02
VERIZON CONNECT	INFORMATION SYSTEMS-PW	194.28
WEBER STONE COMPANY INC	FLAGSTONE/MEM PARK-P&REC	2,813.68
WENDLING QUARRIES	SUPPLIES-P&REC	129.06
WEX BANK	FUEL-PD	1,166.01
WRH INC	WWTP IMPROVEMENTS 2019	54,343.46
TOTAL		1,734,170.74

EXPENSES	
2014 STREET IMPROVEMENTS	71,015.64
GENERAL FUND	15,075.50
LBC	3,183.02
LOST III COMMUNITY CENTER	54,325.75
LOST III STREETS & SIDEWALKS	307,639.00
PAYROLL	82,938.42
POLICE STATION CONSTRUCTION	3,454.57
POLICE VEHICLE DEPRECIATION	20,000.00
ROAD USE TAX FUND	15,961.53
SEWER FUND	181,409.06
SOLID WASTE	42,149.92
STORM WATER FUND	180.90
TIF	792,468.00
WATER FUND	90,025.97
WWTP UV DISINFECTION	54,343.46
TOTAL	1,734,170.74

REVENUE REPORT FOR JUNE, 2020

GENERAL GOVERNMENT	624,639.06
PUBLIC SAFETY	11,158.12
PUBLIC WORKS	174,876.89
CULTURE-RECREATION	11,888.26
DEBT SERVICE	443.06
TOTAL	823,005.39

Discussion and Consideration of Change Order #1 – Quiet Zone Project - Council Action as Needed. Change Order #1 is in the amount of \$4,745.00 and covers the cost of insurance and flaggers required by the railroad for the Quiet Zone project. Motion to approve Change Order #1 in the amount of \$4,745.00 made by Rose, seconded by Wieseler. Motion carries.

Discussion and Consideration of Pay Application #2 – Quiet Zone Project - Council Action as Needed. Pay Application #2 is in the amount of \$6,818.62 and takes care of all costs to date except the retainage. Motion to approve Pay Application #2 made by Herrmann, seconded by Wieseler. Motion carries.

Discussion and Consideration of Outdoor Furnishings – Lester Buresh Family Community Wellness Center – Council Action as Needed. Tabled – not enough information received for presentation.

Discussion and Consideration of Flagpole Material Purchase – Police Station – Council Action as Needed. Council was asked to consider approving \$8,590.36 for the purchase of one 30' flagpole, two 25' flagpoles for the new Police Station and one 20' pole for City Hall. The installation/construction of the poles at the Police Station will be part of a larger Eagle Scout project. More information will be made available for discussion at a future meeting. Motion to approve flagpole material made by West, seconded by Rose. Motion carries.

Discussion and Consideration of Covid Related Issues – Council Action as Needed. Staff provided Council with updates from other city facilities including information regarding a proclamation by the Muscatine Mayor regarding a face covering mandate. City Administrator Nosbisch said that the City cannot require all to wear masks however Council could adopt a proclamation or resolution stating that they believe in the

use/value of wearing masks. There would no enforcement to those who don't comply. Council was in agreement that they would like to move forward with a resolution; one that states that the safety of the community is important. However, Roudabush asked "didn't the Governor state that she recommends wearing masks? The only difference between what Council proposes and the Governor has said is that Council wants to make it a criminal offense if caught not wearing a mask on public sidewalks". West repeated that there would not be any enforcement for non-mask wearers. Roudabush said he would not be in favor of either a proclamation or a resolution.

Discussion and Consideration of City Hall Furnishings – Council Action as Needed. Council was given "mock up" drawings of City Hall rooms showing the new office furniture arrangements in the area that was previously used as the Police offices. The cost of the furnishings is \$50,850.41 and would be payable to Pigott. Herrmann motioned to approve the expenditure to provide furnishings to the renovations on the first floor of City Hall as presented, seconded by West. Motion carries.

Reports to be Received/Filed

Mt. Vernon Police Report. There were 2 reported collisions, 21 incidents and 2 arrests in June. K9 Monster did not have any deployments in June but did attend training in Chariton, IA on June 4th and 5th. Chief Shannon has been working with Eagle Scout Ben Johnson on the flag display installation at the new PD. Officers worked one hour of STEP resulting in one OWI contact and one traffic violation. Per the 28E agreement with Lisbon the MVPD provided 2,310 minutes of patrol time, 18 calls for service and 60 minutes of administrative time for a total of \$1,856.80.

Mt. Vernon Public Works Report. 14 trees were removed by a private contractor. City crews have been filling in the stumps and seeding the areas. Fields are being maintained and progress is being made on the City Hall office area project. Crews have completed the inlet work on Palisades Road and 15th Avenue. Sidewalk work at the NE corner continues. The 1st Street overlay project is almost complete; some intersection and sidewalk work needs to be done. Work on the new Nature Park trail has begun.

Mt. Vernon Parks and Rec Report. Swim lesson refunds have been completed. The LBC is averaging about 100 users per day. On July 9th a leak in one of the skylights was discovered at the LBC.

Reports of Mayor/Council/Administrator

City Administrator's Report. The MV Wellness Center Trail has been delayed for two weeks due to contract signatures. Flash flooding events were noted during last weekend's rain event.

As there was no further business to attend to the meeting adjourned the time being 7:18 p.m., July 20, 2020.

Respectfully submitted,
Sue Ripke
City Clerk

G. Resolutions for Approval

AGENDA ITEM # G - 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: August 3, 2020

AGENDA ITEM: Resolution #8-3-2020A

ACTION: Motion

SYNOPSIS: This resolution is symbolic in nature. Staff will not be able to enforce this resolution, but it does provide a base for additional Council action that would allow enforcement. The resolution does provide a series of best practice guidelines and the manner in which they should be implemented. The City Attorney has requested a couple of minor language modifications that will be provided to you on Monday.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolutions #8-3-2020A

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/31/20

RESOLUTION NO. #8-3-2020A

A RESOLUTION MANDATING THE USE OF FACE COVERINGS IN PUBLIC PLACES
WITHIN THE CITY LIMITS OF MOUNT VERNON, IOWA

WHEREAS, the City of Mount Vernon City Council took an oath to uphold and defend the Constitution of the United States and the Constitution of the State of Iowa; and,

WHEREAS, Article III, Section 38A of the Iowa Constitution grants to municipalities the power to determine their local affairs and government not inconsistent with the laws of the general assembly; and,

WHEREAS, Chapter 364 of the Iowa Code reaffirms the constitutional grant of home rule authority to municipalities "to exercise any power and perform any function it deems appropriate to protect and preserve the rights, privileges and property of the city or its residents, and improve the peace, safety, health, welfare and convenience of its residents"; and,

WHEREAS, a "city may exercise its general powers subject only to limitations expressly imposed by a state or city law," and the exercise of a city power "is not inconsistent with a state law unless it is irreconcilable with the state law." Iowa Code section 364.2(2) and (3); and,

WHEREAS, a city may set standards "more stringent than those imposed by state law, unless a state law provides otherwise." Iowa Code Section 364.3(a); City of Des Moines v. Gruen, 457 N.W.2d 340, 343 (Iowa 1990); Bryan v. City of Des Moines, 261 N.W.2d 685, 687 (Iowa 1978); and,

WHEREAS, Mount Vernon Ordinance 15.02(2) expressly allows the Mount Vernon mayor "take command of the police and govern the City by proclamation, upon making a determination that a time of emergency or public danger exists. Within the City limits, the Mayor has all the powers conferred upon the Sheriff to suppress disorders." and,

WHEREAS, on March 17, 2020, the Governor of Iowa issued a Proclamation of Public Health Disaster Emergency after multiple cases of Covid-19 had been confirmed in Iowa and the Iowa Department of Public Health determined that community spread was occurring within the state; and,

WHEREAS, pursuant to the powers vested to him, the Mayor of Mount Vernon joined the Declaration of Disaster approved by the Linn County Board of Supervisors on March 25, 2020, and declared his intention to activate the disaster response and recovery

aspects of the Linn County Comprehensive Emergency Plan and those additional response plans applicable to this disaster emergency and authorizes the use and deployment of all available municipal and county resources, supplies, equipment, and materials as are reasonably necessary to assist in the preparedness, response, recovery, and mitigation of this disaster emergency; and,

WHEREAS, resumption of in-class instruction at Cornell College and the Mount Vernon Community School District in August will increase the risk of community spread of the Covid-19 virus; and,

WHEREAS, the Centers for Disease Control (CDC) has determined that face coverings are a critical tool in the fight against Covid-19 and could reduce the spread of the virus, particularly when used universally within communities; and,

WHEREAS, the Governor's current proclamation requires that businesses and gatherings ensure social distancing of employees, customers and attendees, increased hygiene practices, and other public health measures to reduce the risk of transmission of Covid-19 consistent with the guidance of the Iowa Department of Public Health (IDPH); and,

WHEREAS, the IDPH's reopening guidance advises that members of the public consider the use of cloth face coverings when distancing is not possible because wearing face coverings in public places where social distancing measures are difficult (like grocery stores and pharmacies) can help slow the spread of Covid-19, and refers the public to the "local public health agency, the appropriate regulating agency or professional association" with questions about how to implement guidance; and,

WHEREAS, a requirement that persons in Mount Vernon wear a face covering is essential to reducing the risk of transmission of Covid-19, and necessary to protect the health, welfare, and safety of residents and visitors and accelerate local recovery efforts; and,

WHEREAS, a requirement that persons wear face coverings is consistent with the Governor's proclamation, and the guidance of the IDPH and Linn County Department of Public Health; and,

NOW, THEREFORE, BE IT RESOLVED by the Mt. Vernon City Council mandates the following:

Section 1. Every person in the City of Mount Vernon must wear a face covering that covers their nose and mouth when in a public place as follows:

1. In public, as opposed to being in one's place of residence, when one cannot stay six (6) feet apart from others.
2. Inside of any indoor public settings, for example, but not limited to:
 - a. Grocery stores

- b. Pharmacies
 - c. Hardware stores
 - d. Retail establishments
 - e. Other public settings that are not one's place of residence and when with people who do not live in the household
3. Outside, if keeping six (6) feet away from others is not possible
 4. Using public transportation or private car service (including taxis, ride share, or carpooling)

Section 2. No business that is open to the public may provide service to a customer or allow a customer to enter the premises, unless the customer is wearing a face covering as required by this order, and businesses that are open to the public must post signs at entrances instructing customers of their obligation to wear a face covering while inside.

Section 3. Those that are exempt from wearing a face covering, include:

1. Persons younger than 2 years old due to the risk of suffocation.
2. Anyone who has trouble breathing, on oxygen therapy or ventilator.
3. Anyone who is unconscious, incapacitated, or otherwise unable to remove the face covering without assistance.
4. Anyone who has been told by a medical, legal, or behavioral health professional not to wear a face covering
5. Anyone actively engaged in a public safety role, including but not limited to law enforcement, firefighters, or emergency medical personnel.

Section 4. Places and times where persons are exempt from wearing a face covering, include:

1. While traveling in personal vehicles alone or with household members.
2. While a person is alone or in the presence of only household members.
3. While exercising.
4. While seated at a food establishment in the process of eating or drinking.
5. While obtaining a service that would require temporary removal of the persons face covering.
6. When federal or state law prohibits wearing face coverings or requires the removal of the face covering.

Section 5. All resolutions or parts of resolutions in conflict with the provisions of this resolution are hereby repealed.

Section 6. If any section, provision or part of this resolution shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 7. This resolution shall be in effect after its final passage and approval as provided by law and shall remain in effect until an affirmative vote of the Council easing said restrictions.

Passed by the Council the ____ day of _____, 2020, and approved this ____ day of _____, 2020.

Jamie Hampton, Mayor

Attest:

Sue Ripke, City Clerk

AGENDA ITEM # G - 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: August 3, 2020

AGENDA ITEM: Resolution #8-3-2020B

ACTION: Motion

SYNOPSIS: IAMU has requested a language change to the insurance portion of the existing 28E agreement. The Safety Group East Iowa membership has approved the proposed language change.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolutions #8-3-2020B

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/31/20

RESOLUTION #8-3-2020B

RESOLUTION APPROVING AMENDMENT #1 TO THE SAFETY GROUP EAST IOWA 28E AGREEMENT BETWEEN THE CITY OF MT. VERNON AND IOWA ASSOCIATION OF MUNICIPAL UTILITIES

WHEREAS, on May 4, 2020, the City of Mt. Vernon approved a 28E agreement with IAMU to become a member of the Safety Group East Iowa, and

WHEREAS, it has become necessary to amend language in the 28E agreement to address potential legal ambiguity with regard to how liability is handled,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON, IOWA, that the City of Mt. Vernon hereby agrees to the amended 28E language for Article IV, Section 4. Insurance as shown in Exhibit "A," attached hereto and made a part thereof.

APPROVED this 3rd day of August, 2020.

Mayor

ATTEST: _____
City Clerk

6-10-2020

Safety Group East Iowa

The changes to the safety group agreements are intended to address a potential legal ambiguity with regard to how liability is handled.

There is a change to each agreement, both the 28E and the services agreement, and both work together.

In the initial versions, we handled risk allocation in the services agreement not the 28E. However, the member cities and their governing boards do not actually approve the services agreement (the coordinating committee does). For that reason, we decided to handle risk in the 28E (which is approved by the members' governing boards).

In addition, we changed the way risk was handled. Instead of indemnification language, we are simply asking members to name IAMU as an insured. Similarly, IAMU also is required to carry insurance. This is a more straightforward approach than indemnification.

28E Addition:

Article IV, Section 4. Insurance. Each Party shall name the IAMU as an additional insured on each party's liability policy upon the request of the IAMU.

Service Agreement Deletions/Replacement:

7. Insurance.

~~**7.1 Risk Allocation – SGEI.** The parties of SGEI shall individually indemnify, defend and hold harmless IAMU and IAMU's directors, officers, employees, representatives, agents, successors and assigns (collectively the "Indemnified Parties"), and shall pay any and all losses, liabilities, damages, costs and expenses (including attorney's fees) incurred by the Indemnified Parties as a result of the SGEI's operation of its business, including, without limitation, losses, liabilities, damages, costs and expenses arising or resulting from safety and/or health violations by the parties of SGEI, except in each case to the extent caused by IAMU's (i) breach of this Agreement, or (ii) negligent, reckless or willful misconduct. The Indemnified Parties shall provide the parties of SGEI with prompt notice of any such claims and providing all reasonable assistance in the defense of such claims, provided, however, that any failure or delay of the Indemnified Parties to do so shall only relieve the SGEI of its indemnity obligations. The terms of this Section 7.1 shall survive the termination of this Agreement.~~

~~**7.2 Indemnification and Insurance – IAMU.** IAMU, subject to the limitations of Subsection 7.1, shall defend, pay on behalf of, indemnify, and hold harmless the SGEI. IAMU shall obtain and maintain in continuous effect during the term of this Agreement with the SGEI and while any of obligations remain unsatisfied, the insurance coverages, limits, waivers and endorsements set forth in Attachment 1 and shall provide the SGEI with a certificate of insurance showing such coverages prior to execution of this Agreement.~~

REPLACEMENT

7.1 Insurance – IAMU. IAMU shall obtain and maintain in continuous effect during the term of this Agreement with the SGEI and while any of the obligations remain unsatisfied, the insurance coverages, limits, waivers and endorsements and shall provide the SGEI with a certificate of insurance showing such coverages prior to execution of this Agreement.

**CHAPTER 28E JOINT INTERGOVERNMENTAL ACTION AGREEMENT
PROVIDING FOR A SAFETY GROUP EAST IOWA
AMENDMENT**

28E Addition:

Article IV, Section 4. Insurance. Each Party shall name the IAMU as an additional insured on each party's liability policy upon the request of the IAMU.

IN WITNESS WHEREOF, the parties have entered into and executed this amendment to the Agreement effective as of _____, 2020.

[SIGNATURE PAGES FOLLOW]

CITY OF MOUNT VERNON, IOWA

BY: _____
Title:

**SIGNATURE PAGE FOR
SAFETY GROUP EAST IOWA CHAPTER 28E AGREEMENT
AMENDMENT TO 28E**

J. Motions for Approval

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, AUGUST 3, 2020

PAYROLL	CLAIMS	79,501.85
PIGOTT INC	FURNITURE DEPOSIT-LBC	25,425.21
CARROT-TOP INDUSTRIES INC	FLAGPOLE PROJECT-PD CONSTR	8,028.37
PIRC TOBIN CONSTRUCTION INC	QUIET ZONE PROJECT	6,818.62
ALLIANT IES UTILITIES	ENERGY USAGE-LBC	6,676.64
VEENSTRA & KIMM INC	WAGON PASS DEMOLITION	6,244.62
US BANK	CREDIT CARD PURCHASES-ALL DEPTS	5,326.27
VEENSTRA & KIMM INC	3RD ST NATURE PARK TRAIL-GEN	5,282.71
ECICOG	HOUSING REHAB-LMI	5,000.00
MOUNT VERNON AREA ARTS COUNCIL	SUPPORT	4,500.00
MACQUEEN EQUIPMENT	IMPELLAR/LEAF VAC-S/W	2,830.54
RHINO INDUSTRIES INC	CHEMICALS-SEW	2,810.00
VEENSTRA & KIMM INC	WWTP IMPROVEMENTS	2,056.00
LINN CO-OP OIL CO	FUEL-PW	1,823.46
PUSH-PEDAL-PULL	BUILDING-LBC	1,374.00
INSITE INSTRUMENTATION GROUP	OXYGEN SENSOR-SEW	1,282.00
VEENSTRA & KIMM INC	8TH AVE QUIET ZONE	1,277.55
IOWA DEPT OF NATURAL RESOURCES	NPDES PERMIT FEE	1,275.00
STUMP REMOVAL SERVICE	STUMP REMOVAL-RUT	1,210.00
DOORS INC	ADA LOCK UPGRADES/CITY HALL	1,004.82
SPRINGVILLE READY MIX	ROAD REPAIRS-RUT	928.00
APPARATUS TESTING SERVICES LLC	VEHICLE REPAIRS-FD	901.50
ADRIANNA PACHA	INTERN-MVHPC	900.00
MIDWEST FRAME & AXLE	TRAILER HITCH-RUT	785.51
SITE ONE LANDSCAPE SUPPLY	WEED SPRAY-P&REC	624.84
TINA CONROY	REFUND-LBC	604.67
CALIBRE PRESS	TRAINING-PD	567.00
VEENSTRA & KIMM INC	STONEBROOK 9 & 10 PRELIM PLAT	543.00
MARTIN GARDNER ARCHITECTURE	DESIGN PLAN-PD CONST	525.00
MARKET STREET TECHNOLOGIES INC	WEBSITE DESIGN-MVHPC	500.00
TRUENORTH COMPANIES	EMPLOYEE THEFT/FORGERY POLICY	425.00
GORDON LUMBER COMPANY	BLDG SUPPLIES-RUT	375.42
DOORS INC	DOOR WINDOW-P&A	375.00
REIMBURSEMENT SPECIALTIES INC	INSURANCE-ALL DEPTS	330.00
ACE REFRIGERATION	A/C MAINT-PD CONSTR	323.00
MEDIACOM	PHONE/INTERNET-P&A	281.40
CITY LAUNDERING CO	SERVICES-LBC	200.73
LINN COUNTY PUBLIC HEALTH	AIR PERMIT RENEWALS/GENERATORS	180.00
SITE ONE LANDSCAPE SUPPLY	ROW SEED-RUT	176.16
US CELLULAR	CELL PHONE-P&REC,WAT,SEW	172.62
PITNEY BOWES	POSTAGE METER LEASE-ALL DEPTS	146.61
BANKCARD 8076 MTOT	CREDIT CARD FEES-LBC	146.03
RICKARD SIGN AND DESIGN CORP	DECALS-RUT	80.00
STAPLES INC	SUPPLIES-P&A	77.57
CARROLL CONSTRUCTION SUPPLY	EXPANSION JOINT-RUT	77.40
CUMMINS SALES AND SERVICE	GENERATOR MAINT-WAT	74.97
ST LUKE'S WORK WELL SOLUTIONS	DRUG TEST-WAT,SEW	65.00
MATT SIDERS	MILEAGE-P&REC	63.25
SPRAY-LAND USA	GUN KIT-RUT	63.00
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	54.20
STORM STEEL	EQUIP MAINT-SEW	35.63
WENDLING QUARRIES	LIME/BALL FIELDS-P&REC	25.00
MENARDS	SUPPLIES-LBC	20.74
AUTHNET GATEWAY BILLING	CREDIT CARD SERVICES-LBC	3.00
TOTAL		180,398.91

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, AUGUST 3, 2020

GENERAL FUND	12,815.50
ROAD USE TAX FUND	10,706.52
INSURANCE LEVY	425.00
LOW-MODERATE INCOME FUND	5,000.00
LOST III COMMUNITY CENTER	27,422.61
LOST III LOST TRAILS	5,282.71
2014 STREET IMPROVEMENTS	8,096.17
WWTP UV DISINFECTION	2,056.00
POLICE STATION CONSTRUCTION	10,186.37
WATER FUND	761.63
SEWER FUND	6,265.05
STORM WATER FUND	9.57
SOLID WASTE	3,355.53
LBC	8,514.40
PAYROLL	79,501.85
TOTAL	180,398.91

AGENDA ITEM # J - 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	August 3, 2020
AGENDA ITEM:	Linn County Request
ACTION:	Motion

SYNOPSIS: Attached is a request from the Linn County Board of Supervisors to join their declaration to the Governor requesting local control of mask and PPE requirements. If the Council is in favor of joining this declaration, I would suggest you amend the council agenda to take action on this item prior to approving the proposed resolutions.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Declaration

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/31/20

COVID-19 DECLARATION OF DISASTER EMERGENCY & REQUEST FOR LOCAL CONTROL OF PERSONAL PROTECTIVE EQUIPMENT

JULY 31, 2020

WHEREAS, COVID-19 is a respiratory disease that can result in serious illness or death by the SARSCo V-2 virus, which is a new strain of coronavirus previously unidentified in humans and which can spread from person to person; and,

WHEREAS, the World Health Organization declared COVID-19 is a Public Health Emergency of International Concern on January 30, 2020; and

WHEREAS, the Centers for Disease Control and Prevention (the "CDC") has warned of the high public health threat posed by COVID-19 globally and in the United States and has deemed it necessary to prohibit or restrict travel to areas designated by the CDC; and

WHEREAS, on January 31, 2020, the United States Department of Health and Human Services Secretary declared a public health emergency in the United States for COVID-19 under Section 391 of the Public Health Service Act; and

WHEREAS, on March 16, 2020, Iowa Governor Kim Reynolds declared a State of Emergency for the State of Iowa based on the public health emergency posed by COVID-19; and

WHEREAS, on March 19, 2020, a Declaration of Disaster Emergency was declared for the County of Linn and the mayors of the municipal jurisdictions within the County of Linn under the authority granted to it under the Iowa Constitution, and by Iowa Code § 331.301(1) and Iowa Code § 364.1 respectively, and by applicable jurisdictional codes and ordinances related to Civil Emergencies; and,

WHEREAS, health authorities, including the Centers for Disease Control, the Surgeon General of the United States, and the Linn County Department of Public Health have recommended the use of face coverings as a means of preventing the spread of COVID-19 particularly when used universally within a community; and

WHEREAS, the Governor's current proclamation requires that businesses and gatherings ensure social distancing of employees, customers and attendees, increased hygiene practices, and other public health measures to reduce the risk of transmission of COVID-19 consistent with the guidance of the Iowa Department of Public Health (IDPH); and,

WHEREAS, the IDPH's reopening guidance advises that members of the public consider the use of cloth face coverings when distancing is not possible because wearing face coverings in public places where social distancing measures are difficult (like grocery stores and pharmacies) can help slow the spread of COVID-19, and refers the public to the "local public health agency, the appropriate regulating agency or professional association" with questions about how to implement its guidance; and,

WHEREAS, Linn County is within a 60 mile radius of three major meat packing facilities that were

temporarily closed due to COVID-19 outbreaks which employ many Linn County residents and as of July 29, 2020 Linn County current has 1,889 confirmed cases of COVID-19 and 87 deaths associated with COVID-19; and

WHEREAS, throughout this Declaration of Disaster Emergency, the Linn County Board of Supervisors, the Linn County Board of Public Health, and the elected leaders of multiple municipal jurisdictions have called on the Governor of the State of Iowa to authorize local governments to respond to the COVID-19 pandemic by enacting legally enforceable restrictions on the activity and actions of persons who do not wear face coverings when the use of such face coverings may protect lives and public health; and

WHEREAS, it is the desire of the Linn County Board of Supervisors, the Linn County Board of Health, and the undersigned Mayors of the municipal jurisdictions within Linn County, to curtail the spread of COVID-19 within the County of Linn by requiring the use of face coverings by persons within the County of Linn, subject to the terms of any local ordinance, resolution, proclamation or enacted rule.

NOW, THEREFORE, BE IT PROCLAIMED, that we, the Linn County Board of Supervisors, do hereby formally call upon Iowa Governor Kim Reynolds to modify the existing State of Iowa Proclamation of Disaster Emergency to enable local county and municipal jurisdictions to enact localized responses to the COVID-19 pandemic such as legally enforceable restrictions on the activity and actions of persons who do not wear face coverings when the use of such face coverings may protect lives and public health.

LINN COUNTY BOARD OF SUPERVISORS

AGENDA ITEM # J – 3

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	August 3, 2020
AGENDA ITEM:	Pay Application #1 – Nature Park Trail
ACTION:	Motion

SYNOPSIS: This pay application is in the amount of \$35,836.41. The contractors have graded the trail network and installed the subbase material.

BUDGET ITEM: LOST

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Pay Application #1

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/31/20



VEENSTRA & KIMM, INC.

860 22nd Avenue - Suite 4 • Coralville, Iowa 52241-1565
319-466-1000 • 319-466-1008(FAX) • 888-241-8001(WATS)

July 24, 2020

Chris Nosbisch
City Administrator
City of Mount Vernon
213 First Street West
Mount Vernon, Iowa 52314

MOUNT VERNON, IOWA
3rd STREET NATURE PARK TRAIL
PARTIAL PAY ESTIMATE NO. 1

Enclosed is one copy of Partial Payment Estimate No. 1 for work completed from June 1, 2020 to July 24, 2020 under the contract between the City of Mount Vernon and Eastern Iowa Excavating & Concrete LLC.

We have reviewed the estimate and recommend payment to Eastern Iowa Excavating & Concrete LLC in the amount of \$35,836.41.

By separate cover we have forwarded three copies of Partial Payment Estimate No. 1 to Eastern Iowa Excavating & Concrete LLC for signature and return to the City of Mount Vernon.

Please sign all copies of the partial payment estimate forwarded to you by Eastern Iowa Excavating & Concrete LLC in the spaces provided and return one signed copy to our office and one copy Eastern Iowa Excavating & Concrete LLC with payment.

Should you have any questions or comments concerning the enclosed information, please contact us at 319-466-1000.

VEENSTRA & KIMM, INC.

Dave Schechinger
DRS:mmc
51332
Enclosure



PAY ESTIMATE NO. 1
3rd STREET NATURE PARK TRAIL
MOUNT VERNON, IOWA

July 24, 2020

Eastern Iowa Excavating & Concrete, LLC
121 Nixon Street SE
Cascade, IA 52033

Contract Amount \$167,859.64
Contract Date May 18, 2020
Pay Period June 1, 2020 - July 24, 2020

BID ITEMS

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Completed	Value Completed
1.1	Mobilization	LS	1	\$ 10,500.00	\$ 10,500.00	0.5	\$ 5,250.00
1.2	Traffic Control	LS	1	\$ 2,850.00	\$ 2,850.00	0.5	\$ 1,425.00
1.3	Construction Survey	LS	1	\$ 3,800.00	\$ 3,800.00	0.5	\$ 1,900.00
1.4	Topsoil, Strip, Salvage + Spread	CY	208	\$ 61.50	\$ 12,792.00	104	\$ 6,396.00
1.5	Excavation	CY	70	\$ 123.50	\$ 8,645.00	65	\$ 8,027.50
1.6	Rmvl of Pavement	SY	81	\$ 10.00	\$ 810.00		\$ -
1.7	Remove Sidewalk	SY	63	\$ 18.50	\$ 1,165.50		\$ -
1.8	Rmvl of Curb & Gutter	LF	34	\$ 23.00	\$ 782.00		\$ -
1.9	Clear & Grubbing	Unit	92	\$ 35.87	\$ 3,300.04	92	\$ 3,300.04
1.10	Modified Subbase	CY	135	\$ 56.50	\$ 7,627.50	126	\$ 7,119.00
1.11	6 Foot PCC Trail Sidewalk 6"	SY	1,014	\$ 35.50	\$ 35,997.00		\$ -
1.12	PCC Curb & Gutter	LF	34	\$ 52.65	\$ 1,790.10		\$ -
1.13	HMA Driveway 6"	SY	64	\$ 112.00	\$ 7,168.00		\$ -
1.14	Detectable Warning Curb Ramps	SF	44	\$ 32.50	\$ 1,430.00		\$ -
1.15	Water Valve Adjustment	Ea	1	\$ 680.00	\$ 680.00	1	\$ 680.00
1.16	Relocate Tee Box	Ea	1	\$ 925.00	\$ 925.00	1	\$ 925.00
1.17	Relocate Hydrant	Ea	1	\$ 2,700.00	\$ 2,700.00	1	\$ 2,700.00
1.18	Signs	Ea	4	\$ 440.00	\$ 1,760.00		\$ -
1.19	Luminaires	Ea	5	\$ 4,950.00	\$ 24,750.00		\$ -
1.20	Electrical Circuit	LF	470	\$ 3.50	\$ 1,645.00		\$ -
1.21	Conduit, 2" Schd 40 PVC, Buried	LF	525	\$ 5.85	\$ 3,071.25		\$ -
1.22	Conduit, 2" Schd 40 PVC, Bored	LF	60	\$ 8.50	\$ 510.00		\$ -
1.23	Handhole + Junction Box	Ea	5	\$ 875.00	\$ 4,375.00		\$ -
1.24	Electrical Service	LS	1	\$ 1,100.00	\$ 1,100.00		\$ -
1.25	Painted Pav't Mark, Water Based	Sta	3.3	\$ 300.00	\$ 990.00		\$ -
1.26	Excelsior Mat Slope Protection	Sq	25	\$ 43.25	\$ 1,081.25		\$ -
1.27	Hydro-Seed	Acre	0.5	\$ 19,500.00	\$ 9,750.00		\$ -
2.1	Luminaires & accessories	Ea.	3	\$ 4,950.00	\$ 14,850.00		\$ -
2.2	Electrical Circuits	LF	290	\$ 3.50	\$ 1,015.00		\$ -
Contract Price:					\$ 167,859.64		\$ 37,722.54

SUMMARY		
	Total Approved	Total Completed
Contract Price	\$ 167,859.64	\$ 37,722.54
Approved Change Order (list each)		
Revised Contract Price	\$ 167,859.64	\$ 37,722.54

Stored
 Total Earned \$ 37,722.54
 Retainage (5%) \$ 1,886.13
 Total Earned Less Retainage \$ 35,836.41

Total Previously Approved (list each)		

Total Previously Approved \$ -
 Amount Due This Request \$ 35,836.41

Percent Complete 22%

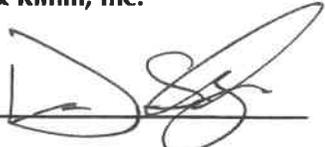
The amount \$35,836.41 is recommended for approval for payment in accordance with the terms of the contract.

Prepared By:
 Eastern Iowa Excavating & Concrete, LLC

Recommended By:
 Veenstra & Kimm, Inc.

Approved By:
 Mount Vernon, Iowa

Signature: _____
 Name: _____
 Title: _____
 Date: _____

Signature: 
 Name: Dave Schechinger
 Title: Engineer
 Date: July 24, 2020

Signature: _____
 Name: _____
 Title: _____
 Date: _____

AGENDA ITEM # J - 4

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	August 3, 2020
AGENDA ITEM:	Master Change Order #7 - 2019 WWTP
ACTION:	Motion

SYNOPSIS: The Council has approved the change orders within the attached master list. The Engineers and contractor each assign change order numbers that often overlap during the course of a construction process. Change order #7 is V&K's master change order that includes six WRH submittals.

BUDGET ITEM: SRF/Sewer

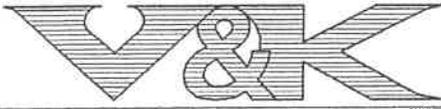
RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Change Order #7

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/31/20



VEENSTRA & KIMM, INC.

860 22nd Avenue, Suite 4 • Coralville, Iowa 52241-1565
319-466-1000 • 319-466-1008(FAX) • 888-241-8001(WATS)

July 22, 2020

CHANGE ORDER NO. 7

WASTEWATER TREATMENT PLANT IMPROVEMENTS 2019
MOUNT VERNON, IOWA
SRF PROJECT NO. 1920853 01

Change Order No. 7 is for the following modifications to the project:

- | | |
|--|-------------------|
| 1. WRH CAR 16.1 – Provide and install new SEW Reducer and motor on drive unit for Clarifier 1. | LS: \$ 1,160.25 |
| 2. WRH CAR 17.1 – Welding and metal repair to Clarifier 1. | LS: \$ 3,629.50 |
| 3. WRH CAR 18.1 – Provide and install new gate in fence. | LS: \$ 1,316.54 |
| 4. WRH CAR 19.1 – Modify piping from Splitter Box to Clarifier 2 due to existing buried piping being different than anticipated. Additional fittings and labor to install are included in price. | LS: \$ 7,852.55 |
| 5. WRH CAR 20 – Delete stormwater piping and catch basins/intakes shown on plans. | LS: (\$ 4,878.30) |
| 6. WRH CAR 21 – Grinding of existing grout to provide clearance for replacement screw on screw pump. | LS: \$ 8,774.82 |

Total: \$ 17,855.36

Change Order No. 7 increases the contract amount by \$ 17,855.36.

WRH, INC.

By 

Title SR. PROJECT MANAGER

Date 7-29-2020

CITY OF MOUNT VERNON, IOWA

By _____

Title Mayor

Date _____

VEENSTRA & KIMM, INC.

By 

Title Project Engineer

Date 7/22/2020

CITY OF MOUNT VERNON, IOWA

By _____

Title City Administrator

Date _____

AGENDA ITEM # J - 5

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	August 3, 2020
AGENDA ITEM:	Pay Application #13 – 2019 WWTP
ACTION:	Motion

SYNOPSIS: This pay application is in the amount of \$11,400. They will begin working on the 2nd clarifier by the week of the 3rd.

BUDGET ITEM: SRF/Sewer

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Pay Application #13

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/31/20



VEENSTRA & KIMM, INC.

860 22nd Avenue, Suite 4 • Coralville, Iowa 52241-1565
 319-466-1000 • 319-466-1008(FAX) • 888-241-8001(WATS)

July 22, 2020

PAY ESTIMATE NO. 13
WASTEWATER TREATMENT PLANT IMPROVEMENTS 2019
MOUNT VERNON, IOWA

WRH, Inc.
 P.O. Box 256
 Amana, IA 52203

Contract Amount \$1,390,000.00
 Contract Date April 1, 2019
 Pay Period June 26, 2020-July 22, 2020

BID ITEMS							
	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Completed	Value Completed
1.1	Bond & Insurance	LS	xxxxx	xxxxx	\$ 27,000.00	100%	\$ 27,000.00
1.2	Mobilization	LS	xxxxx	xxxxx	\$ 139,000.00	94%	\$ 130,000.00
1.3	General Requirements	LS	xxxxx	xxxxx	\$ 152,000.00	97%	\$ 148,000.00
2.1	Demolition	LS	xxxxx	xxxxx	\$ 14,000.00	100%	\$ 14,000.00
2.2	Excavation & Backfill Clarifier	LS	xxxxx	xxxxx	\$ 78,000.00	100%	\$ 78,000.00
2.3	Excavation & Backfill UV	LS	xxxxx	xxxxx	\$ 53,000.00	100%	\$ 53,000.00
2.4	Sidewalks	LS	xxxxx	xxxxx	\$ 7,000.00	93%	\$ 6,500.00
2.5	Underground Pipe	LS	xxxxx	xxxxx	\$ 110,000.00	100%	\$ 110,000.00
2.6	Seeding & Landscaping	LS	xxxxx	xxxxx	\$ 2,000.00	0%	\$ -
3.1	Reinforcing Steel Structures & Slab	LS	xxxxx	xxxxx	\$ 62,000.00	100%	\$ 61,750.00
3.2	#25 Clarifier Splitter Box	LS	xxxxx	xxxxx	\$ 66,000.00	100%	\$ 66,000.00
3.3	#40 UV Disinfection Structure	LS	xxxxx	xxxxx	\$ 41,000.00	100%	\$ 41,000.00
3.4	#40 UV Diversion Structure	LS	xxxxx	xxxxx	\$ 19,000.00	100%	\$ 19,000.00
5.1	Misc. Metals, Handrail & Grating	LS	xxxxx	xxxxx	\$ 36,000.00	86%	\$ 31,000.00
8.1	Doors & Hardware	LS	xxxxx	xxxxx	\$ 4,000.00	100%	\$ 4,000.00
9.1	Painting	LS	xxxxx	xxxxx	\$ 107,000.00	51%	\$ 55,000.00
11.1	Slide & Sluice Gates	LS	xxxxx	xxxxx	\$ 32,000.00	100%	\$ 32,000.00
11.2	Screw Pump Rehabilitation	LS	xxxxx	xxxxx	\$ 119,000.00	100%	\$ 119,000.00
11.3	UV Disinfection Equipment	LS	xxxxx	xxxxx	\$ 229,000.00	100%	\$ 229,000.00
13.1	Prefab Aluminum Shelter	LS	xxxxx	xxxxx	\$ 29,000.00	100%	\$ 29,000.00
16.1	Electrical	LS	xxxxx	xxxxx	\$ 48,000.00	100%	\$ 48,000.00
16.2	Controls & Instrumentation	LS	xxxxx	xxxxx	\$ 16,000.00	100%	\$ 16,000.00
Contract Price:					\$1,390,000.00		\$ 1,317,250.00

MATERIALS STORED SUMMARY				
	Description	# of Units	Unit Price	Extended Cost
Total				\$ -

SUMMARY

		Total Approved	Total Completed
Contract Price		\$ 1,390,000.00	\$ 1,317,250.00
Approved Change Order (list each)	Change Order No. 1	\$ 3,732.43	\$ 3,732.43
	Change Order No. 2	\$ 87,946.89	\$ 44,000.00
	Change Order No. 3	\$ 2,137.16	\$ 2,137.16
	Change Order No. 4	\$ 63,735.59	\$ 63,735.59
	Change Order No. 5	\$ 4,094.29	\$ 4,094.29
	Change Order No. 6	\$ 28,862.26	\$ 28,862.26
	Revised Contract Price	\$ 1,580,508.62	\$ 1,463,811.73

Stored \$ -
 Total Earned \$ 1,463,811.73
 Retainage (5%) \$ 73,190.59
 Total Earned Less Retainage \$ 1,390,621.14

Total Previously Approved (list each)			
	Pay Estimate No. 1	\$ 45,053.75	
	Pay Estimate No. 2	\$ 38,632.75	
	Pay Estimate No. 3	\$ 126,454.54	
	Pay Estimate No. 4	\$ 417,866.41	
	Pay Estimate No. 5	\$ 107,784.61	
	Pay Estimate No. 6	\$ 274,623.56	
	Pay Estimate No. 7	\$ 104,986.72	
	Pay Estimate No. 8	\$ 61,780.36	
	Pay Estimate No. 9	\$ 42,927.36	
	Pay Estimate No. 10	\$ 68,875.00	
	Pay Estimate No. 11	\$ 35,892.62	
	Pay Estimate No. 12	\$ 54,343.46	

Total Previously Approved \$ 1,379,221.14
 Amount Due This Request \$ 11,400.00

Percent Complete 93%

The amount \$11,400.00 is recommended for approval for payment in accordance with the terms of the contract.

Prepared By:
WRH, Inc.

Recommended By:
Veenstra & Kimm, Inc.

Approved By:
Mount Vernon, Iowa

Signature: *Mark Dressler*

Signature: *Emily Linebaugh*

Signature: _____

Name: MARK DRESSLER

Name: Emily Linebaugh

Name: _____

Title: SR. PROJECT MANAGER

Title: Engineer

Title: _____

Date: 7-29-2020

Date: July 22, 2020

Date: _____

AGENDA ITEM # J - 6

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: August 3, 2020

AGENDA ITEM: Giraffa Mower Purchase

ACTION: Motion

SYNOPSIS: Please see the attached memo and information from Public Works Director Nissen. The purchase price is \$6,600.

BUDGET ITEM: RUT

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/31/20

Memo

To: Mayor and Council

From: Nick Nissen

Date: 8/3/2020

Re: Giraffa SE 6' Mower/Mulcher

As we attempt to ready ourselves for 2 miles of additional road and ROW maintenance that comes with Business 30, we have decided it's the right time to upgrade our ditch mowing equipment. This has been in the works as we purchased a larger tractor that will allow more options for mowing equipment. The mower we would like to purchase is the same piece of equipment that the City of DeWitt currently uses. DeWitt has given us positive reviews on this compact ditch mower. I do not have a comparable mower for this type of equipment. The closest thing would be a flail mower. This rotates the same way but uses hammers instead of blades. The safety factor on this mower is rated much higher than the typical flail mower or rotary mower. This will not throw objects when working because the hammers rotate forward into the ground. This will keep the operator safe along with keep passing cars and pedestrians safe. A rotary mower from Land Pride that would be pushing the limits size wise for our tractor cost \$11,337.32 dollars from P and K Midwest. I feel like the Government Pricing we are receiving on this mower is a reasonable price. They are also offering us good trade-in value for our used Bush Hog Mower that was previously used on our smaller tractor. The public works department would recommend the purchase of this GIRAFFA SE 6' Mower/Mulcher from CJ Beeps of Farley for \$6600.00 dollars after trade-in for our Bush Hog Mower. I have included the quote from CJ Beeps. I will be present at the council meeting should there be any questions.

I have included a list of purchase out of the current CIP only the first four were approved prior but it shows how the money is being shifted and spent on equipment needs.

Equipment	Purchase Price	Budgeted Price	Net Savings
<i>5075 John Deere Tractor</i>	\$ 43,138.66	\$ 50,000.00	\$ 6,861.34
<i>Trailer Felling Deck over</i>	\$ 6,727.00	\$ 15,000.00	\$ 8,273.00
<i>F150</i>	\$ -	\$ 22,000.00	\$ 22,000.00
<i>Excavator Doosan DX85</i>	\$ 74,120.00	\$ 100,000.00	\$ 25,880.00
<i>Mower Zero Turn</i>	\$ 15,333.00	\$ 15,333.00	\$ -
<i>Ditch Mower</i>	\$ 6,600.00	\$ -	\$ (6,600.00)
<i>Utility Box</i>	\$ -	\$ -	\$ -
Total Savings			\$ 56,414.34



25011 Lehmann Rd.

Farley, IA 52046

Ph. 563.744.5010

www.cjbeepsequipment.com

SALES QUOTE

Name:		City of Mount Vernon	Phone #319-480-2663
Address:		213 First streey Nw Mount Vernon Ia	
Sales Rep:		Eric "Beeps" Lahey	
Ship Method:		Cj Beeps Delivers	Date: 07-23-2020
Qty.	Item	DESCRIPTION	List Price
1	185	GIRAFFA SE 6' Mower/Mulcher Setup ready to use	\$9,350.00
	TRADE-IN	2016 Bush Hog PT5-2 Sickle Mower	\$2,750.00
		Serial# M1641780	
		SUB TOTAL:	\$6,600.00
		TAX:	IF Applicable
		FREIGHT:	\$0.00
		TOTAL COST:	\$6,600.00
NOTES:			
Cj Beeps Delivers to Mount Vernon within 2 Days if we get green light Thanks to the fine city			
SIGNATURE:			
SIGNATURE:			
DATE:			



Side-mounted mulchers

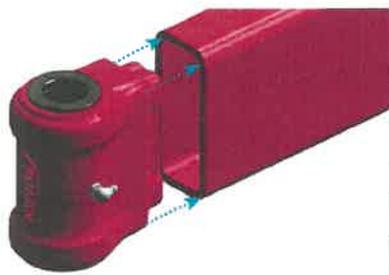
20 to 200 hp - woody material up to Ø 10 cm



GIRAFFA

AN EXCEPTIONAL RANGE

The range of side-mounted mulchers stands out for its ease and versatility of use: dealing with grass or brush, either behind or to the side of the tractor, has never been simpler. Suitable for any use, equally happy working in olive groves, hazel groves and orchards as it is mowing along the ends of fields, ditches or hedgerows. MASCHIO GASPARDÒ has 4 models catering to all manner of customer requirements: GIRAFFINA, GIRAFFETTA, GIRAFFA and GIRAFFONA.



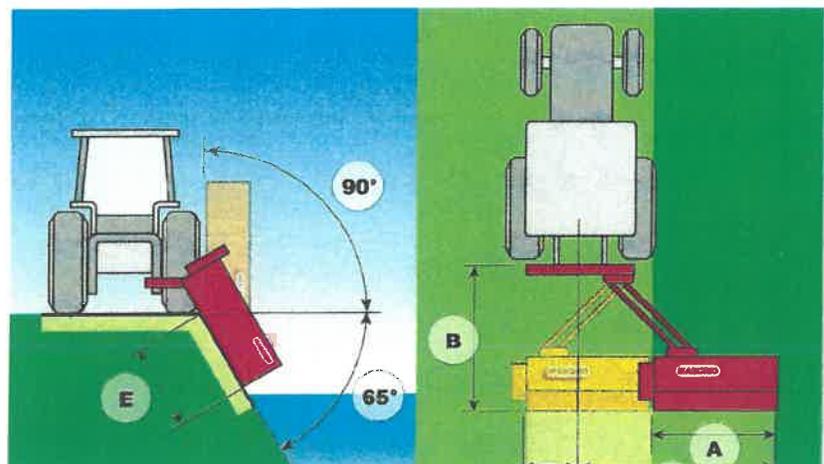
THE STRONGEST SOLUTION

The parallelogram frame arm on the GIRAFFA and GIRAFFONA models has been redesigned with a new forged joint to deliver greater strength and solidity. As an optional extra, GIRAFFA can be fitted with a multi-aggressive rotor for unrivalled mulching.

NOWHERE THEY CAN'T REACH

All models provide good adjustment ranges for side offset and incline (- 65° to + 90°). If you require greater side work ability, the GIRAFFETTA, GIRAFFA and GIRAFFONA versions can be fitted with an externally mounted gearbox. An extremely versatile range for both farm work and road maintenance.

An efficient shock protection system protects the cutting head from possible obstacles (GIRAFFONA).



MULTIPURPOSE AND STRONG

GIRAFFINA is the ideal mulcher for small farms, designed to meet their everyday needs. Featuring impressive versatility of use and a new strong, reinforced frame, GIRAFFETTA and GIRAFFA are suitable for mulching brush up to 6 cm in diameter. GIRAFFONA is the show stealer, suitable for more demanding workloads: the adjustable spring safety on the tractor hitch, the internal conveyor and the standard-issue double-skinned frame earn it the HEAVY DUTY label. All models feature a self-cleaning rear roller that can be adjusted to two positions.



GIRAFFINA



GIRAFFETTA



GIRAFFA



GIRAFFONA

SPECIFICATIONS		GIRAFFINA SI	GIRAFFETTA SI	GIRAFFETTA SE	GIRAFFA SI	GIRAFFA SE	GIRAFFONA SE
Working width	cm	115-135-155	120-140-160-175	120-140-160-175	157-190-212	160-185-210	210-226-257
Total width	cm	133-155-175	133-155-175-190	156-176-196-211	177-210-232	198-231-253	264-278-308
Weight	kg	246-266-286	365-385-405-425	385-405-425-445	688-746-774	710-750-778	1075-1110-1220
Tractor power	hp	15-35	25-50	25-50	40-100	40-100	120-200
3-point hitch cat.		I	I	I	II-III	II-III	II-III
Tool type		blades-hammers	blades-hammers	blades-hammers	blades-hammers	blades-hammers	blades-hammers
Blades	n°	48-56-64	32-40-44-48	32-40-44-48	48-60-66	48-60-66	48-60-60
Hammers	n°	24-28-32	16-20-22-24	16-20-22-24	16-20-22	16-20-22	16-20-20
Transm. speed	rpm	540	540	540	540	540	540
Belts	n°	3	3	3	4	4	5
Hydraulic offset		•	•	•	•	•	•
Skids		•	•	•	•	•	•
Wear-resistant sheet metal		◊	◊	◊	◊	◊	-
Toothed counter blade		-	•	•	•	•	•
A (cm)	cm	115-135-155	120-140-160-175	120-140-160-175	157-190-212	157-190-212	210-226-257
B (cm)	cm	128	145	145	170	170	238
C (cm)	cm	55	55	55	80	135	50
D (cm)	cm	172-192-212	175-195-215-230	200-220-240-255	221-251-276	265-295-320	318-334-365
E (cm)	cm	88-108-128	85-105-125-140	100-120-140-155	122-155-177	150-183-205	200-216-247

• standard ◊ optional - not available

AGENDA ITEM # J - 7

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	August 3, 2020
AGENDA ITEM:	Set Public Hearing Date
ACTION:	Motion

SYNOPSIS: The planning commission will have a public hearing on August 12, 2020 for the Hwy 30 By-Pass plan. Staff is recommending the Council set a public hearing on the plan for September 7, 2020 (requires more than 4 days' notice).

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/31/20

AGENDA ITEM # J - 8

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	August 3, 2020
AGENDA ITEM:	CASPR Air Disinfectant System
ACTION:	Motion

SYNOPSIS: Chief Shannon brought this system to staff's attention after hearing of it being used in a local hospital setting. Staff is continuously looking for ways to increase safety in high traffic public facilities. The question likely on everyone's mind will be if the CASPR system neutralizes COVID like it does other known pathogens. Because Covid is so new, they do not have a definitive answer to this question. With that being said, the defense against the other known pathogens may be worth the investment. Based upon an initial review of the LBC, the City would need to purchase 19 units for installation into our duct system. The purchase price would be just under \$30,000 with an additional unknown amount for installation.

BUDGET ITEM: LBC

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/31/20



EVERY SURFACE, EVERY SECOND, EVERYWHERE.

Your team works around the clock to take care of patients. Shouldn't your disinfectant?

CASPRgroup.com | info@CASPRgroup.com | 1 (844) 717-8819



The Evolution of Environmental Disinfection In the Fight Against HAIs



Healthcare Associated Infections (HAIs)

Approximately **1.7 million** Healthcare Associated Infections (HAIs) occur in U.S. hospitals each year resulting in **99,000 deaths**. The direct cost from HAIs to hospitals has been reported in the range from **\$28-\$45 billion dollars**.¹

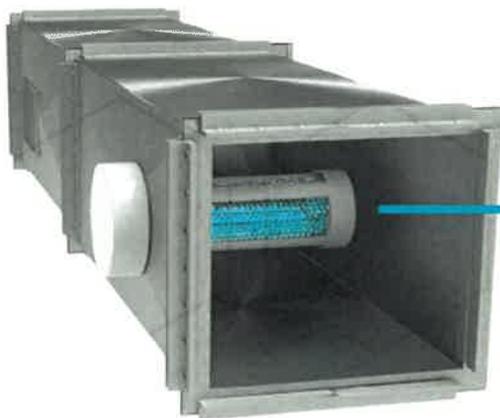
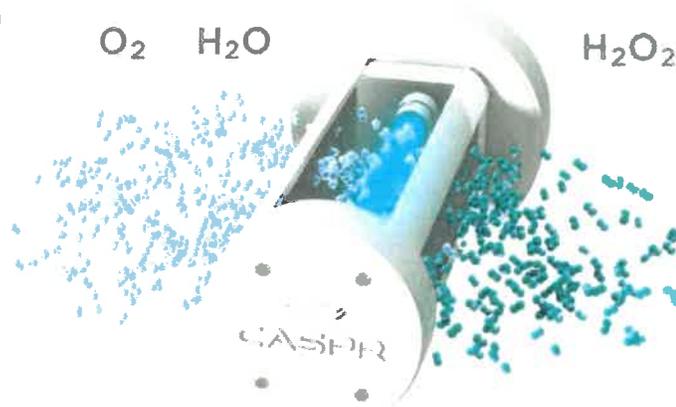
An Added Layer of Protection

Research demonstrates that supplementing normal cleaning and disinfecting practices with new "enhanced no-touch" methods can further reduce HAIs.²

Meet CASPR.

CASPR is an innovative “no-touch” disinfection technology that works without an operator to provide continuous reduction of micro-burdens facility wide. Proven in independent lab test to effectively reduce clinically relevant pathogens like **MRSA, Norovirus, Aspergillus Niger, VRE, C. difficile and more**, before they spread.

- Safe to use in occupied spaces
- Works on all surfaces, including floors
- No operator or maintenance required
- Affordable for facility-wide use
- Strategic enough for unit specific targeting



Easily & affordably installed in your existing HVAC

Proven Results

Installed and studied in multiple hospital trials, CASPR has demonstrated the ability to reduce average bacterial and fungal micro-burdens by up to **80%** while significantly eliminating the incidence of MRSA and VRE. In the latest trial in the ICU of a 532-bed hospital, the installation of CASPR contributed to a reduction in employee absenteeism.³

You couldn't ask for anything better. CASPR is continuous disinfection. You don't have to have the staff involved because it is no-touch. It is completely automated.

-LORI TOWNSEND

MSN, CIC, CPHQ
Infection Prevention, St. Luke's

No-Touch Technology That's *Truly* No Touch.

No operator required, no training hospital staff, and no more moving machines or delaying use of clinical areas. CASPR's highly effective oxidizing molecules are generated continuously at low levels safe enough for occupied spaces and well below **NIOSH** and **OSHA** standards.

CASPR works continuously behind the scenes providing an added layer of protection, hospital-wide. With the ability to treat not only patient rooms, but nurse's stations, hallways, cafeterias, waiting rooms, administrative areas, and more, CASPR protects you, your staff, your patients as soon as they enter your healthcare facility.



CASPR's Natural Catalytic Converter™

	Natural Catalytic Converter™	Ultraviolet Lights	Hydrogen Mistlers
Proven effective against a broad spectrum of clinically relative pathogens	YES	Yes	Yes
Continuous pathogen reduction	YES	No	No
Safe to use in occupied spaces	YES	No	No
No disruption or delayed access to clinical areas	YES	No	No
Continuously eliminates odors	YES	No	No
No operator required (truly "No-Touch")	YES	No	No
No capital expenditure	YES	No	No
No sensitive use parameters	YES	No	No



Contact us today to receive a complimentary baseline test of your environment.



CASPRgroup.com | info@CASPRgroup.com | 1 (844) 717-8819

© Douglas Scott II, Economist 2009 March The Direct Medical Costs of Healthcare-Associated Infections in US Hospitals and the Benefits of Prevention: Enhanced Terminal Room Disinfection Decreases Risk of Environmental Acquisition of Pathogens
[http://www.thelancet.com/journal/2009/03/07/article/PIIS0140-6736\(09\)31589-4/abstract](http://www.thelancet.com/journal/2009/03/07/article/PIIS0140-6736(09)31589-4/abstract)
 *1160 results available on request

AGENDA ITEM # J - 9

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	August 3, 2020
AGENDA ITEM:	Attorney Services
ACTION:	Possible Motion

SYNOPSIS: Given the number of issues we've had with the LBC, I would like to bring in outside Counsel to review our contracts and correspondence to date. Nothing further may come out of this review, but I want to make sure the City is fully prepared should we have any future warranty or structural integrity issues. I have worked with Jeff Stone from Whitfield and Eddy before in the past, and would highly recommend his services in this case.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/31/20

AGENDA ITEM # J - 10

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: August 3, 2020

AGENDA ITEM: Covid Related Issues

ACTION: Possible Motion

SYNOPSIS: There is no specific motion for discussion. This allows Council to address any Covid related issues that have not already been discussed. One item that has been brought to my attention is the re-introduction of recreation activity through parks and rec. Matt will be on hand to discuss the standards that are being identified between participating communities.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Possible Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/31/20

L. Discussion Items (No Action)

AGENDA ITEM # L - 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	August 3, 2020
AGENDA ITEM:	Downtown Infrastructure
ACTION:	None

SYNOPSIS: Between the alley project, 1st Street reconstruction and CDG seating pilot program, now is probably a good time to discuss the remaining downtown infrastructure. There are a lot of variables that will influence future infrastructure decisions, and should be given a significant amount of consideration.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/31/20

M. Reports Mayor/Council/Admin.

**CITY OF MT. VERNON
CITY ADMINISTRATOR
REPORT TO THE CITY COUNCIL
August 3, 2020**

- Staff has met with Randy's carpet this week as we work to complete the first floor renovations at City Hall. I would expect those numbers to be submitted next week.
- The Quiet Zone inspection is supposed to occur next week. Once the site visit and inspection are complete, the process can be finalized with Union Pacific (60-90 days).
- The south alley preconstruction meeting will be on Tuesday, August 4, 2020 with construction to start soon thereafter.



ALCOHOLIC
BEVERAGES
DIVISION
State of Iowa

Kim Reynolds *Governor of Iowa*
Adam Gregg *Lieutenant Governor*
Stephen Larson *Administrator*

PRESS RELEASE

FOR IMMEDIATE RELEASE: July 30, 2020

CONTACT: Stefanie Bond, (515) 281-7376, stefanie.bond@dia.iowa.gov
Jake Holmes, (515) 725-2041, holmes@iowaabd.com

State of Iowa to strengthen enforcement of social distancing requirements for food and alcohol businesses

(ANKENY) -- Beginning this week, the State of Iowa will take additional steps to enforce compliance with Governor Reynolds' emergency public health disaster proclamation regarding social distancing and advanced hygiene practices at Iowa bars, restaurants, and other food establishments.

The Alcoholic Beverages Division (ABD) and Department of Inspections and Appeals (DIA) will work together to ensure that businesses follow public health guidelines set forth by the proclamation due to the coronavirus pandemic.

To promote social distancing and limit the spread of COVID-19, the proclamation requires establishments to create at least six feet of physical distance between each group or individual dining or drinking alone, all patrons must have a seat at a table or bar, and an establishment must limit patrons from congregating together closer than six feet.

"Public safety is of the utmost importance. Although a majority of bars and restaurants are voluntarily complying with social distancing requirements, we will take these necessary steps to ensure the health and safety of Iowans," said DIA Director Larry Johnson.

"COVID-19 is still with us and we need bars and restaurants to help mitigate the spread of the virus," said Iowa Alcoholic Beverages Division Administrator Stephen Larson. "For those businesses that choose not to, they need to understand that there are consequences."

Progressive discipline

For businesses with an alcoholic beverage permit or license, the Alcoholic Beverages Division will issue a \$1,000 fine for the first offense. For businesses with only a food license, DIA will issue a warning.

The second documented infraction for either a business with only a food license as well as those with both a food and alcohol permit or license will trigger a seven-day suspension

of the business' alcohol permit or license by ABD, as well as a seven-day suspension by DIA of the business' food license.

A third infraction will trigger the revocation of all food and alcohol permits and licenses for the offending business.

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