

City of Mt. Vernon, Iowa

Meeting: Mt. Vernon City Council Meeting
Place: Mt. Vernon City Hall, 213 First Street NW, Mt. Vernon, Iowa 52314
Date/Time: July 6, 2020 – 6:30 PM
Web Page: www.cityofmtvernon-ia.gov
Posted: July 2, 2020

Mayor:	Jamie Hampton	City Administrator:	Chris Nosbisch
Mayor Pro-Tem:	Tom Wieseler	City Attorney:	Robert Hatala
Councilperson:	Stephanie West	Assis. Admin/City Clerk:	Sue Ripke
Councilperson:	Scott Rose	Deputy City Clerk:	Marsha Dewell
Councilperson:	Deb Herrmann	Chief of Police:	Doug Shannon
Councilperson:	Eric Roudabush		

Due to the nature of the Novel Coronavirus, now known as Covid-19, and the restrictions placed on group gatherings by Governor Reynolds State of Public Health Disaster Emergency for Iowa, the City Council believes it would be both impossible and impractical to hold a meeting in one location. With that being said, the Council will be meeting via the Zoom application, and the public is invited to participate via telephone by calling 1-929-205-6099.

You will be prompted for the following information:

1. Meeting ID: 870 9408 1840
2. Password: 311676

Should you need assistance before the meeting begins, please contact Chris at 319-359-8613.

- A. Call to Order**
- B. Agenda Additions/Agenda Approval**
- C. Communications:**
 1. Unscheduled
 2. Cedar Rapids Metro Economic Alliance

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the microphone and give your name and address for the public record before discussing your item. Each individual will be granted no more than five (5) minutes.

D. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes – June 15, 2020 Regular Council Meeting
2. Approval of Cigarette License – Yock's Landing
3. Approval of Liquor License – Palisades Cafe

E. Public Hearing

1. None

F. Ordinance Approval/Amendment

1. None

G. Resolutions for Approval

1. Resolution #7-6-2020A: Making Award of the Construction Bid for Infrastructure Improvements for the South Alley Project

H. Mayoral Proclamation

1. None

I. Old Business

1. Discussion and Consideration of Elliot Park Concession Stand Roof Repairs – Council Action as Needed

J. Motions for Approval

1. Consideration of Claims List – Motion to Approve
2. Discussion and Consideration of Additional Electric Work on the Public Access Wing – Police Station - Council Action as Needed
3. Discussion and Consideration of Carpeting for the Public Access Wing – Police Station - Council Action as Needed
4. Discussion and Consideration of Pay Application #12 – 2019 WWTP Improvements – Council Action as Needed
5. Discussion and Consideration of Change Order #__ – 2019 WWTP Improvements – Council Action as Needed
6. Discussion and Consideration of Pay Application #16 – Lester Buresh Family Community Wellness Center – Council Action as Needed
7. Discussion and Consideration of Pay Application #6 – Security and Cameras – Lester Buresh Family Community Wellness Center – Council Action as Needed
8. Discussion and Consideration of Outdoor Dining Pilot Program - CDG – Council Action as Needed
9. Discussion and Consideration of Welcome to Mount Vernon Signage - CDG – Council Action as Needed
10. Discussion and Consideration of Change Order #1 – Wellness Center Trail – Council Action as Needed
11. Discussion and Consideration of Change Order #2 – Wellness Center Trail – Council Action as Needed
12. Discussion and Consideration of Change Order #3 – Wellness Center Trail – Council Action as Needed
13. Discussion and Consideration of Amendments to Purchasing Policy – Council Action as Needed
14. Discussion and Consideration of City Hall First Floor Renovations – Council Action as Needed
15. Discussion and Consideration of Electrical Modifications to City Hall – Council Action as Needed
16. Discussion and Consideration of Ceiling Tile Modifications to City Hall – Council Action as Needed
17. Discussion and Consideration of Indoor Protective Netting – Lester Buresh Family Community Wellness Center – Council Action as Needed
18. Discussion and Consideration of Water Shut-Off Policy for Unpaid Balances – Council Action as Needed
19. Discussion and Consideration of Administrative Assistant and Other Personnel Changes – Police Department – Council Action as Needed

20. Discussion and Consideration of Soft Starter for Blower #1 – Wastewater Treatment Facility – Council Action as Needed
21. Discussion and Consideration of Purchasing a John Deere 5075 Tractor – Council Action as Needed
22. Discussion and Consideration of Purchasing a Doosan Excavator (Zero Turn) – Council Action as Needed
23. Discussion and Consideration of Concrete Pad Construction – PW Site – Council Action as Needed
24. Discussion and Consideration of Change Order #1 – Wagon Pass – Council Action as Needed
25. Discussion and Consideration of Pay Application #1 – Wagon Pass – Council Action as Needed

K. Reports to be Received/Filed

1. None

L. Discussion Items (No Action)

1. Oversize Truck Parking
2. Mt. Vernon Police Department Operational Policies
3. Garbage Service

M. Reports of Mayor/Council/Administrator

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Administrator's Report

N. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 895-8742 to arrange for accommodations.

D. Consent Agenda

Due to the nature of the Novel Coronavirus, now known as Covid-19, and the restrictions placed on group gatherings by Governor Reynolds State of Public Health Disaster Emergency for Iowa, the City Council believes it would be both impossible and impractical to hold a meeting in one location. With that being said, the Council meeting was held via the Zoom application. The public was invited to participate via telephone by calling 1-929-205-6099 and prompted to enter the following information: Meeting ID: 858 0977 5690, Password: 052063. If assistance was needed before the meeting began the public could contact Chris at 319-359-8613. The following Council members were remotely present: Roudabush, West, Wieseler, Herrmann and Rose.

Call to Order. At 6:30 p.m. Mayor Jamie Hampton called the meeting to order. Changes/corrections to the Agenda: under Old Business the discussion and consideration of the Elliott Park roof repairs will remain tabled.

Agenda Additions/Agenda Approval. Motion to approve the Agenda with the one change made by Wieseler, seconded by Herrmann. Motion carries.

Consent Agenda Motion to approve the Consent Agenda made by Wieseler, seconded by Herrmann. Motion carries.

Approval of City Council Minutes – May 28, 2020 Work Session

Approval of City Council Minutes – June 1, 2020 Regular Council Meeting

Public Hearing

Public Hearing for the Adoption of Plans, Specifications, Form of Contract and Estimate of Costs for the South Alley Project. Mayor Hampton declared the Public Hearing open. Close Public Hearing – Proceed to G-4. Hearing no comments from the public Mayor Hampton closed the Public Hearing.

Resolutions for Approval

Resolution #6-15-2020A: Setting the Salaries for the Appointed Officers and Employees of the City of Mt. Vernon for Fiscal Year 2020-2021. City Administrator Chris Nobsch stated that the proposed non-union staff members' salary increase of 2.75% is the same percent increase as the union personnel. One difference in this contract and past ones is with the Fire Department. In the past costs were split 50/50 with LCFD#1. The expense appears large but Fire is now 100% part of the City's budget. Motion to approve Resolution #6-15-2020A made by Rose, seconded by Wieseler. Roll call vote. Motion carries.

Resolution #6-15-2020B: Approving a 28E Agreement for Bridge Inspection Services with Linn County Secondary Roads. Approving Resolution #6-15-2020B gives Linn County Secondary Roads permission to inspect two of Mount Vernon's bridges for \$385.00. Motion to approve Resolution #6-15-2020B made by Wieseler, seconded by Herrmann. Roll call vote. Motion carries.

Resolution #6-15-2020C: Approving the Disposal of Municipal Property. Approving Resolution #6-15-2020C allows the City to dispose of a backhoe and a F150 truck. Staff decided to keep the Hustler 2016 zero turn mower. Motion to approve Resolution #6-15-2020C with the change made by Rose, seconded by Wieseler. Roll call vote. Motion carries.

Resolution #6-15-2020D: Adopting Plans, Specifications, Form of Contract and Estimate of Costs for the South Alley Project. Plans and specs for the South Alley Project are on file at City Hall. The estimated cost is \$253,000.00 and will be paid for with Franchise Fee monies. Bids are due at City Hall by 2:00 p.m., July 1, 2020. Motion to approve Resolution #6-15-2020D made by West, seconded by Wieseler. Roll call vote. Motion carries.

Old Business

Discussion and Consideration of Elliot Park Concession Stand Roof Repairs – Council Action as Needed. This item will remain tabled.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion to approve the Claims List made by Herrmann, seconded by West. Motion carries.

ADRIANNA PACHA	INTERN-MVHPC	900.00
AIRGAS INC	CYLINDER RENTAL FEE-PW	66.96
ALLIANT IES UTILITIES	ENERGY USAGE-LBC	2,612.24
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	1,642.62
ALLIANT IES UTILITIES	ENERGY USAGE-FD	627.75
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	80.04
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	50.41
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	37.59
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	4,172.68
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	2,830.43
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	505.42
ALLIANT IES UTILITIES	ENERGY USAGE-RUT	436.57
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	312.66
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	292.93
ALLIANT IES UTILITIES	ENERGY USAGE-RUT	198.43
ALLIANT IES UTILITIES	ENERGY USAGE-P&A	171.92
ALLIANT IES UTILITIES	ENERGY USAGE-POOL	108.18
ALLIANT IES UTILITIES	ENERGY USAGE-ALL DEPTS	81.52
AUTHNET GATEWAY BILLING	CC SERVICES-LBC	10.00
B4 VENTURES LLC	SANITIZER-P&A	211.73
B4 VENTURES LLC	AVANT-LBC	196.63
BAUMAN AND COMPANY	UNIFORMS-WAT,SEW	159.99
BETTY BUDACK	REFUND-MVHPC	20.00
BRADY LANHAM	ELECTRICAL SERVICE-PD	1,519.35
BROWN SUPPLY COMPANY	SUPPLIES-WAT	108.00
CANINE TACTICAL LLC	TRAINING-K9	350.00
CARQUEST OF LISBON	VEHICLE MAINT-PW	536.83
CARROLL CONSTRUCTION SUPPLY	BURLAP-RUT	223.56
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	190.60
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	160.00
CENTURY LINK	PHONE CHGS-PD	56.00
CITY LAUNDERING CO	SERVICES-LBC	133.23
CITY LAUNDERING CO	SERVICES-LBC	133.23
COOK FENCE COMPANY	FENCE-PD	4,181.90
CUMMINS SALES AND SERVICE	SUPPLIES-WAT	49.50
DE NOVO MARKETING	MONTHLY MAINT-LBC	300.00
DIESEL TURBO SERVICES INC	EQUIPMENT REPAIRS-RUT	54.95
DIESEL TURBO SERVICES INC	EQUIPMENT REPAIRS-RUT	17.14
DOORS INC	RIM CYLINDERS/LOCKSETS INSTALL	2,150.42

ELECTRIC PUMP	L.S. ALARM & MONITORING-SEW	2,200.00
EVER-GREEN LANDSCAPE NURSERY	MULCH-P&REC	175.00
FEDEX	SHIPPING-PD	58.20
FELD FIRE	ICE RESCUE SUITS-FD	2,952.00
FIRE SERVICE TRAINING BUREAU	TRAINING-FD	370.00
FRONTLINE WARNING SYSTEMS	DIGITAL VOICE CARD INSTALLATION	2,592.00
GRACE ROWRAY	REFUND-MVHPC	20.00
GROUP SERVICES INC	INSURANCE-ALL DEPTS	6,490.75
GUY BOOTH	REFUND-MVHPC	20.00
HAWKINS INC	HOLDING TANKS,CHEMICALS-POOL	5,143.46
HEIMAN FIRE EQUIPMENT INC	HOSE,NOZZLE-FD	16,590.00
INTOXIMETERS	EQUIP REPAIR-PD	115.00
IOWA ASSOC OF MUNICIPAL UTIL	MEMBERSHIP-PW	1,159.12
IOWA FINANCE AUTHORITY	WWTP UV DISINFECTION	85,062.92
IOWA INSURANCE DIVISION	509A FILING	100.00
IOWA LEAGUE OF CITIES	ANNUAL DUES-P&A	2,496.00
IOWA SOLUTIONS INC	COMP MAINT-LBC	2,012.50
IOWA SOLUTIONS INC	MONTHLY MAINT-PD	608.10
IOWA SOLUTIONS INC	COMP MAINT-PD	202.50
IOWA TITLE COMPANY	WEST OAKS PLAT 2-PD	225.00
JOHN PAYON	REFUND-LBC	53.50
KATHY BROGHAMMER	REFUND-LBC	70.62
KONE INC	ELEVATOR MAINT CONTRACT-P&A	183.54
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES-P&A	229.35
LEXIPOL	TRAINING,BULLETINS-PD	4,971.00
LISA SCHWIEBERT	SWIM LESSON REFUND-POOL	40.00
LYNCH FORD	5K MI MAINT,CHG OIL/FILTERS-RUT	138.33
LYNCH FORD	5K MI MAINT-PD	85.30
MACHELE PELKEY	REFUND-MVHPC	20.00
MARY EVANS	REFUND-MVHPC	20.00
MEDIACOM	PHONE/INTERNET-LBC	782.87
MEDIACOM	PHONE/INTERNET-PD	453.14
MEDIACOM	PHONE/INTERNET-POOL	182.47
MENARDS	SUPPLIES-P&A	57.45
MIDLAND GIS SOLUTIONS	WEBSITE SUPPORT-PW	125.00
MIDWEST STORAGE SOLUTIONS	SHELVING-LBC	4,977.32
MOUNT VERNON ACE HARDWARE	SUPPLIES-ALL DEPTS	3,888.02
MOUNT VERNON BANK	RETURN CHG-CEM	5.00
MOUNT VERNON, CITY OF	EMPLOYEE BENEFIT TRANSFER	324,929.24
MOUNT VERNON, CITY OF	LAW/EMERG LEVY TRANSFER	38,119.88
MOUNT VERNON, CITY OF	CIP FUNDS TRANSFER-FF	33,858.76
MOUNT VERNON, CITY OF	PILOT TRANSFER-SEW	25,500.00
MOUNT VERNON, CITY OF	PILOT TRANSFER-WAT	25,500.00
MOUNT VERNON, CITY OF	POSTAGE-MVHPC	71.00
MT VERNON CAR WASH	VEHICLE MAINT-PD	64.00
MT VERNON ROAD TIRE CO	VEHICLE MAINT-PD	146.00
MUNICIPAL SUPPLY INC	METERS-WAT	1,023.50
NEAL'S WATER CONDITIONING SERVICE	WATER/SALT-PD	85.17
NIGHT SHIFT LLC	CLEANING SERVICE-LBC	2,517.67
OFFICE EXPRESS	FACE SHIELDS-LBC	998.00
P&K MIDWEST INC	GAUGE-RUT	7.01
PAYROLL	CLAIMS	79,677.78
PAYROLL	CLAIMS	1,828.42
PERCUSSION PLAY LLC	OUTDOOR MUSICAL INSTRUMENTS	13,662.00

PIRC TOBIN CONSTRUCTION INC	QUIET ZONE PROJECT	61,048.90
PRICE INDUSTRIAL ELECTRIC INC	GENERATOR INSTALL-NEW PD	22,490.00
PUSH-PEDAL-PULL	SUPPLIES-LBC	312.00
RACOM CORPORATION	SUPPLIES-PD	58.10
RED LION RENEWABLES	SOLAR ELECTRIC PRODUCTION	294.68
RICKARD SIGN AND DESIGN CORP	SIGNAGE-PD	4,241.00
ROTO-ROOTER	STORM CLEANED-ST WAT	240.00
SCHIMBERG COMPANY	TILE-RUT	1,042.14
SCHIMBERG COMPANY	SWITCH-WAT	297.00
SCHIMBERG COMPANY	TILE,FITTINGS-RUT	243.30
SCHIMBERG COMPANY	SUPPLIES-RUT	141.11
SHOEMAKER & HAALAND	DOWNTOWN IMPROVEMENTS-LOST III	2,592.00
SPRINGVILLE READY MIX	CURB/PALISADES RD-RUT	637.88
ST LUKE'S WORK WELL SOLUTIONS	DRUG TEST-RUT	25.00
STATE HYGIENIC LAB	TESTING-SEW	7,729.00
STEVE MOEL	REIMB-PD	90.42
STORM STEEL	VALVE EXTENSIONS-SEW	67.88
UNION PACIFIC RAILROAD CO	PRELIM ENGINEERING	547.60
UNITYPOINT CLINIC-OCCUPATIONAL	DRUG TESTING-RUT	42.00
US CELLULAR	CELL PHONE-PD	165.02
USA BLUE BOOK	SUPPLIES-WAT	439.85
USA BLUE BOOK	PUMP PARTS-POOL	60.82
VERIZON CONNECT	INFORMATION SYSTEMS-PW	197.40
WEBER STONE COMPANY INC	FLAGSTONE-MEM PARK	1,294.53
WENDLING QUARRIES	SUPPLIES-P&REC	22.30
WENDLING QUARRIES	LIME-P&REC	17.57
WENDLING QUARRIES	SUPPLIES-P&REC	13.62
WEX BANK	FUEL-PD	976.73
WRH INC	WWTP IMPROVEMENTS 2019	35,892.62
TOTAL		859,975.77

2014 STREET IMPROVEMENTS	61,596.50
BENEFIT LEVY FUND	324,929.24
DEBT SERVICE FUND	85,062.92
FRANCHISE FEE	33,858.76
GENERAL FUND	79,740.86
LAW/EMERG FUND	38,119.88
LBC	10,400.67
LOST III COMMUNITY CENTER	18,939.32
LOST III UR & STREETScape	2,592.00
PAYROLL	81,506.20
POLICE STATION CONSTRUCTION	2,375.42
ROAD USE TAX FUND	12,367.13
SEWER FUND	37,838.99
SOLID WASTE	580.57
STORM WATER FUND	428.24
WATER FUND	33,746.45
WWTP UV DISINFECTION	35,892.62
TOTAL	859,975.77

MAY 2020 REVENUE

CULTURE RECREATION	3,262.05
DEBT SERVICE	1,844.68

GENERAL GOVERNMENT	149,984.92
PUBLIC SAFETY	9,996.45
PUBLIC WORKS	203,116.43
TOTAL	368,204.53

Discussion and Consideration of an Amendment to Chapter 302 (206) Uptown Residential of the Mt. Vernon Municipal Zoning Code - Council Action as Needed. The Planning Commission was asked to loosen the restrictions regarding 1st floor partial residential use. The Planning Commission was not interested in changing the code and decided not to recommend any changes. Council was asked to decide if they want the Commission to formerly vote on an amendment for consideration or let the process stop for lack of support. No action was taken as Council was not interested in any changes.

Discussion and Consideration of Master Agreement Between the City of Mt. Vernon and the Chauffeurs, Teamsters, and Helpers Local Union Number 238 – Law Enforcement Agreement – Council Action as Needed. Nosbisch explained that both contracts (the Law Enforcement Agreement and the Public Services Agreement) contain the same language as previous contracts except for wages and insurance. Both are three year agreements with wage increases of 2.75% in 2020, 2.5% in 2021 and 2022. Insurance premium percent paid by employees will remain the same through (18%) June 2022 and increase 1% (19%) in July 2022. Motion to approve the Master Agreement between the City of Mt. Vernon and the Chauffeurs, Teamsters, and Helpers Local Union Number 238 – Law Enforcement Agreement made by West, seconded by Herrmann. Motion carries.

Discussion and Consideration of Master Agreement Between the City of Mt. Vernon and the Chauffeurs, Teamsters, and Helpers Local Union Number 238 – Public Services Agreement – Council Action as Needed. Motion to approve the Master Agreement between the City of Mt. Vernon and the Chauffeurs, Teamsters, and Helpers Local Union Number 238 – Public Services Agreement made by West, seconded by Wieseler. Motion carries.

Discussion and Consideration of Reopening City Facilities – Council Action as Needed. Nosbisch announced that City Hall opened today (6-15-2020). The Governor's latest proclamation opens most things back up. The only City facility/area not open 100% is the LBC. Over the next 4 weeks more requirements will be loosened. Staff is working towards a full re-opening with a date of August 1st. This will allow for a "stair step" opening based on usage. This was a discussion item only. Council action not required.

Discussion and Consideration of Security Features at the New Police Department – Doors and Cameras – Council Action as Needed. In preparing to open for public access into the police station Chief Doug Shannon received bids for security systems and access control equipment. The equipment will provide surveillance equipment to monitor the building and site from all approaches. Four bids were received with costs ranging from \$41,773.00 to the low bid of \$37,295.00. Chief Shannon recommended Council approve the bid from Tri-City Electric for \$37,295.00. Motion to accept Chief Shannon's recommendation and approve the Tri-City bid for \$37,295.00 made by Herrmann, seconded by West. Motion carries.

Discussion and Consideration of Gear Purchase for the Fire Department – Council Action as Needed. Council was asked to approve an amount not to exceed \$80,000.00 for the purchase of 21 full sets of gear for Fire Department members. A set of gear consists of pants, coat and boots. Motioning not to exceed \$80,000.00 for the purchase of FD gear made by Rose, seconded by Wieseler. Motion carries.

Discussion and Consideration of Public Works CIP Equipment Purchases – Council Action as Needed. Nobsisch explained changes to the Public Works CIP; savings in one area allowed for purchases needed at this time. This was for discussion purposes only. No Council action required.

Discussion and Consideration of Public Works Trailer Purchase – Council Action as Needed. Council was asked to approve the purchase of a 2010 Felling FT-24-2 Deck over Tilt Bed Trailer. This trailer would allow hauling of larger equipment. The purchase price is \$12,500.00. Motion to approve the trailer purchase for \$12,500.00 made by Herrmann, seconded by Wieseler. Motion carries.

Discussion and Consideration of Purchasing a New Z994R John Deere Zero Turn Mower – Council Action as Needed. Council was asked to approve the purchase of a Z994R John Deere Zero Turn Mower. The cost for the JD zero turn mower with a 72" deck is \$15,336.86. Motion to approve the purchase of a zero turn mower with a 72" deck for \$15,336.86 made by West, seconded by Rose. Motion carries.

Reports to be Received/Filed

Mt. Vernon Police Report. There were 2 reported collisions and 26 incidents in May. Additionally, there were 7 arrests. Officers worked 18 hours of STEP in May resulting in 1 OWI, 9 speed violations, 1 failure to yield and more. As per the 28E agreement with Lisbon, MVPD provided 2,015 minutes of patrol time, 14 calls for service and 70 minutes of administrative time for a total of \$1,680.00.

Mt. Vernon Public Works Report. About 221' of curb and gutter has been replaced on Palisades Road. Seven trees have been planted in the City ROW. The downtown parking has been painted. Crews installed tile at the new site on Bryant Road and 14 Norway spruce trees were planted on the east side of the lot. Parks have been mulched and fields are being maintained. Restrooms are open and being cleaned in the mornings, M-F. Playground equipment is open with posted signage. City Hall remodel continues.

Mt. Vernon Parks and Rec Report. All park facilities are back open. T-ball, Coach and Player Pitch and Blast Ball programs were canceled. Staff is working on creating some youth programs. The LBC is averaging about 60 visitors a day. On May 26th a leak in the roof was discovered. The front desk got wet and drywall was damaged. The source of the leak was an HVAC unit that was not sealed correctly. There was also a small leak in the dryer vent. Both leaks have been fixed.

City Administrator's Report. City Hall will be open to the public with normal business hours starting June 15. The Wellness Center Trail will be under construction starting in July. The pre-construction meeting for the Nature Park Trail will be June 19. The Quiet Zone project is complete except for painting. The Wagon Pass project will take about 3 weeks.

As there was no further business to attend to the meeting adjourned the time being 7:33 p.m., June 15, 2020.

Respectfully submitted,
Sue Ripke
City of Mount Vernon

Marsha Dewell

From: Licensing2, ABD <licensing2@iowaabd.com> on behalf of licensing@iowaabd.com
Sent: Wednesday, July 1, 2020 5:01 AM
To: Marsha Dewell
Cc: Licensing@IowaABD.com
Subject: Liquor License Pending Dram Shop

The following application(s) is complete and awaiting dramshop insurance endorsement by the appropriate insurance carrier. After the insurance carrier has endorsed coverage, the application(s) will be submitted to the local authority for review.

License #	License Status	Business Name
LC0043752	Pending Dram Shop	Palisades Cafe (117 1st St W Mount Vernon Iowa, 52314)

Please do not respond to this email.

To check the status of your application follow these steps:

1. Click <https://elicensing.iowaabd.com>
2. Log in to your eLicensing account
3. After reading the 'Beginning April 1st' statement, click ok
4. Click the View Completed Applications link to see your status

NOTICE: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

G. Resolutions for Approval

AGENDA ITEM # G - 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: July 6, 2020
AGENDA ITEM: Resolution #7-6-2020A
ACTION: Motion to Close

SYNOPSIS: The south alley bids came in higher than the engineer's estimate. The estimate for the south alley project was \$252,705, and the apparent low bid came in from All American Concrete at \$296,064. After speaking with the engineers, it would be unlikely for the City to see a \$40,000 reduction in a re-bid of the project. We could remove some of the storm water work to reduce the cost of the project, but it will still be over our original estimate. Staff is recommending that we leave the storm water work in the project, and move forward with the apparent low bid. This project will utilize all of the existing streetscape funding from LOST, so we will likely need to wait 2 to 3 years before starting another project.

BUDGET ITEM: LOST

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolutions #7-6-2020A

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/1/20

RESOLUTION NO. #7-6-2020A

**RESOLUTION MAKING AWARD OF THE
CONSTRUCTION BID FOR
INFRASTRUCTURE IMPROVEMENTS
FOR THE
SOUTH ALLEY PROJECT**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON,
IOWA:

Section 1. That the following bid for the construction of certain public improvements described in general as the South Alley Project, described in the plans and specifications, be and are hereby accepted, the same being the lowest responsible bid received for said work, as follows:

South Alley Project

Contractor: All American Concrete, Inc

Amount of Bid: \$296,064

Section 2. That the Mayor and Clerk are hereby directed to execute contract with the contractor for the construction of said public improvements known as the South Alley Project, said contract not to be binding on the City until approved by this Council.

Section 3. Bid alternates (if any) identified within this package may be accepted within this award or may be considered at a future date as a change order with prior approval by the Council.

PASSED and ADOPTED this 6th day of July, 2020.

Jamie Hampton, Mayor

ATTEST:

Sue Ripke, City Clerk

Bid Tabulation
South Alley Improvement Project
City of Mt. Vernon, Iowa

Bid Date: 07/01/20
 SHPE: 17167

Item No.	Item Code	Item Description	Units	Estimated Quantity	Engineer's OPC			All American Concrete, Inc.			Tricon General Construction, Inc.			Boomerang Corp		
					Unit Price	Extended Amount		Unit Price	Extended Amount		Unit Price	Extended Amount		Unit Price	Extended Amount	
1	2010-108-D-1	Topsoil, On-site	CY	15	\$ 20.00	\$ 300.00	\$ 70.00	\$ 1,050.00	\$ 65.00	\$ 975.00	\$ 50.00	\$ 750.00				
2	2010-108-E-0	Excavation, Class 10	CY	35	\$ 40.00	\$ 1,400.00	\$ 50.00	\$ 1,750.00	\$ 60.00	\$ 2,100.00	\$ 75.00	\$ 2,625.00				
3	2010-108-G-0	Subgrade Preparation	SY	361	\$ 2.00	\$ 722.00	\$ 4.00	\$ 1,444.00	\$ 9.00	\$ 3,249.00	\$ 4.00	\$ 1,444.00				
4	2010-108-H-0	Subbase, Modified	SY	393	\$ 10.00	\$ 3,930.00	\$ 10.00	\$ 3,930.00	\$ 10.00	\$ 3,930.00	\$ 20.00	\$ 7,860.00				
5	2010-108-L-0	Compaction Testing	LS	1	\$ 500.00	\$ 500.00	\$ 2,300.00	\$ 2,300.00	\$ 800.00	\$ 800.00	\$ 2,000.00	\$ 2,000.00				
6	3010-108-F-0	Trench Compaction Testing	LS	1	\$ 2,000.00	\$ 2,000.00	\$ 1,400.00	\$ 1,400.00	\$ 750.00	\$ 750.00	\$ 2,000.00	\$ 2,000.00				
7	4020-108-A-1	Storm Sewer, Trenched, RCP, 15-in	LF	271	\$ 85.00	\$ 23,035.00	\$ 70.00	\$ 18,970.00	\$ 50.00	\$ 13,550.00	\$ 100.00	\$ 27,100.00				
8	4040-108-A-0	Subdrain, PVC, 4-in	LF	33	\$ 20.00	\$ 660.00	\$ 45.00	\$ 1,485.00	\$ 35.00	\$ 1,155.00	\$ 40.00	\$ 1,320.00				
9	4040-108-A-0	Subdrain, PVC, 6-in	LF	136	\$ 20.00	\$ 2,720.00	\$ 50.00	\$ 6,800.00	\$ 25.00	\$ 3,400.00	\$ 40.00	\$ 5,440.00				
10	4040-108-A-0	Subdrain, Perforated HDPE, 4-in	LF	57	\$ 20.00	\$ 1,140.00	\$ 14.00	\$ 798.00	\$ 10.00	\$ 570.00	\$ 40.00	\$ 2,280.00				
11	4040-108-C-0	Subdrain Cleanout, Type A-2, 6"	EA	1	\$ 500.00	\$ 500.00	\$ 600.00	\$ 600.00	\$ 500.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00				
12	6010-108-A-0	Manhole, SW-401, 48-in	EA	1	\$ 3,000.00	\$ 3,000.00	\$ 3,100.00	\$ 3,100.00	\$ 5,000.00	\$ 5,000.00	\$ 4,000.00	\$ 4,000.00				
13	6010-108-B-0	Intake, SW-511	EA	1	\$ 4,000.00	\$ 4,000.00	\$ 2,000.00	\$ 2,000.00	\$ 5,200.00	\$ 5,200.00	\$ 5,000.00	\$ 5,000.00				
14	6010-108-E-0	Manhole Adjustment, Minor	EA	1	\$ 500.00	\$ 500.00	\$ 850.00	\$ 850.00	\$ 750.00	\$ 750.00	\$ 2,000.00	\$ 2,000.00				
15	6010-108-G-0	Connection to Existing Intake	EA	1	\$ 1,500.00	\$ 1,500.00	\$ 2,200.00	\$ 2,200.00	\$ 1,500.00	\$ 1,500.00	\$ 2,000.00	\$ 2,000.00				
16	7010-108-A-0	Pavement, PCC, 6-in	SY	105	\$ 60.00	\$ 6,300.00	\$ 100.00	\$ 10,500.00	\$ 63.00	\$ 6,615.00	\$ 80.00	\$ 8,400.00				
17	7010-108-A-0	Pavement, PCC, 7-in	SY	256	\$ 55.00	\$ 14,080.00	\$ 105.00	\$ 26,880.00	\$ 70.00	\$ 17,920.00	\$ 80.00	\$ 20,480.00				
18	7010-108-I-0	PCC Pavement Samples and Testing	LS	1	\$ 500.00	\$ 500.00	\$ 1,800.00	\$ 1,800.00	\$ 800.00	\$ 800.00	\$ 3,000.00	\$ 3,000.00				
19	7030-108-A-0	Removal of Sidewalk	SY	15	\$ 5.00	\$ 75.00	\$ 20.00	\$ 300.00	\$ 25.00	\$ 375.00	\$ 30.00	\$ 450.00				
20	7030-108-A-0	Removal of Driveway	SY	71	\$ 5.00	\$ 355.00	\$ 20.00	\$ 1,420.00	\$ 32.00	\$ 2,272.00	\$ 30.00	\$ 2,130.00				
21	7030-108-E-0	Sidewalk, PCC, 5-in	SY	15	\$ 40.00	\$ 600.00	\$ 70.00	\$ 1,050.00	\$ 58.00	\$ 870.00	\$ 80.00	\$ 1,200.00				
22	7030-108-F-0	Brick Sidewalk with Pavement Base	SY	105	\$ 150.00	\$ 15,750.00	\$ 300.00	\$ 31,500.00	\$ 125.00	\$ 13,125.00	\$ 250.00	\$ 26,250.00				
23	7030-108-H-1	Driveway, Paved, PCC, 7-in	SY	52	\$ 50.00	\$ 2,600.00	\$ 80.00	\$ 4,160.00	\$ 85.00	\$ 4,420.00	\$ 80.00	\$ 4,160.00				
24	7040-108-H-0	Pavement Removal	SY	502	\$ 5.00	\$ 2,510.00	\$ 14.00	\$ 7,028.00	\$ 18.00	\$ 9,036.00	\$ 30.00	\$ 15,060.00				
25	8030-108-A-0	Temporary Traffic Control	LS	1	\$ 1,500.00	\$ 1,500.00	\$ 3,600.00	\$ 3,600.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00				
26	9020-108-A-0	Sod	SQ	4	\$ 60.00	\$ 240.00	\$ 560.00	\$ 2,240.00	\$ 200.00	\$ 800.00	\$ 200.00	\$ 800.00				
27	9040-108-D-1	Filler Sock, 12-in	LF	72	\$ 4.00	\$ 288.00	\$ 8.00	\$ 576.00	\$ 8.00	\$ 576.00	\$ 4.00	\$ 288.00				
28	9040-108-T-1	Inlet Protection Device, Surface Applied	EA	1	\$ 250.00	\$ 250.00	\$ 225.00	\$ 225.00	\$ 300.00	\$ 300.00	\$ 100.00	\$ 100.00				
29	9080-108-B-0	Handrail, Steel	LF	191	\$ 125.00	\$ 23,875.00	\$ 123.00	\$ 23,493.00	\$ 110.00	\$ 21,010.00	\$ 80.00	\$ 15,280.00				
30	9080-108-C-0	Safety Rail	LF	45	\$ 125.00	\$ 5,625.00	\$ 157.00	\$ 7,065.00	\$ 225.00	\$ 10,125.00	\$ 80.00	\$ 3,600.00				
31	11,010-108-A	Construction Survey	LS	1	\$ 2,500.00	\$ 2,500.00	\$ 5,400.00	\$ 5,400.00	\$ 4,000.00	\$ 4,000.00	\$ 5,000.00	\$ 5,000.00				
32	11,020-108-A	Mobilization	LS	1	\$ 25,000.00	\$ 25,000.00	\$ 20,000.00	\$ 20,000.00	\$ 50,000.00	\$ 50,000.00	\$ 72,000.00	\$ 72,000.00				
33	11,050-108-A-0	Concrete Washout	LS	1	\$ 250.00	\$ 250.00	\$ 500.00	\$ 500.00	\$ 800.00	\$ 800.00	\$ 500.00	\$ 500.00				
34	0000-108-A-0	Structural Concrete	CY	40	\$ 1,000.00	\$ 40,000.00	\$ 1,000.00	\$ 40,000.00	\$ 900.00	\$ 36,000.00	\$ 1,500.00	\$ 60,000.00				
35	0000-108-A-1	Electrical	LS	1	\$ 18,000.00	\$ 18,000.00	\$ 9,400.00	\$ 9,400.00	\$ 17,421.00	\$ 17,421.00	\$ 9,000.00	\$ 9,000.00				
36	0000-108-A-2	Steel Frame for Lighting	LB	2700	\$ 10.00	\$ 27,000.00	\$ 10.50	\$ 28,350.00	\$ 21.00	\$ 56,700.00	\$ 12.00	\$ 32,400.00				
37	0000-108-A-3	Limestone Planter Wall	SF	190	\$ 100.00	\$ 19,000.00	\$ 110.00	\$ 20,900.00	\$ 105.00	\$ 19,950.00	\$ 75.00	\$ 14,250.00				
38	0000-108-A-4	Bollard	EA	1	\$ 500.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00	\$ 650.00	\$ 650.00	\$ 1,000.00	\$ 1,000.00				
Total						\$ 252,705.00		\$ 296,064.00		\$ 322,194.00		\$ 367,167.00				

I. Old Business

AGENDA ITEM # I - 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	July 6, 2020
AGENDA ITEM:	Elliot Park Concession Stand Roof
ACTION:	Motion to Remove from Table

SYNOPSIS: This items was tabled as Council desired a quote for a metal roof. I have attached the three quotes received for the project. The metal roof is double the amount of a shingle roof replacement. Staff is recommending approval of the Steinbronn quote in the amount of \$8,005.

BUDGET ITEM: Parks/FF

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion to Remove from Table

ATTACHMENTS: Quotes

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/1/20



STEINBRONN CONSTRUCTION

212 4TH STREET SE
MOUNT VERNON, IOWA 52314
(319) 895-8946

PROPOSAL SUBMITTED TO <i>City of MT Vernon Ia</i>		PHONE	DATE <i>4-7-20</i>
STREET <i>ELLiot Park</i>		JOB NAME <i>Root</i>	
CITY, STATE AND ZIP CODE <i>MT Vernon Ia</i>		JOB LOCATION <i>Same</i>	
ARCHITECT	DATE OF PLANS	JOB PHONE	

We hereby submit specifications and estimates for:

Root ELLiot Parks

<i>Haul Away Old Materials + Land All Charges</i>	<i>* 250.00</i>
<i>Materials 40 year Lang Mark Shingles Tax</i>	<i>* 3,630.62</i>
<i>Labor Tear off + Put Down</i>	
<i>33 Sq @ 125.00 per Sq</i>	<i>\$ 4,125.00</i>
Total	\$ 8,005.00

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

dollars (\$ *8,005.00*)

Payment to be made as follows:

Payment due upon Completion of the Job

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature *Robert Steinbronn*

Note: This proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Signature _____

Date of Acceptance: _____

WALTON 319.361.0688

CONSTRUCTION 139 East Main St
and Home Repair PO Box 264
 Lisbon, IA 52253

Estimate / Invoice

Date	Estimate #
4/8/20	

Name MTI. Verna Concession

Address Park near Athletic complex



Phone _____

Email _____

Project	Terms
<u>Concession</u>	Due on Completion

Roofing Description

Tear off & replace Lay over New construction Repair

Building permit (if required):

Remove existing shingles: 1 # of Layers

Any unforeseen rot or damage is extra unless specified (\$50 per sheet replaced)

30 lbs felt paper & ice guard barrier ran on all eaves and up valleys per code

New roofs boots, roof vents, ridge vent

Disposal

Roofing description:

*Quote Includes Install of Owens
Corning Duration Shingle
*Quote includes Disposal

9,603.28

Color:

Clean up of old roofing material and nails, magnets & tarps used to clean up

Special Instructions / Additional Items:

*Customer is responsible for moving all breakable items around the exterior of house.
 Quote is good for 30 days.
 *Signatures below make this a valid contract for labor and materials as described.
 The signed customer agrees to pay upon completions of project.

Total

\$ 9,603.28

Nick Walton

Customer Signature

Authorized Signature

ROOFING ESTIMATE

Robison Construction
 1238 Lake Ave. NE
 Cedar Rapids, IA 52402
 (319) 363-0110

Sales Representative
 Frank Woods
 (319) 361-5650
 frank@robison-construction.com



Mike Walter
 213 1st Street W.
 Mount Vernon, IA 52314

Estimate # 1517
Date 6/30/2020

(563) 221-3890

Item	Description	Qty	Price	Amount
Elliott Athletic Complex Roof				\$16,082.90
R&R Metal Roofing	Install wood stripping over existing asphalt shingles, then install exposed fastener steel over stripping.			
Metal Ridge Cap	Install wide ridge cap and hip covers- Steel			
Rake Trim	Install 29 ga rake trim			
Eave Trim	Install new 29 ga eave trim			
Vinyl Siding Repair	remove bottom row of siding to correct flashing on 2 gable ends			

Customer Sign: _____ Date: _____

Sub Total	\$16,082.90
Total	\$16,082.90

Signatures above make this a valid contract. A down payment of 30% is due at the time of signing. Remaining balance is due Net 30 after all work is completed. (60 Days if insurance claim.) Total contract price includes any sales tax or permit fees. (Estimate Price is good for 30 days. A 3% processing fee will be added for any debit/credit card payments.)

A D D I T I O N A L N O T E S

Note: Roof sheeting is very soft, especially at right/east end of building. This estimate assumes the trusses are in good condition. Please let us know if you would like a quote to remove all shingles and sheeting and install new steel over trusses.

J. Motions for Approval

CITY OF MOUNT VERNON CLAIMS FOR APPROVAL-FYE

PAYROLL	CLAIMS	92,230.46
IOWA COMMUNITIES ASSURANCE POOL	VEH/BLDG INSURANCE	76,425.95
MUNICIPAL EMERGENCY SERVICES	FIRE GEAR-FD	48,756.00
TRI-CITY ELECTRIC CO OF IOWA	SECURITY SYSTEM-PD	29,932.00
IMWCA	WORKERS COMP INSURANCE	23,742.00
JOHN DEERE INC	JD FRONT END LOADER LEASE	19,854.43
WELLMARK	INSURANCE	19,510.52
US BANK	CREDIT CARD PURCHASES-ALL DEPTS	12,846.93
VERMEER SALES & SERVICE INC	TRAILER-P&REC	12,500.00
FELD FIRE	BUNKER GEAR/4 SETS-FD	9,594.00
BRADY LANHAM	ELECTRICAL-P&A	9,420.00
DEERE & COMPANY	ZERO TURN MOWER-RUT	8,900.00
HARGER ACOUSTICS INC	TILES-P&A	6,065.00
GORDON LUMBER COMPANY	DUGOUTS-P&REC	5,040.90
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	4,668.88
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	3,493.48
WEBER CONCRETE	FLAGSTONE/MEM PARK-P&REC	3,053.68
STONE CITY QUARRIES	STONE/MEM PARK-P&REC	2,175.51
SANDRY FIRE SUPPLY LLC	SERVICES-FD	2,166.75
UNION PACIFIC RAILROAD CO	1ST ST BRIDGE REPAIR/PRELIM ENG	2,014.57
JEREMY ERIE	CURB,GUTTER/PAL ROAD-RUT	1,770.00
TRI-CITY ELECTRIC CO OF IOWA	HID CARDS-LBC	1,560.00
JEREMY ERIE	DRIVEWAY APPROACH-RUT	1,462.50
SUN LIFE	INSURANCE	1,403.45
MOUNT VERNON BANK	20% OF CEMETERY SALES	1,400.00
P&K MIDWEST INC	GATOR ENGINE-P&REC	1,329.43
UMB	BOND FEES	1,300.00
PAYROLL	CLAIMS	1,157.25
PRAETORIAN DIGITAL	TRAINING-PD	1,034.00
SPRINGVILLE READY MIX	M-4 TRUCKING-RUT	1,015.00
TRI-CITY ELECTRIC CO OF IOWA	FRONT DESK SECURITY CAMERAS-LBC	1,010.00
FELD FIRE	EQUIPMENT-FD	944.00
FAT GUYS MOTOR SPORTS	MOWER MAINT-RUT	841.37
FRONTLINE WARNING SYSTEMS	SIREN MAINT-EMA	725.00
STAPLES INC	SUPPLIES-P&Z,P&A	724.83
DELTA DENTAL	INSURANCE	663.10
MENARDS	WAT DISPENSER,A/C-P&REC	579.97
BAUMAN AND COMPANY	UNIFORMS-RUT	552.55
SITE ONE LANDSCAPE SUPPLY	FERTILIZER-P&REC	476.30
ALLIANT IES UTILITIES	ENERGY USAGE-PD	463.82
BRADLEY HAUGE CPA	PROFESSIONAL SEVICES-ALL DEPTS	325.00
IOWA DEPT OF PUBLIC SAFETY	ON LINE WARRENTS-PD	300.00
EVER-GREEN LANDSCAPE NURSERY	MULCH-FS	297.00
MUNICIPAL SUPPLY INC	SUPPLIES-WAT	294.07
MEDIACOM	PHONE/INTERNET-P&A	278.99
WENDLING QUARRIES	LIME,STONE-MEM PARK	226.76
RICKARD SIGN AND DESIGN CORP	RR SIGNS-P&REC	206.25
ALEX VOLKOV	SHOP PRESS-SEW	189.99
MEDIACOM	PHONE/INTERNET-RUT	180.43
JESSIE VON BEHREN	REFUND-POOL	180.00
BROWN SUPPLY COMPANY	TILE-RUT	173.55
MEDIACOM	PHONE/INTERNET-FD	169.92
STAPLES INC	SUPPLIES-PD,P&A	162.05
BEVERLY KITE	REFUND-LBC	147.66
DIESEL TURBO SERVICES INC	BATTERY-RUT	139.95
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	121.60
LINN COUNTY PLANNING & DEV	BLDG PERMIT-P&A	91.00
BARNYARD SCREEN PRINTER LLC	UNIFORMS-LBC	90.00
USA BLUE BOOK	HYDRANT HOOKUP-RUT	85.08
IOWA ONE CALL	LOCATES-WAT,SEW	80.10

CITY OF MOUNT VERNON CLAIMS FOR APPROVAL-FYE

P&K MIDWEST INC	GATOR MAINT-RUT	74.04
LYNCH FORD	5K MI MAINT,ROTATE TIRES-PD	69.16
MIDWEST SAFETY COUNSELOR	CALIBRATION-FD	60.00
ECHECK.NET FUNDING-LBC	REFUND-LBC	58.85
	PEST CONTROL-PD	55.00
P&K MIDWEST INC	EQUIP MAINT-P&REC	52.35
HAWKEYE FIRE & SAFETY CORP	EQUIP MAINT-FD	51.50
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	47.04
ARAMARK	RUGS-FD	45.00
ALLIANT IES UTILITIES	ENERGY USAGE-EMA	44.47
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	41.31
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	36.10
B4 VENTURES LLC	AVANT-LBC	34.66
AAA PEST CONTROL	PEST CONTROL-P&A	30.00
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	29.12
JOHN'S LOCK & KEY INC	KEYS-LBC	20.93
ALLIANT IES UTILITIES	ENERGY USAGE-CEM	19.07
AUTHWNET GATEWAY BILLING	CREDIT CARD SERVICES-LBC	10.00
DEPARTMENT OF THE TREASURY	FORM 720	1.98
TOTAL		417,323.61

GENERAL FUND	165,391.65
ROAD USE TAX FUND	37,078.88
INSURANCE LEVY	87,534.74
DEBT SERVICE	1,300.00
LOST III COMMUNITY CENTER	7,753.15
2014 STREET IMPROVEMENTS	2,014.57
WATER FUND	7,768.07
SEWER FUND	9,012.38
STORM WATER FUND	625.74
SOLID WASTE	1,271.68
LBC	2,785.04
PERPETUAL CARE	1,400.00
PAYROLL	93,387.71
TOTAL	417,323.61

AGENDA ITEM # J - 2 & J - 3

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	July 6, 2020
AGENDA ITEM:	Police Station – Public Access Wing
ACTION:	Motion

SYNOPSIS: Staff has been making preparations to open the west wing of the new Police Station (visitor's wing). The carpeting and electric work are the last two components needing completion prior to opening. Carpet King will install the same carpet tiles as the east wing for \$9,841.85. The electric work necessary for opening is \$3,282.56.

BUDGET ITEM: Police

RESPONSIBLE DEPARTMENT: Police Chief

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Proposals

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/1/20

BRADY LANHAM
ELECTRICIAN

To:

City of Mt Vernon
213 1st St SW
Mt Vernon, IA 52314

From:

Brady Lanham
2057 Eastern Blvd S.E
CR, IA 52403

Proposal for: PD 2nd phase

We will replace (11) 2x4 lights with 2x4 LED flat panel.

We will install (1) 2x2 LED flat panel.

We will eliminate (2) recessed fixtures and change (2) recessed trims to LED.

We will replace (12) outlets, (8) switches, (2) 3-way switches, and install (3) motion sensors.

We will relocate (1) 3-way switch.

Labor, materials, permit:

Total: \$ 3282.56

All work will be performed in a workman like manner, and code compliant.

CARPET KING CARPET ONE® FLOOR & HOME

998 44th Street • Marion, IA 52302
 Phone (319) 377-9801 • Fax (319) 377-8456

PROPOSAL SUBMITTED TO <i>Mr Vernon Police Dept</i>	PHONE <i>389-1474 Doc's Corner</i>	DATE <i>6-19-2020</i>
STREET <i>386 Old Lincoln Highway</i>	JOB NAME	
CITY, STATE, AND ZIP CODE <i>Mt Vernon</i>	JOB LOCATION	
<i>Io</i>		

We hereby submit specifications and estimates for:

Public Area

Tile, Entrance Carpet Tile, Labor *Total @ 7081.93*

3 Rooms and Start Hallway

Authentic Format Carpet Tile + Labor *Total @ 2309.92*

** Add @ 450.00 If Base Board is Needed*

Total
\$9,841.85

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature *Bl Haddad*

Note: The proposal may be withdrawn by us if not accepted within *30* days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance _____

Signature _____

AGENDA ITEM # J – 4

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	July 6, 2020
AGENDA ITEM:	Pay Application #12 - 2019 WWTP Improvements
ACTION:	Motion

SYNOPSIS: The UV disinfection system is installed and improvements to the first clarifier are complete. The amount of this pay application is \$54,343.46.

BUDGET ITEM: Sewer (SRF)

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Pay Application

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/1/20



VEENSTRA & KIMM, INC.

860 22nd Avenue, Suite 4 • Coralville, Iowa 52241-1565
 319-466-1000 • 319-466-1008(FAX) • 888-241-8001(WATS)

June 25, 2020

PAY ESTIMATE NO. 12
 WASTEWATER TREATMENT PLANT IMPROVEMENTS 2019
 MOUNT VERNON, IOWA

WRH, Inc.
 P.O. Box 256
 Amana, IA 52203

Contract Amount \$1,390,000.00
 Contract Date April 1, 2019
 Pay Period May 29, 2020-June 25, 2020

BID ITEMS							
	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Completed	Value Completed
1.1	Bond & Insurance	LS	xxxxx	xxxxx	\$ 27,000.00	100%	\$ 27,000.00
1.2	Mobilization	LS	xxxxx	xxxxx	\$ 139,000.00	90%	\$ 125,000.00
1.3	General Requirements	LS	xxxxx	xxxxx	\$ 152,000.00	96%	\$ 146,000.00
2.1	Demolition	LS	xxxxx	xxxxx	\$ 14,000.00	100%	\$ 14,000.00
2.2	Excavation & Backfill Clarifier	LS	xxxxx	xxxxx	\$ 78,000.00	100%	\$ 78,000.00
2.3	Excavation & Backfill UV	LS	xxxxx	xxxxx	\$ 53,000.00	100%	\$ 53,000.00
2.4	Sidewalks	LS	xxxxx	xxxxx	\$ 7,000.00	93%	\$ 6,500.00
2.5	Underground Pipe	LS	xxxxx	xxxxx	\$ 110,000.00	100%	\$ 110,000.00
2.6	Seeding & Landscaping	LS	xxxxx	xxxxx	\$ 2,000.00	0%	\$ -
3.1	Reinforcing Steel Structures & Slab	LS	xxxxx	xxxxx	\$ 62,000.00	100%	\$ 61,750.00
3.2	#25 Clarifier Splitter Box	LS	xxxxx	xxxxx	\$ 66,000.00	100%	\$ 66,000.00
3.3	#40 UV Disinfection Structure	LS	xxxxx	xxxxx	\$ 41,000.00	100%	\$ 41,000.00
3.4	#40 UV Diversion Structure	LS	xxxxx	xxxxx	\$ 19,000.00	100%	\$ 19,000.00
5.1	Misc. Metals, Handrail & Grating	LS	xxxxx	xxxxx	\$ 36,000.00	86%	\$ 31,000.00
8.1	Doors & Hardware	LS	xxxxx	xxxxx	\$ 4,000.00	100%	\$ 4,000.00
9.1	Painting	LS	xxxxx	xxxxx	\$ 107,000.00	51%	\$ 55,000.00
11.1	Slide & Sluice Gates	LS	xxxxx	xxxxx	\$ 32,000.00	100%	\$ 32,000.00
11.2	Screw Pump Rehabilitation	LS	xxxxx	xxxxx	\$ 119,000.00	96%	\$ 114,000.00
11.3	UV Disinfection Equipment	LS	xxxxx	xxxxx	\$ 229,000.00	100%	\$ 229,000.00
13.1	Prefab Aluminum Shelter	LS	xxxxx	xxxxx	\$ 29,000.00	100%	\$ 29,000.00
16.1	Electrical	LS	xxxxx	xxxxx	\$ 48,000.00	100%	\$ 48,000.00
16.2	Controls & Instrumentation	LS	xxxxx	xxxxx	\$ 16,000.00	100%	\$ 16,000.00
Contract Price:					\$1,390,000.00		\$ 1,305,250.00

MATERIALS STORED SUMMARY			
Description	# of Units	Unit Price	Extended Cost
Total			\$ -

SUMMARY

		Total Approved	Total Completed
Contract Price		\$ 1,390,000.00	\$ 1,305,250.00
Approved Change Order (list each)	Change Order No. 1	\$ 3,732.43	\$ 3,732.43
	Change Order No. 2	\$ 87,946.89	\$ 44,000.00
	Change Order No. 3	\$ 2,137.16	\$ 2,137.16
	Change Order No. 4	\$ 63,735.59	\$ 63,735.59
	Change Order No. 5	\$ 4,094.29	\$ 4,094.29
	Change Order No. 6	\$ 28,862.26	\$ 28,862.26
	Revised Contract Price	\$ 1,580,508.62	\$ 1,451,811.73

Stored \$ -

Total Earned \$ 1,451,811.73

Retainage (5%) \$ 72,590.59

Total Earned Less Retainage \$ 1,379,221.14

Total Previously Approved (list each)			
	Pay Estimate No. 1	\$ 45,053.75	
	Pay Estimate No. 2	\$ 38,632.75	
	Pay Estimate No. 3	\$ 126,454.54	
	Pay Estimate No. 4	\$ 417,866.41	
	Pay Estimate No. 5	\$ 107,784.61	
	Pay Estimate No. 6	\$ 274,623.56	
	Pay Estimate No. 7	\$ 104,986.72	
	Pay Estimate No. 8	\$ 61,780.36	
	Pay Estimate No. 9	\$ 42,927.36	
	Pay Estimate No. 10	\$ 68,875.00	
	Pay Estimate No. 11	\$ 35,892.62	

Total Previously Approved \$ 1,324,877.68

Percent Complete 92%

Amount Due This Request \$ 54,343.46

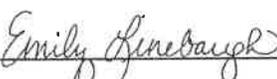
The amount \$54,343.46 is recommended for approval for payment in accordance with the terms of the contract.

Prepared By:
WRH, Inc.

Recommended By:
Veenstra & Kimm, Inc.

Approved By:
Mount Vernon, Iowa

Signature: 

Signature: 

Signature: _____

Name: MARK DRESSLER

Name: Emily Linebaugh

Name: _____

Title: SR. PROJECT MANAGER

Title: Engineer

Title: _____

Date: 6-25-2020

Date: June 25, 2020

Date: _____

AGENDA ITEM # J - 5

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	July 6, 2020
AGENDA ITEM:	Change Order #__ - 2019 WWTP Improvements
ACTION:	Possible Motion

SYNOPSIS: The missing change order number is not a typo, but I will need to explain this in detail at the meeting. I have presented you with a number of documents, including an email explanation from our Engineer (Emily). The cliff note version is the south clarifier is in slightly worse shape than the north. Our original SRF loan amount is for \$1,800,000. If we move forward with the south clarifier improvements, we will need to use cash on hand (our sewer reserves) to cover the expense. With engineering, admin and other expenses, the City would exceed the loan amount by approximately \$160,000. I am not comfortable using that much of our sewer reserves unless there is an emergency. The alternative would be to make a couple of small repairs and keep the south clarifier online until we enter into phase II of the project. Phase II is slated to begin within the next five years, so we could include the cost of the repairs in the next funding cycle. The risk is a potential break down in that timeframe. Either way, the money would be coming from our reserves. I am suggesting that we wait on the repairs and try to include them in phase II. It is possible that we would see slightly higher prices should it fail before phase II begins (additional staging costs, etc).

BUDGET ITEM: Sewer

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/1/20

Chris Nosbisch

From: Emily Linebaugh <elinebaugh@v-k.net>
Sent: Wednesday, July 1, 2020 8:18 PM
To: Chris Nosbisch; Alex Volkov
Cc: Dave Schechinger; Nick Nissen; Rick Ross (roscoe3303@gmail.com)
Subject: RE: Change Order
Attachments: Kusters - Clarifier 2 Inspection Report.pdf; SP-04263-20 (MT VERNON).pdf; Kusters - Clarifier 1 & 2 parts comparison.pdf; 2020-07-01 Clarifier Pricing Summary.pdf; 2020-06-17 South Clarifier Photos.pdf

Hi Chris and Alex,

We received pricing from WRH late today (they were waiting on parts pricing from Kusters). Attached is a detailed description of the parts recommended for replacement, a drawing highlighting the parts required, and the inspection report.

As discussed at our meeting onsite, we have gathered information for three scenarios for cost comparison. The scenarios are as follows:

1. Repair South Clarifier – Add \$124,000 – Complete all repairs recommended by Kusters. This option requires almost total disassembly and removal of existing equipment. It also includes some costs for repairs to any remaining steel after sandblasting that are estimated at \$4,000 (which is based on the amount in the North Clarifier).
2. No Repairs to South Clarifier – Deduct \$88,000 – Do no repairs to the South Clarifier and put the tank back in service as-is with plans to completely replace the clarifier equipment (no rehab) as part of the future nutrient work in 2027 or as a separate project if needed sooner than 2027. Work included in the contract such as sandblasting and clarifier drive replacement is deducted from the total cost of the project.

For comparison purposes, you requested the cost of installing all new clarifier equipment. Based on costs from WRH for labor and other trades as well as a budgetary quote from Ovivo (formerly Eimco), the cost to entirely replace the clarifier equipment with new equipment is \$252,000.00. The estimated cost to rehab is approximately \$212,000. The cost of new equipment is roughly \$40,000 or 18% more than rehabbing the existing equipment.

Reasons for Delaying Clarifier Work/Installing All New Equipment:

- Brand new equipment rather than rehabbed equipment.
- Selection of locally represented and reliable equipment.
- Ability to plan for funding.
- Current project will be back within loan amount.

Reasons to Proceed with Rehabilitation of Existing Equipment:

- Potential failure of the clarifier equipment/emergency repairs.
 - Operation on only one clarifier (6+ months if complete failure).
 - Funding would be out of maintenance budget.
- Higher cost of new equipment vs. rehab.

There are two items that were identified as potentially needing repair prior to putting the clarifier back into service if no rehab is chosen. The two issues are shown in the photos in the attached pdf (2020-06-17 South Clarifier Photos). The support of the cage center well appears to be significantly deteriorated and may need additional reinforcing/painting of

the new angles. Also, there is a appears to be a leaking seal which is allowing oil from the drive to enter the torque box. We can obtain pricing for these items if the City would like to address the issues without rehabbing the entire clarifier. We would recommend these be addressed even if full rehab is not undertaken.

Given the small difference in cost between the new and rehabbed equipment, it may be in the City's best interest to move forward with total replacement of the clarifier equipment under a separate project. If the City proceeds without rehabbing the South Clarifier, V&K would recommend the City earmark money in the wastewater budget for clarifier equipment replacement so that funds are available if the replacement becomes necessary prior to the 2027 project.

WRH has notified us that they are needing to move their large excavator to another location and are planning to move it offsite on Monday 7/6. They are planning to remove the items previously placed in the clarifier in anticipation of the rehab work (lumber for support, skylift, etc.). They would like to have direction as soon as possible if the City believes they are going to proceed with rehab work so that they can make changes to their equipment allocation.

Please contact us to discuss the options presented or any questions you may have that will help to move the project forward.

Thanks,

Emily Linebaugh, P.E.
Veenstra & Kimm, Inc.
860 22nd Avenue, Suite 4
Coralville, IA 52241
319-466-1000 (office)
319-530-2221 (cell)

From: Emily Linebaugh
Sent: Wednesday, July 1, 2020 3:50 PM
To: 'Chris Nosbisch' <cnosbisch@cityofmtvernon-ia.gov>
Subject: RE: Change Order

Chris,

See attached sheet that I've been working on. I will fill in the numbers as I receive them from WRH. There is a pretty substantial cost difference between the two options (repair of clarifier vs. no repair). I'll also include cost of new equipment and install in the final comparison for you once I get information from WRH.

Emily Linebaugh, P.E.
Veenstra & Kimm, Inc.
860 22nd Avenue, Suite 4
Coralville, IA 52241
319-466-1000 (office)
319-530-2221 (cell)

From: Chris Nosbisch <cnosbisch@cityofmtvernon-ia.gov>
Sent: Wednesday, July 1, 2020 3:06 PM
To: Emily Linebaugh <elinebaugh@v-k.net>
Subject: Re: Change Order

What number are we on today

Sent from my Verizon, Samsung Galaxy smartphone

From: Emily Linebaugh <elinebaugh@v-k.net>
Sent: Wednesday, July 1, 2020 3:01:45 PM
To: Chris Nosbisch <cnosbisch@cityofmtvernon-ia.gov>
Subject: RE: Change Order

Working on it. Expecting pricing from WRH on clarifier by end of day today.

Emily Linebaugh, P.E.
Veenstra & Kimm, Inc.
860 22nd Avenue, Suite 4
Coralville, IA 52241
319-466-1000 (office)
319-530-2221 (cell)

From: Chris Nosbisch <cnosbisch@cityofmtvernon-ia.gov>
Sent: Wednesday, July 1, 2020 9:30 AM
To: Emily Linebaugh <elinebaugh@v-k.net>
Subject: Change Order

Will I have the change order by tomorrow morning. City Hall is closed on Friday.

Chris Nosbisch, ICMA-CM, AICP
City Administrator
City of Mt. Vernon
cnosbisch@cityofmtvernon-ia.gov
319-895-8742

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SITE SERVICE REPORT

KUSTERS WATER - SITE SERVICE REPORT

JOB NAME / NUMBER	WTS
DATE OF REPORT	6/22/2020
TECHNICIAN	Eddie Gaston

PURPOSE OF SERVICE TRIP / OBJECTIVE
Equipment Inspection

MET WITH:			
NAME	COMPANY	EMAIL	PHONE

EQUIPMENT SERVICED	
MODEL	SERIAL NUMBER (TYPE)
55' HBPS-S	000684

SUMMARY OF SERVICE	
DATE ARRIVED ON SITE:	6/22/2020
TIME ARRIVED ON SITE:	8:00am
SITE REPORT:	
I arrived on site Tuesday morning to inspect the second spiral blade clarifier to determine the parts that need	



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Dependable, cost-effective solutions for water and wastewater treatment:

HEADWORKS BIOLOGICAL CLARIFICATION THICKENING BIOSOLIDS

kusterszima.com

to be replaced. The first item I inspected was the scum beech. I noticed a fair amount of surface rust but did not observe corrosion to the point of structural degradation. It can be salvaged if blasted and re-painted. The next thing I inspected was the drive unit. I noticed that the torque monitor face plate was missing. I recommend the drive unit be removed and shipped back to our manufacturing facility in Spartanburg, SC for a full disassembly/inspection to determine the integrity of the base, gears, bearings etc. I noticed significant corrosion on the Energy Well, Center Well and Drive Cage and recommend they be replaced. Next, I inspected the full surface blade and again encountered structural corrosion and recommend it be replaced. The skimmer assembly and post also showed signs of significant corrosion. I noticed that some of the weir washers were missing but could not tell exactly how many. I recommend supplying approximately 20 for them to have on hand. I then inspected the truss arms and observed a moderate amount of surface rust and believe these can be salvaged if re-blasted and re-painted. Next, I inspected the spiral blades and saw a significant amount of corrosion and recommend them be replaced. The squeegees had been torn off of the blades and will also need to be replaced. The bolts mounting the center well hangers to the center well had severe corrosion and should be replaced as well as the anchor bolts securing the center pier. My site contact also informed me that they need to replace the VFD for clarifier #2.

DATE DEPARTED SITE:	
TIME DEPARTED SITE:	

FOLLOW UP ACTIONS
IS THIS PROJECT'S SERVICE / START-UP COMPLETE (YES / NO)? _____

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HEADWORKS

BIOLOGICAL

CLARIFICATION

THICKENING

BIOSOLIDS



kusterszima.com

1.
2.

REVIEWED BY	
INITIALS	DATE
GJK	6/22/2020

Dependable, cost-effective solutions for water and wastewater treatment:

HEADWORKS

BIOLOGICAL

CLARIFICATION

THICKENING

BIOSOLIDS



kusterszima.com



Quotation: SP-04263-20

Customer Number: 131042

Page: 1 of 2

Customer:

MARK DROESSLER
 WRH, INC.
 1648 T AVENUE
 SOUTH AMANA , IA 52234
 USA - UNITED STATES OF AMERICA

Quotation

Date: 6/23/2020
Expiration: 7/23/2020
Terms: NET 30 DAYS FREIGHT PREPAID & ADDED TO INVOICE
FOB: ORIGIN
Leadtime: See Below for Lead Time

Phone: (319)622-3816 **Fax:**
 apinvoices@wendlerinc.com

Quote Specifications

REF JOB# 000684
 55' HBPS-S

Line No	Qty	Part ID# Description	Unit Price	Extended Price
1	1	SA6- SKIMMER ARM ASSEMBLY- 304SS	3,610.00	\$3,610.00
2	1	(PER DWG# D-000684-202) DC2- DRIVE CAGE - A36 CONSISTS OF 202T & 202B (TOP AND BOTTOM)	6,506.00	\$6,506.00
3	1	(PER DWG# D-000684-208) SA8- SKIMMER POST- A36	2,370.00	\$2,370.00
4	1	FSB6- FULL SURFACE BLADE- A36	2,401.00	\$2,401.00
5	1	(PER DWG# D-000684-204) CW4- CENTER WELL- A36	4,800.00	\$4,800.00
6	1	(PER DWG# D-000684-239) EW39- ENERGY WELL- A36	3,300.00	\$3,300.00
7	2	SB23- RAKE ARM SPIRAL BLADE- A36	4,233.00	\$8,466.00
8	1		737.00	\$737.00

VM-09_0



Quotation: SP-04263-20

Customer Number: 131042

Page: 2 of 2

Line No	Qty	Part ID# (Cust Part #) Description	Unit Price	Extended Price
		SQ27- SQUEEGEE SET- 304SS		
9	1	(PER DWG# D-000684-234) SPIRAL BLADE SUPPORTS- A36	800.00	\$800.00
10	1	A171090 VFD, LEESON 1HP	1,757.00	\$1,757.00
12	1	30D-9 REBUILD SAME AS CLARIFIER #1	25,775.00	\$25,775.00
13	1	799898 BASE, 30" MACHINED	5,570.00	\$5,570.00
Quotation Total (US Dollars):				\$66,092.00

AUTHORIZED SIGNATURES

GEORGE KELLUM

Customer Acceptance

1. All prices are stated in US Dollars.
2. Minimum order of \$50 required.
3. Quote is valid for 30 days from the date of the quote.
4. Any applicable Banking fees, Sales, Use, Excise or other Taxes or Duties shall be paid by the buyer directly to the appropriate authority. If Tax Exempt, an Exempt Certificate must be sent with the Purchase Order.
5. A Purchase Order issued to Kusters Water, PO. Box 6128, Spartanburg, SC 29304, is required for Order Entry.
6. An estimated shipping date will be confirmed at the time of order placement based on the current manufacturing load at that time.

CLARIFIER COSTS
WASTEWATER TREATMENT PLANT IMPROVEMENTS 2019
MOUNT VERNON, IOWA
V&K JOB NO. 51321

Repair South Clarifier

Item	Cost
Kusters Quote	\$ 66,100.00
WRH Labor	\$ 45,000.00
Freight	\$ 6,000.00
Price Electric Work	\$ 3,000.00
WRH Repair Work after Sandblasting	\$ 4,000.00
<i>Total to Repair Clarifier</i>	<i>\$ 124,100.00</i>

No Repairs to South Clarifier

Item	Cost
No Clarifier Drive	\$ (43,000.00)
No Clarifier Painting	\$ (45,000.00)
<i>Savings to Not Repair Clarifier</i>	<i>\$ (88,000.00)</i>

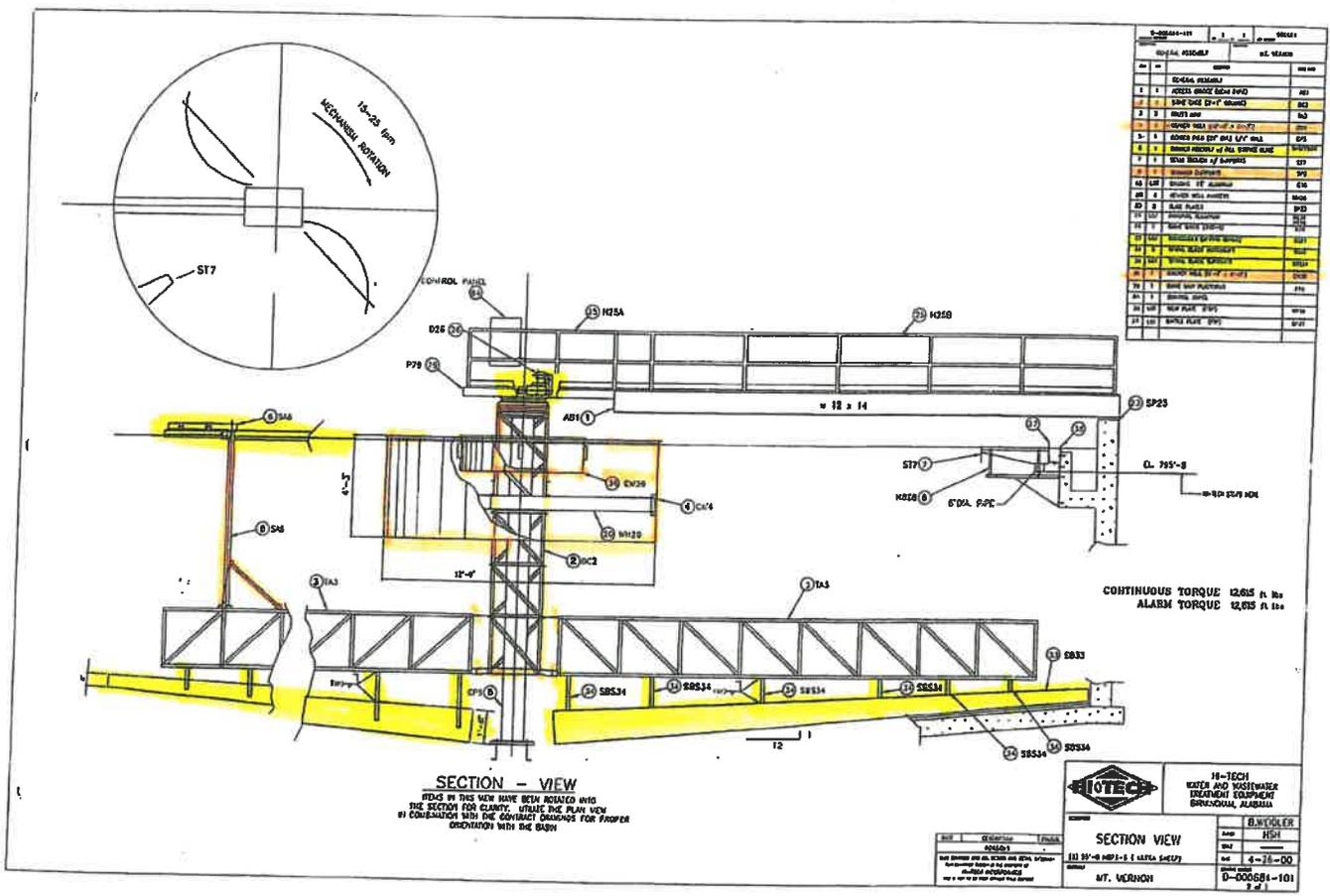
Difference Between Repair and No Repair \$ 212,100.00

All New Clarifier Equipment (excluding Weir/Baffle)

Item	Cost
Demo for Existing Equipment	\$ 18,000.00
Equipment	\$ 137,000.00
Install for Equipment	\$ 40,000.00
Painting	\$ 40,000.00
Electric	\$ 5,000.00
RegROUT (optional)	\$ 12,000.00
Total for All New Clarifier Equipment	\$ 252,000.00

Same as clar # 1

New for clar # 2



NO.	DESCRIPTION	QTY	UNIT
1	STEEL BRACE	1	EA
2	STEEL BRACE	1	EA
3	STEEL BRACE	1	EA
4	STEEL BRACE	1	EA
5	STEEL BRACE	1	EA
6	STEEL BRACE	1	EA
7	STEEL BRACE	1	EA
8	STEEL BRACE	1	EA
9	STEEL BRACE	1	EA
10	STEEL BRACE	1	EA
11	STEEL BRACE	1	EA
12	STEEL BRACE	1	EA
13	STEEL BRACE	1	EA
14	STEEL BRACE	1	EA
15	STEEL BRACE	1	EA
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44	STEEL BRACE	1	EA
45	STEEL BRACE	1	EA
46	STEEL BRACE	1	EA
47	STEEL BRACE	1	EA
48	STEEL BRACE	1	EA
49	STEEL BRACE	1	EA
50	STEEL BRACE	1	EA

SECTION - VIEW
 ITEMS IN THIS VIEW HAVE BEEN ROTATED INTO THE SECTION FOR CLARITY. PLEASE SEE PLAN VIEW IN COMPARISON WITH THE CONTRACT DRAWINGS FOR PROPER ORIENTATION WITH THE BOWL.

CONTINUOUS TORQUE 12,615 Ft lbs
 ALARM TORQUE 12,615 Ft lbs

NOTE

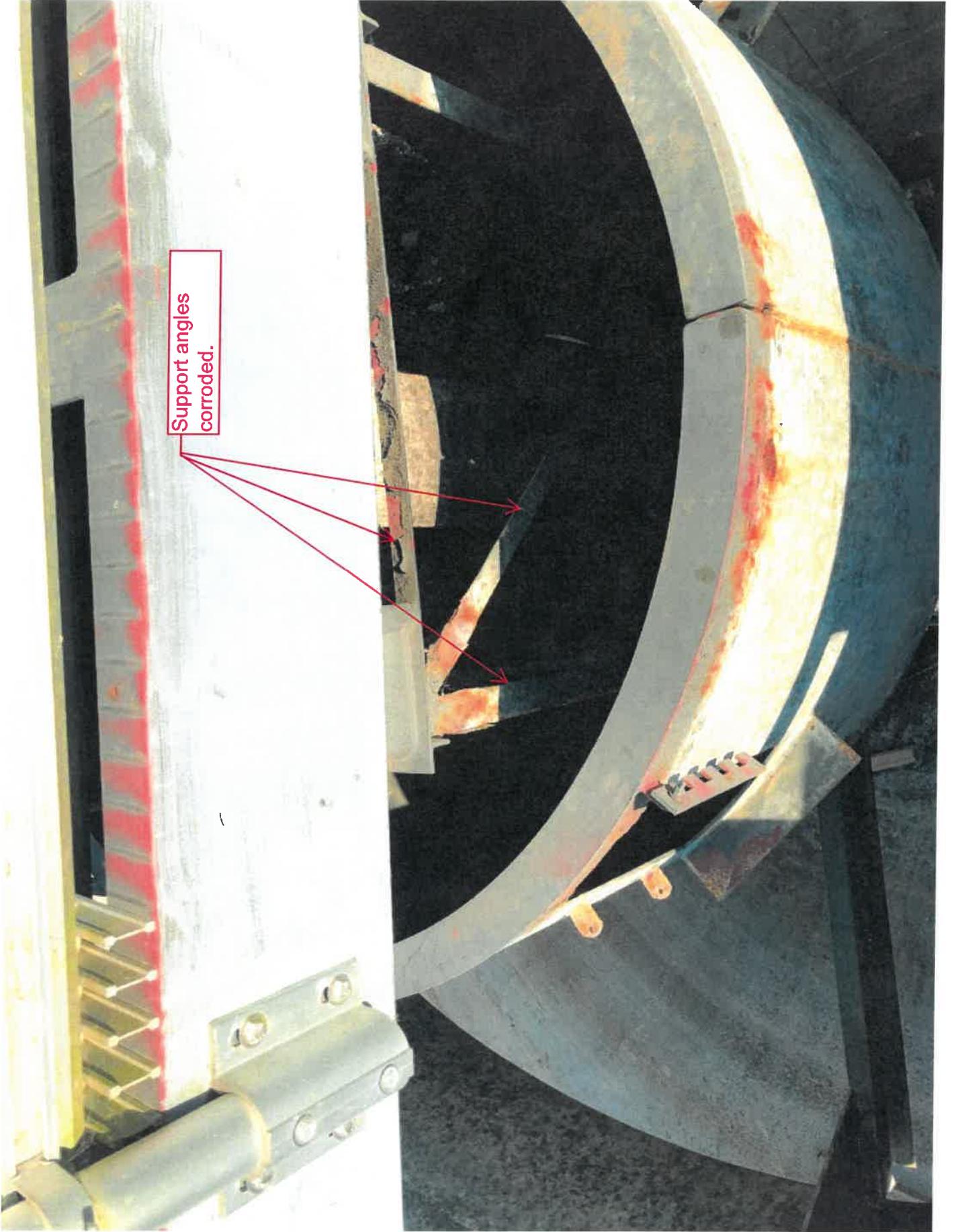
H-TECH WATER AND WASTEWATER TREATMENT EQUIPMENT BRUNSWICK, ALABAMA

SECTION VIEW

10 1/2" x 8" H258 x 6" ALTA 64577

MT. VORNON

B. WYCKLER
 Date: _____
 Size: 8-1/2" x 11"
 Scale: 1" = 10'-00"
 Drawing No: D-000584-101
 3 of 1



Support angles
corroded.



Support angles
corroded.



Support angles
corroded.



Support angles
corroded.



Oil from drive leaking into torque box. Needs new seal.

AGENDA ITEM # J - 6

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	July 6, 2020
AGENDA ITEM:	Pay Application #16 - LBC
ACTION:	Motion

SYNOPSIS: This pay application does not include any portion of the retainage, but does cover a number of changes orders that have been previously approved. OPN has recommended approval of this pay application in the amount of \$43,347.47.

BUDGET ITEM: LBC

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/1/20

APPLICATION AND CERTIFICATE FOR PAYMENT
AIA DOCUMENT G702

TO (OWNER): CITY OF MT VERNON 213 FIRST ST NW MT VERNON, IA 52314 PROJECT: Lester Buresh Wellness Center APPLICATION NO: 16 INVOICE NO: 001272

FROM: Jeffrey L Ketels Garling Construction, Inc. 1120 11th Street Belle Plaine, IA 52208 ARCHITECT: OPN ARCHITECTS 200 5TH AVE SE 201 CEDAR RAPIDS, IA 52401 CONTRACT DATE: 5/1/2020

CONTRACT FOR: General Construction DISTRIBUTION TO: OWNER ARCHITECT LENDOR GENERAL CONTRACTOR CONSTRUCTION MANAGER OTHER

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

Change Orders approved in previous months by Owner	APPROVED	DEDUCTIONS
Total	\$166,167.00	(\$9,885.00)
Number	Date Approved	
COR 0042	05/20/2020	\$1,263.51
COR 0047	05/20/2020	\$2,086.00
COR 0052	05/20/2020	\$1,505.66
COR 0055	05/20/2020	\$11,630.84
COR 0056	05/20/2020	\$1,158.25
COR 0057	05/20/2020	\$1,883.02
COR 0059	05/20/2020	\$2,116.30
COR 0060	05/20/2020	\$11,200.00
COR0061	05/20/2020	\$2,621.28
Additional Cos	June-20	\$47,134.17
TOTALS		(\$11,505.25)
Net change by Change Orders		(\$11,505.25)
		\$191,910.92

The undersigned contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: GARLING CONSTRUCTION, INC.

BY: *[Signature]* DATE: 6-24-20

855 Palisades Dr. SW Mount Vernon, IA 52314 ARCHITECT PROJECT NO: 54086 OWNER PO NO: 54086 CONTRACT DATE: 5/1/2020 FROM: 6/30/2020 TO:

- 1. ORIGINAL CONTRACT SUM \$7,059,000.00
- 2. Net change by Change Orders \$191,910.92
- 3. CONTRACT SUM TO DATE (Line 1 +- 2) \$7,250,910.92
- 4. TOTAL COMPLETED & STORED TO DATE \$7,250,910.92 (Column I on G703)
- 5. RETAINAGE:
 - a. 5.00% of Completed Work \$362,545.59 (Column F + G on G703)
 - b. 5.00% of Stored Material (Column H on G703)
- 6. TOTAL EARNED LESS RETAINAGE \$6,888,365.33 (Line 4 less Line 5 Total)

- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$6,845,017.86
- 8. CURRENT PAYMENT DUE \$43,347.47
- 9. BALANCE TO FINISH, PLUS RETAINAGE \$362,545.59 (Line 3 less Line 6)

State of: IA Subscribed and sworn to before me this 24th day of June 2020
 Notary Public: *[Signature]*
 My Commission Expires: 3-6-23


AMOUNT CERTIFIED \$ 43,347.47
 Forty Three Thousand Three Hundred Forty Seven Dollars and Forty Seven Cents

ARCHITECT: *[Signature]* Date: _____
 This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

ARCHITECTS CERTIFICATE FOR PAYMENT
 In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing
 Contractor's signed Certification is attached.
 In tabulations below, amounts are stated to the nearest doll:
 Use Column L on Contracts where variable retainage for lin

APPLICATION NO: 16
 INVOICE NO: 001272
 PROJECT NO: 54086
 ARCHITECT PROJECT NO:

CONTRACT DATE: 5/1/2020
 FROM: 5/1/2020
 TO: 6/30/2020

ITEM NO	DESCRIPTION OF WORK	BILLING CODES	D		E		F		G		H		I		J		K		L		M
			SCHEDULED VALUE	AMOUNT	PREVIOUS APPLICATION	AMOUNT	PERCENT COMPLETE	WORK IN PLACE	STORED MATERIALS	PERCENT COMPLETE	TOTAL STORED TO DATE	AMOUNT	COMPLETE	BALANCE	RETAINAGE						
1	General Requirements																				
2	General Conditions																				
3	Bond	010009	32,875.00	32,875.00		100%									32,875.00	100%				1,643.75	
4	Permit	010001	31,000.00	31,000.00		100%									31,000.00	100%				1,550.00	
5	Temp Site clean up																				
6	Temp fencing		12,500.00	12,500.00		100%									12,500.00	100%				625.00	
7	Temp heat/humidity control		85,000.00	85,000.00		100%									85,000.00	100%				4,250.00	
8	Dumpster and clean up		28,000.00	28,000.00		100%									28,000.00	100%				1,400.00	
9	Equipment rental		36,000.00	36,000.00		100%									36,000.00	100%				1,800.00	
10	Mobilization		2,000.00	2,000.00		100%									2,000.00	100%				100.00	
11	Site sign		1,000.00	1,000.00		100%									1,000.00	100%				50.00	
12	Electronic Submittal		6,500.00	6,500.00		100%									6,500.00	100%				325.00	
13	Utilities		1,520.00	1,520.00		100%									1,520.00	100%				76.00	
14	Admin, Sup, PM	010050	200,699.00	200,699.00		100%									200,699.00	100%				10,034.98	
15	Site Work																				
16	Layout and Staking	020050	19,250.00	19,250.00		100%									19,250.00	100%				962.50	
17	Slit Fence/Concrete Washout		9,900.00	9,900.00		100%									9,900.00	100%				495.00	
18	Site Furnishings	020087	17,109.00	17,109.00		100%									17,109.00	100%				855.45	
19	Trash Enclosure/Fence	020074	51,635.00	51,635.00		100%									51,635.00	100%				2,581.76	
20	Earthwork Site Utilities	020052																			
21	Grading Material		138,788.00	138,788.00		100%									138,788.00	100%				6,939.41	
22	Grading Labor		42,958.00	42,958.00		100%									42,958.00	100%				2,147.91	
23	Grading Equipment		68,500.00	68,500.00		100%									68,500.00	100%				3,425.00	
24	Sanitary Materials		14,036.00	14,036.00		100%									14,036.00	100%				701.80	
25	Sanitary Labor		11,350.00	11,350.00		100%									11,350.00	100%				567.50	
26	Sanitary Equipment		8,463.00	8,463.00		100%									8,463.00	100%				423.15	
27	Water Material		22,688.00	22,688.00		100%									22,688.00	100%				1,134.40	
28	Water Labor		8,350.00	8,350.00		100%									8,350.00	100%				417.50	
29	Water Equipment		12,960.00	12,960.00		100%									12,960.00	100%				648.00	
30	Storm Materials		35,370.00	35,370.00		100%									35,370.00	100%				1,768.51	
31	Storm Labor		11,509.00	11,509.00		100%									11,509.00	100%				575.45	
32	Storm Equipment		14,605.00	14,605.00		100%									14,605.00	100%				730.25	
33	Footing Labor		8,124.00	8,124.00		100%									8,124.00	100%				406.20	
34	Footing Equipment		9,423.00	9,423.00		100%									9,423.00	100%				471.15	
35																					
PAGE TOTALS			\$942,112.00	\$942,112.00		100%									\$942,112.00	100%				\$47,105.67	
REGULAR ITEM TOTALS			\$7,059,000.00	\$7,049,000.00		100%			\$10,000.00						\$7,059,000.00	100%				\$352,950.04	
CHANGE ORDERS			\$191,910.92	\$156,282.00		81%			\$35,628.92						\$191,910.92	100%				\$9,595.55	
GRAND TOTALS			\$7,250,910.92	\$7,205,282.00		99%			\$45,628.92						\$7,250,910.92	100%				\$362,545.59	

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
 In tabulations below, amounts are stated to the nearest doll:
 Use Column L on Contracts where variable retainage for lin

ITEM NO	DESCRIPTION OF WORK	BILLING CODES	SCHEDULED VALUE		PREVIOUS APPLICATION		COMPLETED THIS MONTH			TOTAL COMPLETE AND		BALANCE TO FINISH	
			AMOUNT	PERCENT COMPLETE	AMOUNT	PERCENT COMPLETE	WORK IN PLACE	STORED MATERIALS	PERCENT COMPLETE	STORED TO DATE AMOUNT	COMPLETE	BALANCE	RETAINAGE
36	Concrete Pavers	020113	23,358.00	100%	23,358.00	100%				23,358.00	100%		1,167.91
37	Pavement markings	020090	2,700.00	100%	2,700.00	100%				2,700.00	100%		135.00
38	Plantings	020063	63,464.00	100%	63,464.00	100%				63,464.00	100%		3,173.20
39	Seeding		22,057.00	100%	22,057.00	100%				22,057.00	100%		1,102.85
40	Concrete												
41	Cast In Place Concrete												
42	Material	030150	96,210.00	100%	96,210.00	100%				96,210.00	100%		4,810.50
43	Labor		140,000.00	100%	140,000.00	100%				140,000.00	100%		7,000.00
44	Equipment		18,000.00	100%	18,000.00	100%				18,000.00	100%		900.00
45	Textured Concrete Coating		10,000.00				10,000.00	100%		10,000.00	100%		500.00
46	Concrete Paving												
47	Material		67,000.00	100%	67,000.00	100%				67,000.00	100%		3,350.00
48	Labor		113,000.00	100%	113,000.00	100%				113,000.00	100%		5,650.00
49	Equipment		14,850.00	100%	14,850.00	100%				14,850.00	100%		742.50
50	Concrete Floor Finishes		12,850.00	100%	12,850.00	100%				12,850.00	100%		642.50
51	Precast Concrete												
52	Wall Panels		319,150.00	100%	319,150.00	100%				319,150.00	100%		15,957.51
53	Hollow Core Deck		171,850.00	100%	171,850.00	100%				171,850.00	100%		8,592.50
54	Masonry												
55	Masonry												
56	Material Block	040325	130,000.00	100%	130,000.00	100%				130,000.00	100%		6,500.00
57	Material Brick		75,000.00	100%	75,000.00	100%				75,000.00	100%		3,750.00
58	Labor		285,000.00	100%	285,000.00	100%				285,000.00	100%		14,250.00
59	Equipment		36,839.00	100%	36,839.00	100%				36,839.00	100%		1,841.95
60	Metals												
61	Structural Steel Materials	050353	448,274.00	100%	448,274.00	100%				448,274.00	100%		22,413.70
62	Metal Hand Rails		87,000.00	100%	87,000.00	100%				87,000.00	100%		4,350.00
63	Structural Steel and Precast. Erect.	050350	287,854.00	100%	287,854.00	100%				287,854.00	100%		14,392.70
64	Carpentry												
65	Rough Carpentry												
66	Material	060400	24,217.00	100%	24,217.00	100%				24,217.00	100%		1,210.85
67	Labor		35,000.00	100%	35,000.00	100%				35,000.00	100%		1,750.00
68	Equipment		3,500.00	100%	3,500.00	100%				3,500.00	100%		175.00
69	Wood Casework												
70	Material	060408	32,350.00	100%	32,350.00	100%				32,350.00	100%		1,617.50
	PAGE TOTALS		\$2,519,523.00	100%	\$2,509,523.00	100%	\$10,000.00	0%	\$2,519,523.00	100%	\$125,976.17		
	REGULAR ITEM TOTALS		\$7,959,000.00	100%	\$7,049,000.00	100%	\$10,000.00	0%	\$7,959,000.00	100%	\$352,950.04		
	CHANGE ORDERS		\$191,910.92	81%	\$156,282.00	81%	\$35,628.92	19%	\$191,910.92	100%	\$9,595.55		
	GRAND TOTALS		\$7,250,910.92	99%	\$7,205,282.00	99%	\$45,628.92	1%	\$7,250,910.92	100%	\$367,545.59		

REGULAR ITEMS

CONTINUATION SHEET AIA DOCUMENT G703 PROJECT: 54086

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing
 Contractor's signed Certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column L on Contracts where variable retainage for lin

ITEM NO	DESCRIPTION OF WORK	BILLING CODES	D SCHEDULED VALUE		E PREVIOUS APPLICATION		G COMPLETED THIS MONTH			I TOTAL COMPLETE AND		K BALANCE TO FINISH	
			AMOUNT	PERCENT COMPLETE	AMOUNT	PERCENT COMPLETE	WORK IN PLACE	STORED MATERIALS	PERCENT COMPLETE	AMOUNT	COMPLETE	BALANCE	RETAINAGE
71	Labor		32,130.00	100%	32,130.00	100%				32,130.00	100%	1,606.50	
72	Countertops		7,500.00	100%	7,500.00	100%				7,500.00	100%	375.00	
73	Thermal Moisture & Protection												
74	Water Proofing	070476	40,000.00	100%	40,000.00	100%				40,000.00	100%	2,000.00	
75	Thermal Insulation	070478	42,236.00	100%	42,236.00	100%				42,236.00	100%	2,111.80	
76	Membrane Roofing												
77	Material	070480	206,864.00	100%	206,864.00	100%				206,864.00	100%	10,343.20	
78	Labor		100,246.00	100%	100,246.00	100%				100,246.00	100%	5,012.31	
79	Equipment		20,000.00	100%	20,000.00	100%				20,000.00	100%	1,000.00	
80	Caulking & Firestopping		37,250.00	100%	37,250.00	100%				37,250.00	100%	1,862.49	
81	Doors & Windows												
82	Metal Frames & Wood Doors												
83	Hollow Metal Frames	080502	17,144.00	100%	17,144.00	100%				17,144.00	100%	857.20	
84	Doors		20,000.00	100%	20,000.00	100%				20,000.00	100%	1,000.00	
85	Hardware		37,800.00	100%	37,800.00	100%				37,800.00	100%	1,890.00	
86	Labor		15,000.00	100%	15,000.00	100%				15,000.00	100%	750.00	
87	Aluminum Glazing Panels												
88	Material	080500	215,000.00	100%	215,000.00	100%				215,000.00	100%	10,750.00	
89	Labor		211,000.00	100%	211,000.00	100%				211,000.00	100%	10,550.00	
90	Equipment		16,000.00	100%	16,000.00	100%				16,000.00	100%	800.00	
91	Skylights	080506	96,870.00	100%	96,870.00	100%				96,870.00	100%	4,843.51	
92	Coiling Door		2,200.00	100%	2,200.00	100%				2,200.00	100%	110.00	
93	Finishes												
94	Light Gage Steel Stud Framing	090552	48,975.00	100%	48,975.00	100%				48,975.00	100%	2,448.75	
95	Gypsum Wallboard	090550	19,300.00	100%	19,300.00	100%				19,300.00	100%	965.00	
96	Tiling												
97	Material	090575	18,000.00	100%	18,000.00	100%				18,000.00	100%	900.00	
98	Labor		23,927.00	100%	23,927.00	100%				23,927.00	100%	1,196.35	
99	ACT												
100	Material	090564	16,000.00	100%	16,000.00	100%				16,000.00	100%	800.00	
101	Labor		45,065.00	100%	45,065.00	100%				45,065.00	100%	2,253.25	
102	Sound Panels		19,000.00	100%	19,000.00	100%				19,000.00	100%	950.00	
103	Studio Hardwood Floor												
104	Wood Athletic Floor	090560	12,240.00	100%	12,240.00	100%				12,240.00	100%	612.00	
105	Material	090563	22,500.00	100%	22,500.00	100%				22,500.00	100%	1,125.00	
PAGE TOTALS			\$1,342,247.00	100%	\$1,342,247.00	100%				\$1,342,247.00	100%	\$67,112.36	
REGULAR ITEM TOTALS			\$7,059,000.00	100%	\$7,049,000.00	100%	\$10,000.00			\$7,059,000.00	100%	\$352,950.04	
CHANGE ORDERS			\$191,910.92	81%	\$156,282.00	99%	\$35,628.92			\$191,910.92	100%	\$9,595.55	
GRAND TOTALS			\$7,250,910.92	99%	\$7,205,282.00	99%	\$45,628.92			\$7,250,910.92	100%	\$362,545.59	

MODIFIED AIA G703 - CONTINUATION SHEET FOR G702

REGULAR ITEMS

CONTINUATION SHEET AIA DOCUMENT G703 PROJECT: 54086

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing
 Contractor's signed Certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column L on Contracts where variable retainage for limit

ITEM NO.	DESCRIPTION OF WORK	BILLING CODES	D SCHEDULED VALUE		E PREVIOUS APPLICATION		F, G, H COMPLETED THIS MONTH			I TOTAL COMPLETE AND STORED TO DATE		J, K, L BALANCE TO FINISH	
			AMOUNT	PERCENT COMPLETE	AMOUNT	PERCENT COMPLETE	WORK IN PLACE	STORED MATERIALS	PERCENT COMPLETE	AMOUNT	PERCENT COMPLETE	BALANCE	RETAINAGE
106	Labor		59,920.00	100%	59,920.00	100%				59,920.00	100%		2,996.00
107	Resilient Floor, Carpet, Turf	090561	25,654.00	100%	25,654.00	100%				25,654.00	100%		1,282.70
108	FRP	090567	524.00	100%	524.00	100%				524.00	100%		26.20
109	Painting												
110	Material	090566	28,000.00	100%	28,000.00	100%				28,000.00	100%		1,400.00
111	Labor		71,800.00	100%	71,800.00	100%				71,800.00	100%		3,590.00
112	Equipment		4,000.00	100%	4,000.00	100%				4,000.00	100%		200.00
113	Specialties												
114	Specialties Materials	100600	34,200.00	100%	34,200.00	100%				34,200.00	100%		1,710.00
115	Labor		9,797.00	100%	9,797.00	100%				9,797.00	100%		489.85
116	Equipment												
117	Gym Equipment Material	110640	45,000.00	100%	45,000.00	100%				45,000.00	100%		2,250.00
118	Gym Equipment Labor		47,700.00	100%	47,700.00	100%				47,700.00	100%		2,385.00
119	Finishes												
120	Blinds Material	120680	18,120.00	100%	18,120.00	100%				18,120.00	100%		906.00
121	Blinds Labor		20,000.00	100%	20,000.00	100%				20,000.00	100%		1,000.00
122	Special Construction												
123	Climbing Wall Material	130700	55,000.00	100%	55,000.00	100%				55,000.00	100%		2,750.00
124	Climbing wall Labor		37,405.00	100%	37,405.00	100%				37,405.00	100%		1,870.24
125	Elevators												
126	Passenger Elevator Material	140755	38,000.00	100%	38,000.00	100%				38,000.00	100%		1,900.00
127	Passenger Elevator Labor		45,990.00	100%	45,990.00	100%				45,990.00	100%		2,299.51
128	Mechanical												
129	Plumbing and Piping		53,988.00	100%	53,988.00	100%				53,988.00	100%		2,699.40
130	Labor		100,265.00	100%	100,265.00	100%				100,265.00	100%		5,013.25
131	Plumbing Fixtures		38,000.00	100%	38,000.00	100%				38,000.00	100%		1,900.00
132	Labor		29,650.00	100%	29,650.00	100%				29,650.00	100%		1,482.50
133	HVAC Piping		41,300.00	100%	41,300.00	100%				41,300.00	100%		2,065.00
134	HVAC Equipment		34,000.00	100%	34,000.00	100%				34,000.00	100%		1,700.00
135	Labor		37,500.00	100%	37,500.00	100%				37,500.00	100%		1,875.00
136	Geo Thermal Well Field		50,000.00	100%	50,000.00	100%				50,000.00	100%		2,500.00
137	Labor		37,000.00	100%	37,000.00	100%				37,000.00	100%		1,850.00
138	HVAC Sheetmetal		290,850.00	100%	290,850.00	100%				290,850.00	100%		14,542.49
139	Labor		184,000.00	100%	184,000.00	100%				184,000.00	100%		9,200.00
140	Insulation		45,600.00	100%	45,600.00	100%				45,600.00	100%		2,280.00
PAGE TOTALS			\$1,483,263.00	100%	\$1,483,263.00	100%				\$1,483,263.00	100%		\$74,163.14
REGULAR ITEM TOTALS			\$7,059,000.00	100%	\$7,049,000.00	100%	\$10,000.00			\$7,059,000.00	100%		\$352,950.04
CHANGE ORDERS							\$35,628.92			\$35,628.92	19%		\$9,595.55
GRAND TOTALS			\$7,250,910.92	99%	\$7,205,282.00	99%	\$45,628.92			\$7,250,910.92	100%		\$362,545.59

CONTINUATION SHEET AIA DOCUMENT G703 PROJECT: 54086 REGULAR ITEMS

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing
 Contractor's signed Certification is attached.
 In tabulations below, amounts are stated to the nearest doll.
 Use Column L on Contracts where variable retainage for lim

APPLICATION NO: 16
 INVOICE NO: 001272
 PROJECT NO: 54086
 ARCHITECT PROJECT NO:

CONTRACT DATE: 5/1/2020
 FROM: 5/1/2020
 TO: 6/30/2020

ITEM NO.	DESCRIPTION OF WORK	BILLING CODES	D SCHEDULED VALUE		E PREVIOUS APPLICATION		F COMPLETED THIS MONTH			G TOTAL COMPLETE AND STORED TO DATE		H BALANCE TO FINISH	
			AMOUNT	PERCENT COMPLETE	AMOUNT	PERCENT COMPLETE	WORK IN PLACE	STORED MATERIALS	PERCENT COMPLETE	AMOUNT	COMPLETE	BALANCE	RETAINAGE
141	Controls		45,800.00	100%	45,800.00	100%				45,800.00	100%		2,290.00
142	Test and Balance		7,715.00	100%	7,715.00	100%				7,715.00	100%		385.75
143	Mobilization/ Permits		24,385.00	100%	24,385.00	100%				24,385.00	100%		1,219.24
144	Sprinkler	150766	59,305.00	100%	59,305.00	100%				59,305.00	100%		2,965.26
145	Electrical												
146	Mobilization	160800	3,000.00	100%	3,000.00	100%				3,000.00	100%		150.00
147	Temporary Power		7,000.00	100%	7,000.00	100%				7,000.00	100%		350.00
148	Trenching Boring & Pole Bases		35,750.00	100%	35,750.00	100%				35,750.00	100%		1,787.50
149	Power Distribution Materials		43,650.00	100%	43,650.00	100%				43,650.00	100%		2,182.50
150	Labor		41,000.00	100%	41,000.00	100%				41,000.00	100%		2,050.00
151	VFD Materials		4,700.00	100%	4,700.00	100%				4,700.00	100%		235.00
152	Branch Circuits Material		38,000.00	100%	38,000.00	100%				38,000.00	100%		1,900.00
153	Labor		54,000.00	100%	54,000.00	100%				54,000.00	100%		2,700.00
154	Lighting Material		100,200.00	100%	100,200.00	100%				100,200.00	100%		5,010.00
155	Labor		85,000.00	100%	85,000.00	100%				85,000.00	100%		4,250.00
156	Telecom Material		20,750.00	100%	20,750.00	100%				20,750.00	100%		1,037.45
157	Labor		35,000.00	100%	35,000.00	100%				35,000.00	100%		1,750.00
158	AV Material/Labor		117,500.00	100%	117,500.00	100%				117,500.00	100%		5,875.00
159	Fire Alarm Material		21,500.00	100%	21,500.00	100%				21,500.00	100%		1,075.00
160	Labor		19,000.00	100%	19,000.00	100%				19,000.00	100%		950.00
161	Equipment		8,600.00	100%	8,600.00	100%				8,600.00	100%		430.00
162													
163													
164													
165													
166													
167													
168													
169													
170													
171													
172													
173													
174													
175													
PAGE TOTALS			\$771,855.00	100%	\$771,855.00	100%				\$771,855.00	100%		\$38,592.70
REGULAR ITEM TOTALS			\$7,059,000.00	100%	\$7,059,000.00	100%	\$10,000.00		0%	\$7,059,000.00	100%		\$352,950.04
CHANGE ORDERS			\$191,910.92	81%	\$156,282.00	81%	\$35,628.92		19%	\$191,910.92	100%		\$9,595.55
GRAND TOTALS			\$7,250,910.92	99%	\$7,205,282.00	99%	\$45,628.92		1%	\$7,250,910.92	100%		\$362,545.59

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
 CONTRACT DATE: 5/1/2020
 FROM: 6/30/2020
 TO: 6/30/2020
 ARCHITECT PROJECT NO: N

ITEM NO.	DESCRIPTION OF WORK	CHANGE ORDER NUMBER	BILLING CODES	SCHEDULED VALUE		PREVIOUS APPLICATION		COMPLETED THIS MONTH			TOTAL COMPLETE AND TO DATE		BALANCE TO FINISH	
				AMOUNT	PERCENT COMPLETE	AMOUNT	PERCENT COMPLETE	WORK IN PLACE	STORED MATERIALS	PERCENT COMPLETE	AMOUNT	COMPLETE	BALANCE	RETAINAGE
1	COR#01	0001		37,932.00	100%	37,932.00	100%				37,932.00	100%		1,896.60
2	COR#02	02		7,659.00	100%	7,659.00	100%				7,659.00	100%		382.95
3	COR#03	Change Order 03		18,205.00	100%	18,205.00	100%				18,205.00	100%		910.25
4	COR#04	04		20,167.00	100%	20,167.00	100%				20,167.00	100%		1,008.35
5	COR#05	05		39,191.00	100%	39,191.00	100%				39,191.00	100%		1,959.55
6	COR#06	06		16,492.00	100%	16,492.00	100%				16,492.00	100%		824.60
7	COR#07	07		9,885.00	100%	9,885.00	100%				9,885.00	100%		494.35
8	COR#08	Change Order 08		26,521.00	100%	26,521.00	100%				26,521.00	100%		1,526.05
9	Change Order Request 0011	COR 0042		1,263.51		1,263.51		1,263.51			1,263.51	100%		63.18
10	Change Order Request 0012	COR 0047		2,086.00		2,086.00		2,086.00			2,086.00	100%		104.30
11	Change Order Request 0013	COR 0052		1,505.66		1,505.66		1,505.66			1,505.66	100%		75.28
12	Change Order Request 0014	COR 0055		11,630.84		11,630.84		11,630.84			11,630.84	100%		581.54
13	Change Order Request 0015	COR 0056		1,158.25		1,158.25		1,158.25			1,158.25	100%		57.91
14	Change Order Request 0016	COR 0057		1,883.02		1,883.02		1,883.02			1,883.02	100%		94.15
15	Change Order Request 0017	COR 0059		2,116.30		2,116.30		2,116.30			2,116.30	100%		105.82
16	Change Order Request 0018	COR 0060		11,200.00		11,200.00		11,200.00			11,200.00	100%		560.00
17	Change Order Request 0019	COR0061		2,621.28		2,621.28		2,621.28			2,621.28	100%		131.06
18	Change Order Request 0020	COR 0062		3,900.82		3,900.82		3,900.82			3,900.82	100%		195.04
19	Change Order Request 0021	COR 0063		(1,505.25)		(1,505.25)		(1,505.25)			(1,505.25)	100%		(75.26)
20	Change Order Request 0022	COR 0065		5,207.72		5,207.72		5,207.72			5,207.72	100%		260.39
21	Change Order Request 0023	COR 0066		(10,000.00)		(10,000.00)		(10,000.00)			(10,000.00)	100%		(500.00)
22	Change Order Request 0024	COR 0067		1,612.93		1,612.93		1,612.93			1,612.93	100%		80.65
23	Change Order Request 0025	COR25		947.84		947.84		947.84			947.84	100%		47.39
24														
25														
26														
27														
28														
29														
30														
31														
32														
33														
34														
35														
PAGE TOTALS						\$191,910.92	81%	\$35,628.92			\$191,910.92	100%		\$9,595.55
CHANGE ORDER TOTAL						\$156,282.00	81%	\$35,628.92			\$156,282.00	100%		\$9,595.55
REGULAR ITEMS TOTALS						\$7,049,000.00	100%	\$10,000.00			\$7,059,000.00	100%		\$352,950.04
GRAND TOTALS						\$7,205,282.00	99%	\$45,628.92			\$7,250,910.92	100%		\$362,545.99

PARTIAL WAIVER AND RELEASE OF LIENS AND CLAIMS

In consideration of the payment by CITY OF MT VERNON (the Owner) of \$43,347.47 dollars, the Undersigned waives and releases, in accordance with and subject to the terms of this Partial Waiver and Release of Liens and Claims, "any and all lien rights which it may now have or may subsequently acquire under the laws of the State of or any other state or local government. This waiver and release relates to the Undersigned's work "under its Subcontract or Purchase Order with the Owner on the Project known as Lester Buresh Family Community Wellness Center located in Mount Vernon, IA. This waiver and release extends to any and all rights to claims, including bond claims against the Owners' surety, if any, or to claim a lien on the property and/or contract funds or against the Company, or the General Contractor, for any materials furnished or labor performed by us on the Property pursuant to the above-referenced Subcontract with the Owner on or before June 30, 2020, provided that payment for such materials furnished or labor performed has been made to the Undersigned by the Owner in accordance with our Applications for Payment # 1 - M45, previously submitted to the Owner. In addition, for and in consideration of the amount and sums received, the Undersigned hereby waives, releases and relinquishes any and all claims, rights of causes of action whatsoever arising out of or in the course of the work performed on the above-mentioned Project, Contract or event transpiring prior to the date hereof, excepting the right to receive payment for retainage. This Partial Waiver and Release of Liens and Claims does not waive or release any lien rights or rights to file a claim for any work performed or materials furnished to the Project by us after the date noted above.

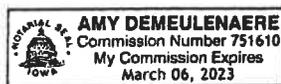
Subcontractor(typed)	
Garling Construction, Inc.	
Name(typed)	Title(typed)
Troy Pins	President
Signature	Date(mo,day,yr)
	6/24/2020

STATE OF IOWA

COUNTY OF BENTON

On this 24 day of June,2020, before me personally appeared Troy Pins who being by me duly sworn, did depose and say that he is the President and is authorized to execute the above instrument.

(Seal)



Notary Public



60032819

**CONDITIONAL WAIVER AND RELEASE
UPON PROGRESS PAYMENT**

Upon receipt by the undersigned of a
check from: Garling Construction, Inc.
in the sum of: \$5,837.16
payable to: Hawkeye Electric

and when the check has been properly endorsed and has been paid by the bank upon which it is drawn, this document shall become effective to release any mechanic's lien, stop notice, or bond right the undersigned has on the job of: Lester Buresh Family Community Wellness Center

Project ID #: 54086
located at:
855 Palisades Dr. SW
Mount Vernon, IA 52314

to the following extent.

This release covers a progress payment for labor, services, equipment or material furnished to: Garling Construction, Inc. through: May 20, 2020

only and does not cover any retention retained before or after the release date; extras furnished before the release date for which payment has not been received; extras or items furnished after the release date. Rights based upon work performed or items furnished under written change order which has been fully executed by the parties prior to the release date are covered by this release unless specifically reserved by the claimant in the release. This release of any mechanic's lien, stop notice, or bond right shall not otherwise affect the contract rights, including rights between parties to the contract based upon a rescission, abandonment, or breach of the contract, or the right of the undersigned to recover compensation for furnished labor, services, equipment, or material covered by this release if that furnished labor, services, equipment, or material was not compensated by the progress payment. Before any recipient of this document relies on it, said party should verify evidence of payment to the undersigned.

Dated: 6/25/20
Company: Hawkeye Electric
Signature: Leann S. Moore
By (Name): Leann Moore
Title: Accounts Receivables

**CONDITIONAL WAIVER AND RELEASE
UPON PROGRESS PAYMENT**

Upon receipt by the undersigned of a
check from: Garling Construction, Inc.
in the sum of: \$3,056.15
payable to: Iowa Direct Equipment

and when the check has been properly endorsed and has been paid by the bank upon which it is drawn, this document shall become effective to release any mechanic's lien, stop notice, or bond right the undersigned has

on the job of: Lester Buresh Family Community Wellness Center

Project ID #: 54086

located at:

855 Palisades Dr. SW
Mount Vernon, IA 52314

to the following extent.

This release covers a progress payment for labor, services, equipment or material

furnished to: Garling Construction, Inc.

through: May 31, 2020

only and does not cover any retention retained before or after the release date; extras furnished before the release date for which payment has not been received; extras or items furnished after the release date. Rights based upon work performed or items furnished under written change order which has been fully executed by the parties prior to the release date are covered by this release unless specifically reserved by the claimant in the release. This release of any mechanic's lien, stop notice, or bond right shall not otherwise affect the contract rights, including rights between parties to the contract based upon a rescission, abandonment, or breach of the contract, or the right of the undersigned to recover compensation for furnished labor, services, equipment, or material covered by this release if that furnished labor, services, equipment, or material was not compensated by the progress payment. Before any recipient of this document relies on it, said party should verify evidence of payment to the undersigned.

Dated: 6/24/2020

Company: Iowa Direct Equipment

Signature:

Cher Moua

Digitally signed by Cher Moua
DN: cn=Cher Moua, o=Iowa Direct Equipment, ou=Iowa Direct Equipment, email=Cher.Moua@idirectequipment.com, c=US

By (Name):

Cher Moua

Title:

Accounting

**CONDITIONAL WAIVER AND RELEASE
UPON PROGRESS PAYMENT**

Upon receipt by the undersigned of a
check from: Garling Construction, Inc.

in the sum of: \$9,234.00

payable to: D & N Fence Co Inc

and when the check has been properly endorsed and has been paid by the bank upon which it is drawn, this document shall become effective to release any mechanic's lien, stop notice, or bond right the undersigned has

on the job of: Lester Buresh Family Community Wellness Center

Project ID #: 54086

located at:

855 Palisades Dr, SW

Mount Vernon, IA 52314

to the following extent.

This release covers a progress payment for labor, services, equipment or material

furnished to: Garling Construction, Inc.

through: May 26, 2020

only and does not cover any retention retained before or after the release date; extras furnished before the release date for which payment has not been received; extras or items furnished after the release date. Rights based upon work performed or items furnished under written change order which has been fully executed by the parties prior to the release date are covered by this release unless specifically reserved by the claimant in the release. This release of any mechanic's lien, stop notice, or bond right shall not otherwise affect the contract rights, including rights between parties to the contract based upon a rescission, abandonment, or breach of the contract, or the right of the undersigned to recover compensation for furnished labor, services, equipment, or material covered by this release if that furnished labor, services, equipment, or material was not compensated by the progress payment. Before any recipient of this document relies on it, said party should verify evidence of payment to the undersigned.

Dated:

June 24, 2020

Company:

D & N Fence Co Inc

Signature:

Kim Earhart

By (Name):

Kim Earhart

Title:

Office Administrator

**CONDITIONAL WAIVER AND RELEASE
UPON PROGRESS PAYMENT**

Upon receipt by the undersigned of a
check from: Garling Construction, Inc.
in the sum of: \$22,379.15
payable to: Culver's Lawn & Landscap

and when the check has been properly endorsed and has been paid by the bank upon which it is drawn, this document shall become effective to release any mechanic's lien, stop notice, or bond right the undersigned has

on the job of: Lester Buresh Family Community Wellness Center

Project ID #: 54086

located at:

855 Palisades Dr. SW

Mount Vernon, IA 52314

to the following extent.

This release covers a progress payment for labor, services, equipment or material

furnished to: Garling Construction, Inc.

through: April 30, 2020

only and does not cover any retention retained before or after the release date; extras furnished before the release date for which payment has not been received; extras or items furnished after the release date. Rights based upon work performed or items furnished under written change order which has been fully executed by the parties prior to the release date are covered by this release unless specifically reserved by the claimant in the release. This release of any mechanic's lien, stop notice, or bond right shall not otherwise affect the contract rights, including rights between parties to the contract based upon a rescission, abandonment, or breach of the contract, or the right of the undersigned to recover compensation for furnished labor, services, equipment, or material covered by this release if that furnished labor, services, equipment, or material was not compensated by the progress payment. Before any recipient of this document relies on it, said party should verify evidence of payment to the undersigned.

Dated:

6/23/20

Company:

Culver's Lawn & Landscap

Signature:

M. Duestler

By (Name):

Mchelle Duestler

Title:

Accounting

**CONDITIONAL WAIVER AND RELEASE
UPON PROGRESS PAYMENT**

Upon receipt by the undersigned of a
check from: Garling Construction, Inc.
in the sum of: \$77,866.32
payable to: Culver's Lawn & Landscap

and when the check has been properly endorsed and has been paid by the bank upon which it is drawn, this document shall become effective to release any mechanic's lien, stop notice, or bond right the undersigned has

on the job of: Lester Buresh Family Community Wellness Center

Project ID #: 54086

located at:

855 Palisades Dr. SW

Mount Vernon, IA 52314

to the following extent.

This release covers a progress payment for labor, services, equipment or material

furnished to: Garling Construction, Inc.

through: April 17, 2020

only and does not cover any retention retained before or after the release date; extras furnished before the release date for which payment has not been received; extras or items furnished after the release date. Rights based upon work performed or items furnished under written change order which has been fully executed by the parties prior to the release date are covered by this release unless specifically reserved by the claimant in the release. This release of any mechanic's lien, stop notice, or bond right shall not otherwise affect the contract rights, including rights between parties to the contract based upon a rescission, abandonment, or breach of the contract, or the right of the undersigned to recover compensation for furnished labor, services, equipment, or material covered by this release if that furnished labor, services, equipment, or material was not compensated by the progress payment. Before any recipient of this document relies on it, said party should verify evidence of payment to the undersigned.

Dated:

10/23/20

Company:

Culver's Lawn & Landscap

Signature:

M. Duesler

By (Name):

Michelle Duesler

Title:

Accounting

**CONDITIONAL WAIVER AND RELEASE
UPON PROGRESS PAYMENT**

Upon receipt by the undersigned of a
check from: Garling Construction, Inc.
in the sum of: \$1,559.86
payable to: KONE, INC.

and when the check has been properly endorsed and has been paid by the bank upon which it is drawn, this document shall become effective to release any mechanic's lien, stop notice, or bond right the undersigned has

on the job of: Lester Buresh Family Community Wellness Center

Project ID #: 54086

located at:

855 Palisades Dr. SW
Mount Vernon, IA 52314

to the following extent.

This release covers a progress payment for labor, services, equipment or material

furnished to: Garling Construction, Inc.

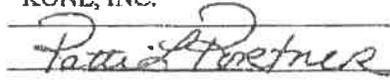
through: 5/31/2020

only and does not cover any retention retained before or after the release date; extras furnished before the release date for which payment has not been received; extras or items furnished after the release date. Rights based upon work performed or items furnished under written change order which has been fully executed by the parties prior to the release date are covered by this release unless specifically reserved by the claimant in the release. This release of any mechanic's lien, stop notice, or bond right shall not otherwise affect the contract rights, including rights between parties to the contract based upon a rescission, abandonment, or breach of the contract, or the right of the undersigned to recover compensation for furnished labor, services, equipment, or material covered by this release if that furnished labor, services, equipment, or material was not compensated by the progress payment. Before any recipient of this document relies on it, said party should verify evidence of payment to the undersigned.

Dated: 5/13/2020

Company: KONE, INC.

Signature:



By (Name):

PATTI PORTNER,

Title:

ASSISTANT TREASURER

AGENDA ITEM # J - 7

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: July 6, 2020

AGENDA ITEM: Pay Application #6 – Security Package - LBC

ACTION: Motion

SYNOPSIS: The security contract with Tri City is complete and the retainage can now be released. The final pay application is in the amount of \$5,630.78.

BUDGET ITEM: LBC

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Pay Application

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/1/20

APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: 235502

Page 1

To Owner: City of Mount Vernon
213 First Street NW
Mount Vernon, IA 52314

Project: 88A132310 Lester Buresh Family
Community Wellness Center

From Contractor: Tri-City Electric Company of Iowa/ia Architect
6225 N Brady St
Davenport, IA 52806

Design Engineers

Contract For:

Application No.: 6
Application Date: 2020-04-08
Period To:

Project Nos:

Distribution to:
 Owner
 Architect
 Contractor

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

1. Original Contract Sum	\$94,635.00
2. Net Change By Change Order	\$0.00
3. Contract Sum To Date	\$94,635.00
4. Total Completed and Stored To Date	\$94,635.00
5. Retainage:	
a. 0.00% of Completed Work	\$0.00
b. 0.00% of Stored Material	\$0.00
Total Retainage	\$0.00
6. Total Earned Less Retainage	\$94,635.00
7. Less Previous Certificates For Payments	\$89,004.22
8. Current Payment Due	\$5,630.78
9. Balance To Finish, Plus Retainage	\$0.00

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total Approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
Net Changes By Change Order	\$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Tri-City Electric Company of Iowa

By: [Signature] Date: 4-8-2020

State of: Iowa
Subscribed and sworn to before me this 8th
Notary Public: [Signature]
My Commission expires:



County of: Scott
day of April, 2020

ARCHITECT'S CERTIFICATE FOR PAYMENT
In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$5,630.78

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: [Signature] Date: 6-18-20

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

Application and Certification for Payment containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 6

Application Date : 2020-04-08

To:

Architect's Project No.:

Invoice # : 235502

Contract : 88A132310 Lester Buresh Family Community Wellness Center

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		E This Period In Place	F Materials Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H % (G / C)	I Balance To Finish (C-G)	J Retainage
			From Previous Application (D+E)							
1	Lester Buresh Family Community Wellness	94,635.00	93,688.65		946.35	0.00	94,635.00	100.00%	0.00	0.00
Grand Totals		94,635.00	93,688.65		946.35	0.00	94,635.00	100.00%	0.00	0.00

AGENDA ITEM # J - 8

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	July 6, 2020
AGENDA ITEM:	CDG Outdoor Dining Pilot Program
ACTION:	Motion

SYNOPSIS: CDG representatives approached staff about the possibility of closing small areas of downtown parking to accommodate outdoor seating in light of complications from Covid. Staff has been supportive of the project as long as CDG worked to build consensus with the downtown business owners on the possible loss of parking spaces. Attached is a pilot program that would be implemented to test for a larger program. Joe spent a great deal of time discussing this issue with downtown business owners, and will be on the Zoom meeting to answer any questions.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: CDG

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/1/20

Proposal: Outdoor Street Dining Mount Vernon Main Street (Final Version)

Submitted by Volunteer Committee: Rich Herrmann (Chair), Cherie Guillaume, Joe Jennison, Tommie Ouverson, Karla Steffens, Stephanie West, Kelley Yock

Dining in Uptown during the COVID-19 pandemic

It is clear that COVID-19 has dealt quite a blow to our small businesses in Uptown Mount Vernon. The loss of festivals has meant a complete loss of summer foot traffic. A CDG subcommittee (listed above) was formed to begin researching outdoor dining as a temporary option to increase foot traffic on Main Street during this difficult time.

An early proposal (dated May 26) was conceived by the committee and sent out to 78 businesses in the Mount Vernon Main Street District. About 63% of those businesses (or 49 businesses) commented on the original proposal. The resulting survey of Main Street businesses found that:

- 13 of 17 service businesses in the Main Street District were supportive of the proposal as is
- 9 of the 16 retail businesses in the Main Street District were supportive of the proposal with only minor concerns (meaning concerns expressed were already addressed in the proposal)
- Two of the 13 foodservice businesses were supportive of the proposal as is

So, 24 of 49 (roughly half of those responded) were supportive. And 25 of the businesses on Main Street, including ten of the 13 foodservice businesses, brought up questions that needed to be addressed.

That proposal as written requested up to 20 parking places be used for outdoor dining spaces throughout the duration of Summer 2020 (with a completion date of Oct. 1, 2020). Concerns shared by Main Street business owners included safety, loss of parking, aesthetics, expense, general liability and liquor liability insurance.

Based on these shared concerns the CDG committee (listed above) met via Zoom Tuesday, June 9, to discuss how to proceed. It was determined that a smaller Pilot Program (details below) should be proposed. There are countless examples on the Internet of successful outdoor dining programs utilizing public streets. Here are some links provided by Main Street Iowa:

UCLA (this is the most comprehensive document and has some great construction level drawings to use as inspiration): https://nacto.org/docs/usdg/reclaiming_the_right_of_way_brozen.pdf

Seattle: https://wordpressstorageaccount.blob.core.windows.net/wp-media/wp-content/uploads/sites/770/2019/04/Parklet_Handbook_DIN_2.pdf

San Francisco: <https://groundplaysf.org/publication/san-francisco-parklet-manual/>

San Marcos, TX: <https://sanmarcostx.gov/DocumentCenter/View/18372/Temporary-Parklet-Application-pdf>

What follows is a proposal based on the committee's interviews and research.

Proposed Pilot Project

The proposed Pilot Project would take up three existing parking spaces in front of two Eastside Main Street businesses to attempt to create a prototype or pilot project in Uptown Mount Vernon. This Pilot Project would be temporary (through Oct. 1 or so) to show the rest of the community what an outdoor dining program might look like. If successful, a larger project might be considered and discussed with the City and the Uptown Businesses as early as the spring of 2021. Two business owners on the committee have agreed to manage the Pilot Project with the support of volunteers: Fuel and Skillet.

Pilot Project Responsibilities/City of Mount Vernon

What the committee is proposing is a project that would seek City permission to close down three City parking spaces on the Eastside of Highway 1 in front of Skillet and Fuel. City crews would be asked to help by moving six concrete barriers into the proposed Outdoor Dining Room area to act as a barrier to traffic. These would need to be placed when the project is approved and removed when it is completed (approximately Oct. 1).

Pilot Project Responsibilities/Skillet and Fuel

The Outdoor Dining Room built on the space of the three assigned parking spaces would be built and maintained by Fuel and Skillet. Fuel and Skillet would be responsible for supplying tables, chairs, setups. Restaurant staff would be responsible for bussing, cleaning and sanitizing each space between diners. Orders could be taken outside, or the spaces could be used to enjoy to-go meals (this would be determined by Fuel and Skillet).

Fuel and Skillet owners and staff would also be responsible for setting up and tearing down the outdoor dining room. The plan would call for setting up the space as soon as could be arranged, and, then closing down the space after the outdoor season is over, approximately Oct. 1. The space would be maintained by Fuel and Skillet, and, as such would be entirely financed by the business owners themselves. Establishment owners would work with committee members to build a safe space that addresses concerns brought up in the original survey, mainly safety.

Pilot Project Responsibilities/CDG

CDG would take responsibility for documenting the entire project and creating a work plan or blueprint that could be followed by other businesses or communities in the future.

General Liability

Neither the City nor CDG will assume general liability within the parameters of the outdoor dining areas. The two restaurants that take responsibility for maintaining the Pilot Project will need to sign a liability waiver with the City agreeing to hold the City and CDG harmless for any damages to persons or property in the outdoor eating areas.

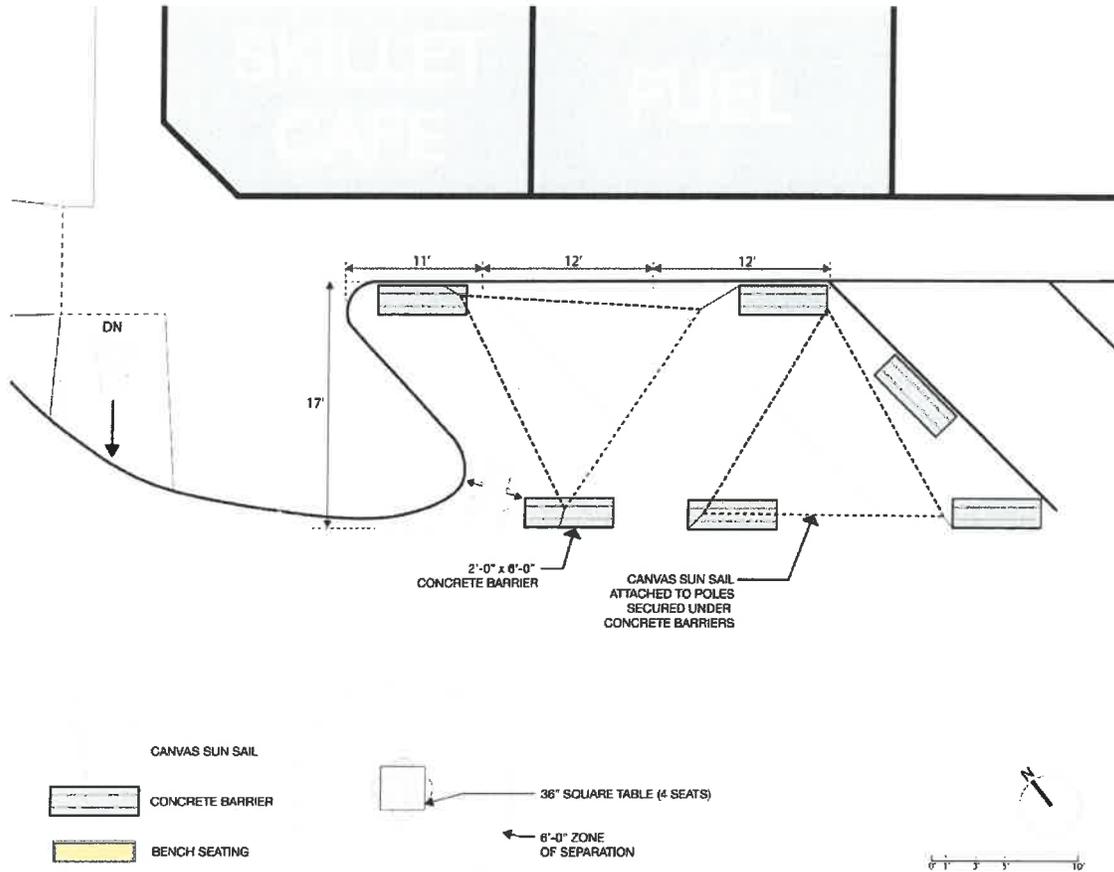
Liquor Sales and Liability

Neither establishment mentioned in this proposal sells alcohol so liquor sales should not be an issue.

Mount Vernon Pilot Outdoor Seating – Concept Drawing

06/29/2020

- Concrete barriers placed 12 feet from centerline of Main Street (per Nick), leaving 17 feet of usable space from curb to barriers for outdoor seating
- Ramp for ADA is built into existing bump-out sidewalk in front of Skillet – no need for an extra ramp within the outdoor seating area
- Canvas sun sails can be placed in multiple configurations due to placements of barriers
- Bench and table referenced in legend helps visualize possible seating configurations



AGENDA ITEM # J - 9

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	July 6, 2020
AGENDA ITEM:	CDG Welcome to Mt. Vernon Signage
ACTION:	Motion

SYNOPSIS: This sign is similar to the existing directional signage on the north parking lot retaining wall. CDG has received permission to place the new sign on the building owned by John and Amanda Rhomberg.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: CDG

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/1/20

Rickard Sign & Design,
LLC.
321-A Novak Rd.
Lisbon, IA 52253
319-455-0099
rickardsign@msn.com

Project Invoice

To: Mt. Vernon Lisbon CDG
Joe Jennison
PO Box 31
Mt. Vernon, IA 52314

Date: 6/12/2020

Invoice #: 9864

Terms: Due on receipt

Qty	Description	Rate	Amount
1	10' x 4' 6m alupanel with laminated print (city map)	495.00	495.00T
1	installation on concrete wall (IPT parking lot facing East)	75.00	75.00T

The total amount of this invoice is due, in full, by the party billed.
All invoices must be paid in full within 30 days of terms to avoid a \$50 handling fee. \$50 will also be added every 30 days past due in addition to penalties.
Sorry for any inconvenience.

Make all checks payable to: RICKARD SIGN & DESIGN
If you have any questions regarding this invoice, please contact Brett Rickard.
Terms: Net 10: Unpaid invoices over 30 days are subject to 1.5% Service Charge (18% annually).
Due on receipt: Total balance due upon pick-up or delivery.

Subtotal: \$570.00
Sales Tax: \$39.90
Total Due: \$609.90



One Mission[®]
www.onemission.fund

Date: June 22nd, 2020

To: Mount Vernon City Council

The purpose of this letter is express our approval and excitement regarding the "directional sign" to be installed on the east side of our building. We feel this will be a nice addition to our building and add value to all businesses in the uptown district. We appreciate that CDG is paying for this sign and the City of Mount Vernon is supportive of it.

Thank you for your time!

Sincerely,

John Rhomberg

One Mission

AGENDA ITEM # J - 10 – J - 12

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	July 6, 2020
AGENDA ITEM:	Change Order #'s 1-3 – Wellness Center Trail
ACTION:	Motion

SYNOPSIS: Staff had requested pricing for the inclusion of the following items to the wellness center trail project: motion sensors for the lights, conduit for future cameras, and additional power for an emergency phone. After speaking with public safety, we believe the phone may be an unnecessary item given the proximity of the trail to neighboring residences, LBC and high school. Staff is recommending approval of change orders #1 and #2 in the amounts of \$2,013 and \$9,284 respectively. We are recommending denial of change order #3 in the amount of \$6,627.50.

BUDGET ITEM: LOST & LBC

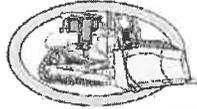
RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Change Order Requests

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/1/20



RATHJE CONSTRUCTION CO.

305 44th Street • P.O. Box 408 • Marion, IA 52302
Office (319)377-3179 • Fax (319)377-3827

Date: June 22, 2020

Page 1 of 1

To: Nick Nissen - City of Mt. Vernon

Project: Mt. Vernon Wellmark Wellness Center Trail
Mt. Vernon, IA

Re: COR # 1

Rathje #: 7184

Nick,

I am hereby submitting the following change order request to cover our labor and equipment time to add motion sensors to the trail lighting on the Mt. Vernon Wellmark Wellness Center Trail project as requested at our pre-construction meeting.

Description	Qty	Unit	Unit Price	MU	Unit w/ MU	Total
Add motion sensors (14 total)	1.00	LS	\$1,830.00	10.00%	\$2,013.00	\$2,013.00
						\$0.00
						\$0.00
						\$2,013.00

Please call if you have any questions.

Respectfully,

Darren Fry 319-360-1587

Justice, Electric Co.

"Who Says There's No Justice"

312 – 7th Avenue SE Cedar Rapids, IA 52401 (319) 366-1546

June 12, 2020

JEC-001

Rathje Construction
305 44th St
Marion, IA 52302

RE: Mt Vernon Wellness Center Trail

We propose to furnish electrical work and material to:

- Add motion detectors to (14) pole lights

For the cost of One thousand Eight hundred Thirty dollars \$1,830.00

Billing would be upon completion of work, with payment due 10 days from date of invoice. This proposal is good for thirty (30) days.

If you have any questions, please feel free to call.

Thank you,

Joe Justice

Joe Justice, Owner

ACCEPTANCE OF PROPOSAL - The above specifications, prices and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance

Signature



RATHJE CONSTRUCTION CO.

305 44th Street • P.O. Box 408 • Marlon, IA 52302
Office (319)377-3179 • Fax (319)377-3827

Date: June 22, 2020

Page 1 of 1

To: Nick Nissen - City of Mt. Vernon

Project: Mt. Vernon Wellmark Wellness Center Trail
Mt. Vernon, IA

Re: COR # 2

Rathje #: 7184

Nick,

I am hereby submitting the following change order request to cover our labor and equipment time to add additional 1" conduit and (7) additional IG j-boxes for future cameras to the trail lighting on the Mt. Vernon Wellmark Wellness Center Trail project as requested at our pre-construction meeting.

Description	Qty	Unit	Unit Price	MU	Unit w/ MU	Total
Add (7) Boxes and additional 1" conduit for cameras	1.00	LS	\$8,440.00	10.00%	\$9,284.00	\$9,284.00
						\$0.00
						\$0.00
						<u>\$9,284.00</u>

Please call if you have any questions.

Respectfully,

Darren Fry 319-360-1587

Justice, Electric Co.

"Who Says There's No Justice"

312 – 7th Avenue SE Cedar Rapids, IA 52401 (319) 366-1546

June 12, 2020

JEC-002

Rathje Construction
305 44th St
Marion, IA 52302

RE: Mt Vernon Wellness Center Trail

We propose to furnish electrical work and material to:

- Install (7) IG j-boxes with 1" pipe next to pole for future cameras

For the cost of Eight thousand Four hundred Forty dollars \$8,440.00

Billing would be upon completion of work, with payment due 10 days from date of invoice. This proposal is good for thirty (30) days.

If you have any questions, please feel free to call.

Thank you,

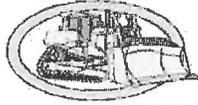
Joe Justice

Joe Justice, Owner

ACCEPTANCE OF PROPOSAL - The above specifications, prices and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance

Signature



RATHJE CONSTRUCTION CO.

305 44th Street • P.O. Box 408 • Marion, IA 52302
Office (319)377-3179 • Fax (319)377-3827

Date: June 22, 2020

Page 1 of 1

To: Nick Nissen - City of Mt. Vernon

Project: Mt. Vernon Wellmark Wellness Center Trail
Mt. Vernon, IA

Re: COR # 3

Rathje #: 7184

Nick,

I am hereby submitting the following change order request to add 110v power and IG j-box for future Emergency Phone on the Mt. Vernon Wellmark Wellness Center Trail project as requested at our pre-construction meeting.

Description	Qty	Unit	Unit Price	MU	Unit w/	Total
					MU	
Add 110v Power and (1) IG j-box for future phone	1.00	LS	\$6,025.00	10.00%	\$6,627.50	\$6,627.50
						\$0.00
						\$0.00
						<u>\$6,627.50</u>

Please call if you have any questions.

Respectfully,

Darren Fry 319-360-1587

Justice, / Electric Co.

"Who Says There's No Justice"

312 – 7th Avenue SE Cedar Rapids, IA 52401 (319) 366-1546

June 12, 2020

JEC-003

Rathje Construction
305 44th St
Marion, IA 52302

RE: Mt Vernon Wellness Center Trail

We propose to furnish electrical work and material to:

- Provide 110v power and IG j-box to future Emergency Phone

For the cost of Six thousand Twenty Five dollars \$6,025.00

Billing would be upon completion of work, with payment due 10 days from date of invoice. This proposal is good for thirty (30) days.

If you have any questions, please feel free to call.

Thank you,

Joe Justice

Joe Justice, Owner

ACCEPTANCE OF PROPOSAL - The above specifications, prices and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance

Signature

AGENDA ITEM # J – 13

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	July 6, 2020
AGENDA ITEM:	Purchasing Policy Amendments
ACTION:	Motion

SYNOPSIS: The current purchasing policy limits the City Administrators ability to spend more than \$3,000 on individual budgeted items. An increase to \$7,500 would allow more routine items to be completed without the added step of a Council meeting. Please keep in mind that staff would continue to bring the Council items that have multiple funding considerations for review.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Purchasing Policy

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/1/20

City of Mt. Vernon

Purchasing Policies and Procedures
Adopted, February 17, 2016

I. Policies

- A. It should be the responsibility of each department head to ensure that purchasing policies and procedures are followed in his/her department.
- B. The Department Head shall be responsible for authorizing all purchases for his/her timely manner to expedite processing.
- C. Where possible, Department Heads are encouraged to coordinate their purchasing activities with other departments to obtain best possible purchasing prices and benefits.
- D. In an effort to support local business in the community, staff shall make every effort to utilize local vendors if the prices are within 5% of the lowest proposed amount.

II. Procedures

- A. The purchase of any products or material with a cumulative value in excess of \$500 but less than \$2,500 shall require at least three quotations. When a single quote is used, the purchase order shall include a written explanation for the variance. Quotations can include documented catalog prices or telephone quotes from vendors. Price, while an important factor, is not necessarily the primary factor in selection of products and services.
- B. The purchase of any products or materials with a cumulative value in excess of \$2,500 shall require three written quotations from three separate suppliers unless there are specific, and documented, reasons to select a particular vendor, and prior approval of the City Administrator.
- C. Purchases of products and materials in excess of ~~\$3,000~~ \$7,500, except those purchase items listed in Section III, Part F below, shall require prior City Council approval. An emergency purchase situation shall be exempt from this requirement and the Council shall be notified as soon as practical with the explanation of the need for the emergency purchase.

III. Purchase Orders

- A. Purchase orders are required for all purchases exceeding \$50 for products and materials and shall include the budget account number for assignment, whether budgeted or not
- B. Purchase orders should be completed at the time the order is placed unless prior approval is required above.
- C. Purchase orders are not authorized unless executed by the appropriate Department Head.
- D. All purchase orders in excess of \$500 must be approved by the City Administrator. In the absence of the City Administrator, the Assistant City Administrator/City Clerk is authorized to approve purchase orders.
- E. In emergency situations, the Department Head may authorize purchase orders without the approvals required above, but in such cases, the purchase order must be submitted

as soon as practical to City Administrator with an explanation of the need for emergency action.

- F. The following purchase items are exempt from the purchase order requirements:
 - i. Utility bills, postage meter expense, and similar recurring budgeted operating expenses.
 - ii. Expenses based upon previously approved contracts or leases.
 - iii. Products or services for resale.
 - iv. Expenditures approved by the City Council.

AGENDA ITEM # J - 14

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	July 6, 2020
AGENDA ITEM:	City Hall Renovations
ACTION:	Motion

SYNOPSIS: The purchase of the Police Station has somewhat expedited the renovations needed at City Hall. I would like to modify City Hall in two phases with the first phase encompassing the first floor. Upgrades to LED lighting, replacement of ceiling grids, adding new carpeting, technology upgrades and replacement of office equipment make up a lion's share of the projects. The savings in administrative budgets this year allowed us to cover the cost of the new ceiling grid and lighting upgrades. City staff will have completed \$20,000 to \$30,000 in demolition, finishing, and painting work in house at the end of phase 1. The largest expense will come from the replacement of office furniture for the entire first floor. The existing furniture will be sold to help offset the cost, but a full changeover will be in the neighborhood of \$65,000. All total, I expect the first floor renovations to be less than \$100,000 and should adequately serve the community for another 12-20 years. I will further discuss the proposed renovations at the Council meeting.

BUDGET ITEM: Various Funds

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/1/20

AGENDA ITEM # J - 15

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	July 6, 2020
AGENDA ITEM:	Electrical Modifications – City Hall
ACTION:	Motion

SYNOPSIS: This is the formal quote for new lights on the first floor of City Hall along with some minor electrical work in the offices. The check for \$9,420 was cut from the FY 20 budget.

BUDGET ITEM: General Fund - Admin

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Quote

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/1/20

BRADY LANHAM
ELECTRICIAN

To:

City of Mt Vernon
213 1st St SW
Mt Vernon, IA 52314

From:

Brady Lanham
2057 Eastern Blvd S.E
CR, IA 52403

Proposal for: city hall

We will install (16) 2x4 LED flat panel.

We will install (22) 2x2 LED flat panel.

We will replace (40) outlets, (6) switches and install (4) motion sensors.

We will add (6) new outlet on (3) separate circuits.

We will purchase (15) 2x4 LED flat panels. For future work.

Labor, materials, permit:

Total bid: \$ 9420.00

Minimum of 65% required before materials are ordered.

All work will be performed in a workman like manner, and code compliant.

AGENDA ITEM # J - 16

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	July 6, 2020
AGENDA ITEM:	Ceiling Tile Modifications - City Hall
ACTION:	Motion

SYNOPSIS: This is the formal quote for grid work and replacement tile on the first floor of City Hall. The check for \$6,065 was also cut from the FY 20 budget.

BUDGET ITEM: General Fund - Admin

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Quote

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/1/20

2763

Harger's Acoustics, Inc.

**ACOUSTICAL AND SPECIALTY
CEILING CONTRACTORS**

2245 State Street
Ely, IA 52227
(319) 848-4000
FAX (319) 848-4190

TO: CITY OF MT,VERNON

DATE: 6-29-20

PROJECT NAME: CITY HALL

Subject to all terms and conditions herein contained, we propose to furnish and install the following:
ACOUSTICAL CEILINGS COMPLETE USING 2X2 15/16 GRID WITH 2X2 TEGULAR TILE. REPLACE TILE ONLY IN AREAS WITH EXISTING GRID.

This proposal includes addendum: _____ Job completion date: _____

Inclusions: State of Iowa Sales tax.

Exclusions: (a) All electrical, HVAC & plumbing (b) Any price increases on material and/or labor endured after job completion date stated above.

All ceilings per Reflected Ceiling Plan not the Room Finish Schedule (RFS) where plans and specifications conflict with each other.

The contract price for all work described and specified herein is: **BASE BID: \$ 6065.00**



GENERAL CONDITIONS:

- 1) We shall carry liability, property damage, workmen's compensation insurance.
- 2) All work specified or described herein shall be performed during our normal working hours, Monday – Friday 7:00 a.m. to 3:30 p.m. Overtime rates will be charged for all work performed outside such hours.
- 3) No credits shall be made for changes or alterations unless such credits are agreed to by us in writing before such charges or alterations are made.
- 4) The Company shall not be responsible for damages or delay due to strikes, fires, accidents or other causes beyond its reasonable control.
- 5) Surfaces on which the materials are to be applied shall be given us to work on at one time, so that the work will not be interrupted and the surfaces shall be in a clean and dry, and accessible condition, and suitable for receiving our work. Any expense, which we incur by going to the job before it is ready upon your notification, will be borne by you.
- 6) The cost of repairing damage to our work by others shall be borne by you. Repairs will be made only upon receipt of written order assuring payment for the same.
- 7) The cost of Change Order - extra work shall be borne by you. Change Order – Extra Work order will be made only upon receipt of an authorized signature, assuring payment to be made promptly upon completion of said Change Order – Extra Work order.
- 8) Finance Charge 1-1/2% per month (18% per year) on accounts over 30 days.
- 9) In the event of dispute over the contract, you will be liable for all costs, including reasonable attorney's fees.

TERMS OF PAYMENT:

Payment due upon completion of the work. On work requiring more than one month to complete, a payment of not less than 95% shall be made by the tenth of the following month for all labor and materials furnished under this contract during the preceding month. The balance of 5% shall be payable upon completion of this contract. There are no promises, agreements or understandings not expressly stated herein. Our GENERAL CONDITIONS AND TERMS become part of any written contract.

This proposal is subject to acceptance within 30 days.

Respectfully submitted,

Harger's Acoustics, Inc.

By

Randy Zbanek, President

ACCEPTED: _____

BY: _____

DATE _____

AGENDA ITEM # J - 17

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	July 6, 2020
AGENDA ITEM:	Protective Netting - LBC
ACTION:	Motion

SYNOPSIS: This is a project staff has been discussing since the opening of the LBC. Our concern is the lack of protective coverings for the east and west end of the gymnasium floor. H2I Group installed the new batting cage and would move the old batting cage track system to the underside of the existing walking track. Retractable protective netting would then be secured to the track system, providing a safeguard for the glass windows on either end of the court. The cost associated with the installation is \$6,300.

BUDGET ITEM: LBC

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Quote

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/1/20



H2I Group
3120 Capital Way
Cedar Falls, IA 50613

To: **Matt Siders**
Lester Buresh Wellness Center

Date: **6/11/2020**
Project: **Net System**

We are pleased to quote to you the following:

2 each 78'L X 11'H Protective Net system, track, trollies, Pylon 3.0mm knotless 1-3/4" sq mesh net with grommets every 18"(can do black or white).

Delivered and installed for.....\$6,300

Excludes:

1. State Sales & Use Taxes. Purchaser by acceptance of this quotation agrees to furnish Tax Exemption Certificates when requested on non-taxable materials, otherwise any applicable tax will be added at time of invoicing.

SEE PAGE _____ for Terms & Conditions

This proposal is based upon usage of the AGC/ASA/ASC "Standard Form Construction Subcontract", 1996 Edition or a subcontract form otherwise acceptable to Haldeman-Homme, Inc.

TERMS: Net 30 Days

ACCEPTED: Company _____
Name _____
Date _____

RESPECTFULLY,
H2I Group, Inc.
By Todd Ellison
319-415-3378
todd@iowadirectequipment.com

Note: This quotation is offered for acceptance within 30 days and is subject to revision beyond that time.



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Phone: (319) 553-4351
Fax: (612) 378-4880
Toll Free: (800) 795-0696
Email: info@h2igroup.com
Website: www.h2igroup.com



H2I Group
3120 Capital Way
Cedar Falls, IA 50613

PROPOSAL

H2I Group Inc. Terms and Conditions

General

These terms and conditions are a component part of the attached proposal and constitute the entire agreement between H2I Group Inc. (hereinafter H2I). By signing the proposal, Customer acknowledges that they understand and accept the proposal and the following terms and conditions. All work shall be done in accordance with the attached proposal unless otherwise provided for in writing and signed by H2I.

Site Conditions

A smooth, level and clean sub-floor shall be provided or as required by H2I. Maintain environment at proper temperature (55-80 degrees F.) and humidity (35-50%) before, during and 30 days following installation.

Acceptance

This proposal may be accepted within 30 days subject to credit approval. H2I reserves the right to revoke this offer prior to acceptance by customer. Customer agrees that, by signing, grant authority to credit bureaus to release credit history information for the purpose of establishing credit with H2I and its subsidiaries.

Installation

This proposal assumes unloading and elevator use shall be conducted during normal business hours. This proposal is based on completing the work during normal business hours. Overtime, evening and weekend work is available at additional charge.

Engineering

All engineering, proposal drawings, specifications shall represent H2I's investment in engineering skill and development and remain the property of H2I. Such are submitted with the understanding that the information will not be disclosed or used in any way detrimental to H2I's interests.

Changes

Any requests for changes to the scope of work shall be made in writing with signed acceptance by authorized personnel from H2I and Customer.

Liability

H2I shall not be liable for damages in any form or any other claim arising out of strikes, floods, fire, accidents, or any other causes beyond our control. H2I shall not be liable for liquidated, consequential or any other damages or penalties of any kind for delays in completion of work.

Payment

Payment in full will be due and payable thirty (30) days from invoice date. Customer agrees to pay progress-billing invoices during the course of the project reflecting partial shipment of material and/or partial completion of labor work performed.

Customer agrees that, if the billed amount is not paid within terms, a service charge will be charged on the overdue balance at a percentage rate of 1.5% (18% ANNUAL PERCENTAGE RATE) for all accounts. If the customer fails to pay the entire unpaid balance on the account when due H2I may without further notice or demand, exercise all rights and remedies available by law for the collection of the balance due on the account.

Disputes

Customer and H2I hereby agree that disputes between the parties which cannot be settled amicably, shall be settled through the State District Court of Minnesota.

Cancellation

An officer of H2I must approve cancellation requests in writing. In order to compensate H2I for its investment in engineering, time, processing and administrative work, approved cancellations shall be subject to cancellation charge of 25% of the contract amount plus the cost of materials produced or in production, labor or other services performed, freight, taxes and any other out of pocket expenses incurred by H2I.

Warranty

THE MANUFACTURER EXPRESS WARRANTY IS PROVIDED IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED. THE WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE ARE HEREBY DISCLAIMED BY H2I.

Insurance

H2I maintains insurance and will provide certificates of insurance if requested on coverage and limits as provided by its insurance policy. No other insurance coverage is provided including waiver of subrogation or additional named insureds.

Codes

Customer, architect and/or contractor shall be responsible for all local, state and federal agency code compliance, permits, fees, design, engineering and testing. H2I does not provide professional liability or pollution insurance for any of these services. Costs for any and all such services are not included in this proposal.

Signature: _____ Name: _____ Date: _____
(Please Print)



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AGENDA ITEM # J - 18

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	July 6, 2020
AGENDA ITEM:	Water Shut Off Policy
ACTION:	Motion

SYNOPSIS: At the onset of the Covid 19 pandemic, the City Council suspended late fees and water shut-offs for residents. The Iowa Utilities Board has given private utility companies the greenlight to resume these practices beginning July 1, 2020. Our water utility is not governed by the Utilities Board, but we often use their policies as a basis for making local decisions. Staff is asking the Council to reinstitute the late fee and shut-off policy beginning with the July 1, 2020 billing cycle.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/1/20

AGENDA ITEM # J - 19

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: July 6, 2020

AGENDA ITEM: Administrative Assistant & Personnel Changes - Police

ACTION: Motion

SYNOPSIS: Please see the job description provided by Chief Shannon. This position will allow our Officers to be more efficient in the field, in addition to giving Chief Shannon the ability to focus on operations. The expectation is a 20-30 hour a week part time position. Chief Shannon will also be placing an advertisement for a replacement officer. This position was part of the staffing plan presented previously.

BUDGET ITEM: Police

RESPONSIBLE DEPARTMENT: Police Chief

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/1/20

JOB DESCRIPTION



JOB INFORMATION			
<i>Job Title:</i>	Administrative Assistant-Part Time	<i>Civil Service:</i>	No
<i>Department:</i>	Police Department	<i>Bargaining Unit:</i>	Non-Bargaining
<i>Reports to Position:</i>	Chief of Police	<i>Pay Grade:</i>	N/A
<i>Location:</i>	Police Department	<i>Overtime Status:</i>	1.5 pay rate after 40 hours
<i>Effect. Date:</i>	July 1, 2020	<i>FLSA Status:</i>	Non-exempt

JOB SUMMARY

This employee provides a high level of secretarial and administrative support to the Police Department. This employee maintains records, answers telephones, processes mail, provides customer assistance, and research information. Additionally, this employee provides information to the public; assists with payroll, department records and various department accounting functions.

The nature of this position is such that the employee has considerable independence in performing routine work. The Chief of Police provides minimal supervision and review unless the nature of the assignment dictates otherwise. An important function of this employee is that he or she can relieve the Police Staff of a wide variety of requests not requiring their personal attention.

ESSENTIAL JOB DUTIES/WORK PERFORMED

Performs a variety of administrative duties including the following:

- Responsible for the administrative functions of the Police Department.
- Processes daily cash receipt transactions and related reports.
- Processes bills for payment, including matching purchase orders with invoice.
- Assists with maintaining permanent department records.
- Maintain expense ledgers for budgetary purposes
- Update monthly financial statements.
- Act as the liaison/point of contact between the police department, other city departments, & partner agencies
- Maintain the department Calendar
- Facilitates the department hiring and recruiting processes
- Prepares and manages reports and special projects as assigned by the Chief of Police
- Greets incoming visitors to the department and directs call in complaints to the Chief of Police or his designee
- Ability to maintain confidentiality of any departmental information

Additional administrative duties may include the following:

- scheduling meetings,
- managing Department staff calendars;
- taking, transcribing and recording minutes;
- preparing meeting agendas;
- processing incoming and outgoing mail;
- gathering information and data for the Department;
- preparing monthly & annual status reports;
- ordering supplies,
- Operates computer and other office equipment necessary to perform required work, including word processing, photocopying and calculator.
- Other duties as assigned by Chief of Police.

REQUIRED KNOWLEDGE, ABILITIES AND SKILLS

List key dimensions (measurements for success) for this position:

- Proficiency in using computer systems, web site entries, and the listed software applications associated with performance of assigned work is essential. Basic problem-solving skills associated with software applications used is expected. Software usage relevant to job duties will be evaluated.
- Extensive knowledge of and experience with Microsoft Office Programs are required.
- The ability to learn and use proficiently within 6 months: Police Records Management Software, NIBRS/UCR Reporting
- Ability to effectively communicate in English with citizens and employees by telephone or face to face.
- Ability to read, speak, write, and understand English. Skilled in written and spoken communication of administrative and technical data with strong grammar/spelling knowledge sufficient to screen own work as well as that of others.
- Strong communication skills, both oral and written, with sufficient command of English to effectively compose and edit documents is important; as is the ability to review technical documents, interpret and organize data and information.
- Excellent coordination and people skills, including the ability to establish and maintain good working and interpersonal relationships with the general public, management, City staff, members of boards and commissions, elected officials, leadership of other government agencies, as well as with other private and public organizations.
- Ability to read and understand instructions, reports, strategic planning documents, correspondence, trade journals and policies at a college level.
- Ability to perform general math calculations finding increases/decreases, calculating percentages, basic math and creating charts at a college level.
- Ability to operate telephone, computer keyboard, calculator, typewriter, photocopier, and similar electronic and manual office machines. Skilled in entering, organizing, and retrieving data using computerized spreadsheets and databases, in preparing reports, presentations and correspondence using word processing and other software, use of the internet for research, communication and data exchange.
- Ability to operate keyboard at 60 words per minute minimum.
- Ability to readily develop an understanding of organizational functions, policies, and procedures as prescribed by management.
- Ability to make decisions in accordance with established laws, rules, and regulations.
- Ability to maintain clerical records and prepare accurate reports as required.
- Ability to prepare effective correspondence on routine matters and perform some office management duties without supervision.
- Ability to understand and implement oral and written instructions.
- Good telephone skills and presence.
- Must not pose a direct threat to the health or safety of other individuals in the workplace or citizens encountered during work.

ESSENTIAL FUNCTIONS/PHYSICAL REQUIREMENTS

List key relationships (to whom and the nature of the relationship) and leadership received and from whom associated with this position:

- Ability to bend, reach, climb, stoop and lift 40 pounds for filing and records retrieval.
- Ability to read, speak, write, and understand English to communicate effectively and professionally with fellow employees, Boards, and the public via telephone, in written form or face-to-face.
- Ability to sit for long periods of time for typing and computer work.

QUALIFICATIONS

List the minimum requirements to be considered for this position:

- High school diploma is required.

- Two-year degree in a business or accounting related field is preferred.
- Any acceptable combination of education, training and experience that provides the above knowledge, abilities and skills may be substituted.

WORKING CONDITIONS

List working conditions for this position:

- **General Physical Characteristics:** The work is primarily sedentary, involving sitting 95% of the time, standing and walking 5% of the time.
- **Vision Requirements:** The standard for use with those whose work deals with preparing and analyzing data and figures, extensive reading, and the use of a computer terminal.
- **Required Physical Activities:** Hearing, talking, finger dexterity, and repetitive motions.
- **Environmental Conditions:** The worker is not substantially exposed to adverse environmental conditions.

REQUIRED BACKGROUND CHECKS

List working conditions for this position:

- Sex Offender Registry
- Background Check
- Drug Screening
- Driving Record
- Pre-Employment Physical

AGENDA ITEM # J - 20

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	July 6, 2020
AGENDA ITEM:	Soft Starter - WWTP
ACTION:	Motion

SYNOPSIS: Price Electric has a submitted a quote of \$4,500 to replace the soft starter for blower #1. This was a planned expense this fiscal year as we replaced the starter on the other blower within the past two years.

BUDGET ITEM: Sewer

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: See Resolution #6-15-2020D

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/1/20

6/29/2020

Subject: Mt Vernon Soft Starter

Price Electric Inc. proposes to supply labor, material, and equipment to electrically complete the proposed replacement of a soft starter.

Base Bid \$4,500.00

Price Electric will provide:

- 1) Electrical System Demonstration on Materials Supplied.
- 2) Supply and install soft starter.
- 3) **No sales Tax Included.**

The following is excluded:

- 1) Cutting/Patching and replacement of the concrete/asphalt roads and sidewalks in the path of the electrical excavations.
- 2) Setting of generator or prefabricated control building.
- 3) Installation of Flow Meters, Pipe Temperature Indicating Transmitters, Discharge Pressure sensors, and vacuum intake sensors mounted in/on piping.
- 4) Supply or installation of conduit for telephone.
- 5) Supply or installation of generator, including fuel.
- 6) Supply or installation of Parshall Flumes and Stilling Wells.
- 7) Supply and installation pressure or differential gauges, or flow meter.
- 8) Supply or installation of pumps, motor, valves/actuators, air compress, gas equipment and wells.
- 9) Concrete housekeeping pads for electrical equipment. This includes Generator pad, Transformer Pad, CT Cabinet Pad, etc.
- 10) Roof patching for penetrations thru any roofs for warranty purposes.
- 11) Supply or installation of HVAC Equipment and Controls. Besides power connections shown on the electrical plans.
- 12) Coordination Study and Arc Flash Study.
- 13) Utility Allowance/Cost for Connection and monthly billing for temp power if needed.
- 14) Dumpsters.
- 15) Davis Bacon Wages
- 16) Bonding, and allowance.
- 17) Surveying and staking/Grading & Seeding.

Please note. Price Industrial must be notified within 5 Days of bid opening of intent to award.
After which our price may be subject to material cost increases.

For any questions please contact me at 319-533-8371.

Jeremy "JJ" DeMoss



AN ESCO GROUP
COMPANY

Marion, Iowa 52302
3450 3rd Street
Voice:(319)377-6655
Fax:(319)377-3815
Cell:(319)721-3039

Proposal Submitted to:	City of Mt. Vernon Attn. Alex	Date:6/22/2020
319-270-0459		Quote/Project Number:
		Project Name: Soft Start Replacement
evokay@cityofmtvernon-ia.org		

ESCO JOB NUMBER _____ We hereby submit estimates for:
 ESCO will provide and install one new EATON soft start part # S801+R10N3S 105 amp soft start
 ESCO will set the new soft start with the same settings as the old one.

All work to be done during normal straight time working hours

Lump Sum	AMOUNT:\$6,965.00
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**Amount shown above includes applicable sales tax on material but any applicable sales tax on labor will be added at the time of invoice.
 If you are a tax exempt entity or this is a tax exempt project provide ESCO with a tax exemption certificate to avoid tax charges.**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will become an extra charge over and above the estimates. All agreements contingent upon strikes, accidents, or delays beyond our control.
 Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. Unless otherwise specified above, payment is due 30 days after invoiced.

Authorized Signature: _____ Brad Hackett
 Note: This proposal may be withdrawn by us if not accepted by _____ 45 days.

ACCEPTANCE:

The above prices, specifications and conditions are satisfactory and are hereby accepted.
 You are authorized to do the work as specified. Payment will be made as outlined above.

Accepted: _____	Signature: _____
Date: _____	Purchase Order No. (if required) _____

AGENDA ITEM # J - 21

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: July 6, 2020

AGENDA ITEM: John Deere 5075 Tractor Purchase - PW

ACTION: Motion

SYNOPSIS: Please see the memo for PW Director Nissen. I concur with the purchase of the tractor as it will allow staff to complete multiple tasks with one unit.

BUDGET ITEM: Multiple

RESPONSIBLE DEPARTMENT: Public Works

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Memo and Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/1/20

Memo

To: Mayor and Council

From: Nick Nissen

Date: 7/6/2020

Re: John Deere 5075E

As the city continues to expand, the public works department will see more pressure put upon its staff. Business 30 will soon be under city control. The parks continue to add more maintainable area with the expansion of Spring Meadows, Elliott Park and also Stonebrook West. The Wellness Center alone has added a 4-acre lot for the city to maintain. Staff has begun to ask the question of whether our equipment needs are keeping up with the community's growth. Staff is constantly trying to find equipment that will do multiple task. Sometimes we are lucky and we find that multiple use tool. Other times we have one tool for one job. In this instance we believe we have a found a piece of equipment that can help on multiple fronts.

The city would like to purchase a John Deere 5075E Tractor. This piece of equipment will be a new tool for our fleet that will assist in 3 different areas of maintenance for the city. This tractor will mow the ditches, mow ball fields and pull the leaf vac during leaf pick up. We believe we will find more uses for this equipment as we will have more versatility with a larger tractor in our fleet. The immediate need is for mowing ditches and assisting in the leaf program.

Some of these applications will be on hold until we purchase a few attachments for this piece of equipment. We plan to bring those in front of council after we have researched what we feel is the best option for a ditch mower and also a finish mower.

Government Pricing for a John Deere 5075E with options is \$43,138.66 dollars. This comes with a 2-year 2000-hour full warranty 5-year 2000-hour powertrain warranty.

I have included a price breakdown from John Deere with the options we are adding. I will be available during the meeting for any questions.



YOUR CONTRACT. YOUR QUOTE. YOUR HELP REQUESTED.

**Ensure your equipment arrives with no delay.
Issue your Purchase Order or Letter of Intent.**

To expedite the ordering process, please include the following information in Purchase Order or Letter of Intent:

For any questions, please contact:

Shipping address

Billing address

Vendor: John Deere Company

2000 John Deere Run Cary,
NC 27513

Contract name and/or number

Signature

Tax exempt certificate, if applicable

Bruce Wohlers

P & K Midwest, Inc.
787 Wilcox Road
Mt. Vernon, IA 52314

Tel: 319-895-8370

Fax: 319-895-4029

Email: bwohlers@pkmidwest.com

The John Deere Government Sales Team



Quote Id: 22101236

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

P & K Midwest, Inc.
787 Wilcox Road
Mt. Vernon, IA 52314
319-895-8370
MtVernon-Mail@PKMidwest.com

Prepared For:

City Of Mt. Vernon

Proposal For:

Delivering Dealer:

Bruce Wohlers

P & K Midwest, Inc.
787 Wilcox Road
Mt. Vernon, IA 52314

MtVernon-Mail@PKMidwest.com

Quote Prepared By:

BRUCE WOHLERS
bwohlers@pkmidwest.com

Date: 10 June 2020

Offer Expires: 10 July 2020

Confidential



ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

P & K Midwest, Inc.
787 Wilcox Road
Mt. Vernon, IA 52314
319-895-8370
MtVernon-Mail@PKMidwest.com

Quote Summary

Prepared For:

City Of Mt. Vernon
213 1st St Nw
Mount Vernon, IA 52314

Delivering Dealer:

P & K Midwest, Inc.
Bruce Wohlers
787 Wilcox Road
Mt. Vernon, IA 52314
Phone: 319-895-8370
bwohlers@pkmidwest.com

Thank you - we appreciate your business!

Prices listed include all applicable bonuses & rebates.

Quote ID: 22101236
Created On: 10 June 2020
Last Modified On: 10 June 2020
Expiration Date: 10 July 2020

WARRANTY INFORMATION: FOR **NEW** EQUIPMENT, PLEASE SEE THE MANUFACTURER'S WARRANTY STATEMENT FOR DETAILS. FOR **USED** EQUIPMENT, EQUIPMENT IS SOLD "AS-IS" WITH NO WARRANTIES EITHER EXPRESSED OR IMPLIED.

By signing below, the customer acknowledges that he/she has received a copy of the operator's manual for new equipment.

Equipment Summary	Selling Price	Qty	Extended
JOHN DEERE 5075E Utility Tractor	\$ 40,918.66 X	1 =	\$ 40,918.66
Contract: IA Construction, Ag, Ground Maint MA17288C (PG ON CG 22)			
Price Effective Date: December 18, 2019			
Equipment Total			\$ 40,918.66

* Includes Fees and Non-contract items

Quote Summary

Equipment Total	\$ 40,918.66
Trade In	
SubTotal	\$ 40,918.66
Est. Service Agreement Tax	\$ 0.00
Total	\$ 40,918.66
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 40,918.66

Salesperson : X _____

Accepted By : X _____



JOHN DEERE



**ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):**

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

**ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:**

P & K Midwest, Inc.
787 Wilcox Road
Mt. Vernon, IA 52314
319-895-8370
MtVernon-Mail@PKMidwest.com

Salesperson : X _____

Accepted By : X _____

Confidential



Selling Equipment



Quote Id: 22101236 Customer Name: CITY OF MT. VERNON

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

P & K Midwest, Inc.
787 Wilcox Road
Mt. Vernon, IA 52314
319-895-8370
MtVernon-Mail@PKMidwest.com

JOHN DEERE 5075E Utility Tractor

Hours:

Stock Number:

Contract: IA Construction, Ag, Ground Maint MA17288C (PG
0N CG 22)

Selling Price *
\$ 40,918.66

Price Effective Date: December 18, 2019

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
1756LV	5075E Utility Tractor	1	\$ 28,928.00	15.00	\$ 4,339.20	\$ 24,588.80	\$ 24,588.80
Standard Options - Per Unit							
0202	United States	1	\$ 0.00	15.00	\$ 0.00	\$ 0.00	\$ 0.00
0409	English Operator's Manual and Decal Kit	1	\$ 0.00	15.00	\$ 0.00	\$ 0.00	\$ 0.00
1381	12F/12R PowrReverser Transmission - 540/540E (PR)	1	\$ 2,828.00	15.00	\$ 424.20	\$ 2,403.80	\$ 2,403.80
1799	Less Loader Prep Package	1	\$ 0.00	15.00	\$ 0.00	\$ 0.00	\$ 0.00
2050	Standard Cab	1	\$ 7,906.00	15.00	\$ 1,185.90	\$ 6,720.10	\$ 6,720.10
3420	Dual Mid Valves with Joystick Control	1	\$ 1,227.00	15.00	\$ 184.05	\$ 1,042.95	\$ 1,042.95
5113	21.5L-16.1 In. 6PR R3 Bias	1	\$ -643.00	15.00	\$ -96.45	\$ -546.55	\$ -546.55
6040	Mechanical Front Wheel Drive (MFWD)	1	\$ 5,592.00	15.00	\$ 838.80	\$ 4,753.20	\$ 4,753.20
6171	9.5-16 In. 6PR R3 Bias	1	\$ 414.00	15.00	\$ 62.10	\$ 351.90	\$ 351.90
Standard Options Total			\$ 17,324.00		\$ 2,598.60	\$ 14,725.40	\$ 14,725.40
Dealer Attachments/Non-Contract/Open Market							
BLV10120	Beacon light kit	1	\$ 248.60	15.00	\$ 37.29	\$ 211.31	\$ 211.31
R127764	Weight, front suitcase 43 kg (95 lb) quantity of one	6	\$ 134.20	15.00	\$ 20.13	\$ 684.42	\$ 684.42
BSJ10002	Second Rear SCV	1	\$ 833.80	15.00	\$ 125.07	\$ 708.73	\$ 708.73
Dealer Attachments Total			\$ 1,887.60		\$ 283.14	\$ 1,604.46	\$ 1,604.46
Value Added Services Total			\$ 0.00			\$ 0.00	\$ 0.00
Total Selling Price			\$ 48,139.60		\$ 7,220.94	\$ 40,918.66	\$ 40,918.66



JOHN DEERE

Selling Equipment



Quote Id: 22101236

Customer Name: CITY OF MT. VERNON

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

P & K Midwest, Inc.
787 Wilcox Road
Mt. Vernon, IA 52314
319-895-8370
MtVernon-Mail@PKMidwest.com

**WARRANTY FOR NEW JOHN DEERE AGRICULTURAL EQUIPMENT AND
LIMITED WARRANTY FOR NEW TURF & UTILITY EQUIPMENT (US & CANADA ONLY)**

A. GENERAL PROVISIONS – With respect to purchasers in the United States, "John Deere" means Deere & Company, 1 John Deere Place, Moline, IL 61265, and with respect to purchasers in Canada, "John Deere" means John Deere Canada ULC, 296 Hunter Road, P. O. Box 1000, Grimsby, Ontario L3M 4H5. The warranties described below are provided by John Deere to the original purchasers of new Agricultural, Turf and Utility Equipment ("Equipment") purchased from John Deere or authorized John Deere dealers (the "Selling Dealer"). These warranties apply only to Equipment intended for sale in Canada and the US. Under these warranties, John Deere will repair or replace, at its option, any part covered under these warranties which is found to be defective in material or workmanship during the applicable warranty term. Warranty service must be performed by a dealer or service center located in Canada or the US, and authorized by John Deere to sell and/or service the type of Equipment involved (the "Authorized Dealer"). The Authorized Dealer will use only new or remanufactured parts or components furnished or approved by John Deere. Warranty service will be performed without charge to the purchaser for parts and/or labor. However, the purchaser will be responsible for any service call and/or transportation of Equipment to and from the Authorized Dealer's place of business (except where prohibited by law), for any premium charged for overtime labor requested by the purchaser and for any service and/or maintenance not directly related to any defect covered under these warranties. These warranties are transferable, provided an authorized John Deere dealer is notified of the ownership change, and John Deere approves the warranty transfer.

B. WHAT IS WARRANTED – Subject to paragraph C, all parts of any new Equipment are warranted for the number of months or operating hours specified below. Each warranty term begins on the date of delivery of the Equipment to the original purchaser, (except for certain agricultural tillage, planting, cultivating, harvesting, and application Equipment which may have a delayed warranty start date, but only if established by John Deere and noted by Selling Dealer on the Purchase Order). **Included In 5E Series Tractor and Compact Utility Tractor Powertrain Warranty - Engine:** cylinder block, cylinder head, valve covers, oil pan, emissions control components, timing gear covers, flywheel housing, and all parts contained therein. **Powertrain:** transmission, transmission case, differential and axle housings, clutch housings, MFWD front axle assembly, and all parts contained therein (does not include external drivelines, dry clutch parts, or steering cylinders). **SWEEPS, SHOVELS, PLOWSHARES, AND DISK BLADES:** A replacement part will be furnished without charge if breakage occurs and the amount of wear is less than the wear limits established by John Deere.

AGRICULTURAL EQUIPMENT	WARRANTY TERM
Tractors	24 Months or 2000 Hours, Whichever Comes First
Tractors used in Heavy Duty Land Leveling applications exceeding 150 hours per year	90 Days
9R Series Tractors factory equipped with Option 0574 used in Heavy Duty Land Leveling applications less than half of the annual usage	24 Months or 2000 Hours, Whichever Comes First
9R Series Tractors factory equipped with Option 0574 used in Heavy Duty Land Leveling applications exceeding half of the annual usage	90 Days
Scraper Special Tractors	24 Months or 2000 Hours, Whichever Comes First
5E Series Tractors	24 Months or 2000 Hours, Whichever Comes First
a) Powertrain on 5E Series Tractors (components as per B above)	60 Months or 2000 Hours, Whichever Comes First
Scrapers	6 Months for MY14 and earlier 12 Months for D Series and MY15 and later
Frontier™ Equipment	12 months
Sugar Cane Harvesters and Loaders	12 months or 1500 hours, Whichever Comes First
All other Equipment (includes Ag Management Solutions (AMS) products)	12 Months
Premium Balers	24 Months or 12,000 bales, Whichever Comes First; First 12 Months, No Bale Limitation
Large Square Balers	12 Months, No Bale Limitation
a) Powertrain on Large Square Balers	24 Months or 20,000 bales, Whichever Comes First
Hagle Manufacturing Company LLC Sprayers and Detasslers	24 Months or 1000 Hours, Whichever Comes First
Engines in Self-Propelled Equipment except Tractors*	24 Months or 2000 Hours, Whichever Comes First
*Engine Items Covered in months 13 through 24 – Engine block, cylinder head, rocker arm cover, timing gear cover, crankcase pan and all parts enclosed within these units. Also included are the fuel injection pump, turbocharger, water pump, torsion damper, manifolds, and engine oil cooler. All other engine related items are not covered in months 13 through 24.	
TURF & UTILITY EQUIPMENT	WARRANTY TERM
1) Z200 Series and Z425 EZtrak™ Mowers, Z300 Series and Z525E ZTrak™ Mowers, and 100 Series Tractors**	24 Months or 120 Hours, Whichever Comes First
2) S200 Series Tractors**	36 Months or 200 Hours, Whichever Comes First
3) X300 Series Tractors; Z400 Series EZtrak™ Mowers and Z500M Series ZTrak™ Mowers (Except Z425 and Z525E)**	48 Months or 300 Hours, Whichever Comes First
4) X500 Series Tractors; Z700E and Z500R Series ZTrak™ Mowers, and Z600 Series EZtrak™ Mowers**	48 Months or 500 Hours, Whichever Comes First
5) X700 Series Tractors**	48 Months or 700 Hours, Whichever Comes First
6) Z700M Series ZTrak™ Mowers**	48 Months or 750 Hours, Whichever Comes First
7) Z700R Series ZTrak™ Mowers**	48 Months or 1000 Hours, Whichever Comes First
8) JS Series Residential Walk-Behind Mowers	24 Months in Private Residential – Personal Use or 90 Days in Any Other Application
9) Wide Area Mowers, Front Mower Traction Units and Mower Decks, QuikTrak™ Mowers, Commercial Walk Behind Mowers	24 Months
10) Z900B, Z900E, and Z900M Series ZTrak™ Mowers	36 Months or 1200 Hours, Whichever Comes First; First 24 Months, No Hour Limitation
11) Z997, Z990A Series and Z900R Series ZTrak™ Mowers	36 Months or 1500 Hours, Whichever Comes First; First 24 Months, No Hour Limitation
12) Compact Utility Tractors	24 Months or 2000 Hours, Whichever Comes First
a) Powertrain on Compact Utility Tractors (components as per B above)	72 Months or 2000 Hours, Whichever Comes First
b) Compact Utility Tractor Loaders D120, 120R, 220R, 300E, 300R, 320R, 400E, 440R	24 Months
13) GATOR™ Utility Vehicles	12 Months or 1000 Hours, Whichever Comes First
14) Except as provided above, all other Implements/Attachments sold separately or purchased on the same Purchase Order as Equipment listed in 9 through 13	12 Months
15) All other Turf & Utility Equipment	24 Months in Private Residential – Personal Use or 12 Months in Any Other Application

**Implements/Attachments purchased on the same Purchase Order as the Equipment listed will be covered by the Equipment's warranty terms. Implements/Attachments purchased separately will be covered by the warranty term on line 14.

C. (f) ITEMS COVERED SEPARATELY – (1) Tires, rubber tracks and batteries; (2) John Deere Hand Held-Portable products; (3) When applicable, a separate emissions warranty statement will be provided by Selling Dealer.



Quote Id: 22250604

Prepared For:
City Of Mount Vernon

Prepared By: **Bruce Wohlers**

P & K Midwest, Inc.
787 Wilcox Road
Mt. Vernon, IA 52314

Tel: 319-895-8370
Fax: 319-895-4029
Email: bwohlers@pkmidwest.com

Date: 29 June 2020

Offer Expires: 31 July 2020

Confidential



JOHN DEERE



Quote Summary

Prepared For:

City Of Mount Vernon
213 1st St Nw
Mount Vernon, IA 52314
Business: 319-895-8742

Prepared By:

Bruce Wohlers
P & K Midwest, Inc.
787 Wilcox Road
Mt. Vernon, IA 52314
Phone: 319-895-8370
bwohlers@pkmidwest.com

Thank you - we appreciate your business!

Prices listed include all applicable bonuses & rebates.

WARRANTY INFORMATION: FOR NEW EQUIPMENT, PLEASE SEE THE MANUFACTURER'S WARRANTY STATEMENT FOR DETAILS. FOR USED EQUIPMENT, EQUIPMENT IS SOLD "AS-IS" WITH NO WARRANTIES EITHER EXPRESSED OR IMPLIED.

By signing below, the customer acknowledges that he/she has received a copy of the operator's manual for new equipment.

Quote Id: 22250604
Created On: 29 June 2020
Last Modified On: 01 July 2020
Expiration Date: 31 July 2020

Equipment Summary

	Selling Price	Qty	Extended
JOHN DEERE Radio and Antenna (installed)	\$ 1,050.00 X	1 =	\$ 1,050.00
JOHN DEERE Trailer Brakes (installed)	\$ 700.00 X	1 =	\$ 700.00
2020 JOHN DEERE Weight Bracket (Installed)	\$ 470.00 X	1 =	\$ 470.00
JOHN DEERE R3 Tire exchange	\$ 1,000.00 X	1 =	\$ 1,000.00
Equipment Total			\$ 3,220.00

Quote Summary

Equipment Total	\$ 3,220.00
SubTotal	\$ 3,220.00
Est. Service Agreement Tax	\$ 0.00
Total	\$ 3,220.00
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 3,220.00

Salesperson : X _____

Accepted By : X _____

Confidential

AGENDA ITEM # J - 22

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	July 6, 2020
AGENDA ITEM:	Doosan Excavator Purchase - PW
ACTION:	Motion

SYNOPSIS: This was a planned expense in the CIP. The City had budgeted \$100,000 for the purchase, and staff is recommending the Doosan DX85R-3 model for \$72,850. This includes a trade in value for our current backhoe.

BUDGET ITEM: Multiple

RESPONSIBLE DEPARTMENT: Public Works

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Memo and Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/1/20

Memo

To: Mayor and Council

From: Nick Nissen

Date: 7/6/2020

Re: Doosan DX85R-3

The Public Works Department would like to purchase a new Doosan DX85R-3 Zero Turn Excavator. This machine hit all the specs we were looking for. We feel this machine will have a lot of versatility for us moving forward. This unit will replace a 2007 John Deere 310SJ Backhoe with 2700 hours on it. They are offering us \$28,000 dollars for our unit on trade in.

Other units we looked at either didn't meet a certain spec we wanted or the company couldn't provide us a demo unit to see if we truly liked the machine. Not providing a demo unit indicates to us that service on the back end of this deal probably won't be there like we feel we will get with RTL.

Some high points to us switching from a backhoe to an excavator.

1. The excavator allows us to dig watermain breaks in a safer capacity. Currently when we excavate a trench with the backhoe the haul truck is directly beside the excavation. This creates a few safety concerns as you could imagine loading a truck sometimes 1 foot from the open excavation. It also requires us to completely shut down both lanes of traffic while excavating. By switching to an excavator, we have the ability to load trucks behind the excavator because we have 360 degrees of swing. Compared to 180 degrees with a backhoe. This allows for us to keep the dump truck on the same side of the street as the excavator, with a lot of distance between the dump truck and the excavation.
2. The excavator will be equipped with a better reach also so we will be loading trucks much more efficiently.
3. The excavator will come with a thumb on it to allow us to load concrete by setting it in our trucks instead of the current method of softly dumping the concrete in them. This will save our dump boxes in the long run.
4. This excavator also comes with a boom pivot that allows our operator to dig along tight areas such as walls and footings. This also allows us more maneuverability in the cemetery. You are able to swing 360 degrees and the boom also pivots up to 180 degrees.
5. A track machine like this allows us to work in areas we previously couldn't with the backhoe.

The one and only drawback with this machine we are seeing would be the fact that we will now need to trailer this to any jobsite. But this is a minor drawback as we have purchased a trailer that will haul this piece of equipment.

The Public Works Department would like the purchase a Doosan DX85R-3 Zero Turn Excavator for \$72,850.00 dollars. With attachments listed while trading off our John Deere 310SJ. I have included all bids received. I will be present at the council meeting should you have any questions.

Equipment Bids

<i>Unit</i>	<i>Cost</i>	<i>Description</i>
Doosan DX85R-3	\$72,850.00	Meets all specs
John Deere 75G	\$73,675.00	No Boom Swing
John Deere 85G	\$79,195.00	Tail Swing not zero swing
Yanmar Vio-80	\$66,180.00	No Demo Provided, support not what we would like
Grave Bucket Purchased from John Deere	\$1,270.00	RTL couldn't provide a 39" bucket we will purchase from Martin Equipment
Total for Doosan and Grave Bucket from Martin Equipment	\$74,120.00	



3000 SE Gateway Dr. Grimes, IA 50111 - 515-986-0262
 1321 Highway 965 Swisher, IA 52338 - 319-857-4045

QUOTE - DO NOT PAY

Quote: 02-3201
 Date: 6/30/2020

PO:
 CustId: CITY OF MT. VER

Cust Email: nnissen@cityofmtvernon-ia.gov
 Phone: (319) 480-2663
 Salesperson: wkempf
 User: wkempf

Bill To:
 City of Mt. Vernon
 104 2nd Street
 Mt. Vernon, IA 52314 US

Ship To:
 City of Mt. Vernon

Item	Type	Description	Qty	Tax	Price	Discount	Net Price
DX85R-3 (US10) / 13303	QU	Doosan DX85R-3 (US10) Yr: 2020 S/N: CEA AV-002878 DOO - Hydraulic Excavator Arm Length: 7'5" Boom Length: 11'1" Dozer Blade: 7'7" Engine: Yanmar 4TNV98C Engine: 59.4 Horse Power @ 2,100 rpm GPS: Doosan Connect w/ 3 Yr. Subscription Hydraulic: Pilot Operated Control Valves Operating Weight: 18,960 lb Undercarriage: 17.7" Rubber Tracks Warranty - Std.: 12 Month/1,500 Hour Bucket: 36" General Purpose Bucket Coupler: Strickland Pin Grabber style coupler Light Kit: Allowance for extra lights \$450 Thumb: Doosan Thumb Warranty - EXT: 4 year / 4000 hour	1.0000		\$93,350.00		
		Total DX85R-3 (US10) / 13303					\$93,350.00
DX63/DX85 / DXATT 1020	QU	Okada DX63/DX85 Yr: 2017 S/N: 72V964 OTH - Hydraulic Breaker Used	1.0000		\$7,500.00		
		Total DX63/DX85 / DXATT 1020					\$7,500.00
DX85 / DXATT 1174	QU	Doosan DX85 Yr: 2019 S/N: 473301 DOO - 36" G.P. Bucket	1.0000		\$0.00		
		Total DX85 / DXATT 1174					\$0.00
DX85 / DXATT 1173	QU	Doosan DX85 Yr: 2019 S/N: 474466 DOO - Hydraulic Thumb	1.0000		\$0.00		
		Total DX85 / DXATT 1173					\$0.00



Vermeer®
Iowa & N. Missouri

101 Commerce Blvd
Tipton, IA 52772
Ph. 563-886-2444 F. 563-886-2223
866-4Vermeer
www.vermeeriowa.com

Quotation

Customer Name: City of Mt. Vernon	Date: June 9, 2020
Address: 213 1st St. NW Mt. Vernon, IA	Purchase Order #:
Ship to: same	E-mail: nissen@cityofmtvernon-ia.gov
Contact: Nick Nissen	Phone: 319-480-2663
	Sales Rep.: Kyle Chapman
	Date needed: ASAP

New 2020 Yanmar ViO80-1A Track Mini Excavator

Description:	• 56.9HP T4F Yanmar Diesel Engine	\$	75,275.00
	• 18,136lbs.		
	• 15'4" Digging Depth		
	• Cab w/Heat & AC		
	• ECO & Auto Decel Modes		
	• 2-speed Drive Control		
	• Digital Smart Assist Control Sys.		
	• Hyd. Quick Coupler		
	• Auxiliary Hyd. w/Proportional Control		
	• Backfill Blade		
	• Boom Swing Function		
	• Pilot Controls w/Two-way Control Pattern Change		
	• Hyd. Breaker Attachment	\$	8,143.00
	• 30" Standard Bucket	\$	1,355.00
	• 36" Grave Bucket	\$	885.00
	• Hyd. Thumb	\$	2,700.00
	• Steel Tracks w/Rubber Track Pads	\$	3,182.00
	• LED Lighting	\$	750.00
	• True Zero Tail Swing		
	• VIPPS (ViO Progressive 3-Pump Hyd. Sys.)		
	• SmartAssist free for 5 years		

• Customer is Sales Tax Exempt•
• 4 Year/4000 Hour Warranty•

*John Deere 310 Trade Value
\$ 27,500*

Trade-in Details:	
Serial Number:	Hours:
Trade Amount Allowed:	

Sub Total	\$ 92,290.00
Freight	\$ 1,200.00
Prep	\$ 190.00
Less Trade-in	\$ -
Sales Tax	
Total Net	\$ 93,680.00

	EQUIPPED TO DO MORE.™	Customer: <u>City of Mt. Vernon</u>
By: <i>Kyle Chapman</i>		By: _____

Quotation valid for 30 days. To order, please sign, date and return to Vermeer Iowa or your Sales Representative.



Martin Equipment
 2900 6th Steet S.W.
 Cedar Rapids, IA 52404

Quote Issued To : CITY OF MT VERNON 213 FIRST STREET NW MT VERNON , IA , 52314 319-895-8742	QUOTATION Quote # : 7001886 Issue Date : 6/17/2020 Expire Date : 7/17/2020 Est Delivery : 9/15/2020 FOB :
Quote Issued By : Burlage, Dan	

ITEMS LISTED FOR SALE

Item #	Year	Make	Model	Serial #	Hours	List Price	Sale Price
	2020	tag	bucket		0	1,270.00	1,270.00
Total:							1,270.00

Notes

39" grave bucket for 310SL/410L
 Plus pins.

QUOTE SUMMARY

Total Sale Price :	1,270.00
Less Trade Allowance :	0.00
Additional Taxable Items :	0.00
Subtotal:	1,270.00
Sales Tax :	0.00
Additional Nontaxable Items :	0.00
Total :	1,270.00

Acceptance Signature: _____ **Date:** _____

All quotations contingent upon strikes, delays, and conditions beyond our control. Prices subject to change with or without notice.
 All prices are subject to expiration of any current sales programs and incentives.



Martin Equipment
 2900 6th Steet S.W.
 Cedar Rapids, IA 52404

Quote Issued To : CITY OF MT VERNON 213 FIRST STREET NW MT VERNON , IA , 52314 319-895-8742	QUOTATION Quote # : 7001882 Issue Date : 6/17/2020 Expire Date : 7/17/2020 Est Delivery : 9/15/2020 FOB :
Quote Issued By : Burlage, Dan	

ITEMS LISTED FOR SALE

Item #	Year	Make	Model	Serial #	Hours	List Price	Sale Price
	2020	JD	75G	(TBD)	0	135,347.00	91,980.00
75G EXCAVATOR Rubber Crawler Pads 2.12 M (6 Ft. 11 In.) Arm Assembly with Bucket Cylinder and Linkage							
Total:							91,980.00

TRADE ALLOWANCES

TIV #	Year	Make	Model	Serial #	Trade Allowance
T0310SJ146168	2007	JOHN DEERE	310SJ	T0310SJ146168	29000.00
Total Trade Allowances :					29,000.00

Notes

SALE PRICE INCLUDES:
 JRB POWERLATCH QUICK COUPLER, WELD ON HYD. THUMB, ADDITIONAL LIGHTS.
 5 YEAR/ 1,500 HOUR POWERTRAIN / HYD

QUOTE SUMMARY

Total Sale Price :	91,980.00
Less Trade Allowance :	29,000.00
Additional Taxable Items :	0.00
Subtotal:	62,980.00
Sales Tax :	0.00
Additional Nontaxable Items :	0.00
Total :	62,980.00

Acceptance Signature: _____ **Date:** _____

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 All prices are subject to expiration of any current sales programs and incentives.



Martin Equipment
2900 6th Steet S.W.
Cedar Rapids, IA 52404

Quote Issued To : CITY OF MT VERNON

213 FIRST STREET NW
MT VERNON , IA , 52314
319-895-8742

QUOTATION

Quote # : 7001884
Issue Date : 6/17/2020
Expire Date : 7/17/2020
Est Delivery : 9/15/2020
FOB :

Quote Issued By : Burlage, Dan

ITEMS LISTED FOR SALE

Item #	Year	Make	Model	Serial #	Hours	List Price	Sale Price
	2020	NPK	PH-3		0	10,695.00	10,695.00
Total:						10,695.00	10,695.00

Notes

N.P.K. PH-3 BREAKER WITH TOP BRACKET FOR 410L WITH PINS

QUOTE SUMMARY

Total Sale Price :	10,695.00
Less Trade Allowance :	0.00
Additional Taxable Items :	0.00
Subtotal:	10,695.00
Sales Tax :	0.00
Additional Nontaxable Items :	0.00
Total :	10,695.00

Acceptance Signature: _____ **Date:** _____

All quotations contingent upon strikes, delays, and conditions beyond our control. Prices subject to change with or without notice.
All prices are subject to expiration of any current sales programs and incentives.



Martin Equipment
 2900 6th Steet S.W.
 Cedar Rapids, IA 52404

Quote Issued To : CITY OF MT VERNON

213 FIRST STREET NW
 MT VERNON , IA , 52314
 319-895-8742

QUOTATION

Quote # : 7001883
Issue Date : 6/17/2020
Expire Date : 7/17/2020
Est Delivery : 9/15/2020
FOB :

Quote Issued By : Burlage, Dan

ITEMS LISTED FOR SALE

Item #	Year	Make	Model	Serial #	Hours	List Price	Sale Price
	2020	JD	85G	(TBD)	0	140,325.00	97,500.00

85G EXCAVATOR
 Rubber Crawler Pads
 2.12 M (6 Ft. 11 In.) Arm Assembly with Bucket Cylinder and Linkage

Total: 97,500.00

TRADE ALLOWANCES

TIV #	Year	Make	Model	Serial #	Trade Allowance
T0310SJ146168	2007	JOHN DEERE	310SJ	T0310SJ146168	29000.00
Total Trade Allowances :					29,000.00

Notes

SALE PRICE INCLUDES:
 JRB POWER LATCH COUPLERR,WELD ON HYD THUMB. 5 YEAR / 1,500 HOUR POWERTRAIN /HYD. WARRANTY

QUOTE SUMMARY

Total Sale Price :	97,500.00
Less Trade Allowance :	29,000.00
Additional Taxable Items :	0.00
Subtotal:	68,500.00
Sales Tax :	0.00
Additional Nontaxable Items :	0.00
Total :	68,500.00

Acceptance Signature: _____ **Date:** _____

All quotations contingent upon strikes, delays, and conditions beyond our control. Prices subject to change with or without notice.
 All prices are subject to expiration of any current sales programs and incentives.

AGENDA ITEM # J - 23

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	July 6, 2020
AGENDA ITEM:	Concrete Pad – Public Works Site
ACTION:	Motion

SYNOPSIS: See Nick’s memo regarding the construction of the concrete pad at the new PW site. With this addition, we would be able to take brush from residents and allow them to pick up mulch, compost and other materials. The site would be difficult for many residents to use without the installation of the pad. Monies would be transferred from Solid Waste to cover the \$41,950 expense.

BUDGET ITEM: Solid Waste

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Memo and Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/1/20

Memo

To: Mayor and Council

From: Nick Nissen

Date: 7/6/2020

Re: Bryant Site Work

The city would like to hire out a portion of the new site development. This portion will be an 80 x 100 concrete pad for residential drop off of brush, wood chip pickup, compost pickup along with yard waste drop off. This was originally set for completion in June however with our crew missing a month or so due to Covid-19 we are a bit behind schedule. Part of our delay on this is because of our efforts for the Palisades Road project. We have replaced about 250 linear feet of curb line. We have also replaced one corner of the intersection at Palisades and 15th Avenue. We will be working on the NE Corner of the intersection next. We have had a delay in that project due to 1st Street being milled. The city received roughly 1000 tons of millings from the 1st Street project and we used the millings to build some access roads at our site. It would be in the best interest of the city to allow our contractor we use quite frequently to pour this pad for us.

The contractor has provided a cost estimate of \$41,950.00 dollars. I have an estimate of between \$22,000 to \$28,000 for the city to do this internally. We unfortunately don't have the time or resources to do such a project. The cost of \$5.00 dollars per square is actually a very aggressive number. I believe we paid \$4.80 per square for 4-inch sidewalk at the LBC. This is 6-inch concrete with rebar in it.

I will be present at the council meeting to answer any questions.

Jeremy Erie
2091 200th ave.
Mechanicsville, IA 52306
(319)721-6552
proerie@yahoo.com

Estimate

ADDRESS
City of Mt. Vernon

ESTIMATE # 1162
DATE 06/30/2020
EXPIRATION DATE 06/30/2020

ACTIVITY	QTY	RATE	AMOUNT
6 inch pcc with #5 bar 3 ft on center	8,390	5.00	41,950.00

TOTAL **\$41,950.00**

Accepted By

Accepted Date

AGENDA ITEM # J - 24

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	July 6, 2020
AGENDA ITEM:	Change Order #1 – Wagon Pass
ACTION:	Motion

SYNOPSIS: The identified “wet areas” of the site were more problematic than expected. The area had to be cored out and additional rock brought in to correct. Change order #1 is in the amount of \$8,929.50. The work had to be approved prior to the meeting in order for the project to stay on schedule.

BUDGET ITEM: Bond Proceeds/FF

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Change Order #1

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/1/20



VEENSTRA & KIMM, INC.

860 22nd Avenue, Suite 4 • Coralville, Iowa 52241-1565
319-466-1000 • 319-466-1008(FAX) • 888-241-8001(WATS)

July 1, 2020

CHANGE ORDER NO. 1

WAGON PASS DEMOLITION
MOUNT VERNON, IOWA

Change Order No. 1 is for the following modifications to the project:

- 1. Additional labor, materials and equipment to core out wet areas, remove broken tile; install 40' drain tile; import fill material, compact; place Geogrid and 6" modified subbase to stabilize. LS \$ 8,929.50

Total: \$ 8,929.50

Change Order No. 1 increases the contract amount by \$ 8,929.50.

SCHRADER EXCAVATING & GRADING

CITY OF MOUNT VERNON, IOWA

By _____

By _____

Title _____

Title _____

Date _____

Date _____

VEENSTRA & KIMM, INC.

ATTEST:

By  _____

By _____

Title Project Engineer

Title _____

Date 7/1/2020

Date _____

AGENDA ITEM # J - 25

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	July 6, 2020
AGENDA ITEM:	Pay Application #1 – Wagon Pass
ACTION:	Motion

SYNOPSIS: This is the first pay application for the project. Staff is pleased with the progress of the project and recommends approval of pay application #1 in that amount of \$71,015.64

BUDGET ITEM: Bond Proceeds/FF

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Pay Application #1

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/1/20



VEENSTRA & KIMM, INC.

860 22nd Avenue, Suite 4 • Coralville, Iowa 52241-1565
 319-466-1000 • 319-466-1008(FAX) • 888-241-8001(WATS)

July 1, 2020

PAY ESTIMATE NO. 1
WAGON PASS DEMOLITION
MOUNT VERNON, IOWA

Schrader Excav. & Grading Company
 300 Hwy 151 E
 Walford, IA 52351

Contract Amount \$125,325.70
 Contract Date April 6, 2020
 Pay Period April 26, 2020 - June 30, 2020

BID ITEMS							
	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Completed	Value Completed
1.1	Clear + Grubb	Unit	200	\$ 21.25	\$ 4,250.00	200	\$ 4,250.00
1.2	Embankment-In-Place	CY	1,267	\$ 7.50	\$ 9,502.50	666.67	\$ 5,000.00
1.3	Excavation, CL 10, Rdwy + Borrow	CY	357	\$ 7.50	\$ 2,677.50	357	\$ 2,677.50
1.4	Excavation, CL 10, Rdwy + Borrow	CY	1,887	\$ 7.50	\$ 14,152.50	1,200	\$ 9,000.00
1.5	Excavation, CL 13, Rdwy + Borrow	CY	45	\$ 9.00	\$ 405.00	45	\$ 405.00
1.6	Compaction w/Moisture + Density C	CY	1,267	\$ 5.30	\$ 6,715.10	754.72	\$ 4,000.00
1.7	Subgrade Stabil Mat'l, Polymer Grid	SY	195	\$ 9.75	\$ 1,901.25		\$ -
1.8	Modified Subbase	CY	27	\$ 35.75	\$ 965.25		\$ -
1.9	Granular Surf on Rd, CL A Cr Stone	Ton	187	\$ 18.90	\$ 3,534.30		\$ -
1.1	Macadam Stone Base	Ton	523	\$ 21.20	\$ 11,087.60	399	\$ 8,458.80
1.11	Rmvl of Curb	Sta	1	\$ 113.00	\$ 113.00	1	\$ 113.00
1.12	HMA HT Base, 1/2"	Ton	43	\$ 324.00	\$ 13,932.00		\$ -
1.13	HMA HT Intermediate, 1/2"	Ton	17	\$ 355.00	\$ 6,035.00		\$ -
1.14	HMA HT Surf, 1/2", No Fric	Ton	17	\$ 355.00	\$ 6,035.00		\$ -
1.15	Asph Binder, Pg 58-28h	Ton	5	\$ 710.00	\$ 3,550.00		\$ -
1.16	Rmvl of Exist Struct	LS	1	\$ 6,250.00	\$ 6,250.00	1	\$ 6,250.00
1.17	Rmvl of Sign	Ea.	5	\$ 14.00	\$ 70.00	5	\$ 70.00
1.18	Remvl	LS	1	\$ 1,550.00	\$ 1,550.00	1	\$ 1,550.00
1.19	Subdrain, Std, Non-Perforated, 10"	LF	53	\$ 18.40	\$ 975.20	53	\$ 975.00
1.2	Rmvl of G'rail	LF	102	\$ 2.25	\$ 229.50	102	\$ 229.50
1.21	Curb + Gutter, PCC, 2.0'	LF	100	\$ 27.00	\$ 2,700.00		\$ -
1.22	Rmvl/Reinstall Fence, Field	LF	165	\$ 3.00	\$ 495.00	165	\$ 495.00
1.23	Construction Survey	LS	1	\$ 750.00	\$ 750.00	1	\$ 750.00
1.24	Traffic Control	LS	1	\$ 18,000.00	\$ 18,000.00	1	\$ 18,000.00
1.25	Mobilization	LS	1	\$ 3,600.00	\$ 3,600.00	1	\$ 3,600.00
1.26	Seed + Fertilize	Acre	1	\$ 3,250.00	\$ 3,250.00		\$ -
1.27	Silt Fence	LF	1,000	\$ 2.00	\$ 2,000.00		\$ -
1.28	Rmvl of Silt Fence	LF	1,000	\$ 0.60	\$ 600.00		\$ -
Contract Price:					\$ 125,325.70		\$ 65,823.80

SUMMARY

		Total Approved	Total Completed
Contract Price		\$ 125,325.70	\$ 65,823.80
Approved Change Order (list each)	Changer Order No. 1	\$ 8,929.50	\$ 8,929.50
Revised Contract Price		\$ 134,255.20	\$ 74,753.30

Stored
 Total Earned \$ 74,753.30
 Retainage (5%) \$ 3,737.67
 Total Earned Less Retainage \$ 71,015.64

Total Previously Approved (list each)		

Total Previously Approved \$ -
 Amount Due This Request \$ 71,015.64

Percent Complete 56%

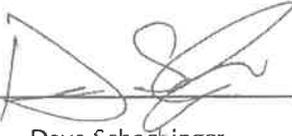
The amount \$71,015.64 is recommended for approval for payment in accordance with the terms of the contract.

Prepared By:
Schrader Excav. & Grading Company

Recommended By:
Veenstra & Kimm, Inc.

Approved By:
Mount Vernon, Iowa

Signature: _____
 Name: _____
 Title: _____
 Date: _____

Signature: 
 Name: Dave Schechinger
 Title: Engineer
 Date: July 1, 2020

Signature: _____
 Name: _____
 Title: _____
 Date: _____

L. Discussion Items (No Action)

AGENDA ITEM # N - 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	July 6, 2020
AGENDA ITEM:	Oversize Truck Parking
ACTION:	None

SYNOPSIS: Attached is the City of Cedar Rapids municipal ordinance regarding the parking of large vehicles on City Streets. A number of you have received complaints regarding an oversized vehicle being consistently parked on a narrow city street. If there is a consensus to change the ordinance, a public hearing will be set at your next meeting.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/1/20



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 Cedar Rapids

Code of Ordinances

Chapter 61. TRAFFIC REGULATIONS

§ 61.096. PARKING LARGE VEHICLES.

Latest version.

- (a) No person shall park any motor truck, trailer, semi-trailer, truck tractor or motor home which exceeds 84 inches in width or 20 feet in length on any street between sunrise and sunset for a period longer than 60 minutes, or between sunset and sunrise for a longer period than 30 minutes, except for loading and unloading purposes, or while in the actual process of being loaded or unloaded or making necessary minor repairs.
- (b) "Motor home" means any motor vehicle so designed, constructed or reconstructed as will permit the vehicle to be used as a place for human habitation by one or more persons and customarily or ordinarily used for vacation or recreational purposes.

(70-78)

AGENDA ITEM # N - 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: July 6, 2020

AGENDA ITEM: Mt. Vernon PD Operational Policies

ACTION: None

SYNOPSIS: There have been a number of questions presented to our Police Chief in response to what is happening within police departments nationally. In an effort to stay proactive on this front, staff would like to discuss current operations with Council and answer any questions that may have been presented from our local population.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: Police and Administration

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/1/20

AGENDA ITEM # N - 3

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	July 6, 2020
AGENDA ITEM:	Garbage Service
ACTION:	None

SYNOPSIS: Staff is seeking Council input regarding our next steps for garbage service. Recycling, automation, and the tag program need to be discussed prior to the completion of and RFP.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/1/20

M. Reports Mayor/Council/Admin.

**CITY OF MT. VERNON
CITY ADMINISTRATOR
REPORT TO THE CITY COUNCIL
July 6, 2020**

- I will be out of the office from July 14, 2020 through July 17, 2020. I will have limited access to my work folder so a number of packet items could come separately for the July 20, 2020 meeting.
- The Nature Park trail is scheduled to begin the week of July 6th.
- Nick has ordered additional warning devices for the medians on the 8th Ave crossing.
- Linn County held a press conference on July 1, 2020 to discuss the uptick in positive Covid cases within our county. They released preferred guidelines, and reminded citizens of the importance of mask use and social distancing measures.