

City of Mt. Vernon, Iowa

Meeting:	Mt. Vernon City Council Meeting
Place:	Mt. Vernon City Hall, 213 First Street NW, Mt. Vernon, Iowa 52314
Date/Time:	May 18, 2020 – 6:30 PM
Web Page:	www.cityofmtvernon-ia.gov
Posted:	May 15, 2020

Mayor:	Jamie Hampton	City Administrator:	Chris Nosbisch
Mayor Pro-Tem:	Tom Wieseler	City Attorney:	Robert Hatala
Councilperson:	Stephanie West	Assis. Admin/City Clerk:	Sue Ripke
Councilperson:	Scott Rose	Deputy City Clerk:	Marsha Dewell
Councilperson:	Deb Herrmann	Chief of Police:	Doug Shannon
Councilperson:	Eric Roudabush		

Due to the nature of the Novel Coronavirus, now known as Covid-19, and the restrictions placed on group gatherings by Governor Reynolds State of Public Health Disaster Emergency for Iowa, the City Council believes it would be both impossible and impractical to hold a meeting in one location. With that being said, the Council will be meeting via the Zoom application, and the public is invited to participate via telephone by calling 1-929-205-6099.

You will be prompted for the following information:

1. Meeting ID: 813 5682 4714
2. Password: 668665

Should you need assistance before the meeting begins, please contact Chris at 319-359-8613.

- A. Call to Order**
- B. Agenda Additions/Agenda Approval**
- C. Communications:**
 1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the microphone and give your name and address for the public record before discussing your item. Each individual will be granted no more than five (5) minutes.

- D. Consent Agenda**

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes – May 4, 2020 Regular Council Meeting

- E. Public Hearing**

1. Public Hearing for the Consideration of Plans, Specifications, Form of Contract, and Estimate of Costs for the Nature Park Trail Project
 - i. Close Public Hearing – Proceed to G-1
2. Public Hearing for the Consideration of Plans, Specifications, Form of Contract, and Estimate of Costs for the Mount Vernon Wellness Center Trail Project
 - i. Close Public Hearing – Proceed to G-2

F. Ordinance Approval/Amendment

1. None

G. Resolutions for Approval

1. Resolution #5-18-2020A: Adopting Plans, Specifications, Form of Contract and Estimate of Costs for the Nature Park Trail Project
2. Resolution #5-18-2020B: Adopting Plans, Specifications, Form of Contract and Estimate of Costs for the Mount Vernon Wellness Center Trail Project
3. Resolution #5-18-2020C: Making Award of the Construction Bid for Infrastructure Improvements for the Nature Park Trail Project
4. Resolution #5-18-2020D: Making Award of the Construction Bid for Infrastructure Improvements for the Mount Vernon Wellness Center Trail Project
5. Resolution #5-18-2020E: Approving a 28E Agreement Between Linn County and the City of Mount Vernon For Road Maintenance and Snow and Ice Control

H. Mayoral Proclamation

1. None

I. Old Business

1. Discussion and Consideration of Elliot Park Concession Stand Roof Repairs – Council Action as Needed

J. Motions for Approval

1. Consideration of Claims List – Motion to Approve
2. Discussion and Consideration of Change Order #64 – Lester Buresh Family Community Wellness Center - Council Action as Needed
3. Discussion and Consideration of Generator Lease to Purchase Agreement with Altorfer – Police Station – Council Action as Needed
4. Discussion and Consideration of Curb and Gutter Repairs – 1st St Overlay Project – Council Action as Needed
5. Discussion and Consideration of Exercise Equipment Purchase – Lester Buresh Family Community Wellness Center – Council Action as Needed
6. Discussion and Consideration of Change Order #18 – 2019 WWTF Improvements – Council Action as Needed
7. Discussion and Consideration of Reopening of Public Facilities – Council Action as Needed

K. Reports to be Received/Filed

1. Mt. Vernon Police Report
2. Mt. Vernon Public Works Report
3. Mt. Vernon Parks and Rec Report

L. Discussion Items (No Action)

1. None

M. Reports of Mayor/Council/Administrator

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Administrator's Report

N. Closed Session – Pursuant to Chapter 20, Exempt Session for Employee Relations

O. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 895-8742 to arrange for accommodations.

D. Consent Agenda

Due to the nature of the Novel Coronavirus, now known as Covid-19, and the restrictions placed on group gatherings by Governor Reynolds State of Public Health Disaster Emergency for Iowa, the City Council believes it would be both impossible and impractical to hold a meeting in one location. With that being said, the Council meeting was held via the Zoom application. The public was invited to participate via telephone by calling 1-929-205-6099 and prompted to enter the following information:

1. Meeting ID: 829 8471-9283
2. Password: 971242

If assistance was needed before the meeting began the public could contact Chris at 319-359-8613. The following Council members were remotely present: Roudabush, West, Wieseler, Herrmann and Rose.

Call to Order. At 6:30 p.m. Mayor Jamie Hampton called the meeting to order. Agenda changes/corrections: Under "Motions for Approval" Discussion and Consideration of Pay App #5 will be deleted and replaced with Pay Application #10 for \$68,875.00.

Agenda Addition. Motion to approve the amended Agenda made by Wieseler, seconded by Rose. Motion carries.

Consent Agenda. Motion to approve the Consent Agenda made by Rose, seconded by Wieseler. Motion carries.

Approval of City Council Minutes – April 20, 2020 Regular Council Meeting

Approval of City Council Minutes – April 29, 2020 Council Work Session

Approval of Liquor License – Big's

Approval of Cigarette License – Casey's

Resolutions for Approval

Resolution #5-4-2020A: Approving the Chapter 28E Joint Intergovernmental Action Agreement Providing for a Safety Group Eastern Iowa. By approving this resolution Council will help create a new Safety Coordinator position that will serve member communities. Other communities involved are Eldridge and Eldridge Electric & Water Utility, Solon, Tipton, West Liberty and Wilton. Cost per member is based on population. City Administrator Chris Nosbisch stated that this was discussed previously and the City has joined the Eastern Iowa Safety Group. One of the things that came out of this is the creation of a safety coordinator position. This person will specialize in community training, make sure forms are being filled out correctly and we are OSHA compliant; basically anything safety related. Motion to approve Resolution #5-4-2020A made by West, seconded by Rose. Roll call vote. Motion carries.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion to approve the Claims List made by Rose, seconded by Herrmann. Motion carries.

AAA PEST CONTROL	PEST CONTROL-PD	55.00
AAA PEST CONTROL	PEST CONTROL-P&A	30.00
ALFIE PACKERS INC	CALIBRATION-SEW	95.00
BANKCARD 8076	CREDIT CARD FEES-LBC	372.96
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES	880.00
BROWN SUPPLY COMPANY	SEWER REPAIR-SEW	779.70

CAMPBELL SUPPLY CEDAR RAPIDS	GLOVES, EAR PLUGS-RUT	317.29
CLIFTON LARSON ALLEN	ADMIN FEE-ALL DEPTS	262.50
COOK FENCE COMPANY	FENCE DOWNPYMT-PD	3,600.00
DE NOVO MARKETING	MONTHLY MAINT-LBC	300.00
GALLS INC	TOOLS-PD	259.50
GORDON LUMBER COMPANY	BLDG SUPPLIES-RUT	51.50
H2I GROUP	GOLF END PANEL NETS-LBC	800.00
HAWKINS INC	CHEMICALS-WAT	1,232.14
HDC	#10 WINDOW ENVELOPES-ALL DEPTS	204.18
INTERSTATE ALL BATTERY CENTER	BATTERIES-EMA	259.40
IOWA INSURANCE DIVISION	PERPETUAL CARE FILING FEE-CEM	51.00
IOWA PRISON INDUSTRIES	STREET MARKERS-RUT	1,290.15
IOWA PRISON INDUSTRIES	BUSINESS 30 SIGN POSTS-RUT	1,127.85
IOWA PRISON INDUSTRIES	BUSINESS 30 SIGNS-RUT	214.25
IOWA PRISON INDUSTRIES	PLASTIC BAGS-RUT	32.67
KAE APOTHECARY	CTW REFUND-P&REC	100.00
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES-LBC	134.38
LINN CO-OP OIL CO	FUEL-PW	2,306.35
MARTIN GARDNER ARCHITECTURE	SITE DEVELOPMENT-SW	4,250.00
MATT SIDERS	MILEAGE-P&REC	46.00
MEDIACOM	PHONE/INTERNET-WWTP	206.34
MENARDS	CABINET-POOL	412.45
MENARDS	WATER FILTER ASSEMBLY-POOL	51.40
MENARDS	SUPPLIES-POOL	23.92
MIDWEST INJECTION INC	SLUDGE REMOVAL/LAND APP-SEW	15,000.00
MIDWEST WHEEL CO	POWER INVERTER-RUT	236.11
MOUNT VERNON BANK	ACCT CLOSED-WAT	101.08
MVHS	REFUND-LBC	80.00
NEAL'S WATER CONDITIONING	WATER/SALT-RUT	11.50
OFFICE EXPRESS	ENVELOPES-P&A	30.05
PAYROLL	CLAIMS	64,930.27
PITNEY BOWES	POSTAGE METER LEASE-ALL DEPTS	146.61
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	400.08
PRACTICAL SECURITY SYSTEMS	REMOVE/REINSTALL VIDEO AUDIO	270.00
RANDY PATTEN	REFUND-LBC	20.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	820.50
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	481.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-SEW	180.00
STAPLES INC	TONER,PAPER,MISC-PD	416.24
STAPLES INC	SUPPLIES-PD	1,140.99
TREASURER STATE OF IOWA	WET TAX	2,444.00
TREASURER STATE OF IOWA	SALES TAX	1,052.00
TRI-CITY ELECTRIC CO OF IOWA	WELLNESS CENTER-LBC	13,485.49
TRI-CITY ELECTRIC CO OF IOWA	WELLNESS CENTER-LBC	8,091.29
US CELLULAR	CELL PHONE-P&REC,WAT,SEW	170.89
VALLEY ATHLETICS	SUPPLIES-P&REC	263.00
VEENSTRA & KIMM INC	HWY 30 BYPASS COORDINATION	3,788.00
VEENSTRA & KIMM INC	WWTP IMPROVEMENTS	2,056.00
VEENSTRA & KIMM INC	BRYANT ROAD IMPROVEMENTS	1,847.83
VEENSTRA & KIMM INC	WWTP FACILITY IMPROVEMENTS	1,791.96
VEENSTRA & KIMM INC	NATURE PARK TRAIL DESIGN	833.08
VEENSTRA & KIMM INC	1ST STR RR BRIDGE REPAIR	751.50
VEENSTRA & KIMM INC	WAGON PASS DEMOLITION	490.90
VEENSTRA & KIMM INC	8TH AVE QUIET ZONE	242.18

VEENSTRA & KIMM INC	PALISADES ROAD OVERLAY	172.25
WAPSI WASTE SERVICE	GB,RECYL-SW	22,039.08
WATER SOLUTIONS UNLIMITED INC	SUPPLIES-WAT	4,027.31
WELTER STORAGE EQUIPMENT CO	DESKS-PD	1,650.00
WENDLING QUARRIES	ROAD ROCK-RUT	840.62
TOTAL		170,047.74

2014 STREET IMPROVEMENTS	242.18
GENERAL FUND	10,409.26
LBC OPERATIONS	607.34
LOST III COMMUNITY CENTER	22,676.78
LOST III TRAILS	833.08
PAYROLL	64,930.27
POLICE STATION CONSTRUCTION	55.00
ROAD USE TAX FUND	12,081.10
SEWER FUND	17,775.79
SOLID WASTE	27,588.78
STORM WATER FUND	69.30
WATER FUND	8,930.90
WWTP UV DISINFECTION	3,847.96
TOTAL	170,047.74

Discussion and Consideration of Change Order #65 – Lester Buresh Family Community Wellness Center - Council Action as Needed. Change Order #65 is in the amount of \$5,207.72 and is for the installation of wire guards to protect the lights, cameras, solatubes and other censors in the turf room. This was left out of bid. Motion to approve Change Order #65 and also making sure that staff finds out what's involved with the solatubes made by West, seconded by Wieseler. Motion carries.

Discussion and Consideration of Change Order #66 – Lester Buresh Family Community Wellness Center - Council Action as Needed. Change Order #66 is a credit for \$10,000.00 and was received because of track imperfections. The imperfections do not compromise the integrity of the track. The credit represents 20% of the track surface contract. Motion to approve Change Order #66 made by West, seconded by Wieseler. Motion carries.

Discussion and Consideration of Change Order #67 – Lester Buresh Family Community Wellness Center - Council Action as Needed. Change order #67 is in the amount of \$1,612.93 and is for additional base material and installation around the column pads on the 2nd floor track. Motion to approve Change Order #67 made by Wieseler, seconded by Herrmann. Motion carries.

Discussion and Consideration of Pay Application #15 – Lester Buresh Family Community Wellness Center – Council Action as Needed. Motion to approve Pay Application #15 in the amount of \$125,327.08 made by Wieseler, seconded by West. Motion carries.

Discussion and Consideration of Pay Application #5 – 2019 Wastewater Treatment Plant Improvements – Council Action as Needed. As announced at the beginning of the meeting Application #10 is what will be discussed and considered for payment (not Pay App #5). Motion to approve Pay Application #10 in the amount of \$68,875.00 made by Rose, seconded by Herrmann. Motion carries.

Discussion and Consideration of Employee Insurance Carrier - Blue Cross Blue Shield – Council Action as Needed. With over 50 employees the City has entered into the large group market for insurance carriers. This allows the City to change from our current provider, United Health Care, back to Blue Cross Blue Shield. In doing so the City would save \$34,063.00 in premium costs. Motion to approve switching back to BCBS insurance made by Rose, seconded by West. Motion carries.

Discussion and Consideration of Spring/Summer Sealcoat Projects – Council Action as Needed. In order to extend the life of some of the City streets staff asked Council to approve \$44,797.65 to seal coat Scobey Road, Ink Road and 4th Street SW. If an overlay for Palisades Road cannot be done this year it will also have to be seal coated. West motioned to approve the sealcoat projects at a cost not to exceed \$45,000.00, seconded by Wieseler. Motion carries.

Discussion and Consideration of Elliot Park Concession Stand Roof Repairs – Council Action as Needed. Two bids were received for the replacement of asphalt shingles with asphalt shingles on the Elliott Park concession stand roof. The 1st one was from Steinbronn Construction for \$8,005.00 and the other from Walton Construction for \$9,603.28. Council was interested in the cost of replacing with a metal roof and asked that staff get a quote for that also. No decisions were made.

Reports of Mayor/Council/Administrator

Mayor's Report. An EMA meeting will be held on 5-5-2020, 6:00 p.m.

City Administrator's Report. Nosbisch will be attending the National Planning Conference online this year. Staff continues virtually attending EMA briefings. The Quiet Zone project will begin within the next two months followed by the trails project and 1st Street. The downtown alley project will bid next month.

With no further business to attend to the meeting adjourned the time being 7:32 p.m., May 4, 2020.

Respectfully submitted,
Sue Ripke
City Clerk

E. Public Hearing

AGENDA ITEM # E – 1 & G - 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: May 18, 2020

AGENDA ITEM: Public Hearing and Resolution #5-18-2020A

ACTION: Motion to Close

SYNOPSIS: This is the time set for the public hearing for the Nature Park Trail project. The engineer's estimate was just over \$150,000 with two alternates identified. The first alternative was to add additional lighting to the SE portion of the trail and the second was to add glow rock to a portion of the trail surface.

BUDGET ITEM: LOST

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion to Close

ATTACHMENTS: See Resolutions #5-18-2020A & Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 5/15/20

AGENDA ITEM # E - 2 & G - 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: May 18, 2020

AGENDA ITEM: Public Hearing and Resolution #5-18-2020B

ACTION: Motion

SYNOPSIS: This is the time for the public hearing on the Wellness Center Trail project. The City received \$100,000 from the Wellmark Foundation to construct this trail system. The original grant application was for a \$200,000 trail and amenities, and was later adjusted to \$250,000 to incorporate lighting. The additional \$50,000 in funding would come from the LBC as the portion of trail connecting the LBC to the school was part of the LBC bid package. The City received a credit from Garling and the project was removed from their scope, once the decision was made to expand the trail scope.

BUDGET ITEM: Grant, LBC & LOST

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion to Close

ATTACHMENTS: See Resolutions #5-18-2020B & Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 5/15/20

G. Resolutions for Approval

RESOLUTION #5-18-2020A

**RESOLUTION ADOPTING PLANS,
SPECIFICATIONS, FORM OF CONTRACT,
AND ESTIMATE OF COSTS
FOR
THE NATURE PARK TRAIL PROJECT**

WHEREAS, on the 20th day of April, 2020, the Mt. Vernon City Council adopted resolution #4-20-2020A establishing a public hearing date and approving the advertisement for bids for the Nature Park Trail Project, and

WHEREAS, a public hearing on said project was held by the Mt. Vernon City Council on the 18th day of May, 2020, and

WHEREAS, the plans, specifications, form of contract, and estimate of costs were filed with the City Clerk for the construction of certain public improvements described in general as the Nature Park Trail Project; more specifically described as:

Construct 3rd Street Nature Park Trail including all labor, materials, and equipment necessary for Portland cement concrete trail; driveways; ADA ramps; fixture adjustments; lighting luminaires and circuits; electrical service panel for lighting; pavement markings for pedestrian crossing; seeding; traffic control; and miscellaneous associated work including cleanup.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON, IOWA:

Section 1. That the said plans, specifications, form of contract and estimate of costs are hereby adopted as the plans, specifications, form of contract and estimate of costs for said public improvements, as described in general as the Nature Park Trail Project and more specifically described above.

PASSED and ADOPTED this 18th day of May, 2020

Jamie Hampton, Mayor

ATTEST:

Sue Ripke, City Clerk

RESOLUTION #5-18-2020B

**RESOLUTION ADOPTING PLANS,
SPECIFICATIONS, FORM OF CONTRACT,
AND ESTIMATE OF COSTS**

FOR

THE MOUNT VERNON WELLNESS CENTER TRAIL PROJECT

WHEREAS, on the 20th day of April, 2020, the Mt. Vernon City Council adopted resolution #4-20-2020B establishing a public hearing date and approving the advertisement for bids for the Mount Vernon Wellness Center Trail Project, and

WHEREAS, a public hearing on said project was held by the Mt. Vernon City Council on the 18th day of May, 2020, and

WHEREAS, the plans, specifications, form of contract, and estimate of costs were filed with the City Clerk for the construction of certain public improvements described in general as the Mount Vernon Wellness Center Trail Project; more specifically described as:

Construct approximately 1,270 linear feet of 8' wide PCC trail and 200 linear feet of 6' wide PCC trail with associated lighting, landscaping and related improvements.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON, IOWA:

Section 1. That the said plans, specifications, form of contract and estimate of costs are hereby adopted as the plans, specifications, form of contract and estimate of costs for said public improvements, as described in general as the Mount Vernon Wellness Center Trail Project and more specifically described above.

PASSED and ADOPTED this 18th day of May, 2020

Jamie Hampton, Mayor

ATTEST:

Sue Ripke, City Clerk

AGENDA ITEM # G - 3

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: May 18, 2020

AGENDA ITEM: Resolution #5-18-2020C

ACTION: Motion

SYNOPSIS: The City received two bids for the Nature Park Trail segment. The apparent low bid was from Eastern Iowa Excavating and Concrete LLC, with a base bid of \$151,994.64. Both staff and V&K Engineering are recommending inclusion of alternate #1 for additional lighting in the amount of \$15,865. This would bring the total project cost to \$167,859.64. This project is being paid entirely from LOST trail funds.

BUDGET ITEM: LOST

RESPONSIBLE DEPARTMENT: Parks

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolution #5-18-2020C and Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 5/15/20

RESOLUTION NO. #5-18-2020C

**RESOLUTION MAKING AWARD OF THE
CONSTRUCTION BID FOR
INFRASTRUCTURE IMPROVEMENTS
FOR THE
NATURE PARK TRAIL PROJECT**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON,
IOWA:

Section 1. That the following bid for the construction of certain public improvements described in general as the Nature Park Trail Project, described in the plans and specifications, be and are hereby accepted, the same being the lowest responsible bid received for said work, as follows:

Nature Park Trail Project

Contractor: Eastern Iowa Excavating and Concrete LLC

Amount of Bid: \$ _____

Section 2. That the Mayor and Clerk are hereby directed to execute contract with the contractor for the construction of said public improvements known as the Nature Park Trail Project, said contract not to be binding on the City until approved by this Council.

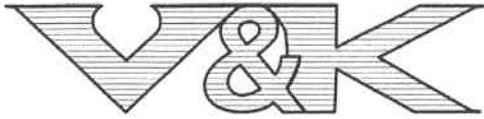
Section 3. Bid alternates (if any) identified within this package may be accepted within this award or may be considered at a future date as a change order with prior approval by the Council.

PASSED and ADOPTED this 18th day of May, 2020.

Jamie Hampton, Mayor

ATTEST:

Sue Ripke, City Clerk



VEENSTRA & KIMM, INC.

860 22nd Avenue, Suite 4 • Coralville, Iowa 52241-1565
319-466-1000 • 319-466-1008(FAX) • 888-241-8001(WATS)

May 14, 2020

Chris Nosbisch
City Administrator
City of Mount Vernon
213 First Street West
Mount Vernon, Iowa 52314

MOUNT VERNON, IOWA
3rd STREET NATURE PARK TRAIL
RECOMMENDATION TO AWARD CONTRACT
BID TAB

The City of Mount Vernon received bids until 2:00 p.m., May 13, 2020 for the 3rd Street Nature Park Trail. A total of two bids were received as follows:

Bidder	Base Bid	Alternate 1	Alternate 2	Total: Base Bid+Alt 1	Total: Base Bid+Alt 2
Eastern Iowa Excavating	\$151,994.64	\$15,865.00	\$6,070.50	\$167,859.64	\$158,065.14
Boomerang Corp.	\$163,566.00	\$14,109.00	\$25,000.20	\$177,675.00	\$188,566.02

The apparent low bid for the project was submitted by Eastern Iowa Excavating & Concrete, LLC. We have enclosed one copy of our certified bid tabulation for your use. Veenstra & Kimm, Inc. has examined the bidding documents and they appear in order.

Veenstra & Kimm, Inc. believes Eastern Iowa Excavating & Concrete, LLC has sufficient experience and resources to complete the project within the contract time. We also believe that the low bid is reflective of the current value of the project.

Veenstra & Kimm, Inc. recommends that the City of Mount Vernon award the construction contract to Eastern Iowa Excavating & Concrete, LLC for the base bid and one of the alternate bids as their bid is the lowest for both options as shown above.

If you have any questions or comments concerning the project, please contact us at (319) 466-1000.

VEENSTRA & KIMM, INC.

Dave Schechinger
DRS:mmc
51317
Enclosures



BID TABULATION
3rd STREET NATURE PARK TRAIL
MOUNT VERNON, IOWA

Bid No. 1

Bid No. 2

Base Bid: Construct 3rd Street Nature Park Trail for the following unit and lump sum prices:

Eastern Iowa Exc. & Concr.
 121 Nixon Street SE
 Cascade, IA 52033

Boomerang Corp.
 12536 Buffalo Road
 Anamosa, IA 52205

Description	Unit	Estimated		Extended		Extended	
		Quantities	Unit Price	Price	Unit Price	Price	
1.1 Mobilization	LS	1	\$ 10,500.00	\$ 10,500.00	\$ 16,000.00	\$ 16,000.00	
1.2 Traffic Control	LS	1	\$ 2,850.00	\$ 2,850.00	\$ 1,500.00	\$ 1,500.00	
1.3 Construction Survey	LS	1	\$ 3,800.00	\$ 3,800.00	\$ 3,500.00	\$ 3,500.00	
1.4 Topsoil, Strip, Salvage + Spread	CY	208	\$ 61.50	\$ 12,792.00	\$ 22.00	\$ 4,576.00	
1.5 Excavation	CY	70	\$ 123.50	\$ 8,645.00	\$ 100.00	\$ 7,000.00	
1.6 Rmvl of Pavement	SY	81	\$ 10.00	\$ 810.00	\$ 20.00	\$ 1,620.00	
1.7 Remove Sidewalk	SY	63	\$ 18.50	\$ 1,165.50	\$ 12.00	\$ 756.00	
1.8 Rmvl of Curb & Gutter	LF	34	\$ 23.00	\$ 782.00	\$ 14.00	\$ 476.00	
1.9 Clear & Grubbing	Unit	92	\$ 35.87	\$ 3,300.04	\$ 57.00	\$ 5,244.00	
1.10 Modified Subbase	CY	135	\$ 56.50	\$ 7,627.50	\$ 65.00	\$ 8,775.00	
1.11 6 Foot PCC Trail Sidewalk 6"	SY	1,014	\$ 35.50	\$ 35,997.00	\$ 42.00	\$ 42,588.00	
1.12 PCC Curb & Gutter	LF	34	\$ 52.65	\$ 1,790.10	\$ 43.00	\$ 1,462.00	
1.13 HMA Driveway 6"	SY	64	\$ 112.00	\$ 7,168.00	\$ 112.00	\$ 7,168.00	
1.14 Detectable Warning - Curb Ramps	SF	44	\$ 32.50	\$ 1,430.00	\$ 96.00	\$ 4,224.00	
1.15 Water Valve Adjustment	Ea	1	\$ 680.00	\$ 680.00	\$ 275.00	\$ 275.00	
1.16 Relocate Tee Box	Ea	1	\$ 925.00	\$ 925.00	\$ 750.00	\$ 750.00	
1.17 Relocate Hydrant	Ea	1	\$ 2,700.00	\$ 2,700.00	\$ 2,200.00	\$ 2,200.00	
1.18 Signs	Ea	4	\$ 440.00	\$ 1,760.00	\$ 400.00	\$ 1,600.00	
1.19 Luminaires	Ea	5	\$ 4,950.00	\$ 24,750.00	\$ 5,500.00	\$ 27,500.00	
1.20 Electrical Circuit	LF	470	\$ 3.50	\$ 1,645.00	\$ 12.00	\$ 5,640.00	
1.21 Conduit, 2" Schd 40 PVC, Buried	LF	525	\$ 5.85	\$ 3,071.25	\$ 12.00	\$ 6,300.00	
1.22 Conduit, 2" Schd 40 PVC, Bored	LF	60	\$ 8.50	\$ 510.00	\$ 19.00	\$ 1,140.00	
1.23 Handhole + Junction Box	Ea	5	\$ 875.00	\$ 4,375.00	\$ 800.00	\$ 4,000.00	
1.24 Electrical Service	LS	1	\$ 1,100.00	\$ 1,100.00	\$ 1,900.00	\$ 1,900.00	
1.25 Painted Pav't Mark, Water Based	Sta	3.3	\$ 300.00	\$ 990.00	\$ 340.00	\$ 1,122.00	
1.26 Excelsior Mat Slope Protection	Sq	25	\$ 43.25	\$ 1,081.25	\$ 150.00	\$ 3,750.00	
1.27 Hydro-Seed	Acre	0.5	\$ 19,500.00	\$ 9,750.00	\$ 5,000.00	\$ 2,500.00	
Total Base Bid							
(Items 1.1 - 1.27)					\$ 151,994.64		\$ 163,566.00

Bid No. 1

Bid No. 2

Alternate Bid 1: Construct Luminaires and accessories for the SE trail segment for the following unit and lump sum price:

Eastern Iowa Exc. & Concr.
 121 Nixon Street SE
 Cascade, IA 52033

Boomerang Corp.
 12536 Buffalo Road
 Anamosa, IA 52205

Description	Unit	Estimated		Extended		Extended	
		Quantities	Unit Price	Price	Unit Price	Price	
2.1 Luminaires & accessories	Ea	3	\$ 4,950.00	\$ 14,850.00	\$ 3,833.00	\$ 11,499.00	
2.2 Electrical Circuits	LF	290	\$ 3.50	\$ 1,015.00	\$ 9.00	\$ 2,610.00	
Total Alternate Bid 1							
(Items 2.1-2.2)					\$ 15,865.00		\$ 14,109.00
							\$ 14,110.00

Bid No. 1

Bid No. 2

Alternate Bid 2: Construct Glow Trail from sta. 20+00 to 22+83 for the following unit and lump sum prices:

Eastern Iowa Exc. & Concr.
121 Nixon Street SE
Cascade, IA 52033

Boomerang Corp.
12536 Buffalo Road
Anamosa, IA 52205

<u>Description</u>	<u>Unit</u>	<u>Estimated Quantities</u>	<u>Unit Price</u>	<u>Extended Price</u>	<u>Unit Price</u>	<u>Extended Price</u>
3.1 Glow Trail from sta. 20+00 to 22+	SF	1,710	\$ 3.55	\$ 6,070.50	\$ 14.62	\$ 25,000.20
Total Alternate Bid 2						
(Item 3.1)				\$ 6,070.50		\$ 25,000.20

I hereby certify that this is a true tabulation of bids received on May 13, 2020 by the City of Mount Vernon, Iowa for the 3rd Street Nature Park Trail.



 Dave Schechinger, P.E.
 Iowa License No. 16538
 My license renewal date is December 31, 2020



AGENDA ITEM # G - 4

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: May 18, 2020

AGENDA ITEM: Resolution #5-18-2020D

ACTION: Motion

SYNOPSIS: The City received five bids for the Mount Vernon Wellness Center Trail project. The apparent low bid was from Rathje Construction, with a base bid of \$248,434.17. HBK is recommending approval of the bid. Again, funding for this project will be \$100,000 in grant monies, \$100,000 from LOST, and \$50,000 from existing LBC construction funds.

BUDGET ITEM: Grant, LOST & LBC

RESPONSIBLE DEPARTMENT: Parks

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolution #5-18-2020D & Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 5/15/20

RESOLUTION NO. #5-18-2020D

**RESOLUTION MAKING AWARD OF THE
CONSTRUCTION BID FOR
INFRASTRUCTURE IMPROVEMENTS
FOR THE
MOUNT VERNON WELLNESS CENTER TRAIL PROJECT**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON,
IOWA:

Section 1. That the following bid for the construction of certain public improvements described in general as the Mount Vernon Wellness Center Trail Project, described in the plans and specifications, be and are hereby accepted, the same being the lowest responsible bid received for said work, as follows:

Mount Vernon Wellness Center Trail Project

Contractor: Rathje Construction Co.

Amount of Bid: \$248,434.17

Section 2. That the Mayor and Clerk are hereby directed to execute contract with the contractor for the construction of said public improvements known as the Mount Vernon Wellness Center Trail Project, said contract not to be binding on the City until approved by this Council.

Section 3. Bid alternates (if any) identified within this package may be accepted within this award or may be considered at a future date as a change order with prior approval by the Council.

PASSED and ADOPTED this 18th day of May, 2020.

Jamie Hampton, Mayor

ATTEST:

Sue Ripke, City Clerk

May 14, 2020

Chris Nosbisch
City Administrator
City of Mt. Vernon
213 First Street West
Mount Vernon, Iowa 52314

Re: MVWWC TRAIL PROJECT RECOMMENDATION TO AWARD CONTRACT

The City of Mount Vernon received bids until 2:00 pm, May 13th, 2020 for the subject project. A total of 5 bids were received. The apparent low bid was submitted by Rathje Construction in the amount of \$248,434.17. HBK has examined the bid tabulations attached and they appear to be accurate.

HBK considers Rathje Construction to have sufficient experience to perform the work for the subject project and has the resources to complete the project in a timely fashion. The low bid also appears to be reflective of the current value of the project.

HBK recommends that the City of Mount Vernon award the contract to Rathje Construction to complete this project.

Sincerely,



Heath Lyle, PE
HBK Engineering





TABULATION OF BIDS

HBK Engineering, LLC
1202 3rd Street SE, Cedar Rapids, IA 52401

MVWWC TRAIL PROJECT

City of Mount Vernon
213 1st Street W
Mount Vernon, IA 52314

PROJECT NAME:
DATE OF BID:
PROJECT #:

MVWWC Trail Project
5.13.2020
19-0838

APPARENT LOW BIDDER

NAME OF BIDDER LOCATION OF BIDDER	Rathje Construction Company	Carter and Associates, Inc	H&H Construction & Development, LLC	Eastern Iowa Excavating & Concrete, LLC	Boomerang Corporation
MOBILIZATION	\$12,000.00	\$10,000.00	\$30,200.00	\$14,000.00	\$5,000.00
CLEARING & GRUBBING	\$6,200.00	\$3,500.00	\$1,500.00	\$300.00	\$5,000.00
EXCAVATION, CLASS 10	\$52,250.00	\$57,000.00	\$23,750.00	\$40,375.00	\$80,750.00
SUBGRADE PREPARATION	\$3,018.75	\$10,350.00	\$3,450.00	\$2,156.25	\$2,587.50
SUBBASE, 4" MODIFIED PER IDOT 4123	\$11,212.50	\$34,500.00	\$14,007.00	\$14,662.50	\$8,625.00
COMPACTION TESTING	\$2,500.00	\$2,000.00	\$5,000.00	\$5,000.00	\$4,000.00
PIPE CULVERT, TRENCHED, 30" RCP	\$3,800.00	\$2,800.00	\$3,400.00	\$3,730.00	\$4,000.00
PIPE CULVERT, TRENCHED, 15" RCP	\$5,225.00	\$5,700.00	\$5,225.00	\$5,082.50	\$5,700.00
PIPE CULVERT, TRENCHED, 12" RCP	\$1,140.00	\$1,000.00	\$1,000.00	\$1,350.00	\$1,200.00
PIPE APRON, 30" RCP MOVE EXISTING & RESET	\$2,200.00	\$2,000.00	\$2,500.00	\$1,700.00	\$1,000.00
PIPE APRON, 12" RCP MOVE EXISTING & RESET	\$875.00	\$500.00	\$1,500.00	\$750.00	\$500.00
PIPE APRON, 15" RCP	\$6,000.00	\$2,000.00	\$2,200.00	\$5,600.00	\$6,000.00
REMOVE PIPE CULVERT, 12" CPP	\$500.00	\$500.00	\$250.00	\$575.00	\$1,200.00
MANHOLE, SW-401	\$4,200.00	\$4,000.00	\$4,500.00	\$3,550.00	\$5,000.00
SIDEWALK/TRAIL, PCC, 5"	\$46,176.25	\$56,339.00	\$70,225.00	\$47,037.50	\$53,000.00
CONVENTIONAL SEEDING, FERTILIZING & MULCHING	\$4,000.00	\$5,840.00	\$5,600.00	\$14,800.00	\$12,800.00
PLANTS	\$14,383.17	\$8,600.00	\$15,000.00	\$13,250.00	\$14,500.00
SWPPP PREPARATION & MANAGEMENT	\$3,500.00	\$2,850.00	\$3,500.00	\$1,550.00	\$2,500.00
RIP RAP, EROSION, STONE PER IDOT SECTION 4130.04	\$1,200.00	\$640.00	\$400.00	\$920.00	\$1,296.00
SILT FENCE	\$3,422.50	\$4,625.00	\$3,412.50	\$5,550.00	\$3,700.00
CONSTRUCTION SURVEY	\$3,800.00	\$4,000.00	\$5,000.00	\$5,200.00	\$5,000.00
LIGHT FIXTURE, 16" MOUNTING HEIGHT, 4" ROUND STEEL POLE & POLE BASE (W/ MIN. 24" ROUND CONC. BASE & 5' MIN. EMBEDMENT DEPTH)	\$45,206.00	\$45,220.00	\$97,500.00	\$53,900.00	\$58,800.00
6' ACCESSIBLE BENCH	\$6,000.00	\$1,950.00	\$4,500.00	\$6,600.00	\$4,500.00
RESTORATION	\$5,500.00	\$15,000.00	\$2,500.00	\$4,000.00	\$3,500.00
ON-SITE FILL	\$4,125.00	\$5,000.00	\$10,000.00	\$6,750.00	\$7,500.00
TOTAL	\$248,434.17	\$285,914.00	\$316,119.50	\$258,388.75	\$297,658.50

AGENDA ITEM # G - 5

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: May 18, 2020

AGENDA ITEM: Resolution #5-18-2020E

ACTION: Motion

SYNOPSIS: The City and Linn County Secondary Roads have historically worked together to maintain right of ways that cross jurisdictional boundaries. The City does not own equipment to maintain gravel roads and the County would prefer we remove snow from paved surfaces with our larger trucks. This is a win/win for both entities.

BUDGET ITEM: None

RESPONSIBLE DEPARTMENT: Public Works

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolution #5-18-2020E & Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 5/15/20

RESOLUTION #5-18-2020E

RESOLUTION APPROVING A 28E AGREEMENT BETWEEN THE CITY OF MT. VERNON AND THE LINN COUNTY SECODARY ROAD DEPARTMENT FOR ROAD MAINTENANCE AND SNOW & ICE CONTROL AGREEMENT

WHEREAS, the City of Mt. Vernon has historically worked with Linn County Secondary Roads on common street maintenance and snow & ice removal, and

WHEREAS, the construction of the Highway 30 by-pass has created a need to extend existing arrangements, and

WHEREAS, the 28E agreement, attached hereto and made a part thereof, outlines the terms and conditions of said arrangement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON, IOWA, that the City of Mt. Vernon hereby agrees to the 28E agreement for road maintenance and snow & ice control, and authorizes the Mayor to execute said agreement.

APPROVED this 18th day of May, 2020.

Mayor

ATTEST: _____
City Clerk

Prepared By: Linn County Secondary Road Dept., 1888 County Home Rd, Marion, IA 52302, (319)892-6400
Return To: Linn County Auditor, 935 2nd Street SE, Cedar Rapids, IA 52404, (319)892-5300

**ROAD MAINTENANCE AND SNOW & ICE CONTROL AGREEMENT
CITY OF MT VERNON AND
LINN COUNTY SECONDARY ROAD DEPARTMENT**

WHEREAS, for the benefit of the traveling public and the mutual benefit of the City of Mt Vernon, Iowa and Linn County, Iowa, and

WHEREAS, to effectively deal with common street and road maintenance problems which occur on shared portions and are considered to be of a normal and routine nature, to enhance consistency of related traffic control measures and to provide a more cost effective maintenance program, and

WHEREAS, to effectively deal with the common problem of snow removal and ice control on road surfaces and to promote the safer flow of traffic;

NOW THEREFORE, the City of Mt Vernon, Iowa (City) and Linn County, Iowa (County) herewith enter into agreement for maintenance and upkeep of roads and for snow and ice control on those roads as listed and shown on attached Exhibits and under the provisions hereinafter stated.

MAINTENANCE

The City shall provide normal and routine maintenance on County portions of roads indicated. The County shall provide normal and routine maintenance on City portions of roads indicated. For the purpose of this agreement normal and routine maintenance shall include the following work items as needed:

- minor ditch cleaning
- granular surface grading
- shoulder repair (No additional rock required)
- minor surface repairs such as crack sealing or pothole repair
- debris removal, illegal dumping clean up and dead animal disposal
- mowing – any and all mowing along County secondary roads shall be in accordance with Iowa Code 314.17
- tree and shrub removal (10' from the edge of the road, minimum)
- tree-trimming (16' vertical and 16' horizontal from the centerline of the road. All trimming to follow ANSI A-300 Pruning standards)
- pavement markings
- sweeping
- sign repairs
- minor bridge repair and culvert repair shall be the responsibility of the jurisdiction assigned that section of road

Each party shall control their maintenance operations as required by their respective policies and employees are to be covered by their own employer's insurance. It is the intent of this agreement that both parties shall act responsibly and promptly, taking into account its own rules and tempering its response according to type and severity of the maintenance issues that arise.

Normal and routine maintenance does not include the following work items:

- paving
- seal coating
- rock surfacing
- shoulder rock
- full depth patching and grading
- bridge and culvert rehabilitation or replacement
- weed control or eradication – all county roadside areas are included in Linn County's integrated roadside vegetation management plan

These work items are to be completed by project agreement, negotiated separately.

It shall be the responsibility of each jurisdiction to erect and maintain signs deemed appropriate within their designated road segments. Coordination required obtaining proper concurrence is the responsibility of the custodial jurisdiction.

Rock surfaced roads shall have 1,000 tons/mile of class A crushed stone surfacing meeting Iowa DOT specifications applied with this agreement and at 5 year intervals during the life of this agreement on all shared/100% owned roads. This may be owner jurisdiction or by paying actual cost to jurisdiction in charge.

Dust Control shall be permitted by the jurisdiction that has maintenance jurisdiction control. Residents who wish to obtain dust control must obtain a permit from the entity with maintenance jurisdiction control

Work within right-of-way permits and entrance permits must be applied for through the jurisdiction that has maintenance control and must follow said jurisdictions policies and standards.

CONSTRUCTION

- Both jurisdictions shall approve plans and specifications before contracts are let or construction begins.
- The cost of all new construction, regardless of type, shall be borne based on jurisdictional limits.
- The planning and project administration of this construction shall be the responsibility of the jurisdiction that has the maintenance responsibility for the segment.
- A 7.5% project administration fee shall be included with the project invoice. The 7.5% fee applies to project costs within said jurisdiction.
- Each jurisdiction is to acquire rights-of-way within its own respective boundaries, as required.

The County and City as deemed necessary shall provide snow and ice control on the other's portion of the routes as listed and as shown on the attached. Each party shall control their operations as directed by their individual winter maintenance policies. It is the intent of this agreement that both parties shall act responsibly and promptly, taking into account their policy and the type, severity, and duration of the storm.

Requests for additional snow and ice control on roads within the incorporated area may be considered by the County, and the County shall be reimbursed from the City for the reasonable cost of this service. The requested additional work may be performed after the County has completed its regularly scheduled work outside of the incorporated area. The routes listed in this agreement may be reviewed periodically by the County and City.

Requests for additional snow and ice control on roads within the unincorporated area may be considered by the City, and the City shall be reimbursed from the County for the reasonable cost of this service. The requested additional work may be performed after the City has completed its regularly scheduled work inside the incorporated area. The routes listed in this agreement may be reviewed periodically by the County and City.

The City and County agree to save and indemnify and keep harmless, each other against all liabilities, judgments, costs, and expenses which may in any way come against the County or City or which in any way result from carelessness or neglect of either party or its agents, employees, or workmen in any respect whatsoever.

The City and County agree to indemnify and hold each other, their employees and agents, wholly harmless from any damages, claims, demands, or suits by any person or persons arising out of any acts or omissions by the City or County, its agents, servants or employees in the course of any work done in connection with any of the matters set forth in this agreement.

This agreement shall supersede any previous shared road maintenance and snow & ice control agreements and be in effect from the date of approval by the City Council and the Linn County Board of Supervisors and shall remain in effect until 30 days following either party providing a written notice for termination.

This agreement as hereby entered into by both parties is executed in **three copies**, either of which constitutes the original.

For the City of Mt Vernon, Iowa dated this _____ day of _____, 20____.

For Linn County, Iowa dated this _____ day of _____, 20____.

Reviewed by Linn County Engineer _____
Brad Ketels, P.E.

CITY OF MT VERNON, IOWA

LINN COUNTY BOARD OF SUPERVISORS

Chairperson

Vice Chairperson

Supervisor

ATTEST: _____

ATTEST: _____
Linn County Auditor



Snow & Maintenance 28E Agreement

Linn County & City of Mt Vernon



Responsible Jurisdiction

Snow Removal & Maintenance

-  City of Mt Vernon
-  Linn County

EXHIBIT A - Snow & Ice and Shared Road Maintenance Agreement
LINN COUNTY & CITY OF MT. VERNON

For services other than those listed below, the City will be billed for the cost of operations requested within its jurisdiction in accordance with the current rates (copy available from the Engineer's Office) and/or actual costs. Linn County will pay the City for any pre-approved assistance at actual cost.

The City may operate on County roads as required to augment county services, turn around and/or provide access to city facilities.

City of Mt. Vernon will share snow & ice control and road maintenance on the following:

Road Name	From	To	lane ft	Notes
1 Palisades Rd.	Willow Creek Rd.	Dead End	2,625.46	Maintained as a gravel surface road
2 Willow Creek Rd.	Palisades Rd.	Business 30	162.35	Maintained as a hard surface road
3 Business 30	City limits	Irish Ln	5,347.50	Maintained as a hard surface road
4				
5				
6				
7				
Total			8,135.31	

Linn County will provide snow & ice control and road maintenance on the follow:

Road Name	From	To	lane ft	Notes
1 Willow Creek Rd	Business 30	City limits	2,392.88	Maintained as a gravel road
2 W. Mt. Vernon Rd./1st St W.	City limits	Old Lincoln Hwy NW	3,736.80	Maintained as a hard surface road
3 Springville Rd.	City limits	Scobey Rd. NW	2,632.12	Maintained as a hard surface road
4				
5				
6				
7				
Total:			8,761.80	

J. Motions for Approval

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, MAY 18, 2020

GARLING CONSTRUCTION INC	WELLNESS CENTER	125,327.08
PAYROLL	CLAIMS	69,455.24
WRH INC	WWTP IMPROVEMENTS 2019	68,875.00
HILLS BANK & TRUST COMPANY	2015 GOWTP IMPROVEMENT	39,516.75
KLUESNER CONSTRUCTION INC	PAL RD ASPHALT PATCH-RUT	15,015.60
IOWA SOLUTIONS INC	SERVER HARDWARE REPLACEMENT	7,545.00
OFFICE EXPRESS	PPE MASKS-ALL DEPTS	6,350.00
GROUP SERVICES INC	INSURANCE-ALL DEPTS-MAY	5,985.75
GROUP SERVICES INC	INSURANCE-ALL DEPTS-JUNE	5,985.75
IOWA SOLUTIONS INC	SERVICE-LBC,PW,P&A	3,970.50
EVER-GREEN LANDSCAPE NURSERY	6' NORWAY SPRUCE (14)-SW	2,800.00
ROTO-ROOTER	HYDRO EXCAVATE BROKEN LINE-SEW	2,712.50
RICHARD BURROUGHS	CEMETERY MAINT	1,500.00
MOUNT VERNON ACE HARDWARE	SUPPLIES-ALL DEPTS	1,286.17
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-ALL DEPTS	1,276.50
IOWA SOLUTIONS INC	SERVICE-PD	1,077.50
WENDLING QUARRIES	STONE/PATCH WORK-RUT	913.09
MEDIACOM	PHONE/INTERNET-PD	900.32
MEDIACOM	PHONE/INTERNET-LBC	779.65
WEX BANK	FUEL-PD	750.87
CEDAR RAPIDS MILLWORK	SAFETY GLASS-PD	706.56
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-P&REC	660.00
IOWA SOLUTIONS INC	MONTHLY MAINT-PD	608.10
BARNYARD SCREEN PRINTER LLC	T-SHIRTS/PT-RUT	593.00
REXCO EQUIPMENT INC	BRUSH,GUTTER BROOM-SW	578.82
CEDAR RAPIDS MILLWORK	SAFETY GALSS-PD	459.81
MIDWAY OUTDOOR EQUIPMENT INC	LEAF VAC MAINT-S/W	459.70
MENARDS	FURNACE FILTERS-LBC	437.03
SITE ONE LANDSCAPE SUPPLY	CHEMICALS-P&REC	387.58
CARQUEST OF LISBON	VEHICLE MAINT-PW	375.47
PUSH-PEDAL-PULL	DELIVERY/INSTALL EQUIP-LBC	360.00
IOWA DEPT OF NATURAL RESOURCES	NPDES PERMIT #2-ST WAT	350.00
BRADY LANHAM	LIGHTS-POOL	346.68
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	340.00
MOUNT VERNON CONSTRUCTION INC	CAULKING/ZERO DECK REPAIR-POOL	330.00
HENDERSON PRODUCTS INC	TARP MOTOR-RUT	323.66
MENARDS	STAKES,HANGERS-RUT,POOL	296.96
RED LION RENEWABLES	SOLAR ELECTRIC PRODUCTION -P&A	287.49
RYAN CROCK	UNIFORMS-RUT	262.96
REXCO EQUIPMENT INC	EDGE/SWEEPER-SW	250.32
LIBERTY DOORS INC	TUNE/ADJUST FRONT DOOR-PD	230.00
CEDAR RAPIDS TIRE	BAR LUG/MOWER-P&REC	217.92
BARNYARD SCREEN PRINTER LLC	UNIFORMS-RUT	190.00
CARRICO AQUATIC RESOURCES INC	CHEMICALS-POOL	190.00
COGRAN SYSTEMS	ONLINE REGISTRATION FEES-P&REC	190.00
MEDIACOM	PHONE/INTERNET-POOL	182.47
REXCO EQUIPMENT INC	BEARINGS,FLANGE/SWEEPER-SW	182.46
MEDIACOM	PHONE/INTERNET-P&REC	180.43
US CELLULAR	CELL PHONE-PD	165.02
HAWKEYE ELECTRICAL CONTRACTORS	SERVICE-LBC	135.00
B4 VENTURES LLC	AVANT-PD	126.80
FUTURE LINE TRUCK EQUIPMENT	CIRCUIT BREAKER-RUT	99.36
CEDAR RAPIDS MILLWORK	TEMPERA GLASS-PD	97.82
PLUMB SUPPLY CO	SPUD WRENCH-POOL	73.25
AIRGAS INC	CYLINDER RENTAL FEE-PW	65.26
CENTRAL IOWA DISTRIBUTING	SUPPLIES-P&REC	58.50
MT VERNON CAR WASH	CAR WASH-PD	48.00

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, MAY 18, 2020

MENARDS	BLDG MAINT-P&A	39.97
MENARDS	SUPPLIES-POOL	34.58
GARY'S FOODS	SUPPLIES-PD	34.09
CONSTRUCTION MATERIALS INC	POOL PATCH	22.60
STATE HYGIENIC LAB	TESTING-SEW	19.50
TOTAL		373,020.44

GENERAL FUND	20,222.88
ROAD USE TAX FUND	23,297.40
DEBT SERVICE	39,516.75
LOST III COMMUNITY CENTER	127,659.01
WWTP UV DISINFECTION	68,875.00
POLICE STATION CONSTRUCTION	1,494.19
WATER FUND	5,539.07
SEWER FUND	6,302.90
STORM WATER	697.18
SOLID WASTE	7,965.62
LBC	1,995.20
PAYROLL	69,455.24
TOTAL	373,020.44

APRIL 2020 REVENUE

GENERAL GOVERNMENT	1,050,463.03
PUBLIC SAFETY	57,537.43
PUBLIC WORKS	210,109.33
CULTURE RECREATION	15,213.62
DEBT SERVICE	19,901.26
TOTAL	1,353,224.67

AGENDA ITEM # J - 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	May 18, 2020
AGENDA ITEM:	Change Order #64 - LBC
ACTION:	Motion

SYNOPSIS: Change order #64 is in the amount of \$947.84 and has been approved by staff. The gray acoustic panels were not covering the entire entrance wall (by the stairwell), and the remaining open block spaces were simply calling for paint. OPN and staff determined it would be best if the panels fully wrapped the exposed CMU surface.

BUDGET ITEM: LBC

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Change Order #64

PREPARED BY: Chris Nosbisch

DATE PREPARED: 5/15/20

AGENDA ITEM # J – 3

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	May 18, 2020
AGENDA ITEM:	Generator Purchase – Police Station
ACTION:	Motion

SYNOPSIS: The City has been pursuing grant funding for the purchase and installation of a generator for the new police station. Per Chief Shannon’s report, the prospects of grant funding are waning given the current Covid situation. The City has leased to purchase other equipment in the past, so we asked Altorfer if they or CAT had a similar program. They do, and at 3.5% interest over five years, staff is recommending that we move forward with this arrangement. The total amount for the generator is \$52,500 and the overall budget amount is \$80,304.20. The lease reduces the annual generator payment to just under \$12,000, which staff will try to incorporate into the operations budget.

BUDGET ITEM: PD

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 5/15/20



Mount
Vernon
IOWA

Police Department

Douglas J. Shannon, Chief of Police

May 12, 2020

To: Chris Nosbisch, City Administrator

Re: MVPD Generator Project

Dear Chris,

After recent conversations with the Iowa Dept. of Homeland Security & Emergency Management Officer that is reviewing our funding request, it appears unlikely at this time that our Generator project would meet the thresholds set by FEMA. Carol advised she is checking on the last few options but warned that the remaining programs are less applicable for our type of project.

In the interest of keeping the project moving I have researched financing the Generator over a five-year period with CAT. The generator cost is \$52,500.00. There is a one-time fee of \$350.00 for the financing. The interest rate for financing is 3.35% and if we ran the entire 5 years would add \$4,623.20 to the project cost over the 5 years. I am confident we can decrease the interest number by paying off the principal early and as able depending on fund balances at the end of the fiscal years.

Additionally I believe we can continue to reduce the costs by having City Staff pour the concrete pad, and have Price Electric install the Generator that we purchase directly from Altorfer Power Systems (Same brand as other City generators). The total cost for purchase and installation of the generator would be:

- | | | |
|-----------------------------------|--------------------|----------------------------|
| • Altorfer Generator - | \$52,500.00 | |
| • Interest and fee - | \$4,623.20 | (monthly payment \$957.87) |
| • City Staff-Concrete Pad - | \$691.00 | |
| • <u>Price Electric install -</u> | <u>\$22,490.00</u> | |
| Total Price: | \$80,304.20 | |

For comparison, I initially asked ESCO Electric Company for a turn-key quote for purchase and installation of the same generator. Their bid was \$127,900.00.

Based upon this information, I would recommend we identify a funding plan for this project, if Federal/State funding is not approved. I respectfully submit this for consideration and believe working with Altorfer and Price Electric on this project is the fiscally responsible decision and best ensures police operations remain intact during power failures in the area.

Sincerely,

Doug Shannon
Chief of Police

213 First Street NW
Mount Vernon, Iowa 52314

319-895-6141 (office)
319-895-6617 (fax)



2550 6th St. SW • Cedar Rapids, IA 52404-3504 • Phone: 319/365-6500 • Fax: 319/365-5493

Ref #: 20DH-30681229

Page 1 of 6

PROPOSAL

Date: 5-12-2020
Customer: Mount Vernon Police Department
Attention: Doug Shannon
Project Name: New Police Headquarters Facility

Altorfer Power Systems appreciates your interest in Caterpillar power generation equipment and the opportunity to work with you on this project. This proposal includes the standard accessories provided by Caterpillar with optional peripheral equipment and services per the attached bill of materials.

Top-level equipment and services offerings provided under this proposal:

- One (1) new Caterpillar model C7.1 diesel engine generator set, 150kW standby, 120/208Volt, 3-Phase, 60 Hz, 1800 RPM, equipped per attached bill of materials.
- Weatherproof / Sound attenuated enclosure
- UL142 fuel tank base, 408-gallon, 27-hour capacity
- Remote annunciator panel
- Two-year standard Caterpillar warranty
- One (1) new automatic transfer switch, service entrance rated, 600A, closed transition, 3-pole, including: Test switch, In-phase monitor for motor load transfer, Manual bypass of transfer to normal TD, ATS switch position indicating lights, Provisions for remote transfer contact (peak shave/test), with automatic bypass (retransfer) if emergency fails, and normal is acceptable, UL Type 3R Enclosure
- Start-up and On-site Resistive Load Bank Testing Services

Please review the following bill of materials, terms and conditions, and pricing. Feel free to contact us with any questions or for any refinements that may be necessary to meet the scope of the project as you understand it.

Thank you for considering Altorfer Power Systems and the opportunity to provide your equipment and service needs. We are firmly committed to providing the best possible support and service during the life cycle of this project.

Sincerely,

David Allan Harris
Power Sales Group
Altorfer / Caterpillar

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Ref #: 20DH-30681229

Page 2 of 6

Standard Equipment Caterpillar

FACTORY TESTING AT 0.8 PF

- ✓ Results at full load reported are: engine rpm, frequency, average voltage, line-to-line voltages for all three phases, average current, line currents for all three phases, and observed power--all at 0.8 power factor. Engine rpm, average voltage and line-to-line voltages for all three phases are reported at no load.

AIR INLET SYSTEM

- ✓ Air cleaner

ENGINE

- ✓ Emission control engine
- ✓ Structural steel base
- ✓ Vibration isolator pads
- ✓ Oil and fuel filter system
- ✓ Critical type silencer system

GENERATOR

- ✓ Caterpillar 150kW generator, standby rated, engine mounted and tested at the Caterpillar factory, Class H Insulation, optimal pitch
- ✓ Digital Voltage Regulator
- ✓ Class H insulation; class H temperature rise.

SUB BASE FUEL TANK

- ✓ UL 142 Double Wall Tank Base Tank
- ✓ Conduit access stub up area below breaker package
- ✓ Level Indicator
- ✓ Low Fuel Level Alarm Switch
- ✓ Fuel In Rupture Basin Switch

ENCLOSURE

- ✓ Weatherproof enclosure/Sound attenuated - Durable weather-resistant finish
- ✓ Critical grade exhaust silencer. Exhaust silencing system includes exhaust pipe and rain cap.

LUBE SYSTEM

- ✓ Lubricating oil
- ✓ Oil filter
- ✓ Oil drain line with valve piped to edge of base

MOUNTING SYSTEM

- ✓ Formed steel base
- ✓ Linear vibration isolators between base and engine-generator

STARTING SYSTEM

- ✓ Battery
- ✓ Battery Charger
- ✓ Jacket water heater
- ✓ Charging alternator

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DIGITAL CONTROL PANEL

Instrumentation

- ✓ LCD display with adjustable contrast and backlight with auto power off
- ✓ AC metering: Volts 3-phase (L-L & L-N); Amps (per phase & average); Frequency; kW (total & per phase); kVA (total & per phase); kVAr (total & per phase); Power Factor (overall & per phase); kW hours; kVAr hours
- ✓ DC metering: Battery Volts; Engine hours run; Engine Jacket Water Temperature (in °C or °F); Lube oil pressure (in psi, kPa or bar); Engine speed (rpm); Crank attempt counter; Start counter

Protection

- ✓ Fail to start shutdown
- ✓ Low oil pressure shutdown
- ✓ High engine temperature
- ✓ Approaching high coolant temperature alarm
- ✓ Approaching low oil pressure alarm
- ✓ Not in auto mode alarm
- ✓ Underspeed/Overspeed
- ✓ Loss of engine speed detection
- ✓ Low/High battery voltage
- ✓ Battery charger failure (if fitted)
- ✓ Under volts, over volts
- ✓ Under frequency, over frequency
- ✓ Overcurrent
- ✓ 4 Spare Channels
- ✓ 20 event fault log (name of event, engine hours at first occurrence of event, time stamp at first occurrence, engine hours at latest occurrence of event, time stamp at latest occurrence, number of occurrences of event)

Controls

- ✓ 2 LED status indicators (1 red shutdown, 1 amber warning)
- ✓ Run key and LED indicator
- ✓ Auto key and LED indicator
- ✓ Stop key and LED indicator
- ✓ Lamp test key
- ✓ Alarm acknowledge key
- ✓ Menu navigation keys
- ✓ Engine and AC metering shortcut keys
- ✓ All control module keys have tactile feedback
- ✓ Lock down emergency stop push button.
- ✓ Real time clock.
- ✓ Service interval counter.
- ✓ CAN 2 accessory data link – for additional modules: remote annunciator, discrete input/output module.
- ✓ Modbus communications on 2 wire half duplex RS485 connection for remote customer monitoring.

ADDITIONAL GENERATOR CONTROLS COMPONENTS

- ✓ Remote Annunciator Panel - Provides 16 point/32 light annunciator, with NFPA 99-100 label.

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GOVERNING SYSTEM

- ✓ Cat Electronic Isochronous Governor. The engine governor shall be an electronic speed control with actuator. Speed droop shall be 0 (isochronous) from no load to full rated load. Steady state frequency regulation shall be +/- 0.25%. Speed shall be sensed by a magnetic pickup off the engine flywheel ring gear.

GENERAL GENERATOR SET NOTES:

- ✓ UL listed Circuit breaker, unit mounted
- ✓ First fill lubricating oil
- ✓ First fill coolant, installed

Technical Field Service to Include:

Note: Field Services do not include initial fuel fill or replenishment, videotaping, sound measurements, or city permits for load testing on site.

Installation Audit:

A pre-start audit is included and to be performed by Altorfer Power Systems Project Engineer prior to dispatching our field service technician to perform the equipment start-up. This will insure the equipment is installed per the manufacturers recommended practices and site work is complete. One (1) day is allocated to this project. These services are to be performed during normal business hours, Monday through Friday 7:30 am to 3:30 pm. Additionally, our local project managers are available for consult during the entire life of the project

Equipment Startup:

One (1) day of on-site start-up testing are included for only the equipment purchased through Altorfer Power Systems. Time allowed for our factory certified technician is based on accessibility, site preparation and safety concerns for both equipment and personal. This includes systems preparation, equipment start-up and functional operational test utilizing building load only. These services are to be performed during normal business hours, Monday through Friday 7:30 am to 3:30 pm. Additional personal required or revisits as dictated by the site, will require a written request for services with a change order by an authorized person and will be billed at prevailing rates.

Equipment Load Bank Testing with Portable Load Bank

Allocated for this project is an on-site load bank test utilizing a resistive load bank at 1.0 Power Factor. Time allowed for 1 (one) factory certified technician is based on accessibility, site preparation and safety concerns for both equipment and personal. Altorfer Power Systems will provide a portable load bank (sized to the generator rating) and 100 feet of power cable. Cable runs greater than 100 (one hundred) feet will be billed at prevailing rates. These services are to be performed during normal business hours, Monday through Friday 7:30 am to 3:30 pm. Addition personal required or revisits as dictated by the site, will require a written request for services with a change order by an authorized person and will be billed at prevailing rates.

Warranty:

Caterpillar 2-year warranty applies unless extended service coverage is purchased. Standard manufacturer's warranty applies to all non-Caterpillar equipment. Altorfer will administer all warranty claims during the appropriate warranty period. All other manufacturers warranty is for components only. Labor associated with these claims will be charged accordingly. Copy of warranty statements will be provided at project submittal.

Availability:

Determined after approved release. Equipment submittal time is to be negotiated.

Financial Terms:

Net 10 on approved account. Equipment will be invoiced at the contracted amount when ready for shipment. Retainers are not allowed unless previously negotiated and are identified in this proposal. Late charges of 1-1/2% per month will be assessed for late payments and customer will also be responsible for any collection costs and expenses, including reasonable attorney's fees. Equipment storage fees may apply when delivery is not accepted when ready for shipment. Sales tax is NOT included in the purchase price and will be charged at the current tax rate, if applicable.

Additional Terms and Conditions:

The scope of supply for this quotation is limited to the equipment and services listed in this proposal. Unless specifically defined herein the bill of material herein does not include demolition, removal, terminations, installation, labor, fuel, fuel piping, air ducting, exhaust silencer installation, exhaust piping or electrical wiring between loose items such as engine, control gear, transfer switches, day tanks, battery charger, etc. Coordination studies & relay settings & relay testing services are not included. Permitting not included. The customer is responsible for any and all installation of the above Equipment unless specifically modified by this proposal. All equipment needed to perform any loading or unloading of the Equipment supplied by Altorfer Power Systems is the responsibility of the customer unless specifically modified by this proposal. Unless specifically listed in our bill of material, equipment not indicated is to be supplied by others. We reserve the right to correct any errors or omissions. Customer's signature on this quotation or the issuance of a purchase order or other acknowledgement by customer for the Equipment shall constitute acceptance of this quotation subject only to the terms and conditions set forth herein notwithstanding any terms and conditions contained in any such purchase order or other acknowledgment or communication from the customer which are different from or in addition to the terms and conditions of this quotation. This quotation is subject to any applicable manufacturer's general terms and conditions of sale. Changes to the terms of this quotation may only be made by the express written agreement of Altorfer Power Systems. Altorfer Power Systems shall not be responsible for any consequential, special, indirect or liquidated damages hereunder or for any manufacturer or other delays beyond Altorfer's control. Altorfer Power Systems will not be responsible for any labor or material charges by others associated with the start-up and installation of this equipment unless previously agreed upon, in writing by Altorfer Power Systems. This quotation expires in 30 calendar days or sooner with notice and is subject to prior sale. The prices stated herein are subject to any manufacturer increases if the order is not released for manufacture within 90 calendar days from order date or, if drawings for approval are required, the drawings are not returned and released for manufacture within 30 calendar days of mailing date. For any completed order, scheduled for shipment, that is held, delayed or rescheduled at the request of the Buyer, Seller may, at its sole option, ship to storage, invoice, and transfer title, all at the sole cost and risk of loss of the Buyer. Buyer may terminate or cancel an order by written notice and upon payment of appropriate charges based upon a percentage of the quoted sales price at the stage of completion: 10% hold for approval status and 100% after release for manufacture status.

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Ref #: 20DH-30681229

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Exceptions & Clarifications:

Quotation is based on the information provided. If actual job site conditions/local codes require a change in BOM, all such changes will be quoted and billed accordingly.

Total price for these product and services:

- One (1) new Caterpillar model C7.1 diesel engine generator set, 150kW standby, 120/208Volt, 3-Phase, 60 Hz, 1800 RPM, equipped per attached bill of materials.
- Weatherproof / Sound attenuated enclosure
- UL142 fuel tank base, 408-gallon, 27-hour capacity
- Remote annunciator panel
- Two-year standard Caterpillar warranty
- One (1) new automatic transfer switch, service entrance rated, 600A, closed transition, 3-pole, including: Test switch, In-phase monitor for motor load transfer, Manual bypass of transfer to normal TD, ATS switch position indicating lights, Provisions for remote transfer contact (peak shave/test), with automatic bypass (retransfer) if emergency fails, and normal is acceptable, UL Type 3R Enclosure
- Start-up and On-site Resistive Load Bank Testing Services

\$52,500.00 (Plus tax) FOB: Jobsite Tailgate

ACCEPTANCE:

(Customer Signature)

DATE: _____

ALTORFER POWER SYSTEMS

David Allan Harris

Phone: (319) 361-9321

Email: dharris@altorfer.com

Sales, Electric Power Generation

Should you have any questions or comments on this matter, please do not hesitate to contact us. This information is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged, confidential and exempt from disclosure under applicable law. No waiver of applicable privilege and/or protection against disclosure is intended. If you are not the intended recipient, you are hereby notified that any use of, dissemination, distribution or copy of this communication is strictly prohibited. If you receive this communication in error, please notify us immediately by telephone so that we can arrange return of the original message to us at no cost to you.

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Caterpillar Financial Services Corporation

Finance Proposal

CUSTOMER

Name: City of Mount Vernon PD - C7.1 Generator - 60M - Gov't

Address
 City
 State
 Zip code
 County

Good if:
 Acknowledged by Jun-10-20
 Funded by Jun-10-20

DEALER

ALTORFER INC.
 Sales person
 Dealer contact
 Telephone

Quote number 655-5775
 Fax number
 Quote date 05/11/2020
 Quote time 16:51:15

FINANCE PROPOSAL

This is Caterpillar Financial Services Corporation's confirmation of the following finance proposal. This is a proposal only and is subject to credit approval, execution of documentation, and execution and approval of the application process.

Financing type GOVERNMENTAL
 Number of payments 60 Monthly
 Payments in Arrears
 Quoted by gutied1
 Report created by gutied1

	Model	Ann. Hours	Qty	Sale Price	Amount Financed	Payment	Balloon	Fixed Rate
New	C7.1	1000	1	52,500.00	52,850.00	957.87	1.00	3.3500

Special Conditions:

C7.1
 Model Year - 2020, Rating- KW @ ; Connected Load; Fuels - Liquid-#2 Distillate;
 Fuels - Gaseous; Environment - Ambient Temperature-0 - 125 F

	Model	Insurance	Payment w/Insurance
New	C7.1	56.20	1,014.07

The estimate for insurance is provided through Caterpillar Insurance Company (Provided by Westchester Insurance Company in Rhode Island) and is not an offer to contract for insurance.

CONDITIONS

Insurance: The customer must provide evidence of physical damage and liability insurance in an amount and from an insurance carrier satisfactory to CFSC. CFSC must be named on the policies, as loss payee and additional insured, as applicable, and a certificate of insurance, in form and substance acceptable to CFSC, must be provided to CFSC.

Taxes: All taxes are the responsibility of the customer and may or may not be included in the above payment amount.

Equipment: The equipment cannot be delivered until all documents are executed by CFSC. All equipment must reside in the United States at all times.

Approval: This proposal is subject to, among other things, final pricing, credit approval and document approval by CFSC.

The terms and conditions outlined herein are not all-inclusive and are based upon information provided to date. This proposal may be withdrawn or modified by Lessor at anytime. This proposal does not represent an offer or commitment by CFSC to enter into a transaction or to provide financing, and does not create any obligation for CFSC. A commitment to enter into the transaction described herein may only be extended by CFSC after this transaction has been approved by all appropriate credit and other authorities within CFSC.

Caterpillar Financial Services Corporation
 2120 West End Avenue, Nashville, TN 37203
 (615)-341-1000

We appreciate the opportunity to provide you a proposal for this transaction.

Proposed by:

Acknowledged by:

Caterpillar Financial Services Corporation

Finance Proposal

Caterpillar Financial Services Corporation

City of Mount Vernon PD - C7.1 Generator - 60M - Gov't

Date

EXHIBIT 2
Concluding Payment Schedule to
Governmental Agreement

Quote number 655-5775

Dated _____, 20__

between
Caterpillar Financial Services Corporation
 and
City of Mount Vernon PD - C7.1 Generator - 60M - Gov't

Description of Unit: 1 Caterpillar C7.1

Date Due	Number of Payments Made	Beginning Balance	Payment Amount	Balloon	Interest 3.34990%	Concluding Payment (*)
May-11-20	0	52,850.00	0.00	0.00	0.00	52,850.00
Jun-11-20	1	52,850.00	957.87	0.00	147.54	52,039.67
Jul-11-20	2	52,039.67	957.87	0.00	145.27	51,227.07
Aug-11-20	3	51,227.07	957.87	0.00	143.01	50,412.21
Sep-11-20	4	50,412.21	957.87	0.00	140.73	49,595.07
Oct-11-20	5	49,595.07	957.87	0.00	138.45	48,775.65
Nov-11-20	6	48,775.65	957.87	0.00	136.16	47,953.94
Dec-11-20	7	47,953.94	957.87	0.00	133.87	47,129.94
Jan-11-21	8	47,129.94	957.87	0.00	131.57	46,303.64
Feb-11-21	9	46,303.64	957.87	0.00	129.26	45,475.03
Mar-11-21	10	45,475.03	957.87	0.00	126.95	44,644.11
Apr-11-21	11	44,644.11	957.87	0.00	124.63	43,810.87
May-11-21	12	43,810.87	957.87	0.00	122.31	42,975.31
Jun-11-21	13	42,975.31	957.87	0.00	119.97	42,137.41
Jul-11-21	14	42,137.41	957.87	0.00	117.63	41,297.17
Aug-11-21	15	41,297.17	957.87	0.00	115.28	40,454.58
Sep-11-21	16	40,454.58	957.87	0.00	112.94	39,609.65
Oct-11-21	17	39,609.65	957.87	0.00	110.57	38,762.35
Nov-11-21	18	38,762.35	957.87	0.00	108.21	37,912.69
Dec-11-21	19	37,912.69	957.87	0.00	105.84	37,060.66
Jan-11-22	20	37,060.66	957.87	0.00	103.46	36,206.25
Feb-11-22	21	36,206.25	957.87	0.00	101.07	35,349.45
Mar-11-22	22	35,349.45	957.87	0.00	98.68	34,490.26
Apr-11-22	23	34,490.26	957.87	0.00	96.28	33,628.67
May-11-22	24	33,628.67	957.87	0.00	93.88	32,764.68
Jun-11-22	25	32,764.68	957.87	0.00	91.47	31,898.28
Jul-11-22	26	31,898.28	957.87	0.00	89.04	31,029.45
Aug-11-22	27	31,029.45	957.87	0.00	86.63	30,158.21
Sep-11-22	28	30,158.21	957.87	0.00	84.19	29,284.53
Oct-11-22	29	29,284.53	957.87	0.00	81.75	28,408.41
Nov-11-22	30	28,408.41	957.87	0.00	79.30	27,529.84
Dec-11-22	31	27,529.84	957.87	0.00	76.85	26,648.82
Jan-11-23	32	26,648.82	957.87	0.00	74.39	25,765.34
Feb-11-23	33	25,765.34	957.87	0.00	71.93	24,879.40
Mar-11-23	34	24,879.40	957.87	0.00	69.45	23,990.98
Apr-11-23	35	23,990.98	957.87	0.00	66.98	23,100.09
May-11-23	36	23,100.09	957.87	0.00	64.48	22,206.70
Jun-11-23	37	22,206.70	957.87	0.00	61.99	21,310.82
Jul-11-23	38	21,310.82	957.87	0.00	59.49	20,412.44
Aug-11-23	39	20,412.44	957.87	0.00	56.99	19,511.56
Sep-11-23	40	19,511.56	957.87	0.00	54.46	18,608.15
Oct-11-23	41	18,608.15	957.87	0.00	51.95	17,702.23
Nov-11-23	42	17,702.23	957.87	0.00	49.42	16,793.78
Dec-11-23	43	16,793.78	957.87	0.00	46.88	15,882.79
Jan-11-24	44	15,882.79	957.87	0.00	44.33	14,969.25
Feb-11-24	45	14,969.25	957.87	0.00	41.79	14,053.17
Mar-11-24	46	14,053.17	957.87	0.00	39.23	13,134.53
Apr-11-24	47	13,134.53	957.87	0.00	36.66	12,213.32
May-11-24	48	12,213.32	957.87	0.00	34.10	11,289.55
Jun-11-24	49	11,289.55	957.87	0.00	31.51	10,363.19
Jul-11-24	50	10,363.19	957.87	0.00	28.93	9,434.25
Aug-11-24	51	9,434.25	957.87	0.00	26.33	8,502.71
Sep-11-24	52	8,502.71	957.87	0.00	23.74	7,568.58
Oct-11-24	53	7,568.58	957.87	0.00	21.13	6,631.84
Nov-11-24	54	6,631.84	957.87	0.00	18.51	5,692.48
Dec-11-24	55	5,692.48	957.87	0.00	15.89	4,750.50

EXHIBIT 2
Concluding Payment Schedule to
Governmental Agreement

Quote number 655-5775

Dated _____, 20__

between
Caterpillar Financial Services Corporation
 and
City of Mount Vernon PD - C7.1 Generator - 60M - Gov't

Description of Unit: 1 Caterpillar C7.1

Date Due	Number of Payments Made	Beginning Balance	Payment Amount	Balloon	Interest 3.34990%	Concluding Payment (*)
Jan-11-25	56	4,750.50	957.87	0.00	13.26	3,805.89
Feb-11-25	57	3,805.89	957.87	0.00	10.62	2,858.64
Mar-11-25	58	2,858.64	957.87	0.00	7.98	1,908.75
Apr-11-25	59	1,908.75	957.87	0.00	5.32	956.20
May-11-25	60	956.20	957.87	1.00	2.67	0.00
t o t a l			<u>57,472.20</u>	<u>1.00</u>	<u>4,623.20</u>	

(*) Does not include any rent payment or other amount then due.

Initialed: _____
 (Lessee)



**Mount
Vernon**
IOWA

Chris Nobsch, City Administrator
Douglas Shannon, Chief of Police

Jamie A. Hampton, Mayor

Council:

Eric Roudabush
Scott Rose
Tom Wieseler
Stephanie West
Deb Herrmann

April 13, 2020

Re: Concrete pad-MVPD Generator Project

Chief Shannon,

Below is an estimate on costs for City Staff to install the concrete pad necessary for the Generator project at the new PD site.

Concrete Pad For Generator

15' x 5' x 6" with Rebar Pad

Materials			
Concrete	2 yards	\$	320.00
Rebar	6-20x.5"	\$	51.00
Labor	8 hours	\$	320.00
Total		\$	691.00

Nick Nissen
Public Works Director

PRICE

ELECTRIC

Phone: (319) 393-6406
Fax: (319) 393-6294
405 N Troy Rd
Robins, IA 52328

May 5, 2020

Subject: Mount Vernon Police Station Generator Install

Price Electric Inc. proposes to supply labor, material and equipment to electrically complete the proposed Mount Vernon Police Station Generator Install.

Total Bid Price:	\$ 22,490.00
Labor Breakdown:	\$ 14,800.00
Material Breakdown:	\$ 7,690.00

Price Electric will provide:

- 1) Install of Provided 150 kW Generator and 600 Amp Transfer Switch
- 2) New Underground Conduits from new Generator to Existing Exterior Service
- 3) Re-Work of Existing Service for New Connections to Building
- 4) Trenching, backfill, Excavation for new Underground Conduits
- 5) Base Bid is based on Normal Working Hour (after hours or weekday shutdown will be extra)

The following is not included:

- 1) Generator Concrete Pad
- 2) Purchasing and Delivery of Generator and Automatic Transfer Switch
- 3) Replacement of Bushes, Shrubs or Landscaping in the path of new Underground Conduits
- 4) Relocation of utilities
- 5) Conduit Painting
- 6) Dumpsters
- 7) Bonding, Dues and insurance
- 8) Surveying and staking
- 9) Cutting and Patching. Concrete removal and replacement
- 10) Liquidated damages
- 11) Sales Tax

This quotation is also based on immediate release of materials subject to payment during the billing cycle in which it is received.

For any questions please contact me at 319-551-2608.

Sincerely,
Tanner Cook



ESCO GROUP
COMPANY

Marion, Iowa 52302
3450 3rd St. P.O. Box 708
Office:(319)377-6655
Direct:(319)739-2303
Cell:(319)560-2054
Fax:(319)377-3815

Proposal Submitted to:	Doug Shannon/Mount Vernon Police Department	1/20/2021
		Quote/Project Number:
		Project Name: Backup Generator

ESCO JOB NUMBER _____ We hereby submit estimates for:

Provide concrete base and pad for generator
 Provide and install Caterpillar model C7.1 Diesel engine generator set rated at 150kW standby, 120/208Volt
 Weatherproof / Sound attenuated enclosure
 UL142 fuel tank base, 408-gallon, 27-hour capacity
 Remote annunciator panel
 Two-year standard Caterpillar warranty
 Automatic Transfer Switch, Service entrance rate,600A, closed transition, 3 pole, including : Test switch, in phase monitoring for motor load transfer, Manual bypass of transfer to normal TD, ATS switch position indicating lights, Provisions for remote transfer contact (peak shave /test), with automatic bypass (retransfer) if emergency fails, and normal is acceptable, UL Type 3R Enclosure
 Start-up and On-site Resistive Load Bank Testing Services
 Provide and install underground raceway and cabling from generator to Automatic Transfer Switch on face of building
 Site restoration to be brought back to grade level and seeded, any landscaping repair to be done by other
 Replace rusted CT Cabinet with Utility approved CT Cabinet
 Provide all labor, service, and support for shutting down service and tying in to existing main panel

All work to be done during regular 1st shift hours

Lump Sum	TOTAL AMOUNT: \$127,900.00
----------	-----------------------------------

Amount shown above includes applicable sales tax on material but any applicable sales tax on labor will be added at the time of invoice. If you are a tax exempt entity or this is a tax exempt project provide ESCO with a tax exemption certificate to avoid tax charges.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will become an extra charge over and above the estimates. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. Unless otherwise specified above, payment is due 30 days after invoiced.

Authorized Signature: _____ Rich Petsche _____
 Note: This proposal may be withdrawn by us if not accepted by _____ 45 days.

ACCEPTANCE:
 The above prices, specifications and conditions are satisfactory and are hereby accepted.
 You are authorized to do the work as specified. Payment will be made as outlined above.

Accepted: _____ Signature: _____
 Date: _____ Purchase Order No. (if required) _____

AGENDA ITEM # J - 4

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	May 18, 2020
AGENDA ITEM:	Curb and Gutter Repairs – 1 st Street
ACTION:	Motion

SYNOPSIS: The contractor, Linn County Engineer, and PW Director Nissen have walked the City's portion of the overlay project for 1st Street. After visual inspection with all parties, staff is recommending some curb and gutter repairs be included in the project. This could add \$40,000 to the City of Mt. Vernon's scope, but would be necessary to maintain the integrity of the repairs. Given the savings on other projects, the additional costs could be absorbed within franchise fees.

BUDGET ITEM: FF

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 5/15/20

AGENDA ITEM # J - 5

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	May 18, 2020
AGENDA ITEM:	Exercise Equipment – LBC
ACTION:	Motion

SYNOPSIS: One positive to the closing of the LBC is it provided Matt and Sarah an opportunity to reassess the positives and negatives of the building. The NW corner of the track was intended to have a piece of equipment located in the corner, similar to the other three. The piece staff had selected ended up being too large, so it was removed from our purchase. Matt and Sarah have found an alternative piece to fit this space. We have purchased all of our equipment from Push, Pedal, Pull but Advantage Fitness Products is offering us a client discount of \$2,572.36. This brings the total equipment purchase to \$4,837.61 (almost \$1,300 less than Push, Pedal, Pull).

BUDGET ITEM: LBC

RESPONSIBLE DEPARTMENT: Parks

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 5/15/20



**ADVANTAGE
FITNESS PRODUCTS**

Prepared By: Mike Benoit
 Functional Design Specialist
mboenit@fitnessventuresintl.com
 (617) 637-0289

Quoting Option: City of Mont Vernon

BILLING ADDRESS	SHIPPING ADDRESS
City of Mount Vernon IA 855 Palisades Rd SW Mount Vernon IA 52314 United States Phone: (319) 551-9513 Email: msiders@cityofmtvernon-ia.gov	City of Mount Vernon IA 855 Palisades Rd SW Mount Vernon IA 52314 United States Phone: (319) 551-9513 Email: msiders@cityofmtvernon-ia.gov

Quote Date	Expires	Quote ID	Terms	Est Lead Time	Ship Via
5/29/2020	5/7/2020	QUO44	50% DEP, BAL DUE PRIOR TO DEL	8-10 WEEKS	White Glove

Qty	Brand	Item Code	Description	MSRP	Ext. Price
Featured Products					
1	GYM RAX	GYMRAX-BAY1	AP SINGLE BAY SUSPENSION-S Includes: (2) Posts, (1) Crossmember, (2) Suspension Beams, (1) Pull Up Bar w/ FM Flange, (2) Freedom Mounts, (2) Freedom Mount End Plates	\$2,856.48	\$2,856.48
1	GYM RAX	GYMRAX-265	RAX, CHANNEL SET SINGLE-SIDED Includes (2ea) Single Sides Brackets for Bay Storage (non-Streamline)	\$200.10	\$200.10
1	GYM RAX	GYMRAX-2050	RAX, UNIVERSAL Holds Med, Wall, & Stability Balls + Foam Roller, CorMax & Roll Up Mat	\$243.36	\$243.36
1	GYM RAX	GYMRAX-2300	RAX, FREE WEIGHT Flat Storage for Kettlebells, Sandbells and non-rolling items	\$459.68	\$459.68
1	GYM RAX	GYMRAX-2970	RAX, BINS -Includes 2 Bins & Undermount Kit (Must be purchased with Free-Weight Rax)	\$539.72	\$539.72
2	GYM RAX	GYMRAX-2000	RAX, TROUGH Holds, Foam Rollers and Assorted Non-Free Weight Related Accessory	\$313.66	\$627.32
1	GYM RAX	GYMRAX-000D	FREE ANCHOR KIT, SUSP. BAY* **For use with stand alone Single Suspension Bay ONLY Includes: (2) base anchor training arm, ballast system (heavy weight stack) and slipcover	\$1,198.00	\$1,198.00

TOTAL PREFERRED CLIENT DISCOUNT: (\$2,572.36)

GYM RAX FRAME COLOR: Storm Grey

CARDIO FRAME COLOR:

UPHOLSTERY COLOR:

STRENGTH FRAME COLOR:

NOTES / COMMENTS:



ADVANTAGE[®] FITNESS PRODUCTS

Prepared By: Mike Benoit
Functional Design Specialist
mboenit@fitnessventuresintl.com
(617) 637-0289

Quoting Option: City of Mont Vernon

BILLING ADDRESS	SHIPPING ADDRESS
City of Mount Vernon IA 855 Palisades Rd SW Mount Vernon IA 52314 United States Phone: (319) 551-9513 Email: msiders@cityofmtvernon-ia.gov	City of Mount Vernon IA 855 Palisades Rd SW Mount Vernon IA 52314 United States Phone: (319) 551-9513 Email: msiders@cityofmtvernon-ia.gov

Quote Date	Expires	Quote ID	Terms	Est Lead Time	Ship Via
5/29/2020	5/7/2020	QUO44	50% DEP, BAL DUE PRIOR TO DEL	8-10 WEEKS	White Glove

SUBTOTAL:	\$6,124.66
FREIGHT:	\$852.84
INSTALLATION:	\$432.47
DISCOUNT:	(\$2,572.36)
SALES TAX %:	\$0.00

INVOICE TOTAL: \$4,837.61

Customer Approval: X _____ Title: _____ Date: _____

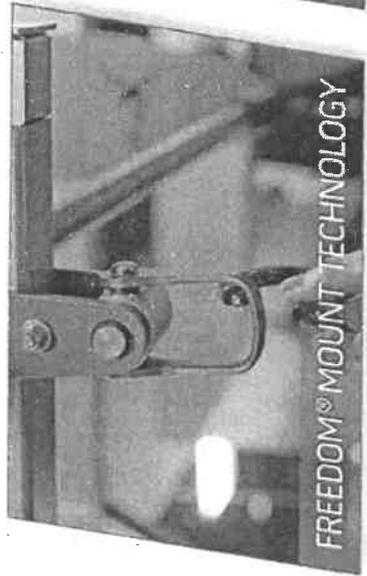
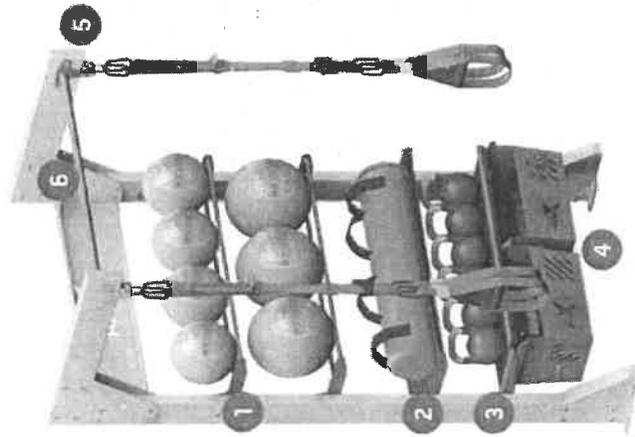
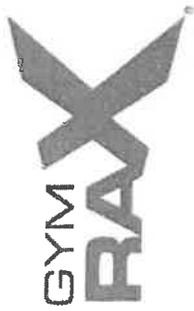
Lead times begin when both the signed Quote and the deposit or full payment (for Prepaid terms) are received. This order must be paid in full 30 days prior to delivery, unless Net Terms are specified, or Special Terms are further outlined on this Quote. In order to provide the best customer experience, AFP may likely require additional information regarding your site conditions. This information will need to be provided 30 days prior to the Customer's requested or confirmed installation date, otherwise said date may be forfeited. By signing above, the Customer accepts and agrees to both price and item specifications, and AFP's standard terms and conditions located at <http://www.afproducts.com/about/terms>. Upon written or email request, AFP will email the standard terms and conditions to Customer. Any such request should be emailed to terms@afproducts.com. Customer acknowledges that any questions concerning AFP's terms and conditions must be directed to AFP's main office, and delivery or installation personnel are not authorized to answer any such questions.



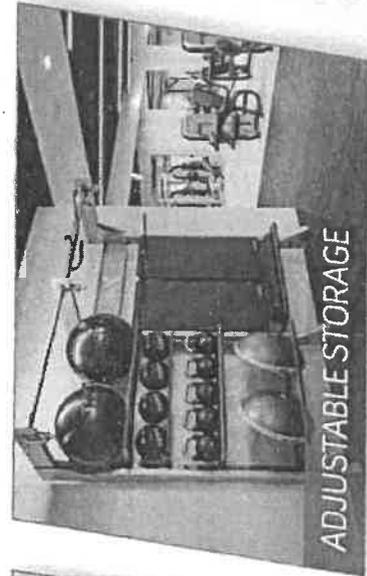
Preservation of Portability

The Free Anchor system can be disconnected and moved to another location with ease and neither the rigging nor the facility infrastructure will be damaged in the process.

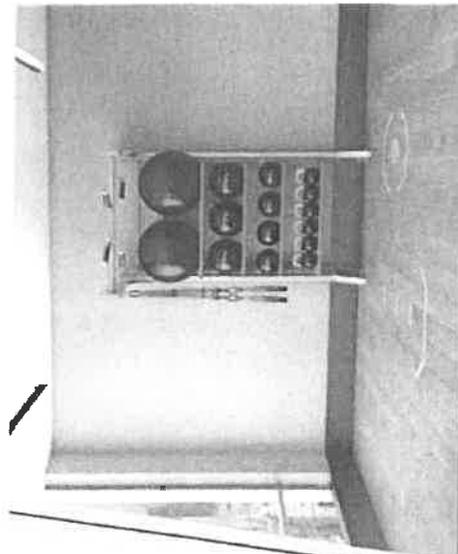
Contact Us



FREEDOM® MOUNT TECHNOLOGY



ADJUSTABLE STORAGE



GYM RAX® Storage and Suspension systems begin with a single Bay and end where and when you need them to. Use them to support group studios, dynamic training areas, flexibility zones, or anywhere you need a little extra organization or functional training support.

INCLUDES:

- 1. UNIVERSAL BALL RAX (x2)
- 2. TROUGH RAX (x1)
- 3. FREE WEIGHT RAX (x1)
- 4. RAX BINS (x1)
- 5. FREEDOM® MOUNT (x2)
- 6. PULL UP BAR (x1)

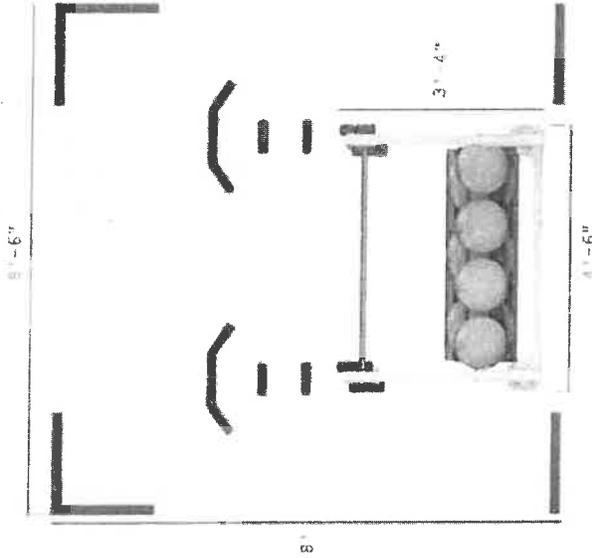
GR-SISB-L | SINGLE BAY
STANDARD SUSPENSION - LOADED

GymRax.com | info@gymrax.com

GymRax.com | info@gymrax.com



FUNCTIONAL OCCUPANCY
1-2
USERS



FEATURES:

- Modular Configuration and Future Expandability
- Interchangeable, quick-change shelving system
- Freedom Mount Technology
- Unlimited Frame Color Options
- Optional Branded Signage



FINISHES:

STANDARD FRAME: Porsche Silver

FRAME OPTIONS: Choose Your Color

RAX COLOR: Gun Metal Grey

GR-SISB-L | SINGLE BAY
STANDARD SUSPENSION - LOADED

Configuration Footprint: 4'-6" x 3'-4"
(1 m 37 cm x 1 m 01 cm)

Training Area: 8'-6" x 8"
(2 m 56 cm x 2 m 43 cm)

GymRax.com | info@gymrax.com



PUSH PEDAL PULL

THE PREMIER EQUIPMENT EXPERTS

PUSH PEDAL PULL
ATTN: MANAGER (319) 393-8818
155 Collins Rd NE, Ste B
Cedar Rapids IA 52402
Cell / Text: (319) 329-7100
mchristianson@pushpedalpull.com

Purchase Recommendation

Prepared by: **Mark Christianson**

Quote Date	Quote #
04/30/2020	53565

Billing Address	Shipping Address
CITY OF MT VERNON ATTN: MATT SIDERS/319-551-9513 213 FIRST STREET NW MOUNT VERNON IA 52314	Lester Buresh Family Community Wellness Center ATTN: MATT SIDERS/319-551-9513 855 PALISADES RD Mount Vernon IA 52314

Account No.	Customer Email
1900067831 CITY OF MT VERNON	msiders@cityofmtvernon-ia.gov

Item #	MFR	MODEL	Description	Color	Qty	MSRP	Price	Extended
NEW	PUSHP	JPTA	GYM RAX FREE ANCHOR SYSTEM		1	0.00	4,995.00	4,995.00
9901		FC	FREIGHT COMMERCIAL		1		750.00	750.00
9977		DEL	DELIVERY/INSTALLATION		1		395.00	395.00

Standard Terms and Conditions:
 1) 50% deposit and approve P.O. with order. Balance due upon delivery.
 Send Payment To:
 2306 W 41st St.
 Sioux Falls, SD 57105

2) Additional delivery fees with be charged for additional trips.
 3) Prices are subject to change 30 days after the quote date.
 4) There will be a 2% monthly service charge on all overdue accounts. Buyer is also responsible for any collection and/or legal fees involved in collecting past due accounts.
 5) The quote is computed to be performed during regular business hours. Any special request by the buyer necessary to complete work will be paid by the buyer.
 6) Clerical errors are subject to correction.
 7) Buyer agrees to promptly file claim for all goods damaged in transit.
 8) We have a 30 day limited exchange policy with the exception of damaged or defective goods. This policy excludes exchanges on special orders and accessories. Merchandise must be in "like new" condition.

Subtotal \$:	6,140.00
Sales Tax \$:	0.00
Total \$:	6,140.00

Acceptance of Proposal:
 These prices, specifications, and conditions are satisfactory and are hereby accepted. I am authorized to order the equipment listed with full understanding of the payment terms.

Date: _____

Authorized Signature: _____

P.O. Number: _____

Print Signature: _____

AGENDA ITEM # J - 6

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	May 18, 2020
AGENDA ITEM:	COR #18 – 2019 WWTF Improvements
ACTION:	Motion

SYNOPSIS: This change order is in the amount of \$1,316.54 and has been previously approved by staff. The contractor is preparing to repair the west fence line, and staff made the request to include a gate in the replacement fence. This will allow us an access point from the outside when we need to work with the UV bulbs. The alternative would be hauling the bulbs around the aerators and other equipment to the back side of the plant.

BUDGET ITEM: Sewer

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: COR #18 and Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 5/15/20



Change Authorization Request
(CAR)

Project: **Mount Vernon WWTP Improvements 2019**

CAR No. 18 R1 DATE 05/14/20 Job No. 1298

Reference:
RFQ # _____ Location Site Contract No. _____

A Change in the scope of work is indicated below and Owner's prompt approval or rejection of this authorization is requested so that the material may be purchased and to prevent any delay in field operations.

Reason for Change:

- Design Request
- Owner Request
- Other ---- Explain _____
- Field Condition
- Suggested by Contractor

1) Description of Change: (Refer to drawings, specification, addenda, bulletin if applicable)

Provide and install a new 12' gate along west fence line.

2) It is requested that the completion date be; extended decreased
by _____ calendar days.

3) Basis of Payment:

- a) Firm price for performing this change along with attached supporting details
is increased / decreased by \$1,316.54
- b) Unit Price \$0.00
- c) Change to be performed per unit prices in Contract \$0.00
- d) The time required to prepare and agree upon a detailed estimate prior to proceeding with the change would unduly delay job progress. The following is an approximate estimate to assist Owner in determining whether or not change should be made. If notified to proceed, a detailed estimate in the form agreed upon, with supporting details, will be submitted after receipt of said notice.
Approximate Estimate is \$0.00

-
- CHANGE WILL NOT BE MADE
 - PROCEED ON THE FOLLOWING BASIS:
 - Firm Price Time and Material
 - Estimate of Price Change in Completion Date
 - Unit Price in Contract No Change
 - Comments: _____

Submitted by: Mark Droessler
Mark Droessler

Approved by _____
Owner

WRH, Inc.

Date: 5/14/2020

Date: _____



QUOTE

Tuesday, May 12, 2020

D & N Fence Co., Inc.

"Craftsmanship at its finest"

4000 Blairs Ferry Rd. NE
Cedar Rapids, IA 52411
Phone: (319)-393-0468
Fax: (319)-393-0667
Email: dnfenceco@qwestoffice.net

TO: WRH Inc.
Attn: Mark Droessler
PO Box 256
Amana, IA 52203
PH: 319-622-3816
CELL: 319-521-4023
Email: MDroessler@wendlerinc.com

Project: Mt. Vernon WWTP Fence

Bid 1. Reinstall approx. 120' of 6' tall chain link fence \$3,520.00

Bid 2. 1- 12'x6' galvanized frame with black vinyl wire - \$1,185.00

Total Price for both bids \$4,705.00

Signature

Date

Quotation prepared by: Cliff Ayers

THANK YOU FOR YOUR BUSINESS!

AGENDA ITEM # J - 7

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	May 18, 2020
AGENDA ITEM:	Re-opening City Facilities
ACTION:	Motion

SYNOPSIS: I provided the Council with my recommendations for re-opening the LBC and City Hall. Playground equipment and the pool remain closed by proclamation of the Governor.

BUDGET ITEM: None

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 5/15/20

K. Reports-Received/File



Council:

**Eric Roudabush
Scott Rose
Tom Wieseler
Stephanie West
Deb Herrmann**

**Chris Nosbisch, City Administrator
Douglas Shannon, Chief of Police**

Jamie A. Hampton, Mayor

APRIL 2020
POLICE REPORT

Vehicle Collisions

There were 1 reported collision in April. The collision occurred on 1st Street West at the Railroad overpass. The collision occurred when the driver of a vehicle travelling east on 1st Street reportedly fell asleep and drifted to the left and collided with the guard rails at the bridge entrance. Damage was estimated \$7,000 and no injuries were reported.

Incidents/Arrest

There were 15 reported incidents in April. Reports included: Sexual Assault, Domestic disturbance-nonarrest (x3), Domestic Assault (x1), criminal mischief, Fraud/Identity Theft (x3), Driving while license suspended/revoked (x2), theft, harassment, and welfare check.

There were 2 reported arrests in April. Arrests included: Sexual Abuse 2nd Degree, and Assault-Domestic Abuse.

K-9 Report

During April K9 Monster was deployed one time during a traffic stop for a vehicle sniff. During both the deployment Monster alerted to the presence of drugs. Further search by officers located drug residue in the vehicle.

Community Service/Training/Misc.:

- Chief Shannon attended many COVID-19 planning & update meetings.
- Officers have assisted with numerous parades, including MVCSD staff parade, many birthday parades, and Coach Steve Staker.

GTSB:

The STEP program was suspended by our department because of COVID-19. We plan to participate in the Memorial Day Week Step Wave.

Additionally, we received notice of acceptance of our FFY21 STEP Grant in the amount of \$11,650. This is a slight increase in funding as funds have been awarded for the purchase of a new WatchGuard Car Video system that will be installed in the new 2021 Police SUV.

LISBON (28E Contracted Services):

Per the 28E agreement our department provided the following police services to Lisbon in April 2020:

- Patrol: 2,405 minutes



Mount
Vernon
IOWA

Chris Nosbisch, City Administrator
Douglas Shannon, Chief of Police

Jamie A. Hampton, Mayor

Council:

Eric Roudabush
Scott Rose
Tom Wieseler
Stephanie West
Deb Herrmann

-
- Calls for service: 285 minutes (6 calls for service)

Total time for April 2020: 2,690 minutes = 44.83 hrs. x \$40/hr. = Total: \$1793.33

Respectfully Submitted,

Chief of Police



Public Works Report
5/18/2020

Equipment Maintenance

Crews have fixed the roll tarp motor on the 2014 dump truck. This has been down for quite some time and we finally have it operational again. This helps with hauling loose materials.

ROW Maintenance

Asphalt patching is complete on Palisades Road. We are still working with V&K on some improvement needs for Palisades Road for a larger scale project.

Curb and Gutter work started on Palisade Road. This work is being done in house in attempt to save overall cost on the overlay project expected this summer.

City Services

Brush was picked up the 4th week of April on schedule.

Parks

Elliott Park sanitary sewer line has been repaired by city crews. The crews were able to dig up the sanitary service and repair the connection point from the PVC pipe to the concrete pipe.

Elliott Park outdoor yard hydrant was dug up and replaced. The water service for the hydrant had been turned off due to the hydrant leaking in the off position. The hydrant was replaced with a new one by city staff.

New bullpens are being installed at Davis Park.

Mowing continues to be completed by full time staff.

Construction Projects

The week of May 25th LL Pelling is expected to start work on the sidewalk curb ramps for the First Street Project.



Parks and Recreation Department
Directors Report
April 15 -May 15

Parks

- **Playgrounds, Skate Park, Dog Park, and Davis Ballfield are all still closed. Park space, trails and Elliott ballfields are open.**

Sports

- **Player Pitch Baseball and Softball for Grades 3-6 season has been canceled by the communities involved. We are waiting until May 15th to decide on Tball and Coach Pitch. A lot of communities are already canceling their Tball and Coach Pitch seasons. We have not started registration yet for these programs.**

Pool

- **Online swim lesson registrations are still taking place, been steady.**
- **We are hopeful the pool will have a season, perhaps opening later than normal is better than no season at all.**

Misc

Chalk the Walk

- **As we went virtual this year we saw a great response. We received 147 artist entrants. We placed all of these entrants' photos into a CTW Photo Gallery and allowed voting to take place. Some statistics from this year's event (as of 3pm Sunday, May 3rd) 27,500 feeds, 7,760 engagements, 730 shares, and 43,210 votes.**
- **Mary Campbell won the People's Choice award and she also won 1st place in the judge voting.**

LBC

- **Twelve raised beds were constructed, and we hope Culvers Landscaping will soon line them and fill them so our volunteer group can start scheduling some plantings.**
- **OPN, Garling, and many subcontractors met at the LBC on May 6th for a walkthrough to finalize all items/projects still yet to be completed inside and out at the facility. There are still many items that need to be done.**



Mount
Vernon
IOWA

Chris Nosbisch, City Administrator
Douglas Shannon, Chief of Police

Jamie A. Hampton, Mayor

Council:

**Eric Roudabush
Scott Rose
Tom Wieseler
Stephanie West
Deb Herrmann**

-
- *Staff have been working diligently on a re-opening plan of action. We are awaiting word from the Governor on re-opening opportunity and what restrictions may be placed upon the opening.*

M. Reports Mayor/Council/Admin.

**CITY OF MT. VERNON
CITY ADMINISTRATOR
REPORT TO THE CITY COUNCIL
May 18, 2020**

- Staff continues to virtually attend EMA briefings with Linn County, although they have been reduced to Wednesdays moving forward.
- As the weather gets nicer, we remind citizens to continue social distancing. Playground equipment is still closed by the Governor's orders so please do not cross the caution tape.
- As a reminder to citizens, city offices will be closed Monday, May 25, 2020 in honor of Memorial Day. Please see the announcements for virtual Memorial Day events in the coming weeks.