

City of Mt. Vernon, Iowa

Meeting:	Mt. Vernon City Council Meeting
Place:	Mt. Vernon City Hall, 213 First Street NW, Mt. Vernon, Iowa 52314
Date/Time:	April 6, 2020 – 6:30 PM
Web Page:	www.cityofmtvernon-ia.gov
Posted:	April 3, 2020

Mayor:	Jamie Hampton	City Administrator:	Chris Nosbisch
Mayor Pro-Tem:	Tom Wieseler	City Attorney:	Robert Hatala
Councilperson:	Stephanie West	Assis. Admin/City Clerk:	Sue Ripke
Councilperson:	Scott Rose	Deputy City Clerk:	Marsha Dewell
Councilperson:	Deb Herrmann	Chief of Police:	Doug Shannon
Councilperson:	Eric Roudabush		

Due to the nature of the Novel Coronavirus, now known as Covid-19, and the restrictions placed on group gatherings by Governor Reynolds State of Public Health Disaster Emergency for Iowa, the City Council believes it would be both impossible and impractical to hold a meeting in one location. With that being said, the Council will be meeting via the Zoom application, and the public is invited to participate via telephone by calling 1-312-626-6799.

You will be prompted for the following information:

1. Meeting ID: 128 283 410
2. Password: 798906

Should you need assistance before the meeting begins, please contact Chris at 319-359-8613.

- A. Call to Order**
- B. Agenda Additions/Agenda Approval**
- C. Communications:**
 1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the microphone and give your name and address for the public record before discussing your item. Each individual will be granted no more than five (5) minutes.

D. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes – March 16, 2020 Regular Council Meeting
2. Approval of City Council Minutes – March 30, 2020 Special Council Meeting
3. Approval of Tobacco Permit – Gary's Foods
4. Approval of Liquor License – Casey's Store Number #1599

E. Public Hearing

1. Public Hearing for Budget Amendment #2 for the Mount Vernon Fiscal Year 20
 - i. Close Public Hearing – Proceed to G-1

F. Ordinance Approval/Amendment

1. Ordinance #3-2-2020A: Vacating and Selling a Portion of a Sixteen Foot Alley Right of Way Located Adjacent to 709 and 713 1st Ave NW, Within the City Limits of Mt. Vernon, Iowa
 - i. Motion to approve second reading and proceed to the third reading (Council may suspend rules and proceed to the third and final reading after a vote of the second reading)

G. Resolutions for Approval

1. Resolution #4-6-2020A: Approving Budget Amendment #2 for the Mount Vernon Fiscal Year 20
2. Resolution #4-6-2020B: Making Award of the Construction Bid for Infrastructure Improvements for the Wagon Pass Project
3. Resolution #4-6-2020C: Approving the Creation of Covid-19 Employee Paid Time Off (PTO) Bank
4. Resolution #4-6-2020D: Approving the Additional Allocation of \$25,000 From Franchise Fees to the Mt. Vernon-Lisbon Community Development Group for Economic Development Funding Assistance for the Mount Vernon Small Business Relief Program

H. Mayoral Proclamation

1. Proclamation Establishing Friday, April 24, 2020 as Arbor Day in the City of Mt. Vernon, Iowa

I. Old Business

1. Discussion and Consideration of Change Order #60 - Lester Buresh Family Community Wellness Center – Council Action as Needed (*Tabled on 3-2-2020*)

J. Motions for Approval

1. Consideration of Claims List – Motion to Approve
2. Discussion and Consideration of Paint Sprayer – Public Works – Council Action as Needed
3. Discussion and Consideration of Garbage Tag Relief Program – Council Action as Needed
4. Discussion and Consideration of Improvements to the West Police Department Doors – Council Action as Needed

K. Reports to be Received/Filed

1. None

L. Discussion Items (No Action)

1. None

M. Reports of Mayor/Council/Administrator

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Administrator's Report

N. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 895-8742 to arrange for accommodations.

D. Consent Agenda

The Mount Vernon City Council met March 16, 2020 at the Mount Vernon City Council Chambers with the following members present: West, Wieseler, Herrmann and Rose. Absent: Roudabush.

Call to Order. At 6:30 p.m. Mayor Jamie Hampton called the meeting to order. Corrections/changes to the Agenda: Change Order #60 will remain tabled.

Agenda Additions/Agenda Approval. Motion to approve the amended Agenda made by Wieseler, seconded by West. Motion carries. Absent: Roudabush.

Consent Agenda. Motion to approve the Consent Agenda made by Rose, seconded by Herrmann. Motion carries. Absent: Roudabush.

Approval of City Council Minutes – March 2, 2020 Regular Council Meeting
Approval of Liquor License – Sing A Long Bar and Grill

Public Hearing

Public Hearing for the Consideration the Vacating and Selling of a 16 Foot East-West Alley Right of Way Adjacent to 709 and 713 1st Ave NW, Mt. Vernon, Iowa (*Tabled on 3-2-2020*) Rose motioned to take off the table, seconded by Herrmann. Motion carries. Absent: Roudabush. Mayor Hampton declared the Public Hearing open. Staff is waiting to hear from Alliant Energy on whether they need an easement in the area. Close Public Hearing – Proceed to F-1. Hearing no comments from the public Mayor Hampton closed the Public Hearing.

Public Hearing for the Consideration the Plans, Specifications, Form of Contract, and Estimate of Costs for the Wagon Pass Removal Project. Mayor Hampton declared the Public Hearing open. Representing V&K Engineering, Dave Schechinger was present to answer questions. Jay Delancey, 509 Scobey Road stated that he checked with a contractor who said that he could do this for \$85-100K less than the bid came in for. Delancey suggested this be looked into again. PW Director Nick Nissen said the project has already been bid. Close Public Hearing – Proceed to G – 1. Mayor Hampton closed the Public Hearing.

Ordinance Approval/Amendment

Ordinance #3-2-2020A: Vacating and Selling a Portion of a Sixteen Foot Alley Right of Way Located Adjacent to 709 and 713 1st Ave NW, Within the City Limits of Mt. Vernon, Iowa. Motion to approve first reading and proceed to the second reading (Council may suspend rules and proceed to the third and final reading after a vote of the first reading). Motion to approve the 1st reading of Ordinance #3-2-2020A made by Rose, seconded by Wieseler. Roll call vote. Motion carries. Absent: Roudabush.

Resolutions for Approval

Resolution #3-16-2020A: Adopting Plans, Specifications, Form of Contract, and Estimate of Costs for the Wagon Pass Removal Project. Motion to approve Resolution #3-16-2020A made by Wieseler, seconded by Herrmann. Roll call vote. Motion carries. Absent: Roudabush.

Resolution #3-16-2020B: Approving the Voluntary Settlement Agreement and Release between the City of Mount Vernon, Iowa and Cornell College. Motion to approve Resolution #3-16-2020B made by Wieseler, seconded by West. Roll call vote. Motion carries. Absent: Roudabush.

Old Business

Discussion and Consideration of Change Order #60 - Lester Buresh Family Community Wellness Center – Council Action as Needed (*Tabled on 3-2-2020*). Change Order #60 remains tabled.

Discussion and Consideration of Additional Netting and Batting Cage Changes - Lester Buresh Family Community Wellness Center – Council Action as Needed (*Tabled on 3-2-2020*) Motion to take off the table made by Wieseler, seconded by Herrmann. Motion carries. Absent: Roudabush. Council was asked to vote on these separately as staff is recommending the batting cage changes be denied. Because the batting cages were not installed to design specifications the sub-contractor will be responsible for correcting. Motion to deny all proposals associated with the batting cages and approve additional netting on the east and west side of the gymnasium floor at an amount not to exceed \$5,000.00 made by Wieseler, seconded by West. Motion carries. Absent: Roudabush.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion to approve the Claims List made by Herrmann, seconded by Wieseler. Motion carries. Absent: Roudabush.

ADRIANNA PACHA	INTERN-MVHPC	1,000.00
AIRGAS INC	CYLINDER RENTAL FEE-PW	60.62
ALLIANT IES UTILITIES	ENERGY USAGE-FD	891.85
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	82.69
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	23.72
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	5,090.06
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	4,215.66
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	2,349.34
ALLIANT IES UTILITIES	ENERGY USAGE-RUT	1,251.97
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	736.64
ALLIANT IES UTILITIES	ENERGY USAGE-RUT,PD	489.52
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	408.33
ALLIANT IES UTILITIES	ENERGY USAGE-P&A	347.37
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	226.28
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	132.52
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	75.86
ALLIANT IES UTILITIES	ENERGY USAGE-POOL	63.47
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	52.16
ALLIANT IES UTILITIES	ENERGY USAGE-RUT,P&A,WAT,SEW	36.82
ALLIANT IES UTILITIES	ENERGY USAGE-RUT,P&A,WAT,SEW	36.82
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	29.16
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	26.13
ALLIANT IES UTILITIES	ENERGY USAGE-EMA	23.10
ALLIANT IES UTILITIES	ENERGY USAGE-CEM	19.07
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	12.39
BANKCARD 8076	CREDIT CARD FEES-LBC	1,856.37
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-ALL DEPTS	1,920.00
BRADY LANHAM	CHEMICAL AREA ELECT-POOL	965.00
CARQUEST OF LISBON	VEHICLE MAINT-PW	891.31
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	53.80
CITY LAUNDERING CO	SERVICES-LBC	139.41
CITY LAUNDERING CO	SERVICES-LBC	133.23
CITY LAUNDERING CO	SERVICES-LBC	129.96
CITY LAUNDERING CO	SERVICES-LBC	133.23
COGRAN SYSTEMS	ONLINE REGISTRATION FEES-P&REC	8.00
COMMUNITY DEVELOPMENT GROUP	HOTEL/MOTEL TAX PYMT-ECON DEV	14,193.15

DE NOVO MARKETING	MARKETING-LBC	4,893.00
DIESEL TURBO SERVICES INC	HYDRAULIC HOSE-S/W	112.10
ELECTRIC PUMP	TRANSMITTER-SEW	1,926.23
ELECTRIC PUMP	SEAL-SEW	399.29
FAT GUYS MOTOR SPORTS	BLADES,FILTERS,SPINDLE/MOWERS	896.81
GARY'S FOODS	SUPPLIES-RUT,LBC	288.30
GORDON LUMBER COMPANY	BLDG SUPPLIES-RUT,PD,LBC	433.50
GOV OFFICE	WEBSITE HOSTING, MAINT, SUPPORT	840.00
GROUP SERVICES INC	INSURANCE-ALL DEPTS	5,985.75
HDC	SUPPLIES-ALL DEPTS	239.72
HOME APPLIANCE CENTER	5 YR PROTECTION PLAN/WASHER-LBC	179.00
HOME APPLIANCE CENTER	5 YR PROTECTION PLAN/DRYER-LBC	179.00
IACP	MEMBERSHIP-PD	190.00
IOWA ASSOC OF MUNICIPAL UTILITIES	MEMBERSHIP-PW	1,159.12
IOWA DEPT OF TRANSPORTATION	SALT-RUT	940.26
IOWA ONE CALL	LOCATES-WAT,SEW	20.70
IOWA PRISON INDUSTRIES	SIGNS-RUT	6,317.70
IOWA SOLUTIONS INC	COMPUTER EQUIP/SETUP-LBC	41,089.24
IOWA SOLUTIONS INC	BLDG NETWORK INFRASTRUCTURE	3,879.00
IOWA SOLUTIONS INC	FRONT DESK COMPUTER-NEW PD	1,505.00
IOWA SOLUTIONS INC	COMPUTER-SEW	1,372.00
IOWA SOLUTIONS INC	MONTHLY MAINT-ALL DEPTS	745.00
IOWA SOLUTIONS INC	DBR BACKUP/FIREWALL-PD	558.10
IOWA SOLUTIONS INC	SERVER HARD DRIVE REPLACEMENT	490.00
IOWA STATE UNIVERSITY	LEGO LEAGUE-P&REC	160.00
JACOB MASTERS	REFEREE-P&REC	350.00
KONE INC	ELEVATOR MAINT CONTRACT-P&A	183.54
KONE INC	ELEVATOR MAINT-P&A	2,121.60
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES	229.35
LAMPE APPLIANCE SERVICE	RANGE MAINT-FD	98.00
LINN COOPERATIVE OIL CO	LP-RUT	156.00
LSC FINANCIAL SOLUTIONS	LEASE/CARDIO EQUIP-LBC	6,999.08
LYNCH FORD	5K MI MAINT-RUT	72.41
MACQUEEN EQUIPMENT	GUTTER BROOM-SW	1,054.19
MARTIN GARDNER ARCHITECTURE	SITE DEVELOPEMENT-SW	799.30
MEDIACOM	PHONE/INTERNET-SEW	206.64
MEDIACOM	PHONE/INTERNET-POOL	190.14
MEDIACOM	PHONE/INTERNET-P&REC	180.60
MEDIACOM	PHONE/INTERNET-RUT	180.60
MENARDS	ELLIOTT PARK CONCESSIONS-P&REC	47.84
MENARDS	FENCE REPAIR-P&REC	25.21
MIDWEST WHEEL CO	REAR TIRE CABLES-RUT	506.66
MOUNT VERNON BANK & TRUST CO	STOP PAYMENT ON CK-WAT	105.00
MT VERNON CAR WASH	CAR WASH-PD	56.00
MV ACE HARDWARE	SUPPLIES-ALL DEPTS	2,139.02
NEAL'S WATER CONDITIONING SERVICE	WATER/SALT-P&A	35.30
NORTHWAY CORP	DETERMINE PRODUCTION LOSS-WAT	750.00
OFFICE EXPRESS	SOAP-P&A	19.96
OFFICE EXPRESS	SUPPLIES-P&A	16.87
OFFICE EXPRESS	AVANT-P&A	7.98
OPN ARCHITECTS	WELLNESS CENTER	6,162.78
P&K MIDWEST INC	FILTER-RUT	8.51
PAYROLL	CLAIMS	79,961.57
PLUMB SUPPLY CO	FLUSH SENSOR-FD	217.83

POSTMASTER	NEWSLETTER-ALL DEPTS	463.74
RED LION RENEWABLES	SOLAR ELECTRIC PRODUCTION-P&A	166.12
RHOMAR INDUSTRIES INC	UNDERCOATING-PW	536.90
RICKARD SIGN AND DESIGN CORP	DECAL-RUT	65.00
ROBERT BUSER	STIPEND-EMA	1,500.00
ROBERT BUSER	REIMB-EMA	64.00
SARAH BOOTS	FITNESS MEMBERSHIP-LBC	100.00
SHOEMAKER & HAALAND	DOWNTOWN IMPROVEMENTS-LOST III	3,160.00
SPEER FINANCIAL INC	SERVICES/\$500K BOND-LBC	3,400.00
STAPLES INC	TONER,CLIPS-ALL DEPTS	719.78
STAPLES INC	BINDERS,PAPER-ALL DEPTS	240.98
STAPLES INC	TONER-P&A	136.89
STAPLES INC	CLOCK-P&A	20.99
STATE HYGIENIC LAB	TESTING-SEW	1,733.50
STORM STEEL	SIGN BASES-RUT	196.54
STORM STEEL	SUPPLIES-RUT	125.23
STORM STEEL	SUPPLIES-RUT	53.22
SUE RIPKE	MILEAGE-P&A	39.91
TRASH STICKERS INC	TRASH TAGS-SW	1,282.00
UNITYPOINT CLINIC	DRUG TESTING-RUT	84.00
US CELLULAR	CELL PHONE-PD	165.02
VAN METER INC	8' LED BULBS-RUT	558.12
VAN METER INC	LED LIGHTS-RUT	256.03
VERIZON CONNECT	INFORMATION SYSTEMS-PW	227.40
WENDLING QUARRIES	STONE-SW	1,803.22
WEX BANK	FUEL-PD	1,060.04
WOODWARD COMMUNITY MEDIA	ADS/PUBLICATIONS-ALL DEPTS	912.88
WRH INC	WWTP IMPROVEMENTS 2019	42,927.36
TOTAL		277,784.68

GENERAL FUND	32,908.98
LBC OPERATIONS	2,860.48
LOST III COMMUNITY CENTER	63,586.59
LOST III UR & STREETScape	3,160.00
PAYROLL	79,961.57
POLICE STATION CONSTRUCTION	5,875.40
ROAD USE TAX FUND	18,991.48
SEWER FUND	14,499.59
SOLID WASTE	6,250.31
STORM WATER	173.59
WATER FUND	6,589.33
WWTP UV DISINFECTION	42,927.36
TOTAL	277,784.68

FEBRUARY 2020 REVENUES	
GENERAL GOVERNMENT	654,547.03
PUBLIC SAFETY	2,041.93
PUBLIC WORKS	213,610.70
CULTURE RECREATION	115,367.96
COMMUNITY & ECON DEV	17,590.58
DEBT SERVICE	222.51
TOTAL	1,003,380.71

Discussion and Consideration of Change Order #62 – Lester Buresh Family Community Wellness Center – Council Action as Needed. Change Order #62 is for additional work to re-position the 2nd floor TV's and is in the amount of \$3,900.82. #62 was previously approved and was presented to Council as an expense that would be less than \$3,000.00. Council is being asked to approve again because of the higher cost. Motion to approve Change Order #62 was made by West, seconded by Rose. Motion carries. Absent: Roudabush.

Discussion and Consideration of Police Department Facility Plan Updates – Council Action as Needed. Because there is not an identified funding source for the newly purchased police station the remodel will take place over several fiscal years. Council was asked to approve a master phasing/building plan. Motion to approve the overall concept of the Police Department Facility Plan made by Rose, seconded by Wieseler. Motion carries. Absent: Roudabush.

Discussion and Consideration of Police Grant – Council Action as Needed (probably a resolution). Chief Doug Shannon said the Department is seeking a grant to install a generator at the new police station. The problem is that the application is put with other applications and is approved as funding becomes available; it could take a few months or a few years. Rose motioned to approve the application of the Police Grant, seconded by Wieseler. Motion carries. Absent: Roudabush.

Discussion and Consideration of Setting a Public Hearing Date for Budget Amendment #2 for FY 20 – April 6, 2020 – Council Action as Needed. Motion to set the Public Hearing date for Budget Amendment #2 for April 6, 2020 made by Wieseler, seconded by Rose. Motion carries. Absent: Roudabush.

Discussion and Consideration of Change Order #47 – Lester Buresh Family Community Wellness Center – Council Action as Needed. Change Order #47 is for tile replacement in the showers and will cost \$2,086.00. Motion to approve Change Order #47 made by West, seconded by Herrmann. Motion carries. Absent: Roudabush.

Discussion and Consideration of Change Order #52 – Lester Buresh Family Community Wellness Center – Council Action as Needed. Change Order #52 is for additional steel and plywood sheeting that was left out of the architectural detail of the entry soffit. The cost of Change Order #52 is \$1,505.66. Motion to approve Change Order #52 made by Wieseler, seconded by West. Motion carries. Absent: Roudabush.

Discussion and Consideration of Change Order #61 – Lester Buresh Family Community Wellness Center – Council Action as Needed. Change Order #61 is for \$2,621.28 and is for sidewalk that was added after the gas meter was installed. Motion to approve Change Order #61 made by Rose, seconded by Herrmann. Motion carries. Absent: Roudabush.

Discussion and Consideration of Change Order #63 – Lester Buresh Family Community Wellness Center – Council Action as Needed. Change Order #63 is a credit for \$1,505.25 for the removal of the rock trail to the high school. Motion to approve Change Order #63 made by West, seconded by Rose. Motion carries. Absent: Roudabush.

Reports to be Received/Filed

Mt. Vernon Police Report. There were 4 reported collisions and 29 incidents in February. Incidents included warrants, possession of marijuana, disorderly house and more. K9 Monster was deployed on one traffic stop where he alerted to the presence of drugs. The 7th grade DARE program was completed. The City auction took in about \$6,100.00. Officers worked 8 hours of STEP resulting in 2 speed violations, 2

registration violations and 1 OWI arrest. Per the 28E agreement with Lisbon the Department provided 2,270 minutes of patrol time, 11 calls for service and 135 minutes of administrative time for a total of \$1,850.00.

Mt. Vernon Public Works Report. Mowing equipment is being prepped for the upcoming season. Crews did a fabrication upgrade to the design on the leaf vac. Pot holes are filled as they are found. A drinking fountain was installed at the new PD Station. The City will be selling a 1998 dump truck and a 2006 Gravely mower. Both concession window countertops at Elliott Park were removed and reinstalled.

Mt. Vernon Parks and Rec Report. Pool staff are being interviewed. CTW community piece will be announced soon. Artists will be going across to the east side of 1st Street for the first time. There are still several "punch list" items that need to be completed at the LBC. Several staff members attended CPR/1st Aid training. Those who did not attend will be offered another training session.

Reports of Mayor/Council/Administrator

City Administrator's Report. On March 25, 2020 there will be a joint Planning Commission and City Council meeting. Interviews for the Associate Planner position were held on Friday, March 13, 2020. Staff will be meeting with Group Services to discuss the possible transition to a large group market. Presentations for the Open for Business competition will be at the end of this month.

As there was no further business to attend to the meeting adjourned the time being 7:31 p.m., March 16, 2020.

Respectfully submitted,
Sue Ripke
City Clerk

March 30, 2020
City Council Minutes
213 1st Street NW
Mount Vernon, Iowa 52314

Due to the COVID-19 pandemic and social distancing an in-person meeting was impossible. The Mount Vernon City Council met remotely on March 30, 2020. The City Council meeting was brought to you by Zoom by calling 1-312-626-6799 and entering the meeting ID 736 290 562 and password 282198. The following members were remotely present: West, Wieseler, Herrmann and Rose. Absent: Roudabush.

Call to Order. At 5:36 p.m. Mayor Jamie Hampton called the meeting to order.

Agenda Additions/Agenda Approval. Motion to approve the Agenda made by Wieseler, seconded by West. Motion carries. Absent: Roudabush.

Resolutions for Approval

Resolution #3-30-2020A: Approving the Allocation of \$75,000 to the Mount Vernon-Lisbon Community Development Group for Economic Development Funding Assistance for the Mount Vernon Small Business Relief Program. City Administrator Chris Nosbisch explained that because the COVID pandemic economically hits the small businesses of our community, staff is proposing a program that would offer up to \$5,000.00 to eligible businesses, helping them offset the monies lost. Staff is recommending that \$75,000 from Franchise Fees be made available for this program. A review committee made up of 6 six members would oversee the allocations to the applicants. Those six members would be the Mayor, City Council member, City Administrator, Joe Jennison, CDG Chairperson and Dave Ryan. Grant amounts would be a competitive program based on need. Council was given two versions of a resolution; one allocated the disbursement funds to the MV-LCDG and the other would be controlled by the City. If the City were to be in control the application criteria would be much more cumbersome as it would have to follow Iowa Code 15A.1. Herrmann expressed a desire to make this application and granting process to the recipient as easy as possible. Council agreed. Herrmann motioned to approve Resolution #3-30-2020A which provides the \$75K from the Franchise Fees to the Mt Vernon-Lisbon Community Development Group for economic funding assistance, seconded by West. Roll call vote. Motion carries. Absent: Roudabush.

As there was no further business to attend to the meeting adjourned the time being 6:07 p.m., March 30, 2020.

Respectfully submitted,
Sue Ripke
City Clerk

E. Public Hearing

AGENDA ITEM # E – 1 and G - 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	April 6, 2020
AGENDA ITEM:	Public Hearing – Amendment #2
ACTION:	Motion

SYNOPSIS: This will hopefully be the last amendment for fiscal year 2020. This amendment is usually reserved for the final months of the fiscal year to account for any changes (ex. the relief program) that may have occurred to project and operating budgets.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: Finance

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolution #4-6-2020A

PREPARED BY: Chris Nosbisch

DATE PREPARED: 4/3/20

F. Ordinance Approval/Amendment

AGENDA ITEM # F - 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	April 6, 2020
AGENDA ITEM:	Ordinance #3-2-2020A
ACTION:	Motion

SYNOPSIS: Staff has not received any new written or verbal communication regarding this ordinance.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Ordinance #3-2-2020A

PREPARED BY: Chris Nosbisch

DATE PREPARED: 4/3/20

ORDINANCE NO. _____

AN ORDINANCE VACATING AND SELLING A PORTION OF A SIXTEEN FOOT ALLEY LOCATED ADJACENT TO 709 and 713 1ST AVENUE NW, WITHIN THE CITY LIMITS OF MT. VERNON, LINN COUNTY, IOWA.

SECTION 1: That portion of public property illustrated in Exhibit "A", and legally described in Exhibit "B" attached hereto and made a part thereof, be hereby vacated.

SECTION 2: The City of Mt. Vernon hereby approves the sale of the property listed in Section 1 and described in Exhibit "B", to the neighboring property owners for \$2.50 a square foot plus \$350 in administrative fees per deed, subject to conditions listed in Exhibit "C", attached hereto and made a part thereof.

SECTION 3: The City Attorney shall prepare deeds based on the legal descriptions in Exhibit "B" and the Mayor is hereby authorized to execute such deeds transferring the ownership of the property contingent upon the conditions listed in Exhibit "C".

SECTION 4: SAVINGS CLAUSE. If any section, provision, sentence, clause, phrase or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any provision, section, subsection, sentence, clause, phrase or part thereof not adjudged invalid or unconstitutional.

SECTION 5: EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

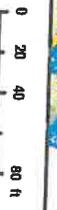
Approved and adopted this ____ day of _____, 2020.

Jamie Hampton – Mayor

ATTEST:

Sue Ripke – City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2020.



"Exhibit B, Property Description"

Beginning at the Southeast corner of Lot 7, Block 8 of McKean's Addition to Mt. Vernon, thence westerly 132 feet to the southwest corner of Lot 7, Block 8 of McKean's Addition to Mt. Vernon, thence southwesterly 16 feet to the northwest corner of Lot 6, Block 8 of McKean's Addition to Mt. Vernon, thence southeasterly 132 feet to the northeast corner of Lot 6, Block 8 of McKean's Addition to Mt. Vernon, thence northeasterly 16 feet to the point of beginning.

"Exhibit C, Conditions"

1. Each property owner adjacent to the said alley described within this ordinance shall have the right of first refusal to purchase their portion. Those wishing not to purchase may sign a waiver indicating their desire to not purchase the property.
2. (Possible addition of easement for gas and/or electric)

G. Resolutions for Approval

57-548

CITY BUDGET AMENDMENT AND CERTIFICATION RESOLUTION - FY 2020 - AMENDMENT #2

To the Auditor of LINN County, Iowa:

The City Council of Mount Vernon in said County/COUNTIES met on 4/6/2020, at the place and hour set in the notice, a copy of which accompanies this certificate and is certified as to publication. Upon taking up the proposed amendment, it was considered and taxpayers were heard for and against the amendment.

The Council, after hearing all taxpayers wishing to be heard and considering the statements made by them, gave final consideration to the proposed amendment(s) to the budget and modifications proposed at the hearing, if any. Thereupon, the following resolution was introduced.

RESOLUTION No. 4-6-2020A

A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2020 (AS AMENDED LAST ON 10/7/2019.)

Be it Resolved by the Council of the City of Mount Vernon

Section 1. Following notice published 3/26/2020

and the public hearing held, 4/6/2020 the current budget (as previously amended) is amended as set out herein and in the detail by fund type and activity that supports this resolution which was considered at that hearing:

	Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
Revenues & Other Financing Sources			
Taxes Levied on Property	1,818,990	0	1,818,990
Less: Uncollected Property Taxes-Levy Year	0	0	0
Net Current Property Taxes	1,818,990	0	1,818,990
Delinquent Property Taxes	0	0	0
TIF Revenues	612,500	0	612,500
Other City Taxes	808,780	75,000	883,780
Licenses & Permits	10,550	0	10,550
Use of Money and Property	250,810	0	250,810
Intergovernmental	732,007	6,300	738,307
Charges for Services	2,460,550	0	2,460,550
Special Assessments	2,500	0	2,500
Miscellaneous	357,300	550,000	907,300
Other Financing Sources	2,250,000	2,291,073	4,541,073
Transfers In	1,575,877	914,123	2,490,000
Total Revenues and Other Sources	10,879,864	3,836,496	14,716,360
Expenditures & Other Financing Uses			
Public Safety	1,055,055	50,000	1,105,055
Public Works	589,500	165,000	754,500
Health and Social Services	0	0	0
Culture and Recreation	691,554	18,000	709,554
Community and Economic Development	75,635	15,500	91,135
General Government	603,138	0	603,138
Debt Service	1,179,577	2,260,423	3,440,000
Capital Projects	8,966,250	350,000	9,316,250
Total Government Activities Expenditures	13,160,709	2,858,923	16,019,632
Business Type / Enterprises	2,012,421	0	2,012,421
Total Gov Activities & Business Expenditures	15,173,130	2,858,923	18,032,053
Transfers Out	1,575,877	914,123	2,490,000
Total Expenditures/Transfers Out	16,749,007	3,773,046	20,522,053
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year	-5,869,143	63,450	-5,805,693
Beginning Fund Balance July 1	8,975,349	2,111,000	11,086,349
Ending Fund Balance June 30	3,106,206	2,174,450	5,280,656

Passed this 6th day of April/2020
(Day) (Month/Year)

Signature
City Clerk/Finance Officer

Signature
Mayor

NOTICE OF PUBLIC HEARING
AMENDMENT OF FY2019-2020 CITY BUDGET

Form 653.C1

The City Council of Mount Vernon in LINN County, Iowa
will meet at City Hall Council Chambers
at 6:30 p.m. on 4/6/2020
(hour) (Date)

,for the purpose of amending the current budget of the city for the fiscal year ending June 30, 2020
(year)
by changing estimates of revenue and expenditure appropriations in the following functions for the reasons given.
Additional detail is available at the city clerk's office showing revenues and expenditures by fund type and by activity.

		Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
Revenues & Other Financing Sources				
Taxes Levied on Property	1	1,818,990		1,818,990
Less: Uncollected Property Taxes-Levy Year	2	0		0
Net Current Property Taxes	3	1,818,990	0	1,818,990
Delinquent Property Taxes	4	0		0
TIF Revenues	5	612,500		612,500
Other City Taxes	6	808,780	75,000	883,780
Licenses & Permits	7	10,550		10,550
Use of Money and Property	8	250,810		250,810
Intergovernmental	9	732,007	6,300	738,307
Charges for Services	10	2,460,550		2,460,550
Special Assessments	11	2,500		2,500
Miscellaneous	12	357,300	550,000	907,300
Other Financing Sources	13	2,250,000	2,291,073	4,541,073
Transfers In	14	1,575,877	914,123	2,490,000
Total Revenues and Other Sources	15	10,879,864	3,836,496	14,716,360
Expenditures & Other Financing Uses				
Public Safety	16	1,055,055	50,000	1,105,055
Public Works	17	589,500	165,000	754,500
Health and Social Services	18	0		0
Culture and Recreation	19	691,554	18,000	709,554
Community and Economic Development	20	75,635	15,500	91,135
General Government	21	603,138		603,138
Debt Service	22	1,179,577	2,260,423	3,440,000
Capital Projects	23	8,966,250	350,000	9,316,250
Total Government Activities Expenditures	24	13,160,709	2,858,923	16,019,632
Business Type / Enterprises	25	2,012,421		2,012,421
Total Gov Activities & Business Expenditures	26	15,173,130	2,858,923	18,032,053
Transfers Out	27	1,575,877	914,123	2,490,000
Total Expenditures/Transfers Out	28	16,749,007	3,773,046	20,522,053
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year	29	-5,869,143	63,450	-5,805,693
Beginning Fund Balance July 1	30	8,975,349	2,111,000	11,086,349
Ending Fund Balance June 30	31	3,106,206	2,174,450	5,280,656

Explanation of increases or decreases in revenue estimates, appropriations, or available cash:

Revenue increase due to underestimating Franchise Fee revenue, Sale of property, Community Center donations, Proceeds from bond and refinancing bond.

Expenditures due to unanticipated expenses for Public Works shop, Community Center and Main Street power upgrade projects, Refunds due to spring program cancellations, and equipment purchase.

There will be no increase in tax levies to be paid in the current fiscal year named above related to the proposed budget amendment. Any increase in expenditures set out above will be met from the increased non-property tax revenues and cash balances not budgeted or considered in this current budget.

Sue Ripke

City Clerk/ Finance Officer Name

AGENDA ITEM # G - 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	April 6, 2020
AGENDA ITEM:	Resolution #4-6-2020B - Wagon Pass Project
ACTION:	Motion

SYNOPSIS: As you can see from the supporting documents, the City received favorable bids for the Wagon Pass project. There will be some minor expenses associated with finalizing the construction easement and crop loss payment, but the overall bid is \$50,000 less than the engineer's estimate.

BUDGET ITEM: Bond

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolution #4-6-2020B and Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 4/3/20

RESOLUTION NO. #4-6-2020B

**RESOLUTION MAKING AWARD OF THE
CONSTRUCTION BID FOR
INFRASTRUCTURE IMPROVEMENTS
FOR THE
WAGON PASS PROJECT**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON,
IOWA:

Section 1. That the following bid for the construction of certain public improvements described in general as the Wagon Pass Project, described in the plans and specifications, be and are hereby accepted, the same being the lowest responsible bid received for said work, as follows:

Wagon Zone Project

Contractor: Schrader Excavating & Grading Company

Amount of Bid: \$125,325.70

Section 2. That the Mayor and Clerk are hereby directed to execute contract with the contractor for the construction of said public improvements known as the Wagon Pass Project, said contract not to be binding on the City until approved by this Council.

Section 3. Bid alternates (if any) identified within this package may be accepted within this award or may be considered at a future date as a change order with prior approval by the Council.

PASSED and ADOPTED this 6th day of April, 2020.

Jamie Hampton, Mayor

ATTEST:

Sue Ripke, City Clerk



VEENSTRA & KIMM, INC.

860 22nd Avenue - Suite 4 • Coralville, Iowa 52241-1565
319-466-1000 • 319-466-1008(FAX) • 888-241-8001(WATS)

March 30, 2020

Chris Nosbisch
City Administrator
City of Mount Vernon
213 First Street West
Mount Vernon, Iowa 52314

MOUNT VERNON, IOWA
WAGON PASS DEMOLITION
RECOMMENDATION TO AWARD CONTRACT
BID TAB

The City of Mount Vernon received bids until 2:00 p.m., March 12, 2020 for the Wagon Pass Demolition. A total of five bids were received as follows:

<u>Bidder</u>	<u>Bid</u>
Schrader Excavating & Grading Company	\$125,325.70
Venture Concrete, LLC	\$140,065.05
Tschiggfrie Excavating, Inc.	\$184,144.00
Peterson Contractors, Inc.	\$192,908.75
Boomerang Corp.	\$197,423.00

The apparent low bid for the project was submitted by Schrader Excavating & Grading Company with its bid in the amount of \$125,325.70. We have enclosed one copy of our certified bid tabulation for your use. Veenstra & Kimm, Inc. has examined the bidding documents and they appear in order.

The Engineer's estimate of cost for the project was \$150,000.00. The low bid submitted by Schrader Excavating & Grading Company was approximately 16.4% below the Engineer's estimate of cost for the project.

Veenstra & Kimm, Inc. believes Schrader Excavating & Grading Company has sufficient experience and resources to complete the project within the contract time. We also believe that the low bid is reflective of the current value of the project. We recommend that the City of Mount Vernon award the construction contract to Schrader Excavating & Grading Company in the amount of the bid of \$125,325.70.

If you have any questions or comments concerning the project, please contact us at (319) 466-1000.

VEENSTRA & KIMM, INC.



Dave Schechinger

DRS:mmc

51327

Enclosures



**BID TABULATION
WAGON PASS DEMOLITION
MOUNT VERNON, IOWA**

Bid No. 1

Bid No. 2

Bid No. 3

Project: Construct Wagon Pass Demolition for the following unit and lump sum prices:

Schrader Excav. & Grad. Co.
300 Hwy 151
Walford, IA 52351

Venture Concrete, LLC
1641 Memorial Drive SE
Cedar Rapids, IA 52403

Tschiggfrie Excavating
425 Julien Dubuque Drive
Dubuque, IA 52003

Description			Unit	Estimated Quantities	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
1.1	2101-0850001	Clear+Grubb	Unit	200	\$ 21.25	\$ 4,250.00	\$ 17.95	\$ 3,590.00	\$ 17.00	\$ 3,400.00
1.2	2102-2625000	Embankment-In-Place	CY	1,267	\$ 7.50	\$ 9,502.50	\$ 9.92	\$ 12,568.64	\$ 21.00	\$ 26,607.00
1.3	2102-2710070	Excavation, CL 10, Rdwy+Borrow	CY	357	\$ 7.50	\$ 2,677.50	\$ 13.21	\$ 4,715.97	\$ 13.00	\$ 4,641.00
1.4	2102-2710070	Excavation, CL 10, Rdwy+Borrow	CY	1,887	\$ 7.50	\$ 14,152.50	\$ 11.95	\$ 22,549.65	\$ 16.00	\$ 30,192.00
1.5	2102-2713070	Excavation, CL 13, Rdwy+Borrow	CY	45	\$ 9.00	\$ 405.00	\$ 19.67	\$ 885.15	\$ 15.00	\$ 675.00
1.6	2107-0875000	Compaction w/Moisture+Density Co	CY	1,267	\$ 5.30	\$ 6,715.10	\$ 4.34	\$ 5,498.78	\$ 2.00	\$ 2,534.00
1.7	2113-0001100	Subgrade Stabil Mat'l, Polymer Grid	SY	195	\$ 9.75	\$ 1,901.25	\$ 3.07	\$ 598.65	\$ 2.80	\$ 546.00
1.8	2115-0100000	Modified Subbase	CY	27	\$ 35.75	\$ 965.25	\$ 35.48	\$ 957.96	\$ 40.00	\$ 1,080.00
1.9	2312-8260051	Granular Surf on Rd, CL A Cr Stone	Ton	187	\$ 18.90	\$ 3,534.30	\$ 35.48	\$ 6,634.76	\$ 20.00	\$ 3,740.00
1.1	2210-0475290	Macadam Stone Base	Ton	523	\$ 21.20	\$ 11,087.60	\$ 40.19	\$ 21,019.37	\$ 20.00	\$ 10,460.00
1.11	2213-6745500	Rmvl of Curb	Sta	1	\$ 113.00	\$ 113.00	\$ 650.00	\$ 650.00	\$ 480.00	\$ 480.00
1.12	2303-1041500	HMA HT Base, 1/2"	Ton	43	\$ 324.00	\$ 13,932.00	\$ 147.86	\$ 6,357.98	\$ 150.00	\$ 6,450.00
1.13	2303-1042500	HMA HT Intermediate, 1/2"	Ton	17	\$ 355.00	\$ 6,035.00	\$ 192.47	\$ 3,271.99	\$ 150.00	\$ 2,550.00
1.14	2303-1043500	HMA HT Surf, 1/2", No Fric	Ton	17	\$ 355.00	\$ 6,035.00	\$ 192.47	\$ 3,271.99	\$ 180.00	\$ 3,060.00
1.15	2303-1258284	Asph Binder, Pg 58-28h	Ton	5	\$ 710.00	\$ 3,550.00	\$ 660.00	\$ 3,300.00	\$ 630.00	\$ 3,150.00
1.16	2401-6745650	Rmvl of Exist Struct	LS	1	\$ 6,250.00	\$ 6,250.00	\$ 4,240.00	\$ 4,240.00	\$ 12,100.00	\$ 12,100.00
1.17	2401-6745910	Rmvl of Sign	Ea.	5	\$ 14.00	\$ 70.00	\$ 10.00	\$ 50.00	\$ 200.00	\$ 1,000.00
1.18	2401-6750001	Rmvl	LS	1	\$ 1,550.00	\$ 1,550.00	\$ 1,000.00	\$ 1,000.00	\$ 1,700.00	\$ 1,700.00
1.19	2502-8212410	Subdrain, Std, Non-Perforated, 10"	LF	53	\$ 18.40	\$ 975.20	\$ 11.88	\$ 629.64	\$ 16.00	\$ 848.00
1.2	2505-4008130	Rmvl of G'rail	LF	102	\$ 2.25	\$ 229.50	\$ 11.76	\$ 1,199.52	\$ 7.00	\$ 714.00
1.21	2512-1725206	Curb+Gutter, PCC, 2.0'	LF	100	\$ 27.00	\$ 2,700.00	\$ 45.00	\$ 4,500.00	\$ 100.00	\$ 10,000.00
1.22	2519-4200040	Rmvl/Reinstall Fence, Field	LF	165	\$ 3.00	\$ 495.00	\$ 5.00	\$ 825.00	\$ 7.80	\$ 1,287.00
1.23	2526-8285000	Construction Survey	LS	1	\$ 750.00	\$ 750.00	\$ 3,000.00	\$ 3,000.00	\$ 4,700.00	\$ 4,700.00
1.24	2528-8445110	Traffic Control	LS	1	\$ 18,000.00	\$ 18,000.00	\$ 3,000.00	\$ 3,000.00	\$ 16,800.00	\$ 16,800.00
1.25	2533-4980005	Mobilization	LS	1	\$ 3,600.00	\$ 3,600.00	\$ 17,900.00	\$ 17,900.00	\$ 30,200.00	\$ 30,200.00
1.26	2601-2636041	Seed+Fertilize	Acre	1	\$ 3,250.00	\$ 3,250.00	\$ 3,100.00	\$ 3,100.00	\$ 2,900.00	\$ 2,900.00
1.27	2602-0000020	Silt Fence	LF	1,000	\$ 2.00	\$ 2,000.00	\$ 3.75	\$ 3,750.00	\$ 1.80	\$ 1,800.00
1.28	2602-0000060	Rmvl of Silt Fence	LF	1,000	\$ 0.60	\$ 600.00	\$ 1.00	\$ 1,000.00	\$ 0.53	\$ 530.00
Total Bid (Items 1.1-1.28)						\$125,325.70		\$ 140,065.05		\$ 184,144.00
								\$ 140,451.88		



BID TABULATION
WAGON PASS DEMOLITION
MOUNT VERNON, IOWA

Bid No. 4

Bid No. 5

Project: Construct Wagon Pass Demolition for the following unit and lump sum prices:

Peterson Contractors, Inc.
104 Blackhawk Street
Reinbeck, IA 50669

Boomerang Corp.
12536 Buffalo Road
Anamosa, IA 52205

	Description	Unit	Estimated Quantities	Unit Price	Extended Price	Unit Price	Extended Price
1.1	2101-0850001 Clear + Grubb	Unit	200	\$ 89.00	\$ 17,800.00	\$ 25.00	\$ 5,000.00
1.2	2102-2625000 Embankment-In-Place	CY	1,267	\$ 14.25	\$ 18,054.75	\$ 20.00	\$ 25,340.00
1.3	2102-2710070 Excavation, CL 10, Rdwy + Borrow	CY	357	\$ 12.50	\$ 4,462.50	\$ 20.00	\$ 7,140.00
1.4	2102-2710070 Excavation, CL 10, Rdwy + Borrow	CY	1,887	\$ 10.25	\$ 19,341.75	\$ 20.00	\$ 37,740.00
1.5	2102-2713070 Excavation, CL 13, Rdwy + Borrow	CY	45	\$ 84.00	\$ 3,780.00	\$ 60.00	\$ 2,700.00
1.6	2107-0875000 Compaction w/Moisture + Density Cor	CY	1,267	\$ 3.00	\$ 3,801.00	\$ 1.00	\$ 1,267.00
1.7	2113-0001100 Subgrade Stabil Mat'l, Polymer Grid	SY	195	\$ 8.75	\$ 1,706.25	\$ 3.00	\$ 585.00
1.8	2115-0100000 Modified Subbase	CY	27	\$ 44.00	\$ 1,188.00	\$ 65.00	\$ 1,755.00
1.9	2312-8260051 Granular Surf on Rd, CL A Cr Stone	Ton	187	\$ 20.50	\$ 3,833.50	\$ 20.00	\$ 3,740.00
1.1	2210-0475290 Macadam Stone Base	Ton	523	\$ 19.50	\$ 10,198.50	\$ 22.00	\$ 11,506.00
1.11	2213-6745500 Rmvl of Curb	Sta	1	\$ 365.00	\$ 365.00	\$ 1,000.00	\$ 1,000.00
1.12	2303-1041500 HMA HT Base, 1/2"	Ton	43	\$ 150.00	\$ 6,450.00	\$ 150.00	\$ 6,450.00
1.13	2303-1042500 HMA HT Intermediate, 1/2"	Ton	17	\$ 180.00	\$ 3,060.00	\$ 180.00	\$ 3,060.00
1.14	2303-1043500 HMA HT Surf, 1/2", No Fric	Ton	17	\$ 180.00	\$ 3,060.00	\$ 180.00	\$ 3,060.00
1.15	2303-1258284 Asph Binder, Pg 58-28h	Ton	5	\$ 600.00	\$ 3,000.00	\$ 600.00	\$ 3,000.00
1.16	2401-6745650 Rmvl of Exist Struct	LS	1	\$ 4,100.00	\$ 4,100.00	\$ 6,000.00	\$ 6,000.00
1.17	2401-6745910 Rmvl of Sign	Ea.	5	\$ 85.00	\$ 425.00	\$ 50.00	\$ 250.00
1.18	2401-6750001 Rmvl	LS	1	\$ 4,500.00	\$ 4,500.00	\$ 100.00	\$ 100.00
1.19	2502-8212410 Subdrain, Std, Non-Perforated, 10"	LF	53	\$ 31.00	\$ 1,643.00	\$ 50.00	\$ 2,650.00
1.2	2505-4008130 Rmvl of G'rail	LF	102	\$ 7.25	\$ 739.50	\$ 5.00	\$ 510.00
1.21	2512-1725206 Curb + Gutter, PCC, 2.0'	LF	100	\$ 85.00	\$ 8,500.00	\$ 85.00	\$ 8,500.00
1.22	2519-4200040 Rmvl/Reinstall Fence, Field	LF	165	\$ 20.00	\$ 3,300.00	\$ 18.00	\$ 2,970.00
1.23	2526-8285000 Construction Survey	LS	1	\$ 4,000.00	\$ 4,000.00	\$ 3,000.00	\$ 3,000.00
1.24	2528-8445110 Traffic Control	LS	1	\$ 20,000.00	\$ 20,000.00	\$ 5,000.00	\$ 5,000.00
1.25	2533-4980005 Mobilization	LS	1	\$ 40,000.00	\$ 40,000.00	\$ 50,000.00	\$ 50,000.00
1.26	2601-2636041 Seed + Fertilize	Acre	1	\$ 3,500.00	\$ 3,500.00	\$ 3,000.00	\$ 3,000.00
1.27	2602-0000020 Silt Fence	LF	1,000	\$ 1.90	\$ 1,900.00	\$ 2.00	\$ 2,000.00
1.28	2602-0000060 Rmvl of Silt Fence	LF	1,000	\$ 0.20	\$ 200.00	\$ 0.10	\$ 100.00
Total Bid (Items 1.1-1.28)					\$192,908.75		\$ 197,423.00



I hereby certify that this is a true tabulation of bids received on March 12, 2020 by the City of Mount Vernon, Iowa for the Wagon Pass Demolition project.

David R. Schechinger
Dave Schechinger
Iowa License No. 16538
My license renewal date is December 31, 2020

Chris Nosbisch

From: Marsha Dewell
Sent: Thursday, March 19, 2020 11:47 AM
To: Chris Nosbisch
Subject: Budget Amendment Resolution

Chris,

Would you be able to number the resolution for the budget amendment 4-6-2020A? If not, just let me know what it will be so I can change it on the certification page.

Thank you.

*Marsha Dewell
Deputy Clerk
City of Mount Vernon, Iowa
319-895-8742*

AGENDA ITEM # G - 3

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	April 6, 2020
AGENDA ITEM:	Resolution #4-6-2020C
ACTION:	Motion

SYNOPSIS: The Covid-19 PTO bank has been previously discussed by Council and staff has taken the necessary steps to track its implementation. Any additional time needed beyond the established 80 hours will be tracked and subtracted from future sick leave accruals. The resolution affirms the process through Council action.

BUDGET ITEM: All Funds

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS Resolution #4-6-2020C

PREPARED BY: Chris Nosbisch

DATE PREPARED: 4/3/20

RESOLUTION NO. 4-6-2020C

**A RESOLUTION APPROVING THE CREATION A COVID-19 EMPLOYEE PAID TIME
OFF (PTO) BANK**

WHEREAS, Novel Coronavirus, now known as COVID-19, is requiring adjustments to the City of Mt. Vernon employee work shifts, including but not limited to offsite/remote work assignments, alternating shifts and increased “on-call” responsibilities; and

WHEREAS, it is in the best interest of the City of Mt. Vernon to maintain a competent workforce and ensure staff morale while limiting the exposure of Covid-19 to both staff and the public they serve; and

WHEREAS, the City Administrator and Department Heads need to maintain flexibility regarding employee assignments to ensure essential services remain operational during these uncertain times; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mt. Vernon, Iowa, that Covid-19 time be tracked for future reporting purposes and a bank of eighty (80) hours of Covid-19 PTO bank be created to maintain current operations in a safe and efficient manner.

PASSED AND APPROVED this 6th day of April, 2020.

Jamie Hampton, Mayor

ATTEST:

Sue Ripke, City Clerk

AGENDA ITEM # G - 4

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	April 6, 2020
AGENDA ITEM:	Resolution #4-6-2020D - Mt. Vernon Relief Fund
ACTION:	Motion

SYNOPSIS: The program has received over 38 applications in two days. The need is apparent and staff believes we can maneuver future CIP project start dates to accommodate an additional \$25,000. Staff would not recommend additional funds be allocated after this change unless Federal or State dollars are made available.

BUDGET ITEM: FF

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolution #4-6-2020D

PREPARED BY: Chris Nosbisch

DATE PREPARED: 4/3/20

RESOLUTION NO. 4-6-2020D

A RESOLUTION APPROVING THE ADDITIONAL ALLOCATION OF \$25,000 FROM FRANCHISE FEES TO THE MT. VERNON-LISBON COMMUNITY DEVELOPMENT GROUP FOR ECONOMIC DEVELOPMENT FUNDING ASSISTANCE FOR THE MOUNT VERNON SMALL BUSINESS RELIEF PROGRAM

WHEREAS, Novel Coronavirus, now known as COVID-19, is causing much anxiety in our community, state and the world; and

WHEREAS, the Mt. Vernon business community has been impacted and faces untold stresses; and

WHEREAS, the need to assist our local small business community has never been more critical; and

WHEREAS, under Iowa Code 15A.1 funds spent by cities on economic development activities are considered a public purpose.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mt. Vernon, Iowa, that an additional \$25,000 from Franchise Fees be allocated to the Mt. Vernon-Lisbon Community Development Group for economic development funding assistance for the Mt. Vernon Small Business Relief Program.

PASSED AND APPROVED this 6th day of April, 2020.

Jamie Hampton, Mayor

ATTEST:

Sue Ripke, City Clerk

H. Mayoral Proclamation

Arbor Day Proclamation

- Whereas,** In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and
- Whereas,** the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and
- Whereas,** Arbor Day is now observed throughout the nation and the world, and
- Whereas,** trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and
- Whereas,** trees are a renewable resource giving us paper, wood for our houses, fuel for our fires and countless other wood products, and
- Whereas,** trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and
- Whereas,** trees, wherever they are planted, are a source of joy and spiritual renewal.

NOW, THEREFORE, I, Jamie Hampton, Mayor of the City of Mt. Vernon, do hereby proclaim April 24th, 2020 as

Arbor Day

in the City of Mt. Vernon, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant and care for trees to gladden the heart and promote the well-being of this and future generations.

Jamie Hampton
Mayor of Mt. Vernon, Iowa

Sue Ripke
City Clerk of Mt. Vernon, Iowa

I. Old Business

AGENDA ITEM # I - 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	April 6, 2020
AGENDA ITEM:	Change Order #60 – LBC
ACTION:	Motion to Remove from Table

SYNOPSIS: The change order was further reduced by \$900 and now sits at \$11,200. This price is acceptable to staff and we would recommend removing the item from the table and taking action.

BUDGET ITEM: LBC

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion to Remove from Table

ATTACHMENTS: Revised Change Order (will send Monday)

PREPARED BY: Chris Nosbisch

DATE PREPARED: 4/3/20

J. Motions for Approval

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL APRIL 6, 2020

PUSH-PEDAL-PULL	BUILDING & WEIGHT EQUIPMENT-LBC	89,882.25
PAYROLL	CLAIMS	75,692.47
LYNCH	F250	38,595.00
WAPSI WASTE SERVICE	GB,RECY-SW	22,071.48
UNITED HEALTH CARE	INSURANCE	18,918.99
US BANK	CREDIT CARD PURCHASES	13,084.69
AHLERS & COONEY P.C.	\$500K GO CAP LOAN NOTE-LBC	5,350.45
RAPIDS WHOLESALE EQUIPMENT	REFRIGERATOR-LBC	2,975.00
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	2,023.41
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	1,907.00
BANKCARD 8076 MTOT DISC	CREDIT CARD FEES/MARCH-LBC	1,856.37
LINN CO-OP OIL CO	FUEL-PW	1,385.84
DELTA DENTAL OF IOWA	INSURANCE	1,370.84
SUN LIFE ASSURANCE COMPANY	INSURANCE	1,281.38
RECYCLE AWAY	SANITIZING SUPPLIES-LBC	1,245.44
BRADY LANHAM	3 PHASE POWER/AC	1,126.00
L.L. PELLING CO INC	COLD PATCH-RUT	980.95
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-LBC	808.00
IOWA SOLUTIONS INC	REMOTE SETUP, MONTHLY MAINT	800.00
PUSH-PEDAL-PULL	MATS-LBC	696.00
EVOQUE WATER TECHNOLOGIES LLC	PLANT COMMUNICATION-WAT	552.00
MARTIN GARDNER ARCHITECTURE	DESIGN PLAN-PD CONSTRUCTION	525.00
WENDLING QUARRIES	ROCK-RUT	515.47
MATT SIDERS	REFUND-LBC	485.57
LAW ENFORCEMENT TARGETS INC	TARGETS-PD	415.75
CENTRAL IOWA DISTRIBUTING	SUPPLIES-FD	328.70
HAWKEYE FIRE & SAFETY CORP	RESPIRATOR, GLASSES, GLOVES-PD	325.00
PIGOTT INC	CASTORS-LBC	322.50
DE NOVO MARKETING	MONTHLY MAINT-LBC	300.00
MEDIACOM	PHONE/INTERNET-P&A	279.55
MOUNT VERNON BANK	NSF CHECK-WAT	275.00
CAMPBELL SUPPLY CEDAR RAPIDS	CIRCULAR SAW-RUT	250.86
HAWKEYE FIRE & SAFETY CORP	SUPPLIES-PD	240.00
ENVIRONMENTAL RESOURCE ASSOC	LAB CERTIFICATION-SEW	223.30
PLUMB SUPPLY CO	MODULE-FD	204.02
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-SEW	200.00
HAWKEYE WELD & REPAIR INC	2014 DUMP BOX REPAIR-RUT	199.50
RORY WIEBEL	REFUND-LBC	180.00
MEDIACOM	PHONE/INTERNET-FD	175.44
IOWA SOLUTIONS INC	COMP MAINT-SEW	173.00
US CELLULAR	CELL PHONE-P&REC,WAT,SEW	170.89
B4 BRANDS	AVANT-PD,P&A	170.37
ALYSON MARTIN	REFUND-LBC	165.00
SPRINGVILLE READY MIX	STORM SEWER	163.50
CAMPBELL SUPPLY CEDAR RAPIDS	GLOVES-RUT	139.90
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES-LBC	130.38
TASHA WHITMAN	REFUND-LBC	125.00
MENARDS	MAILBOX-LBC	123.98
NICK NISSEN	REFUND-LBC	120.00
COGRAN SYSTEMS	ONLINE RREGISTRATION FEES-P&REC	112.00
GORDON LUMBER COMPANY	BLDG SUPPLIES-RUT	104.40
TIM KEEGAN	FITNESS MEMBERSHIP-FD	100.00
CLIFF WEAVER	FITNESS MEMBERSHIP-FD	100.00
WASHBURN LAUNDRY	WASHER MAINT-FD	85.00
B4 BRANDS	AVANT-PD	84.89
B4 BRANDS	AVANT-PD,P&A	79.61

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL APRIL 6, 2020

MATT SIDERS	MILEAGE-P&REC	69.00
FAT GUYS MOTOR SPORTS	WHEEL BEARING-RUT	62.73
TOM WIESELER	MLA REIMB-P&A	60.00
ARAMARK	RUGS-FD	59.60
AAA PEST CONTROL	PEST CONTROL-PD CONSTRUCTION	55.00
EMERSON SPEC HARDWARE	CABINET LOCKS-LBC	54.14
HAWKEYE FIRE & SAFETY CORP	EQUIP REPAIR-FD	47.00
DIESEL TURBO SERVICES INC	TALE GATE/2006-RUT	45.00
JOE'S QUALITY WINDOW CLEANING	WINDOW CLEANING-PD	40.00
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	39.39
P&K MIDWEST INC	EQUIP REPAIR-RUT	37.84
AAA PEST CONTROL	PEST CONTROL-P&A	30.00
IOWA PARK & REC ASSOCIATION	CPO SCHOOL #8-POOL	30.00
P&K MIDWEST INC	FLASHLITE-RUT	28.50
STORM STEEL	SOD CUTTER-RUT	26.62
OFFICE EXPRESS	ATERRA, AVANT-P&A	23.95
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	23.12
HAWKEYE FIRE & SAFETY CORP	RECHARGE-P&A	23.00
ALBERT LOPEZ	DEPOSIT REFUND-WAT	19.68
STORM STEEL	SOD CUTTER-RUT	13.76
WENDLING QUARRIES	ROCK-RUT	10.47
THOMAS STIMPSON	DEPOSIT REFUND-WAT	6.68
TOTAL		291,002.62

GENERAL FUND	25,061.51
ROAD USE TAX FUND	24,198.31
LOST III COMMUNITY CENTER CONSTR	103,498.53
POLICE STATION CONSTRUCTION	1,881.32
WATER FUND	7,409.34
SEWER FUND	24,431.04
STORM WATER FUND	789.06
SOLID WASTE	23,447.61
LBC OPERATIONS	4,593.43
PAYROLL	75,692.47
TOTAL	291,002.62

AGENDA ITEM # J - 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	April 6, 2020
AGENDA ITEM:	Paint Sprayer – Public Works
ACTION:	Motion

SYNOPSIS: Please see the explanation from Nick regarding the purchase of a new sprayer. The attachments to the new sprayer move the total purchase price over my \$3,000 spending limit. This is an essential piece of equipment that we planned to purchase this year.

BUDGET ITEM: RUT

RESPONSIBLE DEPARTMENT: Public Works

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 4/3/20

Memo

To: Mayor and Council

From: Nick Nissen

Date: 4/6/2020

Re: Paint Striper

The city would like to purchase a Titan PowrLiner 3500. The previous liner the city had was sold at auction due to us not being able to find parts for it. It was roughly a 15-year-old machine. The plan was not to bring this to council however the cost increased to over \$3000.00 dollars due to us purchasing extra equipment with this unit. Extra equipment being another spray gun with hose and extra spray tips. This piece of equipment is used each spring and summer to paint parking stalls, crosswalks and curb lines. We will be purchasing this piece of equipment from Sherwin Williams as they offer Government pricing through the state bid. Please find the cost breakdown attached.



SHERWIN-WILLIAMS.

SHERWIN-WILLIAMS
3501 J ST SW
CEDAR RAPIDS IA 52404

Visit www.sherwin-williams.com
Store 3527 BARRY
(319)364-5036
Fax - (319)364-0576

CHARGE
INVOICE
No. 3323-9
TRC# 704056

ACCOUNT: 6718-5802-5 JOB 05 HARD EQUIPMENT
SHIPPED TO:

PO: 201 7TH ST NE
ORDER: OE0153548A3527
DATE: 03/24/20
TIME: 6:31 AM

CITY OF MOUNT VERNON
213 1ST ST W
MOUNT VERNON IA 52314 1604

CITY OF MOUNT VERNON
201 7TH ST NE
MOUNT VERNON IA 52314

2-756536
E01/14688 11

(319)895-6724

TERMS:

SALES NUMBER	SIZE	PRODUCT	DESCRIPTION	QTY	PRICE	VALUE
1013-13542	EACH	0337015	POWRLINER 3500	1	3835.00	3835.00 N
*****			Serial Nbr:1955400681			

----- Thank You -----
receipt required for refund

SUBTOTAL BEFORE TAX 3835.00
7.000% SALES TAX: 1-165231400 0.00
CHARGE \$3835.00

STORE HOURS

SUNDAY CLOSED
MONDAY - FRIDAY 6:30 AM - 5:00 PM
SATURDAY 8:00 AM - 4:00 PM

MERCHANDISE RECEIVED IN GOOD ORDER BY:

DELV

DATE (CENTRAL TIME) (INVOICE)



AGENDA ITEM # J – 3

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	April 6, 2020
AGENDA ITEM:	Garbage Tag Relief Program
ACTION:	Motion

SYNOPSIS: The Council issued a moratorium on the use of garbage tags for up to three receptacles per household in March. That moratorium is set to expire the week of April 20, 2020. Staff is proposing an extension of this program through the week of May 4, 2020.

BUDGET ITEM: Solid Waste

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 4/3/20

AGENDA ITEM # J - 4

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: April 6, 2020

AGENDA ITEM: West Police Doors

ACTION: Motion

SYNOPSIS: In an effort to begin receiving public guests at the new police station, staff would like to move forward with door changes and ADA adaptations on the west side of the building. Due to savings elsewhere, Chief Shannon believes he can complete this work through his operational budget. Please see the enclosed documents for Chief Shannon's recommendation.

BUDGET ITEM: Police

RESPONSIBLE DEPARTMENT: Police

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 4/3/20

Chris Nosbisch

From: Doug Shannon
Sent: Friday, April 3, 2020 9:40 AM
To: Chris Nosbisch
Subject: West Doors
Attachments: SKM_C3350200403095000.pdf

Chris,

Please find attached the two quotes for the improvements needed to upgrade the west entrance (public entrance) of the new PD. I also included an email explaining Liberty Door's view on the opener used. We have used Liberty Doors for door frames on site already. They have been very helpful and easy to work with. Additionally, they have demonstrated depth of knowledge in our projects, sharing recommendations that would not financially benefit them, and helps us make cost efficient decisions. Based upon their email, I believe it is worth the extra money to ensure the openers installed will function with ease for the public. I trust the project will be installed and work as desired in the best interest for the community using our facility. The work they do on the doors will work in concert with the door access systems during our next phase of improvement.

Based upon this, I recommend the Liberty Door quote for this project.



Doug Shannon #868
Chief of Police
Mount Vernon Police Department
213 1st Street NW
Mount Vernon, Iowa 52314
(319) 895-6141

From: MVPDCopier@cityofmtvernon-ia.gov <MVPDCopier@cityofmtvernon-ia.gov>
Sent: Friday, April 3, 2020 9:50 AM
To: Doug Shannon <dshannon@cityofmtvernon-ia.gov>
Subject: Message from

Doug Shannon

From: Rick Streb <Rick@libertydoors.com>
Sent: Tuesday, March 24, 2020 12:13 PM
To: Doug Shannon
Subject: Estimate from Liberty Doors
Attachments: RS032320-1 MT VERNON POLICE STATION - NEW OPERATORS.doc

Good Morning Doug,

Please find quote attached to install 2 new handicap operators at your new police station main entry. This does not include any labor to tune up of the existing doors & hardware.

One thing I would like mention LCN operators are in my opinion are the best operators out there. What sets them apart is the power it take to open it manually(or when the actuators. LCN operators open with the same ease a normal door closer opens. Most of the competition opens with extreme force making it hard for elderly to open. Not sure if this is a concern or not but many customers appreciate knowing this.

Let me know if you have any questions.

Thanks

Rick

Rick A. Streb, AHC
President
Liberty Doors, Inc
900 W. Penn Street
North Liberty, IA 52317
Phone – 319-626-6100
Fax – 319-626-6166
Email – Rick@libertydoors.com
Web – www.libertydoors.com

NOTICE: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

EMAIL: dshannon@cityofmtvernon-ia.gov

PROPOSAL FROM

RS032319-1



P.O. Box 48
North Liberty, IA 52317

MARCH 23, 2020

TO CITY OF MT VERNON - POLICE BUILDING 380 OLD LINCOLN HIGHWAY
ATTN: DOUG SHANNON TOWN MOUNT VERNON, IOWA

We are pleased to quote you on the following material for the above mentioned building.

MAIN ENTRY DOUBLE DOORS – NEW POLICE STATION

- 2 – LCN 4642 HANDICAP OPERATORS, ALUM
- 2 – 8310-3857TW RADIO FREQUENCY ACTUATORS
- 2 – 8310-865 RECIEVERS

LABOR TO INSTALL ABOVE – EXCLUDING ELECTRICAL

FOR THE SUM OF **\$9,980.00** PLUS TAX

NOTES:

1. ANY FINISH PAINTING IS BY OTHERS.
2. THE ABOVE OPERATORS ARE A LOW POWER UNIT, THEY OPEN MANUALLY LIKE A STANDARD DOOR CLOSER. MANY OPERATORS ARE VERY VERY HARD TO OPEN MANUALLY.
3. ACCESS CONTROL OR CARD SYSTEM BY OTHERS
4. SECURITY SYSTEM BY OTHERS
5. ELECTRICAL BY OTHERS
6. THIS DOES NOT INCLUDE TUNE UP TO YOUR EXISTING DOORS & HARDWARE.

This quotation is made for immediate acceptance, conditioned upon our receiving the order with all details and information necessary for the manufacture of the goods, within ten days from the date of acceptance.

This quotation is not binding upon us unless accepted within 20 days from the date of this quotation.

Any items of which information or details are lacking when the order is entered, or any items which are changed from the plans and specifications by subsequent details or instructions when the order is entered, shall be subject to new quotation.

Any additional Material required will be charged as an extra to the contract at prices in effect by us at the time the additional Material is ordered.

Orders not subject to cancellation or change specifications after acceptance.. Service charge will be charged at a rate of 1 ¼% per month on past due invoices.

TERMS OF PAYMENT. 100% of the value of monthly shipments shall be paid on or before the 15th day of the month succeeding shipments, and final payment made within 30 days after the date of last shipment, unless otherwise agreed in writing. If the building is not ready for the Material when the goods are ready for shipment, payment shall be made in accordance with the terms of this proposal as though shipment were made.

This proposal constitutes a contract when signed by you.

(Signed) **LIBERTY DOORS, INC.**

Accepted _____

Date _____

BY: **RICK STREB**



2345 Blairsferry Rd Ne
 Suite B
 Cedar Rapids, Iowa 52402
 PH: (319) 364-2495

Proposal

March 30, 2020

Subject to the provisions shown on front and back of this sheet, we propose to furnish materials as per specifications below.
 Proposal is for materials F.O.B. our Cedar Rapids dock unless so stated otherwise below.
 Proposal is subjected to any applicable tax if not included and so stated below.
 Proposal does not include the installation of the specified material unless so stated below.
 We do not clean any glass or storefront construction or facing materials.

Customer:

Mount Vernon Police Dept

JOB: Mount Vernon Police Station

ADDRESS: 380 Old Lincoln Hwy - Mount Vernon CONTACT: Chief Doug Shannon
 PHONE: (319) 895-6141 Mobile: (319) 389-1474 Email: dshannon@cityofmtvernon-ia.gov
 DOLLARS (NET CASH) \$ **\$8,406.00 (Includes materials, labor & tax)**

Scope of Work:

Remove existing interior pair of aluminum entry doors and replace with new.

- (1) 3' 6" x 84" Kawneer 350 medium style aluminum entry door with sidelight for interior set of doors. Doors includes butt hinges, Kawneer 1786 Rim exit device, C-09 pull, exterior cylinder, HES electric strike, Besam auto operator, sweep & threshold.
- Add (1) Besam auto operator on existing pair of doors.
- Sidelight framing to be Kawneer 450 aluminum frame. Overall opening 75 1/2 x 85 3/4
- Glass to be 1/4" clear tempered glass
- Finish to be #40 Dark Bronze

Alternate #1 - \$721.00 - Add reflective tint to existing pair of entry doors and single side exit door. Tint and color to be verified.

Exclusions: 1) No permits. 2) No final cleaning of glass or metal. 3) No temporary enclosures. 4) Remote access and key cards by others. 4) All electrical to new doors by others. 5) Any additional interior work, including paint, carpet or tile replacement and baseboards by others.

Please call Jason Schlamp @ (319) 364-2495 with any questions.

ACCEPTANCE

This proposal is subject to acceptance within 30 days of the above date and providing that such acceptance, properly signed, is delivered to Allied Glass Products, prior to any rise in prices of material or labor required as part of this proposal. This proposal may be withdrawn at any time prior to acceptance, and may also be withdrawn or cancelled after acceptance if the credit status of the one to whom this proposal is made is not approved by Allied Glass Products. Any clerical errors are subject to correction.

This proposal, together with the Terms, Liability and Conditions stated on the reverse side hereof, shall become the governing contract upon execution by both parties in the appropriate space provided.

Accepted _____

Allied Glass Products

Date _____

By Jason Schlamp

SEE OTHER SIDE

TERMS

Terms of payment are net cash. Progress payments consisting of ninety percent (90%) of the value of all materials delivered to the job site and work performed during any calendar month shall be paid us on or before the 10th of the following month. The balance in full shall be paid us before the 10th of the month following completion of our contract. A monthly service charge equal to one and one-half percent (1 ½%) of the unpaid balance will be added in the event payment is not made in accordance with the above. Any rights of recovery hereunder by Allied Glass Products shall include attorney's fees incurred or paid by Allied Glass Products. Any claim on account of defective labor or material or dissatisfaction with the job for any other reason shall be deemed waived, unless we be notified in writing specifying in detail the items complained of, within ten (10) days from completion of job.

LIABILITY

Allied Glass Products assumes no liability for compliance with any building codes or ordinances or any other Bill or Act governing glass, glazing, or the framing of same if the material or/materials and method or/methods of installation are per plans and/or specifications prepared by others.

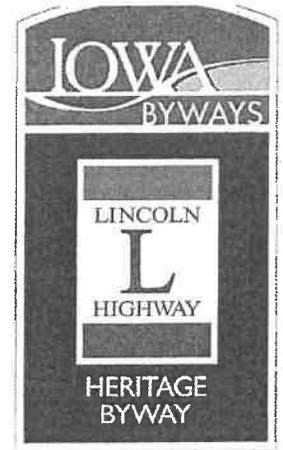
CONDITIONS

1. Should you accept this proposal, yet use your own contract form, it is understood that we shall incorporate and make a part thereof of a true copy of this proposal and all of its terms and conditions.
 2. The recipient of this proposal is reminded that he is responsible for compliance with any and all Federal, State or Local Safety Laws and/or Building Codes with respect to safety precautions. Impact restrictions and wind loading, by virtue of the specifications, either verbal or written, on which we based our proposal.
 3. The Work, as defined in the Contract, will be performed in a prompt and diligent manner. The Work will be started within ten (10) working days after we receive notification and determine that sufficient areas are ready for glazing, to insure reasonably continuous progress toward completion of the Work. We shall not be responsible for delays in performance caused by war, accidents, embargoes, fires, lock-outs, strikes, walk-outs; acts of God; unusual delays in the transportation or acquisition of materials equipment, and supplies; appropriation or requisition of materials, supplies, equipment, or facilities by any governmental authority; changes and revisions in the Work ordered pursuant to paragraph 13 below; or by any other cause beyond our control. We shall not install material and perform the Work under unfavorable weather conditions, as defined in manufacturer's instructions, or as determined by accepted practices in the glass and glazing industry.
 4. The Work, as defined herein, does not include the cleaning of glass, metal construction, or spandrels and unless specifically included on the reverse side hereof, does not include perimeter caulking between our metal construction and adjacent masonry or other framing material.
 5. All materials will be furnished in accordance with industry established tolerance with respect to color variances, thickness, and size, finish, texture, and performance standards. Because of its numerous and uncontrollable sources, we assume no responsibility of the formation of condensation or frost on glass or metal framing.
 6. All backing, framing, and masonry openings pertinent to our Work must be erected plumb and straight, and in exact accordance with working details and specifications prepared or approved by us. The furnishing and complete erection of backing, framing, and masonry for the reception of our glass and metal shall be done by others. The glazing of glass in steel casement sash, or other sash requiring the glass to be set from outside a multi-story building from a swing stage or other apparatus, will be done after all sash are set complete in their respective openings, and will require that the sash be made available for our glazing in bays or tiers the full height of the building. Before glazing is started, the ground around the building shall be graded level and back filled against the building, otherwise, an extra charge shall be applied.
 7. We are to be provided with suitable space at the job site for storage of our materials, without charge to us.
 8. We shall keep the building and premises clear of debris and rubbish arising from performance of our Work. We shall not accept or pay charges for removal of debris and rubbish by others, unless previously authorized by us in writing.
 9. We shall not be liable for breakage of or damage to glass, metal construction, and other materials, after installation, unless caused directly by our own employees.
 10. When contract is based on reuse of owner's glass or other materials, no rejections will be allowed except at owner's expense.
 11. After completion of installation, we assume no responsibility for stains or corrosion which may occur on metal storefront construction or glass.
 12. If this contract is executed by and between us and a general contractor, we shall not be liable for payment of any charges for use of telephone, electricity, heat, water, sheds, elevators, material hoists, scaffolding, ventilating, pumps, gangways, or sanitary facilities, or for plaster patching, office expenses, stenographic fees, watchmen, guards, and general cleaning, or any other back charge or pro-rated charge whether specifically billed to us or taken as an allowance or deduction against the contract price.
 13. We shall make additions, alterations, changes, deviations, and revisions in our Work only under the following conditions:
 - (1) If, during the final detailing of sash, metal construction or their openings, sizes of glass or metal are changed from those required for openings sizes shown in drawings on which our proposal is based;
 - (2) If a change or revision of the plans and specifications upon which this proposal is based is necessitated because of the non-compliance with any Federal, State or Local Safety or Building Codes;
 - (3) If you request in writing an alteration, change, deviation, or revision in the Work.
- Under any of the three conditions, we shall promptly submit for your acceptance, written cost or credit proposals for such revised Work, and shall not be required to perform such revised Work unless and until agreement is reached on our cost or credit proposals.
14. Any dispute or difference shall be subject to arbitration, if desired by either party to contract.
 15. Whenever the plans and specifications (if they exist) cannot be harmonized with any of the provisions and conditions of this proposal, the provisions and conditions of this proposal shall govern and prevail.
 16. Allied Glass Products maintains adequate insurance coverage for workmen's compensation, public liability, property damage, automotive and State unemployment taxes and will furnish evidence of such insurance if requested. However, any loss or damage caused by fire or vandalism to material delivered to the building, whether installed or not, shall be assumed by the owner or his insurance company.
 17. We are an equal opportunity employer.

M. Reports Mayor/Council/Admin.

**CITY OF MT. VERNON
CITY ADMINISTRATOR
REPORT TO THE CITY COUNCIL
April 6, 2020**

- Just a reminder to everyone regarding social distancing. Please take the warnings seriously and refrain from group gatherings. Staff is still encountering large groups in the parks, and individuals using equipment that have been closed to the general public.
- I would like to welcome Laura Eckles to the staff as the new Associate Planner. Her current planned start time is the end of April, although this remains a moving target with Covid-19.
- Due to the overwhelming response to the Mt. Vernon Small Business Relief Program, the application period will close on Thursday, April 9, 2020 at noon. Funds will begin being distributed after the 3 p.m. meeting of the grant funding committee.
- I will likely continue to operate out of the Police Department until the end of April or when restrictions are lifted and we can go back to normal working conditions.



March 2020

Public Works Director Nick Nissen
City of Mount Vernon Public Works
213 First St NW
Mount Vernon, Iowa 52314

Dear Public Works Director Nissen,

The Lincoln Highway Heritage Byway is applying for National Scenic Byway designation. A bill was recently passed and signed into law to revive the national program through the Federal Highway Administration (FHWA).

In the application requirements, the nominating organization is to have jurisdictions along the route, from Clinton to Council Bluffs, sign off on this application.

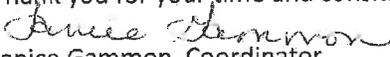
In 2006, the Lincoln Highway Heritage Byway was made a state byway in the Iowa Department of Transportation's Scenic Byway program. At that time, each jurisdiction agreed to the state byway program and signs were installed along the roadway indicating it as a state byway.

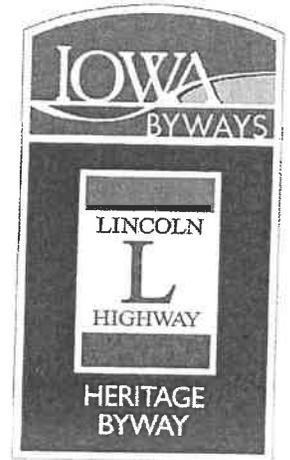
This national application is due to the Iowa DOT/Iowa FHWA for review by April 15th. A national designation for this historic road, the first transcontinental road in the nation, will be an honor for Iowa and an economic boost as we have many attractions and original sections for the modern day traveler to experience. This designation will mean an increase in visitors to our communities, spending more dollars at our amenities and in our businesses. There are 14 Byways in Iowa and two of them are National Scenic Byways- the Great River Road along the Mississippi and the Loess Hills National Scenic Byway along the Missouri River.

This designation does not include funding for any projects (yet). But future legislation could be enacted to help fund grants and projects for communities along our Byway. You can learn more about the program at <https://www.fhwa.dot.gov/byways/>

I have enclosed a form for your use. This form will document your community's support for this application. If you have concerns about this application, please use the comments section of this form as well.

Thank you for your time and consideration,


Janice Gammon, Coordinator
Lincoln Highway Heritage Byway
Prairie Rivers of Iowa
2335 230th St, Suite 101
Ames, Iowa 50014
jgammon@prrcd.org



Lincoln Highway Heritage Byway
National Scenic Byway Designation Form
For Jurisdictions

Jurisdiction Name: _____

Road Management Contact Person Name: _____

Address: _____

Address: _____

City: _____

Zip Code: _____

Office Phone: _____

Email Address: _____

Please check one:

I DO support the Lincoln Highway Heritage Byway's application for National Scenic Byway designation. Signature _____ Date _____

I DO NOT support the Lincoln Highway Heritage Byway's application for National Scenic Byway designation. Signature _____ Date _____

COMMENTS: _____

Return form to: Janice Gammon, Lincoln Highway Heritage Byway Coordinator
2335 230th St, Suite 101, Ames, IA
515-290-4722
jgammon@prrcd.org