

City of Mt. Vernon, Iowa

Meeting:	Mt. Vernon City Council Meeting
Place:	Mt. Vernon City Hall, 213 First Street NW, Mt. Vernon, Iowa 52314
Date/Time:	February 4, 2019 – 6:30 PM
Web Page:	www.cityofmtvernon-ia.gov
Posted:	February 27, 2019

Mayor:	Jamie Hampton	City Administrator:	Chris Nosbisch
Mayor Pro-Tem:	Tom Wieseler	City Attorney:	Robert Hatala
Councilperson:	Stephanie West	Assis. Admin/City Clerk:	Sue Ripke
Councilperson:	Scott Rose	Deputy City Clerk:	Marsha Dewell
Councilperson:	Deb Herrmann	Chief of Police:	Doug Shannon
Councilperson:	Eric Roudabush		

- A. **Call to Order**
- B. **Agenda Additions/Agenda Approval**
- C. **Communications:**
 - 1. Unscheduled
 - 2. Joe Horaney – Solid Waste

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the microphone and give your name and address for the public record before discussing your item. Each individual will be granted no more than five (5) minutes.

D. **Consent Agenda**

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

- 1. Approval of City Council Minutes – February 20, 2019 Regular Council Meeting
- 2. Approval of Liquor License – Kernoustie Golf Club

E. **Public Hearing**

- 1. Public Hearing to Consider the City of Mt. Vernon Fiscal Year 2019-2020 Proposed Budget
 - i. Close public hearing – Proceed to G-1
- 2. Public Hearing to Consider Ordering Construction of Certain Public Improvements, Approving Preliminary Plans, and Fixing a Date for Improvements Known as the Wastewater Treatment Plant Improvements 2019
 - i. Close Public Hearing – Proceed to G-2
- 3. Public Hearing to Consider a Request to Rezone Property Located at 200 7th Street SE from GC General Commercial to TR Traditional Residential
 - i. Close Public Hearing – Proceed to F-2

F. **Ordinance Approval/Amendment**

- 1. Ordinance #2-20-2019A: Providing That General Property Taxes Levied and Collected Each Year on Certain Property Located Within the Spring Meadow Heights Urban Renewal Area, in the City of Mt. Vernon, County of Linn, State of Iowa, by and for the Benefit of the State of Iowa, City of Mt. Vernon, County of Linn, Mt. Vernon Community School District, and Other Taxing Districts, be Paid to a Special Fund for Payment of Principal and Interest Loans, Monies Advanced to and Indebtedness Including Bonds

Issued or to be Issued, Incurred by the City in Connection with the Spring Meadow Heights Urban Renewal Area (Phase 1 Parcel)

- i. Motion to approve second reading and proceed to the third and final reading (Council may suspend rules and proceed to the third and final reading after a vote of the second reading)
2. Ordinance #3-4-2019A: Amending the Comprehensive Plan and Official Zoning Map to Rezone Certain Property from GC General Commercial District to TR Traditional Residential District
 - i. Motion to approve first reading and proceed to the second reading (Council may suspend rules and proceed to the third and final reading after a vote of the first reading)

G. Resolutions for Approval

1. Resolution #3-4-2019A: Approving the City of Mt. Vernon Fiscal Year 2019-2020 Proposed Budget
2. Resolution #3-4-2019B: Ordering Construction of Certain Public Improvements, Approving Preliminary Plans, and Fixing a Date for Improvements Known as the Wastewater Treatment Plant Improvements 2019

H. Mayoral Proclamation

1. None

I. Old Business

1. None

J. Motions for Approval

1. Consideration of Claims List – Motion to Approve
2. Discussion and Consideration of Job Description and Salary Range for City of Mt. Vernon Recreation Coordinator – Council Action as Needed
3. Discussion and Consideration of Front End Loader Lease/Purchase – Council Action as Needed
4. Discussion and Consideration of the Plaza Lift Station Pump Replacement – Council Action as Needed

K. Reports to be Received/Filed

1. None

L. Discussion Items (No Action)

1. None

M. Reports of Mayor/Council/Administrator

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Administrator's Report

N. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 895-8742 to arrange for accommodations.

D. Consent Agenda

The Mount Vernon City Council met February 20, 2019 at the Mount Vernon City Council Chambers with the following members present: Roudabush, West, Wieseler and Rose. Absent: Herrmann.

Call to Order. Council will be working off the Agenda that was revised on Tuesday, February 19, 2019 @ 9:00 a.m. At 6:30 p.m. Mayor Hampton called the meeting to order.

Agenda Additions/Agenda Approval. Motion to approve the Revised Agenda made by Wieseler, seconded by West. Carried all. Absent: Herrmann.

Consent Agenda. Motion to approve the Consent Agenda made by Rose, seconded by Wieseler. Carried all. Absent: Herrmann.

Approval of City Council Minutes – February 4, 2019 Regular Council Meeting

Public Hearing

Public Hearing on a Resolution Approving Budget Amendment #1 for Fiscal Year Ending June 30, 2019. Mayor Hampton declared the Public Hearing open. Close public hearing – Proceed to G-1. Hearing no comments from the public Mayor Hampton closed the Public Hearing.

Ordinance Approval/Amendment

Ordinance #1-21-2019A: Amending Ordinance #11-19-2018A Vacating and Selling a Portion of a N-S Sixteen Foot Alley Located Adjacent to 824 and 906 Summit Ave, Within the City Limits of Mt. Vernon, Linn County, Iowa. Staff has not received any communication from the public since the second reading. Motion to approve third and final reading. Motion to approve the third and final reading of Ordinance #1-21-2019A made by Wieseler, seconded by Rose. Roll call vote. Motion carries. Absent: Herrmann.

Ordinance #1-21-2019B: Amending Chapter 27 Housing Commission of the Municipal Code of Mt. Vernon, Iowa. Staff has not received any communication from the public since the second reading. Motion to approve third and final reading. Motion to approve the third and final reading of Ordinance #1-21-2019B made by Wieseler, seconded by Roudabush. Roll call vote. Motion carries. Absent: Herrmann.

Ordinance #2-20-2019A: Providing That General Property Taxes Levied and Collected Each Year on Certain Property Located Within the Spring Meadow Heights Urban Renewal Area, in the City of Mt. Vernon, County of Linn, State of Iowa, by and for the Benefit of the State of Iowa, City of Mt. Vernon, County of Linn, Mt. Vernon Community School District, and Other Taxing Districts, be Paid to a Special Fund for Payment of Principal and Interest Loans, Monies Advanced to and Indebtedness Including Bonds Issued or to be Issued, Incurred by the City in Connection with the Spring Meadow Heights Urban Renewal Area (Phase 1 Parcel). Nobsisch explained that this ordinance approves the collection of TIF revenues for the Spring Meadow Heights Urban Renewal area (Phase 1). There will be similar ordinances for each one of the phases in each of the sub-divisions. Motion to approve first reading and proceed to the second reading (Council may suspend rules and proceed to the third and final reading after a vote of the first reading). Motion to approve the first reading of Ordinance #2-20-2019A made by Rose, seconded by Wieseler. Roll call vote. Motion carries. Absent: Herrmann.

Resolutions for Approval

Resolution #2-20-2019A: Approving the Budget Amendment #1 for Fiscal Year Ending June 30, 2019. City Administrator Nobsch explained the listing of expenditures and revenues on the budget amendment. The smaller dollar amounts are line item adjustments. The larger amendments were a mixture of CIP purchases (fire truck, land) and FY bond proceeds timing corrections. The budget is put together with projected numbers. Budget amendments fine tune those numbers into real time expenditures and revenues. Motion to approve Resolution #2-20-2019A made by Rose, seconded by West. Roll call vote. Motion passes. Absent: Herrmann.

Resolution #2-20-2019B: Setting the Salaries for the Appointed Officers and Employees of the City of Mt. Vernon, for Fiscal Year 2019-2020. Nobsch provided Council with an explanation of each increase. One correction was identified; the current and new effective salaries of Heather Flynn and Joe Jennison were switched. Roudabush asked if the City would consider moving to merit increases. Nobsch said that could be done with department heads but not union employees. Wieseler said that while merit raises seem to make a lot of sense and motivational, the jobs here make it hard to put a matrix together that would measure a percentage increase. Wieseler continued saying that it was his experience that an employee who wasn't up to par could counter with the fact that he should have been counseled throughout the year on what needed to be done to improve. Nobsch agreed that it would be difficult to set the perimeters. Rose said he thought it was worth having a conversation about this and there is value in having merit based raises. Motion to approve Resolution #2-20-2019B with the corrected amounts for H. Flynn and J. Jennison made by Rose, seconded by Wieseler. Roll call vote. Motion passes. Absent: Herrmann.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion to approve Claims List made by Wieseler, seconded by Rose. Motion carries. Absent: Herrmann.

AIRGAS	CYLINDER RENTAL FEE-RUT,WAT,SEW	64.93
ALLIANT IES UTILITIES	ENERGY USAGE-PD,RUT	883.16
ALLIANT IES UTILITIES	ENERGY USAGE-FD	602.00
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	425.08
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	81.53
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	47.81
ALLIANT IES UTILITIES	ENERGY USAGE-RUT,P&A,WAT,SEW	42.30
ALLIANT IES UTILITIES	ENERGY USAGE-RUT,P&A,WAT,SEW	40.93
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	37.88
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	26.64
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	26.16
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	4,108.36
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	3,967.75
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	3,270.60
ALLIANT IES UTILITIES	ENERGY USAGE-RUT	2,443.69
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	1,131.58
ALLIANT IES UTILITIES	ENERGY USAGE-P&A	928.14
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	150.19
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	98.70
ALLIANT IES UTILITIES	ENERGY USAGE-POOL	69.93
ALLIANT IES UTILITIES	ENERGY USAGE-EMA	43.50
ALLIANT IES UTILITIES	ENERGY USAGE-CEM	19.30
AMERICAN RED CROSS	SWIM LESSON TRAINING-POOL	300.00
BARNYARD SCREEN PRINTER LLC	T-SHIRTS-P&REC	608.00
BEN BRANNAMAN	REFEREE-P&REC	150.00
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-P&A,WAT,SEW	2,555.00

BRAUN INTERTEC CORP	CONSTRUCTION & MATERIALS TESTING	3,757.25
CANINE TACTICAL LLC	TRAINING-SPL DONATIONS	250.00
CENTURY LINK	PHONE CHGS-PD	53.07
CREATIVE PRODUCT SOURCING	DARE-PD	292.87
ECICOG	SUBDIVISION UPDATE-P&A	1,332.00
EVIDENT INC	TESTS-PD	45.25
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	120.00
GARLING CONSTRUCTION	WELLNESS CENTER-LOST III	225,456.28
GROUP SERVICES INC	INSURANCE-ALL DEPTS	31,535.68
GUNNAR HAGEMAN	REFEREE-P&REC	180.00
HENDERSON PRODUCTS INC	PLOW PINS-RUT	84.35
HIGH SPEED GEAR	EQUIPMENT-PD	934.56
IMFOA	DUES-P&A	50.00
IOWA ASSOC OF MUNICIPAL UTIL	WATER MEMBERSHIP-WAT	857.00
IOWA STATE UNIVERSITY	LEGO ROBOTICS ENTRY FEE-P&REC	160.00
JAY A ARNOLD	REFEREE-P&REC	225.00
JOAN BURGE	CLEANING SERVICE-P&A	120.00
JORDAN AXTELL	REFEREE-P&REC	180.00
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES	245.40
LINN COUNTY PUBLIC HEALTH	CONC STAND/FOOD SERVICE LICENSE	165.00
LYNCH FORD	GEAR ASSEMBLY,BATTERY-FD	372.20
MEDIACOM	PHONE/INTERNET-POOL	172.45
MEDIACOM	PHONE/INTERNET-P&A	268.88
MEDIACOM	PHONE/INTERNET-RUT	170.39
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-ALL DEPTS	1,128.91
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-P&REC	51.00
MT VERNON ACE HARDWARE	SUPPLIES-ALL DEPTS	864.62
MT VERNON CAR WASH	CAR WASH-PD	32.00
MT VERNON PHARMACY	SUPPLIES-P&A	46.08
OPN ARCHITECTS	WELLNESS CNTR/STUDY PHASE I-LOST III	9,257.01
OVERHEAD DOOR CO	LIFT MOTOR-RUT	1,535.00
P&K MIDWEST INC	WEIGHTS,BRACKET/3039 JD-RUT	405.66
P&K MIDWEST INC	LED LIGHT-RUT	187.66
P&K MIDWEST INC	14' PLOW PIVOT CYLANDER-RUT	12.98
PAYROLL	CLAIMS	61,810.98
ROBERT BUSER	NOTARY RENEWAL-EMA	30.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	2,053.50
SIMMONS PERRINE MOYER BERGMAN	CORNELL-SEW	620.00
STAPLES ADVANTAGE	TONER-ALL DEPTS	550.75
STATE HYGIENIC LAB	TESTING-WWTP	1,672.50
TRYSTIN LASHLEY	REFEREE-P&REC	180.00
TYLER PANOS	REFEREE-P&REC	180.00
UNITY POINT CLINIC	DRUG TEST-RUT	42.00
WAPSI WASTE SERVICE	RECYCLING-SW	723.14
WATCH GUARD VIDEO	EQUIPMENT-PD	192.00
WENDLING QUARRIES	SAND-RUT	112.84
WEX BANK	FUEL-PD,WAT,SEW	1,085.16
TOTAL		371,924.58
GENERAL FUND		30,939.87
LOST III COMMUNITY CENTER		238,470.54
PAYROLL		61,810.98
ROAD USE TAX FUND		12,850.89

SEWER FUND	13,692.18
SOLID WASTE	2,627.83
STORM WATER FUND	788.39
WATER FUND	10,743.90
TOTAL	371,924.58

Discussion and Consideration of Setting a Public Hearing Date for Ordering Construction of Certain Public Improvements, Approving Preliminary Plans, and Fixing a Date for Improvements Known as the Wastewater Treatment Plant Improvements 2019 – Council Action as Needed. West motioned to set a Public Hearing date for March 4, 2019 for Ordering Construction of Certain Public Improvements, Approving Preliminary Plans and fixing a date for improvements known as the Wastewater Treatment Plant Improvements 2019, seconded by Wieseler. Motion carries. Absent: Herrmann.

Discussion and Consideration of Setting a Public Hearing Date for a Request to Rezone Property Located at 200 7th Street SE from GC General Commercial to TR Traditional Residential – Council Action as Needed. Nobsich explained that this is the case where a house was built on the same side as some other commercial properties; between the bank and church. The houses across the street are zoned TR. Since the early 2000's underwriters have made it increasingly more difficult for people to get mortgages when the house cannot be re-built. This house is considered non-conforming because it is a home in the GC district. The home owner is requesting it be re-zoned. P&Z has approved the request. Rose motioned to set a Public Hearing date for March 4, 2019 for a request to rezone property located at 200 7th Street SE from GC (General Commercial) to TR (Traditional Residential), seconded by West. Motion carries. Absent: Herrmann.

Discussion and Consideration of Submitting a Large Match Grant Application to the Wellmark Foundation – Council Action as Needed. Parks and Recreation Board member Rory Wiebel has identified this grant as an enhancement to the Community Wellness Center area. The grant is not for anything in the building itself but could be used for the community garden aspect and walking paths. It is potentially a \$100,000.00 grant. The Board is seeking Council approval to submit an application for one large trail network. This is a dollar for dollar match. Rose motioned to approve the large match grant to the Wellmark Foundation, seconded by Wieseler. Motion carries. Absent: Herrmann.

Reports to be Received/Filed

Mt. Vernon Police Report. There were 14 reported collisions and 21 incidents in January. Incident reports include harassment, possession of drug paraphernalia, sexual abuse, shoplifting and more. Department conducted FATS training. Councilperson Wieseler also participated in the training of various use of force situations. Chief Shannon attended a safety meeting with MVCSD and spoke to the Criminal Justice class at MVHS. Officers worked 8 hours of STEP enforcement. Per the 28E agreement with Lisbon, MVPD provided 2,285 minutes of patrol time and 11 calls for service. The total amount invoiced from November 2018 to January 2019 was \$5,756.67.

Mt. Vernon Public Works Report. The new controller has been installed at the Hwy 1 and 1st traffic light. Requests have been received to have the crosswalk always come up but by doing that it makes the light less efficient. Currently if a car approaches 1st Street it will trigger the light to turn green. Because that is the only sensor that triggers the light it works well for the residents that live uptown because late at night semis are not stopping for no reason.

Mt. Vernon Parks and Rec Report. The Master Schedule for summer ball fields has been created and distributed. Boys' basketball will complete their season February 26. Youth Wrestling has 21 participants.

Spring soccer registration has started. Katey Forest will manage the pool again this summer. Chalk the Walk meetings are being held every two weeks. In April the meetings will be weekly.

Discussion Items (No Action)

Possible Budget/CIP Communication. Budget memo. Discussion continued on the FY20 budget. Council was given a memo highlighting changes. New to the budget is the addition of the Lester Buresh Family Community Wellness Center. This is an estimate based on other like facilities. The Library and the Ambulance were the only two budgets that asked for an increase.

Reports of Mayor/Council/Administrator

City Administrator's Report. There was a review of the proposed Linn County Emergency Management plan on Wednesday, February 20, 2019. The weather has wreaked havoc on construction schedules. Public works has been demoing a new loader. The City will be placing temporary mailboxes in areas of heavy snow.

As there was no further business to attend to the meeting adjourned the time being 7:23 p.m., February 20, 2019.

Respectfully submitted,
Sue Ripke
City Clerk

Marsha Dewell

From: Licensing@IowaABD.com
Sent: Friday, December 21, 2018 1:37 AM
To: Marsha Dewell
Cc: Licensing@IowaABD.com
Subject: Liquor License Renewal Sent

The following license(s)/permit(s) will expire in 70 days. Iowa law states that all licensees must receive a 60 day renewal reminder.

License # License Status Expiration Date Business Name

LC0038985 Renewal Sent 02/28/2019 Kernoustie Golf Club (203 Country Club Drive S.E. Mount V

Please do not respond to this email.

To check the status of your application follow these steps:

1. Click <https://elicensing.iowaabd.com>
2. Log in to your eLicensing account
3. After reading the 'Beginning April 1st' statement, click ok
4. Click the View Completed Applications link to see your status

NOTICE: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

E. Public Hearing

AGENDA ITEM # E – 1 & G - 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	March 4, 2019
AGENDA ITEM:	Public Hearing – FY 19-20 Budget
ACTION:	Motion to Close

SYNOPSIS: The State budget forms are included with the resolution. As previously stated, the proposed levy rate for the City is set to remain at \$12.99 per thousand. I will also be including the budget presentation as a separate attachment. The presentation highlights the important aspects of the budget and CIP, as well as providing statistical data for comparison.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion to close

ATTACHMENTS: Proceed to G - 1

PREPARED BY: Chris Nosbisch

DATE PREPARED: 2/25/19

AGENDA ITEM # E – 2 & G - 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	March 4, 2019
AGENDA ITEM:	Public Hearing – Wastewater Treatment Facility
ACTION:	Motion to Close

SYNOPSIS: March 14, 2019 is the date selected for receiving the bids for the 2019 Wastewater Improvements. Council will consider the bids at the March 18, 2019 Council meeting and likely approve contracts and bonds by April 1, 2019. As a reminder, the UV disinfection portion of the project needs to be done by August of 2019. Representatives from V&K Engineering will be present to answer questions and provide the updated cost estimate.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion to close

ATTACHMENTS: Proceed to G - 2

PREPARED BY: Chris Nosbisch

DATE PREPARED: 2/25/19

AGENDA ITEM # E – 3 & F – 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	March 4, 2019
AGENDA ITEM:	Public Hearing – Rezoning Request
ACTION:	None

SYNOPSIS: The Planning and Zoning Commission held a public hearing on a request to amend the zoning map and rezone property located at 200 7th St. SE. The area is currently zoned GC General Commercial which creates a non-conforming structure situation with the present home. St. John Church is located to the east and residential homes directly to the west, making it unlikely to develop as a commercial business space. Planning and Zoning voted unanimously in favor of the rezoning request.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion to Close

ATTACHMENTS: Proceed to F - 2

PREPARED BY: Chris Nosbisch

DATE PREPARED: 2/25/19

F. Ordinance Approval/Amendment

AGENDA ITEM # F - 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	March 4, 2019
AGENDA ITEM:	Ordinance #2-20-2019A
ACTION:	Motion

SYNOPSIS: Staff has not received any comment on the proposed ordinance, and no changes are being suggested.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Ordinance #2-20-2019A

PREPARED BY: Chris Nosbisch

DATE PREPARED: 2/25/19

ORDINANCE NO. _____

AN ORDINANCE PROVIDING THAT GENERAL PROPERTY TAXES LEVIED AND COLLECTED EACH YEAR ON **CERTAIN PROPERTY** LOCATED WITHIN THE SPRING MEADOW HEIGHTS URBAN RENEWAL AREA, IN THE CITY OF MOUNT VERNON, COUNTY OF LINN, STATE OF IOWA, BY AND FOR THE BENEFIT OF THE STATE OF IOWA, CITY OF MOUNT VERNON, COUNTY OF LINN, MOUNT VERNON COMMUNITY SCHOOL DISTRICT, AND OTHER TAXING DISTRICTS, BE PAID TO A SPECIAL FUND FOR PAYMENT OF PRINCIPAL AND INTEREST ON LOANS, MONIES ADVANCED TO AND INDEBTEDNESS, INCLUDING BONDS ISSUED OR TO BE ISSUED, INCURRED BY THE CITY IN CONNECTION WITH THE SPRING MEADOW HEIGHTS URBAN RENEWAL AREA (**PHASE I PARCEL**)

WHEREAS, the City Council of the City of Mount Vernon, State of Iowa, after public notice and hearing as prescribed by law and pursuant to Resolution No. 12-18-2017A passed and approved on the 18th day of December, 2017, adopted an Urban Renewal Plan (the "Urban Renewal Plan") for an urban renewal area known as the Spring Meadow Heights Urban Renewal Area (the "Urban Renewal Area"), which Urban Renewal Area includes the lots and parcels located within the area legally described as follows ("**Phase I Parcel**"):

PART OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER AND PART OF THE NORTH NINE AND A HALF ACRES OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER BOTH IN SECTION 10, TOWNSHIP 82 NORTH, RANGE 5 WEST OF THE 5TH PRINCIPAL MERIDIAN DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF LOT 3, WOLFE-MARTIN SECOND ADDITION TO MOUNT VERNON, IOWA AS RECORDED IN BOOK 4027, PAGE 378 IN THE OFFICE OF THE LINN COUNTY, IOWA RECORDER; THENCE N0°51'22"W 1184.67 FEET ALONG THE EAST LINE OF SAID WOLFE-MARTIN SECOND ADDITION AND THE EAST LINE OF WOLFE-MARTIN FIRST ADDITION TO MOUNT VERNON, IOWA AS RECORDED IN BOOK 3753, PAGE 277 IN THE OFFICE OF THE LINN COUNTY, IOWA RECORDER AND THE EAST LINE OF HOBBIÉ FIRST ADDITION TO MOUNT VERNON, LINN COUNTY, IOWA AS RECORDED IN BOOK 3820, PAGE 610 IN THE OFFICE OF THE LINN COUNTY, IOWA RECORDER AND THE EAST LINE OF HOBBIÉ SECOND ADDITION TO THE CITY OF MOUNT VERNON, LINN COUNTY, IOWA AS RECORDED IN BOOK 4436, PAGES 508-518 IN THE OFFICE OF THE LINN COUNTY, IOWA RECORDER TO THE NORTHEAST CORNER OF SAID HOBBIÉ SECOND ADDITION AND THE SOUTH LINE OF PARCEL A, PLAT OF

SURVEY NO. 591 AS RECORDED IN BOOK 3908, PAGE 662 IN THE OFFICE OF THE LINN COUNTY, IOWA RECORDER; THENCE N88°17'35"E 486.51 FEET ALONG SAID SOUTH LINE; THENCE S1°58'43"E 144.10 FEET; THENCE N88°01'17"E 0.22 FEET; THENCE S1°58'43"E 195.00 FEET; THENCE S88°01'17"W 2.31 FEET; THENCE S1°58'43"E 140.00 FEET; THENCE N88°01'17"E 14.81 FEET; THENCE S1°58'43"E 348.00 FEET; THENCE S88°01'17"W 30.00 FEET; THENCE S1°58'43"E 205.00 FEET; THENCE S88°01'17"W 8.11 FEET; THENCE S1°58'43"E 151.90 FEET TO THE NORTH LINE OF CANDLESTICK, PART FOUR, MOUNT VERNON, LINN COUNTY, IOWA AS RECORDED IN BOOK 1949, PAGE 447 IN THE OFFICE OF THE LINN COUNTY, IOWA RECORDER; THENCE S88°12'19"W 64.91 FEET ALONG SAID NORTH LINE TO THE NORTHEAST CORNER OF WOLFE-MARTIN THIRD ADDITION TO MOUNT VERNON, IOWA AS RECORDED IN 4318, PAGE 24 IN THE OFFICE OF THE LINN COUNTY, IOWA RECORDER; THENCE S88°14'51"W 419.41 FEET ALONG THE NORTH LINE OF SAID WOLFE-MARTIN THIRD ADDITION TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 586,698 SQ.FT., 13.47 ACRES, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

WHEREAS, expenditures and indebtedness are anticipated to be incurred by the City of Mount Vernon, State of Iowa, to finance urban renewal project activities carried out in furtherance of the objectives of the Urban Renewal Plan; and

WHEREAS, the City Council of the City of Mount Vernon, State of Iowa, desires to provide for the division of revenue from taxation on the **Phase I Parcel** in the Urban Renewal Area, as above described, in accordance with the provisions of Section 403.19 of the Code of Iowa, as amended. [Note: The **Phase I Parcel** is the only portion of the Urban Renewal Area that will be included in this TIF Ordinance. The City anticipates that as other parcels develop (increase in value) in the future, the City will adopt a separate TIF ordinance(s) on other parcels/areas within the Urban Renewal Area. Therefore, the various TIF ordinances in this Urban Renewal Area will have different frozen bases and different expiration dates.]

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT VERNON, STATE OF IOWA:

Section 1. That the taxes levied on the taxable property in the **Phase I Parcel** of the Urban Renewal Area legally described in the preamble hereof, by and for the benefit of the State of Iowa, City of Mount Vernon, County of Linn, Mount Vernon Community School District, and all other taxing districts from and after the effective date of this Ordinance shall be divided as hereinafter in this Ordinance provided.

Section 2. That portion of the taxes which would be produced by the rate at which the tax is levied each year by or for each of the taxing districts upon the total sum of the assessed value of the taxable property in the **Phase I Parcel** of the Urban Renewal Area, as shown on the

assessment roll as of January 1 of the calendar year preceding the first calendar year in which the City of Mount Vernon, State of Iowa, certifies to the Auditor of Linn County, Iowa the amount of loans, advances, indebtedness, or bonds payable from the division of property tax revenue described herein, shall be allocated to and when collected be paid into the fund for the respective taxing district as taxes by or for the taxing district into which all other property taxes are paid.

Section 3. That portion of the taxes each year in excess of the base period taxes determined as provided in Section 2 of this Ordinance shall be allocated to and when collected be paid into a special tax increment fund of the City of Mount Vernon, State of Iowa, hereby established, to pay the principal of and interest on loans, monies advanced to, indebtedness, whether funded, refunded, assumed or otherwise, including bonds or obligations issued under the authority of Section 403.9 or 403.12 of the Code of Iowa, as amended, incurred by the City of Mount Vernon, State of Iowa, to finance or refinance, in whole or in part, urban renewal projects undertaken anywhere within the Urban Renewal Area pursuant to the Urban Renewal Plan, except that (i) taxes for the regular and voter-approved physical plant and equipment levy of a school district imposed pursuant to Iowa Code Section 298.2 and taxes for the instructional support program of a school district imposed pursuant to Iowa Code Section 257.19 (but in each case only to the extent required under Iowa Code Section 403.19(2)); (ii) taxes for the payment of bonds and interest of each taxing district; (iii) taxes imposed under Iowa Code Section 346.27(22) related to joint county-city buildings; and (iv) any other exceptions under Iowa Code Section 403.19 in existence at the time this Ordinance becomes effective shall be collected against all taxable property within the **Phase I Parcel** of the Urban Renewal Area without any limitation as hereinabove provided.

Section 4. Unless or until the total assessed valuation of the taxable property in the **Phase I Parcel** of the Urban Renewal Area exceeds the total assessed value of the taxable property in the **Phase I Parcel** of the Urban Renewal Area as shown by the assessment roll referred to in Section 2 of this Ordinance, all of the taxes levied and collected upon the taxable property in the **Phase I Parcel** of the Urban Renewal Area shall be paid into the funds for the respective taxing districts as taxes by or for the taxing districts in the same manner as all other property taxes.

Section 5. At such time as the loans, advances, indebtedness, bonds, and interest thereon of the City of Mount Vernon, State of Iowa, referred to in Section 3 hereof have been paid, all monies thereafter received from taxes upon the taxable property in the **Phase I Parcel** of the Urban Renewal Area shall be paid into the funds for the respective taxing districts in the same manner as taxes on all other property.

Section 6. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed. The provisions of this Ordinance are intended and shall be construed so as to fully implement the provisions of Section 403.19 of the Code of Iowa, as amended, with respect to the division of taxes from property within the **Phase I Parcel** of the Urban Renewal Area as described above. In the event that any provision of this Ordinance shall be determined to be contrary to law, it shall not affect other provisions or application of this Ordinance which shall at all times be construed to fully invoke the provisions of Section 403.19 of the Code of Iowa with reference to the **Phase I Parcel** of the Urban Renewal Area and the territory contained therein.

Section 7. This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

PASSED AND APPROVED this _____ day of _____, 2019.

Mayor

ATTEST:

City Clerk

Read First Time: _____, 2019

Read Second Time: _____, 2019

Read Third Time: _____, 2019

PASSED AND APPROVED: _____, 2019.

I, _____, City Clerk of the City of Mount Vernon, State of Iowa, hereby certify that the above and foregoing is a true copy of Ordinance No. _____ passed and approved by the City Council of the City at a meeting held _____, 2019, signed by the Mayor on _____, 2019, and published in the Mount Vernon-Lisbon Sun on _____, 2019.

City Clerk, City of Mount Vernon, State of Iowa

(SEAL)

01555365-1\13932-033

Prepared by: City of Mt. Vernon, City Hall,
Chris Nosbisch, City Administrator

213 First St. NW, Mt. Vernon, IA 52314
(319) 895-8742

ORDINANCE #3-4-2019A

AN ORDINANCE TO AMEND THE COMPREHENSIVE PLAN AND OFFICIAL ZONING MAP TO REZONE CERTAIN PROPERTY FROM GC GENERAL COMMERCIAL DISTRICT, TO TR TRADITIONAL RESIDENTIAL RESIDENTIAL DISTRICT

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON, IOWA:

SECTION 1. PURPOSE. The purpose of this ordinance is to amend the Comprehensive Plan for the City of Mt. Vernon and change the Official Zoning Map of the City of Mt. Vernon, Iowa, under the provisions of Article 201 (1.), Official Zoning Map of the Mt. Vernon Municipal Code.

SECTION 2. OFFICIAL ZONING MAP AMENDED. By official action of the City Council, the official zoning map of the City of Mt. Vernon, Iowa is amended from GC General Commercial to TR Traditional Residential District for the property described as follows:

Legal Description

All of the West 99 feet of Lot 1, except the Northerly 37 feet thereof, Auditor's Plat No. 395, in Mount Vernon, Linn County, Iowa except the public highway AND Outlot A, Verba Subdivision (a Resubdivision of Lot 2 of Auditor's Plat 395) to the City of Mt. Vernon, Linn County, Iowa

SECTION 3. VIOLATIONS AND PENALTIES. Any person who violates the provision of this Ordinance upon conviction shall be punished as set forth in the Municipal Code of the City of Mt. Vernon, Iowa.

SECTION 4. OTHER REMEDIES. In addition to the provisions set out in Violation and Penalties Section herein, the City may proceed in law or equity against any

person, firm or corporation for violation of any section or subsection of this Ordinance.

SECTION 5. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 6. SEVERABILITY CLAUSE. In any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 7. EFFECTIVE DATE. This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

Approved and adopted this ____ day of _____, 2019.

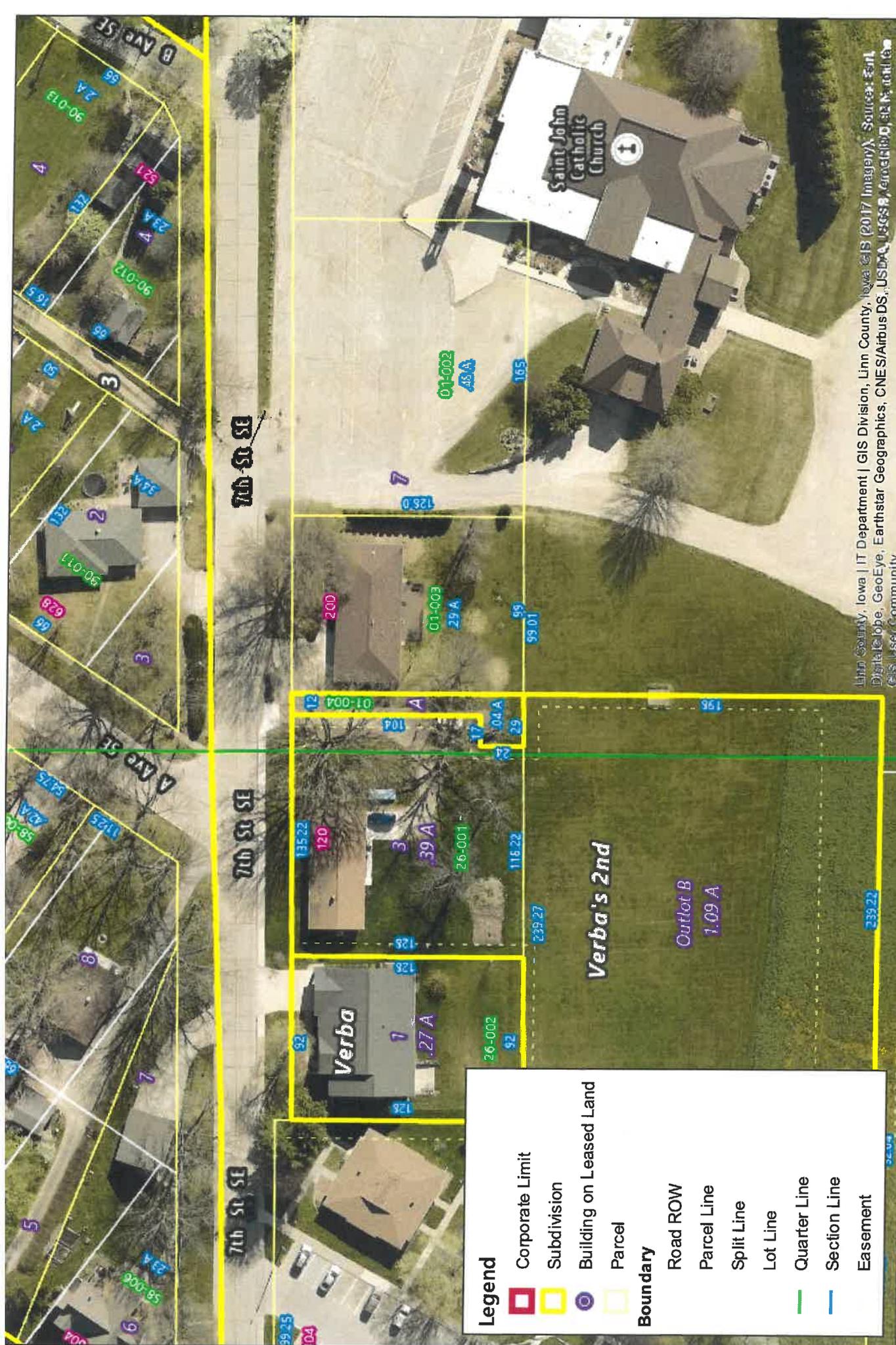
ATTEST:

Jamie Hampton - Mayor

Sue Ripke – City Clerk

I certify that the foregoing was published as Ordinance # _____ on the ____ day of _____, 2019.

Sue Ripke, City Clerk

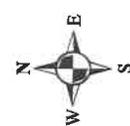


Linn County, Iowa | IT Department | GIS Division, Linn County, Iowa GIS (2017 Imagery) Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, etc.

Linn County, Iowa
 Linn County GIS Division
 1240 26th Ave SW
 Cedar Rapids, IA 52604
 515.251.5200

1 inch = 94 feet

0 45 90 Feet



Linn County, Iowa
Linn County, Iowa Land Records
 Date Printed: 2/25/2019 4:32:21 PM

G. Resolutions for Approval

RESOLUTION NO. 3-4-2019A

**RESOLUTION APPROVING THE CITY OF MT. VERNON FISCAL YEAR 2019-2020
ANNUAL BUDGET**

WHEREAS, the City of Mt. Vernon, Iowa is responsible to approve and certify an annual operating budget, and

WHEREAS, the City Council of the City of Mt. Vernon, Iowa is required to hold a public hearing on such budget, and

WHEREAS, the City Council of the City of Mt. Vernon, Iowa hereby acknowledges the Budget Certification Sheet as shown in Exhibit "A," attached hereto and made a part thereof, to be accurate and final,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON, IOWA, that effective upon receipt of this Resolution by the State of Iowa Department of Management and the Linn County Auditor, that the fiscal year 2019-2020 annual budget for the City of Mt. Vernon be approved.

APPROVED this 4th day of March, 2019.

Mayor

ATTEST: _____
City Clerk

FINAL

City Budget Help

To return to the budget forms, click on the appropriate worksheet tab (CERT, Re-Est Revenues, etc.)

Click on any of the following links to obtain the information you need

Administrative Rules (Amendments, Fund Transfers, Employee Benefits, Etc.)

Amendments (When is an amendment required?)

Amendment Filing Requirements (Timelines & required forms, etc.)

Budget Instructions (An overview of how to prepare the city budget, fund types, etc.)

Budget Instructions For Beginners (Definitions, Forms, and How they are completed)

Order of Completion (Which BUDGET forms to fill out first)

City Chart of Accounts (August 22, 2014)

Local Emergency Management Commission (EMC) Support (Iowa Code 29C.17 (5))

EXCEL Macro Security Level (Why doesn't the CERT page compute rates? Change Macro security level)

Fund Types (Funds types under which a city budgets)

Filing Requirements BUDGET (Timelines & required forms, etc.)

Internal Service Funds (Budgeting options for Internal Service Funds)

Iowa Code 384.16 as amended July 2007 (Statutory Instructions for City Budgets Process, publishing, etc.)

Notice of Public Hearing Notice BUDGET (Preparation, publishing or posting requirements)

Problems Printing the BLUE Numbers (The FIX A few printers won't print the blue numbers.)

TIF Budgeting (New TIF budgeting and changes to the forms)

Homestead, Elderly, Military Credits (How credit are calculated and affect of reduced funding on city)

Property Tax Reform & the Replacement Claim Estimation Tabs (SF 295 and the changes to the Budget process)

Municipal Oversight Information (Annual and Periodic Examinations)

57-548

Adoption of Budget and Certification of City Taxes

FISCAL YEAR BEGINNING JULY 1, 2019 - ENDING JUNE 30, 2020

Resolution No.: _____

The City of: Mount Vernon

County Name: LINN

Date Budget Adopted: _____

(Date) *xxxxxx*

The below-signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages. Attached is Long Term Debt Schedule Form 703 which lists any and all of the debt service obligations of the City.

County Auditor Date Stamp		Telephone Number	Signature
		January 1, 2018 Property Valuations	
		With Gas & Electric	Without Gas & Electric
		2a 141,655,440	2b 139,218,118
		3a 158,319,940	3b 155,882,618
		4a 1,381,689	Last Official Census 4,506

TAXES LEVIED

Code Sec.	Dollar Limit	Purpose	(A) Request with Utility Replacement	(B) Property Taxes Levied	(C) Rate
384.1	8.10000	Regular General Levy	5 1,147,409	1,127,667	43 8.10000
(384) Non-Voted Other Permissible Levies					
12(8)	0.67500	Contract for use of Bridge	6	0	44 0
12(10)	0.95000	Opr & Maint publicly owned Transit	7	0	45 0
12(11)	Amt Nec	Rent, Ins. Maint of Civic Center	8	0	46 0
12(12)	0.13500	Opr & Maint of City owned Civic Center	9	0	47 0
12(13)	0.06750	Planning a Sanitary Disposal Project	10	0	48 0
12(14)	0.27000	Aviation Authority (under sec.330A.15)	11	0	49 0
12(15)	0.06750	Levee Impr. fund in special charter city	13	0	51 0
12(17)	Amt Nec	Liability, property & self insurance costs	14	147,419	52 1.05891
12(21)	Amt Nec	Support of a Local Emerg.Mgmt.Comm.	462	0	465 0
(384) Voted Other Permissible Levies					
12(1)	0.13500	Instrumental/Vocal Music Groups	15	0	53 0
12(2)	0.81000	Memorial Building	16	0	54 0
12(3)	0.13500	Symphony Orchestra	17	0	55 0
12(4)	0.27000	Cultural & Scientific Facilities	18	0	56 0
12(5)	As Voted	County Bridge	19	0	57 0
12(6)	1.35000	Missi or Missouri River Bridge Const.	20	0	58 0
12(9)	0.03375	Aid to a Transit Company	21	0	59 0
12(16)	0.20500	Maintain Institution received by gift/devise	22	0	60 0
12(18)	1.00000	City Emergency Medical District	463	0	466 0
12(20)	0.27000	Support Public Library	23	37,589	61 0.27000
28E.22	1.50000	Unified Law Enforcement	24	0	62 0
Total General Fund Regular Levies (5 thru 24)			25	1,335,656	1,312,675
384.1	3.00375	Ag Land	26	4,150	63 3.00375
Total General Fund Tax Levies (25 + 26)			27	1,339,806	1,316,825
Special Revenue Levies					
384.8	0.27000	Emergency (if general fund at levy limit)	28	38,247	64 0.27000
384.6	Amt Nec	Police & Fire Retirement	29	0	0
	Amt Nec	FICA & IPERS (if general fund at levy limit)	30	151,350	1.08714
Rules	Amt Nec	Other Employee Benefits	31	169,040	1.21421
Total Employee Benefit Levies (29,30,31)			32	320,390	65 2.30135
Sub Total Special Revenue Levies (28+32)			33	364,247	357,979
Valuation					
386	As Req	With Gas & Elec	Without Gas & Elec		
	SSMID 1 (A)	(B)		34	0
	SSMID 2 (A)	(B)		35	0
	SSMID 3 (A)	(B)		36	0
	SSMID 4 (A)	(B)		37	0
	SSMID 5 (A)	(B)		555	0
	SSMID 6 (A)	(B)		556	0
	SSMID 7 (A)	(B)		1177	0
	SSMID 8 (A)	(B)		1185	0
Total Special Revenue Levies			39	364,247	357,979
384.4	Amt Nec	Debt Service Levy 76.10(6)	40	51,000	40 50,214
384.7	0.67500	Capital Projects (Capital Improv. Reserve)	41	95,617	41 93,972
Total Property Taxes (27+39+40+41)			42	1,850,670	42 1,818,990
					72 12.99739

COUNTY AUDITOR - I certify the budget is in compliance with ALL the following:

Budgets that DO NOT meet ALL the criteria below are not statutorily compliant & must be returned to the city for correction.

- 1) The prescribed Notice of Public Hearing Budget Estimate (Form 631.1) was lawfully published, or posted if applicable, filed proof was evidenced.
- 2) Budget hearing notices were published or posted not less than 10 days, nor more than 20 days, prior to the budget hearing.
- 3) Adopted property taxes do not exceed published or posted amounts.
- 4) Adopted expenditures do not exceed published or posted amounts in each of the nine program areas, or in total.
- 5) Number of the resolution adopting the budget has been included at the top of this form.
- 6) The budget file uploaded to the SUBMIT Area matched the paper copy certified by the city to this office.
- 7) The long term debt schedule (Form 703) shows sufficient payment amounts to pay the G.O. debt certified by the city to this office.

(County Auditor)

CHECK CITY VALUATIONS

Taxable Valuations By Class By Levy Authority
100% Valuations By Class By Levy Authority

Commercial & Industrial Replacement Claim Estimation

This sheet has been designed to allow each city to estimate the amount of property tax reimbursement that will be received from the State for each fund.

The City of Mount Vernon

	(A) Commercial - Non-TIF	(B) Commercial - TIF	(C) Industrial - Non-TIF	(D) Industrial - TIF
1 Taxable	25,640,069	2,636,339	741,124	71,846
2 100% Assessed	28,781,891	2,636,339	831,454	71,846

REPLACEMENT \$

	FILLS TO:
3 General Fund	\$22,857
4 Special Fund	\$6,233
5 Debt Fund	\$781
6 Capital Reserve Fund	\$1,636

REPLACEMENT PAYMENT PERCENTAGE

Beginning in FY 2017-2018, the amount of commercial & industrial replacement payments paid by the State of Iowa to local governments becomes limited by the total amount of payments made in FY 2016-2017. This limitation of total dollars available for repayment of commercial & industrial replacement claims may cause all payments to local governments to be pro-rated. The amount of proration necessary for the budget year will not be known until August, but the dropdown below will allow the estimated commercial & industrial replacement payments to be reduced by a selected proration percentage.

To reduce that estimated amount of commercial & industrial replacement payment budgeted for the coming fiscal year, complete an estimation of the replacement payment above. Once complete, select a proration percentage from the list below. The proration percentage will limit the amount of estimated replacement payment budgeted. This will hopefully prevent an over estimation in the budget year revenues.

- 81%
- 80%
- 79%
- 78%
- 77%
- 76%
- 75%

*** Please input the amount of revenue being received from any grants or reimbursements from the State of Iowa, excluding the replacement amounts on lines 3 through 6 above. Separate the revenues by fund receiving the money.**

	(A) General	(B) Special Revenue	(C) TIF Sp. Revenue	(D) Debt Service	(E) Capital Projects	(F) Proprietary
Other State Grants & Reimbursements	\$19,500					

Commercial & Industrial Replacement Claim Estimation

For SSMIDs

The City of Mount Vernon

		(A) Commercial - Reg	(B) Industrial - Reg	Replacement \$	
SSMID 1	1	Taxable			
	2	Assessed		\$0	
SSMID 2	1	Taxable			
	2	Assessed		\$0	
SSMID 3	1	Taxable			
	2	Assessed		\$0	
SSMID 4	1	Taxable			
	2	Assessed		\$0	
SSMID 5	1	Taxable			
	2	Assessed		\$0	
SSMID 6	1	Taxable			
	2	Assessed		\$0	
SSMID 7	1	Taxable			
	2	Assessed		\$0	
SSMID 8	1	Taxable			
	2	Assessed		\$0	

	Special Fund	Replacement \$
1		\$0

Fund Balance Worksheet for City of **Mount Vernon**

		2018		2019		2020		Total Government (H)	Proprietary (I)	Grand Total (J)
		(A)	(B)	(C)	(D)	(E)	(G)	(H)	(I)	(J)
(1) *Annual Report FY										
	Beginning Fund Balance July 1 (pg 5, line 134) *	1,538,232	862,214	570,353	157,544	2,394,670	89,245	5,612,258	1,353,845	6,966,103
	Actual Revenues Except Beg Bal (pg 5, line 132) *	2,089,075	1,125,371	599,329	992,865	1,513,075	280	6,319,995	2,035,777	8,355,772
	Actual Expenditures Except End Bal (pg 12, line 259) *	1,847,298	1,400,684	899,231	961,384	859,203	0	5,967,800	1,919,328	7,887,128
	Ending Fund Balance June 30 (pg 12, line 270) *	1,780,009	586,901	270,451	189,025	3,048,542	89,525	5,964,453	1,470,294	7,434,747
(2) ** Re-Estimated FY										
	Beginning Fund Balance	1,780,009	586,901	270,451	189,025	3,048,542	89,525	5,964,453	1,470,294	7,434,747
	Re-Est Revenues	2,230,524	1,111,183	616,000	1,093,763	6,806,100	0	11,857,570	2,182,075	14,039,645
	Re-Est Expenditures	1,959,123	1,056,975	327,494	1,074,766	5,810,814	0	10,229,172	2,269,871	12,499,043
	Ending Fund Balance	2,051,410	641,109	558,957	208,022	4,043,828	89,525	7,592,851	1,382,498	8,975,349
(3) ** Budget FY										
	Beginning Fund Balance	2,051,410	641,109	558,957	208,022	4,043,828	89,525	7,592,851	1,382,498	8,975,349
	Revenues	2,701,420	1,025,030	615,500	1,179,661	1,883,553	700	7,405,864	2,197,000	9,602,864
	Expenditures	2,585,933	1,433,771	0	1,179,577	7,437,554	0	12,636,835	2,007,765	14,644,600
	Ending Fund Balance	2,166,897	232,368	1,174,457	208,106	-1,510,173	90,225	2,361,880	1,571,733	3,933,613

* The figures in section (1) are taken from FORM F-68(A-2) STATE OF IOWA FINANCIAL REPORT FOR FISCAL YEAR ENDED JUNE 30,

** The remaining two sections are filled in by the software once ALL worksheets are completed.

CITY OF Mount Vernon

As provided in Iowa Code Section 384.12, subsection 22, a city may levy the amount necessary in support of a local Emergency Management Commission. In addition to this individual levy, Emergency Management Commission support may also be included as part of the General Fund Levy. Iowa Code Section 29C.17, subsection 5 states that any support from cities or counties must be separately reported on tax statements issued by the county treasurer.

Input the amount of General Fund Levy request to be used

	Request with Utility Replacement (A)	Property Taxes Levied (B)
1	Portion of General Fund Levy Used for Emerg. Mgmt. Comm. <input type="text" value="0"/>	<u>0</u>
2	Support of a Local Emerg.Mgmt.Comm. <u>0</u>	<u>0</u>
3	TOTAL FOR FISCAL YEAR 2018	0

RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 1
 RE-ESTIMATED Fiscal Year Ending 2019

Fiscal Years

(B)	(A)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
	GOVERNMENT ACTIVITIES	GENERAL	SPECIAL REVENUE	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2019	ACTUAL 2018
		(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
1	PUBLIC SAFETY									
2	Police Department/Crime Prevention	679,194							679,194	717,273
3	Jail								0	0
4	Emergency Management	10,400							10,400	5,768
5	Flood Control								0	0
6	Fire Department	83,050							83,050	72,260
7	Ambulance	13,500							13,500	13,525
8	Building Inspections	51,477							51,477	18,343
9	Miscellaneous Protective Services								0	0
10	Animal Control	800							800	900
11	Other Public Safety								0	0
	TOTAL (lines 1 - 10)	838,421	0				0		838,421	828,069
12	PUBLIC WORKS									
13	Roads, Bridges, & Sidewalks		498,108						498,108	429,468
14	Parking - Meter and Off-Street								0	0
15	Street Lighting		48,000						48,000	51,222
16	Traffic Control and Safety								0	0
17	Snow Removal		19,000						19,000	19,630
18	Highway Engineering								0	0
19	Street Cleaning								0	0
20	Airport								0	0
21	Garbage								0	0
22	Other Public Works								0	0
	TOTAL (lines 12 - 21)	0	565,108				0		565,108	500,320
23	HEALTH & SOCIAL SERVICES									
24	Welfare Assistance								0	0
25	City Hospital								0	0
26	Payments to Private Hospitals								0	0
27	Health Regulation and Inspection								0	0
28	Water, Air, and Mosquito Control								0	0
29	Community Mental Health								0	0
30	Other Health and Social Services								0	0
	TOTAL (lines 23 - 29)	0	0				0		0	0
31	CULTURE & RECREATION									
32	Library Services	85,000							85,000	75,000
33	Museum, Band and Theater	1,000							1,000	1,000
34	Parks	225,345							225,345	215,711
35	Recreation	191,525							191,525	193,413
36	Cemetery	26,450							26,450	15,875
37	Community Center, Zoo, & Marina	20,000							20,000	12,998
38	Other Culture and Recreation	16,250							16,250	26,581
	TOTAL (lines 31 - 37)	565,570	0				0		565,570	540,578

RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 2

RE-ESTIMATED Fiscal Year Ending 2019

Fiscal Years

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
		GENERAL REVENUES (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	RE-ESTIMATED 2019 (J)	ACTUAL 2018 (K)
GOVERNMENT ACTIVITIES CONT.										
COMMUNITY & ECONOMIC DEVELOPMENT										
39	Community Beautification	2,500							2,500	2,447
40	Economic Development	70,000							70,000	68,162
41	Housing and Urban Renewal								0	0
42	Planning & Zoning	15,520							15,520	6,177
43	Other Com & Econ Development								0	0
44									0	0
45	TOTAL (lines 39 - 44)	88,020	0	0	0	0	0	0	88,020	76,786
GENERAL GOVERNMENT										
46	Mayor, Council, & City Manager	9,045							9,045	8,461
47	Clerk, Treasurer, & Finance Adm.	272,050							272,050	255,511
48	Elections								0	3,507
49	Legal Services & City Attorney	40,000							40,000	33,465
50	City Hall & General Buildings	89,000							89,000	100,850
51	Tort Liability		150,000						150,000	135,454
52	Other General Government	1,600							1,600	71
53	TOTAL (lines 46 - 52)	411,695	150,000	0	0	0	0	0	561,695	537,319
DEBT SERVICE										
54	Gov Capital Projects				1,074,766				1,074,766	961,384
55	TIF Capital Projects					5,380,500			5,380,500	643,590
56									0	0
57	TOTAL CAPITAL PROJECTS	0	0	0	0	5,380,500	0	0	5,380,500	643,590
58	TOTAL Governmental Activities Expenditures (lines 11+22+30+38+44+52+53+54)	1,903,706	715,108	0	1,074,766	5,380,500	0	0	9,074,080	4,088,046
BUSINESS TYPE ACTIVITIES										
Proprietary: Enterprise & Budgeted ISF										
59	Water Utility							591,233	591,233	527,938
60	Sewer Utility							601,283	601,283	498,146
61	Electric Utility							0	0	0
62	Gas Utility							0	0	0
63	Airport							627,000	627,000	406,257
64	Landfill/Garbage							0	0	0
65	Transit							0	0	900
66	Cable TV, Internet & Telephone							0	0	0
67	Housing Authority							0	0	0
68	Storm Water Utility							0	0	0
69	Other Business Type (city hosp., ISF, parking, etc.)							58,400	58,400	62,491
70	Enterprise DEBT SERVICE							0	0	-900
71	Enterprise CAPITAL PROJECTS							0	0	0
72	Enterprise TIF CAPITAL PROJECTS							0	0	0
73	TOTAL ALL EXPENDITURES (lines 58+74)	1,903,706	715,108	0	1,074,766	5,380,500	0	1,877,916	1,877,916	1,563,502
74	Regular Transfers Out	55,417	341,867			430,314		391,955	1,219,553	1,346,349
75	Internal TIF Loan Transfers Out			327,494				391,955	327,494	899,231
76	Total ALL Transfers Out	55,417	341,867	327,494	0	430,314	0	391,955	1,547,047	2,245,580
77	Total Expenditures and Other Fin Uses (lines 73+74)	1,959,123	1,056,975	327,494	1,074,766	5,810,814	0	2,269,871	12,499,043	7,887,128
78										
79	Ending Fund Balance June 30	2,951,410	641,109	658,957	208,022	4,043,828	89,525	1,382,498	8,975,349	7,454,747

THE USE OF THE CONTINUING APPROPRIATION IS VOLUNTARY. SUCH EXPENDITURES DO NOT REQUIRE AN AMENDMENT. HOWEVER THE ORIGINAL AMOUNT OF THE CAPITAL PROJECT MUST HAVE APPEARED ON A PREVIOUS YEAR'S BUDGET TO OBTAIN THE SPENDING AUTHORITY. THE CONTINUING APPROPRIATION CAN NOT BE FOR A YEAR PRIOR TO THE ACTUAL YEAR. CONTINUING APPROPRIATIONS END WITH THE ACTUAL YEAR. SEE INSTRUCTIONS.

RE-ESTIMATED REVENUES DETAIL
RE-ESTIMATED Fiscal Year Ending 2019

Fiscal Years

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
		GENERAL REVENUES	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2019	ACTUAL 2018
		(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
REVENUES & OTHER FINANCING SOURCES										
1 Taxes Levied on Property		1,137,726	524,795			89,590			1,752,111	1,750,198
2 Less: Uncollected Property Taxes - Levy Year									0	0
3 Net Current Property Taxes (line 1 minus line 2)		1,137,726	524,795			89,590			1,752,111	1,750,198
4 Delinquent Property Taxes									0	0
5 TIF Revenues				612,500					612,500	598,139
6 Other City Taxes:										
7 Utility Tax Replacement Excise Taxes										
8 Utility franchise tax (Iowa Code Chapter 384.2)		65,000							65,000	28,915
9 Parimutuel wager tax										
10 Gaming wager tax										
11 Mobile Home Taxes		4,134							4,134	3,520
12 Hotel/Motel Taxes		80,000							80,000	69,713
13 Other Local Option Taxes		149,134	0		0	625,000			774,134	582,568
14 Subtotal - Other City Taxes (lines 6 thru 13)		58,800				625,000			58,800	40,820
15 Licenses & Permits		139,660				28,500		20,500	192,180	91,080
16 Use of Money & Property				3,500						
17 Intergovernmental:										
18 Federal Grants & Reimbursements		1,000			41,500				42,500	43,785
19 Road Use Taxes			557,150						557,150	574,921
20 Other State Grants & Reimbursements		42,100	11,188			1,910			55,198	49,213
21 Local Grants & Reimbursements										
22 Subtotal - Intergovernmental (lines 16 thru 19)		43,100	568,338	0	41,500	1,910		0	654,848	667,919
23 Charges for Fees & Service:										
24 Water Utility								718,950	718,950	708,357
25 Sewer Utility								834,000	834,000	794,227
26 Electric Utility										
27 Gas Utility										
28 Parking										
29 Airport										
30 Landfill/Garbage								300,150	300,150	293,322
31 Hospital										
32 Transit										
33 Cable TV, Internet & Telephone										
34 Housing Authority										
35 Storm Water Utility										
36 Other Fees & Charges for Service		158,500						81,000	81,000	78,306
37 Subtotal - Charges for Service (lines 21 thru 36)		158,500	0		0			1,934,100	1,934,100	1,493,306
38 Special Assessments						5,000			5,000	2,023,518
39 Miscellaneous		103,550	9,800			705,100		160,975	989,425	18,200
40 Other Financing Sources:										
41 Regular Operating Transfers In		440,034	8,250							
42 Internal TIF Loan Transfers In					724,769			46,500	1,219,553	1,346,349
43 Subtotal ALL Operating Transfers In		440,034	8,250		327,494			46,500	327,494	899,231
44 Proceeds of Debt (excluding TIF Internal Borrowing)					1,052,263	5,351,000			1,547,047	2,245,580
45 Proceeds of Capital Asset Sales										
46 Subtotal-Other Financing Sources (lines 38 thru 44)		440,034	8,250		1,052,263	5,351,000		46,500	6,898,047	2,245,580
47 Total Revenues except for beginning fund balance		2,230,524	1,111,183	616,000	1,093,763	6,606,100		2,182,075	14,039,645	6,355,772
48 (lines 3, 4, 5, 12, 13, 14, 19, 33, 34, 35, & 39)										
49 Beginning Fund Balance July 1		1,780,009	588,901	270,451	189,025	3,048,542	89,525	1,470,294	7,434,747	6,966,103
50 TOTAL REVENUES & BEGIN BALANCE (lines 47-49)		4,010,533	1,698,084	886,451	1,282,788	9,654,642	89,525	3,652,369	21,474,392	15,321,875

EXPENDITURES SCHEDULE PAGE 1

Fiscal Year Ending 2020

Fiscal Years

(A)	(B)	(C)	(D)	TIF			(H)	(I)	(J)	(K)	(L)
				(E)	(F)	(G)					
GOVERNMENT ACTIVITIES											
PUBLIC SAFETY											
Police Department/Crime Prevention	1	805,255							805,255	679,194	717,273
Jail	2								0	0	0
Emergency Management	3	10,400							10,400	10,400	5,768
Flood Control	4										
Fire Department	5	89,050							89,050	83,050	72,260
Ambulance	6	18,000							18,000	13,500	13,525
Building Inspections	7	5,000							5,000	51,477	18,343
Miscellaneous Protective Services	8										
Animal Control	9	800							800	800	900
Other Public Safety	10										
TOTAL (lines 1 - 10)	11	928,505	0				0		928,505	838,421	828,069
PUBLIC WORKS											
Roads, Bridges, & Sidewalks	12		469,500						469,500	498,108	429,468
Parking - Meter and Off-Street	13								0	0	0
Street Lighting	14		48,000						48,000	48,000	51,222
Traffic Control and Safety	15										
Snow Removal	16		22,000						22,000	19,000	19,630
Highway Engineering	17										
Street Cleaning	18										
Airport	19										
Garbage (if not Enterprise)	20										
Other Public Works	21										
TOTAL (lines 12 - 21)	22	0	539,500				0		539,500	565,108	500,320
HEALTH & SOCIAL SERVICES											
Welfare Assistance	23										
City Hospital	24										
Payments to Private Hospitals	25										
Health Regulation and Inspection	26										
Water, Air, and Mosquito Control	27										
Community Mental Health	28										
Other Health and Social Services	29										
TOTAL (lines 23 - 29)	30	0	0				0		0	0	0
CULTURE & RECREATION											
Library Services	31	97,550							97,550	85,000	75,000
Museum, Band and Theater	32	1,000							1,000	1,000	1,000
Parks	33	251,091							251,091	225,345	215,711
Recreation	34	203,856							203,856	191,525	193,413
Cemetery	35	24,450							24,450	26,450	15,875
Community Center, Zoo, & Marina	36	364,958							364,958	20,000	12,998
Other Culture and Recreation	37	15,750							15,750	16,250	26,581
TOTAL (lines 31 - 37)	38	958,655	0				0		958,655	565,570	540,578

EXPENDITURES SCHEDULE PAGE 2

Fiscal Year Ending 2020

Fiscal Years

(A)	(B)	GENERAL ACTIVITIES CONT.	2020										Fiscal Years				
			GENERAL (C)	SPECIAL REVENUES (D)	SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2020 (J)	RE-ESTIMATED 2019 (K)	ACTUAL 2018 (L)					
COMMUNITY & ECONOMIC DEVELOPMENT																	
	39	Community Beautification	2,500										2,500	2,500			2,447
	40	Economic Development	67,000										67,000	70,000			68,162
	41	Housing and Urban Renewal											0	0			0
	42	Planning & Zoning	6,135										6,135	15,520			6,177
	43	Other Com & Econ Development											0	0			0
	44	TOTAL (lines 39 - 44)	75,635	0	0								75,635	88,020			76,786
GENERAL GOVERNMENT																	
	46	Mayor, Council, & City Manager	9,045										9,045	9,045			8,461
	47	Clerk, Treasurer, & Finance Adm.	285,943										285,943	272,050			255,511
	48	Electrons	4,000										4,000	3,507			3,507
	49	Legal Services & City Attorney	40,000										40,000	40,000			33,465
	50	City Hall & General Buildings	112,550										112,550	89,000			100,850
	51	Tort Liability	150,000										150,000	150,000			135,454
	52	Other General Government	1,600										1,600	1,600			71
	53	TOTAL (lines 46 - 52)	603,138	0	0								603,138	561,695			537,319
DEBT SERVICE																	
	54	Gov Capital Projects				1,179,577							1,179,577	1,074,766			961,384
	55	TIF Capital Projects					7,116,250						7,116,250	5,380,500			643,590
	56	TOTAL CAPITAL PROJECTS	0	0	0		7,116,250						7,116,250	5,380,500			643,590
	57	TOTAL Government Activities Expenditures (lines 11+22+30+38+45+53+54+57)	2,565,933	539,500	0	1,179,577	7,116,250						11,401,260	9,074,080			4,088,046
BUSINESS TYPE ACTIVITIES																	
Proprietary: Enterprise & Budgeted ISF																	
	59	Water Utility															
	60	Sewer Utility															
	61	Electric Utility															
	62	Gas Utility															
	63	Airport															
	64	Landfill/Garbage															
	65	Transit															
	66	Cable TV, Internet & Telephone															
	67	Housing Authority															
	68	Storm Water Utility															
	69	Other Business Type (city hosp., ISF, parking, etc.)															
	70	Enterprise DEBT SERVICE															
	71	Enterprise CAPITAL PROJECTS															
	72	Enterprise TIF CAPITAL PROJECTS															
	73	TOTAL Business Type Expenditures (lines 59 - 73)															
	74	TOTAL ALL EXPENDITURES (lines 58+74)	2,565,933	539,500	0	1,179,577	7,116,250						1,667,463	1,877,916			1,553,502
	75	Regular Transfers Out	20,000	372,497									13,068,723	10,951,996			5,641,548
	76	Internal TIF Loan / Repayment		521,774			321,304						1,054,103	1,219,553			1,346,349
	77	Total ALL Transfers Out	20,000	894,271	0	0	321,304						521,774	327,494			899,231
	78	Total Expenditures & Fund Transfers Out (lines 75-78)	2,585,933	1,433,771	0	1,179,577	7,437,554						1,667,463	1,877,916			2,245,580
	79	Ending Fund Balance June 30	2,166,897	232,368	1,174,457	208,106	-1,510,173	90,225					3,933,613	8,975,349			7,434,747

* A continuing appropriation is the unexpended budgeted amount from a prior year's capital project. The entry is made on the Con Approps page that must accompany the budget forms if used. SEE INSTRUCTIONS FOR USE.

The last two columns will fill in once the Re-Est forms are completed

REVENUES DETAIL
Fiscal Year Ending **2020**

Fiscal Years

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
		GENERAL	SPECIAL	TIF	DEBT	CAPITAL	PERMANENT	PROPRIETARY	BUDGET	RE-ESTIMATED	ACTUAL
		(C)	REVENUES	SPECIAL	SERVICE	PROJECTS	(H)	(I)	2020	2019	2018
			(D)	REVENUES	(F)	(G)	(H)	(I)	(J)	(K)	(L)
REVENUES & OTHER FINANCING SOURCES											
Taxes Levied on Property	1	1,316,825	357,979		50,214	93,972			1,818,990	1,752,111	1,750,198
Less: Uncollected Property Taxes - Levy Year	2										
Net Current Property Taxes (line 1 minus line 2)	3	1,316,825	357,979		50,214	93,972			1,818,990	1,752,111	1,750,198
Delinquent Property Taxes	4										
TIF Revenues	5			612,500							
Other City Taxes:											
Utility Tax Replacement Excise Taxes	6	22,981	6,268		786	1,642			31,660		
Utility franchise tax (Iowa Code Chapter 364.2)	7	66,300							66,300	65,000	28,915
Parimutuel wager tax	8										
Gaming wager tax	9										
Mobile Home Taxes	10	3,600							3,600	4,134	3,520
Hotel/Motel Taxes	11	85,000							85,000	80,000	69,713
Other Local Option Taxes	12										
Subtotal - Other City Taxes (lines 6 thru 12)	13	177,881	6,268		786	487,200			487,200	625,000	582,588
Licenses & Permits	14	10,550				488,845			10,550	774,134	684,736
Use of Money & Property	15	144,010		3,000		21,600		27,200	195,810	192,180	91,080
Intergovernmental:											
Federal Grants & Reimbursements	16										
Road Use Taxes	17		635,000		42,000				42,000	42,500	43,785
Other State Grants & Reimbursements	18	42,357	6,233		781	1,636			635,000	557,150	574,921
Local Grants & Reimbursements	19								51,007	55,198	49,213
Subtotal - Intergovernmental (lines 16 thru 19)	20	42,357	641,233		42,781	1,636			728,007	654,848	667,919
Charges for Fees & Service:											
Water Utility	21										
Sewer Utility	22								789,000	718,950	708,357
Electric Utility	23								805,000	834,000	794,227
Gas Utility	24										
Parking	25										
Airport	26										
Landfill/Garbage	27										
Hospital	28										
Transit	29										
Cable TV, Internet & Telephone	30										
Housing Authority	31										
Storm Water Utility	32										
Other Fees & Charges for Service	33	486,450						80,000	80,000	81,000	78,306
Subtotal - Charges for Service (lines 21 thru 33)	34	486,450	0		0			1,974,100	486,450	158,500	149,306
Special Assessments	35								2,460,550	2,092,600	2,023,518
Miscellaneous	36	88,100	11,300			2,500			2,500	5,000	18,200
Other Financing Sources:											
Regular Operating Transfers In	37	435,247	8,250						249,300	999,425	235,582
Internal TIF Loan Transfers In	38										
Subtotal ALL Operating Transfers In	39	435,247	8,250		564,106			46,500	1,054,103	1,219,553	1,346,349
Proceeds of Debt (Excluding TIF Internal Borrowing)	40				521,774				327,494	327,494	899,231
Proceeds of Capital Asset Sales	41				1,085,880				1,575,877	1,547,047	2,245,580
Subtotal-Other Financing Sources (lines 38 thru 41)	42	435,247	8,250		1,085,880	1,275,000		46,500	1,275,000	5,351,000	0
Total Revenues except for beginning fund balance (lines 4, 8, 13, 14, 15, 20, 34, 35, 36, & 41)	43	2,701,420	1,025,030		1,179,661	1,863,553			2,850,877	6,898,047	2,245,580
Beginning Fund Balance July 1	44	2,051,410	641,109	615,500	208,022	4,043,828	700	2,197,000	9,602,864	14,039,645	8,355,772
TOTAL REVENUES & BEGIN BALANCE (lines 42+43)	45	4,752,830	1,666,139	1,174,457	1,387,683	5,927,381	90,225	3,579,498	18,578,213	21,474,362	15,321,875

CITY OF Mount Vernon
ADOPTED BUDGET SUMMARY
YEAR ENDED JUNE 30, 2020

Department of Management

Fiscal Years

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
		GENERAL REVENUES	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2020	RE-ESTIMATED 2019	ACTUAL 2018
		(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
Revenues & Other Financing Sources											
Taxes Levied on Property	1	1,316,825	357,979		50,214	93,972			1,818,990	1,752,111	1,750,198
Less: Uncollected Property Taxes-Low Year	2	0	0		0	0			0	0	0
Net Current Property Taxes	3	1,316,825	357,979		50,214	93,972			1,818,990	1,752,111	1,750,198
Delinquent Property Taxes	4	0	0		0	0			0	0	0
TIF Revenues	5			612,500							
Other City Taxes	6	177,881	6,268		786	488,845			612,500	612,500	598,139
Licenses & Permits	7	10,550	0						673,780	774,134	684,736
Use of Money and Property	8	144,010	0						10,550	58,800	40,820
Intergovernmental	9	42,357	641,233	3,000	42,781	21,600	0	27,200	195,810	192,180	91,080
Charges for Fees & Service	10	486,450	0			1,636			728,007	654,848	667,919
Special Assessments	11	0	0					1,974,100	2,460,550	2,092,600	2,023,518
Miscellaneous	12	88,100	11,300			2,500			2,500	5,000	18,200
Sub-Total Revenues	13	2,266,173	1,016,780	615,500	93,781	608,553	700	2,150,500	6,751,987	7,141,598	6,110,192
Other Financing Sources:											
Total Transfers In	14	435,247	8,250		1,085,880	0	0	46,500	1,575,877	1,547,047	2,245,580
Proceeds of Debt	15	0	0		0	1,275,000			1,275,000	5,351,000	0
Proceeds of Capital Asset Sales	16	0	0		0	0			0	0	0
Total Revenues and Other Sources	17	2,701,420	1,025,030	615,500	1,179,661	1,883,553	700	2,197,000	9,602,864	14,039,645	8,355,772
Expenditures & Other Financing Uses											
Public Safety	18	928,505	0						928,505	838,421	828,069
Public Works	19	0	539,500						539,500	565,108	500,320
Health and Social Services	20	0	0						0	0	0
Culture and Recreation	21	958,655	0						958,655	565,570	540,578
Community and Economic Development	22	75,635	0						75,635	88,020	76,786
General Government	23	603,138	0						603,138	561,695	537,319
Debt Service	24	0	0		1,179,577				1,179,577	1,074,766	961,384
Capital Projects	25	0	0			7,116,250			7,116,250	5,380,500	643,590
Total Government Activities Expenditures	26	2,565,933	539,500	0	1,179,577	7,116,250	0		11,401,260	9,074,080	4,088,046
Business Type Proprietary: Enterprise & ISF	27										
Total Gov & Bus Type Expenditures	28	2,565,933	539,500	0	1,179,577	7,116,250		1,867,463	1,867,463	1,877,916	1,563,502
Total Transfers Out	29	20,000	894,271			321,304		340,302	13,088,723	10,951,996	5,641,548
Total ALL Expenditures/Fund Transfers Out	30	2,585,933	1,433,771	0	1,179,577	7,437,554	0	2,007,765	15,575,877	12,499,043	7,887,128
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	31								14,644,600		
	32	115,487	-408,741	615,500	84	-5,554,001	700	189,235	-5,041,736	1,540,602	468,644
Beginning Fund Balance July 1	33	2,051,410	641,109	568,957	208,022	4,043,828	89,525	1,382,498	8,975,349	7,434,747	6,966,103
Ending Fund Balance June 30	34	2,166,897	232,368	1,174,457	208,106	-1,510,173	90,225	1,571,733	3,933,613	8,975,349	7,434,747

LONG TERM DEBT SCHEDULE
GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS
 PAGE 1

City Name: Mount Vernon

Fiscal Year
2020

	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
	Debt Name	Amount of Issue	Type of Debt Obligation	Date Certified to County Auditor	Debt Resolution Number	Principal Due FY 2020	Interest Due FY 2020	Bond Reg./ Paying Agent Fees Due FY 2020	Total Obligation Due FY 2020	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
		(B)	(C)	(D)	(E)	(F)	+(G)	+(H)	=(I)	=(J)	=(K)
(1)	2009B GO Build America Bon (28.57% Wat, 71.43% Sew)	3,500,000	GO	September 2009	9-9-2009B	175,000	118,665	800	284,465	243,485	51,000
(2)	2007 Essen Corp Purpose-Refunding 98 GO (TIF)	4,410,000	GO	May 2007	5-7-2007B	210,000	26,000	500	236,500	236,500	0
(3)	2010A FO Capital Loan Note (TIF)	400,000	GO	October 2010	10-4-2010D	50,000	1,425	500	51,925	51,925	0
(4)	2013 GO Capital Loan Note Essen Corp (LOST)	1,200,000	GO	July 2013	6-5-2013A	80,000	20,918	600	101,518	101,518	0
(5)	2014 GO Capital Loan Note (92.6% LOST)	2,500,000	GO	September 2014	9-9-2014B	166,680	52,643	463	219,786	219,786	0
(6)	2014 GO Capital Loan Note (7.4% LOST)	200,000	GO	September 2014	9-9-2014B	13,320	4,207	37	17,564	17,564	0
(7)	2015 GO Capital Loan Note (Wat) - Hills Bank	375,000	GO	July 2015	7-6-2015B	37,000	5,034	0	42,034	42,034	0
(8)	2018 GO Urban Renewal Bond	5,000,000	GO	October 2018	10-15-2018C	65,000	150,285	500	215,785	215,785	0
(9)			NO SELECTION						0		0
(10)			NO SELECTION						0		0
(11)			NO SELECTION						0		0
(12)			NO SELECTION						0		0
(13)			NO SELECTION						0		0
(14)			NO SELECTION						0		0
(15)			NO SELECTION						0		0
(16)			NO SELECTION						0		0
(17)			NO SELECTION						0		0
(18)			NO SELECTION						0		0
(19)			NO SELECTION						0		0
(20)			NO SELECTION						0		0
(21)			NO SELECTION						0		0
(22)			NO SELECTION						0		0
(23)			NO SELECTION						0		0
(24)			NO SELECTION						0		0
(25)			NO SELECTION						0		0
(26)			NO SELECTION						0		0
(27)			NO SELECTION						0		0
(28)			NO SELECTION						0		0
(29)			NO SELECTION						0		0
(30)			NO SELECTION						0		0
TOTALS						797,000	379,177	3,400	1,179,577	1,128,577	51,000

TRANSFER OF FUNDS INTO DEBT SERVICE FUND NEEDED TO COVER GO DEBT PAYMENTS

LONG TERM DEBT SCHEDULE
GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

City Name: Mount Vernon

Fiscal Year
2020

USE THIS PAGE ONLY AFTER FILLING LINES 1 THRU 30 ABOVE.

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
Debt Name	Amount of Issue	Type of Debt Obligation	Date Certified to County Auditor	Debt Resolution Number	Principal Due FY 2020	Interest Due FY 2020	Bond Reg./Paying Agent Fees Due FY 2020	Total Obligation Due FY 2020	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
(31)		NO SELECTION						0		0
(32)		NO SELECTION						0		0
(33)		NO SELECTION						0		0
(34)		NO SELECTION						0		0
(35)		NO SELECTION						0		0
(36)		NO SELECTION						0		0
(37)		NO SELECTION						0		0
(38)		NO SELECTION						0		0
(39)		NO SELECTION						0		0
(40)		NO SELECTION						0		0
(41)		NO SELECTION						0		0
(42)		NO SELECTION						0		0
(43)		NO SELECTION						0		0
(44)		NO SELECTION						0		0
(45)		NO SELECTION						0		0
(46)		NO SELECTION						0		0
(47)		NO SELECTION						0		0
(48)		NO SELECTION						0		0
(49)		NO SELECTION						0		0
(50)		NO SELECTION						0		0
(51)		NO SELECTION						0		0
(52)		NO SELECTION						0		0
(53)		NO SELECTION						0		0
(54)		NO SELECTION						0		0
(55)		NO SELECTION						0		0
(56)		NO SELECTION						0		0
(57)		NO SELECTION						0		0
(58)		NO SELECTION						0		0
(59)		NO SELECTION						0		0
(60)		NO SELECTION						0		0
					797,000	379,177	3,400	1,179,577	1,128,577	51,000

LONG TERM DEBT SCHEDULE
 GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS
 PAGE 3

City Name: Mount Vernon

USE THIS PAGE ONLY AFTER FILLING LINES 1 THRU 30 ABOVE.

Fiscal Year
 2020

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
Debt Name	Amount of Issue	Type of Debt Obligation	Date Certified to County Auditor	Debt Resolution Number	Principal Due FY 2020	Interest Due FY 2020	Bond Reg./ Paying Agent Fees Due FY 2020	Total Obligation Due FY 2020	Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
(61)		NO SELECTION						0		0
(62)		NO SELECTION						0		0
(63)		NO SELECTION						0		0
(64)		NO SELECTION						0		0
(65)		NO SELECTION						0		0
(66)		NO SELECTION						0		0
(67)		NO SELECTION						0		0
(68)		NO SELECTION						0		0
(69)		NO SELECTION						0		0
(70)		NO SELECTION						0		0
(71)		NO SELECTION						0		0
(72)		NO SELECTION						0		0
(73)		NO SELECTION						0		0
(74)		NO SELECTION						0		0
(75)		NO SELECTION						0		0
(76)		NO SELECTION						0		0
(77)		NO SELECTION						0		0
(78)		NO SELECTION						0		0
(79)		NO SELECTION						0		0
(80)		NO SELECTION						0		0
(81)		NO SELECTION						0		0
(82)		NO SELECTION						0		0
(83)		NO SELECTION						0		0
(84)		NO SELECTION						0		0
(85)		NO SELECTION						0		0
(86)		NO SELECTION						0		0
(87)		NO SELECTION						0		0
(88)		NO SELECTION						0		0
(89)		NO SELECTION						0		0
(90)		NO SELECTION						0		0
					767,000	379,177	3,400	1,179,577	1,128,577	51,000

LONG TERM DEBT SCHEDULE
 GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS
 PAGE 4

City Name: Mount Vernon

Fiscal Year
 2020

USE THIS PAGE ONLY AFTER FILLING LINES 1 THRU 30 ABOVE.

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
Debt Name	Amount of Issue	Type of Debt Obligation	Date Certified to County Auditor	Debt Resolution Number	Principal Due FY 2020	Interest Due FY 2020	Bond Reg./Paying Agent Fees Due FY 2020	Total Obligation Due FY 2020	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
(91)		NO SELECTION						0		0
(92)		NO SELECTION						0		0
(93)		NO SELECTION						0		0
(94)		NO SELECTION						0		0
(95)		NO SELECTION						0		0
(96)		NO SELECTION						0		0
(97)		NO SELECTION						0		0
(98)		NO SELECTION						0		0
(99)		NO SELECTION						0		0
(100)		NO SELECTION						0		0
(101)		NO SELECTION						0		0
(102)		NO SELECTION						0		0
(103)		NO SELECTION						0		0
(104)		NO SELECTION						0		0
(105)		NO SELECTION						0		0
(106)		NO SELECTION						0		0
(107)		NO SELECTION						0		0
(108)		NO SELECTION						0		0
(109)		NO SELECTION						0		0
(110)		NO SELECTION						0		0
(111)		NO SELECTION						0		0
(112)		NO SELECTION						0		0
(113)		NO SELECTION						0		0
(114)		NO SELECTION						0		0
(115)		NO SELECTION						0		0
(116)		NO SELECTION						0		0
(117)		NO SELECTION						0		0
(118)		NO SELECTION						0		0
(119)		NO SELECTION						0		0
(120)		NO SELECTION						0		0
					787,000	379,177	3,400	1,179,577	1,128,577	51,000

LONG TERM DEBT SCHEDULE
GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

City Name: **Mount Vernon**

Fiscal Year
2020

USE THIS PAGE ONLY AFTER FILLING LINES 1 THRU 30 ABOVE.

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
Debt Name	Amount of Issue	Type of Debt Obligation	Date Certified to County Auditor	Debt Resolution Number	Principal Due FY 2020	Interest Due FY 2020	Bond Reg./ Paying Agent Fees Due FY 2020	Total Obligation Due FY 2020	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
(121)		NO SELECTION						0		0
(122)		NO SELECTION						0		0
(123)		NO SELECTION						0		0
(124)		NO SELECTION						0		0
(125)		NO SELECTION						0		0
(126)		NO SELECTION						0		0
(127)		NO SELECTION						0		0
(128)		NO SELECTION						0		0
(129)		NO SELECTION						0		0
(130)		NO SELECTION						0		0
(131)		NO SELECTION						0		0
(132)		NO SELECTION						0		0
(133)		NO SELECTION						0		0
(134)		NO SELECTION						0		0
(135)		NO SELECTION						0		0
(136)		NO SELECTION						0		0
(137)		NO SELECTION						0		0
(138)		NO SELECTION						0		0
(139)		NO SELECTION						0		0
(140)		NO SELECTION						0		0
(141)		NO SELECTION						0		0
(142)		NO SELECTION						0		0
(143)		NO SELECTION						0		0
(144)		NO SELECTION						0		0
(145)		NO SELECTION						0		0
(146)		NO SELECTION						0		0
(147)		NO SELECTION						0		0
(148)		NO SELECTION						0		0
(149)		NO SELECTION						0		0
(150)		NO SELECTION						0		0
					797,000	379,177	3,400	1,179,577	1,128,577	51,000

ERRORS LISTING PAGE SCROLL TO VIEW ALL ERROR MESSAGES (You may also print this page)

CONGRATULATIONS! THE BUDGET FILE CONTAINS NO ERRORS IN THE FOUR CATEGORIES

(1) OPERATING TRANSFERS IN / OPERATING TRANSFERS OUT COMPARISONS

(2) ENDING YEAR FUND BALANCE / BEGINNING YEAR FUND BALANCE COMPARISONS

0
0

0
0

0
0

(3) AN ERROR MESSAGE APPEARS IN **RED** BELOW IF THE BUDGET DOES NOT CONTAIN ALL 3 YEARS OF DATA

(4) AN ERROR MESSAGE APPEARS IN **RED** BELOW IF A "DEBT TYPE" WAS NOT SELECTED ON THE LT DEBT TAB.

NOTICE OF PUBLIC HEARING BUDGET ESTIMATE

FISCAL YEAR BEGINNING JULY 1, 2019 - ENDING JUNE 30, 2020

City of Mount Vernon, Iowa

The City Council will conduct a public hearing on the proposed Budget at City Hall Council Chambers

on 3/4/2019 at 6:30 pm
(Date) xx/xx/xx (hour)

The Budget Estimate Summary of proposed receipts and expenditures is shown below.

Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.

The estimated Total tax levy rate per \$1000 valuation on regular property \$ 12.99739

The estimated tax levy rate per \$1000 valuation on Agricultural land is \$ 3.00375

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.

319-895-8742

phone number

Sue Ripke

City Clerk/Finance Officer's NAME

		Budget FY 2020	Re-estimated FY 2019	Actual FY 2018
		(a)	(b)	(c)
Revenues & Other Financing Sources				
Taxes Levied on Property	1	1,818,990	1,752,111	1,750,198
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	1,818,990	1,752,111	1,750,198
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	612,500	612,500	598,139
Other City Taxes	6	673,780	774,134	684,736
Licenses & Permits	7	10,550	58,800	40,820
Use of Money and Property	8	195,810	192,180	91,080
Intergovernmental	9	728,007	654,848	667,919
Charges for Fees & Service	10	2,460,550	2,092,600	2,023,518
Special Assessments	11	2,500	5,000	18,200
Miscellaneous	12	249,300	999,425	235,582
Other Financing Sources	13	1,275,000	5,351,000	0
Transfers In	14	1,575,877	1,547,047	2,245,580
Total Revenues and Other Sources	15	9,602,864	14,039,645	8,355,772
Expenditures & Other Financing Uses				
Public Safety	16	928,505	838,421	828,069
Public Works	17	539,500	565,108	500,320
Health and Social Services	18	0	0	0
Culture and Recreation	19	958,655	565,570	540,578
Community and Economic Development	20	75,635	88,020	76,786
General Government	21	603,138	561,695	537,319
Debt Service	22	1,179,577	1,074,766	961,384
Capital Projects	23	7,116,250	5,380,500	643,590
Total Government Activities Expenditures	24	11,401,260	9,074,080	4,088,046
Business Type / Enterprises	25	1,667,463	1,877,916	1,553,502
Total ALL Expenditures	26	13,068,723	10,951,996	5,641,548
Transfers Out	27	1,575,877	1,547,047	2,245,580
Total ALL Expenditures/Transfers Out	28	14,644,600	12,499,043	7,887,128
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-5,041,736	1,540,602	468,644
Beginning Fund Balance July 1	30	8,975,349	7,434,747	6,966,103
Ending Fund Balance June 30	31	3,933,613	8,975,349	7,434,747

PUBLICATION DATE CALCULATOR

Earliest Publication Date

2/12/2019

Latest Publication Date

2/22/2019

Proposed Hearing Date

3/4/2019

<== Enter Date

**NOTICE OF PUBLIC HEARING
BUDGET ESTIMATE**

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City of Mount Vernon, Iowa

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319-895-8742
phone number

Sue Ripke
City Clerk/Finance Officer's NAME

		Budget FY 2020 (a)	Re-est. FY 2019 (b)	Actual FY 2018 (c)
Revenues & Other Financing Sources				
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Total Revenues and Other Sources	15	9,602,864	14,039,645	8,355,772
Expenditures & Other Financing Uses				
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Public Works	17	539,500	565,108	500,320
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Culture and Recreation	19	958,655	565,570	540,578
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General Government	21	603,138	561,695	537,319
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Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-5,041,736	1,540,602	468,644
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Ending Fund Balance June 30	31	3,933,613	8,975,349	7,434,747

RESOLUTION #3-4-2019B

RESOLUTION ORDERING CONSTRUCTION OF CERTAIN PUBLIC IMPROVEMENTS, APPROVING PRELIMINARY PLANS, AND FIXING A DATE FOR HEARING THEREON AND TAKING OF BIDS THEREFOR FOR IMPROVEMENTS KNOWN AS THE WASTEWATER TREATMENT PLANT IMPROVEMENTS 2019

WHEREAS, it is deemed advisable and necessary to construct certain public improvements described in general as the Wastewater Treatment Plant Improvements 2019, and has caused to be prepared preliminary plans, specifications and form of contract, together with estimate of cost, on file in the office of the Clerk for public inspection, for the construction of said public improvements, and said preliminary plans, specifications and form of contract are deemed suitable for the making of said public improvements; and

WHEREAS, before said preliminary plans, specifications, form of contract and estimate of cost may be adopted, and contract for the construction of the public improvements entered into, it is necessary, pursuant to Division VI of Chapter 384 of the Code of Iowa, to hold a public hearing and to advertise for bids,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNT VERNON, IOWA:

Section 1. That it is hereby determined that it is necessary and advisable to construct certain public improvements described in general as the WASTEWATER TREATMENT PLANT IMPROVEMENTS 2019, in the manner set forth in the preliminary plans and specifications and form of contract, above referred to, the cost thereof to be paid in accordance with the provisions as set out in the Instructions to Bidders, said public improvements being more generally described as follows:

All labor, materials, and equipment necessary for excavation, backfill and site work; reinforced concrete; painting; screw pump and clarifier rehabilitation; ultraviolet disinfection equipment; electrical work including conduit, cables, wiring, motor controls, starters, switches, fixtures and controls; piping and appurtenances; and miscellaneous associated work, including cleanup:

Section 2. That the amount of bid security to accompany each bid shall be in an amount which shall conform to the provisions of the Notice to Bidders approved as a part of said specifications; and,

BE IT FURTHER RESOLVED, a public notice to bidders was published once in the Sun Newspaper, a legal newspaper, printed wholly in the English language, published at least once weekly and having general circulation in this City. Publication shall be not less than four clear days nor more than twenty days prior to the public hearing being held at 6:30 p.m. on March 4, 2019 at the Mt. Vernon City Hall (213 First Street NW.), The date for receiving bids is hereby fixed as March 14, 2019. Said bids are to be filed prior to 2:00 p.m. on said date; and,

BE IT FURTHER RESOLVED, that bids shall be received and as provided in the public notice and the results of said bids shall be considered at a meeting of this Council on March 18, 2019, at 6:30 p.m., at the Mt. Vernon City Hall (213 First Street NW.); and,

BE IT FURTHER RESOLVED, that the City Administrator is hereby designated as the authority to receive and open said bids on behalf of the City of Mt. Vernon, Iowa.

PASSED and ADOPTED this ____ day of March, 2019.

Jamie Hampton, Mayor

ATTEST:

Sue Ripke, City Clerk

J. Motions for Approval

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, MARCH 4, 2019

PAYROLL	CLAIMS	67,084.71
VEENSTRA & KIMM INC	WWTP IMPROVEMENTS	6,950.00
VEENSTRA & KIMM INC	CITY ENGINEERING GENERAL	2,765.50
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	2,096.65
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	1,711.50
J ROBERT HOPSON	ACTUARIAL CERTIFICATION-ALL DEPTS	550.00
IOWA SOLUTIONS INC	WATCHGUARD BODY CAM TRANSFER	472.50
TASC	COBRA ADMIN FEE-ALL DEPTS	264.50
VEENSTRA & KIMM INC	6TH SEWER LINING/8TH AVE TO 7TH AVE	258.00
COGRAN SYSTEMS	ONLINE REGISTRATION FEES-P&REC	252.00
KIRKWOOD COMMUNITY COLLEGE	TRAINING-FD	198.00
VEENSTRA & KIMM INC	STONEBRAKER DEV REVIEW	172.00
TASC	FDA ADMIN FEE-ALL DEPTS	156.60
IOWA STATE UNIVERSITY	TRAINING-FD	139.50
VEENSTRA & KIMM INC	5TH AVE/1ST ST W TRAFFIC SIGNAL	129.00
STAPLES ADVANTAGE	SUPPLIES-P&A	106.61
COGRAN SYSTEMS	ONLINE REGISTRATION FEES-P&REC	104.00
MOUNT VERNON ACE HARDWARE	EQUIP REPAIR-FD	101.60
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES	69.77
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	60.00
JOAN BURGE	CLEANING SERVICE-P&A	60.00
CLIFF WEAVER	FITNESS MEMBERSHIP-FD	50.00
CAMARON WEAVER	FITNESS MEMBERSHIP-FD	50.00
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	49.97
AAA PEST CONTROL	PEST CONTROL-P&A	30.00
IOWA ONE CALL	LOCATES-WAT,SEW	27.00
UPS	POSTAGE/DELIVERY-PD	7.42
TOTAL		83,916.83
GENERAL FUND		3,837.58
ROAD USE TAX FUND		1,157.70
2014 STREET IMPROVEMENTS		129.00
WWTP UV DISINFECTION		6,950.00
WATER FUND		3,212.76
SEWER FUND		1,369.21
SOLID WASTE		175.87
PAYROLL		67,084.71
TOTAL		83,916.83

AGENDA ITEM # J – 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	March 4, 2019
AGENDA ITEM:	Job Description and Salary Range
ACTION:	Motion

SYNOPSIS: Staff is asking for the Council to approve the job description and salary range for the newly created Recreation Coordinator (originally the Assistant Parks and Rec Director). The official start date for this position would not be until July 1, 2019 to coincide with the new fiscal year. The position name change was completed to better reflect the position duties, and the lack of employee oversight (they do not have the ability to hire or fire, just recommend discipline).

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Job Description

PREPARED BY: Chris Nosbisch

DATE PREPARED: 2/25/19

Recreation Coordinator
City of Mt. Vernon, Iowa

Job Description/Acknowledgement Form

Please Read the following statements and circle your answer

- Yes No I have been provided a copy of the job description, or the job functions/requirements have been explained to me.
- Yes No I understand the job requirements
- Yes No I can perform all of the functions of this job
- Yes No I understand a post job offer drug test and physical exam are required

A negative response will not preclude your being considered for this particular job. If the answer to one of the above questions is "NO", please identify each and every function or task included with the job description, which you are unable to perform, with or without reasonable accommodation.

Please sign and return this acknowledgement form with your completed City of Mt. Vernon.

Thank you.

Applicant Name (Printed)

Applicant Signature

Date

**Recreation Coordinator
City of Mt. Vernon, Iowa**

Adopted Date: _____

FLSA Status: Non-Exempt

Job Status: Full Time, Administrative Time.

Residency: No, preferred

Department: City Hall

Reports to: City Administrator

Pay Range: Min: \$32,000 Max: \$42,000

Purpose of Position:

Under general administrative direction of the Director of Parks and Recreation, the incumbent performs professional duties in planning, developing, coordinating, implementing, supervising, and evaluating recreation and athletic programs for the City of Mount Vernon. Will also perform professional duties in planning, supervising, coordinating, and managing the operations of the Lester Buresh Family Community Wellness Center.

Essential Duties of Position:

- Assists Director of Parks and Recreation in planning, organizing, developing, scheduling and evaluating **recreation and athletic programs**.
- Assists with hiring, training, supervising, scheduling, and evaluating part-time and seasonal personnel; assigns work as necessary.
- Coordinate volunteer requests from the community, recruit, train, and supervise volunteer coaches and staff.
- Schedule recreation facilities and supervise condition of facilities. Request maintenance items as needed.
- Coordinates with various community agencies and other City departments to create relationships and partnerships.
- Conduct and attend a variety of training seminars, staff meetings, coaching clinics, and community meetings.
- Maintain inventory of supplies and equipment; distribute supplies and equipment; assist with ordering supplies and equipment for **recreation and athletic programs**.
- Assists with public relations duties such as preparing and distributing flyers, press releases, and brochures.
- Establish team rosters, schedule classes, programs, leagues, and tournaments, enforce rules and regulations of **recreation and athletic programs**.
- Assist with preparing and administering individual program or facility budgets as appropriate; monitor expenditures and payroll in accordance with established procedures.

- Provide clerical support, program registration, membership sales, answer telephones, and maintain correspondence with other divisions or agencies; may respond to public inquiries about the facility.
- May assist Director of Parks and Recreation in planning, organizing, developing, and scheduling the Lester Buresh Family Community Wellness Center.
- May assist in the development of classes, schedules, and implementation of activities, programs, and coordinates with the recreation programs for facility usage.
- May coordinate and supervise staff on week nights, weekends, and holidays.
- May open and close operations of the Lester Buresh Family Community Wellness Center.
- May perform emergency custodial maintenance work. Set up tables, sports equipment, chairs, and bleachers for classes and programs.
- Make safety checks on facilities and eliminate hazards to ensure complete safety of patrons.
- Performs other work projects as requested or directed.

Knowledge, Skills, Abilities & Requirements for the Position

- Knowledge of research methods, ability to find information, analyze and evaluate numerical and technical data.
- Ability to communicate effectively, both orally and in writing, and to prepare concise, accurate reports and written recommendations for changes, revisions, additions, deletions, or amendments to marketing materials, operational manuals, and policies.
- Ability to establish and maintain effective working relationships with officials, other departments, public agencies, the general public, and others associated with park and recreation programming.
- Basic knowledge associated with grant writing, funding opportunities, and solicitation of those sources.
- Skill in the use of basic office equipment, personal computers in a network based system and Geographic Information Systems.
- Ability to be adaptable to events and surrounds, flexible in assignments, work as part of a team and solve problems related to City activities.

Minimum Training & Experience Required to Perform Essential Job Functions

Minimum requirements include a Associate's Degree in recreation administration, physical education, or closely related field from an accredited college or university, and a minimum of one (1) year of progressively responsible experience in public or private recreation or any equivalent combination of education or experience. Internships/Studios may be considered to in lieu of the one year of experience. Ability to acquire and maintain an Iowa Drivers license. Must be available for off-hour work assignments, meetings and activities.

Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

Physical Requirements: Job requires the sufficient capacity and mobility to attend meetings, visit parks and recreation facilities, and perform related work in a variety of office and other settings. Activities can include lifting, up to 20-30 pounds within a 3-6 foot range, with occasional higher weights; sitting, kneeling, communicating, performing repetitive motions, reaching, grasping, potential visual strain, sometimes unpleasant work conditions, occasional irregular working hours, and at times a stressful work pace. The likelihood of injury is generally considered to be very slight. Certain requirements of this job may be subject to modification to reasonably accommodate individuals who are otherwise qualified for the position.

Work Environment: Office setting, recreation facilities, driving to and from meetings.

The City of Mt. Vernon retains the authority to change the job duties included in this job description at any time.

The City of Mt. Vernon is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act the City will provide reasonable accommodations to qualified individuals and encourages prospective employees and incumbents to discuss potential accommodations with the employer.

AGENDA ITEM # J - 3

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	March 4, 2019
AGENDA ITEM:	Front End Loader
ACTION:	Motion

SYNOPSIS: Staff has been reviewing scenarios with RTL Equipment for the front end loader that we have been demoing in the City for the past few weeks. Our goal is to lease the loader through FY 20 (and possibly 21), and then buy the equipment outright. This unit will better serve our needs for compost, snow removal and loading. The purchase would be worked into the CIP as we would phase out (trade in or sell) the current backhoe. Staff will be looking into a larger mini-hoe for water main breaks and cemetery openings. The city currently operates with a smaller min-hoe so we are not adding to our fleet. Merely upgrading the mini-hoe and exchanging the backhoe with a loader. The Doosan loader is part of the State of Iowa bid and does not require additional quotes.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Quote

PREPARED BY: Chris Nosbisch

DATE PREPARED: 2/25/19

RTL Equipment, Inc.
City of Mount Vernon
DL200TC-5
02.20.19

Lease Analysis

	<u>Lease</u>	<u>RPO</u>	
		126,150.00	
Monthly Payment	1,513.27	4,250.00	
No. of Payments	60.00	18.00	
Total Monthly Payments	90,796.20	76,500.00	
Conversion Price	66,600.35	49,650.00	
Interest Expense	-	12,305.44	
Total Cost of Acquisition	157,396.55	138,455.44	18,941.11

*Interest Estimate Only

**Lease is Priced at 1,000 hours per year. \$4/additional hour.

AGENDA ITEM # J - 4

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	March 4, 2019
AGENDA ITEM:	Plaza Lift Station Pump
ACTION:	Motion

SYNOPSIS: Information and quotes for this pump will be available at your meeting on Monday.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Distributed at the Meeting

PREPARED BY: Chris Nosbisch

DATE PREPARED: 2/25/19

M. Reports Mayor/Council/Admin.

**CITY OF MT. VERNON
CITY ADMINISTRATOR
REPORT TO THE CITY COUNCIL
March 4, 2019**

- The community center project will likely be shut down for an additional 1-2 weeks as sub-zero temperatures are back in the 10 day forecast. The updated schedule still has the building completed on-time, although there is very little room for error moving forward.
- The annual Main Street Iowa Awards are being held on Friday, March 8, 2019 in Des Moines. If you would like to attend, please let Joe Jennison know as soon as possible.



February 5, 2019

RE: MP-030-6(710)234- -76-06
Benton/Linn Counties
City of Mount Vernon

The Honorable Jamie Hampton, Mayor
City of Mount Vernon
213 First Street NW
Mount Vernon, IA 52314

SUBJECT: PCC Patching – US 30

Dear Mayor Hampton:

This letter is official notification to your City Council that the Iowa Department of Transportation let a PCC (Portland Cement Concrete) patching project on January 16, 2019. The work consists of replacing broken sections of pavement. The project is located on US 30 from US 218 to the Cedar County Line.

It is anticipated that the project will be completed in calendar year 2019. The work will be done in accordance with the current Form 810034, "Agreement for Primary Road Extension Maintenance and Operation". Project costs will be paid from the Primary Road Fund and no charges will be made against the city.

Resident Construction Engineer, Newman Abuissa P.E., of Cedar Rapids, Iowa, telephone number 319-365-6986, will advise you of the contractor's proposed schedule when the information is available.

We would appreciate this project notification being included on your next City Council meeting agenda as a matter of information for Council members.

If you have any questions concerning the work involved, please contact this office as soon as possible in order to expedite any possible changes.

Sincerely yours,

Thomas M. Storey, P.E.
District Staff Engineer

TMS/rhh

cc: Jim Schnoebelen, P.E., District Engineer, Iowa DOT, Cedar Rapids, IA 52404
Newman Abuissa, P.E., Resident Construction Engineer, Iowa DOT, Cedar Rapids, IA 52404