

City of Mt. Vernon, Iowa

Meeting:	Mt. Vernon City Council Meeting
Place:	Mt. Vernon City Hall, 213 First Street NW, Mt. Vernon, Iowa 52314
Date/Time:	March 16, 2020 – 6:30 PM
Web Page:	www.cityofmtvernon-ia.gov
Posted:	March 13, 2020

Mayor:	Jamie Hampton	City Administrator:	Chris Nosbisch
Mayor Pro-Tem:	Tom Wieseler	City Attorney:	Robert Hatala
Councilperson:	Stephanie West	Assis. Admin/City Clerk:	Sue Ripke
Councilperson:	Scott Rose	Deputy City Clerk:	Marsha Dewell
Councilperson:	Deb Herrmann	Chief of Police:	Doug Shannon
Councilperson:	Eric Roudabush		

A. Call to Order

B. Agenda Additions/Agenda Approval

C. Communications:

1. Unscheduled
2. Historic Preservation Report – Leah Rogers

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the microphone and give your name and address for the public record before discussing your item. Each individual will be granted no more than five (5) minutes.

D. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes – March 2, 2020 Regular Council Meeting
2. Approval of Liquor License – Sing A Long Bar and Grill

E. Public Hearing

1. Public Hearing for the Consideration the Vacating and Selling of a 16 Foot East-West Alley Right of Way Adjacent to 709 and 713 1st Ave NW, Mt. Vernon, Iowa (*Tabled on 3-2-2020*)
 - i. Close Public Hearing – Proceed to F-1
2. Public Hearing for the Consideration the Plans, Specifications, Form of Contract, and Estimate of Costs for the Wagon Pass Removal Project
 - i. Close Public Hearing – Proceed to G - 1

F. Ordinance Approval/Amendment

1. Ordinance #3-2-2020A: Vacating and Selling a Portion of a Sixteen Foot Alley Right of Way Located Adjacent to 709 and 713 1st Ave NW, Within the City Limits of Mt. Vernon, Iowa
 - i. Motion to approve first reading and proceed to the second reading (Council may suspend rules and proceed to the third and final reading after a vote of the first reading)

G. Resolutions for Approval

1. Resolution #3-16-2020A: Adopting Plans, Specifications, Form of Contract, and Estimate of Costs for the Wagon Pass Removal Project
2. Resolution #3-16-2020B: Approving the Voluntary Settlement Agreement and Release Between the City of Mount Vernon, Iowa and Cornell College

H. Mayoral Proclamation

1. None

I. Old Business

1. Discussion and Consideration of Change Order #60 - Lester Buresh Family Community Wellness Center – Council Action as Needed *(Tabled on 3-2-2020)*
2. Discussion and Consideration of Additional Netting and Batting Cage Changes - Lester Buresh Family Community Wellness Center – Council Action as Needed *(Tabled on 3-2-2020)*

J. Motions for Approval

1. Consideration of Claims List – Motion to Approve
2. Discussion and Consideration of Change Order #62 – Lester Buresh Family Community Wellness Center – Council Action as Needed
3. Discussion and Consideration of Police Department Facility Plan Updates – Council Action as Needed
4. Discussion and Consideration of Police Grant – Council Action as Needed (probably a resolution)
5. Discussion and Consideration of Setting a Public Hearing Date for Budget Amendment #2 for FY 20 – April 6, 2020 – Council Action as Needed
6. Discussion and Consideration of Change Order #47 – Lester Buresh Family Community Wellness Center – Council Action as Needed
7. Discussion and Consideration of Change Order #52 – Lester Buresh Family Community Wellness Center – Council Action as Needed
8. Discussion and Consideration of Change Order #61 – Lester Buresh Family Community Wellness Center – Council Action as Needed
9. Discussion and Consideration of Change Order #63 – Lester Buresh Family Community Wellness Center – Council Action as Needed

K. Reports to be Received/Filed

1. Mt. Vernon Police Report
2. Mt. Vernon Public Works Report
3. Mt. Vernon Parks and Rec Report

L. Discussion Items (No Action)

1. None

M. Reports of Mayor/Council/Administrator

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Administrator's Report

N. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 895-8742 to arrange for accommodations.

D. Consent Agenda

The Mount Vernon City Council met March 2, 2020 at the Mount Vernon City Council Chambers with the following members present: Roudabush, West, Wieseler, Herrmann and Rose.

Call to Order. At 6:32 p.m. Mayor Jamie Hampton called the meeting to order. Agenda changes/corrections: the public hearing and 1st reading of the ordinance for the alley vacation and the netting/batting cage discussion will be tabled.

Agenda Additions/Agenda Approval. Motion to approve the amended Agenda made by Rose, seconded by Wieseler. Motion carries.

Consent Agenda. Motion to approve the Consent Agenda made by Rose, seconded by Wieseler. Motion carries.

Approval of City Council Minutes – February 18, 2020 Regular Council Meeting

Approval of Liquor License – Mount Vernon Creates

Public Hearing

Public Hearing for the Consideration of the City of Mount Vernon FY 2020-2021 Proposed Budget. Mayor Hampton declared the Public Hearing open. Close Public Hearing – Proceed to G-1. Hearing no comments from the public Mayor Hampton closed the Public Hearing.

Public Hearing for the Consideration the Vacating and Selling of a 16 Foot East-West Alley Right of Way Adjacent to 709 and 713 1st Ave N, Mt. Vernon, Iowa. Close Public Hearing – Proceed to F – 1. Tabled.

Ordinance Approval/Amendment

Ordinance #3-2-2020A: Vacating and Selling a Portion of a Sixteen Foot Alley Right of Way Located Adjacent to 709 and 713 1st Ave NW, Within the City Limits of Mt. Vernon, Iowa. Motion to approve first reading and proceed to the second reading (Council may suspend rules and proceed to the third and final reading after a vote of the first reading). Motion to table Ordinance #3-2-2020A made by Rose, seconded by West. Motion carries.

Resolutions for Approval

Resolution #3-2-2020A: Approving the City of Mount Vernon FY 2020-2021 Budget. Council was given a handout highlighting important and comparable statistics regarding the budget. Nobsisch stated that the City's tax levy rate will remain the same at \$12.99. The rollback is slightly decreasing. Council received the City of Mount Vernon FY20-21 Budget Chart showing where dollars are going to. Representing Cole Library, Cathy Boggs was present to explain the library's FY21 \$30K increase in support request explaining that the additional monies will be used for an ADA accessible door, increase overhead contribution, Kanopy support (streaming service), staff support and payroll increases. Nobsisch reiterated comments he made at the previous meeting whereas he stated he would not support this much of an increase in one year but could support a three year commitment. Continuing, Nobsisch said that he is recommending an increase of \$12,000.00 for the FY21, and increases of \$9,500.00 for the next two years. Nobsisch also would like the library to submit a 3-10 year planning document on what their future expectations are so the City will have an idea of what to expect. The unpredictability of the library budget request does not allow for proper planning for the other three big General Fund budgets; Police, Fire Dept. and P&Rec. With this budget

Council is approving a \$12K increase to the library. Motion to approve Resolution #3-2-2020A made by Wieseler, seconded by West. Roll call vote. Motion carries.

Resolution #3-2-2020B: Ordering the Construction of Certain Public Improvements, Approving Preliminary Plans, and Fixing a Date for Hearing Thereon and Taking Bids Therefor for Improvements Known as the Wagon Pass Removal Project. Council received a new resolution for the public hearing and bid award. Bids will be due by 2:00 p.m., March 12, 2020. Council will consider those bids on April 6, 2020. The public hearing on the plans will be March 16, 2020. This project is being coordinated with planting season for the Bowers and the 1st Street Overlay Project. Roudabush asked if simply filling the pass with concrete was considered to which Nosbisch replied that he couldn't speak for V&K but could relay that question to them and have them explain. Motion to approve Resolution #3-2-2020B made by Rose, seconded by Herrmann. Roll call vote. Motion carries.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion to approve the Claims List made by Wieseler, seconded by West. Motion carries.

PAYROLL	CLAIMS	
AAA PEST CONTROL	AAA PEST CONTROL	80,899.63
AAA PEST CONTROL	AAA PEST CONTROL	55.00
AAA PEST CONTROL	AAA PEST CONTROL-P&A	30.00
ABBY DESAULTY	REFUND-LBC	15.00
ALLIANT IES UTILITIES	ENERGY USAGE-PD CONSTR	1,006.56
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	254.22
ALLIED GLASS PRODUCTS INC	OFFICE GLASS-PD CONSTR	72.00
ANDREA HASSELBUSCH	REFUND-LBC	30.50
ARAMARK	RUGS-FD	45.32
AWWA	CONFERENCE-WAT	50.00
BARNYARD SCREEN PRINTER LLC	UNIFORMS-LBC	791.50
BEN BRANNAMAN	REFUND-LBC	61.50
BLOOMING ACRES	FLOWERS-LBC	81.00
BRADY LANHAM	ELECTRICAL-PD CONSTR	392.33
BRYCE COX	WALL MURAL-PD CONSTR	500.00
BSN SPORTS COLLEGIATE PACIFIC	SUPPLIES-LBC	996.00
CANINE TACTICAL LLC	TRAINING-SPL DONATIONS	350.00
CAROLINE STREUBER	DEPOSIT REFUND-WAT	53.34
CEDAR RAPIDS MILLWORK	WINDOWS-PD CONSTR	706.56
CENTRAL IOWA DISTRIBUTING	FLOOR SCRUBBER-LBC	7,349.00
CHRIS NOSBISCH	MILEAGE-P&A	211.03
CITY LAUNDERING CO	SERVICES-LBC	146.04
CITY LAUNDERING CO	SERVICES-LBC	136.49
CITY LAUNDERING CO	SERVICES-LBC	133.23
CITY LAUNDERING CO	SERVICES-LBC	48.94
DELTA DENTAL	INSURANCE	1,370.84
EMERSPN SPECIALTY HARDWARE	PRIVACY LOCK-PD CONSTR	111.00
FASTENAL	YOGA RACK-LBC	38.76
FOSTERS HEATING & A/C	HVAC MAINT-PD CONSTR	74.95
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	75.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-PD CONSTR	75.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-PD CONSTR	75.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	75.00
FUTURE LINE TRUCK EQUIPMENT	CHIP BOX LATCH-S/W	19.36
GARLING CONSTRUCTION INC	WELLNESS CENTER-LOST III	74,247.61
HAWKEYE ELECTRICAL CONTRACTORS	FIRE ALARM MONITORING-LBC	90.00

HAWKEYE FIRE & SAFETY CORP	1ST AID KIT SUPPLIES-ALL DEPTS	518.95
HAWKEYE FIRE & SAFETY CORP	EQUIP MAINT-FD	35.70
HAWKEYE FIRE & SAFETY CORP	DEFIBULATOR MAINT-P&A	285.00
IOWA DEPT AGRICULTURE & LAND	DOG KENNEL LICENSE / APP #4255	75.00
IOWA FIRE CHIEFS ASSOCIATION	MEMBERSHIP-FD	50.00
IOWA PARK & REC ASSOCIATION	AQUATIC WORKSHOP-POOL	30.00
IOWA WORKFORCE DEVELOPEMENT	S.SKOFF CLAIM-RUT	1,265.68
JACOB MASTERS	REFEREE-P&REC	75.00
JACOB SEE	UNIFORMS-RUT	40.97
JAKE KROB	REFUND-LBC	253.01
JERO, INC	LIQ LICENSE REFUND-P&A	154.38
JOAN BURGE	CLEANING SERVICE-PD CONSTR	75.00
JOAN BURGE	CLEANING SERVICE-PD CONSTR	75.00
JOAN BURGE	CLEANING SERVICE-PD CONSTR	75.00
JOAN BURGE	CLEANING SERVICE-P&A	75.00
JOE'S QUALITY WINDOW CLEANING	WINDOW CLEANING-PD CONSTR	40.00
JORDAN AXTELL	REFEREE-P&REC	105.00
KIECKS	UNIFORMS-PD	67.90
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES-PD	399.00
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES	171.52
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES	130.38
LINN CO-OP OIL CO	FUEL-PW	2,809.81
LISBON AUTO BODY	DEDUCTIBLE/2019 INTERCEPTOR	200.00
MARKET STREET TECHNOLOGIES INC	SETUP EMAIL ACCTS-MVHPC	80.25
MARTIN GARDNER ARCHITECTURE	DESIGN PLAN-PD CONSTR	2,700.00
MEDIACOM	PHONE/INTERNET-PD	446.20
MEDIACOM	PHONE/INTERNET-P&A	279.55
MEDIACOM	PHONE/INTERNET-POOL	182.64
MEDIACOM	PHONE/INTERNET-LBC	1,058.13
MEDIACOM	PHONE/INTERNET-LBC	518.63
MEDIACOM	PHONE/INTERNET-LBC	469.91
MENARDS	TOILETS,TOOLS-PD CONSTR	426.92
MENARDS	SHOWER HOOKS-LBC	34.97
MENARDS	SUPPLIES-LBC	14.40
MIDWEST SAFETY COUNSELOR	CALIBRATION-FD	60.00
MIDWEST WHEEL CO	TIE DOWN SWITCHES-RUT	77.88
MOUNT VERNON, CITY OF	AUCTION CASH-PD CONSTR	300.00
NIELSON AUTO REPAIR	REPAIRS-PD	1,950.00
NOLAN JACKSON	REFEREE-P&REC	105.00
PLUMB SUPPLY CO	BLDG MAINT-PD CONSTR	1,330.31
PLUMB SUPPLY CO	BLDG MAINT-PD CONSTR	102.00
POSTMASTER	UTIL BILL POSTAGE-WAT.SEW.SW	390.35
PUSH-PEDAL-PULL	CLAMP-LBC	42.00
RALLY APPRAISAL LLC	RALLY APPRAISAL-RUT	1,800.00
RYAN CROCK	SAFETY GLASSES-PW	211.20
RYDER BUNCH	REFEREE-P&REC	45.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	2,022.50
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	1,316.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	1,240.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	160.00
ST LUKE'S WORK WELL SOLUTIONS	DRUG TEST-RUT	90.00
STAPLES INC	SUPPLIES-LBC	262.61
STAPLES INC	SUPPLIES-LBC	207.65
STORM STEEL	WEIGHT RACK MOUNTING-LBC	92.13

SUE RIPKE	UNIFORMS-ALL DEPTS	111.49
SUE RIPKE	UNIFORMS-ALL DEPTS	63.20
SUN LIFE ASSURANCE CO	INSURANCE	1,281.38
TALL GRASS BUSINESS RESOURCES	FURNITURE-LBC	18,317.69
TASC	FSA ADMIN FEE-ALL DEPTS	174.72
THOMPSON TRUCK & TRAILER INC	2014 DUMP TRUCK FILTERS	259.62
THOMPSON TRUCK & TRAILER INC	FILTERS-RUT	226.04
TODD WEAVER	FITNESS MEMBERSHIP-FD	100.00
TREASURER STATE OF IOWA	SALES TAX	8,099.00
TREASURER STATE OF IOWA	WET TAX	2,528.00
TRYSTIN LASHLEY	REFEREE-P&REC	45.00
TYLER PANOS	REFEREE-P&REC	45.00
UNITED HEALTH CARE	INSURANCE	18,918.99
US BANK	CREDIT CARD PURCHASES	9,614.33
US CELLULAR	CELL PHONE-P&REC,WAT,SEW	170.89
VEENSTRA & KIMM INC	WWTP IMPROVEMENTS	2,056.00
VEENSTRA & KIMM INC	HWY 30 BYPASS COORDINATION	1,757.00
VEENSTRA & KIMM INC	BRYANT ROAD IMPROVEMENTS	1,512.00
VEENSTRA & KIMM INC	NATURE PARK TRAIL DESIGN	264.00
VEENSTRA & KIMM INC	8TH AVE QUIET ZONE CONSULTATION	264.00
VEENSTRA & KIMM INC	1ST STR RR RIDGE REPAIR-DESIGN	157.00
VEENSTRA & KIMM INC	WWTP NPDES PERMIT RENEWAL	60.00
WAPSI WASTE SERVICE	GB,RECY-SW	22,105.31
ZATYK HOLUB	REFEREE-P&REC	150.00
TOTAL		283,971.90

2014 STREET IMPROVEMENTS	264.00
COMMUNITY CENTER OPERATIONS	8,923.83
GENERAL FUND	23,833.51
LOST III COMMUNITY CENTER CONST	109,177.34
LOST III TRAILS	264.00
PAYROLL	80,899.63
POLICE STATION CONSTRUCTION	7,809.19
ROAD USE TAX FUND	11,502.55
SEWER FUND	6,493.50
SOLID WASTE	24,503.07
STORM WATER FUND	694.86
WATER FUND	7,490.42
WWTP UV DISINFECTION	2,116.00
TOTAL	283,971.90

Discussion and Consideration of Purchasing a Backup UV Module – Wastewater Treatment Plant – Council Action as Needed. Council was asked to approve the purchase of a backup UV module at a cost of \$20,488.66. Currently there are three modules in the system. Having a fourth module as a backup will allow staff the ability to remove the regular modules for maintenance and keep the plant in operation. Motion to approve the purchase of a backup UV module from MC2 for a cost of \$20,488.66 made by West, seconded by Rose. Motion carries.

Discussion and Consideration of Change Order #56 – Lester Buresh Family Community Wellness Center – Council Action as Needed. Change Order #56 is for an additional wireless access point for the exterior of

the building and will cost \$1,158.25. Motion to approve Change Order #56 made by West, seconded by Rose. Motion carries.

Discussion and Consideration of Change Order #60 - Lester Buresh Family Community Wellness Center – Council Action as Needed. During the construction of the LBC the four foot sidewalk on the east end of the property was damaged. Garling will give the City credit for the broken panels but the City is requesting all panels be replaced with a five foot walk. Cost to the City for a 5' walkway would be \$12,642.08. Roudabush asked that the quantities be put in linear feet for better understanding. Council decided to table Change Order #60 pending clarification. Motion to table CO#60 made by Rose, seconded by West. Motion carries.

Discussion and Consideration of Additional Netting and Batting Cage Changes – Lester Buresh Family Community Wellness Center – Council Action as Needed. Tabled.

Discussion and Consideration of Pay Application #9 – Wastewater Treatment Facility – Council Action as Needed. Pay Application #9 is for the amount of \$42,927.36. Motion to approve Pay Application #9 made by West, seconded by Rose. Motion carries.

Reports of Mayor/Council/Administrator

City Administrator's Report. Green Iowa will be conducting an energy audit of City Hall on March 6, 2020. The Pool Committee plan to have an initial discussion with Council in April. Nobsisch said that he will not be at the March 16 meeting.

As there was no further business to attend to the meeting adjourned the time being 7:34 p.m., March 2, 2020.

Respectfully submitted,
Sue Ripke
City Clerk

Marsha Dewell

From: Licensing@IowaABD.com
Sent: Saturday, March 7, 2020 1:36 AM
To: Marsha Dewell
Cc: Licensing@IowaABD.com
Subject: Liquor License Pending Dram Shop

The following application(s) is complete and awaiting dramshop insurance endorsement by the appropriate insurance carrier. After the insurance carrier has endorsed coverage, the application(s) will be submitted to the local authority for review.

License #	License Status	Business Name
-----------	----------------	---------------

LC0044596	Pending Dram Shop	sing-a-long bar&grill (100 First St SE Mount Vernon Iowa, 52314)
-----------	-------------------	--

Please do not respond to this email.

To check the status of your application follow these steps:

1. Click <https://elicensing.iowaabd.com>
2. Log in to your eLicensing account
3. After reading the 'Beginning April 1st' statement, click ok
4. Click the View Completed Applications link to see your status

NOTICE: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

E. Public Hearing

AGENDA ITEM # E – 1 and F - 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	March 16, 2020
AGENDA ITEM:	Public Hearing – Ordinance #3-2-2020A
ACTION:	Motion to Un-table

SYNOPSIS: The public notice has been in the paper and the Council is now able to remove this item from the table. Staff is awaiting verification from Alliant Energy that an easement is not necessary. If an easement would be necessary, the sale price per square foot would be reduced. Staff has not received any written or verbal communication regarding this alley right of way vacation.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: See Ordinance #3-2-2020A

PREPARED BY: Chris Nosbisch

DATE PREPARED: 3/12/20

AGENDA ITEM # E – 2 and G - 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: March 16, 2020

AGENDA ITEM: Public Hearing – Plans and Specifications for Wagon Pass

ACTION: Motion

SYNOPSIS: The plans, specification and form of contract have been submitted by the engineer, and are on file in the clerk’s office. Staff will be receiving bids for the project on March 12, 2020 at 2 p.m. Staff has also provided the Council with the four options that were considered by V&K Engineering. It has been suggested that an insert be placed inside the existing structure as it may be a more economical solution. According to the Engineer, this would closely resemble option number four of the enclosed email. In addition to cost, we would continue to have a concrete structure to maintain (future expenses).

BUDGET ITEM: Bond Proceeds

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: See Resolution #3-16-2020A & Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 3/12/20

Chris Nosbisch

From: Dave Schechinger <dschechinger@v-k.net>
Sent: Tuesday, March 3, 2020 10:24 AM
To: Chris Nosbisch
Subject: FW: Mt. Vernon Cattle Pass Feasibility Study
Attachments: Culvert_FeasibilityStudy.pdf

Chris,

Alternative 3 is similar to what Eric was asking about. By the time we add the fill material for the slopes and provide the new farm access, we would be more expensive than alternative 2 with the same farm access and slope backfill.

Other items to consider would be the increased weight of the fill if concrete were used that could cause additional settlement, construction would need to be done in several lifts for that amount of concrete, which would increase cost, and we would have a very large mass of concrete left in place for someone to contend with in the future.

Dave Schechinger
Veenstra & Kimm, Inc.

From: Mark Currie <mcurrie@v-k.net>
Sent: Thursday, February 7, 2019 2:55 PM
To: David R. Schechinger <dschechinger@v-k.net>
Cc: Dallas R. Schechinger <drschechinger@v-k.net>; Larry J. Spellerberg <lspellerberg@v-k.net>
Subject: Mt. Vernon Cattle Pass Feasibility Study

Dave,

We have completed the feasibility study for the Wagon Pass RCB Culvert. A number of alternatives have been evaluated so that you can help the City make decisions with how to move forward. Design Engineering and Contingencies, as well as Engineering Services During Construction, have been included in the cost opinions. Itemized costs for each alternative has been included in the attached file. Costs have been rounded to the nearest \$1,000 in the document, but it is probably best to give the city the ranges for each alternative included below due to the unknowns in the engineering fees and construction bids. I have included a brief description of each alternative below.

Contours at the site indicate this is not a structure necessary for hydraulics. The site slopes from south to north (from near the railroad tracks towards Scobey Rd), and the culvert appears to be several feet above the open spaces to either side of the roadway.

Alternative 1 – Remove Existing Culvert and Replace with New Single 12' x 12' x 76' Trail RCB Culvert

Cost Opinion: \$275,000 - \$325,000

Description: The existing culvert has a 14' wide x 13' tall opening. The largest IA DOT standard culvert (12' x 12' opening) was used for this alternative, and the length was determined based on the DOT's "acceptable" clear zones from the edge of the roadway to the culvert parapet such that no barrier or guardrail would be required. Pavement removal and replacement was included, as was the extensive excavation and embankment in-place necessary to accommodate the side slopes required for the clear zones. The length of the new culvert (+/-150' from end to end) may

require additional ROW (from the farmer, presumably). This additional cost, if necessary, has not been included in the cost opinion.

Alternative 1a – Remove Existing Culvert and Replace with New Single 12' x 12' x 48' Trail RCB Culvert and Guardrail

Cost Opinion: \$250,000 - \$300,000

Description: The existing culvert has a 14' wide x 13' tall opening. The largest IA DOT standard culvert (12' x 12' opening) was used for this alternative, and the length was determined based on a 3:1 slope from the edge of the existing roadway to the parapet. A new guardrail system will be required for this alternative, as dimensions from the edge of the roadway to the parapet do not meet the DOT's "acceptable" clear zone. Pavement removal and replacement was included, as was the excavation and embankment in-place necessary to accommodate the side slopes.

Alternative 2 – Abandon Existing Culvert and Demolish, Road Closed

Cost Opinion: \$100,000 - \$130,000

Description: This alternative includes demolition of the top of the culvert, leaving the remainder of the culvert in place, and backfilling back to the elevation of the roadway. Pavement removal and replacement was included.

Alternative 3 – Abandon Existing Culvert and Backfill with Soil and Flowable Mortar, Staged Construction, Road to Remain Open

Cost Opinion: \$120,000 - \$150,000

Description: This alternative includes backfilling the existing culvert up to +/- 5' from the top of the culvert with soil. Then capping the ends and filling the remaining void with flowable mortar. This alternative allows for staged construction so that the roadway could remain open. Only pavement patching will be required, as the flowable mortar can be pumped from the roadway level.

Alternative 4 – Culvert Repair

Cost Opinion: \$100,000 - \$140,000

Description: The repair alternative includes a 6" thickening to the culvert ceiling slab, walls, and floor. This will reduce the opening's width and height by 1'. No design calculations were performed, but a reinforcing pattern similar to that shown in the existing culvert plans was used for estimating. Additionally, surface preparation and a grid of drilled-in dowels was included to adequately bond the retrofit to the existing structure. A significant cost opinion range has been provided to account for unknowns the repair design, as well as greater uncertainties in construction bidding.

Please let me know if you have any comments or questions.

Thanks.

Mark C. Currie, P.E., S.E.



VEENSTRA & KIMM, INC.

3000 Westown Parkway

West Des Moines, Iowa 50266-1320

Office: (515) 225-8000

NOTICE: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

F. Ordinance Approval/Amendment

ORDINANCE NO. _____

AN ORDINANCE VACATING AND SELLING A PORTION OF A SIXTEEN FOOT ALLEY LOCATED ADJACENT TO 709 and 713 1ST AVENUE NW, WITHIN THE CITY LIMITS OF MT. VERNON, LINN COUNTY, IOWA.

SECTION 1: That portion of public property illustrated in Exhibit "A", and legally described in Exhibit "B" attached hereto and made a part thereof, be hereby vacated.

SECTION 2: The City of Mt. Vernon hereby approves the sale of the property listed in Section 1 and described in Exhibit "B", to the neighboring property owners for \$2.50 a square foot plus \$350 in administrative fees per deed, subject to conditions listed in Exhibit "C", attached hereto and made a part thereof.

SECTION 3: The City Attorney shall prepare deeds based on the legal descriptions in Exhibit "B" and the Mayor is hereby authorized to execute such deeds transferring the ownership of the property contingent upon the conditions listed in Exhibit "C".

SECTION 4: SAVINGS CLAUSE. If any section, provision, sentence, clause, phrase or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any provision, section, subsection, sentence, clause, phrase or part thereof not adjudged invalid or unconstitutional.

SECTION 5: EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Approved and adopted this ____ day of _____, 2020.

Jamie Hampton – Mayor

ATTEST:

Sue Ripke – City Clerk

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2020.

"Exhibit B, Property Description"

Beginning at the Southeast corner of Lot 7, Block 8 of McKeans Addition to Mt. Vernon, thence westerly 132 feet to the southwest corner of Lot 7, Block 8 of McKeans Addition to Mt. Vernon, thence southwesterly 16 feet to the northwest corner of Lot 6, Block 8 of McKeans Addition to Mt. Vernon, thence southeasterly 132 feet to the northeast corner of Lot 6, Block 8 of McKeans Addition to Mt. Vernon, thence northeasterly 16 to the point of beginning.

"Exhibit C, Conditions"

1. Each property owner adjacent to the said alley described within this ordinance shall have the right of first refusal to purchase their portion. Those wishing not to purchase may sign a waiver indicating their desire to not purchase the property.
2. (Possible addition of easement for gas and/or electric)

G. Resolutions for Approval

RESOLUTION #3-16-2020A

**RESOLUTION ADOPTING PLANS,
SPECIFICATIONS, FORM OF CONTRACT,
AND ESTIMATE OF COSTS
FOR
THE WAGON PASS PROJECT**

WHEREAS, on the 2nd day of March, 2020, the Mt. Vernon City Council adopted resolution #3-2-2020B establishing a public hearing date and approving the advertisement for bids for the Wagon Pass Project, and

WHEREAS, a public hearing on said project was held by the Mt. Vernon City Council on the 16th day of March, 2020, and

WHEREAS, the plans, specifications, form of contract, and estimate of costs were filed with the City Clerk for the construction of certain public improvements described in general as the Wagon Pass Project; more specifically described as:

The Wagon Pass Removal Project includes all labor, materials, and equipment necessary to construct Wagon Pass Demolition including all labor, materials, and equipment necessary to remove existing pavement and the top slab and upper portions of the sidewalls and wingwalls of the existing 14' x 13' x 40' reinforced concrete box culvert, backfill of the culvert, replacement of street surfacing, curb & gutter, construction of a new granular surfaced field entrance, clearing & grubbing, grading, erosion control, seeding, traffic control and miscellaneous associated work.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON, IOWA:

Section 1. That the said plans, specifications, form of contract and estimate of costs are hereby adopted as the plans, specifications, form of contract and estimate of costs for said public improvements, as described in general as the Wagon Pass Project and more specifically described above.

PASSED and ADOPTED this 16th day of March, 2020

Jamie Hampton, Mayor

ATTEST:

Sue Ripke, City Clerk

AGENDA ITEM # G - 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: March 16, 2020

AGENDA ITEM: Resolution #3-16-2020B

ACTION: Motion

SYNOPSIS: At the meeting, you will be given a copy of the proposed settlement agreement and press release. Once you approve the resolution adopting the settlement agreement, it will become a public record.

BUDGET ITEM: Sewer

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS Resolution #3-16-2020B

PREPARED BY: Chris Nosbisch

DATE PREPARED: 3/12/20

RESOLUTION NO. 3-16-2020B

**RESOLUTION APPROVING THE SETTLEMENT AND RELEASE AGREEMENT
BETWEEN THE CITY OF MOUNT VERNON, IOWA AND CORNELL COLLEGE**

WHEREAS, the City of Mt. Vernon City and Cornell College mutually agree that future legal action is not in the best interest of either entity, and

WHEREAS, the terms and conditions of the settlement agreement are found in Exhibit A, attached hereto and made a part thereof, and,

WHEREAS, the City of Mount Vernon and Cornell wish to present a joint press release as found in Exhibit B, attached hereto and made a part thereof,

NOW, THEREFORE, BE IT RESOLVED: The City Council does hereby approve the Settlement and Release Agreement with Cornell College.

APPROVED and ADOPTED this 16th day of March, 2020.

Jamie Hampton, Mayor

ATTEST:

Sue Ripke, City Clerk

I. Old Business

AGENDA ITEM # I - 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	March 16, 2020
AGENDA ITEM:	Change Order #60 – LBC
ACTION:	Motion to Remove from Table

SYNOPSIS: The change order was reduced by approximately \$800, and now sits at \$12,106.58. Nick will have the linear feet for you at the meeting.

BUDGET ITEM: LBC

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Revised Change Order

PREPARED BY: Chris Nosbisch

DATE PREPARED: 3/12/20



GARLING
CONSTRUCTION, INC.

General Contractors

1120 11th Street • Belle Plaine, IA 52208 • Phone: (319) 398-3340 319-444-3409 • Fax: (319) 398-3363 319-444-2437

COR #. **0060**

Date Monday, February 17, 2020

Project: Lester Buresh Family Community Wellness Center

Per ITC 54: Revise east sidewalk to 5' wide new PCC sidewalk.

#	Description	Type	Qty	Rate	Expense Amount	MarkUp	Cost
00064	Concrete Sidewalk	Material Expense		0.000	11164.000	5.0000	\$11,722.20
00064	Project Management	Labor Expense	2.000	70.000	140.000	5.0000	\$147.00
00064	2% Performance Bond	Insurance Expense		0.000			\$237.38

PROPOSAL SUMMARY	
Material Expense	\$11,722.20
Labor Expense	\$147.00
Insurance Expense	\$237.38
Net Costs	\$12,106.58

Proposal Total \$12,106.58

PLEASE REVIEW AND SIGN BELOW FOR INCLUSION IN THE NEXT OWNER CHANGE ORDER

Architect: x _____ Date: _____

OPN ARCHITECTS

Owner: x _____ Date: _____

PM: x _____ Date: 3/12/2020

Jeff Ketels, Project Manager



Vision Concrete, LLC
c/o Daniel Meier
2165 107th St
Marengo, IA 52301
(319)-350-0704

Estimate

Date	Estimate #
2/14/2020	1109

Name / Address
Garfing Construction John Bodensteiner

Project	Terms
Lester Sidewalk	Valid for 30 days

Description	Qty	Rate	Total
Remove and dispose of existing 4' city sidewalk and replace with new 5' concrete sidewalk. New sidewalk to be 4" thick and includes ADA compliant mats on each side of the existing approach. Price includes all labor and materials.	2,430	4.80	11,664.00
Total			\$11,664.00

AGENDA ITEM #I - 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	March 16, 2020
AGENDA ITEM:	Batting Cage
ACTION:	Motion to Un-table

SYNOPSIS: It turns out the batting cages were not installed to design specifications, therefore, the sub-contractor will be responsible for correcting the batting cages. I am asking you to grant staff permission to approve the additional netting on the east and west side of the gymnasium floor at an amount not to exceed \$5,000. Staff does want to explore mechanical curtains on both sides of the gym as an alternative, but we believe it will be a much more expensive option. When making a motion, you will want to deny all proposals associated with the batting cages.

BUDGET ITEM: LBC

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 3/12/20



H2I Group
3120 Capital Way
Cedar Falls, IA 50613

To: Chris Nosbisch
City of Mount Vernon

Date: 2/26/2020
Project: Lester Buresh Batting Cages and Barrier Netting
Location: Marcus, IA

We are pleased to quote to you the following:

1 lot to take down existing batting cage track and hardware, String 6 runs of cable, cable net pullies, caribbeaners for
Attaching net to pullies, wall bucks and brackets, 6-turnbuckles,
All of the above, delivered and installed for.....\$4,220

Barrier netting-use existing track and pullies, direct attach under track, 7/8" sq white barrier nets,
So basically just charging for nets and labor
All of the above, delivered and installed for.....\$3,650.
The previous bill that we sent for the rework of batting cages is still good.

Excludes:

- 1. State Sales & Use Taxes.
- 2. Concrete Pad

SEE PAGE _____ for Terms & Conditions

This proposal is based upon usage of the AGC/ASA/ASC "Standard Form Construction Subcontract", 1996 Edition or a subcontract form otherwise acceptable to Haldeman-Homme, Inc.

TERMS: Net 30 Days

ACCEPTED: Company _____ RESPECTFULLY,
Name _____ **H2I Group, Inc.**
Date _____ By Todd Ellison
319-415-3378
TEllison@H2IGroup.com

Note: This quotation is offered for acceptance within 30 days and is subject to revision beyond that time.

Solutions for Industry, Education, and Healthcare Since 1924



Phone: (319) 553-4351
Fax: (612) 378-4880
Toll Free: (800) 795-0696
Email: info@h2igroup.com
Website: www.h2igroup.com

Serving all 50 states, Offices located:

Atlanta|Austin|Baltimore|Chicago|Cedar Falls|Columbia|Dallas|Denver|Des Moines|Grand Forks|Kansas City|Houston|Madison|Minneapolis|Omaha|Salt Lake City|Tampa



H2I Group
3120 Capital Way
Cedar Falls, IA 50613

PROPOSAL

H2I Group Inc. Terms and Conditions

General

These terms and conditions are a component part of the attached proposal and constitute the entire agreement between H2I Group Inc. (hereinafter H2I). By signing the proposal, Customer acknowledges that they understand and accept the proposal and the following terms and conditions. All work shall be done in accordance with the attached proposal unless otherwise provided for in writing and signed by H2I. Applicable sales, excise and use taxes are not included unless otherwise stated in the proposal. Tax exempt entities hereby agree to furnish tax exemption certificates when requested on non-taxable materials. Material Only Contracts: Responsibility for the unloading, handling, storage and installation of material transfers to the Customer upon shipment from the factory. Customer is responsible for receiving, unloading and inspecting materials and filing freight claim for any shortage or damage of materials. Delivery and freight charges are not included unless otherwise stated in the proposal.

Site Conditions

A smooth, level and clean sub-floor shall be provided or as required by H2I. Maintain environment at proper temperature (55-80 degrees F.) and humidity (35-50%) before, during and 30 days following installation. Delays due to circumstances beyond the control of H2I shall entitle H2I to an equitable adjustment of time and contract price.

Acceptance

This proposal may be accepted within 30 days subject to credit approval. H2I reserves the right to revoke this offer prior to acceptance by customer. Customer agrees that, by signing, grant authority to credit bureaus to release credit history information for the purpose of establishing credit with H2I and its subsidiaries. H2I and its subsidiaries may, if payment for work performed by H2I will pass thru from a third party require a credit application, joint check agreement with the property owner/end user if the property owner/end user is a separate entity from the Customer, a copy of the Customer's payment bond, and/or a personal guarantee, as a condition of credit approval. Customer agrees that payments received from a third party for services performed by H2I shall be held in trust and first paid to H2I for material and labor costs paid by H2I.

Installation

This proposal assumes unloading and elevator use shall be conducted during normal business hours. This proposal is based on completing the work during normal business hours. Overtime, evening and weekend work is available at additional charge. Customer agrees to provide H2I with sufficient and timely unloading facilities, dock and elevator access as needed at no additional cost to H2I. Customer shall provide temporary, secure storage for materials prior to installation. Customer shall provide adequate electrical power, lighting, water and restroom facilities during installation. Customer shall provide area that is free and clear and prepared for installation.

Engineering

All engineering, proposal drawings, specifications shall represent H2I's investment in engineering skill and development and remain the property of H2I. Such are submitted with the understanding that the information will not be disclosed or used in any way detrimental to H2I's interests.

Changes

Any requests for changes to the scope of work shall be made in writing with signed acceptance by authorized personnel from H2I and Customer.

Liability

H2I shall not be liable for damages in any form or any other claim arising out of strikes, floods, fire, accidents, or any other causes beyond our control. H2I shall not be liable for liquidated, consequential or any other damages or penalties of any kind for delays in completion of work. H2I indemnity obligations to the Customer and owner are limited to the liability created by the gross negligence of Haldeman Homme Holdings, its employees or subcontractors. In the event the terms of this agreement conflicts with the Customer's proposal or purchase order the parties acknowledge and agree the terms of this agreement shall control.

Payment

Payment in full will be due and payable thirty (30) days from invoice date. Customer agrees to pay progress-billing invoices during the course of the project reflecting partial shipment of material and/or partial completion of labor work performed. Where materials are stored or staged temporarily at the job site or in offsite or bonded warehouse, customer shall pay for materials and reasonable storage charges. The failure of the Customer to make payments within contract terms shall entitle H2I, in addition to all other rights, to suspend all work and shipments and shall further entitle H2I to an extension of time of performance of the work. No payments shall be withheld from or penalties assessed against H2I due to causes for which H2I is not responsible.

Customer agrees that, if the billed amount is not paid within terms, a service charge will be charged on the overdue balance at a percentage rate of 1.5% (18% ANNUAL PERCENTAGE RATE) for all accounts. If the customer fails to pay the entire unpaid balance on the account when due H2I may without further notice or demand, exercise all rights and remedies available by law for the collection of the balance due on the account. H2I reserves the option to exercise its lien rights at all times in accordance with applicable law to secure collection of amounts due. Applicant will be liable for all expenses of collection with or without suit, including all court costs and reasonable attorney's fees to the extent under applicable state law. Venue shall be the State District Court of Minnesota.

Disputes

Customer and H2I hereby agree that disputes between the parties which cannot be settled amicably, shall be settled through the State District Court of Minnesota.

Cancellation

An officer of H2I must approve cancellation requests in writing. In order to compensate H2I for its investment in engineering, time, processing and administrative work, approved cancellations shall be subject to cancellation charge of 25% of the contract amount plus the cost of materials produced or in production, labor or other services performed, freight, taxes and any other out of pocket expenses incurred by H2I.

Warranty

THE MANUFACTURER EXPRESS WARRANTY IS PROVIDED IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED. THE WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE ARE HEREBY DISCLAIMED BY H2I.

Insurance

H2I maintains insurance and will provide certificates of insurance if requested on coverage and limits as provided by its insurance policy. No other insurance coverage is provided including waiver of subrogation or additional named insureds.

Codes

Customer, architect and/or contractor shall be responsible for all local, state and federal agency code compliance, permits, fees, design, engineering and testing. H2I does not provide professional liability or pollution insurance for any of these services. Costs for any and all such services are not included in this proposal.

Signature: _____ Name: _____ Date: _____
(Please Print)

Solutions for Industry, Education, and Healthcare Since 1924



Phone: (319) 553-4351
Fax: (612) 378-4880
Toll Free: (800) 795-0696
Email: info@h2igroup.com
Website: www.h2igroup.com

Serving all 50 states, Offices located:

Atlanta|Austin|Baltimore|Chicago|Cedar Falls|Columbia|Dallas|Denver|Des Moines|Grand Forks|Kansas City|Houston|Madison|Minneapolis|Omaha|Salt Lake City|Tampa

J. Motions for Approval

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, APRIL 6, 2020

PAYROLL	CLAIMS	79,961.57
WRH INC	WWTP IMPROVEMENTS 2019	42,927.36
IOWA SOLUTIONS INC	COMPUTER EQUIP/SETUP-LBC	41,089.24
COMMUNITY DEVELOPMENT GROUP	HOTEL/MOTEL TAX PYMT-ECON DEV	14,193.15
LSC FINANCIAL SOLUTIONS	LEASE/CARDIO EQUIP-LBC	6,999.08
IOWA PRISON INDUSTRIES	SIGNS-RUT	6,317.70
OPN ARCHITECTS	WELLNESS CENTER	6,162.78
GROUP SERVICES INC	INSURANCE-ALL DEPTS	5,985.75
DE NOVO MARKETING	MARKETING-LBC	4,893.00
IOWA SOLUTIONS INC	BLDG NETWORK INFRASTRUCTURE	3,879.00
SPEER FINANCIAL INC	SERVICES/\$500K BOND-LBC	3,400.00
MV ACE HARDWARE	SUPPLIES-ALL DEPTS	2,139.02
ELECTRIC PUMP	TRANSMITTER-SEW	1,926.23
STATE HYGIENIC LAB	TESTING-SEW	1,733.50
IOWA SOLUTIONS INC	FRONT DESK COMPUTER-NEW PD	1,505.00
ROBERT BUSER	STIPEND-EMA	1,500.00
IOWA SOLUTIONS INC	COMPUTER-SEW	1,372.00
TRASH STICKERS INC	TRASH TAGS-SW	1,282.00
IOWA ASSOC OF MUNICIPAL UTILITIES	MEMBERSHIP-PW	1,159.12
IOWA DEPT OF TRANSPORTATION	SALT-RUT	940.26
WOODWARD COMMUNITY MEDIA	ADS/PUBLICATIONS-ALL DEPTS	912.88
ALLIANT IES UTILITIES	ENERGY USAGE-FD	891.85
CARQUEST OF LISBON	VEHICLE MAINT-PW	891.31
GOV OFFICE	WEBSITE HOSTING, MAINT, SUPPORT	840.00
NORTHWAY CORP	DETERMINE PRODUCTION LOSS-WAT	750.00
IOWA SOLUTIONS INC	MONTHLY MAINT-ALL DEPTS	745.00
STAPLES INC	TONER,CLIPS-ALL DEPTS	719.78
VAN METER INC	8' LED BULBS-RUT	558.12
IOWA SOLUTIONS INC	DBR BACKUP/FIREWALL-PD	558.10
RHOMAR INDUSTRIES INC	UNDERCOATING-PW	536.90
IOWA SOLUTIONS INC	SERVER HARD DRIVE REPLACEMENT	490.00
POSTMASTER	NEWSLETTER-ALL DEPTS	463.74
GORDON LUMBER COMPANY	BLDG SUPPLIES-RUT,PD,LBC	433.50
ELECTRIC PUMP	SEAL-SEW	399.29
JACOB MASTERS	REFEREE-P&REC	350.00
GARY'S FOODS	SUPPLIES-RUT,LBC	288.30
VAN METER INC	LED LIGHTS-RUT	256.03
STAPLES INC	BINDERS,PAPER-ALL DEPTS	240.98
VERIZON CONNECT	INFORMATION SYSTEMS-PW	227.40
PLUMB SUPPLY CO	FLUSH SENSOR-FD	217.83
MEDIACOM	PHONE/INTERNET-SEW	206.64
STORM STEEL	SIGN BASES-RUT	196.54
MEDIACOM	PHONE/INTERNET-POOL	190.14
KONE INC	ELEVATOR MAINT CONTRACT-P&A	183.54
MEDIACOM	PHONE/INTERNET-P&REC	180.60
HOME APPLIANCE CENTER	5 YR PROTECTION PLAN/WASHER-LBC	179.00
HOME APPLIANCE CENTER	5 YR PROTECTION PLAN/DRYER-LBC	179.00
RED LION RENEWABLES	SOLAR ELECTRIC PRODUCTION-P&A	166.12
LINN COOPERATIVE OIL CO	LP-RUT	156.00
CITY LAUNDERING CO	SERVICES-LBC	139.41
STAPLES INC	TONER-P&A	136.89
CITY LAUNDERING CO	SERVICES-LBC	133.23
CITY LAUNDERING CO	SERVICES-LBC	129.96
STORM STEEL	SUPPLIES-RUT	125.23
DIESEL TURBO SERVICES INC	HYDRAULIC HOSE-S/W	112.10
MOUNT VERNON BANK & TRUST CO	STOP PAYMENT ON CK-WAT	105.00
LAMPE APPLIANCE SERVICE	RANGE MAINT-FD	98.00

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, APRIL 6, 2020

UNITYPOINT CLINIC	DRUG TESTING-RUT	84.00
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	82.69
LYNCH FORD	5K MI MAINT-RUT	72.41
RICKARD SIGN AND DESIGN CORP	DECAL-RUT	65.00
ROBERT BUSER	REIMB-EMA	64.00
AIRGAS INC	CYLINDER RENTAL FEE-PW	60.62
MT VERNON CAR WASH	CAR WASH-PD	56.00
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	53.80
STORM STEEL	SUPPLIES-RUT	53.22
SUE RIPKE	MILEAGE-P&A	39.91
NEAL'S WATER CONDITIONING SERVICE	WATER/SALT-P&A	35.30
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	23.72
OFFICE EXPRESS	SOAP-P&A	19.96
OFFICE EXPRESS	SUPPLIES-P&A	16.87
P&K MIDWEST INC	FILTER-RUT	8.51
COGRAN SYSTEMS	ONLINE REGISTRATION FEES-P&REC	8.00
TOTAL		243,498.18
GENERAL FUND		24,920.52
ROAD USE TAX FUND		11,282.48
LOST III COMMUNITY CENTER		63,586.59
WWTP UV DISINFECTION		42,927.36
POLICE STATION CONSTRUCTION		5,875.40
WATER FUND		3,276.25
SEWER FUND		8,129.94
STORM WATER		173.59
SOLID WASTE		2,593.60
LBC OPERATIONS		770.88
PAYROLL		79,961.57
TOTAL		243,498.18
FEBRUARY 2020 REVENUES		
GENERAL GOVERNMENT		654,547.03
PUBLIC SAFETY		2,041.93
PUBLIC WORKS		213,610.70
CULTURE RECREATION		115,367.96
COMMUNITY & ECON DEV		17,590.58
DEBT SERVICE		222.51
TOTAL		1,003,380.71

AGENDA ITEM # J - 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: March 16, 2020

AGENDA ITEM: Change Order #62 - LBC

ACTION: Motion

SYNOPSIS: Change order #62 is in the amount of \$3,900.82 for additional work to re-position the second floor televisions. This change order has already been approved and is in the works (the original estimate was believed to be under \$3,000). This will position a television set in the center of each bay in front of both the cardio equipment and selectorizer machines.

BUDGET ITEM: LBC

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 3/12/20



GARLING
CONSTRUCTION, INC.

General Contractors

1120 11th Street • Belle Plaine, IA 52208 • Phone: (319) 398-3340 319-444-3409 • Fax: (319) 398-3363 319-444-2437

COR #. 0062

Date	Friday, February 28, 2020
Project:	Lester Buresh Family Community Wellness Center
Per ITC 056: Move 3 TV's and paint any new conduit.	

#	Description	Type	Qty	Rate	Expense Amount	MarkUp	Cost
00066	Electric & Data				2902.220	5.0000	\$3,047.33
00066	Painting	Material Expense		0.000	600.000	5.0000	\$630.00
00066	Project Management	Labor Expense	2.000	70.000	140.000	5.0000	\$147.00
00066	2% Performance Bond	Insurance Expense		0.000			\$76.49

PROPOSAL SUMMARY

	\$3,047.33
Material Expense	\$630.00
Labor Expense	\$147.00
Insurance Expense	\$76.49
Net Costs	\$3,900.82

Proposal Total **\$3,900.82**

PLEASE REVIEW AND SIGN BELOW FOR INCLUSION IN THE NEXT OWNER CHANGE ORDER

Architect: x _____ Date: _____

OPN ARCHITECTS

Owner: x _____ Date: _____

PM: x _____ Date: **2/28/2020**

Jeff Ketels, Project Manager



BRINGING COMMUNICATIONS FULL CIRCLE

February 19, 2020

RE: Lester Buresh ITC-056

SCI, Inc. is pleased to submit the following proposal for the low voltage cabling to the Lester Buresh Family Community Wellness Center located in Mount Vernon, Iowa. At SCI customer service is the lifeline of our organization. Our Customer satisfaction is the most important building block to all members of our company. We provide and stand behind our outstanding quality and professional installations. **SCI is BICSI certified and has 1 RCDD on staff.**

Execution For sections listed below

- SCI Communications will remove and relocate 4 TV locations.
- SCI Communications will not provide work outside of what is stated above

Installation Practices

SCI will ensure that all cables will be dressed and terminated in accordance with the recommendation made in the TIA/EIA-568-B standard, manufacturer's recommendations and the best industry practices. The pair untwist at the termination point will not exceed .5inches. The bend radius for the cable in the termination area shall not exceed 4 times the outside diameter of the cable. The cable jacket will be maintained as close as possible to the termination point of the cable.

Firestop System / Bonding and Grounding / Support systems

If Required and Unless otherwise agreed to SCI will NOT be responsible for any of the following:

- Bonding/Grounding required outside the Communications Room(s).*
- Installing and/or the providing of any conduit sleeves and pathways for the communications cabling.*
- Installing and/or the providing any fire stopping that maybe required.*
- Installing and/or the providing of any fire rated plywood.*
- Installing and/or the providing of any cable-basket tray.*

**SCI – 2001 E Army Post Road Suite B Des Moines, Iowa 50320
515-339-7860 Phone / 515-339-7860 Fax**



BRINGING COMMUNICATIONS FULL CIRCLE

Identification and Labeling

SCI will adhere to the labeling scheme provided by the customer. This labeling scheme will include all cables, data racks, patch panels and outlets. Once the labeling scheme is approved SCI will incorporate this scheme into each test result and the as-built drawings.

Testing and Acceptance

SCI will ensure that all testing of the cables installed will be done with a high-end tester to ensure that all cable is tested correctly to meet or exceed industry specifications. All voice cabling will be wire mapped and will shoot the distance and recorded on the labeling scheme.

Payment

Unless otherwise agreed to SCI's terms of payment are Net 30days from the date of the invoice. Upon acceptance of this proposal SCI will order and invoice all materials for this project at terms of Net 30days from the date of the invoice. If the project duration is more than 30days then SCI will progress bill the percentage of completion at the end of each month, terms will be Net 30days from the date of the invoice.

Warranty

SCI will provide a limited **LIFETIME WARRANTY** on all components, equipment and workmanship provided by SCI on this project. SCI will provide a 20 year CommScope Uniprise warranty on this project

Project Price

(Pricing Valid for 30days from the date of this Proposal)

Price: \$1,056.00

Exclusions:

Unless otherwise agreed to SCI excludes the following from this proposal:

Lift Rental – If a lift is needed, it will be proved by others or at an additional charge

Bonds & Dues

Permits

Sales Tax (Unless this is a taxable job)

Retainage

**SCI – 2001 E Army Post Road Suite B Des Moines, Iowa 50320
515-339-7860 Phone / 515-339-7860 Fax**



BRINGING COMMUNICATIONS FULL CIRCLE

If there are any questions or if you would like to discuss this proposal in more detail, please feel free to contact me. My contact information is listed below. I look forward to hearing from you.

Sincerely,

Andrew Peacock
Account Manager
Office: 515-339-7860 ext 219
Cell: 515-381-3924
Andrew@SCI-iowa.com

Customer Acceptance: _____ Date: _____

SCI – 2001 E Army Post Road Suite B Des Moines, Iowa 50320
515-339-7860 Phone / 515-339-7860 Fax

TY-CO PAINTING, INC.

1347 Hunters Field Ln. Marion, IA. 52302
319-377-9723

ITC-056 Submitted

Feb 26, 2020

TO: GARLING CONSTRUCTION John

RE: LESTER BURESH

We hereby propose to furnish the materials and perform the labor necessary per plans and specifications for the completion of:

ITC 056

Painting after the Reposition of 3 TV's

Total \$600.00

All material is guaranteed to be as specified, and the work to be performed in accordance with the drawing specifications. Any alteration or deviation from specifications will be executed only upon written orders, and will become an extra charge over and above the base bid.

Respectfully Submitted

Tyrone C. Meyer
319-551-4143

AGENDA ITEM # J – 3

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	March 16, 2020
AGENDA ITEM:	Police Department Building Updates
ACTION:	Motion

SYNOPSIS: Realizing that we do not have an identified funding mechanism in place to complete all of the work in one fiscal year, staff has worked with the architect on a master phasing/building plan. At this point, staff wants to ensure the Council approves of the overall concept before proceeding further.

BUDGET ITEM: FF

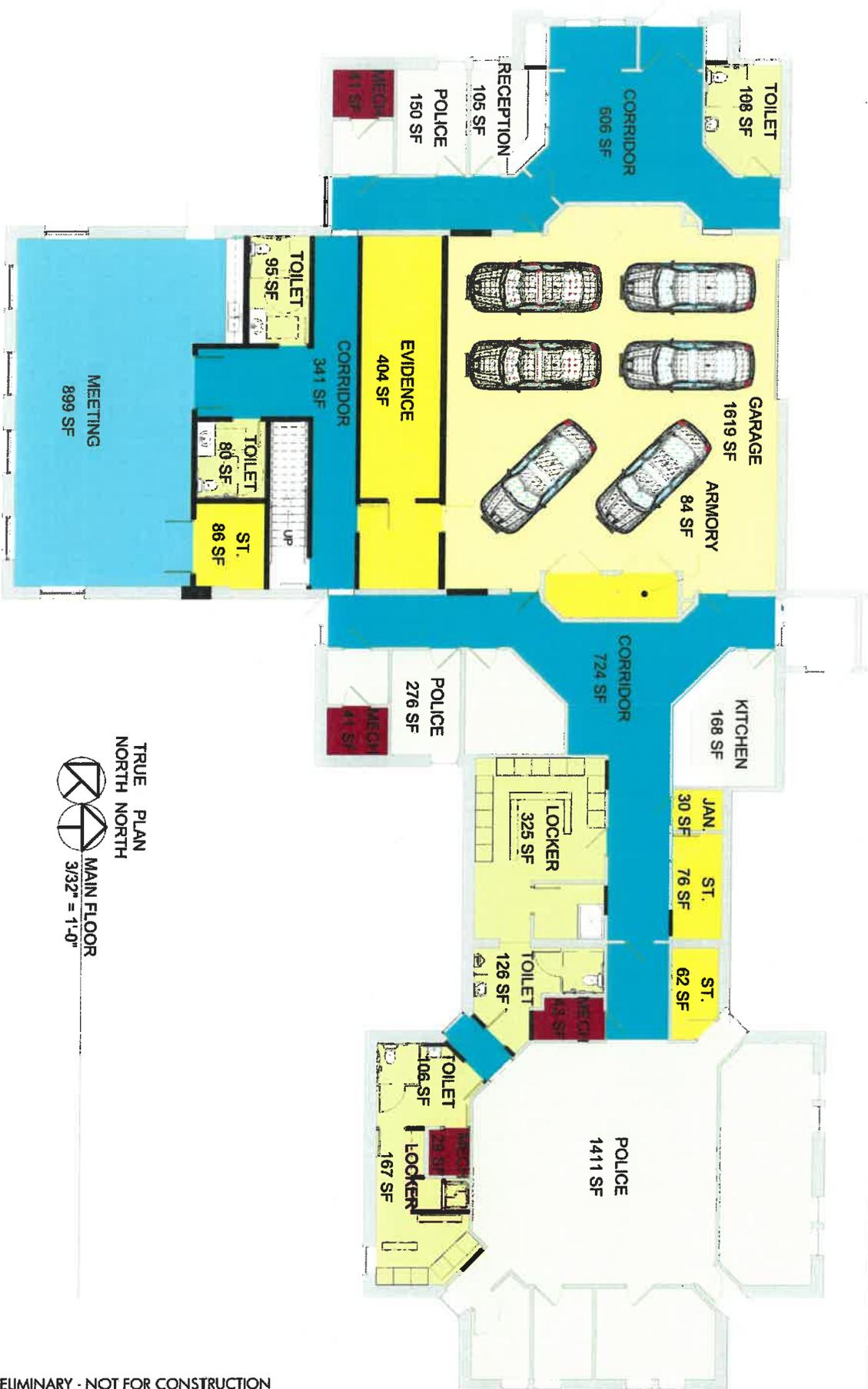
RESPONSIBLE DEPARTMENT: Police

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 3/12/20



TRUE PLAN
NORTH NORTH



MAIN FLOOR
3/32" = 1'-0"

MAIN FLOOR AREA PLAN

PRELIMINARY - NOT FOR CONSTRUCTION

P4
11999.01

700.1174 ST
SUITE 200
MARRON, IOWA
52302
(319) 377-7604
www.martingardner.com

MGA
MARTIN GARDNER
ARCHITECTURE
© 2016

MOUNT VERNON POLICE DEPT.
POLICE DEPARTMENT RENOVATIONS

02/19/2020	
REVISION	
NUMBER	DATE

TRUE PLAN
NORTH NORTH
MEZZANINE PLAN
3/32" = 1'-0"



MEZZANINE AREA PLAN

PRELIMINARY - NOT FOR CONSTRUCTION

11999.01
P5

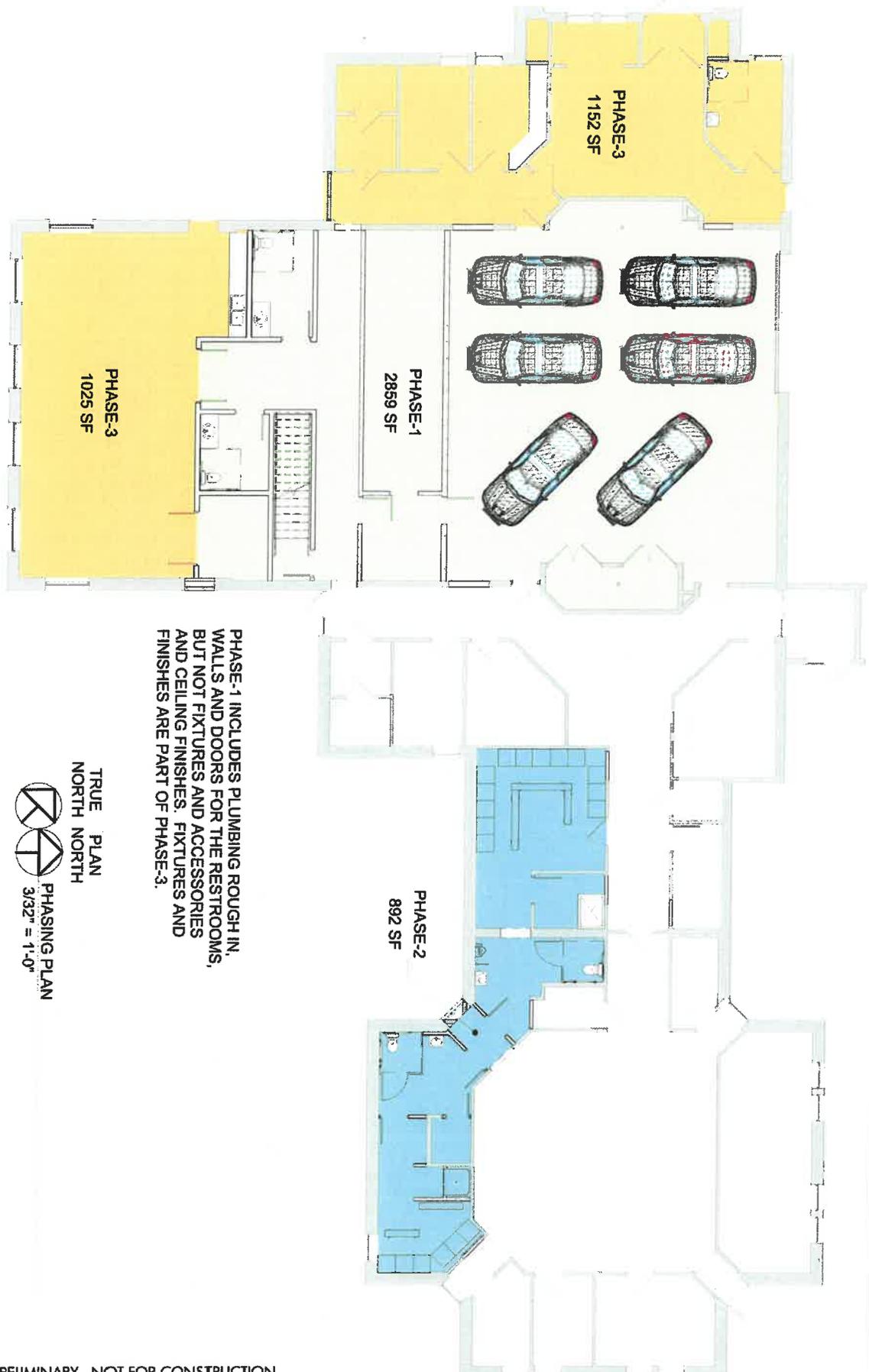
700 11TH ST
SUITE 200
MARDEN, IOWA
52302
(319) 377-6004
www.martingardner.com



MOUNT VERNON POLICE DEPT.
POLICE DEPARTMENT RENOVATIONS

REVISION	
NUMBER	DATE

02/19/2020



PHASE-1 INCLUDES PLUMBING ROUGH IN, WALLS AND DOORS FOR THE RESTROOMS, BUT NOT FIXTURES AND ACCESSORIES AND CEILING FINISHES. FIXTURES AND FINISHES ARE PART OF PHASE-3.

TRUE PLAN
NORTH NORTH



PHASING PLAN
3/32" = 1'-0"



PRELIMINARY - NOT FOR CONSTRUCTION

P6	11999.01
----	----------



MOUNT VERNON POLICE DEPT.
POLICE DEPARTMENT RENOVATIONS

700 11TH ST
SUITE 200
MADISON, IOWA
52302
(319) 377-7604

11242 390TH ST
STRANDBERRY POINT
IOWA 52076
(563) 933-4712

© 2019
MARTIN GARDNER
ARCHITECTURE

02/19/2020	
REVISION	
NUMBER	DATE

Statements of probable construction cost prepared by Martin Gardner Architecture, P.C. represents our best judgments as design professionals familiar with the construction industry. However, neither Martin Gardner Architecture, P.C. nor the Owner has control over the cost of labor, materials or equipment, over the contractor's method of determining bid prices, or over competitive bidding, market or negotiating conditions. Accordingly, Martin Gardner Architecture, P.C. cannot and does not warrant or represent that bids will not vary from the project budget proposed, established or approved by the owner, if any, or from any statement of probable construction cost prepared by Martin Gardner Architecture.

DEMOLITION

Select Demolition Existing wood framed walls
Existing Exterior wall
Existing concrete floor
Existing floor finishes
Existing ceilings
new openings in existing interior walls
Exterior Doors
Mechanic/Electrical systems

Demolition Subtotal \$17,115

SITWORK

Landscaping Repair existing lawn and landscaping as required for septic plumbing

Sitework Subtotal \$1,000

SUPERSTRUCTURE

Mezzanine Flooring Mezzanine floor framing w/ 3/4" T&G deck and 5/8" Gyp. Ceiling

Superstructure Subtotal \$8,000

EXTERIOR ENCLOSURE

Exterior doors New 12'x10' overhead door w/header and lintel
Brick infill Infill @ walk door

Exterior Enclosure Subtotal \$8,500

INTERIORS

Concrete floor slab New concrete floor slab
Framing 8" CMU wall with footing (full height)
6" CMU wall framing
2x6 framign with 5/8" Gyp. Each face
2x4 framign with 5/8" Gyp. One face
Stairs Wood framed stair with handrails
Finish flooring New finish flooring in corridor
New doors, frames, and hardware

Interiors Subtotal \$69,084

SERVICES**Mechanical**

Mechanical system revisions to existing systems including rerouting ductwork, new registers, CO2 detectiaon and exhaust

Electrical

electrical revisions to existing systems to include new lighting, controls, power

Plumbing

Under floor plumbing for future phase development.

Services Subtotal \$46,000

Project Subtotal \$149,699

GENERAL CONDITIONS

General Contracting Fees (General Requirements: 10%; O.H. and Profit is included in unit prices) 3%

Project Subtotal + General Conditions \$154,190

CONSTRUCTION & DESIGN CONTINGENCIES

Estimating and Design Contingency (% of Project Subtotal) 3.0% \$4,626

Construction Contingency (% of Project Subtotal) 10.0% \$15,419

Subtotal Contingencies \$20,045

Project Total \$174,235

Statements of probable construction cost prepared by Martin Gardner Architecture, P.C. represents our best judgments as design professionals familiar with the construction industry. However, neither Martin Gardner Architecture, P.C. nor the Owner has control over the cost of labor, materials or equipment, over the contractor's method of determining bid prices, or over competitive bidding, market or negotiating conditions. Accordingly, Martin Gardner Architecture, P.C. cannot and does not warrant or represent that bids will not vary from the project budget proposed, established or approved by the owner, if any, or from any statement of probable construction cost prepared by Martin Gardner Architecture.

DEMOLITION

select demolition of	Existing wood framed walls Existing wall finishes Existing concrete floor Existing floor finishes Existing ceilings Mechanic/Electrical systems Exterior door		
		Demolition Subtotal	<u>\$10,036</u>

SITWORK

Landscaping	Repair existing lawn and landscaping as required for septic plumbing		
		Sitework Subtotal	<u>\$1,000</u>

EXTERIOR ENCLOSURE

Windows	New aluminum exterior windows at door locations		
		Exterior Enclosure Subtotal	<u>\$1,200</u>

INTERIORS

Wall framing	New wood framed walls with Gyp. Board and C.T. wall finish where required		
Concrete floor	New 4" concrete floor		
Floor finishes	New LVT flooring new CT flooring		
Ceilings	New Acoustical ceiling		
Doors	New doors, frames, and hardware		
Toile partitions	New toilet partitions		
Toilet accessories	Accessories per restroom		
		Interiors Subtotal	<u>\$30,265</u>

SERVICES

Mechanical	Minor modifications to existing HVAC systems		
Electrical	Electrical modifications including new lighting, switches, wiring, etc.		
Plumbing	New plumbing fixtures and plumbing modifications		
		Services Subtotal	<u>\$39,000</u>

FURNISHINGS, FIXTURES, & EQUIPMENT

	New gear lockers New benches		
		FF&E Subtotal	<u>\$22,000</u>
		Project Subtotal	<u>\$103,501</u>

CONSTRUCTION & DESIGN CONTINGENCIES

Estimating and Design Contingency (% of Project Subtotal)	3%	\$3,105
Construction Contingency (% of Project Subtotal)	10%	\$10,350
Subtotal Contingencies		<u>\$13,455</u>

Project Total \$116,956

Statements of probable construction cost prepared by Martin Gardner Architecture, P.C. represents our best judgments as design professionals familiar with the construction industry. However, neither Martin Gardner Architecture, P.C. nor the Owner has control over the cost of labor, materials or equipment, over the contractor's method of determining bid prices, or over competitive bidding, market or negotiating conditions. Accordingly, Martin Gardner Architecture, P.C. cannot and does not warrant or represent that bids will not vary from the project budget proposed, established or approved by the owner, if any, or from any statement of probable construction cost prepared by Martin Gardner Architecture.

DEMOLITION

Select Demo	Floor finishes		
		Demolition Subtotal	<u>\$500</u>

EXTERIOR ENCLOSURE

Windows	New aluminum exterior windows		
		Exterior Enclosure Subtotal	<u>\$7,200</u>

INTERIORS

Casework	Kitchenette including base and upper cabinets and sink		
Casework	New reception area desk		
Restrooms	Accessories per restroom		
Ceilings	New accoustical ceiling		
Flooring	New flooring @ conference area @ throughout "west wing"		
Reception window	New reception window to vestibule		
		Interiors Subtotal	<u>\$45,325</u>

SERVICES

Electrical

Lighting, controls, and devices

Plumbing

New plumbing fixtures

Services Subtotal \$32,600

Project Subtotal \$85,625

GENERAL CONDITIONS

General Contracting Fees (General Requirements: 10%; O.H. and Profit is included in unit prices) 3%

Project Subtotal + General Conditions \$88,194

CONSTRUCTION & DESIGN CONTINGENCIES

Estimating and Design Contingency (% of Project Subtotal) 3% \$2,646

Construction Contingency (% of Project Subtotal) 10% \$8,819

Subtotal Contingencies \$11,465

Project Total \$99,659

Statements of probable construction cost prepared by Martin Gardner Architecture, P.C. represents our best judgments as design professionals familiar with the construction industry. However, neither Martin Gardner Architecture, P.C. nor the Owner has control over the cost of labor, materials or equipment, over the contractor's method of determining bid prices, or over competitive bidding, market or negotiating conditions. Accordingly, Martin Gardner Architecture, P.C. cannot and does not warrant or represent that bids will not vary from the project budget proposed, established or approved by the owner, if any, or from any statement of probable construction cost prepared by Martin Gardner Architecture.

Building Square Footage 2,400

DEMOLITION

Remove existing building and concrete curb

Demolition Subtotal \$3,500

SITWORK

Fill for proposed location
concrete drive patch and reroute parking lot drainage

Sitework Subtotal \$10,700

SUBSTRUCTURE

Footings/Foundations 4' tall x 8" concrete foundation with footing
5" cast in place concrete floor slab

Substructure Subtotal \$38,200

SUPERSTRUCTURE

Post and Frame with exterior siding, soffits, and downspouts. 50'x48'x10' building

Superstructure Subtotal \$38,400

EXTERIOR ENCLOSURE

16'x8' overhead doors
walk door
exterior insulation
attic insulation
Windows

Exterior Enclosure Subtotal \$20,002

INTERIORS

Metal liner panel for walls and ceiling

Interiors Subtotal \$9,810

SERVICES

Mechanical

Infloor heat, CO2 detection and exhaust

Electrical

Electrical power

Plumbing

Hose bib, floor drains, and sand oil separator.

Services Subtotal \$48,000

Project Subtotal \$168,612

GENERAL CONDITIONS

General Contracting Fees (General Requirements: 10%; O.H. and Profit is included in unit prices) 3%

Project Subtotal + General Conditions \$173,670

CONSTRUCTION & DESIGN CONTINGENCIES

Estimating and Design Contingency (% of Project Subtotal) 2.0% \$3,473

Construction Contingency (% of Project Subtotal) 5.0% \$8,684

Subtotal Contingencies \$12,157

Project Total \$185,827

AGENDA ITEM # J - 4

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: March 16, 2020

AGENDA ITEM: Police Grant

ACTION: Motion

SYNOPSIS: The Police Department is seeking a grant to install a generator at the new police station. This is a critical component to the overall operation of the facility. Any grant money received will allow city staff to stretch the already limited renovation dollars needed for evidence processing and vehicle storage. The grant application may necessitate some minor changes to standing policies before submittal. If so, this would occur on at the April 6, 2020 meeting.

BUDGET ITEM: FF

RESPONSIBLE DEPARTMENT: Police

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Supporting Documents (at the meeting)

PREPARED BY: Chris Nosbisch

DATE PREPARED: 3/12/20

AGENDA ITEM # J - 5

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	March 16, 2020
AGENDA ITEM:	Set Public Hearing Date
ACTION:	Motion

SYNOPSIS: Staff is asking Council to set a public hearing sate for Monday, April 6, 2020. The public hearing will be for amendment #2 to the FY 20 budget.

BUDGET ITEM: Multiple

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 3/12/20

AGENDA ITEM # J – 6 thru J - 9

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	March 16, 2020
AGENDA ITEM:	Batting Cage
ACTION:	Motion to Un-table

SYNOPSIS: The following change orders have been approved by staff as they are under the \$3,000 limit:

- COR #47 - \$2,086 for tile replacement in the showers. The original tile on the floors of the shower were large and rectangular. They were laid on a fairly flat floor that had to be chiseled to regain slope. We did not pay for any of the additional work needed to gain slope but we did agree to pay for the replacement tile.
- COR #52 – \$1,505.66 for additional steel and plywood sheeting was added to the underside of the entry soffit. This was left out of the original architectural detail, but the City would have covered the cost had it not.
- COR #61 – \$2,621.28 for sidewalk that was added once the gas meter was installed by Alliant Energy. The gas meter was set further from the wall than expected rendering the concrete pad useless. The sidewalk now creates a continuous walk from the west door to the main entrance.
- COR #63 – \$1,505.25 credit for removal of the rock trail to the high school, a majority of the dirt work was already completed so the credit is for the rock and remaining labor.

I have included the latest spreadsheet for change orders to the LBC. Even with the above changes, we have just over \$200,000 remaining in contingency funds. This does not include a potential \$10,000 credit we are expecting to receive for the track surface.

BUDGET ITEM: LBC

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 3/12/20

Lester Buresh Family Community Wellness Center - Change Order Requests

Change Order #	Approved/Denied	CO Amount	Net Affect on Contingency	Beginning Contingency Balance
COR#1 - Over Excavation	Approved	19,270.27	\$385,948	
COR#2 - ITC #5 (Door Hardware)	Approved	9,358.13	\$366,678	
COR#3 - Extend Working Days	Denied	0	\$357,320	
COR#4 - Upsize Storm Piping	Approved	373	\$357,320	
COR#5 - Additional Electrical on NW Corner of Building	Approved	1,128	\$356,947	
COR#6 - Electrical Coordination	Approved	1,007	\$355,819	
COR#7 - RTU Screening	Approved	6,104	\$354,812	
COR#8 - Additional Paint for a Fire Rated Door	Denied	0	\$348,708	
COR#9 - Structural Angle Support at Skylights	Approved	1,521	\$347,187	
COR#10 - Structural Tube Modification	Approved	2,121	\$345,066	
COR#11 - Electric Connection to Roller Curtain	Approved	1,168	\$343,898	
COR#12 - Additional Conduit for Future Heated Sidewalk	Denied	0		
COR#13 - Add Consistent Pour Stop Adjacent to CMU	Approved	4,370	\$339,528	
COR#14 - Barrier One Additive	Denied	0.00	\$339,528	
COR#15 - Additional Earthwork for Foundations	Approved	15,998	\$323,530	
COR#16 - Added Days to Contract for Weather	Approved	19,999.84	\$303,530	
COR#17 - Core Out and Rock Replacement for Retaining Wall	Approved	1,079.40	\$302,450	
COR#18 - Parking Lot Core Out and Rock Replacement	Approved	6,179.67	\$296,271	
COR#19 - Reduced Glycol Percentage (credit)	Approved	820	\$297,091	
COR#20 - Reduction of Trees on South Side (credit)	Approved	1,035	\$298,126	
COR#21 - Additional IT & Electric in Office	Approved	2,455.13	\$295,671	
COR#22 - Four Feet Addition to Rock Wall	Approved	13,387.50	\$282,283	
COR#23 - Over excavation in the gym floor area	Approved	16,334	\$265,949	
COR#24 - Barrier One in gym floor only	Rejected	0		
COR#25 - Toilet Partition Color Match	Approved	523	\$265,426	
COR#26 - Climbing Wall Handholds and Equipment	Approved	2,335	\$263,091	
COR#27 - Never Created in the computer				
COR#28 - Credit ofr Acoustic Panel Fabric	Approved	1,440	\$264,531	
COR#29 - Weather Delay Extension (no charge)	Pending			
COR#30 - Minor Changes in Power & Date to Allign w/ Security	Approved	2,305	\$262,226	
COR#31 - Vapor Barrier Rejected by Architects	Rejected			
COR#32 - Revisions for Ductwork/Insulation	Approved	14,871	\$247,355	
COR#33 - Gymnasium Vertical Ducts	Approved	2,552	\$244,803	
COR#34 - Deltion of Screening for Shorter Equipment (credit)	Approved	717	\$245,520	
COR#35 - Ductwork Revisions in the Turf Room (credit)	Approved	799	\$246,319	
COR#37 - Changed the Coping Material to Aluminum (credit)	Approved	6,000	\$252,319	
COR#36 - Technical Error as This Does Not Exist			\$252,319	
COR#38 - BB Hoop Paint	Approved	7,600	\$259,919	
COR#39 - Electric Light Moved	Approved	464	\$259,455	
COR#40 - Power Switch for Garbage Disposal	Approved	1751.85	\$257,703	

COR#41 - Retroplate Sealer	Approved	1,499	\$256,204
COR#42 - Locker Base	Pending	2,537	\$253,667
COR#43 - Vapor Barrier	Rejected	0	\$253,667
COR#44 - Glass at Front Desk	Rejected	0	\$253,667
COR#45 - Not Being Submitted	Rejected	0	\$253,667
COR#46 - Additional Basketball Hoops	Approved	19,430.82	\$253,667
COR#47 - Tile Revision at the Showers	Pending	2,608	\$234,236
COR#48 - CW Wall Angles	Rejected	0	\$231,628
COR#49 - Mirrors for Yoga Studio	Approved	0	\$231,628
COR#50 - Painting Steel Anchors on Track	Approved	\$5,014.00	\$226,614
COR#51 - Additional Grab Bar Changes	Approved	449.82	\$226,165
COR#52 - Soffit Sheathing	Rejected	0	\$226,165
COR#53 - Core and Backfill - Retaining Wall	Pending	2,360	\$223,805
COR#54 - Custom Break Metal	Approved	1,626	\$222,179
COR#55 - Additional Wall Pads	Rejected	0	\$222,179
COR#56 - Additional WAP Mount	Approved	11,631	\$210,548
COR#57 - Conduit Extension	Approved	1,159	\$209,389
COR#58 - Threshold Extension	Approved	1,883	\$207,506
COR#59 - Door Holds (Reduce Current thru Door)	Rejected	0	\$207,506
COR#60 - East Sidewalk (Revising Cost)	Approved	2,116	\$205,390
COR#61 - West Sidewalk Addition	Approved	2,621	\$205,390
COR#62 - Move Three TVs	Pending	3,901	\$202,769
COR#63 - Trail Removal	Approved	1,505	\$198,868
	Pending		\$200,373



GARLING
CONSTRUCTION, INC.

General Contractors

1120 11th Street • Belle Plaine, IA 52208 • Phone: (319) 398-3340 319-444-3409 • Fax: (319) 398-3363 319-444-2437

COR #. 0047

Date	Monday, January 6, 2020
Project:	Lester Buresh Family Community Wellness Center
Replace tile taken up for floor grinding.	

#	Description	Type	Qty	Rate	Expense Amount	Mark Up	Cost
00051	2% Bond	Insurance Expense		0.000			\$40.90
00051	Tile Replacement				1947.720	5.0000	\$2,045.10

PROPOSAL SUMMARY	
Insurance Expense	\$40.90
Net Costs	\$2,086.00

Proposal Total **\$2,086.00**

PLEASE REVIEW AND SIGN BELOW FOR INCLUSION IN THE NEXT OWNER CHANGE ORDER

Architect: x _____ **Date:** _____

OPN ARCHITECTS

Owner: x _____ **Date:** _____

PM: x _____ **Date:** 3/12/2020

Jeff Ketels, Project Manager

FloorShow Companies

Quote

1475 Associates Drive - Dubuque, IA 52002 - Phone: 563-557-9952 - Fax: 563-557-9988

Garling Construction Co. 1120 11th St. Belle Plaine, Ia. 52208	Phone	319.444.3409
	Fax:	319.444.2437
	Date	January 3, 2020
	Sales Associate:	Ben Steuer
Lester Buresh Family Community Wellness Center		email: bststeuer@homeandfloorshow.com

Extra for tile in showers and base at lockers

DESCRIPTION	Qty.	Price	Extended
Tile to replace tile tore up to grind floors	150.00	\$7.95	\$1,192.50
Grout	3.00	\$33.33	\$99.99
Thinset	3.00	\$25.00	\$75.00
Labor	150.00	\$5.00	\$750.00
OH&P	1.00	\$317.51	\$317.51
Demolition of existing flooring and adhesives is by others.			
Minor Floor Prep limited to saw cuts and control joints is included.			
No Floor Protection			
No Waxing Of VCT or Vinyl Sheet Goods.			
Weekend or Night Work is Additional			
No Cement or other TILE Backer Board Included			
FloorShow uses Open Shop Installers			
Total			\$2,435.00

Floor Show Companies propose hereby to furnish material & labor complete in accordance with above specifications for the amount of:

Two Thousand Four Hundred Thirty Five Dollars

Acceptance of proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. Floor Show Companies is authorized to do the work specified. Acceptance must be signed. The proposal is void after 30 days. Floor Show Companies reserves the right to withdraw the proposal at anytime, for any reason, under any circumstance.

Date of Acceptance ___ / ___ / _____

Signature _____



GARLING CONSTRUCTION, INC.

General Contractors

1120 11th Street • Belle Plaine, IA 52208 • Phone: (319) 398-3340 319-444-3409 • Fax: (319) 398-3363 319-444-2437

COR #. **0052**

Date Thursday, January 23, 2020

Project: Lester Buresh Family Community Wellness Center

Per ITC 046: Add sheathing to exterior soffit assembly

#	Description	Type	Qty	Rate	Expense Amount	MarkUp	Cost
00056	Sheathing	Material Expense		0.000	55,850	5.0000	\$58.64
00056	Labor	Labor Expense	25.000	54.000	1350.000	5.0000	\$1,417.50
00056	2% Performance Bond	Insurance Expense		0.000			\$29.52

PROPOSAL SUMMARY

Material Expense	\$58.64
Labor Expense	\$1,417.50
Insurance Expense	\$29.52
Net Costs	\$1,505.66

Proposal Total \$1,505.66

PLEASE REVIEW AND SIGN BELOW FOR INCLUSION IN THE NEXT OWNER CHANGE ORDER

Architect: x _____ Date: _____

OPN ARCHITECTS

Owner: x _____ Date: _____

PM: x _____ Date: 3/2/2020

, Project Manager



General Contractors

1120 11th Street • Belle Plaine, IA 52208 • Phone: (319) 398-3340 319-444-3409 • Fax: (319) 398-3363 319-444-2437

COR #. 0061

Date	Wednesday, February 26, 2020
Project:	Lester Buresh Family Community Wellness Center
Add new 5' sidewalk. Install stone mulch matching stone mow strip.	

#	Description	Type	Qty	Rate	Expense Amount	MarkUp	Cost
00065	Stone Mulch				277.500	5.0000	\$291.38
00065	5' Sidewalk	Material Expense		0.000	2100.000	5.0000	\$2,205.00
00065	Project Management	Labor Expense		0.000	70.000	5.0000	\$73.50
00065	2% Bond	Insurance Expense		0.000			\$51.40

PROPOSAL SUMMARY	
	\$291.38
Material Expense	\$2,205.00
Labor Expense	\$73.50
Insurance Expense	\$51.40
Net Costs	\$2,621.28
Proposal Total	\$2,621.28

PLEASE REVIEW AND SIGN BELOW FOR INCLUSION IN THE NEXT OWNER CHANGE ORDER

Architect: x _____ Date: _____
OPN ARCHITECTS

Owner: x _____ Date: _____


 PM: x _____ Date: 2/26/2020
Jeff Ketels, Project Manager



1682 Dubuque Rd. Marion, IA 52302
Ph: (319) 377 - 4195
Fax: (319) 377 - 4820
www.culverslandscape.com

1/6/20

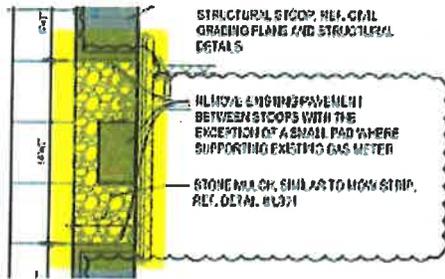
Attn: Garling Construction
Estimating Department

Re: Lester Buresh Wellness Center
Mt Vernon, Iowa

ITC # 50

Additional Landscape Rock At Gas Meter

Qty	Description	Total
70 SF	Slate Scape Rock and Fabric	\$ 277.50





Vision Concrete, LLC
c/o Daniel Meier
2165 107th St
Marengo, IA 52301
(319)-350-0704

Estimate

Date	Estimate #
2/18/2020	1113

Name / Address
Garling Construction John Bodensteiner

Project	Terms
Lester 5' Walk	Valid for 30 days

Description	Qty	Rate	Total
Install 42' of new 5' wide concrete sidewalk at existing gas meter location.		2,100.00	2,100.00
Total			\$2,100.00



General Contractors

1120 11th Street • Belle Plaine, IA 52208 • Phone: (319) 398-3340 319-444-3409 • Fax: (319) 398-3363 319-444-2437

COR #. 0063

Date	Tuesday, March 3, 2020
Project: Lester Buresh Family Community Wellness Center	
Work associated with trail for this project.	

#	Description	Type	Qty	Rate	Expense Amount	MarkUp	Cost
00067	Remove Trail work				-1652.250	0.0000	(\$1,652.25)
00067	Project Management	Labor Expense	2.000	70.000	140.000	5.0000	\$147.00

PROPOSAL SUMMARY	
Labor Expense	(\$1,652.25)
Net Costs	\$147.00
Proposal Total	(\$1,505.25)

⌘ PLEASE REVIEW AND SIGN BELOW FOR INCLUSION IN THE NEXT OWNER CHANGE ORDER ⌘

Architect: x _____ Date: _____

OPN ARCHITECTS

Owner: x _____ Date: _____

PM: x _____ Date: 3/3/2020

Jeff Ketels, Project Manager

K. Reports-Received/File



Mount
Vernon
IOWA

Chris Nosbisch, City Administrator
Douglas Shannon, Chief of Police

Jamie A. Hampton, Mayor

Council:

Eric Roudabush
Scott Rose
Tom Wieseler
Stephanie West
Deb Herrmann

FEBRUARY 2020
POLICE REPORT

Vehicle Collisions

There were 4 reported collisions in February. The first collision occurred at 2nd Ave & 4th St W. This collision occurred when a vehicle travelling south on 2nd Ave NW and stopped at the stop sign failed to yield right of way to a vehicle travelling east on 4th St SW. Damage was estimated at \$3,000 and no injuries were reported. The second collision occurred on Hwy 30 at the 265 mile marker (Mount Vernon exit) when a vehicle travelling westbound on Hwy 30 at the lane reduction, drifted to the right near a barricade, then overcorrected causing the vehicle to leave the roadway and rolled. No other vehicles were involved. The driver was transported by ambulance for treatment of injuries. Damage was estimated at \$8,000. The third collision occurred on Cornell College campus parking lot when a student reported their parked vehicle had been struck and the striking vehicle failed to report the collision and left the scene. Damage was estimated at \$3,000.00. The fourth collision occurred at the Hwy 1 & Business 30 roundabout. This collision occurred as two vehicles were travelling south on Hwy 1 and were preparing to proceed west on Business 30. The first vehicle yielded to traffic and was struck from behind by the following vehicle. Damage was estimated at \$600 and no injuries were reported.

Incidents/Arrest

There were 29 reported incidents in February. Reporting included: Arrest warrant served (x4), Fraud, possess drug paraphernalia (x4), possession of controlled substance-Marijuana (x3), possession of controlled substance-Cocaine, sexual abuse, driving while barred, informational-liquor law violation, OWI (x2), criminal mischief (x2), mental health committal (x3), informational-found marijuana, striking unattended vehicle, stolen vehicle, informational-DHS, Assault, hit & run, theft, and harassment.

There were 14 reported arrests in February. Arrests included: warrant (x4), PDP (x6), Possession of Marijuana (x4), possession of cocaine, disorderly house, assault, and OWI.

K-9 Report

During February, K9 Monster was deployed on one traffic stop, where he alerted to the presence of drugs. Search of the vehicle revealed marijuana residue in the vehicle.

Community Service/Training/Misc.:

- Chief Shannon met with Ben Johnson, regarding design, planning, research, and installation of a US Flagpole at the new PD property for his Eagle Scout Project.
- Chief Shannon met with Erin Foster reference Linn County's planned opening of a diversion center/sobering unit.



Mount
Vernon
IOWA

Chris Nosbisch, City Administrator
Douglas Shannon, Chief of Police

Jamie A. Hampton, Mayor

Council:

**Eric Roudabush
Scott Rose
Tom Wieseler
Stephanie West
Deb Herrmann**

- Officer Gehrke completed the 7th grade DARE Program. Officer Gehrke and Chief Shannon hosted a Subway lunch at the school for the 7th Grade.
- Staff held the City Auction at the new PD site. Sales generated just over \$6,100 in revenue. There are still 16 foot and larger church pews available.
- Chief Shannon attend the RC Rail Coalition meeting.
- MVPD conducted tobacco compliance checks at all vendors. All businesses successfully denied the sale of tobacco products to the minor.

GTSB:

Officers worked 8 hours of STEP in February. This traffic enforcement effort resulted in 2 speed violations, 2 registration violations and 1 OWI arrest.

LISBON (28E Contracted Services):

Per the 28E agreement our department provided the following police services to Lisbon in February 2020:

- Patrol: 2,270 minutes
- Calls for service: 370 minutes (11 calls for service)
- Administrative time: 135 minutes

Total time for February 2020: 2,775 minutes = 46.25hrs. x \$40/hr. = Total: \$1,850.00

Respectfully Submitted,

Chief of Police



Mount
Vernon
IOWA

Chris Nosbisch, City Administrator
Douglas Shannon, Chief of Police

Jamie A. Hampton, Mayor

Council:

Eric Roudabush
Scott Rose
Tom Wieseler
Stephanie West
Deb Herrmann

Public Works Report
3/16/20

Equipment Maintenance

Crews have prepped the mowing equipment to prepare for the upcoming season.
Crews replaced a starter in an F-150.
The new chip box/leaf box for the F-550 was painted.

Fabrication

Crews did some inhouse fabrication to upgrade the original design on the leaf vac. The hope is the change will minimize breakdowns in the spring.

ROW Maintenance

Crews continue to fill pot holes as they are discovered. We are currently working on a plan for Palisades Road as that is quickly deteriorating.

New PD

Crews installed a new drinking fountain at the PD.

LBC

We are still working through startups. Crews now have the ability to view and trouble shoot the HVAC system at the LBC remotely.

Items Being Sold

Currently the city has a 98-dump truck and a 2006 Gravely mower on Govdeals for sale.

Parks

Crews removed both concession window countertops at Elliott Park and reinstalled them. They were in need up some repairs as both were falling apart.

Numerous projects have been identified for the upcoming season.



**Parks and Recreation Department
Directors Report
February 15 – March 15**

Parks

- **Received updated trail plan for Wellness Center project. Hoping to bid soon.**

Sports

- **Spring soccer registration has just ended. Practices will start week of March 23rd (weather pending) and first game will be week of April 6th.**
- **Baseball / Softball...Registration will begin early April. We are preparing for our seventh season playing against teams from Anamosa, Central City, Springville, Center Point, Vinton, Monticello, Olin, and Alburnett. The league meetings will be held in late Feb and mid-March.**

Pool

- **Swim lesson dates are March 29 1-4pm, April 1st 4-7pm, April 4th 8-11am @ City Hall and will be published in early March.**
- **Katey Forrest will again manage the pool for the Summer 2020 season.**
- **Returning staff have been interviewed. New hire interviews going on now.**

Misc

School of Recreation Programs for Summer 2020

- **Summer Camps ..still compiling. Will be held at the LBC.**

Chalk the Walk

- **Community piece announced soon.**
- **First time ever going across to east side of First Street. Logistics and planning are being discussed.**



Mount
Vernon
IOWA

Chris Nosbisch, City Administrator
Douglas Shannon, Chief of Police

Jamie A. Hampton, Mayor

Council:

**Eric Roudabush
Scott Rose
Tom Wieseler
Stephanie West
Deb Herrmann**

LBC

- *Received updated trail plan for Wellness Center project. Hoping to bid soon.*
- *Memberships continue to grow. Seeing a trend where one month are renewing into 3 month and annual. Retention is good so far.*
- *More programming at the facility will be coming soon. We have some great ideas planned.*
- *Rentals, Daily Admissions, and Memberships are at least half way or more to our goals.*
- *Still have quite a few punchlist items that need immediate attention. Working with Garling to complete has been slow and their lack of communication is not helping.*
- *About ½ of our staff attended CPR /First Aid training on March 1st. We will host another training for the remainder of staff soon.*

2020 Linn County Summer Day Camps



Date	Location	Camp Theme	Grades (completed)
June 8	Toddville Wicklup Hill	Eco Explorers	3-5
June 9	Toddville Wicklup Hill	Sprout Scouts	K-2
June 9	Mount Vernon Wellness Center	The Science of Art	3-5
June 10	Center Point	Traveling Artists	K-2
June 11	Marion Thomas Park	SWITCH & Shout	3-5
June 16	Marion Lowe Park	Amazing Animals	K-2
June 16	Mount Vernon Wellness Center	Kids in the Kitchen	K-2
June 17	Cedar Rapids NW Rec Center	The Science of Art	3-5
June 18	Center Point Walkeema Park	SWITCH & Shout	3-5
July 6	Cedar Rapids NW Rec Center	Robots at the Olympics	K-2
July 7	Center Point Walkeema Park	Sprout Scouts	K-2
July 8	Marion Thomas Park	On My Own & OK	4-6
July 9	Toddville Wicklup Hill	Amazing Animals	K-2
July 9	Mount Vernon Wellness Center	BBQ Science	4-6
July 13	Toddville Wicklup Hill	Traveling Artists	K-2
July 14	Marion Thomas Park	BBQ Science	4-6
July 14	Mount Vernon Wellness Center	Traveling Artists	K-2
July 15	Center Point Walkeema Park	Science of Art	3-5
July 16	Marion Thomas Park	Surviving a Zombie Apocalypse	3-5
July 20	Center Point Walkeema Park	BBQ Science	4-6
July 21	Marion Lowe Park	Eco Explorers	3-5
July 22	Cedar Rapids NW Rec Center	Kids in the Kitchen	K-2
July 23	Hiawatha Library	*Robots at the Olympics	K-2
July 23	Mount Vernon Wellness Center	Eco Explorers	3-5
July 27	Thomas Park Cedar Rapids	Robots at the Olympics	K-2
July 28	Cedar Rapids NW Rec Center	On My Own & OK	4-6
July 29	Toddville Wicklup Hill	Surviving a Zombie Apocalypse	3-5
July 30	Hiawatha Library	*Sprouting up Science	3-5
August 3	Toddville Wicklup Hill	Science of Art	3-5
August 4	Marion Lowe Park	Kids in the Kitchen	K-2
August 4	Hiawatha Library	*Surviving a Zombie Apocalypse	3-5
August 6	Hiawatha Library	*Kids in the Kitchen	K-2
August 11	Mount Vernon Wellness Center	Amazing Animals	K-2

Join us for the fun!

Camps run 9:00am-3:00pm
\$20 per day camp

Fee includes activity supplies & snacks.
Bring a lunch for full day camps.

*=Free to attend (host site sponsorship)



Register online:

extension.iastate.edu/linn/content/4h-day-camps



Paper registration on back side



Linn County Iowa 4-H
Facebook Events

2020 Summer Day Camps REGISTRATION

Register & pay online here: www.extension.iastate.edu/linn/content/4h-day-camps
OR fill out this form & return it with payment to ISU Extension & Outreach - Linn County
383 Collins Rd. NE, Suite 201, Cedar Rapids, IA 52402 (Checks: payable to "Linn County Extension")

Registration for Camp _____ Date _____ Location _____

Child's Name: _____

Grade: _____ (circle one) Male Female Prefer Not to Say

Parent/Guardian Name(s): _____

Email: _____

Phone Number: _____ Alt. Phone #: _____

Emergency Contact Name(s): _____

Emergency Phone #: _____

Please list any allergies & medical conditions: _____

Contact: Amy Schmitt D'Amico, Linn County Youth Outreach Educator / amyschmieastate.edu / 319-377-9839

PUBLICITY/IMAGE/VOICE PERMISSION

The Iowa State University Extension 4-H Program normally takes photographs, video, and/or tape recording of our programs. During activities, a photograph or video/audio recording may be taken of you or your child. Unless you request otherwise, your initial below will be considered permission for Iowa State University and the 4-H Program to photograph, film, audio/video tape, record and/or televise your image and/or voice or the image and/or voice of your child for use in any publications or promotional materials, in any medium now known or developed in the future without any restrictions. If you object to ISU using you or your child's image or voice in this manner, please notify the adult leader.

_____ initial _____ date

4-H ASSUMPTION OF RISK AND RELEASE OF LIABILITY (Please read carefully.)

I give permission for my child to participate in the 4-H program. I understand that 4-H project activities/events may involve certain risks of physical activity and possible injury and that Iowa State University and its 4-H program will provide each participant with reasonable care, but that ISU cannot guarantee that my child will remain free of injury. In addition, some 4-H projects including but not limited to: shooting sports, horse or livestock projects, water activities, and other sporting activities have a higher degree of risk. I nonetheless wish to have my child participate in the 4-H program and ASSUME the RISK of participating. I agree to RELEASE from LIABILITY, INDEMNIFY and HOLD HARMLESS the State of Iowa, the Board of Regents of the State of Iowa, ISU and ISU Extension and their officers, employees and agents (hereinafter the RELEASEES) from any and all claim and/or cause of action arising out of and related to any injury, loss, penalties, damage, settlement, costs or other expenses or liabilities that occur as a result of my child's participation in the 4-H program. This release, however, is not intended to release the above-mentioned RELEASEES from liability arising out of their sole negligence.

_____ initial _____ date

MEDICAL EMERGENCY PARENTAL PERMISSION*

The health history for my child is correct and complete to my knowledge. If an injury or other medical condition occurs or arises, I hereby give permission to the ISU Extension staff or volunteer to provide routine first aid and seek emergency treatment including x-rays or routine tests. I agree to the release of any record necessary for treatment, referral, billing or insurance purposes. I understand that I am financially responsible for charges and hereby guarantee full payment to the attending physicians or health care unit. In the event of an emergency where I cannot decide for my child, I give permission to the physician/hospital selected by the ISU Extension staff or volunteer to secure and administer treatment for my child, including hospitalization. (*If you cannot sign this section of the form for any reason, contact the County Extension Director regarding a legal waiver in order to attend and participate.)

_____ initial _____ date

- Financial assistance available
- The fees for service will be used to offset direct expenses and to support the Linn County 4-H Program.
- Full refunds will be issued if a camp is cancelled due to low registrations.
- No refund will be given for participants that cancel less than 48 hours in advance or don't show up.

This institution is an equal opportunity provider. For the full non-discrimination statement or accommodation inquiries, go to www.extension.iastate.edu/diversity/ext.

IOWA STATE UNIVERSITY
Extension and Outreach

M. Reports Mayor/Council/Admin.

**CITY OF MT. VERNON
CITY ADMINISTRATOR
REPORT TO THE CITY COUNCIL
March 16, 2020**

- A reminder that we are holding a joint Planning Commission and City Council meeting on Wednesday, March 25, 2020 at 6:30 p.m. Members of the Confluence team will be here to present the Hwy 30 by-pass corridor plan.
- Interviews for the Associate Planner position will be held on Friday, March 13, 2020.
- Staff will be meeting with Group Services at the end of this month to discuss the possible transition to a large group market.
- The local presentations for the Open for Business competition will take place at the end of this month as well.