

City of Mt. Vernon, Iowa

Meeting:	Mt. Vernon City Council Meeting
Place:	Mt. Vernon City Hall, 213 First Street NW, Mt. Vernon, Iowa 52314
Date/Time:	December 16, 2019 – 6:30 PM
Web Page:	www.cityofmtvernon-ia.gov
Posted:	December 13, 2019

Mayor:	Jamie Hampton	City Administrator:	Chris Nosbisch
Mayor Pro-Tem:	Tom Wieseler	City Attorney:	Robert Hatala
Councilperson:	Stephanie West	Assis. Admin/City Clerk:	Sue Ripke
Councilperson:	Scott Rose	Deputy City Clerk:	Marsha Dewell
Councilperson:	Deb Herrmann	Chief of Police:	Doug Shannon
Councilperson:	Eric Roudabush		

- A. **Call to Order**
- B. **Agenda Additions/Agenda Approval**
- C. **Communications:**
 - 1. **Unscheduled**

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the microphone and give your name and address for the public record before discussing your item. Each individual will be granted no more than five (5) minutes.

- D. **Consent Agenda**

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

- 1. Approval of City Council Minutes – December 2, 2019 Regular Council Meeting
- 2. Appoint Diana Corcoran – Mt. Vernon Board of Library Trustees

- E. **Public Hearing**

- 1. None

- F. **Ordinance Approval/Amendment**

- 1. Ordinance #12-2-2019: Providing that General Property Taxes Levied and Collected Each Year on Certain Property Located Within the Stonebrook Urban Renewal Area, In the City of Mount Vernon, County of Linn, State of Iowa, by and for the Benefit of the State of Iowa, City of Mount Vernon, County of Linn, Mount Vernon Community School District, and Other Taxing Districts, be Paid to a Special Fund for Payment of Principal and Interest on Loans, Monies Advance to and Indebtedness, Including Bonds Issued or to be Issued, Incurred by the City in Connection with the Stonebrook Urban Renewal Area (Phase 1 and Phase 2A Parcels)
 - i. Motion to approve second reading and proceed to the third reading (Council may suspend rules and proceed to the final reading after a vote of the second reading)

G. Resolutions for Approval

1. None

H. Mayoral Proclamation

1. None

I. Old Business

1. None

J. Motions for Approval

1. Consideration of Claims List – Motion to Approve
2. Discussion and Consideration of Pay Application #2 – Security Package – Lester Buresh Family Community Wellness Center – Council Action as Needed
3. Discussion and Consideration of Skyjack Aerial Lift – Lester Buresh Family Community Wellness Center – Council Action as Needed
4. Discussion and Consideration of Portable Basketball Hoops – Lester Buresh Family Community Wellness Center – Council Action as Needed
5. Discussion and Consideration of Master Ninja System – Lester Buresh Family Community Wellness Center – Council Action as Needed
6. Discussion and Consideration of Outdoor Musical Instruments – Lester Buresh Family Community Wellness Center – Council Action as Needed
7. Discussion and Consideration of Pitching Machines – Lester Buresh Family Community Wellness Center – Council Action as Needed
8. Discussion and Consideration of Tumbling/Wrestling Mats – Lester Buresh Family Community Wellness Center – Council Action as Needed
9. Discussion and Consideration of T-Wall Mobile Unit – Lester Buresh Family Community Wellness Center – Council Action as Needed
10. Discussion and Consideration of Architecture Proposals – Police Station – Council Action as Needed
11. Discussion and Consideration of New Checking Account – Lester Buresh Family Community Wellness Center Funds – Council Action as Needed
12. Discussion and Consideration of Pay Application #1 – Elliot Park Soccer Fields – Council Action as Needed

K. Reports to be Received/Filed

1. Mt. Vernon Police Report
2. Mt. Vernon Public Works Report
3. Mt. Vernon Parks and Rec Report

L. Discussion Items (No Action)

1. CIP Questions

M. Reports of Mayor/Council/Administrator

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Administrator's Report

N. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 895-8742 to arrange for accommodations.

D. Consent Agenda

The Mount Vernon City Council met December 2, 2019 at the Mount Vernon City Council Chambers with the following members present: West, Wieseler, Herrmann and Rose. Absent: Roudabush.

Call to Order. At 6:29 p.m. Mayor Jamie Hampton called the meeting to order. Agenda change/corrections: Ordinance ID letter was inadvertently left out on the Agenda and should read as Ordinance #12-2-2019A.

Agenda Additions/Agenda Approval. Motion to approve the amended Agenda made by Wieseler, seconded by West. Motion carries. Absent: Roudabush.

Consent Agenda. Motion to approve the Consent Agenda made by West, seconded by Herrmann. Motion carries. Absent: Roudabush.

Approval of City Council Minutes – November 18, 2019 Regular Council Meeting
Approval of Liquor License – Glyn Mawr Vineyard and Winery – The Local

Public Hearing

Public Hearing on the Final Plat of Broulik 3rd Addition to Linn County, Iowa. Mayor Hampton declared the Public Hearing open. City Administrator Chris Nosbisch explained that this is a one lot subdivision in the NW quarter of the Cities two mile subdivision review boundary. Close public hearing – Proceed to G-1. Hearing no comments from the public Mayor Hampton closed the Public Hearing.

Ordinance Approval/Amendment

Ordinance #12-2-2019: Providing that General Property Taxes Levied and Collected Each Year on Certain Property Located Within the Stonebrook Urban Renewal Area, In the City of Mount Vernon, County of Linn, Sate of Iowa, by and for the Benefit of the State of Iowa, City of Mount Vernon, County of Linn, Mount Vernon Community School District, and Other Taxing Districts, be Paid to a Special Fund for Payment of Principal and Interest on Loans, Monies Advance to and Indebtedness, Including Bonds Issued or to be Issued, Incurred by the City in Connection with the Stonebrook Urban Renewal Area (Phase 1 and Phase 2A Parcels). Nosbisch reminded Council that they have approved resolutions accepting the public improvements in the 6th and 7th Additions to Stonebrook. Approval of this ordinance will establish the base value and identify expenses subject to reimbursement. Motion to approve first reading and proceed to the second reading (Council may suspend rules and proceed to the final reading after a vote of the second reading). Motion to approve the 1st reading of Ordinance #12-2-2019A made by Herrmann, seconded by Wieseler. Roll call vote. Motion carries. Absent: Roudabush.

Resolutions for Approval

Resolution #12-2-2019A: Approving the Final Plat of Broulik 3rd Addition to Linn County, Iowa. Motion to approve Resolution #12-2-2019A made by Wieseler, seconded by West. Roll call vote. Motion carries. Absent: Roudabush.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion to approve the Claims List made by Rose, seconded by Wieseler. Motion carries. Absent: Roudabush.

AAA PEST CONTROL	PEST CONTROL-P&A	30.00
AHLERS & COONEY P.C.	STONEBROOK URP	448.30
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	210.19

ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	78.42
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	29.25
BARNYARD SCREEN PRINTER LLC	ROBOTIC SHIRTS-P&REC	150.00
BRADY LANHAM	OUTLETS,LOT LIGHTS-NEW PD	1,665.00
BRAUN INTERTEC CORP	CONSTRUCTION & MATERIALS TEST	857.50
CANINE TACTICAL LLC	TRAINING-K9	150.00
CARGILL INCORPORATED	SALT-RUT	1,904.34
CARGILL INCORPORATED	SALT-RUT	1,893.88
CENTRAL IOWA DISTRIBUTING	SUPPLIES-ALL DEPTS	495.70
CHRIS HENNINGS	DEPOSIT REFUND-WAT	53.34
CHRIS NOSBISCH	MILEAGE-P&A	161.82
COMMUNITY DEVELOPMENT GROUP	HOTEL/MOTEL TAX PYMT-ECON DEV	20,653.43
COMPASS BUSINESS SOLUTIONS	WATER BILLS-WAT,SEW,SW	787.22
COMPASS BUSINESS SOLUTIONS	REMINDER NOTICES-WAT,SEW,SW	207.14
CR LC SOLID WASTE AGENCY	TIRES-SW	81.00
DELTA DENTAL	INSURANCE-ALL DEPTS	1,315.30
DIESEL TURBO SERVICES INC	LEAF VAC-SW	390.98
DIESEL TURBO SERVICES INC	RADIATOR MAINT/LEAF VAC	115.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	75.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	75.00
FUTURE LINE TRUCK EQUIPMENT	BELT/SALT SPREADER-RUT	1,252.43
GORDON LUMBER COMPANY	BLDG SUPPLIES-NEW PD,RUT	1,948.15
HAWKINS INC	CHEMICALS-WAT	1,765.21
HDC	PURCHASE ORDERS-PW	226.17
INTOXIMETERS	SUPPLIES-PD	57.00
INTOXIMETERS	TOOLS-PD	395.00
IOWA LEAGUE OF CITIES	MUNICIPAL LEADERSHIP ACADEMY	80.00
IOWA ONE CALL	LOCATES-WAT,SEW	116.10
IOWA RURAL WATER ASSOCIATION	COMMUNITY MEMBERSHIP DUES-WAT	325.00
IOWA SOLUTIONS INC	VAC COMM UPGRADE,ME/TREND AV	270.00
IOWA SOLUTIONS INC	MONTHLY MAINTENANCE	675.00
JOAN BURGE	CLEANING SERVICE-P&A	75.00
JOAN BURGE	CLEANING SERVICE-P&A	75.00
JORDAN AXTELL	REFEREE-P&REC	75.00
JP SCHERRMAN INC	BROOM/KUBOTA-WC	3,657.10
KONE INC	ELEVATOR MAINT-P&A	2,121.60
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES	146.85
LINN CO-OP OIL CO	FUEL-PW	2,819.80
MACQUEEN EQUIPMENT	LEAF VAC-SW	8,250.00
MARTIN EQUIPMENT	DOZER DELIVERY CHARGE-RUT	694.00
MEDIACOM	PHONE/INTERNET-PD	419.80
MEDIACOM	PHONE/INTERNET-P&A	280.71
MEDIACOM	PHONE/INTERNET-RUT	170.96
MEDIACOM	PHONE/INTERNET-P&REC	180.96
MENARDS	SCAFFOLDING-RUT	822.34
MENARDS	TOOLS-RUT	150.55
MENARDS	TOOLS-RUT	117.33
MIDWEST INJECTION INC	SLUDGE REMOVAL,LAND APP-SW	15,000.00
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT	308.68
NEAL'S WATER CONDITIONING SERVICE	WATER/SALT-RUT,P&A	65.90
NOLAN JACKSON	REFEREE-P&REC	60.00
P&K MIDWEST INC	COOLANT-SW	63.66
PAYROLL	CLAIMS	70,001.41
POSTMASTER	FIRST CLASS PRESORT FEE	235.00

POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	381.57
RICKARD SIGN AND DESIGN CORP	MISC-PD	50.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	1,693.50
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	388.50
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-PD STATION	340.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	120.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-SEW	80.00
ST LUKE'S WORK WELL SOLUTIONS	DRUG TEST-RUT	20.00
STAPLES ADVANTAGE	SUPPLIES-P&A	55.41
STAR EQUIPMENT LTD	TRACK SKID LOADER-RUT	2,580.00
STUMP REMOVAL SERVICE	TREE MAINT-RUT	400.00
SUE RIPKE	MILEAGE,PARKING-P&A	31.74
TASC	FSA ADMIN FEE-ALL DEPTS	174.72
TODD GEHRKE	FITNESS MEMBERSHIP-PD	100.00
TODD GEHRKE	MEALS-PD	15.00
TREASURER STATE OF IOWA	WET TAX	2,583.00
TREASURER STATE OF IOWA	SALES TAX	1,055.00
TYLER PANOS	REFEREE-P&REC	60.00
US BANK	CREDIT CARD PURCHASES	9,765.98
US CELLULAR	CELL PHONE-P&REC,WAT,SEW	169.85
VEENSTRA & KIMM INC	WWTP FACILITY IMPROVEMENT 2018	8,572.22
VEENSTRA & KIMM INC	1ST ST RR BRIDGE REPAIR-DESIGN	4,147.76
VEENSTRA & KIMM INC	WWTP IMPROVEMENTS	4,112.00
VEENSTRA & KIMM INC	WAGON PASS DEMOLITION	4,089.22
VEENSTRA & KIMM INC	5TH AVE/1ST W TRAFFIC SIGNAL	27.50
WAPSI WASTE SERVICE	GB,RECY-SW	22,110.81
WENDLING QUARRIES	SAND-RUT	249.15
TOTAL		208,102.45

EXPENSES

2014 STREET IMPROVEMENTS	27.50
GENERAL FUND	35,633.10
LOST III COMMUNITY CENTER-CONSTR	6,229.83
PAYROLL	70,001.41
POLICE STATION CONSTRUCTION	5,273.95
ROAD USE TAX FUND	19,911.63
SEWER FUND	17,676.69
SOLID WASTE	33,170.50
STORM WATER FUND	114.19
WATER FUND	7,379.43
WWTP UV DISINFECTION	12,684.22
TOTAL	208,102.45

Discussion and Consideration of Pay Application #1 – Security Package – Lester Buresh Family Community Wellness Center – Council Action as Needed. Tri City Electric has begun installing the security equipment in the Wellness Center and are requesting Pay Application #1 in the amount of \$31,466.14. Motion to approve Pay Application #1 made by Rose, seconded by West. Motion carries. Absent: Roudabush.

Discussion and Consideration of Pay Application #12 – Lester Buresh Family Community Wellness Center – Council Action as Needed. Pay Application #12 is in the amount of \$600,646.15. Staff recommended this

pay application be approved pending architectural approval. Because of the short Thanksgiving week they were not able to get through all of the quantities. If approval is not given until the 16th (the next meeting date) there would be an almost 7 week lapse between pay applications. Motion to approve Pay Application #12 pending architectural approval made by Herrmann, seconded by Rose. Motion carries. Absent: Roudabush.

Discussion and Consideration of Pay Application #6 – 2019 WWTF Improvements – Council Action as Needed. Pay Application #6 is in the amount of \$274,623.56. Motion to approve Pay Application #6 made by Wieseler, seconded by Herrmann. Motion carries. Absent: Roudabush.

Discussion and Consideration of Office Carpeting Bids – Police Station – Council Action as Needed. Council was asked to consider approving the purchase/installation of carpet tiles in the office area of the new Police station. Chief Doug Shannon submitted three quotes; the low bid was from Carpet King for \$9,833.30, the 2nd quote is for \$10,337.40 from Carpetland and the last was from Randy's for \$15,196.72. The bids cover most of the floor but not all of it; the area that was the sanctuary is not included in the carpet bids because it hasn't been determined what that area will be used for yet. Staff suggested including an extra \$2K in the bid amount for the purchase of additional carpet tiles. Motion to approve the bid from Carpet King in an amount not to exceed \$11,800.00 and pending City Administrator Nosbisch approval made by Rose, seconded by West. Motion carries. Absent: Roudabush.

Discussion and Consideration of Phone and Cabling Bids – Police Station – Council Action as Needed. Council was asked to consider approving \$5,415.00 to Technicom for phone and cabling for the new Police station. The other bid received was from Practical Security Systems, LLC for \$12,318.00. Wieseler motioned to approve the Technicom phone/cabling bid for the new police station in the amount of \$5,415.00, seconded by Herrmann. Motion carries. Absent: Roudabush.

Later during discussions staff informed the Mayor and Council that there were two bids for the Police phone and cabling system from Technicom. The \$5,415.00 bid was for cabling and there was a separate bid for \$6,574.00 which was for the phones. West motioned to approve \$6,574.00 for the phone system, seconded by Wieseler. Motion carries. Absent: Roudabush.

Discussion and Consideration of Pay Application #6 - 5th Ave and 1st St Traffic Signal – Council Action as Needed. Pay Application #6 is the final (retainage) payment for the 5th Avenue and 1st Street Traffic Signal project and is for the amount of \$8,357.95. The final contract price is \$197,159.00. The City will be receiving about \$60K from a State grant. Motion to approve Pay Application #6 made by Rose, seconded by West. Motion carries. Absent: Roudabush.

Discussion and Consideration of Floor Protectant Covering – the LBC – Council Action as Needed. Three floor covering bids were received for the LBC. These coverings were designed to protect the maple floor from damage in the high traffic areas and during events such as weddings. Motion to approve the floor covering totaling \$17,725.50 made by Rose. Staff recommended the motion be made "not to exceed \$19,000.00" so extra panels could be purchased. Rose amended his motion to approve the floor covering in an amount not to exceed \$19,000.00, seconded by Herrmann. Motion carries. Absent: Roudabush.

Discussion Items (No Action)

Preliminary CIP. Council was given a rough draft CIP worksheet for FY21. Staff would like Council to consider approving the projects for next year's budget. No action taken.

Reports of Mayor/Council/Administrator

City Administrator's Report. Magical Night is on December 5, 2019 and will be on both sides of Hwy 1. Leaf pickup will be extended for 3 weeks.

As there was no further business to attend to the meeting adjourned the time being 7:29 p.m., December 2, 2019.

Respectfully submitted,
Sue Ripke
City Clerk

City of Mount Vernon Board of Library Trustees Interest Form

The Mayor of Mount Vernon appoints (with Council approval) all but one of the members of the Board of Library Trustees, with Cornell College appointing the other. The applicable Mount Vernon Code is Chapter 25, Board of Library Trustees.

QUALIFICATIONS.

Members of the Board of Library Trustees shall be at least eighteen (18) years of age. At least four (4) members must reside within the corporate limits of the City, while one (1) member may be a resident of Linn County, outside of the corporate City limits.

Do you meet the above qualifications? Yes No

Please complete the following form to be considered by the Mayor for this appointment.

Name: Diana Corcoran Date: 12-6-19
Address: 1197 Abbe Creek Rd
Mount Vernon, IA 52314
Occupation: Retired from Physical Therapy currently
working at the high school part time
Volunteer Experience: Elementary Reading assistant
Previous Library Board member for 9 years
CDG volunteer for city events
SELCC volunteer in the past in the clothes closet
Past WFTAP president
Other Qualifications: Frequent library user
Active in the community + schools
Interest in promoting the benefits of the
Town + Gown arrangement.

You may attach additional information or use the back of this form.

F. Ordinance Approval/Amendment

AGENDA ITEM # F - 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	December 16, 2019
AGENDA ITEM:	Ordinance #12-2-2019A
ACTION:	Motion

SYNOPSIS: Staff has not received any written or verbal communication regarding this ordinance. Staff would ask for Council's consideration to waive readings and continue to the third and final reading of the ordinance.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Ordinance

PREPARED BY: Chris Nosbisch

DATE PREPARED: 12/13/19

ORDINANCE NO. _____

AN ORDINANCE PROVIDING THAT GENERAL PROPERTY TAXES LEVIED AND COLLECTED EACH YEAR ON **CERTAIN PROPERTY** LOCATED WITHIN THE STONEBROOK URBAN RENEWAL AREA, IN THE CITY OF MOUNT VERNON, COUNTY OF LINN, STATE OF IOWA, BY AND FOR THE BENEFIT OF THE STATE OF IOWA, CITY OF MOUNT VERNON, COUNTY OF LINN, MOUNT VERNON COMMUNITY SCHOOL DISTRICT, AND OTHER TAXING DISTRICTS, BE PAID TO A SPECIAL FUND FOR PAYMENT OF PRINCIPAL AND INTEREST ON LOANS, MONIES ADVANCED TO AND INDEBTEDNESS, INCLUDING BONDS ISSUED OR TO BE ISSUED, INCURRED BY THE CITY IN CONNECTION WITH THE STONEBROOK URBAN RENEWAL AREA (**PHASE 1 AND PHASE 2A PARCELS**)

WHEREAS, the City Council of the City of Mount Vernon, State of Iowa, after public notice and hearing as prescribed by law and pursuant to Resolution No. 1-2-2018A passed and approved on the 2nd day of January, 2018, adopted an Urban Renewal Plan (the "Urban Renewal Plan") for an urban renewal area known as the Stonebrook Urban Renewal Area (the "Urban Renewal Area"), which Urban Renewal Area includes the lots and parcels located within the area legally described as follows ("**Phase 1 and Phase 2A Parcels**"):

PHASE 1 (Stonebrook 6th Addition)

COMMENCING at the SW Corner of the Southeast 1/4 of the Southwest 1/4 of Section 9, Township 82 North, Range 5 West of the 5th Principal Meridian; Thence N88°33'27"E, along the South line of said Section 9, a distance of 220.00 feet to the POINT OF BEGINNING; Thence N01°03'33"W, 441.65 feet; Thence S88°56'27"W, 140.00 feet; Thence N01°03'33"W, 30.00 feet; Thence N88°56'27"E, 140.00 feet; Thence N00°58'21"W, 372.81 feet; Thence N86°57'10"W, 140.00 feet; Thence Northeasterly, 32.68 feet along a 360.00 foot radius curve, concave Southeasterly, whose 32.67 foot chord bears N05°38'53"E; Thence S81°45'54"E, 140.00 feet; Thence N18°37'34"E, 79.19 feet; Thence N29°38'51"E, 98.02 feet; Thence N19°38'20"E, 114.73 feet; Thence N06°47'24"E, 129.59 feet; Thence Southeasterly, 194.21 feet along a 1302.47 foot radius curve, concave Southwesterly, whose 194.03 foot chord bears S78°56'18"E; Thence S74°40'00"E, 27.58 feet; Thence N15°20'00"E, 60.00 feet; Thence S74°40'00"E, 258.61 feet; Thence Southeasterly 86.27 feet on a 380.00 foot radius curve, concave Southwesterly, whose 86.09 foot chord bears S68°09'45"E; Thence Southeasterly 11.10 feet on a 320.00 foot radius curve, concave Northeasterly, whose 11.09 foot chord bears S62°39'06"E, to a point on the West Line of Stonebrook Fourth Addition to the City of Mount Vernon, Linn County, Iowa, as recorded in Book 6194, Page 621 of the Records of the Linn County, Iowa Recorder; Thence S15°20'00"W, along said West Line, a distance of 304.76 feet; Thence S29°27'47"W, continuing along said West Line, a distance

of 226.93 feet; Thence S27°27'44"W, continuing along said West Line, a distance of 95.01 feet to the Northwest Corner of Parcel A, Plat of Survey #1588 as recorded in Book 7532 Page 551 of the Records of the Linn County, Iowa Recorder; Thence S27°27'44"W, along West Line of Said Parcel A, a distance of 145.72 to the Southwest Corner of Said Parcel A; Thence Southeasterly 35.36 feet on a 170.00 foot radius curve, concave Northeasterly, whose 35.30 foot chord bears S50°40'43"E, to a point on the West Line of Stonebrook First Addition to Mount Vernon, Linn County, Iowa, as recorded in Book 4511, Page 576 of the Records of the Linn County, Iowa Recorder; Thence S60°25'58"W, along said West line, a distance of 65.22 feet; Thence S40°46'36"W, continuing along said West Line, a distance of 229.98 feet; Thence S01°53'05"E, continuing along said West line, a distance of 230.03 feet to a point on the South Line of Section 9, Township 82 North, Range 5 West of the 5th Principal Meridian; Thence S88°33'27"W, along said South Line, 211.43 feet, to the POINT OF BEGINNING. Said tract of land contains 12.56 Acres, and is subject to easements and restrictions of record.

PHASE 2A (Stonebrook 7th Addition A)

BEGINNING at the Center of Section 9, Township 82 North, Range 5 West of the 5th Principal Meridian; Thence N88°36'03"E, along the North Line of the Northwest 1/4 of the Southeast 1/4 of Said Section 9, a distance of 251.95 feet to the Northwest corner of Lot 1, Meadowbrook Second Addition to the City of Mount Vernon, Linn County, Iowa, as recorded in Book 6194, Page 611 of the Records of the Linn County, Iowa Recorder; Thence S01°24'52"E, a distance of 169.82 feet along the West Line of said Lot 1; Thence N88°37'40"E, continuing along the said West Line, a distance of 20.68 feet; Thence S01°22'20"E, continuing along the said West Line, a distance of 304.83 feet to a point on the North line of Stonebrook 5th Addition to the City of Mount Vernon, Linn County, Iowa, as recorded in Book 7492, Page 561 of the Records of the Linn County, Iowa Recorder; Thence S88°29'42"W, along said North Line, a distance of 313.00 feet; Thence N01°22'20"W, 295.27 feet; Thence Southwesterly, 7.35 feet on a 2212.48 foot radius curve, concave Southeasterly, whose 7.35 foot chord bears S88°31'59"W; Thence S88°37'42"W, 22.41 feet; Thence N01°23'57"W, 180.00 feet, to a point on the North Line of the Northeast 1/4 of the Southwest 1/4 of Said Section 9; Thence N88°37'42"E, along said North Line, a distance of 70.09 feet to the POINT OF BEGINNING. Said tract of land contains 3.46 Acres, and is subject to easements and restrictions of record.

WHEREAS, expenditures and indebtedness are anticipated to be incurred by the City of Mount Vernon, State of Iowa, to finance urban renewal project activities carried out in furtherance of the objectives of the Urban Renewal Plan; and

WHEREAS, the City Council of the City of Mount Vernon, State of Iowa, desires to provide for the division of revenue from taxation on the **Phase 1 and Phase 2A Parcels** in the Urban Renewal Area, as above described, in accordance with the provisions of Section 403.19 of the Code of Iowa, as amended. [Note: The **Phase 1 and Phase 2A Parcels** is the only portion

of the Urban Renewal Area that will be included in this TIF Ordinance. The City anticipates that as other parcels develop (increase in value) in the future, the City will adopt a separate TIF ordinance(s) on other parcels/areas within the Urban Renewal Area. Therefore, the various TIF ordinances in this Urban Renewal Area will have different frozen bases and different expiration dates.]

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT VERNON, STATE OF IOWA:

Section 1. That the taxes levied on the taxable property in the **Phase 1 and Phase 2A Parcels** of the Urban Renewal Area legally described in the preamble hereof, by and for the benefit of the State of Iowa, City of Mount Vernon, County of Linn, Mount Vernon Community School District, and all other taxing districts from and after the effective date of this Ordinance shall be divided as hereinafter in this Ordinance provided.

Section 2. That portion of the taxes which would be produced by the rate at which the tax is levied each year by or for each of the taxing districts upon the total sum of the assessed value of the taxable property in the **Phase 1 and Phase 2A Parcels** of the Urban Renewal Area, as shown on the assessment roll as of January 1 of the calendar year preceding the first calendar year in which the City of Mount Vernon, State of Iowa, certifies to the Auditor of Linn County, Iowa the amount of loans, advances, indebtedness, or bonds payable from the division of property tax revenue described herein, shall be allocated to and when collected be paid into the fund for the respective taxing district as taxes by or for the taxing district into which all other property taxes are paid.

Section 3. That portion of the taxes each year in excess of the base period taxes determined as provided in Section 2 of this Ordinance shall be allocated to and when collected be paid into a special tax increment fund of the City of Mount Vernon, State of Iowa, hereby established, to pay the principal of and interest on loans, monies advanced to, indebtedness, whether funded, refunded, assumed or otherwise, including bonds or obligations issued under the authority of Section 403.9 or 403.12 of the Code of Iowa, as amended, incurred by the City of Mount Vernon, State of Iowa, to finance or refinance, in whole or in part, urban renewal projects undertaken anywhere within the Urban Renewal Area pursuant to the Urban Renewal Plan, except that (i) taxes for the regular and voter-approved physical plant and equipment levy of a school district imposed pursuant to Iowa Code Section 298.2 and taxes for the instructional support program of a school district imposed pursuant to Iowa Code Section 257.19 (but in each case only to the extent required under Iowa Code Section 403.19(2)); (ii) taxes for the payment of bonds and interest of each taxing district; (iii) taxes imposed under Iowa Code Section 346.27(22) related to joint county-city buildings; and (iv) any other exceptions under Iowa Code Section 403.19 in existence at the time this Ordinance becomes effective shall be collected against all taxable property within the **Phase 1 and Phase 2A Parcels** of the Urban Renewal Area without any limitation as hereinabove provided.

Section 4. Unless or until the total assessed valuation of the taxable property in the **Phase 1 and Phase 2A Parcels** of the Urban Renewal Area exceeds the total assessed value of the taxable property in the **Phase 1 and Phase 2A Parcels** of the Urban Renewal Area as shown by

the assessment roll referred to in Section 2 of this Ordinance, all of the taxes levied and collected upon the taxable property in the **Phase 1 and Phase 2A Parcels** of the Urban Renewal Area shall be paid into the funds for the respective taxing districts as taxes by or for the taxing districts in the same manner as all other property taxes.

Section 5. At such time as the loans, advances, indebtedness, bonds, and interest thereon of the City of Mount Vernon, State of Iowa, referred to in Section 3 hereof have been paid, all monies thereafter received from taxes upon the taxable property in the **Phase 1 and Phase 2A Parcels** of the Urban Renewal Area shall be paid into the funds for the respective taxing districts in the same manner as taxes on all other property.

Section 6. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed. The provisions of this Ordinance are intended and shall be construed so as to fully implement the provisions of Section 403.19 of the Code of Iowa, as amended, with respect to the division of taxes from property within the **Phase 1 and Phase 2A Parcels** of the Urban Renewal Area as described above. In the event that any provision of this Ordinance shall be determined to be contrary to law, it shall not affect other provisions or application of this Ordinance which shall at all times be construed to fully invoke the provisions of Section 403.19 of the Code of Iowa with reference to the **Phase 1 and Phase 2A Parcels** of the Urban Renewal Area and the territory contained therein.

Section 7. This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

PASSED AND APPROVED this _____ day of _____, 2019.

Mayor

ATTEST:

City Clerk

Read First Time: _____, 2019

Read Second Time: _____, 2019

Read Third Time: _____, 2019

PASSED AND APPROVED: _____, 2019.

I, _____, City Clerk of the City of Mount Vernon, State of Iowa, hereby certify that the above and foregoing is a true copy of Ordinance No. _____ passed and approved by the City Council of the City at a meeting held _____, 2019, signed by the Mayor on _____, 2019, and published in the Mount Vernon-Lisbon Sun on _____, 2019.

City Clerk, City of Mount Vernon, State of
Iowa

(SEAL)

01655024-1\13932-032

J. Motions for Approval

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, DECEMBER 16, 2019

GARLING CONSTRUCTION INC	WELLNESS CENTER-LOST III	600,646.15
WRH INC	WWTP IMPROVEMENTS 2019	274,623.56
UMB	LONG TERM DEBT	133,312.91
PAYROLL	CLAIMS	73,617.72
TRI-CITY ELECTRIC CO OF IOWA	WELLNESS CENTER-LOST III	31,466.14
OPN ARCHITECTS	WELLNESS CENTER-LOST III	10,000.00
PRICE INDUSTRIAL ELECTRIC INC	TRAFFIC SIGNAL INSTALLATION	8,357.95
GROUP SERVICES INC	INSURANCE-ALL DEPTS	5,623.00
CONFLUENCE INC	CORRIDOR STUDY	4,413.40
DE NOVO MARKETING	DIGITAL MEMBERSHIP DRIVE CAMPAIGN	3,087.08
STATE HYGIENIC LAB	TESTING-SEW	2,333.00
PRICE INDUSTRIAL ELECTRIC INC	RAB LIGHT REPAIRS-RUT	2,300.00
MOUNT VERNON ACE HARDWARE	SUPPLIES-FD	1,531.88
IOWA ASSOC OF MUNICIPAL UTILITIES	MEMBERSHIP-PW	1,159.12
WOODWARD COMMUNITY MEDIA	ADS/PUBLICATIONS-P&A	1,057.24
MACQUEEN EQUIPMENT	RADIATOR,BRACKETS/LEAF VAC-SW	1,057.12
WEX BANK	FUEL-PD	1,053.29
ALLIANT IES UTILITIES	ENERGY USAGE-RUT	1,039.06
AFFORDABLE HEATING & COOLING	FURNACE MAINT-NEW PD CONSTR	903.99
ALLIANT IES UTILITIES	ENERGY USAGE-FD	849.62
ALLIANT IES UTILITIES	ENERGY USAGE-P&A	723.60
WELTER STORAGE EQUIPMENT CO	DESK,CHAIR-RUT	584.00
IOWA SOLUTIONS INC	DBR BACKUP,MAINT-PD	558.10
ALLIANT IES UTILITIES	ENERGY USAGE-PD,RUT	506.62
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	500.81
INDUSTRIAL TECHNICAL SUPPORT	WELL #9 VFD REPAIR-WAT	500.00
DIESEL TURBO SERVICES INC	BATTERIES-RUT	465.15
DIESEL TURBO SERVICES INC	SWING ARM MOTOR/LEAF VAC-SW	278.48
DIESEL TURBO SERVICES INC	WIRELESS TRANSMITTER-SW	253.50
UNITYPOINT CLINIC-OCCUPATIONAL	PHYSICAL-RUT	244.00
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES-PD	229.35
MENARDS	NEW PD CONSTRUCTION	224.05
MEDIACOM	PHONE/INTERNET-WWTP	207.27
STOREY KENWORTHY	SUPPLIES/TAX FORMS-ALL DEPTS	199.69
BROWN SUPPLY COMPANY	SUPPLIES-WAT	187.00
MEDIACOM	PHONE/MEDIACOM-POOL	183.02
MARKET STREET TECHNOLOGIES INC	WEBSITE HOSTING-MVHPC	180.00
KONE INC	ELEVATOR MAINT CONTRACT-P&A	177.33
SIMMERING CORY IOWA CODIFICATATION	CODE UPDATES-P&A	168.00
US CELLULAR	CELL PHONE-PD	163.98
DAVID LILJEDAHL	PIANO APPRAISAL-NEW PD CONSTR	158.00
GAZETTE COMMUNICATIONS	PUBLIC HEARING-P&Z	157.94
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	142.05
IOWA SOLUTIONS INC	COMPUTER MAINT-P&A	135.00
IOWA POLICE CHIEFS ASSOCIATION	DUES-PD	125.00
GALLS INC	UNIFORMS-PD	121.57
RICHARD BURROUGHS	CEMETERY MAINT	120.00
BETHANY CAMPBELL TVEDT	FITNESS MEMBERSHIP-FD	100.00
CARQUEST OF LISBON	VEHICLE MAINT-PW	98.28
MIDWEST SAFETY COUNSELOR	CALIBRATION-FD	90.00
RED LION RENEWABLES	SOLAR ELECTRIC PRODUCTION	88.92
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	88.03
MATT SIDERS	MILEAGE-P&REC	87.00
R.A.D. SYSTEMS	LICENSE RENEWAL-PD	75.00
ALLIANT IES UTILITIES	ENERGY USAGE-POOL	71.76
JORDAN CULLEN	REFUND-P&REC	70.00

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, DECEMBER 16, 2019

COGRAN SYSTEMS	ONLINE REGISTRATION-P&REC	68.00
CENTURY LINK	PHONE CHGS-PD	56.55
AIRGAS INC	CYLINDER RENTAL FEE-PW	50.40
UMB	SRF INTEREST PAYMENT	44.64
UNITYPOINT CLINIC-OCCUPATIONAL	DRUG TESTING-RUT	42.00
MOUNT VERNON PHARMACY	SUPPLIES-P&REC,P&A	41.59
ALLIANT IES UTILITIES	ENERGY USAGE-RUT,P&A,WAT,SEW	40.76
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	37.11
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	25.06
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	22.68
GARY'S FOODS	SUPPLIES-P&REC	17.84
MT VERNON CAR WASH	CAR WASH-PD	16.00
CARQUEST OF LISBON	VEHICLE MAINT-FD	1.80
TOTAL		1,167,159.16

GENERAL FUND	11,759.72
ROAD USE TAX FUND	10,342.63
DEBT SERVICE FUND	133,357.55
COMMUNITY CENTER LOST III - CONSTR	642,112.29
2014 STREET IMPROVEMENTS	8,357.95
WWTP UV DISIFECTION	274,623.56
POLICE STATION CONSTRUCTION	4,373.12
WATER FUND	2,505.89
SEWER FUND	3,841.48
STORM WATER	163.07
SOLID WASTE	2,104.18
PAYROLL	73,617.72
TOTAL	1,167,159.16

REVENUE - NOVEMBER	
GENERAL FUND	271,628.73
PUBLIC SAFETY	17,509.65
PUBLIC WORKS	221,087.16
CULTURE & RECREATION	3,861.41
COMMUNITY & ECON DEV	20,653.43
DEBT SERVICE	23,012.00
TOTAL	557,752.38

AGENDA ITEM # J - 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: December 16, 2019

AGENDA ITEM: Pay Application #2 – The LBC

ACTION: Motion

SYNOPSIS: Pay application #2 for the security installation at the LBC is in the amount of \$18,525.00.

BUDGET ITEM: LBC Funds

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Pay Application #2

PREPARED BY: Chris Nosbisch

DATE PREPARED: 12/13/19

APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: 228286

Page 1

To Owner: City of Mount Vernon
213 First Street NW
Mount Vernon, IA 52314

Project: 88A132310 Lester Buresh Family
Community Wellness Center

Application No.: 2

Application Date: 2019-11-25

Distribution to:
 Owner
 Architect
 Contractor

From Contractor: Tri-City Electric Company of Iowa/As Architect: Design Engineers
6225 N Brady Street
Davenport, IA 52806

Project Mes:

Contract For:

Contract Date:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

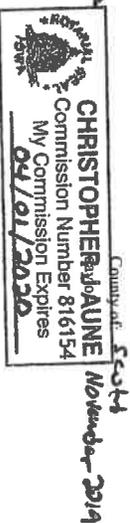
The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. Original Contract Sum \$94,635.00
 2. Net Change By Change Order \$0.00
 3. Contract Sum To Date \$94,635.00
 4. Total Completed and Stored To Date \$52,622.25
 5. Retainage:
 - a. 5.00% of Completed Work \$2,631.11
 - b. 0.00% of Stored Material \$0.00
- Total Retainage \$2,631.11
6. Total Earned Less Retainage \$49,991.14
 7. Less Previous Certificates For Payments \$31,466.14
 8. Current Payment Due \$18,525.00
 9. Balance To Finish, Plus Retainage \$44,643.86

CONTRACTOR: Tri-City Electric Company of Iowa

By: [Signature] Date: 11-25-19

State of: Iowa
Subscribed and sworn to before me this 26th
Notary Public:
My Commission expires:



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$18,525.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: [Signature] Date: 12-9-19

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total Approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
Net Changes By Change Order	\$0.00	

CONTINUATION SHEET

Application and Certification for Payment, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Invoice #: 228286

Contract: 88A132310 Lester Buresh Family Community Wellness Center

Application No.: 2
 Application Date: 2019-11-25
 To:
 Architect's Project No.:

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		E This Period In Place	F Materials Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H % (G/C)	I Balance To Finish (C-G)	J Retainage
			From Previous Application (D+E)							
1	Lester Buresh Family Community Wellness	94,635.00	33,122.25		19,500.00	0.00	52,622.25	55.61%	42,012.75	2,631.11
Grand Totals		94,635.00	33,122.25		19,500.00	0.00	52,622.25	55.61%	42,012.75	2,631.11

AGENDA ITEM # J - 3

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	December 16, 2019
AGENDA ITEM:	Skyjack Aerial Lift – LBC
ACTION:	Motion

SYNOPSIS: Please see the attached memo from Nick regarding the purchase of the aerial lift. Although it will mainly be used in the LBC for now, future public works and police facilities will likely require its use as well.

BUDGET ITEM: LBC Funds

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 12/13/19

Memo

To: Mayor and Council

From: Nick Nissen

Date: 12/16/19

Re: Scissor Lift LBC

The city would like to purchase a scissor lift. I have included a comparison sheet on the scissor lifts that Mike Walter the building maintenance supervisor has researched. During the research we also debated a bit on rental vs ownership. We feel that purchasing would be the better route. As rental cost for a week are about \$336 dollars and lead time to get a machine is typically a day or more. Fixing a light wouldn't be much of a concern for rental, but having a hoop stuck or a curtain that won't operate properly would be more of an emergency that would be beneficial to have an inhouse unit. While the LBC will be the building this lift is purchased for, we anticipated shared use with the public works buildings, fire station and police department. Being able to utilize this for more then one building has also pushed us towards purchasing over renting. The life expectancy we are looking at would be 15-20 years. We know that we will be replacing batteries about every 5 years at roughly \$500 dollars each time.

We are recommending purchasing the Skyjack model for \$15,600.00 dollars. The research for these units is included with cost.

Scissor Lift

All models are the same lift height and width

Skyjack 3226: \$15,514.99

Easy to maintain- doors swing open for access to batteries and filters.

Cheaper in Price

Parts are mostly in stock and back order is typically only a week out

The drive motors are hydraulic so corrosion shouldn't be an issue

Inverter, hinged rails, sealed battery

4,135#

JLG 2632R: \$16,296.99

Filters are harder to get at: they are on the cylinder

Parts? I imagine they are easy to get

Have a higher ground clearance.

Have more torque

Electric Drive motors which could cause issues with corrosion

Inverter, hinged rails, sealed battery

4,310#

Genie 2632: \$19,458.90

Much more expensive

Biggest down fall to Genie is they don't stop when as soon as you let off joystick. They roll which could cause issues.

4413#

Snorkel 3226E: \$16,515.00

Sold and serviced by RTL

Hinged rails and Inverter

5500# I am concerned with the weight; may be too heavy for gym floor

Recommendation:

Personally, I would go with the Skyjack. The longevity and reliability are pretty much equal across the board. The maintenance side is easier on a skyjack and I like that the motors are hydraulic, so we don't need to be concerned with corrosion. All lifts have fork pockets so transporting them will be easy with our end loader or we can trailer it as well. The Skyjack is a little bit lighter as well. Ground clearance shouldn't be an issue being that it will be used in doors.

Training:

OSHA requires every one that operates the lift to be "trained". From my understanding it is basically a ½ day course that involves classroom and hands on training. I believe it is similar to "competent person" training. United said they could train us and will get back to me on cost, availability and other details in the next couple days. United is certified in inspection of lifts. They would do an annual inspection which is required by OSHA. We can do the quarterly inspections on our own.

I am having Larry from United re-bidding the lifts because there are a couple options that I would like to have on the lift we decide on.

Options chosen: 1. inverter- gives power to an outlet on the platform for tools. 2. Hinged rail system for getting through doorways. 3. AGM batteries- sealed battery and maintenance free- longer lasting.

AGENDA ITEM # J – 4 thru J - 9

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: December 16, 2019

AGENDA ITEM: LBC Equipment

ACTION: Motion

SYNOPSIS: Now that we are closer to the opening of the LBC, staff will need to purchase the equipment needed for operation. A number of the items being purchased are under the \$3,000 threshold for my approval, but items 4-9 have an established or combined value over my limit. All of the items listed on the agenda were planned and have been part of the project since the start of construction.

BUDGET ITEM: LBC Funds

RESPONSIBLE DEPARTMENT: Parks and Rec

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 12/13/19



Chris Nosbisch, City Administrator
Douglas Shannon, Chief of Police

Jamie A. Hampton, Mayor

Council:

Eric Roudabush
Scott Rose
Tom Wieseler
Stephanie West
Deb Herrmann

Dear Mr. Mayor and Honorary Council,

Attached you will find equipment items we are recommending for purchase for the LBC.

1. **Portable Basketball Hoops** – These would be used as the primary hoops for the All-Purpose Space. They need to be portable, but also carry some quality so league or tournament games could be played on them. Staff recommends the Fury Turbo Portable Hoops. Price would be \$3,300 each or \$6,600 total for a pair.
2. **Outdoor Musical Instruments** – We have talked about these before. Staff recommend purchasing the Alto Quartet Ensemble which includes Congas Trio, Emperor Chimes, Duo-Cupla, and Alto Diatonic Chimes. Price would be \$13,750.
3. **Pitching Machines** – We are recommending one pitching machine per cage. These machines would be softball/baseball combo machines that can be used for both types of balls. Staff recommends purchasing two Bata 2 Baseball and Softball Pitching Machines at a price of \$1,900 each or \$3,800.
4. **Tumbling / Wrestling Mats** – These mats would be multi -use and allow us for a lot of flexibility in the Yoga / Fitness Studio, Turf Room and Gymnasium. These lightweight mats could be used for tumbling, wrestling, martial arts, indoor toddler play, etc. Cost for a 30' x 30' (five 6' x 30' rolls) would be \$5,200.
5. **T-wall Mobile Exercise unit** – This item would be very unique in that it would be a mobile unit. We could use this interactive gaming system in the hallways, Turf room, gym spaces, and even the Community Room. Price for this unit would be \$12,500 installed.
6. **The Master Ninja System** – Twelve pieces make up a fun and challenging obstacle course. Includes balance beam, speed bumps, slanted steps and vertical wall. We envision this kit being used in various spaces throughout the facility for a variety of age groups. Birthday parties, afterschool programming, and in the future for Ninja Warrior training opps. Cost for this piece would be \$3,900.

Sincerely,

Matt Siders
Director of Parks and Recreation

AGENDA ITEM # J - 10

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	December 16, 2019
AGENDA ITEM:	Architecture Proposals – Police Station
ACTION:	Motion

SYNOPSIS: Chief Shannon has been working with a number of firms on a preliminary design review of the building. As we are unsure of project timelines, budget, and overall scope, we have asked each of the firms to provide a time and materials proposal. Chief has shared his findings with the Safety Committee and will provide a recommendation at the meeting.

BUDGET ITEM: Police Operating Budget

RESPONSIBLE DEPARTMENT: Police Department

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Handed Out at the Meeting

PREPARED BY: Chris Nosbisch

DATE PREPARED: 12/13/19

AGENDA ITEM # J - 11

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: December 16, 2019

AGENDA ITEM: Checking Account - LBC

ACTION: Motion

SYNOPSIS: Staff is asking permission to create a new checking account for the LBC. We are expecting a number of credit card payments and merchandise sales each month, and we feel that it would be easier to track revenues with a separate account.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 12/13/19

AGENDA ITEM # J - 12

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	December 16, 2019
AGENDA ITEM:	Pay Application #1 – Elliot Park
ACTION:	Motion

SYNOPSIS: This is the pay application for the seeding of the new Elliot Park soccer fields. Staff was able to complete the dirt work in house with the assistance of M&K. This was a budgeted expense from franchise fees. The pay application is in the amount of \$11,995 and has been reviewed by Hall and Hall Engineering.

BUDGET ITEM: Franchise Fees

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Pay Application

PREPARED BY: Chris Nosbisch

DATE PREPARED: 12/13/19



620 51st Street • Marion, Iowa 52302 • soilconcepts.com • 319-361-6371

DATE: 12/19/2019

JOB #: 19145

CUSTOMER ID: City of Mount Vernon

INVOICE TO

City of Mount Vernon
Attn: Loren Hoffman

JOB

Elliot Park

DESCRIPTION

AMOUNT

Seeding, Temporary w/Hydromulch (Soccer Fields)	4.45 AC @ \$2,200.00	\$9,790.00
Seeding, Temporary w/Hydromulch (Stock piles/berm)	2.1 AC @ \$1,050.00	\$2,205.00

TOTAL

\$11,995.00

Make all checks payable to Soil Concepts Inc. Thank you for your business!

Soil Concepts Inc
620 51st Street
Marion, Iowa, 52302
319-361-6371
calvinm@soilconcepts.com

K. Reports-Received/File



**Mount
Vernon**
IOWA

Chris Nosbisch, City Administrator
Douglas Shannon, Chief of Police

Jamie A. Hampton, Mayor

Council:

**Eric Roudabush
Scott Rose
Tom Wieseler
Stephanie West
Deb Herrmann**

NOVEMBER 2019
POLICE REPORT

Vehicle Collisions

There were 10 reported collisions in November. The first collision occurred at Hwy 1 & 1st Street when a vehicle travelling westbound on 1st Street ran the red light and collided with a vehicle travelling southbound on Hwy 1. Damage was estimated at \$9,500 and no injuries were reported. The second collision occurred at Hwy 1 & Rachel Street when a vehicle and a semi were travelling southbound on Hwy 1 from Hwy 30. The semi failed to yield before attempting to change lanes, colliding with the other vehicle. Damage was estimated at \$12,000 and no injuries were reported. The third collision occurred on Hwy 30 near Hillview Drive. The collision occurred when a vehicle travelling eastbound on Hwy 30 struck a deer. Damage was estimated at \$3,000 and no injuries were reported. The fourth collision occurred at the Hwy 1 & 30 roundabout. The collision occurred as a semi and another vehicle were both northbound on Hwy 1. As they approached the roundabout, the semi began to proceed into the traffic circle, and as a result the trailer of the semi failed to remain within the traffic lane and collided with the vehicle next to it. Damage was estimated at \$7,300 and no injuries were reported. The fifth collision occurred in the 100 block of 1st street East when a vehicle was backing out of a parking space and collided with a vehicle in traffic. Damage was estimated at \$1,700 and no injuries were reported. The sixth collision occurred at Hwy 30 & Virgil Drive. This collision occurred when a vehicle exiting Hills Bank drive attempted to cross Hwy 30 and collided with a vehicle travelling eastbound on Hwy 30. Damage was estimated \$3,000 and no injuries were reported. The seventh collision occurred on the Hwy 30 eastbound offramp to Hwy 1 when a vehicle failed to stop in assured clear distance and collided with a vehicle in front of them that was stopped for the red traffic light. Damage was estimated at \$600 and no injuries were reported. The eighth collision occurred in the 100 block of 1st Street West when a vehicle travelling east on 1st Street was failed to stop assured clear distance and collided with a vehicle stopped for the traffic signal at Hwy 1. Damage was estimated at \$1,500 and no injuries were reported. The ninth collision occurred the Hwy 1 & 30 roundabout. This collision occurred as a semi and another vehicle were travelling northbound on Hwy 1 at Hwy 30. As the semi proceeded into the traffic circle, it failed to remain within its traffic lane and collided with the other vehicle in the right lane. Damage was estimated at \$1,500 and no injuries were reported. The tenth collision occurred on Hwy 1 southbound at the Hwy 30 by-pass. This collision occurred when a vehicle travelling southbound on Hwy 1 failed to stop in assured clear distance and collided with the vehicle in front of his that was stopped for the traffic signal at Hwy 30. The collision caused the stuck vehicle to collide with the vehicle in front of their vehicle that was also stopped for the traffic signal. Damage was estimated \$7,500 and minor injuries were reported, with one driver being transported to the hospital by ambulance.



**Mount
Vernon**
IOWA

Chris Nosbisch, City Administrator
Douglas Shannon, Chief of Police

Jamie A. Hampton, Mayor

Council:

**Eric Roudabush
Scott Rose
Tom Wieseler
Stephanie West
Deb Herrmann**

Incidents/Arrest

There were 20 reported incidents in November. Reports included: agency assist-eluding, theft (x2), juvenile issue, harassment (x2), public intoxication, OWI (x2), burglary, assist agency-OWI, criminal mischief, fraud (x2), civil issue, found property, PCS-marijuana, arrest warrant, driving while license suspended/revoked, damage to squad car-deer, and possession of drug paraphernalia.

During October Mount Vernon Officers made 5 arrests. Charges include: OWI (2), possession of controlled substance (3), possession of drug paraphernalia, and driving while suspended/revoked.

K-9 Report

During October K9 team Monster was deployed on two traffic stops. After alerting on the vehicles, a search was conducted. As a result of a search on one of the vehicles meth related paraphernalia was located and one subject was arrested. The K9 Team was requested to assist Lisbon PD and Lisbon Schools with a search. During this search Monster alerted on one vehicle. No controlled substances or paraphernalia were located during the search. Monster attended two day of monthly K9 Training in Chariton. Annual K9 recertification is December 10th, 2019.

Community Service/Training/Misc.:

- City staff and some contractors continue work on remodeling of the new PD site; initial infrastructure needs and changes should wrap up and allow carpet installation in the east wing sometime the first week of January.
- Chief Shannon attended the Lions Club meeting on 11/13/2019, discussing the new PD.
- Chief Shannon completed the final week of IACP-Leadership of Police Organizations on 11/8/2019.
- Officer Gehrke attended Defensive Tactics Instructor Recert training on 11/25/2019

GTSB:

Officers worked 12 hours of STEP in November. This enforcement resulted in 1 OWI arrest, 1 OWI contact, 4 speed violations, 1 stop light violation, 1 registration violation, 2 other traffic violations, 1 driving while suspended/revoked, 1 open container of alcohol in vehicle, 2 equipment violations, 1 narcotics arrest, 1 arrest warrant served, and 2 canine interdictions.

LISBON (28E Contracted Services):

Per the 28E agreement our department provided the following service to Lisbon in November 2019:

- Patrol: 2,285 minutes
- Calls for service: 230 minutes (12 calls for service)



Mount
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IOWA

Chris Nosbisch, City Administrator
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Council:

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Tom Wieseler
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Deb Herrmann**

-
- Administrative time: 0

Total time for November 2019: 2,515 minutes = 41.92 hrs x \$40/hr = Total: \$1,676.80

Respectfully Submitted,

Chief of Police



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Public Works Report

12/16/19

Festivals

We had 4 crew members help set up and tear down for Magical Night.

Leaf Removal

The weather has finally cooperated a little and allowed for crews to get almost 2 extra weeks in of leaf pick up. Most areas have had a minimum 4 rounds of pick up. Some piles may still remain if we happen to catch another clear week without snow cover, we will try to get some outstanding piles.

Snow Removal

Crews had another small snow storm to respond to on 12/11. This storm was forecasted for a track to an inch. What we really received was about 2 inches. This requires our crews to blade the hills off in order for residents to maintain traction on our steep streets. When this occurs, we typically end up plowing the rest of the streets to help with safety on our flat areas as well.

New PD

Crews continue to work at the new PD. Wainscoting has been going up along with some conduit run for data to be installed.

Training

I have successfully completed the Certified Public Manager class at Drake University. I would like to thank Chris Nosbisch for being a champion in my corner. I would also like to thank the Mayor and City Council for allowing me the opportunity to further my education. The class touched on a little bit of everything from diversity in the work place to budgeting to public speaking skills. I will be able to apply a lot of what I learned moving forward in my current position. I also have a much better appreciation for how well Chris leads the City of Mount Vernon each day. A lot of what was taught Chris already puts into practice and shares those skills each day with his staff. I also need to thank the Public Works Crew and City Hall Staff as they were very understanding allowing me to miss 2 to 3 days a month while at class.



Parks and Recreation Department
Directors Report
November 15 – December 15

Parks

- **Nothing new to report**

Sports

- **Boys Basketball registration ends Dec 16 for Grades 3-6 and Dec 30th for Grade 1-2.**
Youth Wrestling for ages 4-6 registration going on now. Deadline is Jan 7th.

Pool

- **Pool Report will be coming to City Council in January 2020.**

Misc

- **Magical Night was a huge success. This was the second time we have closed First Street for the event and it was well received. We will be holding a "lessons learned meeting in the next week or two and will discuss feedback received. Park and Recreation handed out over 900 cookies throughout the night. Many thanks to our Park and Rec Board members and to the MV HS Student Council for helping with our cookie decorating event and hats off to the many committee members who continue to make this a success year after year (29 awesome years).**
- **Holiday Open Gyms Dec 26, 27 and 30 from 1pm-4pm. This is free and open to the public. We will be providing supervision, but we do ask that children under the age of 8 have adult supervision at the Open Gyms.**
- **On November 15th I participated in the Iowa Park and Recreation Association Young Professional Network (YPN) Luncheon in Hiawatha. I was one of three park and recreation professionals on a panel who shared their career experiences with twenty-five young professionals from eastern and central Iowa.**

L. Discussion Items (No Action)

AGENDA ITEM # L - 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: December 16, 2019

AGENDA ITEM: CIP

ACTION: None

SYNOPSIS: I do not have anything new to share, although I would like to see if there is any additional feedback from the initial CIP that was distributed at the last meeting.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 12/13/19

M. Reports Mayor/Council/Admin.

**CITY OF MT. VERNON
CITY ADMINISTRATOR
REPORT TO THE CITY COUNCIL
December 16, 2019**

- Associate Planner, Heather Flynn has submitted her letter of resignation to the City effective December 20, 2019. Staff will begin the process of finding a replacement immediately.
- I wanted to take a moment and remind everyone that we will have a lot of infrastructure projects beginning in the spring. First St NW will be heavily affected at various times throughout 2020.
- City Hall will be closed Wednesday, December 24, 2019 and Thursday, December 25, 2019 for the Christmas holiday. City Hall will also be closed on Wednesday, January 1, 2019 for the New Year holiday. Please check the City website for disruptions or changes to garbage service.
- The Mt. Vernon employee recognition luncheon is scheduled for Friday, December 20, 2019. City Hall offices are usually closed for that hour while we hand out awards to the employees. City Council members are welcome to attend the event if you are available.