City of Mt. Vernon, Iowa

Meeting:	**Mt. Vernon City Council Meeting**
Place:	**Mt. Vernon City Hall, 213 First Street NW, Mt. Vernon, Iowa 52314**
Date/Time:	**October 7, 2019 – 6:30 PM**
Web Page:	**www.cityofmtvernon-ia.gov**
Posted:	**October 4, 2019**

Mayor:	Jamie Hampton	**City Administrator**:	Chris Nosbisch
Mayor Pro-Tem:	Tom Wieseler	**City Attorney**:	Robert Hatala
Councilperson:	Stephanie West	**Assis. Admin/City Clerk:**	Sue Ripke
Councilperson:	Scott Rose	**Deputy City Clerk:**	Marsha Dewell
Councilperson:	Deb Herrmann	**Chief of Police**:	Doug Shannon
Councilperson:	Eric Roudabush		

A. **Call to Order**
B. **Agenda Additions/Agenda Approval**
C. **Communications:**
   1. Unscheduled
   2. Ron Corbett – Cedar Rapids Metro Economic Alliance

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the microphone and give your name and address for the public record before discussing your item. Each individual will be granted no more than five (5) minutes.

D. **Consent Agenda**

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes – September 16, 2019 Regular Council Meeting
2. Approval of City Council Minutes – September 23, 2019 Special Council Meeting
3. Approval of Liquor License – Gary's Foods
4. Approval of Liquor License – Mt. Vernon Pizza Palace, LLC
5. Appoint Matt Nelson – Planning and Zoning Commission
6. Appoint Charles Halsey - Board of Appeals
7. Appoint Dean Borg and Nor Meyer – Board of Appeals (Alternatives)
8. Appoint Loren Conley and Joel Wolfe – Assistant Building Officials
9. Appoint Caroline Kelly and Grace Chamberlain – Historic Preservation Commission

E. **Public Hearing**
   1. Public Hearing on the Proposed Budget Amendment No. 1 for Fiscal Year 2020
      i. Close public hearing – Proceed to G-1
   2. Public Hearing on the Final Plat of Wolrab Pleasant View Addition
      i. Close public hearing – Proceed to G-2

F. **Ordinance Approval/Amendment**
   1. Ordinance #9-16-2019A: Amending the Comprehensive Plan and Official Zoning Map to Rezone Certain Property from AG Agricultural District to LI Limited Industrial District with a Public Use Overlay

i. Motion to approve second reading and proceed to the third reading (Council may suspend rules and proceed to the final reading after a vote of the second reading)

2. Ordinance #8-19-2019A: Amending Article 910, Parking for Personal and Recreational Vehicles of the Zoning Regulations of the Municipal Code of Mt. Vernon, Iowa
   i. Motion to approve third and final reading
3. Ordinance #9-3-2019A: Creating a Public Use Overlay District for Property Locally Described as 855 Palisades Rd. SW
   i. Motion to approve third and final reading

G. Resolutions for Approval

1. Resolution #10-7-2019A: Approving Amendment #1 to the Fiscal Year 2019-2020 Budget
2. Resolution #10-7-2019B: Approving the Final Plat of Wolrab Pleasant View Addition within the Two Mile Extraterritorial District

H. Mayoral Proclamation

1. None

I. Old Business

1. Discussion and Consideration of Amendment #4 to OPN Contract – Lester Buresh Family Community Wellness Center - Council Action as Needed (tabled on September 17, 2019)

J. Motions for Approval

1. Consideration of Claims List – Motion to Approve
2. Discussion and Consideration of Pay Application #10 - Lester Buresh Family Community Wellness Center – Council Action as Needed
3. Discussion and Consideration of Change Order #28 - Lester Buresh Family Community Wellness Center – Council Action as Needed
4. Discussion and Consideration of Change Order #30 - Lester Buresh Family Community Wellness Center – Council Action as Needed
5. Discussion and Consideration of Change Order #32 - Lester Buresh Family Community Wellness Center – Council Action as Needed
6. Discussion and Consideration of Change Order #33 - Lester Buresh Family Community Wellness Center – Council Action as Needed
7. Discussion and Consideration of Change Order #34 - Lester Buresh Family Community Wellness Center – Council Action as Needed
8. Discussion and Consideration of Change Order #35 - Lester Buresh Family Community Wellness Center – Council Action as Needed
9. Discussion and Consideration of Change Order #36 - Lester Buresh Family Community Wellness Center – Council Action as Needed
10. Discussion and Consideration of Pay Application #4 - 2019 Mt Vernon WWTP Improvements – Council Action as Needed
11. Discussion and Consideration of Rental Agreement Guidelines and Applications – Lester Buresh Family Community Wellness Center - Council Action as Needed
12. Discussion and Consideration of Membership Agreement Guidelines and Applications – Lester Buresh Family Community Wellness Center - Council Action as Needed
13. Discussion and Consideration of Skid Loader and End Loader Attachments– Council Action as Needed
14. Discussion and Consideration of Setting a Public Hearing Date for the Sale of City Owned Property Locally Known as 217 First Street NW – Council Action as Needed

15. Discussion and Consideration of Setting a Public Hearing Date for the Final Plat of the Stonebrook 7th Addition – Council Action as Needed

K. Reports to be Received/Filed

1. None

L. Discussion Items (No Action)

1. LBFCWC Job Descriptions (Handout as an FYI)

M. Reports of Mayor/Council/Administrator

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Administrator's Report

N. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 895-8742 to arrange for accommodations.

D. Consent Agenda

September 16, 2019
City Council Minutes
213 1st Street NW
Mount Vernon, Iowa 52314

The Mount Vernon City Council met September 16, 2019 at the Mount Vernon City Council Chambers with the following members present: Roudabush, West, Wieseler, Herrmann and Rose. Absent: Mayor Jamie Hampton

Call to Order. At 6:30 p.m. Mayor ProTem Tom Wieseler called the meeting to order.

Agenda Additions/Agenda Approval. Motion to approve the Agenda made by Rose, seconded by Herrmann. Motion carries.

Consent Agenda. Motion to approve the Consent Agenda made by Rose. West stated there is a correction for the September 3, 2019 minutes; under Council Reports, CDG will be hosting Cornell Brunch Buddies not Cornell Lunch Buddies as stated. Roudabush seconded the corrected Consent Agenda. Motion carries. Approval of City Council Minutes – September 3, 2019 Regular Council Meeting

Public Hearing
Public Hearing on the Proposed Amendment No. 6 to the Mount Vernon Urban Renewal Plan. City Administrator Chris Nosbisch explained that this amendment is #6 to the MV Urban Renewal plan. Accepting this resolution allows the City to use TIF funds to pay back other budget categories to purchase the new Police Department as well as other things. Mayor ProTem Wieseler declared the Public Hearing open. Close public hearing – Proceed to G-1. Hearing no comments from the public Mayor ProTem Wieseler closed the Public Hearing.

Public Hearing on the Plans and Specifications, Proposed Form of Contract and Estimate of Cost for Construction of the 8th Ave NW Quiet Zone, City of Mount Vernon, Iowa. Mayor ProTem Wieseler declared the Public Hearing open. Close public hearing – Proceed to G-2. Hearing no comments from the public Mayor ProTem Wieseler closed the Public Hearing.

Public Hearing to Amend to the Comprehensive Plan and Official Zoning Map to Rezone Certain Property from AG Agricultural District to LI Limited Industrial District with a Public Use Overlay. Mayor ProTem Wieseler declared the Public Hearing open. Close public hearing – Proceed to F-1. Hearing no comments from the public Mayor ProTem Wieseler closed the Public Hearing.

Ordinance Approval/Amendment
Ordinance #9-16-2019A: Amending the Comprehensive Plan and Official Zoning Map to Rezone Certain Property from AG Agricultural District to LI Limited Industrial District with a Public Use Overlay. By approving the ordinance two things will happen; the future Public Works property will be re-zoned from AG (Agriculture) to LI (Limited Industrial) and it will place a Public Use Overlay on the property. Motion to approve first reading and proceed to the second reading (Council may suspend rules and proceed to the final reading after a vote of the first reading). Motion to approve the first reading of Ordinance #9-16-2019A made by Herrmann, seconded by Rose. Roll call vote. Motion carries.

Ordinance #8-19-2019A: Amending Article 910, Parking for Personal and Recreational Vehicles of the Zoning Regulations of the Municipal Code of Mt. Vernon, Iowa Motion to approve second reading and proceed to the third and final reading (Council may suspend rules and proceed to the final reading after a vote of the second reading). Nosbisch said that he has not spoken with Mrs. Billingsley since the last

meeting but he did review her lot and parking situation and found that it is unlikely that this ordinance will help their situation. Staff has not received any further written or verbal communication regarding this ordinance. Motion to approve the second reading of Ordinance #8-19-2019A made by Rose, seconded by West. Roll call vote. Motion carries.

Ordinance #9-3-2019A: Creating a Public Use Overlay District for Property Locally Described as 855 Palisades Rd SW. Motion to approve second reading and proceed to the third and final reading (Council may suspend rules and proceed to the final reading after a vote of the second reading). Motion to approve the second reading of Ordinance #9-3-2019A made by Herrmann, seconded by Rose. Roll call vote. Motion carries.

Resolutions for Approval

Resolution #9-16-2019A: Determining an Area of the City to be an Economic Development and Blighted Area, and that the Rehabilitation, Conservation, Redevelopment, Development or a Combination Thereof, of Such Area is Necessary in the Interest of the Public Health, Safety or Welfare of the Residents of the City: Designating Such Area as Appropriate for Urban Renewal Projects: and Adopting the Amendment No. 6 to the Mount Vernon Urban Renewal Plan. Motion to approve Resolution #9-16-2019A made by Rose, seconded by Herrmann. Roll call vote. Motion carries.

Resolution #9-16-2019B: Adopting Plans and Specifications, Proposed Form of Contract and Estimate of Cost of Construction of the 8th Ave NW Quiet Zone, City of Mount Vernon, Iowa. Accepting this resolution approves the plans, specs, contract and engineers estimate of the 8th Avenue NW Quiet Zone project. The engineers estimate is a little more than $36,000.00. Motion to approve Resolution #9-16-2019B made by Rose, seconded by West. Roll call vote. Motion carries.

Resolution #9-16-2019C: Making Award of the Construction Bid for Infrastructure Improvements for the 8th Ave NW Quiet Zone Project. Two bids were received for the Quiet Zone project. The first one was from Pirc Tobin Construction, Inc. in the amount of $66,245.00. The second bid was from Boomerang, Corp. for $81,440.00. Both bids are higher than the Engineer's estimate of just over $36,000.00. Staff recommends approving the winning bid submitted by Pirc Tobin Construction for $66,245.00. Motion to approve Resolution #9-16-2019C made by West, seconded by Roudabush. Roll call vote. Motion carries.

Resolution #9-16-2019D: Approving the Contracts and Mobilization and Construction of the Security Package for the Lester Buresh Family Community Wellness Center – Council Action as Needed. Motion to approve Resolution #9-16-2019D made by Rose, seconded by West. Roll call vote. Motion carries.

Resolution #9-16-2019E: Appointing Paying Agent, Note Registrar, and Transfer Agent, Approving the Paying Agent and Note Registrar and Transfer Agent Agreement and Authorizing the Execution of the Agreement. Resolution E and F contain all the legal documents necessary to complete the refinancing of the Build America Bond. Motion to approve Resolution #9-16-2019E made by Roudabush, seconded by Herrmann. Roll call vote. Motion carries.

Resolution #9-16-2019F: Approving and Authorizing a Form of Loan Agreement and Authorizing and Providing for the Issuance, and Levying a Tax to Pay the Note: Approval of the Tax Exemption Certificate and Continuing Disclosure Certificate. Motion to approve Resolution #9-16-2019F made by Rose, seconded by West. Roll call vote. Motion carries.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion to approve the Claims List made by Herrmann, seconded by West. Motion carries.

AFFORDABLE HEATING & COOLING	#6 MAINT-P&A	285.28
AFFORDABLE HEATING & COOLING	#5 MAINT-P&A	205.32
AFFORDABLE HEATING & COOLING	FROZEN A/C-P&A	90.00
AFFORDABLE HEATING & COOLING	CLEAN,TUNE UP 6 A/C-P&A	72.52
AHLERS & COONEY P.C.	LEGAL FEES/AMENDMENT #6	1,520.91
AIRGAS INC	CYLINDER RENTAL FEE-PW	64.93
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	4,400.18
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	3,597.29
ALLIANT IES UTILITIES	ENERGY USAGE-POOL	3,518.71
ALLIANT IES UTILITIES	ENERGY USAGE-FD	765.83
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	627.55
ALLIANT IES UTILITIES	ENERGY USAGE-RUT	511.45
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	310.52
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	266.71
ALLIANT IES UTILITIES	ENERGY USAGE-PD,RUT	217.94
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	111.85
ALLIANT IES UTILITIES	ENERGY USAGE-P&A,PW	96.64
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	33.85
AXON ENTERPRISE INC	TASER-3RD PYMT-PD	2,184.00
BROWN SUPPLY COMPANY	SUPPLIES-WAT	296.00
CARQUEST OF LISBON	VEHICLE MAINT-PW	673.05
CARQUEST OF LISBON	VEHICLE MAINT-FD	12.78
CARRICO AQUATIC RESOURCES INC	CHEMICALS-POOL	3,317.11
CENTURY LINK	PHONE CHGS-PD	56.37
DARRAH'S INC	TOW-RUT	481.25
ESCROW SERVICES OF IA INC TRUST ACCT	WIRE TRANSFER-PD CIP	73,099.05
FAT GUYS MOTOR SPORTS	MOWER SERVICE-RUT	456.74
FIRE SERVICE TRAINING BUREAU	TRAINING-FD	400.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	75.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	75.00
GARLING CONSTRUCTION INC	WELLNESS CENTER-LOST III	517,231.22
GARY'S FOODS	SUPPLIES-POOL	235.01
GARY'S FOODS	SUPPLIES-P&REC	57.67
GROUP SERVICES INC	INSURANCE-ALL DEPTS	30,807.45
HALL & HALL ENGINEERS INC	PARKLAND ENG FEES-P&REC	3,072.73
HDC	2,750 LASER CHECKS-ALL DEPTS	323.42
IOWA ASSOC OF MUNICIPAL UTIL	MEMBERSHIP-PW	1,159.12
IOWA PRISON INDUSTRIES	STOP,PARKING SIGNS-RUT	823.95
IOWA SOLUTIONS INC	PC'S & SOFTWARE-ALL DEPTS	4,648.50
IOWA SOLUTIONS INC	MONTHLY MAINT-ALL DEPTS	675.00
IOWA SOLUTIONS INC	PATCH MGMT,FIREWALL-PD	123.10
IOWA WATER ENVIRONMENT ASSOCIATION	CONFERENCE-WAT	30.00
IOWA WATER ENVIRONMENT ASSOCIATION	CONFERENCE-SEW	30.00
JACQUELINE ENGELBRECHT	WATER AEROBICS-POOL	275.00
JESSE LENNOX	TRAINING-FD	125.00
JOAN BURGE	CLEANING SERVICE-P&A	75.00
JOAN BURGE	CLEANING SERVICE-P&A	75.00
JOENA'S SPECIAL NEEDS	UNIFORMS-PD	92.50
KONE INC	ELEVATOR MAINT CONTRACT-P&A	177.33
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES	229.35
MARTIN EQUIPMENT	EXCAVATOR RENTAL-RUT	668.75
MARTIN EQUIPMENT	JD DOZER RENTAL-RUT	5,800.00

MATT SIDERS	MILEAGE-P&REC	63.80
MEDIACOM	PHONE/INTERNET-WWTP	197.15
MEDIACOM	PHONE/INTERNET-POOL	172.95
MEDIACOM	PHONE/INTERNET-RUT	170.89
MIDWEST SAFETY COUNSELOR	INSTRUMENT CALIBRATION-FD	90.00
MOUNT VERNON ACE HARDWARE	SUPPLIES-ALL DEPTS	1,613.66
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT	170.49
MOUNT VERNON BANK & TRUST CO	WIRE TRANSFER FEE-WAT,SEW	5.35
MOUNT VERNON FIRE DEPARTMENT	INTERNET-FD	42.26
MOUNT VERNON PHARMACY	SUPPLIES-P&A	17.85
MT VERNON CAR WASH	VEHICLE MAINT-PD	32.00
NIELSEN AUTO REPAIR	VEHICLE MAINT-PD	230.00
OLD REPUBLIC NAT TITLE INS ESCROW	WIRE TRANSFER-P&REC	73,099.05
OPN ARCHITECTS	WELLNESS CENTER/STUDY PHASE	9,366.25
P&K MIDWEST INC	BATTERY/HUSTLER MOWER-RUT	102.24
PAYROLL	CLAIMS	12,292.97
RED LION RENEWABLES	SOLAR ELECTRIC PRODUCTION-P&A	321.02
RICHARD BURROUGHS	CEMETERY MAINT	2,250.00
S&P GLOBAL	ANALYTICAL SERVICES	10,925.00
SIMMERING CORY IOWA CODIFICATION	ANNUAL WEB HOSTING-P&A	450.00
STAPLES ADVANTAGE	COLORED PAPER-P&REC	91.10
STATE HYGIENIC LAB	TESTING-SEW	2,254.00
SUSAN SEE	WATER AEROBICS-POOL	200.00
THE GAZETTE	SUBSCRIPTION	325.60
TREASURER STATE OF IOWA	WET TAX	3,027.00
TREASURER STATE OF IOWA	SALES TAX	1,228.00
TYLER TECHNOLOGIES	RECEIPT PRINTER	1,253.00
US CELLULAR	CELL PHONE-PD	163.98
VERIZON CONNECT	INFORMATION SYSTEMS-PW	227.40
WEX BANK	FUEL-PD	1,132.57
WRH INC	WWTP IMPROVEMENTS 2019	126,454.54
TOTAL		912,529.05

GENERAL FUND	113,422.69
LOST III COMMUNITY CENTER	526,597.47
PAYROLL	12,292.97
POLICE STATION CONSTRUCTION	74,619.96
ROAD USE TAX FUND	17,748.36
SEWER FUND	18,685.78
SOLID WASTE	3,961.97
STORM WATER FUND	841.17
WATER FUND	17,904.14
WWTP UV DISINFECTION	126,454.54
TOTAL	912,529.05

Discussion and Consideration of Change Order #5 - 2019 Mt Vernon WWTP Improvements – Council Action as Needed. Change Order #5 is for a contractor proposed alternative layout for hydraulic lines and is in the amount of $359.11. Motion to approve Change Order #5 made by West, seconded by Rose. Motion carries.

Discussion and Consideration of Change Order #6 - 2019 Mt Vernon WWTP Improvements – Council Action as Needed. Change Order 6 is for the replacement of a skimmer arm assembly, full surface blade, rake arm spiral blade and the squeegees on the blade of the clarifier and is in the amount of $34,454.74. Motion to approve Change Order #6 made by Rose, seconded by West. Motion carries.

Discussion and Consideration of Change Order #7 - 2019 Mt Vernon WWTP Improvements – Council Action as Needed. Change Order #7 is for a screw pump scope change and is in the amount of $325.98. Motion to approve Change Order #7 made by West, seconded by Roudabush. Motion carries.

Discussion and Consideration of Change Order #8 - 2019 Mt Vernon WWTP Improvements – Council Action as Needed. Change Order #8 is for the replacement of the North and South screw pump motors and is in the amount of $2,121.71. Motion to approve Change Order #8 made by Rose, seconded by West. Motion carries.

Discussion and Consideration of Change Order #9 - 2019 Mt Vernon WWTP Improvements – Council Action as Needed. Change Order #9 is for the North Clarifier Drive when it was found to have unexpected damage to the drive unit. This change order is in the amount of $16,783.08. Motion to approve Change Order #9 not to exceed $16,783.08 made by Rose, seconded by Herrmann. Motion carries.

Discussion and Consideration of Change Order #10 - 2019 Mt Vernon WWTP Improvements – Council Action as Needed. Change Order #10 is for the installation of additional sample line in the new UV channel, reconnect existing sample lines and is in the amount of $1,817.75. Motion to approve Change Order #10 made by Roudabush, seconded by Rose. Motion carries.

Discussion and Consideration of Change Order #11 - 2019 Mt Vernon WWTP Improvements – Council Action as Needed. Change Order #11 is for the cost of relocating conduits and is in the amount of $5,820.33. Motion to approve Change Order #11 made by Rose, seconded by West. Motion carries.

Discussion and Consideration of Change Order #12 - 2019 Mt Vernon WWTP Improvements – Council Action as Needed. Change Order #12 is for the replacement of the Clarifier and is for $2,771.11. Motion to approve Change Order #12 made by Roudabush, seconded by Rose. Motion carries.

Discussion and Consideration of Amendment #4 to OPN Contract – Lester Buresh Family Community Wellness Center - Council Action as Needed. Amendment #4 is for a likely extension to the OPN contract. The LBFCWC project will probably extend 2.5 months past its original completion date. OPN is requesting $2,500.00 per week. Staff estimates an additional $25,000.00. Because Council had questions and asked for more of an explanation from OPN staff recommended this be tabled. Motion to table Amendment #4 made by West, seconded by Herrmann. Motion carries.

Discussion and Consideration of Change Order #23 – Lester Buresh Family Community Wellness Center – Council Action as Needed. Change Order #23 if for the over excavation of materials that failed in the gym floor area and is in the amount of $16,334.00 Motion to approve Change Order #23 made by Herrmann, seconded by West. Motion carries.

Discussion and Consideration of Change Order #25 – Lester Buresh Family Community Wellness Center – Council Action as Needed. Change Order #25 is for is the cost for the color match toilet partitions in the restrooms and is in the amount of $523.00. Motion to approve Change Order #25 made by West, seconded by Herrmann. Motion carries.

Discussion and Consideration of Exterior Signage Quote – Lester Buresh Family Community Wellness Center – Council Action as Needed. The total estimated cost of the exterior signage is $13,004.78; one on the south wall facing Palisades and the other near the main entrance on the north side of the building. This was not part of the Garling bid but was part of the overall project costs. West motioned to approve the sign quote for $13,004.78, seconded by Herrmann. Motion carries.

Discussion and Consideration of Pay Application #5 – 5th Ave and 1st St Traffic Signal Project – Council Action as Needed. Pay Application #5 is for the work completed through August 21, 2019 and is in the amount of $20,862.71. Motion to approve Pay Application #5 made by Herrmann, seconded by Rose. Motion carries.

Discussion and Consideration of Building and Maintenance Operator III Job Description – Council Action as Needed. With the addition of the Wellness Center and the new police station staff is proposing transitioning a Public Works employee to a building and maintenance operator and then advertising for an Operator I-III, depending on their qualifications. Council was provided a job description. $25,000.00 of Wellness Center funds will be used for this position. Motion to approve the Building Maintenance Operator III job description made by Rose, seconded by West. Motion carries.

Discussion and Consideration of Setting a Public Hearing Date for Budget Amendment #1 for FY 20 – Council Action as Needed. Motion to set the Public Hearing date for October 7, 2019 for the FY20 Budget Amendment #1 made by Herrmann, seconded by Rose. Motion carries.

Discussion and Consideration of Setting a Public Hearing Date for the Final Plat of Wolrab Pleasant View Addition - Council Action as Needed. Motion to set the Public Hearing date for October 7, 2019 for the Wolrab Pleasant View Addition made by Rose, seconded by West. Motion carries.

Discussion and Consideration of I-Wall Purchase – Council Action as Needed. Staff is asking for approval to purchase the I-Wall which is an active and passive recreation system that would be permanently attached to one wall in the Flex Space area of the LBFCWC. Cost of an I-Wall system is $16,995.00. Motion to approve I-Wall purchase made by West, seconded by Rose. Motion carries.

Discussion and Consideration of Palisades Rd Corrective Sealcoat Overlay – Council Action as Needed. Asphalt patching needs to done on Palisades Road. A portion of the costs will be billed to Garling ($5,990.40) and their subs for the damage they caused. The City will pay $7,160.40. Total cost is $13,150.80. PW Director corrected the description of the work being done saying it is not a sealcoat but a 2" asphalt overlay from 10th Avenue to the entrance of Palisades Road. Rose motioned to approve the asphalt overlay on Palisades Road for just over $13K, seconded by Herrmann. Motion carries.

Discussion and Consideration of Sewer Repair Work West of 401 B Ave NE – Council Action as Needed. The sewer line that runs behind the home on the west side of B Ave, north of the skate park has been penetrated by utility lines. Staff is unsure who did the work but will investigate and bill accordingly, if possible. Roto Rooter will complete the work with the help of the City for a cost of $3,908.00. Motion to approve the sewer utility work in the amount of $3,908.00 made by Rose, seconded by West. Motion carries.

Discussion and Consideration of the Elliot Park Extension Seeding – Council Action as Needed. Although City crews are completing the necessary dirt work we would like to contract the seeding out to a firm that is better equipped to complete the project. Staff is asking for an amount not to exceed $25,000.00. Motion to approve the Elliot Park extension seeding project not to exceed $25K made by Rose, seconded by Herrmann. Motion carries.

Discussion and Consideration of Purchasing a Broom Attachment for the Kubota – Council Action as Needed. Staff would like Council to approve the purchase of a broom attachment for the Kubota at a cost of $3,657.10. This would allow for snow removal without the plowing. Motion to approve a Kubota broom attachment not to exceed $4K made by Herrmann, seconded by West. Motion carries.

Reports to be Received/Filed

Mt. Vernon Police Report. Chief Doug Shannon said there were 8 reported collisions and 29 incidents in August. MV Officers made 6 arrests. Charges include OWI, forcible fondling and possession of drug paraphernalia. K9 Monster was deployed one time to assist Lisbon PD. Monster indicated on the vehicle which led to the discovery of marijuana and paraphernalia. Officer Moel and Monster attended training at Canine Tactical and a National K9 conference in Chicago. During August MVPD worked 35 hours of STEP and a joint project with Lisbon PD and Linn Co Sheriff's office. Per the 28E agreement MVPD provided Lisbon 2,510 minutes of patrol time, and 8 calls for service at a total cost of $1,770.00.

Mt. Vernon Public Works Report. The site work with the bull dozer has been completed. The woodchips from the Ambulance site have been moved to the new site and placed to allow for leaf dumping next month. Crews have been painting parking lines uptown. Growth along Hahn Creek has been cut back.

Mt. Vernon Park and Rec Report. Fall Flag Football has started with 11 teams and 99 kids playing this fall. Fall Soccer has 17 teams and 195 kids enrolled. MV Parks and Rec will continue to offer punt Pass and Kick on October 11th at 5:30 PM at Elliott Park, this is a free event. The Annual Dog Swim brought a total of 81 dogs and 64 humans in attendance. With 14 volunteers $613.00 was raised on 09/03/2019 for the Nancy Doreen Huffman Dog Park. Congratulations to Lezli Broomhall Luneckas for receiving an award from the PRSA Awards Committee for the Social Media Fundraising Campaign that was hosted for the Lester Buresh Family Community Center.

Reports of Mayor/Council/Administrator

Council Reports. There is a Bypass Commission meeting on Wednesday, September 18.

City Administrator's Report. Anyone who would like a tour of the Wellness Center should contact City Hall. City crews are ready to start the leaf pickup program in October. Staff will meet with Group Services this month to discuss our group health insurance plan.

Closed Session

Pursuant to Chapter 21.5 (1) J, the City Council may enter into closed session, "to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property." Motion to go into Closed Session made by Rose, seconded by Herrmann the time being 8:17 p.m. Motion carries. Exit Closed Session – Council Action as Needed. Motion to come out of Closed Session made by Rose, seconded by West the time being 8:38 pm. Motion carries. No action was taken by Council.

As there was no further business to attend to the meeting adjourned the time being 8:39 p.m., September 16, 2019.

Respectfully submitted,
Sue Ripke
City Clerk

September 23, 2019
City Council Minutes
213 1st Street NW
Mount Vernon, Iowa 52314

The Mount Vernon City Council met September 23, 2019 at the Mount Vernon City Council Chambers with the following members present: Roudabush, West, Wieseler, Herrmann and Rose.

Call to Order. At 5:30 p.m. Mayor Jamie Hampton called the meeting to order.

Agenda Additions/Agenda Approval. Motion to approve the Agenda made by Wieseler, seconded by Herrmann. Motion Carries.

Resolutions for Approval
Resolution #9-23-2019A: Approving Transfer of Surplus Funds from the Mount Vernon Municipal Water Utility and the Mount Vernon Municipal Sanitary Sewer Utility to the General Fund of the City of Mount Vernon; Approving a Transfer of Funds from the City's Franchise Fee Account to the General Fund; Approving an Advance of Funds Paid from the General Fund for Repayment from the Mount Vernon Urban Renewal Tax Increment Revenue Fund; and Directing the Filing of a Certification Under Iowa Code Section 403.19. Approval of this resolution allows the City to transfer $200,000.00 each from the Water Depreciation and the Sewer Depreciation funds plus $100,000.00 from the Franchise Fee fund in order to make the purchase for the new police station. Pay back will be a five year plan from TIF with the Franchise Fee fund receiving the first payment. Motion to approve Resolution #9-23-2019A made by West, seconded by Rose. Roll call vote. Motion carries.

As there was no further business to attend to the meeting adjourned the time being 5:40 p.m., September 23, 2019.

Respectfully submitted,
Sue Ripke
City Clerk

Marsha Dewell

From: Licensing@IowaABD.com
Sent: Tuesday, September 24, 2019 1:35 AM
To: Marsha Dewell
Cc: Licensing@IowaABD.com
Subject: Liquor License Submitted to Local Authority

Insurance coverage/bond certification has been completed for the following application(s). The application(s) is awaiting local authority review. After local authority approval, the application will be submitted to the Iowa Alcoholic Beverages Division for review.

License #	License Status	Business Name
	~~Submitted to Local Authority~~	~~CDG (108 1s ST E Mount Vernon Iowa, 52314)~~
LE0001230	Submitted to Local Authority	Gary's Foods (715 1st Ave S Mount Vernon Iowa, 52314)

Please do not respond to this email.
To check the status of your application follow these steps:
1. Click https://elicensing.iowaabd.com
2. Log in to your eLicensing account
3. After reading the 'Beginning April 1st' statement, click ok
4. Click the View Completed Applications link to see your status

NOTICE: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Marsha Dewell

From: Licensing@IowaABD.com
Sent: Tuesday, September 17, 2019 1:34 AM
To: Marsha Dewell
Cc: Licensing@IowaABD.com
Subject: Liquor License Pending Dram Shop

The following application(s) is complete and awaiting dramshop insurance endorsement by the appropriate insurance carrier. After the insurance carrier has endorsed coverage, the application(s) will be submitted to the local authority for review.

License #	License Status	Business Name
BB0029316	Pending Dram Shop	Mt Vernon Pizza Palace, LLC (106 1st St. W Mount Vernon Iowa, 52314)

Please do not respond to this email.
To check the status of your application follow these steps:
1. Click https://elicensing.iowaabd.com
2. Log in to your eLicensing account
3. After reading the 'Beginning April 1st' statement, click ok
4. Click the View Completed Applications link to see your status

NOTICE: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

E. Public Hearing

AGENDA ITEM # E – 1 & G - 1

AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION

DATE:	October 7, 2019
AGENDA ITEM:	Public Hearing – Budget Amendment #1
ACTION:	Motion to Close

SYNOPSIS: Normally we try to save the budget amendment until later in the fiscal year; however, we have a number of carryover projects and new revenue sources to account for now (wellness center, PD, WWTP).

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion to Close

ATTACHMENTS: None, See Resolution #9-16-2019A

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 10 /13/19

AGENDA ITEM # E – 2 & G - 2

AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION

DATE:	October 7, 2019
AGENDA ITEM:	Public Hearing – Wolrab Pleasant View Final Plat
ACTION:	Motion to Close

SYNOPSIS: This is a subdivision that is inside the two mile extraterritorial platting review zone of the City. Planning and Zoning has reviewed the proposed final plat and recommend approval to the Council

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion to Close

ATTACHMENTS: None, See Resolution #9-16-2019B

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 10 /13/19

F. Ordinance Approval/Amendment

AGENDA ITEM # F - 1

AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION

DATE:	October 7, 2019
AGENDA ITEM:	Rezoning (Public Works Property)
ACTION:	Motion

SYNOPSIS: I have not received any further written or verbal communication regarding this ordinance.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None, See Ordinance #9-16-2019A

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 10 /13/19

Prepared by:	City of Mt. Vernon, City Hall, Chris Nosbisch, City Administrator	213 First St. NW, Mt. Vernon, IA 52314 (319) 895-8742

ORDINANCE #9-16-2019A

AN ORDINANCE TO AMEND THE COMPREHENSIVE PLAN AND OFFICIAL ZONING MAP TO REZONE CERTAIN PROPERTY FROM AG AGRICULTURAL DISTRICT, TO LI LIMITED INDUSTRIAL DISTRICT WITH A PUBLIC USE OVERLAY

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON, IOWA:

SECTION 1. PURPOSE. The purpose of this ordinance is to amend the Comprehensive Plan for the City of Mt. Vernon and change the Official Zoning Map of the City of Mt. Vernon, Iowa, under the provisions of Article 1302, Amendment Procedure of the Mt. Vernon Municipal Code.

SECTION 2. OFFICIAL ZONING MAP AMENDED. By official action of the City Council, the official zoning map of the City of Mt. Vernon, Iowa is amended from AG Agricultural District to LI Limited Industrial District with a Public Use Overlay as defined in Article 507 for the property described as follows:

Legal Description

Legal Description Parcel A:

Part of the Northwest Quarter of Section Nine (9), Township Eighty-two (82) North, Range Five (5) West of the Fifth P.M., in the Town of Mount Vernon, Linn County, Iowa, being more particularly described as:

Commencing at the Southwest Corner of the Northwest Quarter of the Northwest Quarter in said Section Nine; thence N88°36'03"E, 1230.00 feet along the South line of North One-half of said Northwest Quarter; thence N00°58'15W, 50.00 feet along the West line of that part of the Northwest Quarter as described in Warranty Deed as recorded in Book 7389 on Page 482 of the Linn County Records to a point on the North line of the former Cedar Rapids & Iowa City Railway & Light Company Right-of-Way, now Interstate Power and Light Company property, as described in Quit Claim Deed from John W. Carbee, Rebecca K. Carbee, and Sarah E Tallman to Iowa Railway and Light Corporation dated September 12

1928, said point also being the Point of Beginning; thence N00°58'15"W, 397.98 feet continuing along said West line to a point on the Southerly Right-of-Way of the Chicago and Northwestern Railroad; thence S89°04'30"E, 972.04 feet along said Southerly Right-of-Way; thence S00°58'15"E, 358.56 feet to a point on the said North line of the former Cedar Rapids & Iowa City Railway and Light Company Right-of-Way; thence S88°36'03"W, 971.54 feet along said Northerly line to the Point of Beginning. Containing 8.44 Acres (367,493 Square Feet), subject to easements and restrictions of record.

SECTION 3. SUPPLEMENTAL SITE DESIGN STANDARDS. The Planning and Zoning Commission for the City of Mt. Vernon has not recommended any supplemental site design or performance standards.

SECTION 4. VIOLATIONS AND PENALTIES. Any person who violates the provision of this Ordinance upon conviction shall be punished as set forth in the Municipal Code of the City of Mt. Vernon, Iowa.

SECTION 5. OTHER REMEDIES. In addition to the provisions set out in Violation and Penalties Section herein, the City may proceed in law or equity against any person, firm or corporation for violation of any section or subsection of this Ordinance.

SECTION 6. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 7. SEVERABILITY CLAUSE. In any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 8. EFFECTIVE DATE. This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

Approved and adopted this ____ day of _____, 2019.

ATTEST:

_____
Jamie Hampton - Mayor

_____
Sue Ripke – City Clerk

I certify that the foregoing was published as
Ordinance #_____ on the ___ day of _____, 2019.

_____
Sue Ripke, City Clerk

AGENDA ITEM # F - 2

AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION

DATE:	October 7, 2019
AGENDA ITEM:	Ordinance #8-19-2019A
ACTION:	Motion

SYNOPSIS: I have spoken with Mrs. Billingsly, and discussed her situation with regards to the proposed amendment. They currently park their camper on the north side of their home next to their garage. Unfortunately, they encroach into the required side yard setback by 2 to 3 feet. The Billingsley's would need the City to look into the required side and rear yard setback requirement. I have also received three other phone calls asking for information about the RV and camper parking. I believe that individuals will be present at the Council meeting to discuss their concerns and/or support.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Ordinance #8-19-2019A

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 10 /13/19

Prepared by:	City of Mt. Vernon, City Hall, Chris Nosbisch, City Administrator	213 First St. NW, Mt. Vernon, IA 52314 (319) 895-8742

ORDINANCE #8-19-2019A

AN ORDINANCE AMENDING ARTICLE 910, PARKING FOR PERSONAL AND RECREATIONAL VEHICLES OF THE ZONING REGULATIONS OF THE CITY OF MT. VERNON MUNICIPAL CODE

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON, IOWA:

SECTION 1. **AMENDMENT.** Article 910, Parking for Personal and Recreational Vehicles, is hereby amended to include the following language:

910 PARKING FOR PERSONAL AND RECREATIONAL VEHICLES. This section permits the parking of personal vehicles and recreational vehicles on a single lot in a residential district subject to specific conditions. Commercial vehicles and commercial trailers, including, but not limited to, skid loaders, tractors, plows, tractor cab units, shall not be parked outside on any lot within the SR, NR, TR and HR residential zoning districts.

1. **Personal Vehicles.** Personal vehicles include passenger cars, vans, sport utility vehicles and pickup trucks. Maximum height of any personal vehicle may not exceed eight feet from grade. Location of Parking for Personal Vehicles shall be subject to the following:

A. Parking is permitted within any enclosed structure when such structure conforms to the regulations of its zoning district.

B. Parking is permitted on an all-weather driveway (defined as either paved, gravel or stone) within the front yard setback, but shall in no case encroach upon the public right-of-way.

C. Parking may occur in the rear yard or side yard setback if on an all-weather parking space which is connected by an all-weather driveway to a dedicated public right-of-way and/or alley, provided the surfaced parking area does not exceed the maximum impervious coverage limit for the lot.

D. Personal vehicles may not be parked on the grass.

2. **Recreational Vehicles.** Recreational vehicles include motor homes, camping trailers (including fifth wheel trailers), fold down campers, boats, and boat trailers (see definitions). Parking and storage of recreational vehicles within residential districts is subject to the following conditions:

A. Recreational vehicles in excess of thirty-two (32) feet in length shall not be parked on any lot within the SR, NR, TR and HR districts. No more than one recreational vehicle on any one lot may exceed twenty-five (25) feet in length.

B. Recreational vehicles must be maintained in a clean, well-kept state. Recreational vehicles must be in operable condition and display a current vehicle, trailer or boat license/permit.

C. Liquefied petroleum gas containers attached to any recreational vehicle must meet the current standards of the Interstate Commerce Commission, the United States Department of Transportation, or the American Society of Mechanical Engineers. Any valves must be closed at all times that the vehicle is not in preparation for immediate use. Leaks in containers must be repaired immediately.

D. Recreational vehicles shall be occupied only by non-paying guests for a maximum of seven (7) consecutive days, but for no more than twenty-one (21) days total during any calendar year. Cooking in the recreational vehicle is prohibited at all times.

E. Recreational vehicles may not be permanently connected to public utilities.

F. Recreational vehicles may not be used for the storage of goods, materials, or equipment other than those items that pertain to the use of the vehicle.

G. Location of parking:

(a) Parking is permitted on an all-weather driveway (defined as either paved, gravel or stone) within the front yard setback, seasonally from May 1 – October 1. In no case shall parking encroach upon the public right of way.

(b) Parking is not permitted within the side yard setback. Parking is also not permitted within the rear side yard setback or the rear setback defined in section 702-2-F pertaining to accessory buildings.

~~(c) Parking is permitted on an all-weather driveway (defined as either paved, gravel or stone) within the front yard setback, but shall in no case encroach upon the public right of way.~~

(c) ~~(d)~~ Recreational vehicles may not be parked on the grass.

H. No more than two recreational vehicles may be stored on a residential lot unless those in excess of two are effectively screened on each side adjoining a street or property situated in a residential district. An effective screen is defined as a wall, fence or densely planted hedge sufficient to shield the vehicle from vision when observed from ground level.

I. The floor area of each recreational vehicle parked on a residential lot will be counted as building coverage for that lot. Parking of recreational vehicles on lots that exceed the maximum building coverage, will only be permitted on a temporary basis as allowed by paragraph D and G above.

SECTION 2. **SAVINGS CLAUSE**. If any section, provision, sentence, clause, phrase or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect

the validity of the Ordinance as a whole or any provision, section, subsection, sentence, clause, phrase or part hereof not adjudged invalid or unconstitutional.

SECTION 3. **EFFECTIVE DATE.** This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Approved and adopted this _____ day of _____, 201___.

ATTEST:

_____
Jamie Hampton - Mayor

_____
Sue Ripke – City Clerk

I certify that the foregoing was published as
Ordinance #8-19-2019A on the _____ day of _____, 201___.

_____
Sue Ripke, City Clerk

AGENDA ITEM # F - 3

AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION

DATE:	October 7, 2019
AGENDA ITEM:	Ordinance #9-3-2019A
ACTION:	Motion

SYNOPSIS: I have not received any further written or verbal communication regarding this ordinance.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Ordinance #9-3-2019A

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 10 /13/19

Prepared by:	City of Mt. Vernon, City Hall, Chris Nosbisch, City Administrator	213 First St. NW, Mt. Vernon, IA 52314 (319) 895-8742

ORDINANCE #9-3-2019A

AN ORDINANCE TO AMEND THE COMPREHENSIVE PLAN AND OFFICIAL ZONING MAP TO CREATE A PUBLIC USE OVERLAY DISTRICT FOR THE LESTER BURESH FAMILY COMMUNITY WELLNESS CENTER

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON, IOWA:

SECTION 1. PURPOSE. The purpose of this ordinance is to amend the Comprehensive Plan for the City of Mt. Vernon and change the Official Zoning Map of the City of Mt. Vernon, Iowa, under the provisions of Article 1302, Amendment Procedure of the Mt. Vernon Municipal Code to create a P Public Use Overlay district for the Lester Buresh Family Community Wellness Center.

SECTION 2. OFFICIAL ZONING MAP AMENDED. The official zoning map of the City of Mt. Vernon, Iowa is amended to create the Lester Buresh Family Community Wellness Center Overlay as defined in Article 507:

Legally Described as:

Parcel B of Plat of Survey #1392 to the City of Mt. Vernon,
Linn County, State of Iowa

SECTION 3. SUPPLEMENTAL SITE DESIGN STANDARDS. The Planning and Zoning Commission for the City of Mt. Vernon has not recommended any supplemental site design or performance standards.

SECTION 4. VIOLATIONS AND PENALTIES. Any person who violates the provision of this Ordinance upon conviction shall be punished as set forth in the Municipal Code of the City of Mt. Vernon, Iowa.

SECTION 5. OTHER REMEDIES. In addition to the provisions set out in Violation and Penalties Section herein, the City may proceed in law or equity against any

person, firm or corporation for violation of any section or subsection of this Ordinance.

SECTION 6. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 7. SEVERABILITY CLAUSE. In any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 8. EFFECTIVE DATE. This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

Approved and adopted this ____ day of _____, 2019.

ATTEST:

_____
Jamie Hampton - Mayor

_____
Sue Ripke – City Clerk

I certify that the foregoing was published as
Ordinance #_____ on the ___ day of _____, 2019.

_____
Sue Ripke, City Clerk

G. Resolutions for Approval

57-548

CITY BUDGET AMENDMENT AND CERTIFICATION RESOLUTION - FY 2020 - AMENDMENT #1

To the Auditor of LINN County, Iowa:

The City Council of Mount Vernon in said County/Counties met on 10/7/2019 ,at the place and hour set in the notice, a copy of which accompanies this certificate and is certified as to publication. Upon taking up the proposed amendment, it was considered and taxpayers were heard for and against the amendment.

The Council, after hearing all taxpayers wishing to be heard and considering the statements made by them, gave final consideration to the proposed amendment(s) to the budget and modifications proposed at the hearing, if any. thereupon, the following resolution was introduced.

RESOLUTION No. 10-7-2019A

A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE 3 2020
(AS AMENDED LAST ON N/A .)
Be it Resolved by the Council of the City of Mount Vernon

Section 1. Following notice published 9/26/2019 and the public hearing held, 10/7/2019 the current budget (as previously amended) is amended as set out herein and in the detail by fund type and activity that supports this resolution which was considered at that hearing:

		Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
Revenues & Other Financing Sources				
Taxes Levied on Property	1	1,818,990	0	1,818,990
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	1,818,990	0	1,818,990
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	612,500	0	612,500
Other City Taxes	6	673,780	135,000	808,780
Licenses & Permits	7	10,550	0	10,550
Use of Money and Property	8	195,810	55,000	250,810
Intergovernmental	9	728,007	4,000	732,007
Charges for Services	10	2,460,550	0	2,460,550
Special Assessments	11	2,500	0	2,500
Miscellaneous	12	249,300	108,000	357,300
Other Financing Sources	13	1,275,000	975,000	2,250,000
Transfers In	14	1,575,877	0	1,575,877
Total Revenues and Other Sources	**15**	9,602,864	1,277,000	10,879,864
Expenditures & Other Financing Uses				
Public Safety	16	928,505	126,550	1,055,055
Public Works	17	539,500	50,000	589,500
Health and Social Services	18	0	0	0
Culture and Recreation	19	958,655	-267,101	691,554
Community and Economic Development	20	75,635	0	75,635
General Government	21	603,138	0	603,138
Debt Service	22	1,179,577	0	1,179,577
Capital Projects	23	7,116,250	1,850,000	8,966,250
Total Government Activities Expenditures	24	11,401,260	1,759,449	13,160,709
Business Type / Enterprises	25	1,667,463	344,958	2,012,421
Total Gov Activities & Business Expenditures	**26**	13,068,723	2,104,407	15,173,130
Transfers Out	27	1,575,877	0	1,575,877
Total Expenditures/Transfers Out	**28**	14,644,600	2,104,407	16,749,007
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year	**29**	-5,041,736	-827,407	-5,869,143
Beginning Fund Balance July 1	30	8,975,349	0	8,975,349
Ending Fund Balance June 30	**31**	3,933,613	-827,407	3,106,206

Passed this 7th (Day) day of October (Month/Year)

Signature
City Clerk/Finance Officer

Signature
Mayor

RESOLUTION NO. 10-7-2019B

RESOLUTION APPROVING THE FINAL PLAT OF THE WOLRAB PLEASANT VIEW ADDITION SUBDIVISION WITH THE TWO MILE SUBDIVISION REVIEW OF THE CITY OF MT. VERNON, IOWA

WHEREAS, the Mt. Vernon Planning and Zoning Commission voted to 6-0 to approve the final plat of the Wolrab Pleasant View Addition within the two mile extraterritorial district of the City of Mt. Vernon, Iowa, and,

WHEREAS, the owners have submitted the necessary accompanying materials as specified,

NOW, THEREFORE, BE IT RESOLVED: That the City Council does hereby approve the Final Plat of Wolrab Pleasant View Addition Subdivision as described and shown in Exhibit "A" attached hereto and made a part thereof by reference.

APPROVED and ADOPTED this 7th day of October, 2019.

_____
Jamie Hampton, Mayor

ATTEST:

_____
Sue Ripke, City Clerk

WOLRAB PLEASANT VIEW ADDITION
TO LINN COUNTY, IOWA

RESOLUTION NO. _____

RESOLUTION APPROVING PLAT

Whereas, a Plat of Wolrab Pleasant View Addition to Linn County, Iowa, containing ONE (1) LOT, has been filed with the City Clerk and after consideration the same is found to be correct and in accordance with the provisions of the laws of the State of Iowa, the ordinances of the City of Mount Vernon, Iowa, in relation to Plats and Additions to Cities,

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MOUNT VERNON, IOWA, that the said Plat and dedications of said Wolrab Pleasant View Addition to Linn County, Iowa, be and the same is hereby acknowledged and approved on the part of the City of Mount Vernon, Iowa, and the Mayor and City Clerk are hereby directed to certify this Resolution of Approval and affix the name to said Plat as by law provided.

Passed this _____ day of _____, 2019.

_____, Mayor

Attest:

_____, City Clerk

STATE OF IOWA)
)SS:
COUNTY OF LINN)

We, _____, Mayor and _____, Clerk of the City of Mount Vernon, Iowa do hereby certify that the above and foregoing resolution is a true and correct copy of the resolution passed by the City Council of Mount Vernon, Iowa, on the _____ day of _____, 2019.

_____, Mayor

_____, City Clerk

WOLRAB PLEASANT VIEW ADDITION
TO LINN COUNTY, IOWA

RESOLUTION NO. _____

RESOLUTION APPROVING PLAT

Whereas, a Plat of Wolrab Pleasant View Addition to Linn County, Iowa, containing ONE (1) LOT, has been filed with the City Planning and Zoning Commission, Mount Vernon, Iowa, and after consideration the same is found to be correct and in accordance with the provisions of the laws of the State of Iowa, the ordinances of the City of Mount Vernon, Iowa, in relation to Plats and Additions to Cities,

NOW THEREFORE BE IT RESOLVED BY THE CITY PLANNING AND ZONING COMMISSION OF MOUNT VERNON, IOWA, that the said Plat and dedications of said Wolrab Pleasant View Addition to Linn County, Iowa, be and the same is hereby acknowledged and approved on the part of the City Planning and Zoning Commission and this Commission hereby recommends to the City Council and approval of the same, and the Chairman and Secretary are hereby authorized to certify this Resolution of Approval and affix the same to said Plat as by law provided.

Passed this _____ day of _____, 2019.

_____, Chairman

_____, Secretary

STATE OF IOWA)
)SS:
COUNTY OF LINN)

We, _____, Chairman and _____, Secretary of the City Planning and Zoning Commission, Mount Vernon, Iowa, do hereby certify that the above and foregoing resolution is a true and correct copy of the resolution passed by the City Planning and Zoning Commission of Mount Vernon, Iowa, on this _____ day of _____, 2019.

_____, Chairman

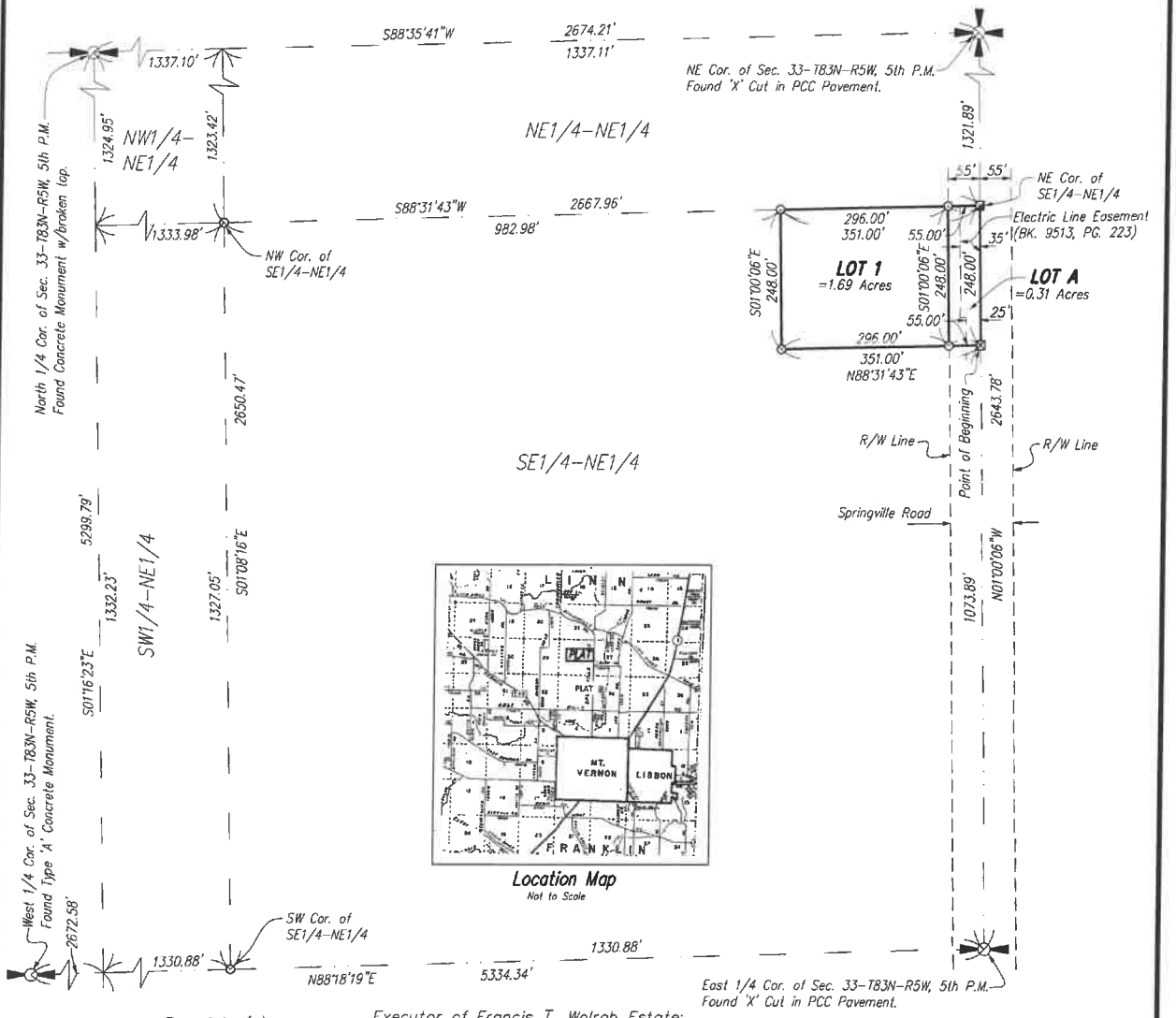
_____, Secretary

Recorder's Index
County: Linn
Section: Sec. 33, T83N, R5W, 5th P.M.
Subdivision: Wolrab Pleasant View Addition
Aliquot Part: Part of the SE1/4-NE1/4
Proprietor(s): Francis T. Wolrab Estate
Requested by: Guy Booth, Atty.
Surveyor and Return To: Roger R. Mohn, Iowa P.E. & P.L.S. No. 10165
Mohn Surveying, Inc.
1890 Great River Road, Lansing, Iowa 52151
Telephone No.: (563) 538-4067 Email: mohnsurveying@gmail.com

• • MOHN SURVEYING, INC. • ROGER R. MOHN • 1890 GREAT RIVER ROAD • LANSING, IOWA 52151 • 563-538-4067 • •

FINAL PLAT
of
WOLRAB PLEASANT VIEW ADDITION

A SUBDIVISION OF PART OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER (SE1/4-NE1/4) OF SECTION 33, TOWNSHIP 83 NORTH, RANGE 5 WEST OF THE FIFTH PRINCIPAL MERIDIAN, LINN COUNTY, IOWA.



Location Map
Not to Scale

Proprietor(s):
Francis T. Wolrab Estate
649 Abbe Road
Mount Vernon, Iowa 52314

Executor of Francis T. Wolrab Estate:
Jacklyn Moore
7 Phyllis Place
Iowa City, Iowa 52245
Phone: (319) 621-7414

Surveyor:
Roger R. Mohn
Mohn Surveying, Inc.
1890 Great River Road
Lansing, Iowa 52151
Phone: (563) 538-4067
Email: mohnsurveying@gmail.com

Legend
- Parcel Boundary Established
- Set 1/2"ø iron rod w/LS cap No. 10165.
- Found 1/2"ø iron rod w/LS cap No. 10165.
- Found cut 'X' in PCC Pavement.
- Cut 'X' in pavement.
- Section Line, 1/4 Section Line, or 1/4-1/4 Section Line.
- (R.A.) Recorded As

Notes
1. Bearings are based on the Iowa State Plane Coordinate System North Zone (1401) Horizontal NAD 83 (2011).

SEAL
LICENSED LAND SURVEYOR
Roger R. Mohn
10165
IOWA

I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

Roger R. Mohn Date
License Number 10165
My license renewal date is December 31, 20 20
Pages or sheets covered by this seal: Sheet 1 of 3 through 3 of 3.

Survey requested by:
Guy P. Booth, Atty.
425 Second St. SE, Suite 1010
Cedar Rapids, Iowa 52401
Phone: (319) 366-7795
Email: gbooth@1010crlaw.com

Sheet No. 1 of 3
Surveyed: May, 2019 (353, 37-42)
June 14, 2019 Drawn By: JJM LFG RRM
S:\Drawings\Surveys\2019\Linn\FWolrab\Wolrab1.dwg

0 200 400
Scale 1" = 200'

I. Old Business

AGENDA ITEM # I - 1

AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION

DATE:	October 7, 2019
AGENDA ITEM:	OPN Contract Amendment #4
ACTION:	Motion

SYNOPSIS: Justin Bishop with OPN Architects will be present at the meeting to discuss the proposed contract extension. This item will need to be removed from the table prior to discussion.

BUDGET ITEM: Community Wellness Center Funds

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Supporting Documents

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 10 /13/19

AIA® Document G802™ – 2017

Amendment to the Professional Services Agreement

PROJECT: *(name and address)*
Mount Vernon Community/Recreation Facility
OPN Project #17401000

AGREEMENT INFORMATION:
Date: April 25, 2017

AMENDMENT INFORMATION:
Amendment Number: 04

Date: September 4, 2019

OWNER: *(name and address)*
City of Mount Vernon
606 2nd Avenue South
Mount Vernon, Iowa 52314

ARCHITECT: *(name and address)*
OPN Architects, Inc.
24 1/2 S. Clinton Street, Suite 1
Iowa City, Iowa 52240

The Owner and Architect amend the Agreement as follows:
Extend design services for additional Construcion Administration due to Contractor delays and change in Substantial Completion Date.

The Architect's compensation and schedule shall be adjusted as follows:

Compensation Adjustment:
$2,500 per week, until Substantial Completion is realized, beyond the orignal contract date of September 15, 2019.

Schedule Adjustment:
Ongoing.

SIGNATURES:

OPN Architects, Inc.	City of Mount Vernon
ARCHITECT *(Firm name)*	**OWNER** *(Firm name)*
SIGNATURE	**SIGNATURE**
Justin Bishop, Associate Principal	Jamie Hampton, Mayor
PRINTED NAME AND TITLE	**PRINTED NAME AND TITLE**
DATE	**DATE**

AIA Document G802™ – 2017. Copyright © 2000, 2007 and 2017 by The American Institute of Architects. **All rights reserved.** **WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law.** This document was produced by AIA software at 09:07:58 ET on 09/06/2019 under Order No. 2319188452 which expires on 03/03/2020, and is not for resale.
User Notes:
(3B9ADA66)

J. Motions for Approval

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, OCTOBER 7, 2019

CITY OF MOUNT VERNON	TRANSFERS	500,000.00
PAYROLL	CLAIMS	141,461.25
PRICE INDUSTRIAL ELECTRIC INC	TRAFFIC SIGNAL INSTALLATION	20,862.71
IOWA SOLUTIONS INC	NEW SERVER-PD	13,807.00
WENDLING QUARRIES	NEW SITE ROAD-SW	13,078.24
BRAUN INTERTEC CORP	CONSTRUCTION & MATERIALS TESTING	10,142.75
MARTIN EQUIPMENT	DOZER GPS RENTAL-RUT	8,500.00
VEENSTRA & KIMM INC	WWTP FACILITY IMPROVEMENTS 2019	6,554.60
AHLERS & COONEY P.C.	2019 UV DISINFECTION BOND	6,384.56
VEENSTRA & KIMM INC	WWTP IMPROVEMENTS	6,168.00
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-ALL DEPTS	5,635.00
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	5,480.36
SIMMONS PERRINE MOYER BERGMAN/PD	LEGAL FEES-P&A	5,228.94
PAYROLL	CLAIMS	4,610.59
MIDWEST FRAME & AXLE	F450 REPAIR	3,841.11
VEENSTRA & KIMM INC	NATURE PARK TRAIL DESIGN	3,395.70
LINN CO-OP OIL CO	FUEL-PW	3,333.71
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	3,118.34
TREASURER STATE OF IOWA	WET TAX	2,418.00
VEENSTRA & KIMM INC	5TH AVE/1ST ST W TRAFFIC SIGNAL	2,249.08
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	1,989.50
BARNYARD SCREEN PRINTER LLC	T-SHIRTS-P&REC	1,946.50
AHLERS & COONEY P.C.	UR AMENDMENT #6	1,765.25
HAWKEYE WELD & REPAIR INC	GRATES (7)-POOL	1,660.00
MSA PROFESSIONAL SERVICES	HWY 1/30 RAB ASSESSMENT	1,619.25
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	1,100.00
TREASURER STATE OF IOWA	SALES TAX	1,067.00
GALLS INC	UNIFORMS-PD	1,049.82
VEENSTRA & KIMM INC	CITY ENGINEERING GENERAL	938.00
HAWKEYE READY MIX	ROADWAY REPAIR-RUT	807.13
MARTIN EQUIPMENT	GPS LINE REPIAR-RUT	775.78
VEENSTRA & KIMM INC	8TH AVE QUIET ZONE CONSULTATION	733.84
ALLIANT IES UTILITIES	ENERGY USAGE-P&A	731.62
CUMMINS SALES AND SERVICE	GENERATOR OIL	697.16
BROWN SUPPLY COMPANY	FLUSH HYDRANT-WAT	685.00
IOWA SOLUTIONS INC	MONTHLY MAINT-ALL DEPTS	675.00
LYNCH FORD	5K MI MAINT,BALANCE TIRES-PD	655.96
GOODYEAR COMMERCIAL TIRE	TIRES-PD	576.00
M RUGGED MOBILE TECHNOLOGY	COMPUTER EQUIP-PD	574.50
IOWA SOLUTIONS INC	FIREWALL RENEWAL-PD	476.50
SITE ONE LANDSCAPE SUPPLY	SEED-SW	471.74
POSTMASTER	NEWSLETTER MAILING-ALL DEPTS	455.52
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	380.00
BAUER BUILT TIRE - CEDAR RAPID	FRONT TIRE/SWEEPER-SW	378.62
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	373.73
HAWKEYE READY MIX	ROADWAY REPAIR-RUT	301.25
MEDIACOM	PHONE/INTERNET-PD	280.50
MEDIACOM	PHONE/INTERNET-P&A	280.50
ALTORFER INC	GENERATOR MAINT	263.54
VEENSTRA & KIMM INC	BRYANT ROAD IMPROVEMENTS	257.50
CHRIS NOSBISCH	MILEAGE-P&A	244.76
CENTRAL IOWA DISTRIBUTING	SUPPLIES-ALL DEPTS	234.90
BARNYARD SCREEN PRINTER LLC	T-SHIRTS-P&REC	225.00
MOUNT VERNON BANK	NSF CHECK-WAT	221.00
WOODWARD COMMUNITY MEDIA	ADS/PUBLICATIONS-P&REC	216.70
GORDON LUMBER COMPANY	BLDG SUPPLIES-RUT	214.93
HAWKEYE READY MIX	ROADWAY REPAIR-RUT	196.75

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, OCTOBER 7, 2019

SHERWIN WILLIAMS CO.	VALVE REPAIR-RUT	195.26
MEDIACOM	PHONE/INTERNET-P&REC	180.89
US CELLULAR	CELL PHONE-P&REC,WAT,SEW	169.85
CUSTOM HOSE & SUPPLIES INC	SUPPLIES-SEW	168.20
IOWA SOLUTIONS INC	COMP EQUIP-WELLNESS CENTER	165.00
CENTURY LINK	PHONE CHGS-FD	148.57
STAPLES ADVANTAGE	SUPPLIES-P&A	146.77
IOWA ONE CALL	LOCATES-WAT,SEW	133.20
P&K MIDWEST INC	GREASE-RUT	132.30
BAUMAN AND COMPANY	UNIFORMS-ALL DEPTS	121.55
WENDLING QUARRIES	LANDSCAPE ROCK-POOL	113.62
SUE RIPKE	MILEAGE-ALL DEPTS	112.23
VALLEY ATHLETICS	FIELD MARKING PAINT-P&REC	104.98
MAXWELL LOVE	DEPOSIT REFUND-WAT	100.00
JASON BLINKS	FITNESS MEMBERSHIP-PD	100.00
GALLS INC	UNIFORMS-PD	94.35
P&K MIDWEST INC	FILTERS-SW	86.47
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES	83.20
MATT SIDERS	MILEAGE-P&REC	81.20
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	75.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	75.00
JOAN BURGE	CLEANING SERVICE-P&A	75.00
JOAN BURGE	CLEANING SERVICE-P&A	75.00
P&K MIDWEST INC	FILTERS/FD GENERATOR	73.66
MOUNT VERNON, CITY OF	POSTAGE-MVHPC	71.50
GALLS INC	UNIFORMS-PD	70.00
P&K MIDWEST INC	BATTERY/GATOR-RUT	61.80
RYDER BUNCH	REFEREE-P&REC	60.00
MOUNT VERNON BANK	NSF CHECK-WAT	57.97
ALLIANT IES UTILITIES	ENERGY USAGE-EMA	50.45
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	50.06
NEAL'S WATER CONDITIONING SERVICE	WATER/SALT-RUT,P&A	46.40
TRYSTIN LASHLEY	REFEREE-P&REC	45.00
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	43.95
P&K MIDWEST INC	GREASE GUN COUPLER-RUT	41.38
GALLS INC	UNIFORMS-PD	39.10
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	38.47
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	37.26
VIDEO VILLAGE/BETH MHIRE	DEPOSIT REFUND-WAT	36.36
SITE ONE LANDSCAPE SUPPLY	STAW MAT-POOL	31.88
AAA PEST CONTROL	PEST CONTROL-P&A	30.00
WENDLING QUARRIES	STONE-RUT	26.30
STAPLES ADVANTAGE	SUPPLIES-P&A	24.95
ALLIANT IES UTILITIES	ENERGY USAGE-CEM	21.40
TAMMY BIEDENBENDER	DEPOSIT REFUND-WAT	9.32
MOUNT VERNON POLICE RESERVES	SPECIAL EVENT PAY-PD	6.00
MOUNT VERNON POLICE RESERVES	SPECIAL EVENT PAY-PD	5.00
TOTAL		795,506.54

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, OCTOBER 7, 2019

GENERAL FUND	34,424.63
ROAD USE TAX FUND	15,189.26
LOST III COMMUNITY CENTER CONSTRUCTION	10,307.75
LOST III TRAILS	3,395.70
HWY 30 CORRIDOR IMPROVEMENTS	1,619.25
2014 STREET IMPROVEMENTS	23,845.63
WWTP UV DISINFECTION	19,107.16
POLICE STATION CONSTRUCTION	1,765.25
WATER FUND	11,056.63
SEWER FUND	11,517.32
STORM WATER FUND	70.99
SOLID WASTE	16,907.37
COMMUNITY CENTER OPERATIONS	227.76
TRANSFERS	500,000.00
PAYROLL	146,071.84
TOTAL	795,506.54

REVENUE - AUGUST 2019	
GENERAL GOVERNMENT	66,017.95
PUBLIC SAFETY	2,647.18
PUBLIC WORKS	217,602.95
CULTURE AND RECREATION	33,056.11
COMMUNITY AND ECONOMIC DEV	20,153.42
DEBT SERVICE	7.45
TOTAL	339,485.06

AGENDA ITEM # J - 2

AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION

DATE:	October 7, 2019
AGENDA ITEM:	Pay Application #10 - LBCWC
ACTION:	Motion

SYNOPSIS: Although most of the work is taking place inside the building, it would appear we are making head way on the facility. Pay application #10 is in the amount of $641,459.56 and has been recommended for approval by OPN.

BUDGET ITEM: Community Wellness Center Funds

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Supporting Documents

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 10 /13/19

APPLICATION AND CERTIFICATE FOR PAYMENT
AIA DOCUMENT G702

TO (OWNER):
CITY OF MT VERNON
213 FIRST ST NW
MT VERNON, IA 52314

PROJECT: Lester Buresh Wellness Center
855 Palisades Dr. SW
Mount Vernon, IA 52314

APPLICATION NO: 10
INVOICE NO: 000894
PROJECT NO: 54086
ARCHITECT PROJECT NO:
OWNER PO NO: 54086

Distribution to:
- [X] OWNER
- [ ] ARCHITECT
- [ ] LENDOR
- [ ] GENERAL CONTRACTOR
- [ ] CONSTRUCTION MANAGER
- [ ] OTHER

FROM:
(CONTRACTOR) Garling Construction, Inc.
1120 11th Street
Belle Plaine, IA 52208

ARCHITECT: OPN ARCHITECTS
200 5TH AVE SE 201
CEDAR RAPIDS, IA 52401

CONTRACT DATE:
FROM: 9/1/2019
TO: 9/30/2019

CONTRACT FOR: General Construction

CONTRACTOR'S APPLICATION FOR PAYMENT

Change Orders approved in previous months by Owner		APPROVED	DEDUCTIONS
	Total	$83,963.00	
Approved this Month			
Number	Date Approved		
05	09/16/2019	$39,191.00	
	TOTALS	$39,191.00	
Net change by Change Orders			$123,154.00

Application is made for Payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	$7,059,000.00
2. Net change by Change Orders	$123,154.00
3. CONTRACT SUM TO DATE (Line 1 +- 2)	$7,182,154.00
4. TOTAL COMPLETED & STORED TO DATE (Column I on G703)	$4,998,524.70
5. RETAINAGE:	
a. 5.00% of Completed Work (Column F + G on G703)	$249,926.24
b. 5.00% of Stored Material (Column H on G703)	
Total Retainage (Line 5a + 5b or Total in Column L of G703)	$249,926.24
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	$4,748,598.46
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	$4,107,138.90
8. CURRENT PAYMENT DUE	$641,459.56
9. BALANCE TO FINISH, PLUS RETAINAGE (Line 3 less Line 6)	$2,433,555.54

The undersigned contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: GARLING CONSTRUCTION, INC.

BY: Troy DATE: 9-25-19

State of: IA
Subscribed and sworn to before me this 25TH day of September, 2019

Notary Public: Amy DeMeulenaere

AMY DEMEULENAERE
Commission Number 751610
My Commission Expires
March 06, 2020

My Commission Expires: 3-6-20

ARCHITECTS CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the **AMOUNT CERTIFIED.**

AMOUNT CERTIFIED $ 641,459.56
Six Hundred Forty One Thousand Four Hundred Fifty Nine Dollars and Fifty Six Cents

(Attach explanation if amount certified differs from the amount applied for.)

ARCHITECT:
By: Date:

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET AIA DOCUMENT G703 **PROJECT: 54086** **REGULAR ITEMS**

AIA Document G702, **APPLICATION AND CERTIFICATE FOR PAYMENT**, containing
Contractor's signed Certification is attached.
In tabulations below, amounts are stated to the nearest doll
Use **Column L** on Contracts where variable retainage for lin

CONTRACT DATE:
FROM: 09/01/2019
TO: 09/30/2019

APPLICATION NO: 10
INVOICE NO: 000894
PROJECT NO: 54086
ARCHITECT PROJECT NO:

A	B	C	D	E	F	G	H	I	J	K	L	M
			SCHEDULED VALUE	PREVIOUS APPLICATION		COMPLETED THIS MONTH			TOTAL COMPLETE AND STORED TO DATE		BALANCE TO FINISH	
ITEM NO	DESCRIPTION OF WORK	BILLING CODES	AMOUNT	AMOUNT	PERCENT COMPLETE	WORK IN PLACE	STORED MATERIALS	PERCENT COMPLETE	AMOUNT	COMPLETE	BALANCE	RETAINAGE
1												
2	***General Requirements***											
3	General Conditions											
4	Bond	010009	32,875.00	32,875.00	100%				32,875.00	100%		1,643.75
5	Permit	010001	31,000.00	31,000.00	100%				31,000.00	100%		1,550.00
6	Temp Site clean up											
7	Temp fencing		12,500.00	12,500.00	100%				12,500.00	100%		625.00
8	Temp heat/humidity control		85,000.00	51,000.00	60%	12,750.00		15%	63,750.00	75%	21,250.00	3,187.50
9	Dumpster and clean up		28,000.00	15,680.00	56%	2,520.00		9%	18,200.00	65%	9,800.00	910.00
10	Equipment rental		36,000.00	19,440.00	54%	6,480.00		18%	25,920.00	72%	10,080.00	1,296.00
11	Mobilization		2,000.00	2,000.00	100%				2,000.00	100%		100.00
12	Site sign		1,000.00	1,000.00	100%				1,000.00	100%		50.00
13	Electronic Submittal		6,500.00	6,500.00	100%				6,500.00	100%		325.00
14	Utilities		1,520.00	820.80	54%	167.20		11%	988.00	65%	532.00	49.40
15	Admin, Sup, PM	010050	200,699.00	130,454.35	65%	18,062.91		9%	148,517.26	74%	52,181.74	7,425.88
16	***Site Work***											
17	Layout and Staking	020050	19,250.00	19,250.00	100%				19,250.00	100%		962.50
18	Silte Fence/Concrete Washout		9,900.00	9,900.00	100%				9,900.00	100%		495.00
19	Site Furnishings	020087	17,109.00	4,721.34	28%				4,721.34	28%	12,387.66	236.07
20	Trash Enclosure/Fence	020074	51,635.00	10,456.87	20%				10,456.87	20%	41,178.13	522.84
21	Earthwork Site Utilities	020052										
22	Grading Material		138,788.00	131,848.60	95%				131,848.60	95%	6,939.40	6,592.44
23	Grading Labor		42,958.00	40,810.10	95%				40,810.10	95%	2,147.90	2,040.51
24	Grading Equipment		68,500.00	65,075.00	95%				65,075.00	95%	3,425.00	3,253.75
25	Sanitary Materials		14,036.00	14,036.00	100%				14,036.00	100%		701.80
26	Sanitary Labor		11,350.00	11,350.00	100%				11,350.00	100%		567.50
27	Sanitary Equipment		8,463.00	8,463.00	100%				8,463.00	100%		423.15
28	Water Material		22,688.00	22,688.00	100%				22,688.00	100%		1,134.40
29	Water Labor		8,350.00	8,350.00	100%				8,350.00	100%		417.50
30	Water Equipment		12,960.00	12,960.00	100%				12,960.00	100%		648.00
31	Storm Materials		35,370.00	35,370.00	100%				35,370.00	100%		1,768.51
32	Storm Labor		11,509.00	10,933.55	95%				10,933.55	95%	575.45	546.68
33	Storm Equipment		14,605.00	13,874.75	95%				13,874.75	95%	730.25	693.74
34	Footing Labor		8,124.00	8,124.00	100%				8,124.00	100%		406.20
35	Footing Equipment		9,423.00	9,423.00	100%				9,423.00	100%		471.15
	PAGE TOTALS		**$942,112.00**	**$740,904.36**	**79%**	**$39,980.11**		**4%**	**$780,884.47**	**83%**	**$161,227.53**	**$39,044.27**
	REGULAR ITEM TOTALS		**$7,059,000.00**	**$4,239,341.10**	**60%**	**$636,029.60**		**9%**	**$4,875,370.70**	**69%**	**$2,183,629.30**	**$243,768.54**
	CHANGE ORDERS		**$123,154.00**	**$83,963.00**	**68%**	**$39,191.00**		**32%**	**$123,154.00**	**100%**		**$6,157.70**
	GRAND TOTALS		**$7,182,154.00**	**$4,323,304.10**	**60%**	**$675,220.60**		**9%**	**$4,998,524.70**	**70%**	**$2,183,629.30**	**$249,926.24**

MODIFIED AIA G703 - CONTINUATION SHEET FOR G702

CONTINUATION SHEET **AIA DOCUMENT G703** **PROJECT: 54086** **REGULAR ITEMS**

AIA Document G702, **APPLICATION AND CERTIFICATE FOR PAYMENT**, containing
Contractor's signed Certification is attached.
In tabulations below, amounts are stated to the nearest doll
Use **Column L** on Contracts where variable retainage for lin

CONTRACT DATE:
FROM: 09/01/2019
TO: 09/30/2019

APPLICATION NO: 10
INVOICE NO: 000894
PROJECT NO: 54086
ARCHITECT PROJECT NO:

A	B	C	D	E	F	G	H	I	J	K	L	M
			SCHEDULED VALUE	PREVIOUS APPLICATION		COMPLETED THIS MONTH			TOTAL COMPLETE AND STORED TO DATE		BALANCE TO FINISH	
ITEM NO	DESCRIPTION OF WORK	BILLING CODES	AMOUNT	AMOUNT	PERCENT COMPLETE	WORK IN PLACE	STORED MATERIALS	PERCENT COMPLETE	AMOUNT	COMPLETE	BALANCE	RETAINAGE
36	Concrete Pavers	020113	23,358.00	7,007.40	30%				7,007.40	30%	16,350.60	350.37
37	Pavement markings	020090	2,700.00								2,700.00	
38	Plantings	020063	63,464.00								63,464.00	
39	Seeding		22,057.00								22,057.00	
40	***Concrete***											
41	Cast In Place Concrete											
42	Material	030150	96,210.00	91,399.50	95%				91,399.50	95%	4,810.50	4,569.98
43	Labor		140,000.00	133,000.00	95%				133,000.00	95%	7,000.00	6,650.00
44	Equipment		18,000.00	17,100.00	95%				17,100.00	95%	900.00	855.00
45	Textured Concrete Coating		10,000.00								10,000.00	
46	Concrete Paving											
47	Material		67,000.00	51,590.00	77%	5,360.00		8%	56,950.00	85%	10,050.00	2,847.50
48	Labor		113,000.00	92,660.00	82%	3,390.00		3%	96,050.00	85%	16,950.00	4,802.50
49	Equipment		14,850.00	12,177.00	82%	445.50		3%	12,622.50	85%	2,227.50	631.13
50	Concrete Floor Finishes		12,850.00								12,850.00	
51	Precast Concrete											
52	Wall Panels		319,150.00	303,192.50	95%				303,192.50	95%	15,957.50	15,159.63
53	Hollow Core Deck		171,850.00	171,850.00	100%				171,850.00	100%		8,592.50
54	***Masonry***											
55	Masonry											
56	Material Block	040325	130,000.00	117,000.00	90%	13,000.00		10%	130,000.00	100%		6,500.00
57	Material Brick		75,000.00	67,500.00	90%	7,500.00		10%	75,000.00	100%		3,750.00
58	Labor		285,000.00	185,250.00	65%	99,750.00		35%	285,000.00	100%		14,250.00
59	Equipment		36,839.00	36,839.00	100%				36,839.00	100%		1,841.95
60	***Metals***											
61	Structural Steel Materials	050353	448,274.00	448,274.00	100%				448,274.00	100%		22,413.70
62	Metal Hand Rails		87,000.00	21,750.00	25%				21,750.00	25%	65,250.00	1,087.50
63	Structural Steel and Precast Erect.	050350	287,854.00	253,311.52	88%	5,757.08		2%	259,068.60	90%	28,785.40	12,953.43
64	***Carpentry***											
65	Rough Carpentry											
66	Material	060400	24,217.00	21,834.09	90%				21,834.09	90%	2,382.91	1,091.70
67	Labor		35,000.00	22,750.00	65%	1,750.00		5%	24,500.00	70%	10,500.00	1,225.00
68	Equipment		3,500.00	2,275.00	65%	175.00		5%	2,450.00	70%	1,050.00	122.50
69	Wood Casework											
70	Material	060408	32,350.00	62.90	0%				62.90	0%	32,287.10	3.14
	PAGE TOTALS		**$2,519,523.00**	**$2,056,822.91**	**82%**	**$137,127.58**		**5%**	**$2,193,950.49**	**87%**	**$325,572.51**	**$109,697.53**
	REGULAR ITEM TOTALS		**$7,059,000.00**	**$4,239,341.10**	**60%**	**$636,029.60**		**9%**	**$4,875,370.70**	**69%**	**$2,183,629.30**	**$243,768.54**
	CHANGE ORDERS		**$123,154.00**	**$83,963.00**	**68%**	**$39,191.00**		**32%**	**$123,154.00**	**100%**		**$6,157.70**
	GRAND TOTALS		**$7,182,154.00**	**$4,323,304.10**	**60%**	**$675,220.60**		**9%**	**$4,998,524.70**	**70%**	**$2,183,629.30**	**$249,926.24**

MODIFIED AIA G703 - CONTINUATION SHEET FOR G702

CONTINUATION SHEET AIA DOCUMENT G703 **PROJECT: 54086** **REGULAR ITEMS**

AIA Document G702, **APPLICATION AND CERTIFICATE FOR PAYMENT**, containing
Contractor's signed Certification is attached.
In tabulations below, amounts are stated to the nearest doll
Use **Column L** on Contracts where variable retainage for lin

CONTRACT DATE:
FROM: 09/01/2019
TO: 09/30/2019

APPLICATION NO: 10
INVOICE NO: 000894
PROJECT NO: 54086
ARCHITECT PROJECT NO:

A	B	C	D	E	F	G	H	I	J	K	L	M
			SCHEDULED VALUE	PREVIOUS APPLICATION		COMPLETED THIS MONTH			TOTAL COMPLETE AND STORED TO DATE		BALANCE TO FINISH	
ITEM NO	DESCRIPTION OF WORK	BILLING CODES	AMOUNT	AMOUNT	PERCENT COMPLETE	WORK IN PLACE	STORED MATERIALS	PERCENT COMPLETE	AMOUNT	COMPLETE	BALANCE	RETAINAGE
71	Labor		32,130.00								32,130.00	
72	Countertops		7,500.00								7,500.00	
73	***Thermal Moisture & Protection***											
74	Water Proofing	070476	40,000.00	38,422.80	96%				38,422.80	96%	1,577.20	1,921.14
75	Thermal Insulation	070478	42,236.00	1,530.51	4%	15,363.89		36%	16,894.40	40%	25,341.60	844.72
76	Membrane Roofing											
77	Material	070480	206,864.00	165,491.20	80%				165,491.20	80%	41,372.80	8,274.56
78	Labor		100,246.00	50,123.00	50%	25,061.50		25%	75,184.50	75%	25,061.50	3,759.23
79	Equipment		20,000.00	10,000.00	50%				10,000.00	50%	10,000.00	500.00
80	Caulking & Firestopping	070477	37,250.00	16,762.50	45%	9,312.50		25%	26,075.00	70%	11,175.00	1,303.74
81	***Doors & Windows***											
82	Metal Frames & Wood Doors											
83	Hollow Metal Frames	080502	17,144.00	16,286.80	95%				16,286.80	95%	857.20	814.34
84	Doors		20,000.00			6,000.00		30%	6,000.00	30%	14,000.00	300.00
85	Hardware		37,800.00	23,000.00	61%				23,000.00	61%	14,800.00	1,150.00
86	Labor		15,000.00	5,250.00	35%	1,500.00		10%	6,750.00	45%	8,250.00	337.50
87	Aluminum Glazing Panels											
88	Material	080500	215,000.00	90,800.00	42%	16,700.00		8%	107,500.00	50%	107,500.00	5,375.00
89	Labor		211,000.00	12,050.00	6%	61,800.00		29%	73,850.00	35%	137,150.00	3,692.50
90	Equipment		16,000.00			4,000.00		25%	4,000.00	25%	12,000.00	200.00
91	Skylights	080506	96,870.00	82,339.50	85%				82,339.50	85%	14,530.50	4,116.98
92	Coiling Door		2,200.00								2,200.00	
93	***Finishes***											
94	Light Gage Steel Stud Framing	090552	48,975.00	16,651.50	34%	22,528.50		46%	39,180.00	80%	9,795.00	1,959.00
95	Gypsum Wallboard	090550	19,300.00			1,930.00		10%	1,930.00	10%	17,370.00	96.50
96	Tiling											
97	Material	090575	18,000.00								18,000.00	
98	Labor		23,927.00								23,927.00	
99	ACT											
100	Material	090564	16,000.00								16,000.00	
101	Labor		45,065.00								45,065.00	
102	Sound Panels		19,000.00								19,000.00	
103	Studio Hardwood Floor	090560	12,240.00								12,240.00	
104	Wood Athletic Floor											
105	Material	090563	22,500.00								22,500.00	
	PAGE TOTALS		**$1,342,247.00**	**$528,707.81**	**39%**	**$164,196.39**		**12%**	**$692,904.20**	**52%**	**$649,342.80**	**$34,645.21**
	REGULAR ITEM TOTALS		**$7,059,000.00**	**$4,239,341.10**	**60%**	**$636,029.60**		**9%**	**$4,875,370.70**	**69%**	**$2,183,629.30**	**$243,768.54**
	CHANGE ORDERS		**$123,154.00**	**$83,963.00**	**68%**	**$39,191.00**		**32%**	**$123,154.00**	**100%**		**$6,157.70**
	GRAND TOTALS		**$7,182,154.00**	**$4,323,304.10**	**60%**	**$675,220.60**		**9%**	**$4,998,524.70**	**70%**	**$2,183,629.30**	**$249,926.24**

MODIFIED AIA G703 - CONTINUATION SHEET FOR G702

CONTINUATION SHEET **AIA DOCUMENT G703** **PROJECT: 54086** **REGULAR ITEMS**

AIA Document G702, **APPLICATION AND CERTIFICATE FOR PAYMENT**, containing
Contractor's signed Certification is attached.
In tabulations below, amounts are stated to the nearest doll
Use **Column L** on Contracts where variable retainage for lin

CONTRACT DATE:
FROM: 09/01/2019
TO: 09/30/2019

APPLICATION NO: 10
INVOICE NO: 000894
PROJECT NO: 54086
ARCHITECT PROJECT NO:

A	B	C	D	E	F	G	H	I	J	K	L	M
			SCHEDULED VALUE	PREVIOUS APPLICATION		COMPLETED THIS MONTH			TOTAL COMPLETE AND STORED TO DATE		BALANCE TO FINISH	
ITEM NO	DESCRIPTION OF WORK	BILLING CODES	AMOUNT	AMOUNT	PERCENT COMPLETE	WORK IN PLACE	STORED MATERIALS	PERCENT COMPLETE	AMOUNT	COMPLETE	BALANCE	RETAINAGE
106	Labor		59,920.00								59,920.00	
107	Resiliant Floor, Carpet, Turf	090561	25,654.00	4,985.98	19%				4,985.98	19%	20,668.02	249.30
108	FRP	090567	524.00								524.00	
109	Painting											
110	Material	090566	28,000.00			14,000.00		50%	14,000.00	50%	14,000.00	700.00
111	Labor		71,800.00			25,130.00		35%	25,130.00	35%	46,670.00	1,256.50
112	Equipment		4,000.00			2,000.00		50%	2,000.00	50%	2,000.00	100.00
113	***Specialties***											
114	Specialties Materials	100600	34,200.00			17,100.00		50%	17,100.00	50%	17,100.00	855.00
115	Labor		9,797.00								9,797.00	
116	***Equipment***											
117	Gym Equipment Material	110640	45,000.00								45,000.00	
118	Gym Equipment Labor		47,700.00								47,700.00	
119	***Finishes***											
120	Blinds Material	120680	18,120.00								18,120.00	
121	Blinds Labor		20,000.00								20,000.00	
122	***Special Construction***											
123	Climbing Wall Material	130700	55,000.00								55,000.00	
124	Climbing wall Labor		37,405.00								37,405.00	
125	***Elevators***											
126	Passenger Elevator Material	140755	38,000.00	11,400.00	30%				11,400.00	30%	26,600.00	570.00
127	Passenger Elevator Labor		45,990.00	22,995.00	50%				22,995.00	50%	22,995.00	1,149.75
128	***Mechanical***											
129	Plumbing and Piping	150760	53,988.00	44,810.04	83%	2,159.52		4%	46,969.56	87%	7,018.44	2,348.48
130	Labor		100,265.00	55,145.75	55%	15,039.75		15%	70,185.50	70%	30,079.50	3,509.28
131	Plumbing Fixtures		38,000.00								38,000.00	
132	Labor		29,650.00								29,650.00	
133	HVAC Piping		41,300.00	12,390.00	30%	17,759.00		43%	30,149.00	73%	11,151.00	1,507.45
134	HVAC Equipment		34,000.00	30,600.00	90%				30,600.00	90%	3,400.00	1,530.00
135	Labor		37,500.00	3,750.00	10%	18,750.00		50%	22,500.00	60%	15,000.00	1,125.00
136	Geo Thermal Well Field		50,000.00	42,500.00	85%				42,500.00	85%	7,500.00	2,125.00
137	Labor		37,000.00	31,450.00	85%				31,450.00	85%	5,550.00	1,572.50
138	HVAC Sheetmetal		290,850.00	261,765.00	90%				261,765.00	90%	29,085.00	13,088.25
139	Labor		184,000.00	73,600.00	40%	46,000.00		25%	119,600.00	65%	64,400.00	5,980.00
140	Insulation		45,600.00	1,500.00	3%	14,004.00		31%	15,504.00	34%	30,096.00	775.20
	PAGE TOTALS		**$1,483,263.00**	**$596,891.77**	**40%**	**$171,942.27**		**12%**	**$768,834.04**	**52%**	**$714,428.96**	**$38,441.71**
	REGULAR ITEM TOTALS		**$7,059,000.00**	**$4,239,341.10**	**60%**	**$636,029.60**		**9%**	**$4,875,370.70**	**69%**	**$2,183,629.30**	**$243,768.54**
	CHANGE ORDERS		**$123,154.00**	**$83,963.00**	**68%**	**$39,191.00**		**32%**	**$123,154.00**	**100%**		**$6,157.70**
	GRAND TOTALS		**$7,182,154.00**	**$4,323,304.10**	**60%**	**$675,220.60**		**9%**	**$4,998,524.70**	**70%**	**$2,183,629.30**	**$249,926.24**

MODIFIED AIA G703 - CONTINUATION SHEET FOR G702

CONTINUATION SHEET AIA DOCUMENT G703 **PROJECT: 54086** **REGULAR ITEMS**

AIA Document G702, **APPLICATION AND CERTIFICATE FOR PAYMENT**, containing
Contractor's signed Certification is attached.
In tabulations below, amounts are stated to the nearest doll
Use **Column L** on Contracts where variable retainage for lin

CONTRACT DATE:
FROM: 09/01/2019
TO: 09/30/2019

APPLICATION NO: 10
INVOICE NO: 000894
PROJECT NO: 54086
ARCHITECT PROJECT NO:

A	B	C	D	E	F	G	H	I	J	K	L	M
			SCHEDULED VALUE	PREVIOUS APPLICATION		COMPLETED THIS MONTH			TOTAL COMPLETE AND STORED TO DATE		BALANCE TO FINISH	
ITEM NO	DESCRIPTION OF WORK	BILLING CODES	AMOUNT	AMOUNT	PERCENT COMPLETE	WORK IN PLACE	STORED MATERIALS	PERCENT COMPLETE	AMOUNT	COMPLETE	BALANCE	RETAINAGE
141	Controls		45,800.00								45,800.00	
142	Test and Balance		7,715.00								7,715.00	
143	Mobilzation/ Permits		24,385.00	24,385.00	100%				24,385.00	100%		1,219.24
144	Sprinkler	150766	59,305.00	38,548.25	65%	8,895.75		15%	47,444.00	80%	11,861.00	2,372.21
145	***Electrical***											
146	Mobilzation	160800	3,000.00	3,000.00	100%				3,000.00	100%		150.00
147	Temporary Power		7,000.00	7,000.00	100%				7,000.00	100%		350.00
148	Trenching Boring & Pole Bases		35,750.00	35,750.00	100%				35,750.00	100%		1,787.50
149	Power Distribution Materials		43,650.00	37,908.50	87%	940.00		2%	38,848.50	89%	4,801.50	1,942.43
150	Labor		41,000.00	25,420.00	62%	2,460.00		6%	27,880.00	68%	13,120.00	1,394.00
151	VFD Materials		4,700.00			1,880.00		40%	1,880.00	40%	2,820.00	94.00
152	Branch Circuts Material		38,000.00	17,100.00	45%	7,600.00		20%	24,700.00	65%	13,300.00	1,235.00
153	Labor		54,000.00	24,300.00	45%	11,880.00		22%	36,180.00	67%	17,820.00	1,809.00
154	Lighting Material		100,200.00	70,140.00	70%	10,020.00		10%	80,160.00	80%	20,040.00	4,008.00
155	Labor		85,000.00	25,500.00	30%	17,000.00		20%	42,500.00	50%	42,500.00	2,125.00
156	Telecom Material		20,750.00	1,037.50	5%	9,337.50		45%	10,375.00	50%	10,375.00	518.69
157	Labor		35,000.00	1,750.00	5%	12,250.00		35%	14,000.00	40%	21,000.00	700.00
158	AV Material/Labor		117,500.00			29,375.00		25%	29,375.00	25%	88,125.00	1,468.75
159	Fire Alarm Material		21,500.00	1,075.00	5%	5,805.00		27%	6,880.00	32%	14,620.00	344.00
160	Labor		19,000.00	950.00	5%	1,900.00		10%	2,850.00	15%	16,150.00	142.50
161	Equipment		8,600.00	2,150.00	25%	3,440.00		40%	5,590.00	65%	3,010.00	279.50
162												
163												
164												
165												
166												
167												
168												
169												
170												
171												
172												
173												
174												
175												
	PAGE TOTALS		**$771,855.00**	**$316,014.25**	**41%**	**$122,783.25**		**16%**	**$438,797.50**	**57%**	**$333,057.50**	**$21,939.82**
	REGULAR ITEM TOTALS		**$7,059,000.00**	**$4,239,341.10**	**60%**	**$636,029.60**		**9%**	**$4,875,370.70**	**69%**	**$2,183,629.30**	**$243,768.54**
	CHANGE ORDERS		**$123,154.00**	**$83,963.00**	**68%**	**$39,191.00**		**32%**	**$123,154.00**	**100%**		**$6,157.70**
	GRAND TOTALS		**$7,182,154.00**	**$4,323,304.10**	**60%**	**$675,220.60**		**9%**	**$4,998,524.70**	**70%**	**$2,183,629.30**	**$249,926.24**

CONTINUATION SHEET **AIA DOCUMENT G703** **PROJECT:** **54086** **CHANGE ORDERS**

AIA Document G702, **APPLICATION AND CERTIFICATE FOR PAYMENT,** containing
Contractor's signed Certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use **Column L** on Contracts where variable retainage for line items may a

CONTRACT DATE:
FROM: 09/01/2019
TO: 09/30/2019

APPLICATION NO:
INVOICE NO:
PROJECT NO:
ARCHITECT PROJECT NO:

A	B	C	D	E	F	G	H	I	J	K	L	M	N
				SCHEDULED VALUE	PREVIOUS APPLICATION		COMPLETED THIS MONTH			TOTAL COMPLETE AND TO DATE		BALANCE TO FINISH	
ITEM NO	DESCRIPTION OF WORK	CHANGE ORDER NUMBER	BILLING CODES	AMOUNT	AMOUNT	PERCENT COMPLETE	WORK IN PLACE	STORED MATERIALS	PERCENT COMPLETE	STORED TO DATE AMOUNT	COMPLETE	BALANCE	RETAINAGE
1	CO#01	0001		37,932.00	37,932.00	100%				37,932.00	100%		1,896.60
2	CO#02	02		7,659.00	7,659.00	100%				7,659.00	100%		382.95
3	CO#03	Change Order 03		18,205.00	18,205.00	100%				18,205.00	100%		910.25
4	CO#04	04		20,167.00	20,167.00	100%				20,167.00	100%		1,008.35
5	CO#05	05		39,191.00			39,191.00		100%	39,191.00	100%		1,959.55
6													
7													
8													
9													
10													
11													
12													
13													
14													
15													
16													
17													
18													
19													
20													
21													
22													
23													
24													
25													
26													
27													
28													
29													
30													
31													
32													
33													
34													
35													
	PAGE TOTALS			**$123,154.00**	**$83,963.00**	**68%**	**$39,191.00**		**32%**	**$123,154.00**	**100%**		**$6,157.70**
	CHANGE ORDER TOTAL			**$123,154.00**	**$83,963.00**	**68%**	**$39,191.00**		**32%**	**$123,154.00**	**100%**		**$6,157.70**
	REGULAR ITEMS TOTALS			**$7,059,000.00**	**$4,239,341.10**	**60%**	**$636,029.60**		**9%**	**$4,875,370.70**	**69%**	**$2,183,629.30**	**$243,768.54**
	GRAND TOTALS			**$7,182,154.00**	**$4,323,304.10**	**60%**	**$675,220.60**		**9%**	**$4,998,524.70**	**70%**	**$2,183,629.30**	**$249,926.24**

MODIFIED AIA G703 - CONTINUATION SHEET FOR G702

PARTIAL WAIVER AND RELEASE OF LIENS AND CLAIMS

In consideration of the payment by CITY OF MT VERNON (the Owner) of $641,459.56 dollars, the Undersigned waives and releases, in accordance with and subject to the terms of this Partial Waiver and Release of Liens and Claims, "any and all lien rights which it may now have or may subsequently acquire under the laws of the State of or any other state or local government. This waiver and release relates to the Undersigned's work "under its Subcontract or Purchase Order with the Owner on the Project known as Lester Buresh Family Community Wellness Center located in Mount Vernon, IA. This waiver and release extends to any and all rights to claims, including bond claims against the Owners' surety, if any, or to claim a lien on the property and/or contract funds or against the Company, or the General Contractor, for any materials furnished or labor performed by us on the Property pursuant to the above-referenced Subcontract with the Owner on or before September 30, 2019, provided that payment for such materials furnished or labor performed has been made to the Undersigned by the Owner in accordance with our Applications for Payment # 1 - M45, previously submitted to the Owner. In addition, for and in consideration of the amount and sums received, the Undersigned hereby waives, releases and relinquishes any and all claims, rights of causes of action whatsoever arising out of or in the course of the work performed on the above-mentioned Project, Contract or event transpiring prior to the date hereof, excepting the right to receive payment for retainage. This Partial Waiver and Release of Liens and Claims does not waive or release any lien rights or rights to file a claim for any work performed or materials furnished to the Project by us after the date noted above.

Subcontractor(typed)	
Garling Construction, Inc.	
Name(typed)	Title(typed)
Troy Pins	President
Signature	Date(mo,day,yr)
Troy Pins	09/26/2019

STATE OF IOWA

COUNTY OF BENTON

On this 26 day of September,2019, before me personally appeared Troy Pins who being by me duly sworn, did depose and say that he is the President and is authorized to execute the above instrument.

(Seal)

AMY DEMEULENAERE
Commission Number 751610
My Commission Expires
March 06, 2020

Notary Public

Amy DeMeulenaere

60-328-19

CONDITIONAL WAIVER AND RELEASE UPON PROGRESS PAYMENT

Upon receipt by the undersigned of a

check from: Garling Construction, Inc.

in the sum of: $52,085.16

payable to: Hawkeye Electric

and when the check has been properly endorsed and has been paid by the bank upon which it is drawn, this document shall become effective to release any mechanic's lien, stop notice, or bond right the undersigned has

on the job of: Lester Buresh Family Community Wellness Center

Project ID #: 54086

located at:

855 Palisades Dr. SW

Mount Vernon, IA 52314

to the following extent.

This release covers a progress payment for labor, services, equipment or material

furnished to: Garling Construction, Inc.

through: August 21, 2019

only and does not cover any retention retained before or after the release date; extras furnished before the release date for which payment has not been received; extras or items furnished after the release date. Rights based upon work performed or items furnished under written change order which has been fully executed by the parties prior to the release date are covered by this release unless specifically reserved by the claimant in the release. This release of any mechanic's lien, stop notice, or bond right shall not otherwise affect the contract rights, including rights between parties to the contract based upon a rescission, abandonment, or breach of the contract, or the right of the undersigned to recover compensation for furnished labor, services, equipment, or material covered by this release if that furnished labor, services, equipment, or material was not compensated by the progress payment. Before any recipient of this document relies on it, said party should verify evidence of payment to the undersigned.

Dated: 8/26/19

Company: Hawkeye Electric

Signature:

By (Name): Tim Wilson

Title: Owner

CONDITIONAL WAIVER AND RELEASE
UPON PROGRESS PAYMENT

Upon receipt by the undersigned of a

check from: Garling Construction, Inc.

in the sum of: $25,293.26

payable to: Briese Iron Works, Inc

and when the check has been properly endorsed and has been paid by the bank upon which it is drawn, this document shall become effective to release any mechanic's lien, stop notice, or bond right the undersigned has

on the job of: Lester Buresh Family Community Wellness Center

Project ID #: 54086

located at:

855 Palisades Dr. SW

Mount Vernon, IA 52314

to the following extent.

This release covers a progress payment for labor, services, equipment or material

furnished to: Garling Construction, Inc.

through: August 20, 2019

only and does not cover any retention retained before or after the release date; extras furnished before the release date for which payment has not been received; extras or items furnished after the release date. Rights based upon work performed or items furnished under written change order which has been fully executed by the parties prior to the release date are covered by this release unless specifically reserved by the claimant in the release. This release of any mechanic's lien, stop notice, or bond right shall not otherwise affect the contract rights, including rights between parties to the contract based upon a rescission, abandonment, or breach of the contract, or the right of the undersigned to recover compensation for furnished labor, services, equipment, or material covered by this release if that furnished labor, services, equipment, or material was not compensated by the progress payment. Before any recipient of this document relies on it, said party should verify evidence of payment to the undersigned.

Dated: 8/28/2019

Company: Briese Iron Works, Inc

Signature:

By (Name):

Title:

60-528-17

CONDITIONAL WAIVER AND RELEASE UPON PROGRESS PAYMENT

Upon receipt by the undersigned of a

check from: Garling Construction, Inc.

in the sum of: $56,976.96

payable to: Hawkeye Electric

and when the check has been properly endorsed and has been paid by the bank upon which it is drawn, this document shall become effective to release any mechanic's lien, stop notice, or bond right the undersigned has

on the job of: Lester Buresh Family Community Wellness Center

Project ID #: 54086

located at:

855 Palisades Dr. SW

Mount Vernon, IA 52314

to the following extent.

This release covers a progress payment for labor, services, equipment or material

furnished to: Garling Construction, Inc.

through: September 24, 2019

only and does not cover any retention retained before or after the release date; extras furnished before the release date for which payment has not been received; extras or items furnished after the release date. Rights based upon work performed or items furnished under written change order which has been fully executed by the parties prior to the release date are covered by this release unless specifically reserved by the claimant in the release. This release of any mechanic's lien, stop notice, or bond right shall not otherwise affect the contract rights, including rights between parties to the contract based upon a rescission, abandonment, or breach of the contract, or the right of the undersigned to recover compensation for furnished labor, services, equipment, or material covered by this release if that furnished labor, services, equipment, or material was not compensated by the progress payment. Before any recipient of this document relies on it, said party should verify evidence of payment to the undersigned.

Dated: 9/25/19

Company: Hawkeye Electric

Signature: Leea S. Moore

By (Name): Leeann Moore

Title: Accounts Receivable

CONDITIONAL WAIVER AND RELEASE
UPON PROGRESS PAYMENT

Upon receipt by the undersigned of a

check from: Garling Construction, Inc.

in the sum of: $70,647.18

payable to: Randy Roussel Masonry Inc

and when the check has been properly endorsed and has been paid by the bank upon which it is drawn, this document shall become effective to release any mechanic's lien, stop notice, or bond right the undersigned has

on the job of: Lester Buresh Family Community Wellness Center

Project ID #: 54086

located at:

855 Palisades Dr. SW

Mount Vernon, IA 52314

to the following extent.

This release covers a progress payment for labor, services, equipment or material

furnished to: Garling Construction, Inc.

through: September 20, 2019

only and does not cover any retention retained before or after the release date; extras furnished before the release date for which payment has not been received; extras or items furnished after the release date. Rights based upon work performed or items furnished under written change order which has been fully executed by the parties prior to the release date are covered by this release unless specifically reserved by the claimant in the release. This release of any mechanic's lien, stop notice, or bond right shall not otherwise affect the contract rights, including rights between parties to the contract based upon a rescission, abandonment, or breach of the contract, or the right of the undersigned to recover compensation for furnished labor, services, equipment, or material covered by this release if that furnished labor, services, equipment, or material was not compensated by the progress payment. Before any recipient of this document relies on it, said party should verify evidence of payment to the undersigned.

Dated:	9-25-2019
Company:	Randy Roussel Masonry Inc
Signature:	Randy Roussel
By (Name):	Randy Roussel
Title:	Owner / President

CONDITIONAL WAIVER AND RELEASE
UPON PROGRESS PAYMENT

Upon receipt by the undersigned of a

check from: Garling Construction, Inc.

in the sum of: $8,211.00

payable to: Mt Vernon Construction

and when the check has been properly endorsed and has been paid by the bank upon which it is drawn, this document shall become effective to release any mechanic's lien, stop notice, or bond right the undersigned has

on the job of: Lester Buresh Family Community Wellness Center

Project ID #: 54086

located at:

855 Palisades Dr. SW

Mount Vernon, IA 52314

to the following extent.

This release covers a progress payment for labor, services, equipment or material

furnished to: Garling Construction, Inc.

through: September 23, 2019

only and does not cover any retention retained before or after the release date; extras furnished before the release date for which payment has not been received; extras or items furnished after the release date. Rights based upon work performed or items furnished under written change order which has been fully executed by the parties prior to the release date are covered by this release unless specifically reserved by the claimant in the release. This release of any mechanic's lien, stop notice, or bond right shall not otherwise affect the contract rights, including rights between parties to the contract based upon a rescission, abandonment, or breach of the contract, or the right of the undersigned to recover compensation for furnished labor, services, equipment, or material covered by this release if that furnished labor, services, equipment, or material was not compensated by the progress payment. Before any recipient of this document relies on it, said party should verify evidence of payment to the undersigned.

Dated: 9-26-19

Company: Mt Vernon Construction

Signature: Dick R Simmons

By (Name): Dick R Simmons

Title: Controller

CONDITIONAL WAIVER AND RELEASE
UPON PROGRESS PAYMENT

Upon receipt by the undersigned of a

check from: Garling Construction, Inc.

in the sum of: $17,639.60

payable to: SGH Redglaze Holdings Inc

and when the check has been properly endorsed and has been paid by the bank upon which it is drawn, this document shall become effective to release any mechanic's lien, stop notice, or bond right the undersigned has

on the job of: Lester Buresh Family Community Wellness Center

Project ID #: 54086

located at:

855 Palisades Dr. SW

Mount Vernon, IA 52314

to the following extent.

This release covers a progress payment for labor, services, equipment or material

furnished to: Garling Construction, Inc.

through: September 20, 2019

only and does not cover any retention retained before or after the release date; extras furnished before the release date for which payment has not been received; extras or items furnished after the release date. Rights based upon work performed or items furnished under written change order which has been fully executed by the parties prior to the release date are covered by this release unless specifically reserved by the claimant in the release. This release of any mechanic's lien, stop notice, or bond right shall not otherwise affect the contract rights, including rights between parties to the contract based upon a rescission, abandonment, or breach of the contract, or the right of the undersigned to recover compensation for furnished labor, services, equipment, or material covered by this release if that furnished labor, services, equipment, or material was not compensated by the progress payment. Before any recipient of this document relies on it, said party should verify evidence of payment to the undersigned.

Dated: 9-25-19

Company: SGH Redglaze Holdings Inc

Signature: Chad Willenborg

By (Name): Chad Willenborg

Title: Accounting Manager

CONDITIONAL WAIVER AND RELEASE
UPON PROGRESS PAYMENT

Upon receipt by the undersigned of a

check from: Garling Construction, Inc.

in the sum of: $91,393.65

payable to: Bowker Mechanical Contractors LLC

and when the check has been properly endorsed and has been paid by the bank upon which it is drawn, this document shall become effective to release any mechanic's lien, stop notice, or bond right the undersigned has

on the job of: Lester Buresh Family Community Wellness Center

Project ID #: 54086

located at:

855 Palisades Dr. SW

Mount Vernon, IA 52314

to the following extent.

This release covers a progress payment for labor, services, equipment or material

furnished to: Garling Construction, Inc.

through: September 18, 2019

only and does not cover any retention retained before or after the release date; extras furnished before the release date for which payment has not been received; extras or items furnished after the release date. Rights based upon work performed or items furnished under written change order which has been fully executed by the parties prior to the release date are covered by this release unless specifically reserved by the claimant in the release. This release of any mechanic's lien, stop notice, or bond right shall not otherwise affect the contract rights, including rights between parties to the contract based upon a rescission, abandonment, or breach of the contract, or the right of the undersigned to recover compensation for furnished labor, services, equipment, or material covered by this release if that furnished labor, services, equipment, or material was not compensated by the progress payment. Before any recipient of this document relies on it, said party should verify evidence of payment to the undersigned.

Dated:	9-25-2019
Company:	Bowker Mechanical Contractors LLC
Signature:	Barb Wall
By (Name):	Barb Wall
Title:	Accounting

18M 0261 #15

CONDITIONAL WAIVER AND RELEASE
UPON PROGRESS PAYMENT

Upon receipt by the undersigned of a

check from: Garling Construction, Inc.

in the sum of: $12,327.00

payable to: Doors Inc

and when the check has been properly endorsed and has been paid by the bank upon which it is drawn, this document shall become effective to release any mechanic's lien, stop notice, or bond right the undersigned has

on the job of: Lester Buresh Family Community Wellness Center

Project ID #: 54086

located at:

855 Palisades Dr. SW

Mount Vernon, IA 52314

to the following extent.

This release covers a progress payment for labor, services, equipment or material

furnished to: Garling Construction, Inc.

through: September 19, 2019

only and does not cover any retention retained before or after the release date; extras furnished before the release date for which payment has not been received; extras or items furnished after the release date. Rights based upon work performed or items furnished under written change order which has been fully executed by the parties prior to the release date are covered by this release unless specifically reserved by the claimant in the release. This release of any mechanic's lien, stop notice, or bond right shall not otherwise affect the contract rights, including rights between parties to the contract based upon a rescission, abandonment, or breach of the contract, or the right of the undersigned to recover compensation for furnished labor, services, equipment, or material covered by this release if that furnished labor, services, equipment, or material was not compensated by the progress payment. Before any recipient of this document relies on it, said party should verify evidence of payment to the undersigned.

Dated: 9-25-19

Company: Doors Inc

Signature: Brian A. Logan

By (Name): Brian A Logan

Title: Manager

AGENDA ITEM # J - 3 thru J - 9

AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION

DATE:	October 7, 2019
AGENDA ITEM:	Change Order #28, 30, 32, 33, 34, 35, & 36 - LBFCWC
ACTION:	Motion

SYNOPSIS: Please see the individual explanations regarding the change orders from OPN Architects. I have included the COR spreadsheet to show the net effect of the requests. Just a note, COR #27 will not exist as it was never created, and COR #29 is still pending as we finalize the additional days (there is no additional compensation requested).

- COR 28 – The acoustic panel fabric was reduced and some panels were eliminated. Deduct $1,440.
- COR 30 – There were minor modifications needed to power and data locations after the security contract was let. Add $2,305.28.
- COR 32 – Based upon the filter locations for the roof top units, additional ductwork and insulation was necessary to maintain clear access. Add $14,870.92.
- COR 33 – This will likely be revised to a lower price at the time of the meeting. A majority of the duct work is considered a spiral duct while the transitions are smooth. In this case the transitions were too large and need to be replaced with more spiral duct. Add $2,552.
- COR 34 – Some of the equipment screening has been removed as the equipment is shorter than expected. Deduct $717.
- COR 35 – They pushed the ductwork into the structural steel requiring slightly less material. Deduct $799.
- COR 36 – The coping cap material was switch from a thicker galvanized steel to aluminum. Deduct $6,000.

BUDGET ITEM: Community Wellness Center Funds

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Change Order Requests #28, 30, 32, 33, 34, 35, & 36

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 10 /13/19

GARLING
CONSTRUCTION, INC.

General Contractors

1120 11th Street • Belle Plaine, IA 52208 • Phone: (319) 398-3340 319-444-3409 • Fax: (319) 398-3363 319-444-2437

COR #. 0028

Date Tuesday, September 3, 2019

Project: Lester Buresh Family Community Wellness Center

ITC 030: Acoustics Panel layouts and finishes change

#	Description	Type	Qty	Rate	Expense Amount	MarkUp	Cost
00031	ITC 030				-1440.000	0.0000	($1,440.00)

PROPOSAL SUMMARY

($1,440.00)

Net Costs **($1,440.00)**

Proposal Total **($1,440.00)**

PLEASE REVIEW AND SIGN BELOW FOR INCLUSION IN THE NEXT OWNER CHANGE ORDER

Architect: x _____ **Date:** _____
OPN ARCHITECTS

Owner: x _____ **Date:** _____

PM: x _____ **Date:** ___9-9-2019__
Brian L Ridge, Project Manager

Ceiling-Commercial-Residential
465 Prairie View Circle
Fairfax, IA 52228
Phone: 319-533-5278
Fax: 319-845-5120

REVISED Change Work Order #1

Prepared for: Garling
Attn:
Date: 9/9/19

Location: Lester Buresh Wellness Center
Section#: Sound Absorbing Panels/098430
ITC #: 30

Acoustic Panels: As per specs

Work Scope: As per ITC 30

Special Instructions: None

Change Work Order Price: -$1,440.00 is to be deducted from contract if accepted

Accepted by:	**Submitted by:**
Title:	**Acoustics by Washburn, LLC**
Date:	**By:**
	John Washburn, Estimator

GARLING
CONSTRUCTION, INC.

General Contractors

1120 11th Street • Belle Plaine, IA 52208 • Phone: (319) 398-3340 319-444-3409 • Fax: (319) 398-3363 319-444-2437

COR #. 0030

Date Tuesday, September 10, 2019

Project: Lester Buresh Family Community Wellness Center

Additional power and data per ITC 034

#	Description	Type	Qty	Rate	Expense Amount	MarkUp	Cost
00032	ITC 034 Power & Data				2152.46	5.0000	$2,260.08
00032	2% Bond	Insurance Expense				0.0000	$45.20

PROPOSAL SUMMARY

	$2,260.08
Insurance Expense	$45.20
Net Costs	**$2,305.28**
Proposal Total	**$2,305.28**

PLEASE REVIEW AND SIGN BELOW FOR INCLUSION IN THE NEXT OWNER CHANGE ORDER

Architect: x _____ **Date:** _____
OPN ARCHITECTS

Owner: x _____ **Date:** _____

PM: x _____ **Date: 9-10-2019**
Brian L Ridge, Project Manager

Hawkeye Electric Change Order

Project: **Lester Buresh** Tracking #: ITC #34

Date: 9.9.19

Description: Add Data and power per request

General: Garling Attn: Brian/Jeff/Jon

	Material Quantity	Unit Cost	Material Total	Labor Hours
	1		$0.00	
SCI proposal I	1	$250.00	$250.00	
	1	$0.00	$0.00	
Add Power to Access Control Panel	1	$0.00	$0.00	
Conduit and wire	1	$310.00	$310.00	
Outlet Boxes	1	$18.00	$18.00	
labor	1	$0.00	$0.00	4.00
	1	$0.00	$0.00	0.00
Add data conduit and box to front desk	1	$0.00	$0.00	
conduit and box	1	$190.00	$190.00	
Fish wall and channel block, not responsible for patching	1	$0.00	$0.00	
labor	1	$0.00	$0.00	8.00
			$0.00	
back box and tbar hanger for Flex 203	1	18	$18.00	
			$0.00	
			$0.00	
			$0.00	
			$0.00	
			$0.00	
			$0.00	
			$0.00	
			$0.00	
			$0.00	
			$0.00	
			$0.00	
			$0.00	
			$0.00	
			$0.00	
			$0.00	
			$0.00	
			$0.00	
			$0.00	
			$0.00	
			$786.00	12.00
			Materials	Labor Hrs

			Hours	x Rate
Material:	$786.00			
Tax:	$55.02			
Foreman Labor:	$1,030.68	=	12.00	$ 85.89
Journeyman Labor:	$0.00	=	0.00	$ 80.76
Apprentice Labor:	$0.00	=	0.00	$ 72.38
OH/Profit:	$280.76			
Sub-cont:	$0.00			
OH/Profit:	$0.00			
Total:	$2,152.46			

A signed copy of this change order must be returned to Hawkeye Electric before any work will be performed. Please return within 5 days of receipt or additional charges may apply due to job progress.

GARLING
CONSTRUCTION, INC.

General Contractors

1120 11th Street • Belle Plaine, IA 52208 • Phone: (319) 398-3340 319-444-3409 • Fax: (319) 398-3363 319-444-2437

COR #. 0032

Date Wednesday, September 25, 2019

Project: Lester Buresh Family Community Wellness Center

Per ITC 039: Revise RTU-1 & RTU-2 Rooftop Ductwork

#	Description	Type	Qty	Rate	Expense Amount	MarkUp	Cost
00035	Ductwork Revisions				13885.080	5.0000	$14,579.33
00035	2% Bond	Insurance Expense		0.000			$291.59

PROPOSAL SUMMARY

	$14,579.33
Insurance Expense	$291.59
Net Costs	**$14,870.92**
Proposal Total	**$14,870.92**

PLEASE REVIEW AND SIGN BELOW FOR INCLUSION IN THE NEXT OWNER CHANGE ORDER

Architect: x _____ **Date:** _____
OPN ARCHITECTS

Owner: x _____ **Date:** _____

PM: x _____ **Date: 9/25/2019**
Brian L Ridge, Project Manager

BOWKER MECHANICAL CONTRACTORS, LLC.

ITC PRICING SUMMARY

MR. BRIAN RIDGE	**FROM:** JEFF WENZEL
COMPANY: GARLING CONSTRUCTION CO. CEDAR RAPIDS, IA	**DATE:** SEPTEMBER 18, 2019

RE: ITC # 39

PROJECT: **Lester Buresh Family Community Wellness Center** Mount Vernon, IA	**DESCRIPTION:** REVISE RTU-1 & RTU-2 ROOFTOP DUCTWORK

WE HAVE RECEIVED AND REVIEWED ITC No. 39 FOR THE ABOVE REFERENCED PROJECT AND PROVIDE THE FOLLOWING ADDITIONAL COST INFORMATION:

SUBCONTRACTORS:		
IITI Insulation	$	8,340.00
Universal Climate Control	$	4,883.88
OVERHEAD & FEE (5%)		661.20
TOTAL:	$	13,885.08

WE HAVE ATTACHED COPIES OF OUR SUBCONTRACTOR QUOTES FOR YOUR REFERENCE ALONG WITH A DRAWING DEPICTING THE DUCT REVISIONS.

IN ADDITION, WE HAVE ATTACHED VENTURECLAD COLOR INFORMATION. WE WILL NEED A COLOR SELECTION FOR THIS MATERIAL.

PLEASE ADVISE OF ANY ACTION ON THIS PROPOSAL.

1000 32ND AVENUE SW • P.O. BOX 1273 • CEDAR RAPIDS, IA 52406
PHONE: (319)-364-2403 • FAX: (319)-364-8753

Iowa Illinois Taylor Insulation Contracting, Inc.
900 Kecena Road
Hiawatha, IA 52233
PHONE (319) 395-0179
FAX (319) 395-0160

IOWA-ILLINOIS TAYLOR INSULATION

PARTNERING FOR ENERGY'S FUTURE

Fax Quotation

Date: September 18, 2019

Company: Bowker Mechanical **Fax Number:**
Attention: Jeff Wenzel
From: Doug Andersen
Subject: Lester Buresh - ITC #39 updated
Quote Number: 19-Sept-015

This fax contains **1 page**, including this cover page. Please call if you do not receive all of the pages. If you have received this fax in error, please call immediately

Message:

We propose to furnish and install thermal insulation for the above referenced project as follows:

Insulate the additional ductwork that is part of this revision with fiberglass board all covered with Ventureclad jacketing. This is based on the most recent document from 9/16/2019.

This redesign has resulted in additional square footage of ductwork for RTU-1 and RTU-2. There is approximately 260 extra square feet per unit and additional corners.

Material - $2,210.00 (520 extra sf)
Labor - $6,130.00 (80 extra hrs)
Total - $8,340.00

Thanks Jeff
Doug

AUTHORIZED DISTRIBUTORS OF KNAUF FIBER GLASS INSULATION, ARMACELL, AND FOTSER/CHILDERS PRODUCTS

Confidential Notice: The documents accompanying this fax transmission contain confidential information belonging to the sender which is legally privileged. The information is intended only for the use of the individual or entity above. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution or taking of any action in reliance on or regarding the contents of this fax transmission is strictly prohibited. If you have received this fax in error, please immediately notify us by telephone or return
of the original document.

Universal Climate Control Inc.
MECHANICAL CONTRACTORS
107 10th Ave. S., P.O. Box 5561, Coralville, IA 52241 (319) 354-1636
FAX (319) 354-5728

September 19, 2019

Bowker Mechanical ph: (319)364-2403
1000 32nd Ave. SW
Cedar Rapids, IA 52404

Attn; Jeff Wenzel
RE: Lester Buresch Wellness Center, UCC # 5177
ITC-039 Revised

Jeff,
To revise the HVAC System per ITC-039 by raising the ductwork above the units RTU-1,2 to clear the doors and back down to tap into the roof curb for the above referenced project is as follows:

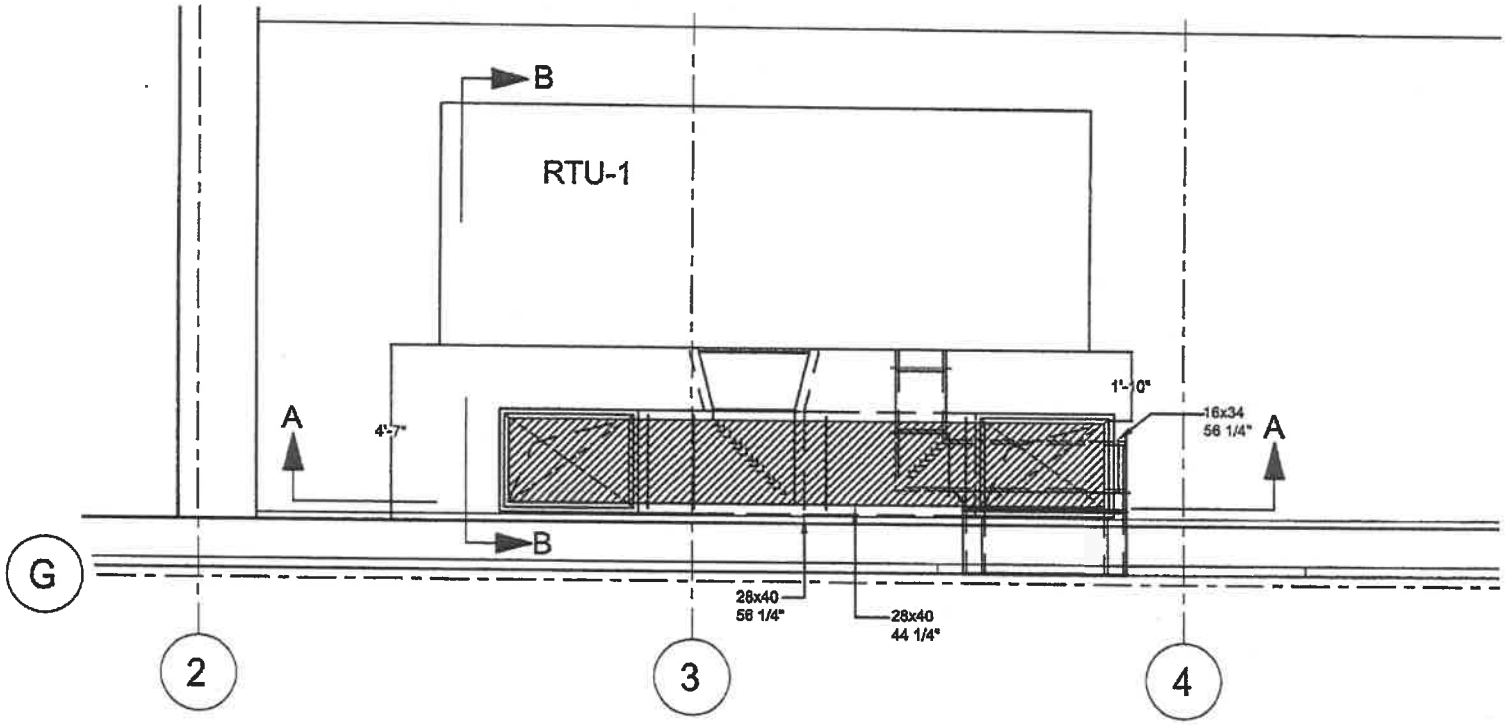
Add Galv single wall ductwork (1,658#)		$2,354.36
Add misc materials (sealants, gasket, condumates)		$ 168.00
Add Liner insulation (0 sq ft) NONE		$ .00
Add shop Labor (J) (10 labor hrs @ $89.61)		$ 896.10
Add Field Labor (J) (6 labor hrs @ $89.61)		$ 537.66
Add Field Labor (GF) (3 labor hr @ $96.91)		$ 290.73
	Subtotal:	$4,246.85
	15% OH&P	$ 637.03
	Total	$4,883.88

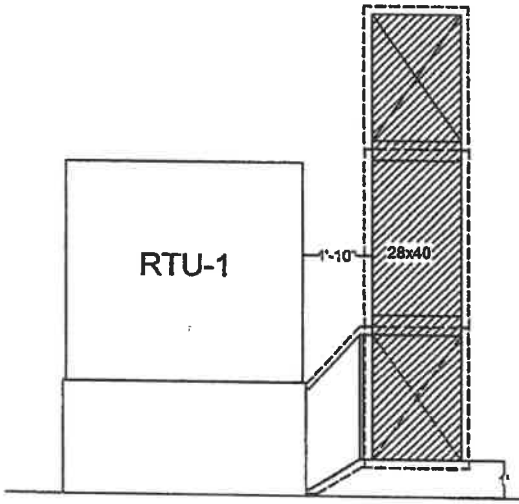
Total ITC-039 Revised: ADD $ 4,883.88

Please contact me with any questions.

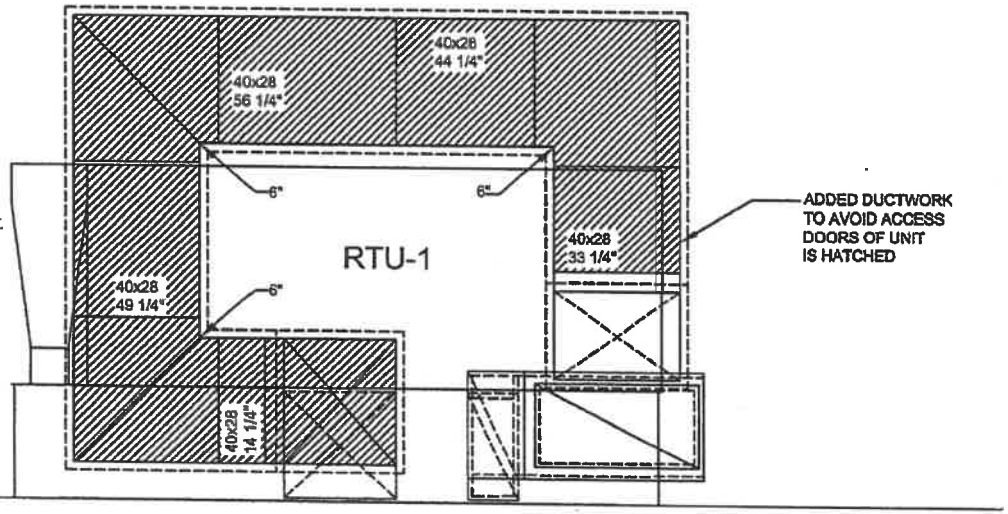
Respectfully Submitted,
Universal Climate Control

Scot Geisler
President



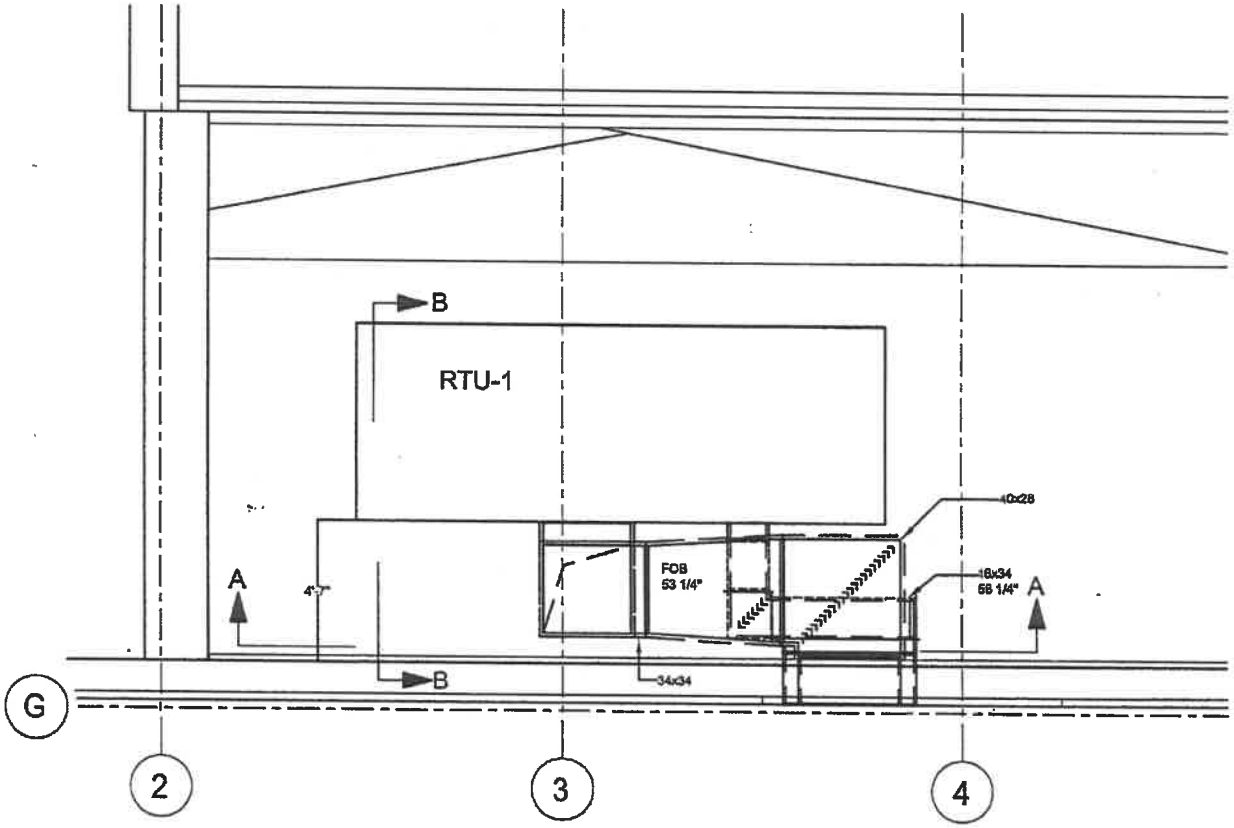


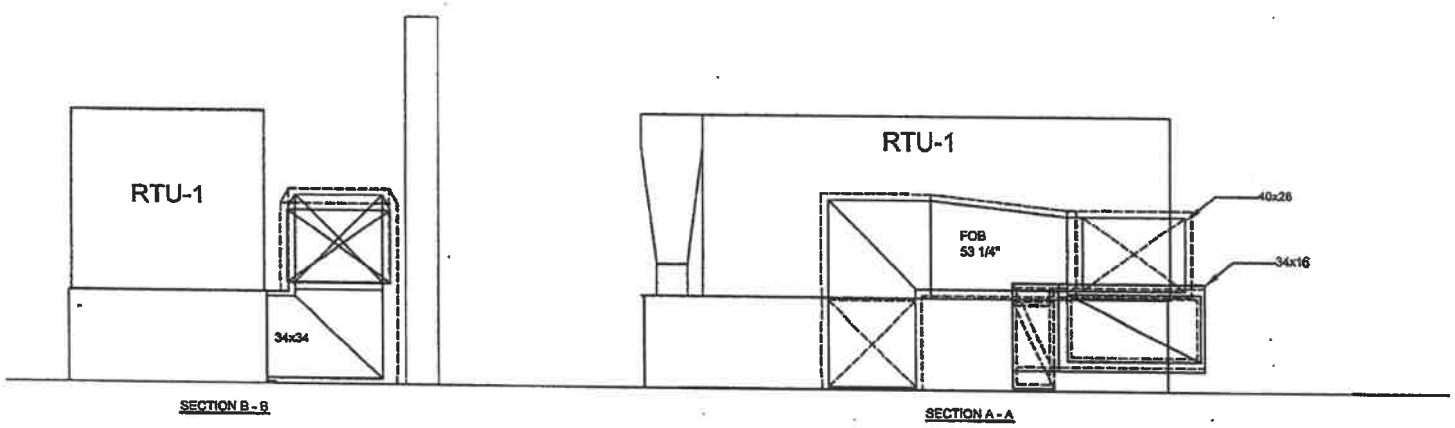
SECTION B - B



SECTION A - A

RE-DESIGN





ORIGINAL DESIGN

3M™ VentureClad™ Insulation Jacketing System

Product Technical Data—All products are classified as zero permeability

Products	Product Thickness (excluding liner) mils (mm)	Peel Adhesion oz/in (N/25mm)	Tensile lb/in (N/25mm)	Puncture lb (N)
3M™ VentureClad™ Insulation Jacketing Tape 1577 Series				
1577CW Natural Aluminum, Flat	7.0 (0.18)	65 (18.0)	69 (312)	25 (111)
1577CW-E - Natural Aluminum, Embossed	14.0 (0.36)	65 (18.0)	69 (312)	25 (111)
1577CW-WM - White, Flat	8.0 (0.20)	65 (18.0)	70 (316)	35 (155)
1577CW-WME - White, Embossed	19.5 (0.50)	65 (18.0)	69 (312)	35 (155)
1577CW-BM - Black, Flat	8.0 (0.20)	65 (18.0)	69 (312)	30 (133)
1577CWT - White, Flat	7.0 (0.18)	65 (18.0)	44 (199)	12 (54)
3M™ VentureClad™ Insulation Jacketing Tape 1579 Series				
1579GCW - Natural Aluminum, Flat	15.0 (0.38)	100 (27)	140 (616)	68 (302)
1579GCW-E - Natural Aluminum, Embossed	24.0 (0.61)	100 (27)	140 (616)	68 (302)
1579GCW-WME - White, Embossed	24.0 (0.61)	70 (19.4)	130 (588)	58 (257)
1579GCW-WM - White, Flat	17.5 (0.45)	100 (27.7)	130 (588)	58 (257)

Available sizes:
1577: 4", 23", 35-1/2", 46 x 50 yards
1579: 23", 35-1/2" x 25 yards
Custom sizes upon request.
Backed by a 10-year 3M warranty.

3M
Industrial Adhesives and Tapes Division
Building 225-3S-06
St. Paul, MN 55144-1000
1-800-362-3550
www.3M.com/construction

3M and VentureClad are trademarks of 3M Company.
Please recycle. Printed in USA.
© 3M 2015. All rights reserved.
70-0709-4085-6

Product Use: Many factors beyond 3M's control and uniquely within user's knowledge and control can affect the use and performance of a 3M product in a particular application. Given the variety of factors that can affect the use and performance of a 3M product, user is solely responsible for evaluating the 3M product and determining whether it is fit for a particular purpose and suitable for user's method of application.

Warranty, Limited Remedy and Disclaimer: Many factors beyond 3M's control and uniquely within user's knowledge and control can affect the use and performance of a 3M product in a particular application. User is solely responsible for evaluating the 3M product and determining whether it is fit for a particular purpose and suitable for user's method of application. Unless an additional warranty is specifically stated on the applicable 3M product packaging or product literature, 3M warrants that each 3M product meets the applicable 3M product specification at the time 3M ships the product. 3M MAKES NO OTHER WARRANTIES OR CONDITIONS, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTY OR CONDITION OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR ANY IMPLIED WARRANTY OR CONDITION ARISING OUT OF A COURSE OF DEALING, CUSTOM OR USAGE OF TRADE. If the 3M product does not conform to this warranty, then the sole and exclusive remedy is, at 3M's option, replacement of the 3M product or refund of the purchase price.

Limitation of Liability: Except where prohibited by law, 3M will not be liable for any loss or damage arising from the 3M product, whether direct, indirect, special, incidental or consequential, regardless of the legal theory asserted, including warranty, contract, negligence or strict liability.

Embossed Pattern

3M

Ultimate,

weatherproof jacketing system from 3M, a trusted leader in building technologies.

3M™ VentureClad™ Insulation Jacketing System is a zero permeability, self-adhesive jacket that delivers significant advantages over competitive cladding and traditional jacketing techniques.

Designed with Mechanical Engineers, Architects and Contractors in mind, this insulation weatherproofing system exceeds most building code requirements and installs quickly and easily on insulated pipe or duct without special tools.

Long-term reliability and fast, simple application are rolled into our high performing insulation jacketing system. That's 3M innovation at work.

Zero permeability

- Absolute vapor barrier—including the overlap seams
- Prevents moisture from migrating into insulation
- Prevents corrosion under insulation (CUI)
- Helps prevent mold

Wide temperature range

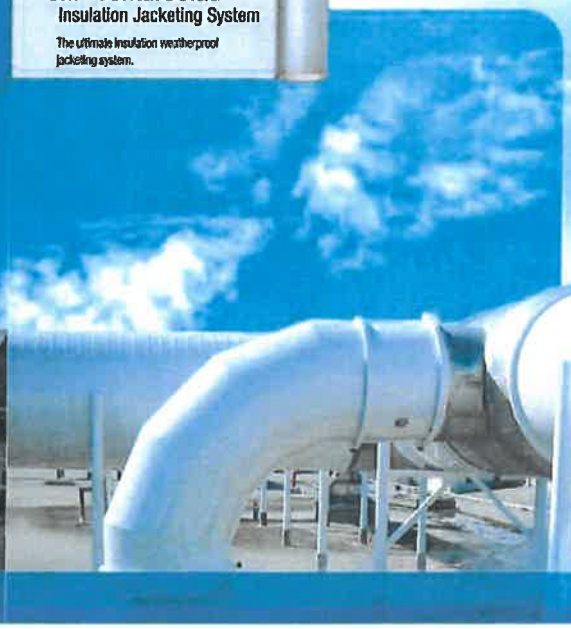
- Applies easily at temperatures as cold as -10°F (-23°C)
- Service temperature range from -94°F to 300°F (-70°C to 148°C)

Easy, safe, low-cost application

- No sharp edges or screws
- No need for glue, primers, activators or heat guns
- Minimum training required
- Easily cut with standard scissors or utility knife

3M™ VentureClad™ Insulation Jacketing System

The ultimate insulation weatherproof jacketing system.



Exterior or Interior

- Variety of colors—available in flat and embossed
- Combines vapor barrier function with aesthetic design
- Resistant to chemicals
- Superior adhesion in cold or hot and humid conditions

Tough & long-lasting

- Multi-ply laminate
- High puncture, tensile and tear resistance
- Easy to repair—if damaged simply tape over hole
- 10-year 3M warranty

Proven, certified, compliant

- UL 723 classified/ASTM E 84
- Army Corp of Engineers Listed
- GSA Listed
- LEED Compliant

3M™ VentureClad™ Insulation Jacketing System is available in a wide range of widths and lengths in flat and embossed finishes.

GARLING
CONSTRUCTION, INC.

General Contractors

1120 11th Street • Belle Plaine, IA 52208 • Phone: (319) 398-3340 319-444-3409 • Fax: (319) 398-3363 319-444-2437

COR #. **0033**

Date Tuesday, October 1, 2019

Project: Lester Buresh Family Community Wellness Center

Revise the 20" Diameter duct drops at the east and west sides of the track.

#	Description	Type	Qty	Rate	Expense Amount	MarkUp	Cost
00036	Duct Change				2383.210	5.0000	$2,502.37
00036	2% Bond	Insurance Expense		0.000			$50.05

PROPOSAL SUMMARY

	$2,502.37
Insurance Expense	$50.05
Net Costs	**$2,552.42**
Proposal Total	**$2,552.42**

PLEASE REVIEW AND SIGN BELOW FOR INCLUSION IN THE NEXT OWNER CHANGE ORDER

Architect: x _____ **Date:** _____
OPN ARCHITECTS

Owner: x _____ **Date:** _____

PM: x _____ **Date:** _____
Brian L Ridge, Project Manager

BOWKER MECHANICAL CONTRACTORS, LLC.

COR PRICING SUMMARY

MR. BRIAN RIDGE	**FROM:** JEFF WENZEL
COMPANY: GARLING CONSTRUCTION CO. CEDAR RAPIDS, IA	**DATE:** SEPTEMBER 13, 2019

RE: COR # 1

PROJECT: **Lester Buresh Family Community Wellness Center** Mount Vernon, IA	**DESCRIPTION:** REVISE THE DOUBLE WALL DUCT OFFSET FITTINGS AT EAST & WEST SIDES OF THE TRACK

WE HAVE RECEIVED A REQUEST TO REVISE THE 20" DIAMETER DUCT DROPS AT THE EAST AND WEST SIDES OF THE TRACK FOR THE ABOVE REFERENCED PROJECT AND PROVIDE THE FOLLOWING ADDITIONAL COST INFORMATION:

SUBCONTRACTORS:		
Universal Climate Control	$	2,269.72
OVERHEAD & FEE (5%)		113.49
TOTAL:	$	2,383.21

WE HAVE ATTACHED A COPY OF OUR SUBCONTRACTOR'S QUOTE FOR YOUR REFERENCE.

PLEASE ADVISE OF ANY ACTION ON THIS PROPOSAL.

1000 32ND AVENUE SW • P.O. BOX 1273 • CEDAR RAPIDS, IA 52406
PHONE: (319)-364-2403 • FAX: (319)-364-8753

Universal Climate Control Inc.
MECHANICAL CONTRACTORS
107 10th Ave. S., P.O. Box 5561, Coralville, IA 52241 (319) 354-1635
FAX (319) 354-8728

Date: September 13, 2019

To: Bowker Mechanical Contractors LLC
1000 32nd Ave SW
Cedar Rapids, IA 52404

Attn: Jeff Wenzel
RE: Lester Buresh, UCC #5177

Subject: Design Engineers request to shorten double wall spiral offsets

Dear Jeff,
Per the request from DE we provide the below breakdown to remove current ductwork and replace with shortened offsets

Add Double wall spiral and fittings		$443.00
Add Shop labor (J) (8 hrs @ $89.61)		$716.88
Add Field labor (J) (8 hrs @ $89.61)		$716.88
Add Field labor (GF) (1 hr @ $96.91)		$96.91
	Subtotal:	*$1,973.67*
	15% OH&P:	$296.05
	TOTAL:	**$2,269.72**

Total ADD $2,269.72

Please contact me if any questions regarding this quotation.

Respectfully Submitted,
Universal Climate Control

Adam Schmit
Estimator

GARLING
CONSTRUCTION, INC.

General Contractors

1120 11th Street • Belle Plaine, IA 52208 • Phone: (319) 398-3340 319-444-3409 • Fax: (319) 398-3363 319-444-2437

COR #. 0034

Date Tuesday, October 1, 2019

Project: Lester Buresh Family Community Wellness Center

Per ITC 040 delete equipment screens at RTU-3 and ERV-1.

#	Description	Type	Qty	Rate	Expense Amount	MarkUp	Cost
00037	Bowker Mechanical				-716.880		($716.88)

PROPOSAL SUMMARY

($716.88)

Net Costs **($716.88)**

Proposal Total **($ 716.88)**

PLEASE REVIEW AND SIGN BELOW FOR INCLUSION IN THE NEXT OWNER CHANGE ORDER

Architect: x _____ **Date:** _____
OPN ARCHITECTS

Owner: x _____ **Date:** _____

PM: x _____ **Date: 10-1-2019**
Brian L Ridge, Project Manager

BOWKER MECHANICAL CONTRACTORS, LLC.

ITC PRICING SUMMARY

MR. BRIAN RIDGE	**FROM:** JEFF WENZEL
COMPANY: GARLING CONSTRUCTION CO. CEDAR RAPIDS, IA	**DATE:** OCTOBER 1, 2019

RE: ITC # 40

PROJECT: **Lester Buresh Family Community Wellness Center** Mount Vernon, IA	**DESCRIPTION:** DELETE EQUIPMENT SCREENS @ RTU-3 AND ERV-1

WE HAVE RECEIVED AND REVIEWED ITC No. 41 FOR THE ABOVE REFERENCED PROJECT AND PROVIDE THE FOLLOWING ADDITIONAL COST INFORMATION:

SUBCONTRACTORS:

Universal Climate Control	$	(716.88)
TOTAL:	$	(716.88)

WE HAVE ATTACHED A COPY OF OUR SUBCONTRACTOR QUOTE FOR YOUR REFERENCE.

PLEASE ADVISE OF ANY ACTION ON THIS PROPOSAL.

1000 32ND AVENUE SW • P.O. BOX 1273 • CEDAR RAPIDS, IA 52406
PHONE: (319)-364-2403 • FAX: (319)-364-8753

Universal Climate Control Inc.
MECHANICAL CONTRACTORS
107 10th Ave. S., P.O. Box 5561, Coralville, IA 52241 (319) 354-1638
FAX (319) 354-8728

September 30, 2019

Bowker Mechanical ph: (319)364-2403
1000 32nd Ave. SW
Cedar Rapids, IA 52404

Attn; Jeff Wenzel
RE: Lester Buresch Wellness Center, UCC # 5177
ITC-040 RTU Equipment Screens

Jeff,
To delete the equipment screens per ITC-040 for the above referenced project is as follows:

Credit RTU Equipment screens – already onsite	($ 0.00)
Credit Field Labor (J)(8 hrs @ $89.61)	($ 716.88)
Total	($ 716.88)

Total ITC-040: Credit ($716.88)

Please contact me with any questions.

Respectfully Submitted,
Universal Climate Control

Scot Geisler
President

GARLING
CONSTRUCTION, INC.

General Contractors

1120 11th Street • Belle Plaine, IA 52208 • Phone: (319) 398-3340 319-444-3409 • Fax: (319) 398-3363 319-444-2437

COR #. 0035

Date Tuesday, October 1, 2019

Project: Lester Buresh Family Community Wellness Center

Per ITC 41 Turf Room Duct Revisions

#	Description	Type	Qty	Rate	Expense Amount	MarkUp	Cost
00038	Duct Revisions				-798.760		($798.76)

PROPOSAL SUMMARY

($798.76)

Net Costs **($798.76)**

Proposal Total **($ 798.76)**

PLEASE REVIEW AND SIGN BELOW FOR INCLUSION IN THE NEXT OWNER CHANGE ORDER

Architect: x _____ **Date:** _____
OPN ARCHITECTS

Owner: x _____ **Date:** _____

PM: x _____ **Date:** _____
Brian L Ridge, Project Manager

BOWKER MECHANICAL CONTRACTORS, LLC.

ITC PRICING SUMMARY

MR. BRIAN RIDGE	**FROM:** JEFF WENZEL
COMPANY: GARLING CONSTRUCTION CO. CEDAR RAPIDS, IA	**DATE:** SEPTEMBER 30, 2019

RE: ITC # 41

PROJECT: **Lester Buresh Family Community Wellness Center** Mount Vernon, IA	**DESCRIPTION:** TURF ROOM DUCT REVISIONS

WE HAVE RECEIVED AND REVIEWED ITC No. 41 FOR THE ABOVE REFERENCED PROJECT AND PROVIDE THE FOLLOWING ADDITIONAL COST INFORMATION:

SUBCONTRACTORS:

Universal Climate Control	$	(798.76)
TOTAL:	$	(798.76)

WE HAVE ATTACHED A COPY OF OUR SUBCONTRACTOR QUOTE FOR YOUR REFERENCE.

PLEASE ADVISE OF ANY ACTION ON THIS PROPOSAL.

1000 32ND AVENUE SW • P.O. BOX 1273 • CEDAR RAPIDS, IA 52406
PHONE: (319)-364-2403 • FAX: (319)-364-8753

Universal Climate Control Inc.
MECHANICAL CONTRACTORS
107 10th Ave. S., P.O. Box 5561, Coralville, IA 52241 (319) 354-1636
FAX (319) 354-8728

September 30, 2019

Bowker Mechanical ph: (319)364-2403
1000 32nd Ave. SW
Cedar Rapids, IA 52404

Attn; Jeff Wenzel
RE: Lester Buresch Wellness Center, UCC # 5177
ITC-041 Turf Room Pipe and Diffusers Revisions

Jeff,
To delete the type 7a diffusers and the 2 north-south branches of ductwork and add 3 larger diffusers onto the main spiral pipe run per ITC-041 in the Turf Room for the above referenced project is as follows:

Add 3 Drum Diffusers w/ quick ship	$ 635.00
Credit 64' dual wall spiral pipe – already onsite	($ 0.00)
Credit 16/6 sidewall registers – already onsite	($ 0.00)
Credit Field Labor (J)(16 hrs @ $89.61)	($1,433.76)
Total	($ 798.76)

Total ITC-041: Credit ($798.76)

Please contact me with any questions.

Respectfully Submitted,
Universal Climate Control

Scot Geisler
President

Lester Buresh Family Community Wellness Center - Change Order Requests

Change Order #	Approved/Denied	CO Amount	Net Affect on Contingency	
			$385,948	Beginning Contingency Balance
COR#1 - Over Excavation	Approved	19,270.27	$366,678	
COR#2 - ITC #5 (Door Hardware)	Approved	9,358.13	$357,320	
COR#3 - Extend Working Days	Denied	0	$357,320	
COR#4 - Upsize Storm Piping	Approved	373	$356,947	
COR#5 - Additional Electrical on NW Corner of Building	Approved	1,128	$355,819	
COR#6 - Electrical Coordination	Approved	1,007	$354,812	
COR#7 - RTU Screening	Approved	6,104	$348,708	
COR#8 - Additional Paint for a Fire Rated Door	Denied	0		
COR#9 - Structural Angle Support at Skylights	Approved	1,521	$347,187	
COR#10 - Structural Tube Modification	Approved	2,121	$345,066	
COR#11 - Electric Connection to Roller Curtain	Approved	1,168	$343,898	
COR#12 - Additional Conduit for Future Heated Sidewalk	Denied	0		
COR#13 - Add Consistent Pour Stop Adjadent to CMU	Approved	4,370	$339,528	
COR#14 - Barrier One Additive	Denied	0.00	$339,528	
COR#15 - Additional Earthwork for Foundations	Approved	15,998	$323,530	
COR#16 - Added Days to Contract for Weather	Approved	19,999.84	$303,530	
COR#17 - Core Out and Rock Replacement for Retaining Wall	Approved	1,079.40	$302,450	
COR#18 - Parking Lot Core Out and Rock Replacement	Approved	6,179.67	$296,271	
COR#19 - Reduced Glycol Percentage (credit)	Approved	820	$297,091	
COR#20 - Reduction of Trees on South Side (credit)	Approved	1,035	$298,126	
COR#21 - Additional IT & Electric in Office	Approved	2,455.13	$295,671	
COR#22 - Four Feet Addition to Rock Wall	Approved	13,387.50	$282,283	
COR#23 - Over excavation in the gym floor area	Approved	16,334	$265,949	
COR#24 - Barrier One in gym floor only	Rejected	0		
COR#25 - Toilet Partition Color Match	Approved	523	$265,426	
COR#26 - Climbing Wall Handholds and Equipment	Approved	2,335	$263,091	
COR#27 - Never Created in the computer				
COR#28 - Credit ofr Acoustic Panel Fabric	Pending	1,440	$264,531	
COR#29 - Weather Delay Extension (no charge)	Pending			
COR#30 - Minor Changes in Power & Date to Allign w/ Security	Pending	2,305	$262,226	
COR#31 - Vapor Barrier Rejected by Architects	Rejected			
COR#32 - Revisions for Ductwork/Insulation	Pending	14,871	$247,355	
COR#33 - Gymnasium Vertical Ducts	Pending	2,552	$244,803	
COR#34 - Deltion of Screening for Shorter Equipment (credit)	Pending	717	$245,520	
COR#35 - Ductwork Revisions in the Turf Room (credit)	Pending	799	$246,319	
COR#36 - Changed the Coping Material to Aluminum (credit)	Pending	6,000	$252,319	

Chris Nosbisch

From: Matthew Stewart <mstewart@opnarchitects.com>
Sent: Wednesday, October 2, 2019 11:34 AM
To: george@geislerbrothers.com; sgeisler@ucchvac.com; Jeffrey Ketels; 'Brian Ridge'; 'Duane Siefken'
Cc: Chris Nosbisch; Brady Dorman; Rory Wiebel
Subject: LBFCWC - Mount Vernon Wellness Center Coping

Team – following up regarding the coping cap material at the wellness center in Mount Vernon – The deviation from specifications to the aluminum coping cap will be acceptable in conjunction with the $6,000 credit. Please note the following change:

07 62 00 – 2.03.A.1 – REVISE from Pre-finished Galv Steel: 0.050 inch thick TO Pre-finished Aluminum: 0.040 inch thick.

All the requirements for the stainless steel fasteners, concealed and exposed sealants, cleats, etc are required to be met.

Please take great care and attention to using the specified fasteners and materials as there shouldn't be any rusting possible material if this is followed.

Please advise if any additional discussion is needed on this subject.

Matthew

Matthew Stewart AIA | LEED AP BD+C
Project Architect

OPN Architects
o: (319) 363-6018 | c: (319) 743-5189 | d: (319) 730-2951 | mstewart@opnarchitects.com
200 Fifth Ave. SE Suite 201, Cedar Rapids, Iowa, 52401
www.opnarchitects.com

NOTICE: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

AGENDA ITEM # J - 10

AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION

DATE:	October 7, 2019
AGENDA ITEM:	Pay Application #4 – WWTP
ACTION:	Motion

SYNOPSIS: Please see pay application #4 submitted by V&K (on behalf of WRH) in the amount of $417,866.41.

BUDGET ITEM: Sewer Funds

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Pay Application #4

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 10 /13/19

VEENSTRA & KIMM, INC.
860 22nd Avenue, Suite 4 • Coralville, Iowa 52241-1565
319-466-1000 • 319-466-1008(FAX) • 888-241-8001(WATS)

October 2, 2019

PAY ESTIMATE NO. 4
WASTEWATER TREATMENT PLANT IMPROVEMENTS 2019
MOUNT VERNON, IOWA

WRH, Inc.
P.O. Box 256
Amana, IA 52203

Contract Amount	$1,390,000.00
Contract Date	April 1, 2019
Pay Period	Aug. 23, 2019 - Sept. 27, 2019

BID ITEMS

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Completed	Value Completed
1.1	Bond & Insurance	LS	xxxxx	xxxxx	$ 27,000.00	100%	$ 27,000.00
1.2	Mobilization	LS	xxxxx	xxxxx	$ 139,000.00	32%	$ 45,000.00
1.3	General Requirements	LS	xxxxx	xxxxx	$ 152,000.00	38%	$ 58,000.00
2.1	Demolition	LS	xxxxx	xxxxx	$ 14,000.00	86%	$ 12,000.00
2.2	Excavation & Backfill Clarifier	LS	xxxxx	xxxxx	$ 78,000.00	58%	$ 45,000.00
2.3	Excavation & Backfill UV	LS	xxxxx	xxxxx	$ 53,000.00	19%	$ 10,000.00
2.4	Sidewalks	LS	xxxxx	xxxxx	$ 7,000.00	71%	$ 5,000.00
2.5	Underground Pipe	LS	xxxxx	xxxxx	$ 110,000.00	73%	$ 80,000.00
2.6	Seeding & Landscaping	LS	xxxxx	xxxxx	$ 2,000.00		$ -
3.1	Reinforcing Steel Structures & Slab	LS	xxxxx	xxxxx	$ 62,000.00	53%	$ 33,000.00
3.2	#25 Clarifier Splitter Box	LS	xxxxx	xxxxx	$ 66,000.00	11%	$ 7,487.66
3.3	#40 UV Disinfection Structure	LS	xxxxx	xxxxx	$ 41,000.00	10%	$ 4,000.00
3.4	#40 UV Diversion Structure	LS	xxxxx	xxxxx	$ 19,000.00	95%	$ 18,000.00
5.1	Misc. Metals, Handrail & Grating	LS	xxxxx	xxxxx	$ 36,000.00	6%	$ 2,000.00
8.1	Doors & Hardware	LS	xxxxx	xxxxx	$ 4,000.00		$ -
9.1	Painting	LS	xxxxx	xxxxx	$ 107,000.00		$ -
11.1	Slide & Sluice Gates	LS	xxxxx	xxxxx	$ 32,000.00		$ -
11.2	Screw Pump Rehabilitation	LS	xxxxx	xxxxx	$ 119,000.00	3%	$ 4,000.00
11.3	UV Disinfection Equipment	LS	xxxxx	xxxxx	$ 229,000.00		$ -
13.1	Prefab Aluminum Shelter	LS	xxxxx	xxxxx	$ 29,000.00	43%	$ 12,425.00
16.1	Electrical	LS	xxxxx	xxxxx	$ 48,000.00	34%	$ 16,500.00
16.2	Controls & Instrumentation	LS	xxxxx	xxxxx	$ 16,000.00	75%	$ 12,000.00
				Contract Price:	**$1,390,000.00**		**$ 391,412.66**

MATERIALS STORED SUMMARY

	Description	# of Units	Unit Price	Extended Cost
	Electrical	LS	$ 4,666.05	$ 4,666.05
	Slide and Sluice Gate	LS	$ 27,227.00	$ 27,227.00
	UV Disinfection Equipment	LS	$ 222,900.00	$ 222,900.00
			Total	$ 254,793.05

SUMMARY

		Total Approved	Total Completed
	Contract Price	$ 1,390,000.00	$ 391,412.66
Approved Change Order (list each)	Change Order No. 1	$ 3,732.43	$ 1,854.76
	Change Order No. 2	$ 87,946.89	$ 13,000.00
	Change Order No. 3	$ 2,137.16	
	Change Order No. 4	$ 63,735.59	
	Revised Contract Price	$ 1,547,552.07	$ 406,267.42

Stored	$ 254,793.05
Total Earned	$ 661,060.47
Retainage (5%)	$ 33,053.02
Total Earned Less Retainage	$ 628,007.45

Total Previously Approved (list each)	Pay Estimate No. 1	$ 45,053.75	
	Pay Estimate No. 2	$ 38,632.75	
	Pay Estimate No. 3	$ 126,454.54	

Total Previously Approved	$ 210,141.04
Amount Due This Request	**$ 417,866.41**

Percent Complete 26%

The amount $417,866.41 is recommended for approval for payment in accordance with the terms of the contract.

Prepared By:	**Recommended By:**	**Approved By:**
WRH, Inc.	**Veenstra & Kimm, Inc.**	**Mount Vernon, Iowa**
Signature:	Signature: Emily Linebaugh	Signature:
Name:	Name: Emily Linebaugh	Name:
Title:	Title: Engineer	Title:
Date:	Date: October 2, 2019	Date:

AGENDA ITEM # J – 11 and J -12

AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION

DATE:	October 7, 2019
AGENDA ITEM:	LBFCWC Membership and Rental Documents
ACTION:	Motion

SYNOPSIS: There are two sets of documents included. The first are the rental agreement guidelines and applications, and the second is the membership agreement guidelines and applications. Matt will be present at the meeting to discuss any concerns you may have.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: Parks and Rec

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Supporting Documents

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 10 /13/19

Mount Vernon
IOWA

Chris Nosbisch, City Administrator
Douglas Shannon, Chief of Police

Jamie A. Hampton, Mayor

Council:

Eric Roudabush
Scott Rose
Tom Wieseler
Stephanie West
Deb Herrmann

Dear Mr. Mayor and Honorary Council,

Attached you will find the recommendation for Rental Policies and Procedures, Rental Request Form, Rental Insurance Requirements, and the Rental Agreement Form for the Lester Buresh Family Community Wellness Center.

Sincerely,

Matt Siders
Director of Parks and Recreation

City of Mount Vernon 213 First Street NW Mount Vernon, IA 52314 • Office 319.895.8742
cmv@cityofmtvernon-ia.gov www.cityofmtvernon-ia.gov

Lester Buresh Family Community Wellness Center

RENTAL POLICIES AND PROCEDURES

The LBC "Lester Buresh Center" is a building designed to provide facilities for government meetings, civic engagements, passive and active recreation, and social events. The following policies and regulations have been established for fair usage and maximum enjoyment.

The LBC is made available to groups, organizations and individuals. It is necessary to recognize, however, that the availability of space and time of use is contingent upon the hierarchy of user. It is further recognized that in order to limit public subsidy of the building, it is necessary to make the building available for rental. Commercial uses of The LBC are low priority uses of City resources and will only be permitted when there is no competing request for the use of The LBC.

Renters may submit rental requests for one or two rooms in person on the first day of the month listed for each rental period. Large events, consisting of three or more rental spaces, may reserve up to one year in advance with The LBC Director approval. Renters reserving space for ongoing practices or meetings can reserve a maximum of one and a half hours per week in the first round. Once all initial requests have been processed, you can request additional time for the second round of reservation on the first day of the month beginning at 12:00am. Requests can be submitted in person and on-line.

First round reservations begin:	September 1	January 1	May 1
Second round reservations begin:	October 1	February 1	June 1
Rental Period:	Jan 1 – Apr 30	May 1 – Aug 31	Sept 1 – Dec 31

Depending on the size of the rental, please reference the table below for reservation deposit, damage deposit, due date of fees and cancellation policy. Any rentals not paid by the due date are subject to cancellation.

Description of Fees	One or two room rentals	Three or more room rentals	Full facility rental
Reservation Deposit	Full Rental Fee	25% of full rental fee	25% of full rental fee
Damage Deposit	Not Required	25% of full rental fee	25% of full rental fee
Full Rental Fee Due	At time of confirmation	45 days prior to event	90 days prior to event
Cancellation Fee is equal to 50% of Full Rental Fee	0-14 days prior to event	0-30 days prior to event	0-60 days prior to event

Three or more room rentals and Full Facility Rentals – Full gym rentals (which are three or more room rentals) can be reserved up to a year in advance and will only be rented a maximum of two days out of the month. Full facility rentals are events that require the whole facility to be closed to the public. Full facility rentals can be reserved up to a year in advance and will only be rented a maximum of one day out of the month.

Damage Deposit – The damage deposit will be refunded provided there is no damage to the rental area and the rental area is left in the same condition in which it was found. Deposit may be withheld if renter arrives early and/or leaves late. Deposit will only be refunded to the applicant listed in the form of a check or credit card (no cash refunds) and may take 2-4 weeks to process.

Member Fees - To qualify for Member Fees, you must hold a current annual membership and be in good standing of The LBC.

Security - Security Personnel Fees are required when alcohol is being served and if deemed necessary. A minimum of one reserve officer is required. Additional security may be required at the discretion of the MVPD and The LBC Director. An approved list of security personnel can be acquired by the MVPD and the fee for security personnel will be paid by the renter.

Hours of Operation - Building must be vacated by 9:00 pm Monday through Friday, Saturday by 8:00 pm, Sunday by 8:00 pm, or by arrangement with the Wellness Center Director. Rentals outside of normal business hours may have additional fees.

Noise - Users are subject to City of Mount Vernon Ordinance chapter 40.03 which controls noises disturbing the public.

Smoking Policy - Smoking and the use of any tobacco product, or electronic smoking device, by any person, in any publicly owned facility is prohibited at all times. City of Mount Vernon ordinance chapter 47.09.

Outdoor use - All applicable littering ordinances will be enforced.

Kitchen Use - The facility is solely a warming kitchen and cannot be used for major meal preparation. If you are having a catered event, you will need to submit the catering company's name and contact info.

Food - Food is only allowed on the First Floor. Food is not allowed in all other areas unless approved by the LBC Director.

Clean-Up Policies - Renter will be responsible for all damages to building, furniture and any extra cleaning. If a private caterer uses the facilities, renter is responsible to see that the caterer follows The LBC's regulations regarding clean up. Facilities left in a manner requiring more than customary cleaning will be sufficient reason to bill the utilizing individual or group to cover these added costs. Failure to pay may result in loss of future rental privileges and could result in additional administrative action. The Renter is responsible for sweeping, mopping, cleaning the kitchen, and emptying the garbage before leaving The LBC. Renter will be responsible for cleaning and tearing down tables and chairs. Renter will be responsible for removal of any wall decorations and other personal equipment. If it is necessary for staff to complete the required clean-up tasks, the Renter will be charged at the rate of 1 and ½ times the hourly wage of the affected employee for time needed to complete the tasks. **Minimum charge to Renter for completing clean-up requirements is 1 hour.**

Recycling and Trash Pick-Up - To facilitate recycling efforts, specially marked bins will be made available by the City for collecting glass, aluminum, plastic and metal containers. These containers must be clean prior to placing in the appropriate recycling bins. All trash shall be placed in garbage bags.

Decorations - The use of nails, tape, tacks or the like to fasten decorations or other materials to walls, doors or from the ceiling is prohibited. Glitter, rice, bird seed, bubbles, helium balloons, confetti and the like are prohibited. Set-up, clean-up, and decorating time must be factored in when making a reservation.

Alcohol Consumption – Wine and beer are only allowed if the Renter obtains permission from the City. Additional rental fees, deposit and insurance requirements apply. Kegs or hard liquor are strictly prohibited. No sales of alcohol are allowed. Renter will be responsible for all fees related to security personnel and equipment when alcohol is being served. City of Mount Vernon reserves the right to do a background check on Renter and its representatives.

Revocation of Permit for Use - If at any time The LBC Director or the City of Mount Vernon Police Department determines that any use of The LBC is contrary to the public health and safety of the City or such use is tending to cause or provoke a disturbance, The LBC Director or Police Chief may revoke the City's permission to occupy The LBC and such groups or individuals shall upon notice immediately vacate the Center. Falsification of any and all information in the contract may lead to immediate closure of event and loss of all fees, including deposit.

Review and Amendment - Rental Policies and Procedures are subject to change upon review.

THE LBC RENTAL FACILITIES

The Wellness Center is a 33,000 square foot building on two levels consisting of rooms of varying sizes and capacities. Each rentable room is described below as well as its generally recommended uses. Hours of operation of the Wellness Center are Monday through Friday from 5:30 am until 9:00 pm, Saturday from 8:00 am until 8:00 pm, and Sunday from 11:00 am until 8:00 pm. These hours are subject to change.

Gymnasium and Multi-Purpose Space - There are two courts with maple wood floors and one court with all-purpose hard surface flooring. Each space has middle school sized basketball courts. All three courts can be divided by curtains. The multi-purpose space opens to the outdoor patio and is close to the kitchen/concession area, and social lounge. Recommended room allowance is 150 people/court.

Community Room - This multi-purpose gathering space is large enough to accommodate groups of 50-60 people. This room may be used for education, receptions, exercise classes, meetings, art classes, birthday parties, etc. Tables, chairs, lectern, TV, and AV equipment are available for use upon request. It is conveniently located on the main floor adjacent to the kitchen.

Kitchen - The kitchen can be reserved in conjunction with the community room or multi-purpose space rental. It is solely a warming kitchen and is not set up for meal preparation.

Flex Space - This is a carpeted smaller sized conference room. This room can accommodate 12-15 people. Tables, chairs, TV and AV equipment are available for use upon request. This room has the i-Wall entertainment system, which is available to rent for additional charge.

Fitness/Yoga Studio - This large room has maple wood floors and a large screen TV. This room can accommodate 30-40 people.

Turf Room - This large room has synthetic turf and the optional use of 2 batting cages/golf nets included in the rental fee. This room can accommodate approximately 60 people depending on type of use.

Batting Cage - Rental of the batting cage includes use of balls, bats and safety screens. Renters are required to provide their own helmets. Use of the pitching machine is available with certification.

Rock Climbing Wall - The wall is designed with four climbing zones with an auto belay system. There are eight routes of varying difficulty along with traverse climbing (horizontal climbing). Rental comes with instruction and safety equipment. Additional requirements may apply.

Outdoor Patio - This 30'x70' paved, outdoor space has tables and chairs, unique social seating, propane heaters, and retaining wall chalk board.

East Wing Package - The East Wing of the facility includes the multi-purpose gym, community room, kitchen, social lounge and outdoor patio (seasonal). This space is ideal for graduation parties, wedding receptions, anniversary parties, family reunions, corporate events, holiday parties, etc. This space can accommodate up to 300 people. Inquire about additional tables and chairs.

THE LBC RENTAL RATES

Gymnasium and Multi-Purpose Space
$30/hour (one court) Guest Rate
$25/hour (one court) Member Rate

Community Room
$30/hour Guest Rate
$25/hour Member Rate

Kitchen
$20/hour Guest Rate
$15/hour Member Rate

Flex Space
$20/hour Guest Rate
$15/hour Member Rate

Rock Climbing Wall
$50/hour Guest Rate
$45/hour Member Rate

Turf Room
$55/hour Guest Rate
$50/hour Member Rate

Batting Cage (each)
$30/hour Guest Rate
$25/hour Member Rate

Fitness/Yoga Studio
$40/hour Guest Rate
$35/hour Member Rate

Outdoor Patio
$40/hour Guest Rate
$35/hour Member Rate

Full-Day Multiple Gymnasiums
$750/12 hours (3 courts)
$550/12 hours (2 courts)

East Wing Package
$850/12 hours Guest Rate
$650/12 hours Member Rate

$400/4 hours Guest Rate
$350/4 hours Member Rate

(without patio during winter months)
$300/4 hours Guest Rate
$250/4 hours Member Rate

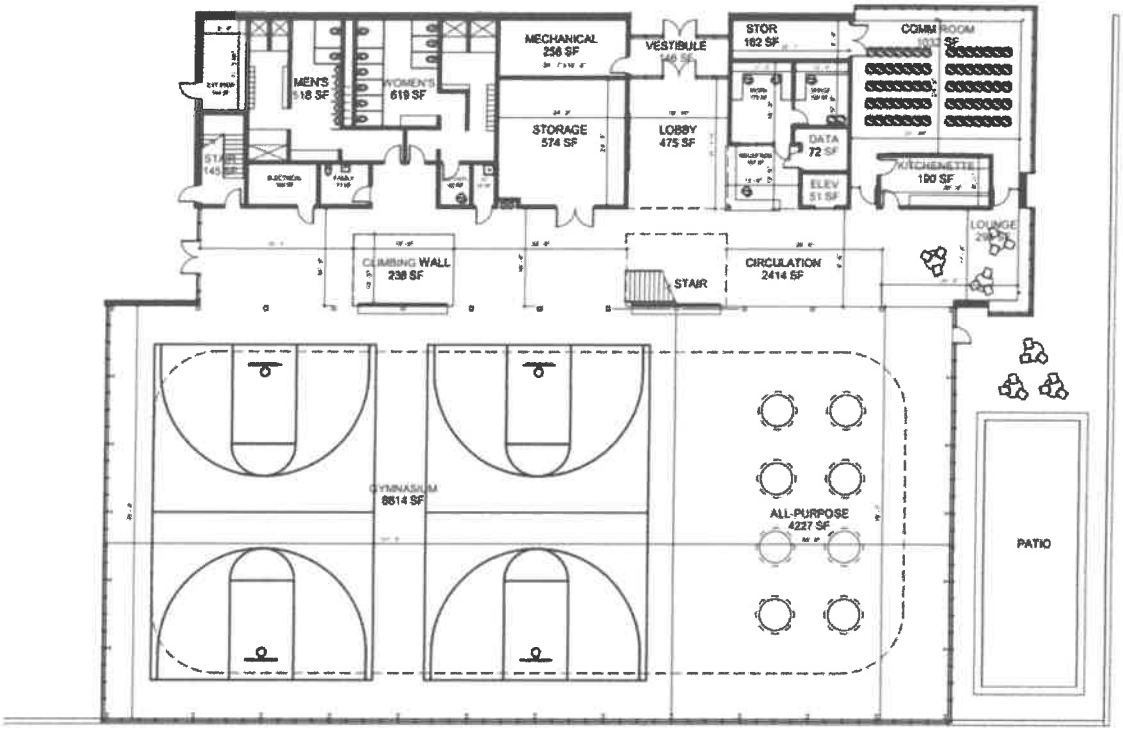
Full Facility
(facility closed for public use, min 12 hour)
$2200/12 hours

Birthday Party Packages
Basic packages starting at
$125/2 hours Guest Rate
$100/2 hours Member Rate
Includes: up to 15 people, 2-hour use of party room, two activities of your choice (Rock Climbing Wall, Turf Room, Gym), Event staff for supervision, set-up/break-down and instruction.

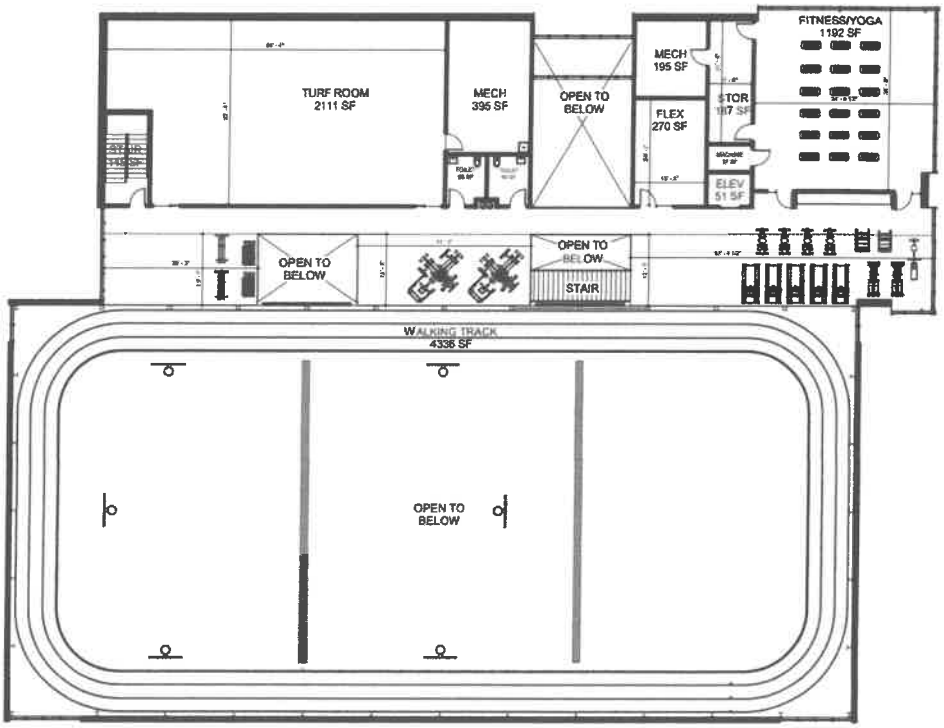
Additional Item for Rent
Bouncy House: $20/hour
(in center use only, children 10 and under)

Updated: 10/3/2019

Lower Level



Upper Level



Mount Vernon
IOWA

Chris Nosbisch, City Administrator
Douglas Shannon, Chief of Police

Jamie A. Hampton, Mayor

Council:

Eric Roudabush
Scott Rose
Tom Wieseler
Stephanie West
Deb Herrmann

Dear Mr. Mayor and Honorary Council,

Attached you will find the recommendation for LBC Membership Agreement, LBC Membership Cancellation, LBC Facilities Policies and Rules, LBC Auto Payment Form, and the LBC Release of Liability, for the Lester Buresh Family Community Wellness Center.

Sincerely,

Matt Siders
Director of Parks and Recreation

City of Mount Vernon 213 First Street NW Mount Vernon, IA 52314 • Office 319.895.8742
cmv@cityofmtvernon-ia.gov www.cityofmtvernon-ia.gov

Lester Buresh Family Community Wellness Center

RENTAL REQUEST FORM

FIRST & LAST NAME: *(must be at least 18 years old)*		GROUP/ORGANIZATON: *(if applicable)*		
BIRTHDATE:	CONTACT NUMBER:	EMAIL ADDRESS:		
STREET ADDRESS:		CITY:	STATE:	ZIP:
EVENT TYPE/ACTIVITY:		REQUESTED DATE(S):	ALTERNATE DATE(S):	
REQUESTED TIMES: *(include time for set-up and clean-up)*			ESTIMATED ATTENDANCE:	
START:	AM PM	FINISH:	AM PM	

REQUESTED ROOM(S)/AREA(S): *(please check all that apply)*

	West Gym		Community Room		Turf Room
	Middle Gym		Kitchen		Batting Cage
	Multi-Purpose Gym		Outdoor Patio		Rock Climbing Wall
	Flex Room		East Wing		Fitness Studio

SUPPLEMENTAL INFORMATION:

Do you wish to serve alcohol?		Yes		No	*If yes, you will need to submit your request at least 30 days in advance.*
Will this be a catered event?		Yes		No	*If yes, you will need to submit catering company name and contact info.*
Will food/drink be served?		Yes		No	
Will there be decorations?		Yes		No	

Do you have any special needs or requests for this event? (i.e. set-up needs, audio visual needs, tables/chairs)

I understand that I will be contacted by the LBC staff regarding my reservation request. I also understand that my fees will be assigned at the time of confirmation and the amount due will need to be paid in full to complete the reservation. This form must be submitted before reservation will be considered.

APPLICANT SIGNATURE: _____ DATE: _____

STAFF USE ONLY			
	DATE RECEIVED:		TIME RECEIVED:
	APPROVED - RENTAL DATE:		AGREEMENT EMAILED:
	DECLINED:		AGREEMENT RECEIVED:
	RENTAL CONFIRMED BY STAFF (SIGNATURE):		PAYMENT RECEIVED:

The LBC Rental Insurance Requirements

The City of Mt Vernon requires that parties obtaining certain types of reservations provide insurance coverage. The purpose of this requirement is to protect the parties holding the reservation, as well as the City of Mt Vernon.

Evidence of required insurance coverage must be provided 10 days prior to your event. We reserve the right to cancel or revoke the permit if evidence of this coverage is not provided by the deadline. The applicant must provide the insurance certificate directly to the LBC Rental Team – please do not have your insurance provider send it.

General Liability Required:

- $1,000,000 limit
- The City must be listed as "additional insured" with the following specific phrase: "The City of Mount Vernon, its Elected and Appointed Officials, Employees and Volunteers are included as Additional Insured with respects to the Commercial General Liability."
- The name of the insured must exactly match the name of the permit applicant Options to provide

General Liability Coverage Options:

1. Purchase commercial coverage of your choice
2. Use a private homeowners or business/non-profit insurance policy that meets requirements above
3. Purchase Tenant User Liability Insurance (TULIP) (a separate information sheet will be provided to you by the Recreation Center Rental Team upon your request)

Lester Buresh Family Community Wellness Center

RENTAL AGREEMENT

The undersigned, hereby, has read and understands this contract, and by signing their name understands they are entering into a contractual agreement between themselves and the Lester Buresh Family Community Wellness Center.

Facility rentals are not confirmed until we have received the signed rental agreement and payments due within 10 days of receipt of this Rental Agreement.

Depending on the size of your rental, please reference the table below for reservation deposit, damage deposit, due date of fees and cancellation policy. Any rentals not paid by the due date are subject to cancellation.

Description of Fees	One or two room rentals	Three or more room rentals	Full facility rental
Reservation Deposit	Full Rental Fee	25% of full rental fee	25% of full rental fee
Damage Deposit	Not Required	25% of full rental fee	25% of full rental fee
Full Rental Fee Due	At time of confirmation	45 days prior to event	90 days prior to event
Cancellation Fee is equal to 50% of Full Rental Fee	0-14 days prior to event	0-30 days prior to event	0-60 days prior to event

Damage Deposit – The damage deposit will be refunded provided there is no damage to the rental area and the rental area is left in the same condition in which it was found. Deposit may be withheld if renter arrives early and/or leaves late. Deposit will only be refunded to the applicant listed in the form of a check or credit card (no cash refunds) and may take 2-4 weeks to process.

Member Fees - To qualify for Member Fees, you must hold a current annual membership and be in good standing of The LBC.

Event Staff – Facility staff will determine appropriate staffing levels required for your event to run successfully. If additional staff are needed, you will be assessed additional fees to the overall rental fee. Staffing levels vary pending event type, size, space and time.

Security - Security Personnel Fees are required when alcohol is being served and if deemed necessary. A minimum of one reserve officer is required. Additional security may be required at the discretion of the MVPD and The LBC Director. An approved list of security personnel can be acquired by the MVPD and the fee for security personnel will be paid by the renter.

Hours of Operation - Building must be vacated by 9:00 pm Monday through Friday, Saturday by 8:00 pm, Sunday by 8:00 pm, or by arrangement with the Wellness Center Director. Rentals outside of normal business hours may have additional fees.

Noise - Users are subject to City of Mount Vernon Ordinance chapter 40.03 which controls noises disturbing the public.

Smoking Policy - Smoking and the use of any tobacco product, or electronic smoking device, by any person, in any publicly owned facility is prohibited at all times. City of Mount Vernon ordinance chapter 47.09.

Outdoor use - All applicable littering ordinances will be enforced.

Kitchen Use - The facility is solely a warming kitchen and cannot be used for major meal preparation. If you are having a catered event, you will need to submit the catering company's name and contact info.

Food - Food is only allowed on the First Floor. Food is not allowed in all other areas unless approved by the LBC Director.

Clean-Up Policies- Renter will be responsible for all damages to building, furniture and any extra cleaning. If a private caterer uses the facilities, renter is responsible to see that the caterer follows The LBC's regulations regarding clean up. Facilities left in a manner requiring more than customary cleaning will be sufficient reason to bill the utilizing individual or group to cover these added costs. Failure to pay may result in loss of future rental privileges and could result in additional administrative action. The Renter is responsible for sweeping, mopping, cleaning the kitchen, and emptying the garbage before leaving The LBC. Renter will be responsible for cleaning and tearing down tables and chairs. Renter will be responsible for removal of any wall decorations and other personal equipment. If it is necessary for staff to complete the required clean-up tasks, the Renter will be charged at the rate of 1 and ½ times the hourly wage of the affected employee for time needed to complete the tasks. **Minimum charge to Renter for completing clean-up requirements is 1 hour.**

Recycling and Trash Pick-Up - To facilitate recycling efforts, specially marked bins will be made available by the City for collecting glass, aluminum, plastic and metal containers. These containers must be clean prior to placing in the appropriate recycling bins. All trash shall be placed in garbage bags.

Decorations - The use of nails, tape, tacks or the like to fasten decorations or other materials to walls, doors or from the ceiling is prohibited. Glitter, rice, bird seed, bubbles, helium balloons, confetti and the like are prohibited. Set-up, clean-up, and decorating time must be factored in when making a reservation.

Alcohol Consumption – If you are serving alcohol at your event, request must be submitted at least 30 days prior to the date of your event. Wine and beer are only allowed if the Renter obtains permission from the City. Additional rental fees, deposit and insurance requirements apply. Kegs or hard liquor are strictly prohibited. No sales of alcohol are allowed. Renter will be responsible for all fees related to security personnel and equipment when alcohol is being served. City of Mount Vernon reserves the right to do a background check on Renter and its representatives.

Revocation of Permit for Use - If at any time The LBC Director or the City of Mount Vernon Police Department determines that any use of The LBC is contrary to the public health and safety of the City or such use is tending to cause or provoke a disturbance, The LBC Director or Police Chief may revoke the City's permission to occupy The LBC and such groups or individuals shall upon notice immediately vacate the Center. Falsification of any and all information in the contract may lead to immediate closure of event and loss of all fees, including deposit.

Review and Amendment - Rental Policies and Procedures are subject to change upon review.

The Renter agrees to exercise due care in the preservation of the premises and to prevent loitering and presence of unauthorized persons during all usage periods. The Renter hereby agrees to remit the applicable rental fee and security deposit and be held responsible for any and all damage to persons, property and premises. The Renter shall indemnify and hold harmless The LBC from any and all damage, loss, or liability of any kind whatsoever occasioned upon and/or within the leased premises, or ways or walks adjacent thereto, by reason of any injury to persons or property caused or alleged to be caused by any act or omission, neglect, or wrongdoing of the Renter or any of his, her and/or its officers, agents, representatives, assigns, guests, employees, invitees, or other persons admitted by the Renter to the premises. The Renter will, at his, her and/or its own cost and expense, defend and protect The LBC against any and all such claims or demands, including attorney's fees.

Renter's Name *(please print)*_____ Event Date: _____

Renter's Signature _____ Date: _____

Mount Vernon
IOWA

Chris Nosbisch, City Administrator
Douglas Shannon, Chief of Police

Jamie A. Hampton, Mayor

Council:

Eric Roudabush
Scott Rose
Tom Wieseler
Stephanie West
Deb Herrmann

Dear Mr. Mayor and Honorary Council,

Attached you will find the recommendation for LBC Membership Agreement, LBC Membership Cancellation, LBC Facilities Policies and Rules, LBC Auto Payment Form, and the LBC Release of Liability, for the Lester Buresh Family Community Wellness Center.

Sincerely,

Matt Siders
Director of Parks and Recreation

City of Mount Vernon 213 First Street NW Mount Vernon, IA 52314 • Office 319.895.8742
cmv@cityofmtvernon-ia.gov www.cityofmtvernon-ia.gov

Lester Buresh Family Community Wellness Center

The LBC welcomes patrons of all ages to enjoy the facility and programs. The following policies are in effect to ensure the accessibility and enjoyment of all.

FACILITY USE POLICIES & RULES

1. A valid identification card is required for entrance to the Wellness Center. ID cards are non-transferable. The cards are proximity-oriented, and each member must electronically register his or her visit. No "tag-alongs" are allowed. There is a replacement fee of $5 for minor membership cards and $10 for 24/7 access cards.
2. Guests must register at the welcome desk to obtain a guest pass, pay the daily fee and sign the Release of Liability form. Any guest under the age of 18 must have a parent or legal guardian present to register and sign Release of Liability for first time use of the facility.
3. Participation is at your own risk. A Release of Liability form must be on file for every participant.
4. All accidents must be reported to Wellness Center staff.
5. Participants are encouraged to report any maintenance or repair needed to Wellness Center staff or supervisors. Cost of damage repair occurring to the Wellness Center facility or equipment may be assessed to the responsible individual.
6. All patrons are expected to be responsible, courteous, and safety conscious at all times. Disorderly conduct, abuse or misuse of the facility or its equipment, or disregard for policies will not be tolerated. Violators will be asked to leave the facility and may be subject to disciplinary action (including, but not limited to, being suspended from using the facilities). Depending on the severity of the violation, case may be referred to City of MVPD or City Council.
7. Bicycles, unicycles, skateboards, rollerblades, scooters, or hover boards are not allowed to be used inside the facility.
8. Strollers are provided and are allowed throughout the Wellness Center with the exception of the turf room.
9. Only certified service animals are allowed in the facility. All other animals, including emotional support animals, are strictly prohibited.
10. There are portions of the building that may be used for programs or rentals. Please see the posted schedule for facility usage.
11. Personal items should not be left unattended, placed on the floor or on equipment. Patrons are encouraged to use locker rooms or cubbies for belongings. Personal items are not the responsibility of the Wellness Center.
12. Staff members cannot hold equipment or valuables for any participants.
13. The Welcome Desk and Administration Office cannot make change for patrons or visitors.
14. Use of cell phones or photographic equipment are not permitted in the locker rooms.
15. Towel service is available for members and day passes. Towels can be received at the check-in desk.
16. The Wellness Center is a substance free facility. Possession of alcohol, illegal drugs, and tobacco (this includes smokeless tobacco and e-cigarettes) are not allowed. Possession of such items may result in removal from the facility and further disciplinary action as deemed appropriate by the LBC Director or Recreation Coordinator. The Wellness Center reserves the right to check liquid substances in personal beverage containers.
17. Headphones must be used at all times while listening to personal music.
18. Weapons of any kind are prohibited.

MINOR AGE POLICIES

1. Minors ages 10 and under must be accompanied by an adult, sibling or sitter who is at least 16 years old for drop-in use or enrolled in a supervised activity/program when using the facility. Minors ages 10 and under must remain supervised while in the Wellness Center.
2. Minors age 11 and older can enter the Wellness Center by displaying a valid membership card or purchase of daily admission and may utilize designated areas without supervision.
3. Recreation staff are present to answer questions, clarify rules and resolve issues that are brought to their attention. Recreation staff do not have direct supervision of children at all times and in all areas of the facility.
4. Use of the Wellness Center is a privilege. If patrons are involved in any issue of theft, bullying, fighting and disrespectful actions among patrons, towards staff and to the facility, disciplinary action will be enforced.

24/7 ACCESSIBILITY

1. Access to the Wellness Center is available to all members 18 years and above, 24 hours a day and 7 days a week, including holidays.
2. Cards belonging to members 17 years and under will **not** work for 24-hour access. Members 17 and under must enter with a parent/guardian.
3. Portions of the facility may be closed for maintenance as posted. The Wellness Center will be closed to the public and members for private use events, a maximum of one day per month. Prior notice of all closings will be posted.
4. It is **imperative** that you notify the LBC staff if your card is lost or stolen. A $10.00 fee will be charged to cancel the lost card and reissue a new one.
5. 24/7 cards give you access to all gyms, cardio and weight equipment, track and family restrooms/shower. However, outside normal operating hours, the following areas will be closed: rock climbing wall, turf room, flex room, fitness/yoga studio, community room, and locker rooms.
6. 24/7 accessibility is reserved for members only. Non-member guests are not allowed to enter the facility outside normal business hours.
7. Security cameras monitor the Wellness Center 24 hours a day, 7 days a week, 365 days a year.
8. In the case of an emergency, use your cell phone or the courtesy phone to call 9-1-1.
9. If you are found not following all terms and conditions and/or sharing your access card with other individuals and/or allowing youth 17 years and under to access the center with your card, we reserve the right to immediately limit or cancel your 24/7 access and/or your membership.

FOOD AND DRINK

1. Food is not allowed at any time upstairs unless otherwise authorized.
2. Water and other drinks in securely closed containers may be used in the exercise or gym areas.
3. Glass containers are prohibited at all times.

ATTIRE AND FOOTWEAR

1. The Wellness Center staff reserves the right to determine the acceptability of all exercise attire. Failure to dress properly may result in denied access of the Wellness Center.
   a. Clothing with offensive (vulgar) language, designs, or pictures is not acceptable.
   b. Cut-off t-shirts/open back shirts that also expose the chest/nipples or skin below the men's pec line, or women's bra strap line, throughout any range of motion are not permitted.
   c. Shorts/pants must be worn for all Wellness Center activities; shorts must be long enough to cover the buttocks and groin throughout any range of motion.
   d. Appropriate undergarments are required while exercising.
   e. Properly laundered clothing is required for sanitary reasons.
2. Non-marking, soft soled, closed toe athletic shoes must be worn on basketball courts and fitness/yoga studio. Clean, dry shoes not used outdoors are encouraged.
3. Jeans, belts, metal zippers, studs, jewelry, etc. are discouraged as they may damage exercise equipment and pose a risk to injury.

LOST AND FOUND

1. All found items are stored in a locked location. Valuables (cell phones, wallets, jewelry, etc.) are stored in a safe.
2. Report any lost or stolen items to the Welcome Desk or contact City of MVPD.
3. Items can be retrieved at the Welcome Desk within 30 days.
4. All unclaimed items are subject to be sold or donated.

LOCKERS

1. Lockers are for day use only. Participants may use locks to secure their clothing or equipment. Locks and any contents must be removed before closing time.

2. Padlocks are available for rent at the welcome desk.
3. Locks not removed from lockers will be cut off at the owner's expense and items placed in the lost and found.

EQUIPMENT CHECK OUT

Checking out

1. Any member or guest can checkout equipment with their photo ID or membership card.
2. It is the member or guest's responsibility to keep track and return their specific piece of equipment.
3. Some outdoor equipment (equipment taken outside the building) includes a rental fee and a rental agreement form.

Returning

1. Any checked out equipment must be returned to the Welcome Desk after use.
2. If not returned, a hold may be placed on the membership account. The individual may not be allowed to access the facility until the equipment has been returned or the individual has paid for the equipment.
3. If equipment is damaged when returned, the patron may be responsible for paying a damage or replacement fee.

PHOTOGRAPHY POLICY

All photography, videotaping, etc. within the Wellness Center must be pre-approved by the Wellness Center Administration.

1. Once approved, individuals will receive a photography pass that is to be worn at all times while taking photos in the facility. This will signify to facility staff that photography access has been granted.
2. Once access is granted, photographers must wear access badge during entire shoot. Badges must be returned to the Welcome Desk at the completion of the shoot.
3. Photography must be conducted without disruption or limitations to Wellness Center operations, accessibility of equipment, entrances/exits, doorways, and high traffic areas.
4. Photography is permitted for noncommercial use only. Photographs may not be published, sold, reproduced, distributed, or otherwise commercially exploited in any manner.
5. Taking photos or video of individuals without their consent is prohibited and is cause for immediate removal from the Wellness Center and may be reported to Wellness Center Administration.
6. A suitable location for photo shoots must be agreed upon.
7. An appropriate time must be scheduled prior to the shoot.

ROCK CLIMBING WALL

1. All climbers must register at the Welcome Desk and complete a Release of Liability. NO EXCEPTIONS
2. All climbers must complete a Certification Course to climb independently.
3. All certified climbers must display a Certification Card issued by LBC staff.
4. Climbers must be on "belay" if the climber's hands exceed the "red line" wall height. Climbers failing to observe the "red line" limit will forfeit their climbing privileges.
5. A climber under the age of 11 must be supervised by an adult.
6. Climbers are required to use ropes provided by the Climbing Wall. Personal harnesses and climbing hardware may be used if first checked by Climbing Wall staff.
7. Non-marking shoes must be worn on the Climbing Wall. Bare feet and boots are not permitted.
8. Harnesses must be double-backed at the waist and leg loop and checked by the LBC staff before starting the climb.
9. It is the climber's responsibility to check, double check, and triple check the carabiner is properly attached and locked before climbing.
10. Use of chalk is confined to "chalk ball" and must be carried in a chalk bag. No colored chalk is permitted.
11. Climbers must remove all jewelry and loose-fitting clothing before climbing.
12. No food or drink will be allowed in the Climbing Wall area.
13. Only instruction by the Climbing Wall staff is permitted.
14. Any adjustment or rearrangement of holds or climbing routes is performed by the LBC staff.
15. Climbers must climb in a safe manner at their own risk.

16. Climbing Wall staff has the authority to ask participants to leave the Climbing Wall if their actions are considered to be a hazard to their own or other's health and safety.

RUNNING/WALKING TRACK

1. The running/walking track is designated for running, jogging and walking. Generally speaking, the inside lane is reserved for walkers, the middle lane is reserved for joggers and the outside lane is for runners.
2. Direction: A clockwise direction will be used on Monday, Wednesday, Friday and Sunday. A counterclockwise direction will be used on Tuesday, Thursday and Saturday.
3. The track and upper level is not to be used as an observation area for gymnasium or rock wall activities. No leaning, sitting or hanging on the railing.
4. Non-marking running shoes or gym shoes are appropriate for the track. No boots or spikes.
5. Stretching is to be done in "off-track" designated areas.

CARDIO AND WEIGHTLIFTING AREAS

1. To be courteous to the next user, weight equipment is to be wiped down after each use. Disinfectant wipes are provided in exercise area. Please, consider bringing a towel to cover benches during workout. Covering the benches with towels prolongs the life of the equipment and reduces the spread of infections and illnesses.
2. Participants must be 16 years of age or older to use the cardio, machine weight and free weight areas. Participants 14-15 years old can use these areas once they have completed the Youth Weight Training certification course. Youth 12-13 can use these areas with a parent/guardian once they have completed the Youth Weight Training certification course.
3. Appropriate exercise attire is required in the Fitness Area. Full-length shirts with backs, shorts, aerobic wear, and close-toed athletic shoes are acceptable. Sandals, open-toed shoes, boots, hard-soled shoes, and anything the compromises the safety and professionalism of the Fitness Area are prohibited.
4. Personal belongings (backpacks, clothing, wallets, etc.) may not be placed anywhere in the Fitness Area. All personal items must be stored in locker rooms or second floor cubbies.
5. All weight training should be performed in a controlled, safe manner. Dropping, slamming or bouncing of weights is prohibited.
6. Spotters are highly recommended for all free weights.
7. Collars (mechanism to keep the plates from falling off the bar) are required for free weight bars.
8. Re-rack weights and dumbbells after use.
9. Do not place weights or dumbbells on padded benches.
10. Weight plates must be kept in free weight and plate-loaded areas.
11. Dumbbell use is limited to one set of dumbbells at a time.
12. Cardiovascular machine workouts are limited to 30 minutes if others are waiting.
13. Please be courteous of others waiting to use weight equipment.
14. Personal training may only be performed by trainers officially sanctioned by the Wellness Center Director.

RESERVATIONS AND EVENTS

Wellness Center facilities are available for rental and reservation. Interested parties can contact the Wellness Center Administration.

See Rental Policy & Procedures for complete information.

Lester Buresh Family Community Wellness Center

RELEASE OF LIABILITY

By my signature below, I signify that I have read, understand, and voluntarily agree to the following:

All patrons interested in participating in the use of the facility or programs must present one current form of picture ID (Driver's License, State ID card, Student ID, etc.).

In consideration of the Lester Buresh Family Community Wellness Center granting the participant permission to participate in activities/programs, I hereby assume all risks of personal injury (including death) and property damage that may result from any activity/program. I do hereby release and agree to indemnify, defend, and hold harmless the Lester Buresh Family Community Wellness Center, the City of Mount Vernon, their employees, officials and agents, and all participants in the program/activity from and against all liability, including claims and suits at law or in equity, for damages or injuries, fatal or otherwise, which may result from any negligence or the participant taking part in activities/programs offered by the Lester Buresh Family Community Wellness Center at any location that these activities may take place.

Warning of Risk: Aerobic and other fitness exercises including such items as passive/resistive weight training, use of stair climbers, treadmills, and other training devices, despite careful and proper preparation, instruction, medical advice, conditioning and equipment, pose a substantial risk of injury. You are responsible for determining if you are physically fit for these activities. It is advisable to consult a physician before undertaking a physical exercise program.

Participants 18 years old and above

Please print

Participant Name: _____ Birth Date: _____ Gender: M or F

Address: _____ City: _____ State/Zip: _____

Phone Number: _____ Email Address: _____

Emergency Contact: _____ Phone Number: _____

Participant Signature (If over the age of 18): _____ Date: _____

Family Members

Family Release of Liability (children under the age of 18)

Name: _____ Birth Date: _____ Gender: M or F

Name: _____ Birth Date: _____ Gender: M or F

Name: _____ Birth Date: _____ Gender: M or F

Name: _____ Birth Date: _____ Gender: M or F

Name: _____ Birth Date: _____ Gender: M or F

Parent/Guardian Signature: _____ Date: _____

Yes / No *(Circle One)* The LBC has permission to use photographs of me and/or the members in my family for advertising and publicity purposes.

Lester Buresh Family Community Wellness Center

MEMBERSHIP AGREEMENT

Name *(please print)*: _____ Date of Birth: _____ Gender: M or F
Address: _____ City: _____ Zip _____
Home Phone: _____ Work Phone: _____ Cell Phone: _____
Email: _____
Additional members living in household:
Name: _____ Date of Birth: _____ Gender: M or F
Name: _____ Date of Birth: _____ Gender: M or F
Name: _____ Date of Birth: _____ Gender: M or F
Name: _____ Date of Birth: _____ Gender: M or F
Name: _____ Date of Birth: _____ Gender: M or F

EMERGENCY CONTACT INFORMATION

Name 1: _____ Name 2: _____
Relationship: _____ Relationship: _____
Day Phone: _____ Day Phone: _____
Evening Phone: _____ Evening Phone: _____

MEMBERSHIP OPTIONS

Mark all that apply		1 Month		3 Month (PIE)		12 Month (EFT)		12 Month (PIE)
Single		$40		$105 ($35/mo)		$360 ($30/mo)		$342 ($28.50/mo)
Single + 1		$50		$135 ($45/mo)		$480 ($40/mo)		$456 ($38.00/mo)
Family		$65		$180 ($60/mo)		$660 ($55/mo)		$627 ($52.25/mo)
Senior Single		$35		$90 ($30/mo)		$300 ($25/mo)		$285 ($23.75/mo)
Senior + 1		$40		$105 ($35/mo)		$360 ($30/mo)		$342 ($28.50/mo)
Student/Military		$35		$90 ($30/mo)		$300 ($25/mo)		$285 ($23.75/mo)

**Family is up to two adults & up to 4 children (18 years & under or full-time student under 21) each additional child is $10/month*
**Senior is 62 years and above. *In order to qualify for Military status, a Military ID must be presented.*
**Individuals on the same membership must live in the same household.*

CANCELLATION POLICY

A $15 cancellation fee may apply to 3-month memberships if cancelled prior to the 3-month term. A $100 cancellation fee may apply to 12-month memberships if cancelled within the first 6 months and a $50 fee may apply if cancelled after 6 months. Early cancellation may be approved if due to loss of employment, medical condition or relocation. All cancellations must be completed by filling out and submitting our Membership Cancellation Form. Cancellations must be made by the 20th of the month to be affective the following month.

Fee Return Policy: If we receive up to two dishonored electronically billed monthly fee returns, we will cancel the membership. No future billing accounts will be allowed. We will only allow prepaid memberships once this occurs.

SIGNATURE REQUIRED FOR PARTICIPATION

I have read and understand the "Release of Liability" as well as "The LBC Facility Use Policies and Rules". My signature below indicates my compliance with all policies of The LBC.

Participant Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

Office use only:
Check # _____ Check Amount _____ Check Date _____
Credit Card _____ Card # _____ Expiration _____
Cash Amount _____ Cash in Date _____
Auto Pay Form Complete _____ Voided Check _____

Lester Buresh Family Community Wellness Center

MEMBERSHIP CANCELLATION FORM

A $15 cancellation fee may apply to 3-month memberships if cancelled prior to the 3-month term. A $100 cancellation fee may apply to 12-month memberships if cancelled within the first 6 months and a $50 fee may apply of cancelled after 6 months. Early cancellation may be approved if due to loss of employment, medical condition or relocation. Member must provide proof of reason for cancellation. Cancellations must be made by the 20th of the month to be affective the following month. Please allow up to 10 days for processing.

Name: _____ Date: _____

Address: _____ City: _____ State/Zip: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Email: _____

Please take a moment to tell us why you wish to cancel your monthly deductions: _____

_____

_____

Signature of Member: _____ Cancellation Date: _____

Obviously, we are disappointed with the news that you no longer wish to continue your membership with The LBC; however, it is essential that we understand what members expect from our facility. As someone who does not intend to renew their membership, please take a minute to complete our short exit survey. Your values are important to us.

1. What caused you to initially consider not renewing your membership?
   a. Health Emergency
   b. Relocation
   c. Loss of Employment
   d. Other (please specify): _____

2. What would make you more likely to continue your membership?
   a. Offer a specific program (please specify): _____
   b. There is nothing that would allow me to continue my membership at this time.
   c. Other (please specify): _____

3. On a rating of 1 – 5 (Where 1 is poor and 5 is excellent), how would you rate The LBC customer service? 1 2 3 4 5

4. On a rating of 1 – 5 (Where 1 is poor and 5 is excellent), how would you rate The LBC facility overall?

   1 2 3 4 5

5. Is there anything else you would like to share with us that may help improve the facility or your experience? _____

_____

☐ Check the box if you would like a member of The LBC staff to contact you or if you would like to provide additional information. Or you can send us an e-mail at ...

Lester Buresh Family Community Wellness Center

AUTO PAYMENT FORM

I hereby authorize the Lester Buresh Family Community Wellness Center, hereinafter called The LBC, to initiate debit entries to my account indicated at the financial institution named below, and to debit the same such account. I also understand that this debit transaction for payment of a yearly membership will occur on the 1st day of each month and will continue for a minimum of one year. If the 1st of the month falls on a weekend of holiday the transaction will occur the following day. I recognize that my membership contract is for one year and that the full yearly membership amount is an enforceable obligation and will be collected.

Member's Name (*print*): _____ Member #: _____

Membership Type: _____ Monthly Rate: _____

BANK ACCOUNT INFORMATION

Bank Name: _____

City: _____ State: _____ Zip: _____

Bank Routing Number: _____ Account Number: _____

Account Type: _____ Checking _____ Savings

MEMBERSHIP CONTRACT

One Year Membership Contract: By initialing here, you acknowledge this membership contract is valid for one full year from the date of sign up. You will be responsible for any balance due on your account. *(initial)* _____

After one full year, you have the option to automatically renew for one year. Yes, sign me up for auto-renew. (*initial*) _____

I authorize the debit of my account to start on the first day of (month/year): ____/____

Signature: _____ Date: _____

VOIDED CHECK

(attach here)

AGENDA ITEM # J - 13

AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION

DATE:	October 7, 2019
AGENDA ITEM:	Skid Loader and Loader Attachments
ACTION:	Motion

SYNOPSIS: Please see the memo from Nick asking to change CIP purchases for FY 20. Given the dramatic shift in building maintenance, I concur with his reasoning.

BUDGET ITEM: Combination of Enterprise Funds

RESPONSIBLE DEPARTMENT: Public Works

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Supporting Documents

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 10 /13/19

Memo

To: Mayor and Council

From: Nick Nissen

Date: 10/7/19

Re: Artic Snow Pushers

With the city's recent growth some expected and some unexpected, the immediate needs for the Public Works Department have shifted in priority. Originally the department was going to purchase a 24,000lbs trailer in preparation for next year when we would like to purchase a new excavator to replace the aging loader backhoe. The department had been approved to spend $20,000 dollars on this trailer. The new higher priority will center on having the proper attachments for our snow removal equipment. We would like to reallocate this money towards snow removal attachments.

Currently for snow removal in parking lots the city has been using a skid loader along with our smaller pickup trucks. The skid loader attachment is an 8-foot ridged bucket. The F-250 has a 9-foot V-plow. In networking with other Eastern Iowa Communities, we have been told using an Arctic Sectional Snow pusher is much more efficient in how well they clean and push snow. The sectional snow pusher has the ability to conform better to uneven surfaces. It has the ability to have one section on a curb and the other 3 sections on the lower surface. The sectional pusher will also be wider than the current ridged buckets that are used while cleaning parking lots. We would gain 2 feet on the skid loader, while gaining 2.5 feet by putting a pusher on the new loader, compared to our V-plow on a pickup truck.

I have provided cost of the pushers from the two companies that carry this equipment. I was unable to find a 3rd company to provide a quote for this specific snow pusher. While there are other snow pushers on the market Arctic is the only one to offer a 4-section pusher. We feel the sectional pusher will provide more versatility moving forward. If you would like to view these in action there is a video provided on Arctic's website. http://arcticsnowandiceproducts.com

We are recommending using the quotes provided from Titan Machinery. Total cost at $19,359 dollars.

FUTURE LINE
— TRUCK EQUIPMENT —

FUTURE LINE LLC
5815 4th St SW
Cedar Rapids, IA 52404
P:(319) 730-3800
F:(319)-730-3805

ESTIMATE

Date:
INV # S1-34784

To : CITY OF MOUNT VERNON
Account # :A13224
213 1ST ST
MOUNT VERNON, IOWA 52314
Ph# :895-8742
Fax# :895-6108

Sales Order No.

Qty.	Part Number	Description	Tech	Each	Total
-None-					
1	ARC-90073	JRB 416 (HD)		$ 868.14	$ 868.14
1	ARC-HD-14	HD-14		$ 11730.82	$ 11730.82
1	ARC-HD-11.5	HD-11.5		$ 11102.12	$ 11102.12
600	FRT-FREIGHT	FREIGHT		$ 1.11	$ 666.00
				-None- : Subtotal	$ 24367.08
Snow Plow					
1	ARC-LD-10	LD-10		$ 8242.00	$ 8242.00
90	FRT-FREIGHT	FREIGHT		$ 1.11	$ 99.90
1	ARC-7071	Universal Skid Steer Mount (LD)		$ 455.00	$ 455.00
				Snow Plow : Subtotal	$ 8796.90

Signature : _____ *Date* _____

ESTIMATE / PREVIEW ONLY - NOT VALID FOR WARRANTY

There is a restocking fee of 25% Terms are net 30 anything past due will be charged a finance fee of 1.5%

Vehicle Information
Vehicle :
License # :
Miles In :

Total
868.14
11,102.12
666.00
8,242.00
99.90
$21,433.16

DEPARTMENT	SALE
Labor	$ 0.00
Parts	~~$ 32398.08~~
SUB TOTAL	~~$ 33103.98~~
SALES TAX	$ 0.00

CASE CONSTRUCTION

TITAN MACHINERY

Oct 2, 2019

Mt. Vernon Public Works
Mt. Vernon, IA

ARCTIC SNOW PUSHER PRODUCTS (CNH Branded)

Arctic Pusher JRB 416 Coupler f/HD pushers	**$ 651**
HD11.5 Arctic Sectional Snow Pusher - 11.5 ft	**$ 11,012** **Rebate $ -500** **-----** **10,512**
HD14 Arctic Sectional Snow Pusher - 14 ft NO	**$ 11,635** **Rebate -500** **-----** **$ 11,135**
LD13.5 Skid-loader sectional pusher with SSL Coupler (in stock unit only, trade-show display unit - discounted) No	**$ 8,350** **Rebate $ -500** **-----** **$ 7,850**
LD10.5 Skid-loader sectional pusher with SSL Coupler	**$ 8,696** **Rebate $ -500** **-------** **$ 8,196**

$ 651
10,512
8,196
$ 19,359

Bruce Rempe, Field Marketer
Titan Machinery - Center Point, IA
bruce.rempe@titanmachinery.com
319-213-4120 texts are welcome

This quote is good for 30 days.
The right to fix any honest errors is reserved.
Payments (if listed) are estimated only.

AGENDA ITEM # J - 14

AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION

DATE:	October 7, 2019
AGENDA ITEM:	Set Public Hearing Date – Sale of City Property
ACTION:	Motion

SYNOPSIS: Staff is asking Council to set a public hearing date for Monday, October 21, 2019 to dispose of the old fire station, locally known as 217 First Street NW.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 10 /13/19

AGENDA ITEM # J - 15

AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION

DATE:	October 7, 2019
AGENDA ITEM:	Set Public Hearing Date – Stonebrook 7th Addition
ACTION:	Motion

SYNOPSIS: Planning and Zoning will be reviewing the final plat documents next week. Staff has agreed to issue building permits "at risk" in the meantime. This public hearing would also be scheduled for October 21, 2019.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 10 /13/19

L. Discussion Items (No Action)

AGENDA ITEM # N - 1

AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION

DATE:	October 7, 2019
AGENDA ITEM:	Job Descriptions
ACTION:	None

SYNOPSIS: These may be handed out to you at the meeting. They do not require Council adoption, but we would like you understand the types of positions that will be sought for the LBFCWC facility.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: None - Handouts

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 10 /13/19

M. Reports Mayor/Council/Admin.

CITY OF MT. VERNON
CITY ADMINISTRATOR
REPORT TO THE CITY COUNCIL
October 7, 2019

- I will be out of the office for the Iowa APA conference October 9, 2019 through October 11, 2019. I will also be out of the office October 19, 2019 through October 24, 2019 for the ICMA National Conference.
- The Police Department will be taking architecture firms through the new building next week (hopefully).
- The quiet zone pre-construction meeting will be held next Monday. Our hope is to have that project complete before winter weather ends our construction season.