

# City of Mt. Vernon, Iowa

<b>Meeting:</b>	<b>Mt. Vernon City Council Meeting</b>
<b>Place:</b>	<b>Mt. Vernon City Hall, 213 First Street NW, Mt. Vernon, Iowa 52314</b>
<b>Date/Time:</b>	<b>January 20, 2020 – 6:30 PM</b>
<b>Web Page:</b>	<b>www.cityofmtvernon-ia.gov</b>
<b>Posted:</b>	<b>January 17, 2020</b>

<b>Mayor:</b>	Jamie Hampton	<b>City Administrator:</b>	Chris Nosbisch
<b>Mayor Pro-Tem:</b>	Tom Wieseler	<b>City Attorney:</b>	Robert Hatala
<b>Councilperson:</b>	Stephanie West	<b>Assis. Admin/City Clerk:</b>	Sue Ripke
<b>Councilperson:</b>	Scott Rose	<b>Deputy City Clerk:</b>	Marsha Dewell
<b>Councilperson:</b>	Deb Herrmann	<b>Chief of Police:</b>	Doug Shannon
<b>Councilperson:</b>	Eric Roudabush		

- A. **Call to Order**
- B. **Agenda Additions/Agenda Approval**
- C. **Communications:**
  - 1. **Unscheduled**

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the microphone and give your name and address for the public record before discussing your item. Each individual will be granted no more than five (5) minutes.

- D. **Consent Agenda**

**Note:** These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

- 1. Approval of City Council Minutes – December 16, 2019 Regular Council Meeting
- 2. Approval of Liquor License – Wilkie Liquors
- 3. Approval of Liquor License – Scorz Bar and Grill
- 4. Approval of Liquor License – Yock's Landing
- 5. Appoint Mike Buser – EMA
- 6. Appoint Mike Buser and Doug Shannon – Linn County E911
- 7. Appoint Tom Wieseler – Mayor Pro Tem
- 8. Appoint Deb Herrmann and Tom Wieseler – Personnel Committee
- 9. Appoint Eric Roudabush and Scott Rose – Safety Committee
- 10. Appoint Deb Herrmann and Stephanie West – Finance Committee
- 11. Appoint Scott Rose and Eric Roudabush – Infrastructure Committee
- 12. Appoint Stephanie West and Deb Herrmann – Economic Development Committee
- 13. Appoint Eric Roudabush and Chris Nosbisch – Fire Department Advisory Board
- 14. Appoint Tom Wieseler – Liaison to Cole Public Library
- 15. Appoint Tom Wieseler – Liaison to Cornell College
- 16. Appoint Deb Herrmann - Housing Commission
- 17. Appoint Doug Shannon, Derek Boren, Lori Lynch and Lisa Cannon - LMVAS Board.

- E. **Public Hearing**

- 1. **None**

**F. Ordinance Approval/Amendment**

1. None

**G. Resolutions for Approval**

1. Resolution #1-20-2020A: Approving the Disposal of Municipal Property
2. Resolution #1-20-2020B: Scheduling a Public Hearing for the City of Mount Vernon FY 2020-2021 Maximum Property Tax Dollars
3. Resolution #1-20-2020C: Resolution Approving an Agreement Between the City of Mount Vernon and the Iowa Department of Transportation for the Sign Replacement Program for Cities and Counties

**H. Mayoral Proclamation**

1. None

**I. Old Business**

1. None

**J. Motions for Approval**

1. Consideration of Claims List – Motion to Approve
2. Discussion and Consideration of Change Order #46 – Lester Buresh Family Community Wellness Center – Council Action as Needed
3. Discussion and Consideration of Change Order #49 – Lester Buresh Family Community Wellness Center – Council Action as Needed
4. Discussion and Consideration of Change Order #50 – Lester Buresh Family Community Wellness Center – Council Action as Needed
5. Discussion and Consideration of Scholarships and Administration – Lester Buresh Family Community Wellness Center – Council Action as Needed
6. Discussion and Consideration of Changing Dates for the February 3, 2020 and February 17, 2020 City Council Meetings – Council Action as Needed
7. Discussion and Consideration of Pay Application #3 – Security Package – Lester Buresh Family Community Wellness Center – Council Action as Needed

**K. Reports to be Received/Filed**

1. Mt. Vernon Police Report
2. Mt. Vernon Public Works Report
3. Mt. Vernon Parks and Rec Report

**L. Discussion Items (No Action)**

1. Possible Budget Discussions

**M. Reports of Mayor/Council/Administrator**

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Administrator's Report

**N. Closed Session - Pursuant to Chapter 20, Exempt Session for Employee Relations**

**O. Adjournment**

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

**If anyone with a disability would like to attend the meeting, please call City Hall at 895-8742 to arrange for accommodations.**

## **D. Consent Agenda**

The Mount Vernon City council met January 6, 2020 at the Mount Vernon City Council Chambers with the following members present: Roudabush, West, Wieseler, Herrmann and Rose.

**Call to Order.** At 6:30 p.m. Mayor Jamie Hampton called the meeting to order.

**Agenda Additions/Agenda Approval.** Motion to approve the Agenda made by Wieseler, seconded by Herrmann. Motion carries.

**Consent Agenda.** Motion to approve the Consent Agenda made by Wieseler, seconded by Rose. Motion carries.

Approval of City Council Minutes – December 16, 2019 Regular Council Meeting

Approval of Liquor License - Chameleons

**Resolutions for Approval**

Resolution #1-6-2020A: Directing the Advertisement for Sale of \$500,000 (Dollar Amount Subject to Change) General Obligation Urban Renewal Bonds, Series 2020, and Approving Bidding Procedures and Term Sheet. City Administrator Chris Nosbisch explained that approving Resolution #1-6-2020A is the 1<sup>st</sup> step to borrowing the remaining \$500,000 allotted for the LBC. Motion to approve Resolution #1-6-2020A made by West, seconded by Rose. Roll call vote. Motion carries.

Resolution #1-6-2020B: Designating The Sun as the Official Newsletter for the Publication for the City of Mount Vernon. Approval of Resolution #1-6-2020B designates The Sun as the official newspaper for the publications for the City of Mount Vernon. Motion to approve Resolution #1-6-2020B made by Rose, seconded by Wieseler. Roll call vote. Motion carries.

**Motions for Approval**

Consideration of Claims List – Motion to Approve. Motion to approve the Claims List made by Wieseler, seconded by West. Motion carries.

A TECH INC	DVR-RUT	350.00
AAA PEST CONTROL	PEST CONTROL-P&A	30.00
AFFORDABLE HEATING & COOLING	BLOWER MOTOR-NEW PD	431.60
ALLIANT IES UTILITIES	ENERGY USAGE-LBC	2,635.36
ANDREW PASKER	REFUND-CREDIT ON ACCT	46.66
ARAMARK	RUGS-FD	195.32
ARAMARK	RUGS-FD	195.32
ARAMARK	RUGS-FD	195.32
ARTHUR MCREYNOLDS	DEPOSIT REFUND-WAT	63.84
ASI	LBC SIGNAGE-1/2 DEPOSIT-LBC	6,077.00
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES	1,775.00
BRAUN INTERTEC CORP	CONSTRUCTION & MATERIALS	10,695.25
CAMPBELL SUPPLY CEDAR RAPIDS	TOOLS-WAT,SEW	541.65
CAMPBELL SUPPLY CEDAR RAPIDS	HOLE SAW,BITS-RUT	176.96
CAMPBELL SUPPLY CEDAR RAPIDS	JACKET,CUT OFF WHEEL-RUT	136.24
CAMPBELL SUPPLY CEDAR RAPIDS	SUPPLIES-SEW	5.08
CARGILL INCORPORATED	SALT-RUT	3,084.29
CARQUEST OF LISBON	VEHICLE MAINT-PW	517.61

CENTRAL IOWA DISTRIBUTING	SUPPLIES-ALL DEPTS	148.00
CENTURY LINK	PHONE CHGS-FD	19.69
CHRIS NOSBISCH	MILEAGE-P&A	82.94
DIESEL TURBO SERVICES INC	REBUILT RADIATOR/LEAF VAC-SW	730.08
DIESEL TURBO SERVICES INC	WIRING REPAIRS-SW	82.50
DOORS INC	REPLACE DOOR CLOSER-CITY HALL	401.61
ELECTRIC PUMP	TWIN CREEK LIFT STATION-SEW	19,127.46
ESRI INC	SOFTWARE MAINTENANCE AGREEMENT	500.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	75.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	75.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	75.00
FRONTLINE WARNING SYSTEMS	SIREN BATTERIES-EMA	1,700.00
FUTURE LINE TRUCK EQUIPMENT	VEHICLE MAINT-RUT	25.60
GALLS INC	TOOLS-PD	348.48
GALLS INC	TOOLS-PD	61.20
GARY'S FOODS	SUPPLIES-P&REC,P&A	502.62
HALL & HALL ENGINEERS INC	ELLIOTT PARK MASTER PLAN	138.00
IIMC	MEMBERSHIP-ALL DEPTS	170.00
IOWA PRISON INDUSTRIES	EMP APPRECIATION PLAQUES	106.40
IOWA SOLUTIONS INC	MONTHLY MAINT-ALL DEPTS	675.00
JEREMY ERIE	WATER MAIN BREAK-WAT	3,238.60
JOAN BURGE	CLEANING SERVICE-P&A	75.00
JOAN BURGE	CLEANING SERVICE-P&A	75.00
JOAN BURGE	CLEANING SERVICE-P&A	75.00
JORDAN AXTELL	REFEREE-P&REC	120.00
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES-PD	89.66
KRIS ENGINEERING	JOMA CURB GUARD-RUT	259.48
KRIS ENGINEERING	CURB GUARDS-RUT	251.36
LINN CO-OP OIL CO	FUEL-PW	2,824.00
LINN CO-OP OIL CO	LP-RUT	185.00
LINN COUNTY SHERIFF	SHARED SERVICES-PD	14,007.16
LINN COUNTY TREASURER'S OFFICE	CITY/SCHOOL ELECTION	2,919.39
LYNCH FORD	VEHICLE MAINT-RUT	26.33
MACQUEEN EQUIPMENT	INTAKE HOSE-S/W	671.97
MACQUEEN EQUIPMENT	DRIVE BELT-SW	275.10
MACQUEEN EQUIPMENT	EQUIP MAINT-SW	9.96
MARKET STREET TECHNOLOGIES INC	BASIC WORDPRESS MAINT CONTRACT-MVHPC	300.00
MARTIN EQUIPMENT	DOZER RENTAL-RUT	2,834.00
MATT SIDERS	MILEAGE-P&REC	69.00
MEDIACOM	PHONE/INTERNET-P&A	282.71
MEDIACOM	PHONE/INTERNET-P&REC	181.01
MEDIACOM	PHONE/INTERNET-SEW	207.35
MENARDS	BR FIXTURE-P&REC	89.99
MICHAEL WALTER	UNIFORMS-RUT	191.09
MID STATES ORGANIZED CRIME	MEMBERSHIP-PD	100.00
MOUNT VERNON BANK & TRUST CO	SAFETY DEPOSIT BOX-P&A	35.00
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-LBC	2,054.40
MOUNT VERNON PHARMACY	SUPPLIES-P&A	26.48
MOUNT VERNON, CITY OF	START UP CASH-LBC	100.00
MOUNT VERNON, CITY OF	POSTAGE-MVHPC	3.25
NEAL'S WATER CONDITIONING SERVICE	WATER/SALT-P&A	11.65
NELSON & SONS PLUMBING	GAS METER REPAIR-FS	749.99
NOLAN JACKSON	REFEREE-P&REC	120.00
OLIVIA LOY	DEPOSIT REFUND-WAT	63.84

PAYROLL	CLAIMS	135,397.44
PAYROLL	CLAIMS	291.83
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	376.53
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	2,181.50
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	1,123.50
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	160.00
SOIL CONCEPTS INC	HYDRO SEED/NEW ELLIOT PARKLAND	11,995.00
ST LUKE'S WORK WELL SOLUTIONS	PHYSICAL-PD	160.00
STAPLES ADVANTAGE	PAPER,FILES-P&A,WAT,SEW	90.10
STEINBRONN CONSTRUCTION	FIXED SIDING,WINDOW LEAK-RUT	2,800.00
SUE RIPKE	MILEAGE-P&A	20.13
TITAN MACHINERY	BLADES-RUT	325.00
TREASURER STATE OF IOWA	WET TAX	2,658.00
TREASURER STATE OF IOWA	SALES TAX	1,061.00
TRI-CITY ELECTRIC CO OF IOWA	WELLNESS CENTER-LOST III	18,525.00
TYLER PANOS	REFEREE-P&REC	120.00
UMB	LONG TERM DEBT FEES	1,300.00
UNITED HEALTHCARE	INSURANCE-ALL DEPTS	16,286.43
UNITED RENTALS	LIFT RENTAL -NEW PD	189.62
US BANK	CREDIT CARD PURCHASES	7,200.08
US CELLULAR	CELL PHONE-P&RE,WAT,SEW	170.89
UTILITY SERVICE INC	WATER TOWER MAINT	4,749.02
VAN METER INC	SHOP LIGHTS-RUT	1,110.53
VEENSTRA & KIMM INC	WWTP FACILITY IMPROVEMENTS	9,132.04
VEENSTRA & KIMM INC	1ST ST RR BRIDGE REPAIR-DESIGN	5,433.00
VEENSTRA & KIMM INC	1ST ST OVERLY ADA	5,000.00
VEENSTRA & KIMM INC	WWTP IMPROVEMENTS	2,056.00
VEENSTRA & KIMM INC	WAGON PASS DEMOLITION	1,532.50
VEENSTRA & KIMM INC	HWY 30 BYPASS COORDINATION	1,079.50
VEENSTRA & KIMM INC	8TH AVE QUIET ZONE CONSULTATION	132.00
WAPSI WASTE SERVICE	GB,RECY-SW	22,091.91
WENDLING QUARRIES	SAND-RUT,WAT	1,102.89
WENDLING QUARRIES	ROCK-RUT	460.30
WOODWARD COMMUNITY MEDIA	ADS/PUBLICATIONS-KMVL,P&A	1,016.96
TOTAL		342,048.55

2014 STREET IMPROVEMENTS	132.00
COMMUNITY CENTER LOST III-CONSTR	38,856.32
COMMUNITY CENTER OPERATIONS	2,502.40
CULTURE & RECREATION	11,995.00
DEBT SERVICE	1,300.00
GENERAL FUND	40,491.01
PAYROLL	135,689.27
POLICE STATION CONSTRUCTION	1,538.18
ROAD USE TAX FUND	32,380.14
SEWER FUND	24,151.94
SOLID WASTE	25,574.00
STORM WATER FUND	541.61
WATER FUND	15,708.64
WWTP UV DISINFECTION	11,188.04
TOTAL	342,048.55

Discussion and Consideration of Pay Application #13 –Lester Buresh Family Community Wellness Center – Council Action as Needed. Pay Application #13 is in the amount of \$404,574.58. Motion to approve Pay Application #13 made by Wieseler, seconded by West. Motion carries.

Discussion and Consideration of Pay Application #7 – 2019 Wastewater Treatment Plant Improvements – Council Action as Needed. Pay Application #7 is in the amount of \$104,986.72. Motion to approve Pay Application #7 made by Rose, seconded by Herrmann. Motion carries.

Discussion and Consideration of V&K Change Order #6 – WRH Change Order 14 & 15 – 2019 Wastewater Treatment Plant Improvements – Council Action as Needed. V&K Change Order #6 is in the amount of \$28,862.26 and is a total of WRH Change Orders #14 & 15 plus an adjustment to the markup on approved Change Orders #1-5. Motion to approve V&K Change Order #6 made by West, seconded by Wieseler. Motion carries.

Discussion and Consideration of Telephone Equipment Services – Lester Buresh Family Community Wellness Center – Council Action as Needed. Technicom has submitted a telephone proposal for the LBC at a cost of \$4,080.00. This is the same service that City Hall and new PD use. Motion to approve the Technicom proposal made by Herrmann, seconded by Rose. Motion carries.

Discussion and Consideration of Marketing and Grand Opening Events – Lester Buresh Family Community Wellness Center – Council Action as Needed. Staff asked Council to consider approving two marketing/catering events estimated to cost between \$15 and \$18,000.00 to celebrate the opening of the LBC. One would be a VIP ribbon cutting and the other would be a general public event. Motion to approve the marketing and grand opening events as presented made by West, seconded by Wieseler. Motion carries.

Discussion and Consideration of Iowa Solutions Equipment Proposal – Lester Buresh Family Community Wellness Center – Council Action as Needed. Iowa Solutions submitted a proposal for \$42,137.00 to purchase and install computer equipment for the LBC. Rose motioned approval of the Iowa Solutions proposal for \$42,137.00, seconded by Wieseler. Motion carries.

Discussion and Consideration of Bleachers – Lester Buresh Family Community Wellness Center – Council Action as Needed. Council was asked to approve the purchase of portable bleachers which will be used at sporting events. Motion to approve up to \$5,200.00 for the purchase of portable bleachers at the LBC made by Herrmann, seconded by West. Motion carries.

Discussion and Consideration of Commercial Refrigerator – Lester Buresh Family Community Wellness Center – Council Action as Needed. Council was asked to approve \$2,975.00 for the purchase of a refrigerator from Rapids Wholesale. Motion to approve refrigerator purchase made by Rose, seconded by Wieseler. Motion carries.

Discussion and Consideration of Amendment #1 – Shoemaker Haaland – Downtown Streetscape – Council Action as Needed. Because members of the Design Committee and the proposed project design has changed so has the Shoemaker Haaland fee. Shoemaker Haaland were asked to re-design the original layout of the South Alley project into a pedestrian park. The fee increase is proposed to be \$19,200.00 for design and \$2,000.00 for additional survey work. Motion to approve Amendment #1 made by Wieseler, seconded by West. Motion carries.

Discussion and Consideration of Development Agreement for John and Amanda Rhomberg – Council Action as Needed. At the November 4, 2019 meeting Council agreed to pay 50% of the costs associated

with resurfacing the east end, downtown parking lot. The total cost of the overlay was \$28,840.00; 50% would cost the City \$14,420.00 which would be paid for with LOST dollars. West motioned to approve 50% of the cost of the overlay pending attorney review and approval of the agreement, seconded by Rose. Motion carries.

Discussion and Consideration of Police Department Improvements – Council Action as Needed. Chief Doug Shannon asked Council to approve one of three possibilities regarding design options for the office area of the new police station. Option #1 was a complete tear out of the existing duct work, raise the wall height at door walls to accommodate an 84" door, new doors, install a drop ceiling, lower light fixtures and replace with LED's, and redistribute heating and cooling into drop ceilings for a cost estimate of between \$25 and \$30,000.00. # 2 would abandon the current duct work but leave in place, install a drop ceiling, lower lights and replace with LED's, install new HVAC duct and diffusers for about \$15,500.00 and the 3<sup>rd</sup> option was to do nothing and use the space as is. Staff recommended approving option #2 because none of the dollars for this project have been budgeted. If approved, Option #1 would have likely been paid for with Franchise Fee dollars and would have had an impact on the projects that will be done next fiscal year. Nosbisch continued saying Option #2 could be done because it will add to the efficiency of the building. Wieseler motioned to approve Option #2 at a cost not to exceed \$16,000.00, seconded by Rose. Motion carries.

Discussion and Consideration of Preliminary Engineering Services for Union Pacific Railroad Company Approval – 1<sup>st</sup> Bridge Repair – Council Action as Needed – Added 1/3/2020. Nosbisch explained that because this is not a railroad project the City will have to pay any engineering fees that the railroad incurs when looking at the 1<sup>st</sup> Street bridge project. As of now the estimated cost is not to exceed \$25,000.00. V&K Engineering is working with the railroad on the permitting process. West motioned to approve the engineering services for the Union Pacific RR Company at a cost not to exceed \$25,000.00, seconded by Herrmann. Motion carries.

#### **Discussion Items (No Action)**

FY 21 CIP Spreadsheet with Explanations. Council discussed the latest version of the CIP worksheet. No action taken.

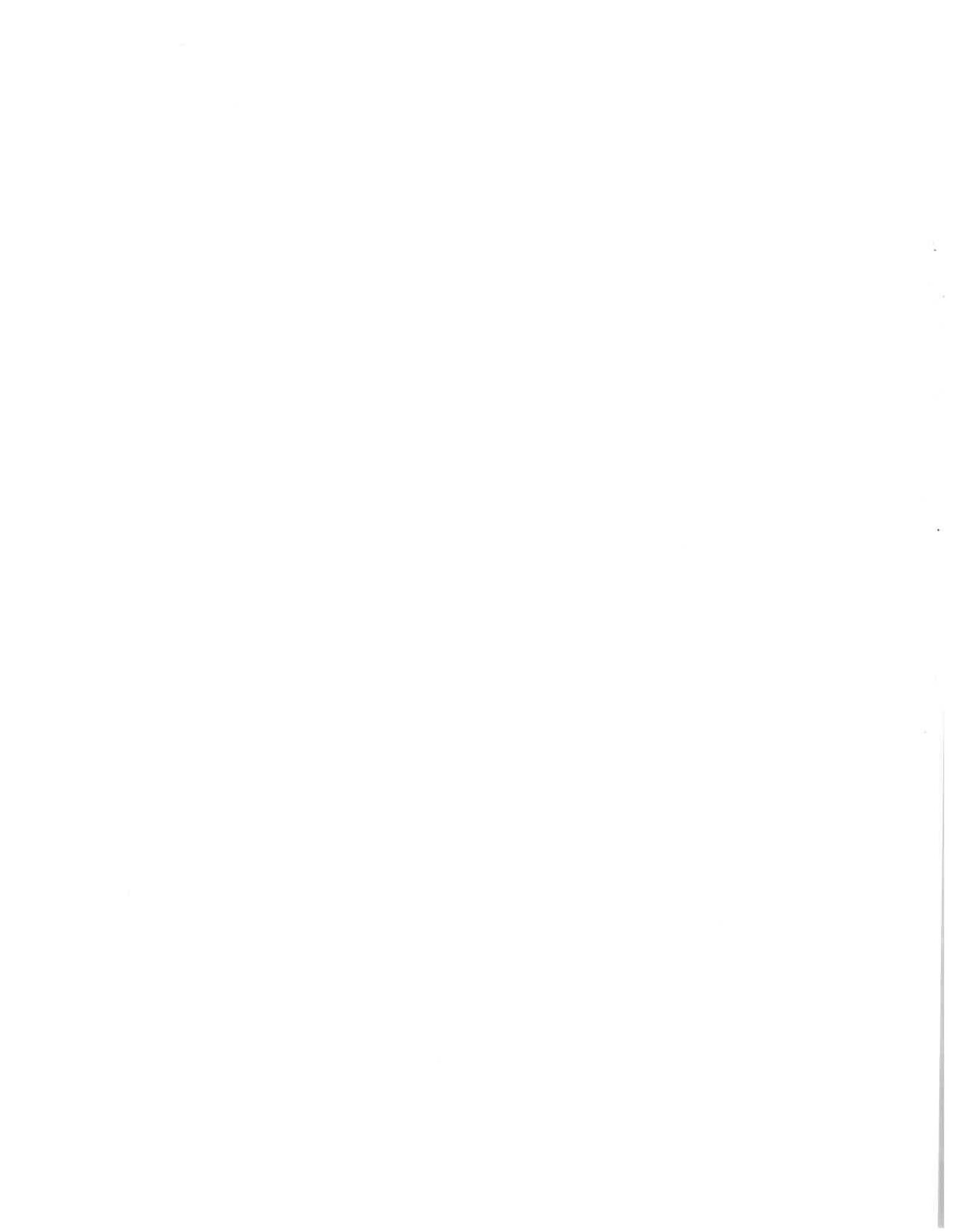
#### **Reports of Mayor/Council/Administrator**

City Administrator's Report. Staff will begin working through the "punch list" with the contractor and design team at the LBC working towards temporary occupancy by the January 6, 2020 work week. Due to the caucus and President's Day both meetings in February will need to be rescheduled. Budget work has begun.

**Closed Session** - Pursuant to Chapter 21.5 (1)C, the City Council may enter into closed session, "to discuss strategy with Council in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation". Motion to go into Closed Session made by Rose, seconded by West the time being 7:36 p.m. Motion carries. Exit Closed Session – Council Action as Needed. Motion to come out of Closed Session made by Rose, seconded by West the time being 8:06 p.m. Motion carries. No action was taken by Council.

As there was no further business to attend to the meeting adjourned the time being 8:07 p.m., January 6, 2020.

Respectfully submitted,  
Sue Ripke  
City Clerk



## Marsha Dewell

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**From:** Licensing@IowaABD.com  
**Sent:** Friday, January 10, 2020 1:35 AM  
**To:** Marsha Dewell  
**Cc:** Licensing@IowaABD.com  
**Subject:** Liquor License Submitted to Local Authority

Insurance coverage/bond certification has been completed for the following application(s). The application(s) is awaiting local authority review. After local authority approval, the application will be submitted to the Iowa Alcoholic Beverages Division for review.

License #	License Status	Business Name
LE0002564	Submitted to Local Authority	Wilkie Liquors (724 1st Street NE Mount Vernon Iowa, 52314)

Please do not respond to this email.

To check the status of your application follow these steps:

1. Click <https://elicensing.iowaabd.com>
2. Log in to your eLicensing account
3. After reading the 'Beginning April 1st' statement, click ok
4. Click the View Completed Applications link to see your status

**NOTICE:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

## Marsha Dewell

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**From:** Licensing@IowaABD.com  
**Sent:** Thursday, January 16, 2020 1:35 AM  
**To:** Marsha Dewell  
**Cc:** Licensing@IowaABD.com  
**Subject:** Liquor License Pending Dram Shop

The following application(s) is complete and awaiting dramshop insurance endorsement by the appropriate insurance carrier. After the insurance carrier has endorsed coverage, the application(s) will be submitted to the local authority for review.

License #	License Status	Business Name
LC0036678	Pending	Dram Shop Scorz Bar & Grill (109 1st Street West Mount Vernon Iowa, 52314)
LC0044114	Pending	Dram Shop yock's landing (102 1st St SE Mount Vernon Iowa, 52314)

Please do not respond to this email.

To check the status of your application follow these steps:

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## **G. Resolutions for Approval**

**AGENDA ITEM # G - 1**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

**DATE:** January 20, 2020

**AGENDA ITEM:** Resolution #1-20-2020A

**ACTION:** Motion

**SYNOPSIS:** Both the Public Works and Police departments have been working to complete a combined sale of city owned property. A majority of the items within the Police department list come from the purchase of the new station. Staff will be working with an auction service to complete the sale for a majority of the items, while others will be placed on the GovDeals site.

**BUDGET ITEM:** LBC Funds

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** Resolution

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 1/18/20

RESOLUTION #1-20-2020A

RESOLUTION APPROVING THE DISPOSAL OF  
MUNICIPAL PROPERTY

WHEREAS; over time the City of Mt. Vernon has accumulated property by various methods and of wide ranging descriptions; and

WHEREAS; the City now has the need to dispose of this property as it is of no use and of no value to maintain; and

WHEREAS; the said property has been inventoried (Exhibit A attached) and is ready for disposal.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON, IOWA: To grant staff permission to dispose of inventoried property by best methods possible while seeking to collect reasonable value.

PASSED and ADOPTED this 20<sup>th</sup> day of January, 2020.

\_\_\_\_\_  
Jamie Hampton, Mayor

ATTEST:

\_\_\_\_\_  
Sue Ripke, City Clerk

**Exhibit "A"**  
**Equipment/Property for Sale**  
**January 20, 2020**

See Attached inventory sheets from the Police and Public Works Department:

MOUNT VERNON PD - 380 Old Lincoln Hwy - Inventory List

Description:	Serial #/ Model:	Qty:	Size:	Value or Description:	Location:
Oak Table W/ Drawers		1	60 X 30		
Allen Computer Digital Organ W/ Bench	ADC130-T T6039	1		100 Watt 117 V 16 Hertz	
Carpet Riever Advanced 22	430977	1			
Centurylink Router	C1100Z	1			
Chalkboard		11	48 X 48		
Chalkboard		5	72 X 48		
Chalkboard		1	144 X 48		
Church Pew		14	80-90 inch		
Church Pew		10	190 Inch		
Church Pew		6	90 Inch		
Church Pew		1	232 Inch		
Church Pew		1	280 Inch		
Cisco Aironet 1200 Series Wireless Access Point		1			
Coronamic 8000 Typewriter		1			
EIKI Cassette Player	Model: 5090	1			
EIKI CD Cassette Player	193141 Model: 7070 A	1			
EIKI Still Picture Projector	1024110 Model: 3870A	1			
End Tables		2			
Garden hose Cart		1			
Garden Hoses		7			
Gas Can		1			
GE Spectra Electric Oven/Stove	SH203003Q Model: JBP45W	1			
HP Laser Jet 1200 Printer		1			
JVC VCR	145U1583 Model: HRVP 780U	1		\$18,000.00	
K Kawai K52E Baby Grand Piano	1954603	1			
Koala Care Baby Changing Station		5			
Lamps		2		White shades	
Media Cart		1			
Metal Film Cabinet		1	22 X 16		
Metal Shelving		1	30 in X 12 in		
Metal Shelving Unit		1	19 X 38	6 Shelves	
Metal Shelving Unit		1	21 X 48	4 Shelves	
Metal Storage Cabinet		1	16 X 30	Green & Wood Metal	
Misc Yard Tools				Rake, Shovel etc.	
Oak Shelving Units		3	24 Inch		
Oak Shelving Units		4	30 Inch		
Oval Wood Table		1	60 X 36		

Description:	Serial #/ Model:	Qty:	Size:	Value or Description:	Location:
Overhead Oak Shelving Unit		4	Varied 25-36 inch		
Panasonic DVD/TV	C0AA32774 Model: pVC-1340	1			
Pin Board		2	48 X 48		
Pin Board		1	48 X 34		
Red Couch		2			
Round Table		1	48 inch		
Rubbermaid 4214 Sweeper		1			
Set of 4 Stadium Seats		1			
Small Table		7	24 X 36		
Small Wall Mount Cabinet		1			
Super Striper Line Painting Cart		1			
Table		1	96 X 30		
Tan Plastic Chairs		152			
Toshiba LCD TV/DVD Combo	BCC560082788B Model: 15DLV77B	1			
Wall Mounted Communications Cabinet		1			
Wheelbarrel		1			
Wheeled Office Chairs		3			
White Board		1	72 X 48		
Windsor Carpet Shampooer Admiral	401347	1			
Windsor Versamatic Vacuum	S47062061	1		VS14	
Wooden Desk		1	60 X 36		
Wooden Hanging Card Display Holder		1			
Work Bench		1	28 X 72		

## Items to sell

Year	Description	Vin/Serial	Model
1998	Ford Dump Truck	1FDPF70J2WVA29408	
2006	Gravelly Mower	626	992137
	Ground Hog Post Auger	9HP Honda	HD99
	Stop Lights/Electrical Boxes		
	Walk behind Concret Saw		
	Baseball Field Lights		
	Chain Link Fence		
	Paint Sprayer walk behind	4 Horse Honda Powerliner	4900 XLT Speed Flow
2008	F-350 Truck Bed		F350 SRW
	Aluminum truck bed tool boxes		
	tires		
	light fixtures		
	old truck seat		
	field lights 8 lights		

**AGENDA ITEM # G - 2**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	January 20, 2020
<b>AGENDA ITEM:</b>	Resolution #1-20-2020B
<b>ACTION:</b>	Motion

**SYNOPSIS:** The City must now provide additional notifications during the budget process as established in the property tax reform bill passed by the State last year. The notice of public hearing and establishment of a maximum tax levy rate must occur in February. We will also have a second public hearing in March to review and approve the FY 21 budget.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** Resolution

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 1/18/20

**RESOLUTION NO. 1-20-2020B**

**RESOLUTION SCHEDULING A PUBLIC HEARING FOR THE CITY OF MOUNT  
VERNON FY 2020-2021 MAXIMUM PROPERTY TAX DOLLARS**

WHEREAS, The Iowa Code 384.15A requires that prior to considering the proposed FY 2021 city maximum property tax dollars for the affected levy total that the City of Mount Vernon hold a Public Hearing, prior to the final approval of same, and

WHEREAS, The FY 2021 city maximum property tax dollars for the affected levy total must be approved prior to setting the proposed budget public hearing for FY 2021, and

WHEREAS, Notice of the Public Hearing must be published at least ten but no more than twenty days prior to the Public Hearing, and

WHEREAS, Notice shall be published in the Sun Newspaper, scheduling Public Hearing for the 18<sup>th</sup> day of February, 2020 at 6:30 P.M. at the Mount Vernon, City Council Chambers, Mount Vernon, Iowa, and

WHEREAS, The City Clerk is instructed to see to the publication of the appropriate Notice in the Sun Newspaper, consistent with the above dictates, so that the Public Hearing may be held as scheduled herein.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Mount Vernon, Iowa does hereby schedule Public Hearing on the proposed FY 2021 city maximum property tax dollars for the affected levy total for the 18<sup>th</sup> day of February, 2020 at 6:30 p.m. to be held in the City Council Chambers.

APPROVED and ADOPTED this 20<sup>th</sup> day of January, 2020.

\_\_\_\_\_  
Jamie Hampton, Mayor

ATTEST:

\_\_\_\_\_  
Sue Ripke, City Clerk

**AGENDA ITEM # G - 3**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	January 20, 2020
<b>AGENDA ITEM:</b>	Resolution #1-20-2020C
<b>ACTION:</b>	Motion

**SYNOPSIS:** The Public Works department will be applying for \$5,000 in sign funding from the Iowa DOT. Obsolete and damaged signs within the City are required to be brought up to current code standards, and this program allows the City to expedite its replacement schedule.

**BUDGET ITEM:** RUT

**RESPONSIBLE DEPARTMENT:** Public Works

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** Resolution and Supporting Documents

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 1/18/20

IOWA DEPARTMENT OF TRANSPORTATION  
**AGREEMENT / RESOLUTION**  
**Sign Replacement Program for Cities & Counties**  
**(SRPFCC)**

ver 02.22.19

Applying as (check one):

- City  
 County

RESOLUTION NO. \_\_\_\_\_

WHEREAS the City/County of Mount Vernon, recognizes the importance of maintaining the regulatory, warning, and school area signs on the road system in conformance with the Manual on Uniform Traffic Control Devices, Federal Highway Administration, U.S. Department of Transportation, and

WHEREAS a review of signs has been conducted by the City/County of Mount Vernon or its agent to identify deficiencies in those signs eligible for replacement under the rules of the program, and

WHEREAS the Iowa Department of Transportation will reimburse up to \$10,000 per county and \$5,000 per city for conforming regulatory, warning, and school area signing materials for the replacement of existing signs to the City/County of Mount Vernon, and

WHEREAS it is understood that applications will be considered in order of receipt and will be limited to replacing eligible regulatory, warning, and school area signs. See, "[Signs eligible for SRPFCC](#)".

NOW THEREFORE BE IT AGREED BY THE IOWA COUNTY OR CITY COUNCIL OF Mount Vernon, THAT:

The City/County is hereby directed to submit the grant application and request for signing materials to replace signs that have been identified as deficient in their review. This application is to be submitted to the Iowa Department of Transportation's Program Coordinator for the Sign Replacement Program for Cities & Counties, and

BE IT FURTHER RESOLVED THAT:

- A) All signing materials must be ordered within 90 days of application approval.
- B) All signing materials will be installed by the City/County of Mount Vernon, within 180 days after the sign materials are furnished, and,
- C) All signs will be installed in compliance with the Manual of Uniform Traffic Control Devices, Federal Highway Administration, U.S. Department of Transportation, as adopted per Iowa Administrative Rules 761, Chapter 130, and,
- D) The City/County of Mount Vernon, will certify in writing to the Department of Transportation's Program Coordinator within 30 days after the sign materials and/or signs have been installed.

IOWA DEPARTMENT OF TRANSPORTATION  
**AGREEMENT / RESOLUTION**  
**Sign Replacement Program for Cities & Counties**  
**(SRPFCC)**

ver 02.22.19

- E) The City/County of Mount Vernon, recognizes that submission of this agreement along with an application, requesting signs and sign posts, represents approval by the city/county to participate in the Sign Replacement Program for Cities & Counties.
  
- F) Cities and counties not complying with the SRPFCC rules will be prohibited from applying for the program for two years.
  
- G) Application must be approved by Iowa DOT prior to ordering signs.
  
- H) Reimbursement, up to the program maximum, will be sent to the grantee AFTER:
  - the signs/posts have been installed.
  - the IA DOT receives a copy of the sign-order invoice.
  - the IA DOT receives proof of payment (Reimbursement Certification).

PASSED AND APPROVED THIS 20 DAY OF January, 2020

\_\_\_\_\_  
County Engineer / Mayor

\_\_\_\_\_  
County Board of Supervisors Chair / City Clerk

Iowa DOT approval by:

\_\_\_\_\_  
Iowa DOT representative

\_\_\_\_\_  
Date

# Sign Replacement Program for Cities & Counties (SRPFCC) -- APPLICATION

Iowa Department of Transportation

First name (contact)	Nick
Last name (contact)	Nissen
Title (contact)	Public Works Director
Address (line 1)	213 1st Street NW
Address (line 2)	
City, State, Zip Code	Mount Vernon, Iowa 52314
Phone (contact)	319-895-8742, 319-480-2663
Fax (contact)	319-895-6108
Email (contact)	mnissen@cityofmtvernon-ia.gov

Application Date	1/14/20
City or County Name	City of Mount Vernon

**Only signs/posts that are damaged, worn out, obsolete, or substandard are eligible through this grant program.**

Line number	Sign name	MUTCD #	Ordering post (yes or no)	Street on which sign is located	Location Description (all fields must be completed)	Side of Street that sign is located	Direction sign is facing
1	Stop	R1-1	Yes	Hiland Avenue	80' south of Third Street	East	South
2	Speed Limit	R2-1	No	Alabama Lane	300' northeast of Crimson Street	Northwest	Northeast
3	No Left Turn	R3-2	Yes	E Street	100' east of Band Blvd.	South	West

Begin here:

1	Stop	R1-1	No	2nd Avenue NW	NW Corner of 6th Street and 2nd Avenue NW	West	North
2	Stop	R1-1	Yes	2nd Avenue NW	NW Corner of 1st Street and 2nd Avenue NW	West	North
3	Stop	R1-1	No	3rd Avenue NW	NW Corner of 1st Street and 3rd Avenue NW	West	North
4	Stop	R1-1	Yes	3rd Avenue NW	NW Corner of 3rd Avenue and 7th Street NW	West	North
5	Stop	R1-1	Yes	3rd Avenue NW	SW Corner of 3rd Avenue and 8th Street NW	East	South
6	Stop	R1-1	No	4th Avenue NW	SE corner of 4th Avenue and 7th Street NW	East	South
7	Stop	R1-1	Yes	4th Avenue NW	SE corner of 4th Avenue and 5th Street NW	East	South
8	Stop	R1-1	No	5th Avenue NW	SE corner of 5th Avenue and 8th Street NW	East	South
9	Stop	R1-1	No	6th Avenue NW	SE corner of 6th Avenue and 8th Street NW	East	South
10	Stop	R1-1	No	6th Avenue NW	NW corner of 6th Avenue and 6th Street NW	West	North
11	Stop	R2-1	Yes	Scobey Road	SW corner of Scobey Road and Springville Rd NW	North	West
12	Speed Limit	R1-1	Yes	Scobey Road	301 Scobey Road East side of driveway	North	East
13	Stop	R1-1	Yes	6th Avenue NW	NW corner of 3rd Street and 6th Avenue NW	West	North
14	Stop	R2-1	Yes	7th Avenue NW	SE corner of 8th street and 7th Avenue NW	East	South
15	Speed Limit	R1-2	Yes	Scobey Road	410 Scobey Rd NW	South	West
16	Yield	W14-1	Yes	Old Lincoln Hwy	SE Corner Scobey Road and Old Lincoln Hwy	East	South
17	Dead End	W14-3	Yes	Old Lincoln Hwy	SW corner of Old Lincoln Hwy and Scobey Rd NW	South	West
18	No Passing	R2-1	Yes	1st Street West	580' west of 10th Avenue	West	North
19	Speed Limit	R2-1	Yes	1st Street West	580' west of 10th Avenue	West	North
20	Speed Limit	R2-1	Yes	1st Street West	510' west of 10th Avenue	West	North
21	Stop	R1-1	No	2nd Street NW	SW corner of 2nd Street and 2nd Avenue NW	South	West
22	Stop	R1-1	No	2nd Street NW	SW corner of 3rd Avenue and 2nd Street NW	South	West
23	Stop	R1-1	No	2nd Street NW	NE corner of 5th Avenue and 2nd Street NW	North	East

24	Stop	R1-1	No	2nd Street NW	NE corner of 7th Avenue and 2nd Street NW	North	East
25	Stop	R1-1	Yes	2nd Street NW	SW corner of 7th Avenue and 2nd Street NW	South	West
26	Stop	R1-1	No	3rd Street NW	SW corner of 3rd Street and 2nd Avenue NW	South	West
27	Stop	R1-1	No	3rd Street NW	NE corner of 3rd Street and 3rd Avenue NW	North	East
28	Stop	R1-1	No	3rd Street NW	SW corner of 3rd Street and 3rd Avenue NW	South	West
29	Stop	R1-1	Yes	3rd Street NW	NE corner of 3rd Street and 4th Avenue NW	North	East
30	Stop	R1-1	Yes	3rd Street NW	SW corner of 3rd Street and 4th Avenue NW	South	West
31	Stop	R1-1	No	4th Street NW	SW corner of 3rd Street and 5th Avenue NW	South	West
32	Stop	R1-1	Yes	4th Street NW	SW corner of 4th Street and 4th Avenue NW	South	West
33	Stop	R1-1	No	4th Street NW	NE corner of 4th St and 4th Ave NW	North	East
34	Stop	R1-1	Yes	4th Street NW	SW corner of 4th St and 3rd Ave NW	South	West
35	Stop	R1-1	No	5th Street NW	NE corner of 5th St and 2nd Ave NW	North	East
36	Stop	R1-1	No	5th Street NW	SW corner of 5th St and 2nd Ave NW	South	West
37	Stop	R1-1	Yes	5th Street NW	NE corner of 5th St and 3rd Ave NW	North	East
38	Stop	R1-1	Yes	5th Street NW	SW corner of 5th St and 3rd Ave NW	South	West
39	Stop	R1-1	No	6th Street NW	NE corner of 6th St and 7th Ave NW	North	East
40	Stop	R1-1	Yes	6th Street NW	NE corner of 6th St and 3rd Ave NW	North	East
41	Stop	R1-1	Yes	6th Street NW	SW corner of 6th St and 2nd Ave NW	South	West
42	Yield	R1-2	Yes	6th Street NW	SW corner of Sway 6th St and 2nd Ave NW	South	West
43	Speed Limit	R2-1	No	7th Street NW	415 7th street 215' west of 7th St and 4th Ave NW	North	East
44	Stop	R1-1	Yes	8th Street NW	SW corner 5th Ave and 8th St NW	South	West
45	Stop	R1-1	Yes	8th Street NW	NE corner 5th Ave and 8th St NW	North	East
46	Stop	R1-1	No	Park Avenue NW	NW corner of Park Ave and 7th St NW	West	North
47	Stop	R1-1	No	2nd Avenue SW	SE corner of 2nd Ave and 1st St SW	East	South
48	Stop	R1-1	Yes	2nd Avenue SW	NW corner 2nd Ave and 3rd St SW	West	North
49	Stop	R1-1	Yes	2nd Ave SW	SE corner of 2nd Ave and 3rd St SW	East	South
50	Stop	R1-1	No	2nd Ave SW	NW corner of 2nd Ave and Pal Rd SW	West	North
51	Stop	R1-1	No	3rd Ave SW	NW corner of 3rd Ave and Pal Rd SW	West	North
52	Stop	R1-1	Yes	3rd Ave SW	SE corner of 3rd Ave and 3rd St SW	East	South
53	Stop	R1-1	Yes	3rd Ave SW	SE corner of 3rd Ave and 1st St SW	East	South
54	Stop	R1-1	No	4th Ave SW	NW corner of 4th Ave and 3rd St SW	West	North
55	Stop	R1-1	Yes	4th Ave SW	SE corner of 4th Ave and 3rd St SW	East	South
56	Stop	R1-1	No	2nd St SW	SW corner of 2nd St and 2nd Ave SW	South	West
57	Stop	R1-1	Yes	2nd St SW	NE corner of 2nd Ave and 2nd St SW	North	East
58	Stop	R1-1	No	3rd St SW	SW corner of 3rd Ave and 3rd St SW	South	West
59	Speed Limit	R2-1	Yes	10th Ave SW	185' south of Bryant Rd and 10th Ave SW 109 10th Ave SW	West	North
60	Stop	R1-1	Yes	McGregor Lane	NE corner of McGregor Lane and 10th Ave SW	North	East
61	Speed Limit	R2-1	No	10th Ave SW	200' south of Summit and 10th Ave SW	West	North
62	Stop Ahead	W3-1	No	10th Ave SW	SW corner of Summit and 10th Ave SW	West	North
63	Speed Limit	R2-1	No	10th Ave SW	80' south of 3rd Avenue SW	West	North
64	Stop Ahead	W3-1	No	10th Ave SW	260' south of 3rd Avenue SW	North	East
65	Ped Crossing	W11-2	Yes	Palisades RD	140' west of 2nd Avenue SW	North	East
66	Speed Limit	R2-1	No	Palisades RD	190' west of 5th Avenue SW	North	East
67	School Crossing	S1-1	Yes	Palisades RD	275' west of 5th Avenue SW	South	West
68	Speed Limit	R2-1	Yes	Palisades RD	220' west of 15th Avenue SW	North	East
69	Speed Limit	R2-1	No	Palisades RD	300' east of Willow Creek Rd	North	East
70	Speed Limit	R2-1	No	Palisades RD	300' east of Willow Creek Rd	South	West
71	Speed Limit	R2-1	Yes	Palisades RD	220' west of 15th Avenue SW	South	West
72	Stop	R1-1	No	Webster Street NE	NE corner of Webster and Hwy 1 NE	North	West

73	Speed Limit	R2-1	No	6th Street NE	150' east of Hwy 1	South	West
74	Speed Limit	R2-1	No	B Avenue NE	300' from 3rd Street NE	West	North
75	No Outlet	W14-2	Yes	Crestview	50' north from 1st Street NE	east	South
76	Speed Limit	R2-1	Yes	Lisbon Rd	80' east of 1st Street NE	South	West
77	Not a through St	IS184	Yes	Candlestick Rd NE	300' North of Lisbon Rd	East	South
78	Stop Ahead	W3-1	Yes	Lisbon Rd	180' east of 1st Street NE	North	East
79	Stop	R1-1	Yes	A Avenue SE	SE corner of A Ave and 1st St SE	North	East
80	Ped Crossing	W11-2	Yes	A Avenue SE	240' south of 1st Street SE	east	South
81	Stop	R1-1	Yes	A Avenue SE	NW corner of A ave and 3rd St SE	East	South
82	Stop	R1-1	Yes	A Avenue SE	SE corner of A Ave and 3rd St SE	West	North
83	Dead End	R1-1	Yes	A Avenue SE	SE corner of 7th St and B Ave SE	East	South
84	Dead End	W14-1	Yes	7th Street SE	SE corner of 7th St and B Ave SE	South	West
85	Stop	R1-1	No	B Avenue SE	NW corner of B Ave and 7th St SE	West	North
86	Stop	R1-1	Yes	4th St SE	NE corner of Hwy 1 and 4th St SE	North	East
87	Stop	R1-1	No	4th St SE	SW corner of 4th St and A ave SE	South	West
88	Stop	R1-1	No	4th St SE	NE corner of 4th St and A ave SE	South	West
89	Stop	W1-1	Yes	2nd St SE	NE corner of Hwy 1 and 2nd St SE	North	East
90	Stop	W1-1	Yes	2nd St se	NE corner of 2nd St and A Ave SE	North	East
91	Dead End	W14-1	Yes	2nd St se	SW corner of B Ave and 2nd St SE	North	East
92	Stop	R1-1	No	B Ave SE	NW of B Ave and 2nd St SE	South	West
93	Stop	R1-1	No	B Ave SE	SE corner of B Ave and 1st Street SE	West	North
94	Speed Limit	R2-1	Yes	Oak Ridge Drive SE	50' west of County club Drive SE	East	South
95	Stop	R1-1	No	Hill View Drive SE	SE Corner Hill View and Business 30 SE	North	East
96	Speed Limit	R2-1	No	Hill View Drive SE	60' south of Business 30	East	South
97	Speed Limit	R2-1	No	Hill View Drive SE	375' south of business 30	West	North
98	Stop	R1-1	No	Hill View Drive SE	SE corner of Oak Ridge and Hill View SE	West	North
99	Speed Limit	R1-1	Yes	4th Ave SW	NW corner of 4th Ave and 4th Street SW	East	South
100	School	R2-1	No	5th Avenue SW	175' North from Palisades Road	West	North
101	School Crossing	S4-3P	No	5th Avenue SW	95' south of 4th Avenue	East	South
102	School Crossing	S1-1	No	5th Avenue SW	10' north of 4th Avenue	East	South
103	Stop	S1-1	No	5th Avenue SW	SW corner of Bryant Rd and 10th Ave SW	East	South
104	Dead End	R1-1	Yes	Bryant Road	SW corner of Bryant Rd and Bryant Court SW	West	North
105	No Truck Traffic	W14-1	Yes	Bryant Court	SE corner of Summit and 10th Avenue SW	South	West
106	Stop	R5-2	Yes	Summit	NE Corner of Summit and 10th Avenue SW	South	West
107	No Truck Traffic	R1-1	Yes	Summit	740' east of 10th Avenue SW	North	East
108	Yield	R5-2	Yes	Summit	NW corner of North College Blvd and College Blvd	North	East
109	Stop	R1-2	No	North College Blvd	SE corner of college Blvd and 7th Avenue SW	West	North
110	Stop	R1-1	Yes	7th Avenue SW	SW corner 2nd Street and 3rd Avenue SW	East	South
111	Stop	R1-1	Yes	2nd Street SW	NE corner of 2nd st and 3rd Ave SW	South	West
	Stop	R1-1	Yes	2nd Street SW		North	East

## **J. Motions for Approval**

CITY OF MOUNT VERNON  
CLAIMS FOR APPROVAL, JANUARY 20, 2020

GARLING CONSTRUCTION INC	WELLNESS CENTER-LOST III	404,574.58
WRH INC	WWTP IMPROVEMENTS 2019	104,986.72
PAYROLL	CLAIMS	67,038.32
OPN ARCHITECTS	WELLNESS CENTER-LOST III	28,619.99
MIDWEST STORAGE SOLUTIONS	SHELVING-LBC	14,931.98
GROUP SERVICES INC	INSURANCE-ALL DEPTS	6,348.50
BRADY LANHAM	ELECTRICAL-NEW PD	4,660.00
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	4,175.48
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	3,391.54
WOODWARD COMMUNITY MEDIA	ADS/PUBLICATIONS-P&REC,LBC	2,865.62
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	2,539.59
STATE HYGIENIC LAB	TESTING-SEW	2,364.50
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-ALL DEPTS	1,805.00
MOUNT VERNON ACE HARDWARE	TOOLS-FD	1,586.83
IOWA SOLUTIONS INC	COMP, SERVER MAINT-LBC,P&A,RUT	1,380.00
ALLIANT IES UTILITIES	ENERGY USAGE-RUT	1,151.10
WEX BANK	FUEL-PD	1,083.30
ALLIANT IES UTILITIES	ENERGY USAGE-FD	1,009.54
ALLIANT IES UTILITIES	ENERGY USAGE-P&A	734.06
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	729.73
AFFORDABLE HEATING & COOLING	HVAC MAINT-P&A	674.28
MEDIACOM	PHONE/INTERNET-PD	634.45
BARNYARD SCREEN PRINTER LLC	T-SHIRTS-P&REC	622.50
IOWA SOLUTIONS INC	COMP MAINT-PD	558.10
ALLIANT IES UTILITIES	ENERGY USAGE-RUT,PD	546.83
RACOM CORPORATION	TOOLS-FD	525.00
THE KERNELS	DEPOSIT-P&REC	500.00
P&K MIDWEST INC	FILTERS-RUT	381.27
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	365.84
IOWA DEPT OF PUBLIC SAFETY	ON LINE WARRANTS-PD	300.00
POSTMASTER	MARKETING MAIL	235.00
VERIZON CONNECT	INFORMATION SYSTEMS-PW	227.40
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	226.46
BARNYARD SCREEN PRINTER LLC	UNIFORMS-RUT	217.00
MEDIACOM	PHONE/INTERNET-POOL	182.64
MEDIACOM	PHONE/INTERNET-RUT	180.60
US CELLULAR	CELL PHONE-PD	165.02
STAPLES ADVANTAGE	FILES,POST ITS,CLIPS-ALL DEPTS	161.83
OVERHEAD DOOR CO	BLDG MAINT-FD	152.50
JOE'S QUALITY WINDOW CLEANING	WINDOW CLEANING-P&A	150.00
LINN COUNTY PUBLIC HEALTH	CONC STAND/FOOD SERVICE LICENSE	150.00
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	148.01
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	146.35
MOUNT VERNON BANK & TRUST CO	DEPOSIT SLIPS-ALL DEPTS	103.57
IOWA DARE ASSOCIATION	MEMBERSHIP-PD	100.00
RED LION RENEWABLES	SOLAR ELECTRIC PRODUCTION-P&A	93.28
ZATYK HOLUB	REFEREE-P&REC	90.00
ALLIANT IES UTILITIES	ENERGY USAGE-RUT,P&A,WAT,SEW	78.92
ALL SECURE	SECURITY SYST MONITORING-POOL	75.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	75.00
JOAN BURGE	CLEANING SERVICE-P&A	75.00
MOUNT VERNON, CITY OF	POSTAGE-MVHPC	73.50
ALLIANT IES UTILITIES	ENERGY USAGE-POOL	69.85
IOWA SOLUTIONS INC	NEW EMAIL SETUP-PD	67.50
AIRGAS INC	CYLINDER RENTAL FEE-PW	64.93
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	61.55
MACQUEEN EQUIPMENT	SHIM RADIATOR-SW	55.73

CITY OF MOUNT VERNON  
CLAIMS FOR APPROVAL, JANUARY 20, 2020

CARQUEST OF LISBON	VEHICLE MAINT-FD	54.10
COGRAN SYSTEMS	ONLINE REGISTRATION FEES-P&REC	44.00
ALLIANT IES UTILITIES	ENERGY USAGE-EMA	42.99
MT VERNON CAR WASH	CAR WASH-PD	40.00
GALLS INC	UNIFORMS-PD	33.76
ALLIANT IES UTILITIES	ENERGY USAGE-CEM	18.41
MOUNT VERNON, CITY OF	REC DESK CC FEE-LBC	12.52
TOTAL		664,757.07

GENERAL FUND	14,917.98
ROAD USE TAX FUND	8,462.27
COMMUNITY CENTER LOST III - CONST	451,237.17
WWTP UV DISINFECTION	104,986.72
NEW PD-CONSTRUCTION	4,660.00
WATER FUND	4,632.97
SEWER FUND	8,194.25
STORM WATER FUND	184.11
SOLID WASTE	430.76
COMMUNITY CENTER - OPERATIONS	12.52
PAYROLL	67,038.32
TOTAL	664,757.07

REVENUES FOR DECEMBER 2019

GENERAL GOVERNMENT	1,830,500.49
PUBLIC SAFETY	7,016.85
PUBLIC WORKS	220,800.57
CULTURE & RECREATION	2,435.78
DEBT SERVICE	1,957.05
TOTAL	2,062,710.74

**AGENDA ITEM # J - 2 thru J - 4**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	January 20, 2020
<b>AGENDA ITEM:</b>	Change Orders #46, 49, and 50 – The LBC
<b>ACTION:</b>	Motion

**SYNOPSIS:** I have included the latest update for change orders at the LBC. If you were to approve the three change orders listed on the agenda, there would be \$225,672 remaining in the contingency fund.

**COR#46** Additional basketball hoops – Staff had originally planned to purchase portable basketball hoops for the community space (the third gym). The weight of the ballast for the portable hoops will likely damage the laminate floor covering in this area. The alternative (COR #46) is to install two additional ceiling mounted hoops. Staff is recommending approval of this change order in the amount of \$19,430.82.

**COR#49** Mirrors for yoga studio – In talking with instructors, it would be ideal to have mirrors placed on the south wall of the yoga room. The mirrors are hand cut on site to work around existing wall penetrations. Staff is recommending approval of this change order in the amount of \$5,014.42.

**COR#50** Painting of steel anchors – This change order, in the amount of \$449.82, has already been approved by staff. The black base board was cut around the steel plates located at the track surface. The plates were originally painted white making them look quite out of place. They have since been painted black to match the base board.

**BUDGET ITEM:** LBC Funds

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** Change Orders #46, 49, & 50

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 1/18/20

## Lester Buresh Family Community Wellness Center - Change Order Requests

Change Order #	Approved/Denied	CO Amount	Net Affect on Contingency	Beginning Contingency Balance
COR#1 - Over Excavation	Approved			\$385,948
COR#2 - ITC #5 (Door Hardware)	Approved	19,270.27		\$366,678
COR#3 - Extend Working Days	Denied	9,358.13		\$357,320
COR#4 - Upsize Storm Piping	Approved	0		\$357,320
COR#5 - Additional Electrical on NW Corner of Building	Approved	373		\$356,947
COR#6 - Electrical Coordination	Approved	1,128		\$355,819
COR#7 - RTU Screening	Approved	1,007		\$354,812
COR#8 - Additional Paint for a Fire Rated Door	Denied	6,104		\$348,708
COR#9 - Structural Angle Support at Skylights	Approved	0		\$347,187
COR#10 - Structural Tube Modification	Approved	1,521		\$345,066
COR#11 - Electric Connection to Roller Curtain	Approved	2,121		\$343,898
COR#12 - Additional Conduit for Future Heated Sidewalk	Denied	1,168		\$339,528
COR#13 - Add Consistent Pour Stop Adjacent to CMU	Approved	0		\$339,528
COR#14 - Barrier One Additive	Denied	4,370		\$339,528
COR#15 - Additional Earthwork for Foundations	Approved	0.00		\$339,528
COR#16 - Added Days to Contract for Weather	Approved	15,998		\$323,530
COR#17 - Core Out and Rock Replacement for Retaining Wall	Approved	19,999.84		\$303,530
COR#18 - Parking Lot Core Out and Rock Replacement	Approved	1,079.40		\$302,450
COR#19 - Reduced Glycol Percentage (credit)	Approved	6,179.67		\$296,271
COR#20 - Reduction of Trees on South Side (credit)	Approved	820		\$297,091
COR#21 - Additional IT & Electric in Office	Approved	1,035		\$298,126
COR#22 - Four Feet Addition to Rock Wall	Approved	2,455.13		\$295,671
COR#23 - Over excavation in the gym floor area	Approved	13,387.50		\$282,283
COR#24 - Barrier One in gym floor only	Rejected	16,334		\$265,949
COR#25 - Toilet Partition Color Match	Approved	0		\$265,949
COR#26 - Climbing Wall Handholds and Equipment	Approved	523		\$265,426
COR#27 - Never Created in the computer	Approved	2,335		\$263,091
COR#28 - Credit ofr Acoustic Panel Fabric	Approved	1,440		\$264,531
COR#29 - Weather Delay Extension (no charge)	Pending			\$262,226
COR#30 - Minor Changes in Power & Date to Align w/ Security	Approved	2,305		\$247,355
COR#31 - Vapor Barrier Rejected by Architects	Rejected			\$244,803
COR#32 - Revisions for Ductwork/Insulation	Approved	14,871		\$245,520
COR#33 - Gymnasium Vertical Ducts	Approved	2,552		\$246,319
COR#34 - Deltion of Screening for Shorter Equipment (credit)	Approved	717		\$252,319
COR#35 - Ductwork Revisions in the Turf Room (credit)	Approved	799		\$252,319
COR#36 - Changed the Coping Material to Aluminum (credit)	Approved	6,000		\$250,567
COR#37	Approved			\$250,567
COR#38	Approved			\$250,567
COR#39	Approved			\$250,567
COR#40 - Power Swith for Garbage Disposal	Approved	1751.85		\$250,567
COR#41	Approved			\$250,567
COR#42	Approved			\$250,567
COR#43	Approved			\$250,567
COR#44 - Glass at Front Desk	Rejected	0		\$250,567
COR#45	Rejected			\$250,567
COR#46 - Additional Basketball Hoops	Pending	19,430.82		\$231,136
COR#47	Pending			\$231,136
COR#48 - CW Wall Angles	Rejected	0		\$231,136
COR#49 - Mirrors for Yoga Studio	Pending	\$5,014.42		\$226,122
COR#50 - Painting Steel Anchors on Track	Pending	449.82		\$225,672



# GARLING CONSTRUCTION, INC.

## General Contractors

1120 11th Street • Belle Plaine, IA 52208 • Phone: (319) 398-3340 319-444-3409 • Fax: (319) 398-3363 319-444-2437

COR #. 0046

<b>Date</b>	Monday, January 6, 2020
<b>Project:</b>	Lester Buresh Family Community Wellness Center
<b>Per ITC 049 add additional Basketball Hoop.</b>	

#	Description	Type	Qty	Rate	Expense Amount	MarkUp	Cost
00050	Electrical & Controls				2942.690	5.0000	\$3,089.82
00050	Basketball Hoop				15200.000	5.0000	\$15,960.00
00050	2% Bond	Insurance Expense		0.000			\$381.00

**PROPOSAL SUMMARY**

	\$19,049.82
Insurance Expense	\$381.00
<b>Net Costs</b>	<b>\$19,430.82</b>

<b>Proposal Total</b>	<b>\$19,430.82</b>
-----------------------	--------------------

~~PLEASE REVIEW AND SIGN BELOW FOR INCLUSION IN THE NEXT OWNER CHANGE ORDER~~

Architect: x \_\_\_\_\_ Date: \_\_\_\_\_

OPN ARCHITECTS

Owner: x \_\_\_\_\_ Date: \_\_\_\_\_

PM: x \_\_\_\_\_ Date: 1-6-2020

Brian L. Ridge, Project Manager





H2I Group  
3120 Capital Way  
Cedar Falls, IA 50613

To: John Bodensteiner  
Garling Construction  
ITC 049

Date: 12/24/19  
Project: Lester Buresh Wellness  
Location: Mount Vernon, IA

Per ITC 049

2 each Draper Basketball Backstops, 42 X 72 glass rectangular backboards with bolt on padding,  
Break away rims, 8'-10' electric height adjustors, 8 relay box, sending back processor and control for  
Programming at manufacture.

Deoivered and installed for.....\$15,200

Currently there aren't enough relays, so have to add 8 more relays. We will also have to send back the processor  
box and smart gym control for them to program at the factory-during this time the baskets and curtains won't be  
operational. The electrician will need to also figure unhooking the processor and smart gym control for us to send  
back and then install 8 more relay box and reinstalling the processor and control beside the electrical requirements  
for the new motors.

**Excludes:**

1. State Sales & Use Taxes. Purchaser by acceptance of this quotation agrees to furnish Tax Exemption  
Certificates when requested on non-taxable materials, otherwise any applicable tax will be added at time of  
invoicing.
2. Power supply and final electrical hook up to motors
3. Removal of the existing processor and control to send back to factory and reinstallation of the processor  
and control.

**SEE PAGE for Terms & Conditions**

This proposal is based upon usage of the AGC/ASA/ASC "Standard Form Construction Subcontract", 1996 Edition or a subcontract  
form otherwise acceptable to Haldeman-Homme, Inc.

TERMS: Net 30 Days

ACCEPTED: Company \_\_\_\_\_  
Name \_\_\_\_\_  
Date \_\_\_\_\_

RESPECTFULLY,  
*H2I Group, Inc.*

By Todd Ellison  
319-415-3378  
TEllison@H2IGroup.com

Note: This quotation is offered for acceptance within 30 days and is subject to revision beyond that time.



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H2I Group
3120 Capital Way
Cedar Falls, IA 50613

PROPOSAL

H2I Group Inc. Terms and Conditions

General

These terms and conditions are a component part of the attached proposal and constitute the entire agreement between H2I Group Inc. (hereinafter H2I). By signing the proposal, Customer acknowledges that they understand and accept the proposal and the following terms and conditions. All work shall be done in accordance with the attached proposal unless otherwise provided for in writing and signed by H2I.

Site Conditions

A smooth, level and clean sub-floor shall be provided or as required by H2I. Maintain environment at proper temperature (55-80 degrees F.) and humidity (35-50%) before, during and 30 days following installation.

Acceptance

This proposal may be accepted within 30 days subject to credit approval. H2I reserves the right to revoke this offer prior to acceptance by customer. Customer agrees that, by signing, grant authority to credit bureaus to release credit history information for the purpose of establishing credit with H2I and its subsidiaries.

Installation

This proposal assumes unloading and elevator use shall be conducted during normal business hours. This proposal is based on completing the work during normal business hours. Overtime, evening and weekend work is available at additional charge.

Engineering

All engineering, proposal drawings, specifications shall represent H2I's investment in engineering skill and development and remain the property of H2I. Such are submitted with the understanding that the information will not be disclosed or used in any way detrimental to H2I's interests.

Changes

Any requests for changes to the scope of work shall be made in writing with signed acceptance by authorized personnel from H2I and Customer.

Liability

H2I shall not be liable for damages in any form or any other claim arising out of strikes, floods, fire, accidents, or any other causes beyond our control. H2I shall not be liable for liquidated, consequential or any other damages or penalties of any kind for delays in completion of work.

Payment

Payment in full will be due and payable thirty (30) days from invoice date. Customer agrees to pay progress-billing invoices during the course of the project reflecting partial shipment of material and/or partial completion of labor work performed.

Customer agrees that, if the billed amount is not paid within terms, a service charge will be charged on the overdue balance at a percentage rate of 1.5% (18% ANNUAL PERCENTAGE RATE) for all accounts. If the customer fails to pay the entire unpaid balance on the account when due H2I may without further notice or demand, exercise all rights and remedies available by law for the collection of the balance due on the account.

Disputes

Customer and H2I hereby agree that disputes between the parties which cannot be settled amicably, shall be settled through the State District Court of Minnesota.

Cancellation

An officer of H2I must approve cancellation requests in writing. In order to compensate H2I for its investment in engineering, time, processing and administrative work, approved cancellations shall be subject to cancellation charge of 25% of the contract amount plus the cost of materials produced or in production, labor or other services performed, freight, taxes and any other out of pocket expenses incurred by H2I.

Warranty

THE MANUFACTURER EXPRESS WARRANTY IS PROVIDED IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED. THE WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE ARE HEREBY DISCLAIMED BY H2I.

Insurance

H2I maintains insurance and will provide certificates of insurance if requested on coverage and limits as provided by its insurance policy. No other insurance coverage is provided including waiver of subrogation or additional named insureds.

Codes

Customer, architect and/or contractor shall be responsible for all local, state and federal agency code compliance, permits, fees, design, engineering and testing. H2I does not provide professional liability or pollution insurance for any of these services. Costs for any and all such services are not included in this proposal.

Signature: \_\_\_\_\_ Name: \_\_\_\_\_ Date: \_\_\_\_\_
(Please Print)



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# GARLING CONSTRUCTION, INC.

## General Contractors

1120 11th Street • Belle Plaine, IA 52208 • Phone: (319) 398-3340 319-444-3409 • Fax: (319) 398-3363 319-444-2437

COR #. 0049

Date Friday, January 10, 2020

**Project:** Lester Buersh Family Community Wellness Center

**Per ITC 051: Add mirrors in A407 Fitness/Yoga 205 South**

#	Description	Type	Qty	Rate	Expense Amount	MarkUp	Cost
00053	Mirrors				4682.000	5.0000	\$4,916.10
00053	2% Performance Bond	Insurance Expense		0.000			\$98.32

**PROPOSAL SUMMARY**

	\$4,916.10
Insurance Expense	\$98.32
<b>Net Costs</b>	<b>\$5,014.42</b>

**Proposal Total** **\$5,014.42**

PLEASE REVIEW AND SIGN BELOW FOR INCLUSION IN THE NEXT OWNER CHANGE ORDER

Architect: x \_\_\_\_\_ Date: \_\_\_\_\_

OPN ARCHITECTS

Owner: x \_\_\_\_\_ Date: \_\_\_\_\_

PM: x \_\_\_\_\_ Date: 1/10/2020

Brian L Ridge, Project Manager

# FormanFord

Professional Glazing and Facade Contractor

4401 Bowling St. SW Cedar Rapids, IA 52404 (319) 362-2705 facsimile (319) 362-5230

---

Lisa Long  
Project Manager

Lisa.Long@forman-ford.com

## CHANGE ORDER REQUEST

Date: January 7, 2020

Customer: Garling Construction

Contact: Jeff Ketels and Brian Ridge

Project: Lester Buresh

Change Order Number: ITC-051 Mirrors – A407 Fitness/Yoga 205- South

---

Description: Per ITC-051, Elevation A407-3 - Material and Installation of 4qty-52"x 84", 1qty-52"x48, 1qty-18"x36" and 1qty-14" x 36" 1/4" Annealed Mirrors with Safety Backing and Pencil Polished Edges. Includes Aluminum Finish J Channel, 6 Receptacles Cutouts and Corner Notching for TV.

Total Change Order Amount: Add \$4,682.00

---

All work included under this change order shall be performed under the same terms and conditions as specified in the original contract unless noted otherwise.

Sincerely,



Forman Ford Glass & Glazing Contractors

Project Manager

Approved By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**TY-CO PAINTING, INC.**  
1347 Hunters Field Ln. Marion, IA. 52302  
319-377-9723

**ITC-045 Submitted**

**January 14, 2020**

**TO: GARLING CONSTRUCTION John**

**RE: LESTER BURESH**

**We hereby propose to furnish the materials and perform the labor necessary per plans and specifications for the completion of:**

**ITC 045**

**Paint Steel anchors around walking track**

**Total                   \$420.00**

**All material is guaranteed to be as specified, and the work to be performed in accordance with the drawing specifications. Any alteration or deviation from specifications will be executed only upon written orders, and will become an extra charge over and above the base bid.**

**Respectfully Submitted**  
*Tyrone C. Meyer*  
**319-551-4143**

**AGENDA ITEM # J - 5**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	January 20, 2020
<b>AGENDA ITEM:</b>	Scholarships and Administration
<b>ACTION:</b>	Motion

**SYNOPSIS:** The City has historically utilized SE Linn to administer a scholarship program for use of the City pool. Staff is asking the Council to consider continuing this scholarship program at the LBC. The City would provide funding to SE Linn, and SE Linn would in turn provide for the administration and awards of the funds. It seems somewhat counterintuitive for the City to provide funding only to have the money paid back to ourselves, but the program does not award 100% scholarships. It does, however, allow a broader range of people the ability to enjoy the amenities at the LBC. SE Linn has done a wonderful job vetting candidates to date, and we expect them to continue in the same manner at the LBC. If the Council is amenable to expanding the scholarship program, we would suggest an initial investment of \$5,000.

**BUDGET ITEM:** LBC Funds

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** None

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 1/18/20

**AGENDA ITEM # J - 6**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	January 20, 2020
<b>AGENDA ITEM:</b>	February Council Dates
<b>ACTION:</b>	Motion

**SYNOPSIS:** As stated at the last meeting, the caucus will occur on February 3<sup>rd</sup> and President's Day on February 17<sup>th</sup>. I believe both meeting dates will need to fall on the following Tuesday, as we have public hearing notices that have already been sent to the paper. This would make the new Council dates for next month, February 4, 2020 and February 18, 2020.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** None

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 1/18/20

# APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: 230024

Page 1

To Owner: City of Mount Vernon  
 213 First Street NW  
 Mount Vernon, IA 52314

Project: 88A132310 Lester Buresh Family  
 Community Wellness Center

Application No.: 3  
 Application Date: 2019-12-27  
 Period To:

From Contractor: Tri-City Electric Company of Iowa/ia Architect: Design Engineers  
 6225 N Brady St  
 Davenport, IA 52806

Distribution to:  
 Owner  
 Architect  
 Contractor

Contract For:

Contract Date:

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Confirmation Sheet is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. Original Contract Sum ..... \$94,635.00
2. Net Change By Change Order ..... \$0.00
3. Contract Sum To Date ..... \$94,635.00
4. Total Completed and Stored To Date ..... \$70,976.25
5. Retainage:
  - a. 5.00% of Completed Work ..... \$3,548.81
  - b. 0.00% of Stored Material ..... \$0.00
 Total Retainage ..... \$3,548.81
6. Total Earned Less Retainage ..... \$67,427.44
7. Less Previous Certificates For Payments ..... \$49,991.14
8. Current Payment Due ..... \$17,436.30
9. Balance To Finish, Plus Retainage ..... \$27,207.56

CONTRACTOR: Tri-City Electric Company of Iowa

By:  Date: 1-10-2020

State of Iowa County of Scott  
 Subscribed and sworn to before me this \_\_\_\_\_ day of January 2020  
 Notary Public: \_\_\_\_\_  
 My Commission expires: \_\_\_\_\_  
  
**CHRISTOPHER J AUNE**  
 Commission Number 816154  
 My Commission Expires 07/01/2020

### ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$17,436.30

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:  Date: 1-17-2020

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY		Additions	Deductions
Total changes approved in previous months by Owner		\$0.00	\$0.00
Total Approved this Month		\$0.00	\$0.00
TOTALS		\$0.00	\$0.00
Net Changes By Change Order		\$0.00	

# CONTINUATION SHEET

Application and Certification for Payment, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Application No.: 3

Application Date: 2019-12-27

To:

Architect's Project No.:

Invoice #: 230024

Contract: 88A132310 Lester Buresh Family Community Wellness Center

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		E This Period In Place	F Materials Presently Stored <small>(Not in D or E)</small>	G Total Completed and Stored To Date <small>(D+E+F)</small>	H % <small>(G / C)</small>	I Balance To Finish <small>(C-G)</small>	J Retainage
			From Previous Application <small>(D+E)</small>							
1	Lester Buresh Family Community Wellness	94,635.00	52,622.25	18,354.00		0.00	70,976.25	75.00%	23,658.75	3,548.81
<b>Grand Totals</b>		<b>94,635.00</b>	<b>52,622.25</b>	<b>18,354.00</b>		<b>0.00</b>	<b>70,976.25</b>	<b>75.00%</b>	<b>23,658.75</b>	<b>3,548.81</b>

## **K. Reports-Received/File**



**Council:**

**Eric Roudabush  
Scott Rose  
Tom Wieseler  
Stephanie West  
Deb Herrmann**

---

**DECEMBER 2019**  
**POLICE REPORT**

**Vehicle Collisions**

There were 3 reported collisions in December. The first collision occurred at Country Club Drive and Oakridge Drive when a vehicle travelling east on Oak Ridge drive failed to stop at the stop sign with Country Club Drive and collided with another vehicle. Damage was estimated at \$6,500 and no injuries were reported. The second collision occurred in the 800 block of 1<sup>st</sup> Street West when the driver of a vehicle travelling west on 1<sup>st</sup> Street became distracted and collided with two legally parked vehicles. Damage was estimated at \$13,000 and minor injuries were reported by one of the passengers in the striking vehicle. The third collision occurred at Hwy 1 & Business Hwy 30 when a semi and SUV were both travelling north on Hwy 1 at the roundabout with Business 30. The semi failed to remain within their lane of travel, sideswiping the SUV. Damage was estimated at \$12,500 and no injuries were reported.

**Incidents/Arrest**

There were 22 reported incidents in December. Reports included: Drug investigation, violation of no contact order, possession of drug paraphernalia, identity theft, welfare check (x2), public intoxication, theft (x3), voluntary committal, criminal mischief, driving while barred, OWI (x2), burglary (x2), Assault-domestic abuse, credit card fraud (x2), counterfeit currency, and assist agency.

During December Mount Vernon Officers made 7 arrests. Charges include: OWI (2), possession of drug paraphernalia, violation of a no contact order, possession of controlled substance- psilocybin mushrooms, possession of controlled substance-marijuana, public intoxication, driving while barred, and OWI.

**K-9 Report**

During December K9 Monster and Officer Moel attended Annual Dual Certification testing, successfully completing the required tasks for recertification. Monster was deployed 1 time in December 2019, alerting on a vehicle. Upon a search of the vehicle marijuana residue was located inside the vehicle.

**Community Service/Training/Misc.:**

- City staff and contractors continue work on remodeling of the new PD site; wiring for phone & cable is installed. Mediacom has service to the exterior of the building, awaiting installation into the building.
- Chief Shannon met with a Federal Program Evaluator, conducting review of RC Rail programming and services.



**Mount  
Vernon**  
IOWA

Chris Nosbisch, City Administrator  
Douglas Shannon, Chief of Police

**Jamie A. Hampton, Mayor**

**Council:**

**Eric Roudabush  
Scott Rose  
Tom Wieseler  
Stephanie West  
Deb Herrmann**

- Chief Shannon participated in the E911 meeting as a member of the Executive Board. Sheriff Gardner had sent a letter advising that funding for E911 is diminishing and encouraged communities to begin to budget for radio equipment for all Emergency Services serving our community.

**GTSB:**

Officers worked 13 hours of STEP in December 2019. This traffic enforcement effort resulted in 1 OWI, 1 OWI Contact, 1 public intoxication warning, 6 speed violations, 2 registration violations, 2 insurance violations, 1 dark windows violation, 1 equipment violation, and 2 other traffic violations.

**LISBON (28E Contracted Services):**

Per the 28E agreement our department provided the following service to Lisbon in December 2019:

- Patrol: 3,168 minutes
- Calls for service: 550 minutes (13 calls for service)
- Administrative time: 95 minutes

**Total time for December 2019: 2,825 minutes = 47.08 hrs. x \$40/hr. = Total: \$1,883.20**

**Lisbon was invoiced for October-December 2019 in the amount of \$5,353.20.**

Respectfully Submitted,

Chief of Police



---

## **Public Works Report**

### **1/20/20**

#### ***Snow Removal***

Crews dealt with a total of 5 more events between the last council meeting and this one. The city has used 117 tons of rock salt and 15,060 gallons of brine to date 1/17/20. The city ordered 250 tons of salt for this season. In total we have used 132 tons to this point 1/17/20.

#### ***Equipment Maintenance***

During the last ice storm, we had the bottom spreader chain finally bust on our 2006 dump single axel dump truck. We did have a new spreader chain on hand as Jacob noticed ours was ready to be replaced. Jacob was able to remove the old chain and replace it with the new one on hand. This was about a day and a half process with another crew member. But it definitely saves time and money doing some of these projects inhouse that we are comfortable with.

#### ***Storm Damage***

Crews went around after the ice storm and picked up storm damage.

#### ***ROW Maintenance***

Crews finally finished trimming right of way trees in the SE Quadrant. This was a bit overdue but is now complete.

Crews also trimmed trees along the trails off of 1<sup>st</sup> Street. They were able to clear the hill side just above the culvert on the south side of 1<sup>st</sup> Street in Sauter Park. This area was a mess and needed cleaned up.

#### ***New PD***

Crews have painted the new PD along with finished most the trim work that was need for initial move in and installed the doors that have been added or moved.

## **L. Discussion Items (No Action)**

**AGENDA ITEM # L - 1**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

**DATE:** January 20, 2020

**AGENDA ITEM:** Possible Budget

**ACTION:** None

**SYNOPSIS:** This will be a placeholder for each meeting from now until March as we prepare to approve the budget documents. Changes to the State code have led to minor deviations in our budget process.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** None

**ATTACHMENTS:** None

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 1/18/20

**M. Reports Mayor/Council/Admin.**

---

**CITY OF MT. VERNON  
CITY ADMINISTRATOR  
REPORT TO THE CITY COUNCIL  
January 20, 2020**

---

- Just a reminder that the VIP event will be held on Saturday, January 25, 2020 from 5 p.m. to 8 p.m. There will be a small presentation at 5:30 p.m. followed by the ribbon cutting ceremony.
- The City of Jefferson, Iowa will be visiting Mount Vernon on Monday, January 27, 2020 to review our Main Street program. Apparently our staffing model has become the precedent setter in Iowa.
- I have been asked to participate on the Regional Development Advisory Council for the Iowa Ideas Conference 2020 as they work to set the conference schedule for next year.
- During or shortly after the budget discussion, the City will need to focus on the future outlook of recycling and the changing needs of garbage collection in the City.