

# City of Mt. Vernon, Iowa

<b>Meeting:</b>	<b>Mt. Vernon City Council Meeting</b>
<b>Place:</b>	<b>Mt. Vernon City Hall, 213 First Street NW, Mt. Vernon, Iowa 52314</b>
<b>Date/Time:</b>	<b>January 4, 2017 – 6:30 PM</b>
<b>Web Page:</b>	<b>www.cityofmtvernon-ia.gov</b>
<b>Posted:</b>	<b>December 30, 2016</b>

<b>Mayor:</b>	Jamie Hampton	<b>City Administrator:</b>	Chris Nosbisch
<b>Mayor Pro-Tem:</b>	Marty Christensen	<b>City Attorney:</b>	Robert Hatala
<b>Councilperson:</b>	Paul Tuerler	<b>Assls. Admin/City Clerk:</b>	Sue Ripke
<b>Councilperson:</b>	Scott Rose	<b>Deputy City Clerk:</b>	Marsha Dewell
<b>Councilperson:</b>	Tom Wieseler	<b>Chief of Police:</b>	Doug Shannon
<b>Councilperson:</b>	Eric Roudabush		

**A. Call to Order**

**B. Agenda Additions/Agenda Approval**

**C. Communications:**

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the microphone and give your name and address for the public record before discussing your item. Each individual will be granted no more than five (5) minutes.

**D. Consent Agenda**

**Note:** These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes – December 19, 2016 Regular Council Meeting
2. Appoint Suzette Astley - Historic Preservation Commission
3. Acceptance of Resignation – Richard Peterson, Planning and Zoning Commission

**E. Public Hearing**

1. None

**F. Ordinance Approval/Amendment**

1. An Ordinance Amending Chapter 151 Trees of the Mt. Vernon Municipal Code
  - i. Motion to approve second reading and proceed with third reading (Council may suspend rules and proceed to third and final reading after vote of second reading)
2. An Ordinance Adopting Chapter 27 Housing Commission of the Mt. Vernon Municipal Code
  - i. Motion to approve second reading and proceed with third reading (Council may suspend rules and proceed to third and final reading after vote of second reading)
3. An Ordinance Amending Chapter 135 Street Use and Maintenance of the Mt. Vernon Municipal Code
  - i. Motion to approve second reading and proceed with third reading (Council may suspend rules and proceed to third and final reading after vote of second reading)

**G. Resolutions for Approval**

1. Resolution #1-4-2017A Approving the Authorized Signatures at Mount Vernon Bank

**H. Mayoral Proclamation**

1. None

**I. Old Business**

1. None

**J. Motions for Approval**

1. Consideration of Claims List – Motion to Approve
2. Discussion and Consideration of Citizen Request for Action – Convex Mirror Request - Council Action as Needed
3. Discussion and Consideration of Setting a Public Hearing Date for an Ordinance Rezoning Property Located at 718 First Avenue SW from LI Limited Industrial to TR Traditional Residential - Council Action as Needed

**K. Reports to be Received/Filed**

1. None

**L. Discussion Items (No Action)**

1. Year in Review

**M. Reports of Mayor/Council/Administrator**

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Administrator's Report

**N. Adjournment**

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

**If anyone with a disability would like to attend the meeting, please call City Hall at 895-8742 to arrange for accommodations.**

## **D. Consent Agenda**

The Mount Vernon City Council met December 19, 2016 at the Mount Vernon City Hall Council Chambers with the following members present: Roudabush, Tuerler, Wieseler, and Rose. Christensen absent.

**Call to Order.** Mayor Jamie Hampton called the meeting to order at 6:31 p.m.

**Agenda Additions/Agenda Approval.** Motion to approve the amended Agenda made by Wieseler, seconded by Rose. Carried all. Christensen absent.

**Consent Agenda.** Motion to approve the Consent Agenda made by Tuerler, seconded by Wieseler. Carried all. Christensen absent.

1. Approval of City Council Minutes – December 5, 2016 Regular Council Meeting

### **Public Hearing**

Public Hearing on an Ordinance to Amend Chapter 5 Operating Procedures of the Mt. Vernon Municipal Code. Mayor Hampton declared the public hearing open. Mayor Hampton opened the public hearing. No public comment. Close Public Hearing – proceed to F-1. Mayor Hampton closed the public hearing.

Public Hearing on an Ordinance to Amend Chapter 151 Trees of the Mt. Vernon Municipal Code  
Mayor Hampton opened the public hearing. No public comment. Close Public Hearing – proceed to F-2.  
Mayor Hampton closed the public hearing.

Public Hearing on an Ordinance to Adopt Chapter 26 Housing Commission of the Mt. Vernon Municipal Code. Mayor Hampton opened the public hearing. No public comment. Close Public Hearing – proceed to F-3. Mayor Hampton closed the public hearing.

Public Hearing on an Ordinance to Amend Chapter 135 Street Use and Maintenance of the Mt. Vernon Municipal Code. Mayor Hampton opened the public hearing. Resident Deanne Rexroat asked what the impact would be of this ordinance. Nosbisch explained that in the past the right-of-way trees had been given to the homeowners for maintenance unless they were diseased or dying. This will allow maintenance to come back to the City. The two ordinances tonight cross reference each other. Close Public Hearing – proceed to F-4. Mayor Hampton closed the public hearing.

### **Ordinance Approval/Amendment**

An Ordinance Amending Chapter 5 Operating Procedures of the City of Mt. Vernon Municipal Code. Motion to approve first reading and proceed with second reading (Council may suspend rules and proceed to third and final reading after vote of first reading). City Administrator Nosbisch explained that this has to do with residency requirements of City employees. The City of Washington has done away with these requirements altogether. Mayor Hampton said it was a sign of the times that we live in. Nosbisch asked Council to consider waiving the second reading and proceed to the third as the City employee in question has already moved outside of the 20 minute response time. Tuerler moved to approve the first reading of Ordinance #12-19-2016A, seconded by Roudabush. Roll call all yes. Christensen absent. Tuerler then made a motion to suspend the rules and proceed to the third and final reading of Ordinance #12-19-2016A. Seconded by Wieseler. Roll call all yes. Christensen absent.

An Ordinance Amending Chapter 151 Trees of the Mt. Vernon Municipal Code. Motion to approve first reading and proceed with second reading (Council may suspend rules and proceed to third and final reading after vote of first reading). City Administrator Chris Nosbisch explained that both Ordinances 151 and 135 reference bringing the street trees back into City maintenance. Motion made by Rose, seconded by Tuerler to approve the first reading of Ordinance #12-19-2016B. Roll call all yes. Christensen absent.

An Ordinance Adopting Chapter 26 Housing Commission of the Mt. Vernon Municipal Code. Motion to approve first reading and proceed with second reading (Council may suspend rules and proceed to third and final reading after vote of first reading). City Administrator Nosbisch explained that this will actually be Chapter 27 but it was published in the paper as Chapter 26 so it will be changed to the correct chapter at the next meeting. Motion to approve the first reading of Ordinance #12-19-2016C made by Roudabush. Rose asked about the term limits of the members. Nosbisch stated that this would be one of the items that the commission would discuss once it is formed. Rose also noted a typo that will be corrected in Section 27.06(9). Nosbisch confirmed that this commission would be subject to the Open Meeting laws. Wieseler seconded the motion. Roll call all yes. Christensen absent.

An Ordinance Amending Chapter 135 Street Use and Maintenance of the Mt. Vernon Municipal Code. Motion to approve first reading and proceed with second reading (Council may suspend rules and proceed to third and final reading after vote of first reading). Motion made by Rose, seconded by Wieseler to approve the first reading of Ordinance #12-19-2016D. Roll call all yes. Christensen absent.

### Resolutions for Approval

Resolution Authorizing the Redemption of Outstanding General Obligation Refunding Capital Loan Notes, Series 2009A, Dated July 1, 2009. Nosbisch explained that this is a 2009 General Obligation note that is being repaid with sewer funds. We have an opportunity to call these notes and save about \$2,000 in interest but also save about \$100,000 coming off the debt capacity. Motion made by Tuerler authorizing approval of Resolution Authorizing the Redemption of Outstanding General Obligation Refunding Capital Loan Notes, Series 2009A, the City of Mount Vernon, the State of Iowa, Dated July 1, 2009 directing notice be given and move it's adoption. Motion seconded by Wieseler. Roll call all yes. Christensen absent.

### Motions for Approval

Consideration of Claims List – Motion to Approve. Motion made by Tuerler, seconded by Rose to approve. Carried all. Christensen absent.

3E ELECTRICAL ENG & EQUIPMENT CO	GENERATOR REPAIR-FD	2,659.27
AIRGAS	CYLINDER RENTAL FEE-PW	34.08
ALLIANT ENERGY	ENERGY USAGE-WAT	3,009.03
ALLIANT ENERGY	ENERGY USAGE-SEW	2,548.35
ALLIANT ENERGY	ENERGY USAGE-P&A	1,008.30
ALLIANT ENERGY	ENERGY USAGE-RUT	924.26
ALLIANT ENERGY	ENERGY USAGE-FD	350.97
ALLIANT ENERGY	ENERGY USAGE-KMVL,ST LIGHTS	249.20
ALLIANT ENERGY	ENERGY USAGE-P&REC,POOL	247.75
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	3,195.43
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	2,851.20
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	158.71
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	69.61
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	58.12

ALLIANT IES UTILITIES	ENERGY USAGE-EMA	42.85
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	32.33
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	26.07
ALLIANT IES UTILITIES	ENERGY USAGE-CEM	18.73
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	10.01
APPLIED CONCEPTS INC	WIRED REMOTE CONTROL CABLE-PD	12.95
ARAMARK	RUGS-FD	82.85
AUDITOR OF STATE	AUDIT FILING FEE-P&A	625.00
CAREPRO PHARMACY	SUPPLIES-P&A	42.20
CARTER RODMAN	REFEREE-P&REC	180.00
CENTURY LINK	PHONE CHGS-PD	36.90
CENTURY LINK	PHONE CHGS-P&A	499.14
CLIFTON LARSON ALLEN	AUDITOR FEES-P&A	650.00
COGRAN SYSTEMS	ONLINE REGISTRATION-P&REC	16.00
COMFORT SOLUTIONS	FAN BLADE-RUT	366.30
CR/LC WASTE AGENCY	DISPOSAL SERVICE-RUT	1,913.42
CUSTOM HOSE & SUPPLES	HOSE FIX-RUT	27.13
CUSTOM HOSE & SUPPLIES INC	FLEX HOSE,CLAMPS,FITTINGS-RUT	312.89
DAN'S OVERHEAD DOORS 1	DOOR REPAIR/SHOP-RUT	130.88
DARE	MEMBERSHIP-PD	50.00
DES MOINES STAMP	DATER-ALL DEPTS	88.10
DIESEL TURBO SERVICE	BATTERIES (2),REPAIRS-PW	460.20
ECICOG	ZONING ORDINANCE UPDATE-P&A	1,162.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	60.00
FRANCESCA THOMPSON	CLEANING SERVICE-P&A	60.00
FUTURE LINE	CURB GUARDS-RUT	488.00
FUTURE LINE	CLUTCH/SALT DAUG-RUT	213.18
FUTURE LINE	PLOW EDGE MARKER-RUT	96.00
GALLS	EQUIP-PD	154.17
GOODYEAR	TREADS/SKIDSTER (4)-PW	1,133.08
GREGORY HILL	INTERN-MVHPC	90.00
HI - VIZ SAFETY MIDWEST PATCH	UNIFORMS-PW	290.00
IA PARK & REC ASSOC	CPO SCHOOL #4-POOL	280.00
IOWA INSURANCE DIVISION	509A FILING	100.00
IOWA LAW ENFORCEMENT ACADEMY	TRAINING-PD	15.00
IOWA ONE CALL	LOCATES-WAT,SEW	61.20
IOWA SOLUTIONS INC	COMPUTER MAINT-RUT,P&A	280.00
JAY A ARNOLD	UMPIRE PAY-P&REC	150.00
JIM BONEWALD	BOY'S BB REFUND-P&REC	30.00
JOAN BURGE	CLEANING SERVICE-P&A	60.00
JOAN BURGE	CLEANING SERVICE-P&A	60.00
JOHNSTON SUPPLY	BLDG MAINT-FD	73.47
JORDAN AXTELL	UMPIRE PAY-P&REC	90.00
KONE	ELEVATOR MAINT CONTRACT-P&A	160.53
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES-ALL DEPTS	424.62
LINN COUNTY SHERIFF'S OFFICE	SHARED SERVICES-PD	900.00
LYNCH	5K MI MAINT/2016 EXP-PD	38.31
LYNN FENEL	REFUND/BARNYARD PYMT-P&REC	100.00
MARKET STREET TECHNOLOGIES INC	WEBSITE PROJECT-MVHPC	270.00
MATT SIDERS	MILEAGE-P&REC	67.50
MIDWEST BREATHING AIR	QRTLTY AIR TEST-FD	60.60
MIDWEST SAFETY COUNSELORS	INSTRUMENT CALIBRATION-FD	50.00
MIDWEST WHEEL CO	BINDERS,LUBE-RUT	192.28
MOUNT VERNON ACE HARDWARE	SUPPLIES-ALL DEPTS	872.81

MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT	40.80
MV ACE HARDWARE	EQUIP-FD	25.30
NATHAN GOODLOVE	FIRE CHIEF PAY-FD	416.71
P&K MIDWEST	ANTIFREEZE,OIL-RUT	74.87
P&K MIDWEST	SALT DAUG MAINT-RUT	18.31
PAYROLL	CLAIMS	57,815.99
ROTO ROOTER	JET/VAC LINE-WAT	1,050.00
SAM KRINGLEN	REFEREE-P&REC	180.00
SAUTER BATY ASSOCIATES	CONCEPTUAL/PRELIMINARY DESIGN	742.50
ST LUKE'S WORK WELL SOLUTIONS	DRUG TEST-PW	48.00
STAR EQUIPMENT	SAW GUARD REPAIR-PW	250.39
STATE HYGIENIC LAB	TESTING-SEW	2,345.00
STOREY KENWORTHY	TAX FORMS-ALL DEPTS	202.83
STORM STEEL	ANGLE IRON-RUT	59.38
TIPTON ELECTRIC MOTORS	WELDER REPAIR-PW	380.91
UNITED STATES POSTAL SERVICE	METER POSTAGE-ALL DEPTS	2,000.00
VEENSTRA & KIMM INC	BYPASS AREA FUTURE UTILITY PLAN	463.50
VEENSTRA & KIMM INC	BIJOU THEATRE SIDEWALK	257.50
VEENSTRA & KIMM INC	HWY 30 BYPASS COORDINATION	243.00
VERIZON WIRELESS	INVESTIGATION-PD	100.00
WAPSI WASTE SERVICE	RECY-SW	869.35
WAPSI WASTE SERVICE	RECY-SW	781.95
WAPSI WASTE SERVICE	RECY-SW	762.84
WELLMARK BLUE CROSS BLUE SHIELD	3RD PARTY EOB'S-ALL DEPTS	200.00
WEX BANK	FUEL-PD,WAT,SEW	995.90
	TOTAL	101,396.01

Discussion and Consideration of January Meeting Dates - Council Action as Needed. Nobsisch explained that January 2<sup>nd</sup> is a City holiday. Motion made by Rose, seconded by Wieseler to set the January 2017 Council meeting dates for January 4<sup>th</sup> and January 16<sup>th</sup>. Carried all. Christensen absent.

Discussion and Consideration of Agreement 2017-4-131 Between the City of Mt. Vernon and the Iowa Department of Transportation - Council Action as Needed. Nobsisch said that he had the City Attorney review the agreement. This basically states that either the amount for repairs or bring it up to standards before they turn over the portion of Highway 30 that will become City property after the bypass comes through. The City also had sanitary sewer work included in order to get sewer on the south side of the bypass. The final costs will be itemized for the City at the end of the project and billed accordingly. Motion made by Wieseler, seconded by Rose to approve Agreement 2017-4-131 as presented. Carried all. Christensen absent.

Discussion and Consideration of Request for Qualifications (RFQ) for the Mt. Vernon Community/Recreation Center – Council Action as Needed. Staff met with a couple of residents that deal with RFP's and RFQ's quite frequently. The main difference between the two is that an RFP is an actual proposal where they give you an amount for the project and does not focus on the qualifications of the firm. The RFQ deals specifically with the firms that the City is looking to interview. The reason Nobsisch likes going this route instead of the RFP is that the firms are required to submit their fee schedule in a sealed envelope so that they can't change numbers significantly. This RFP would be sent out to a number of different firms and those would be scaled down to the top five. The motion tonight would be to approve the RFQ process. Rose noted two typos that will be corrected. Tuerler made a motion to approve the RFQ for the City of Mount Vernon, seconded by Wieseler. Carried all. Christensen absent.

**Reports to be Received/Filed**

Mt. Vernon Police Report. There were five collisions and 30 incidents reported in November. Mount Vernon Police and Fire hosted the "Boots vs. Badges Blood Drive". The department conducted Firearms Training Simulator training at Kaplan University. Officers worked a total of 16 hours of extra traffic enforcement for November. Mount Vernon Police Department began providing contracted police services with Lisbon per the 28E agreement approved by both Councils.

Mt. Vernon Public Works Report. A subcontractor for CenturyLink had several damage incidents to City property and will be billed accordingly. There have been two significant snow events that have required extra work for City crews.

Mt. Vernon Parks and Recreation Report. A Cornell student is working on a survey about Nature Park that will be available to residents after the first of the year. Parks and Recreation will be reviewing the Comprehensive Trails Plan. Boys' basketball registration and youth wrestling registrations are going on now. Magical Night was a big success. Holiday open gyms will be December 27, 28 and 29 from 11:00 a.m. to 4:00 p.m. Siders attended the Athletic Business Conference on November 16-18<sup>th</sup>.

#### **Discussion Items (No Action)**

City Solar. Terry Dvorak with Red Lion Renewables provided Council with solar options for the City. He stated that there were three facilities in town that were looked at for options for solar. The first option would be the roof of City Hall which would have a payback of about 15 years if paid on a cash basis. If paid on a cash basis, the City would pay for the product upgrade outright. The other form of payment would be a Power Purchase Agreement option that would involve investors in the payment. The other facility that was looked at was the new fire station but the layout of the building did not make sense for the placement of the panels and would be a break even project. The last facility was the wastewater treatment plant, which is a large user of power so it has a demand basis to the electric billing. Because of this, Dvorak felt that this option would need to be looked into further to determine if it would be feasible. The placement of the solar panels may also be an issue as they would need to be placed over the square ponds. At this point Dvorak's recommendation would be to do City Hall and look into whether the wastewater treatment plant is a viable option. Additional data would be needed from Alliant Energy.

#### **Reports of Mayor/Council/Administrator**

Committee Reports. Wieseler reported that the Sustainability Committee gained some information about a possible charging station for electric cars with Alliant Energy. They offer a rebate program for residential and commercial but he is inquiring about municipal.

City Administrator's Report. Nosbisch reported that City Hall will be closed Friday, December 23<sup>rd</sup> and Monday, December 26<sup>th</sup> for the Christmas holiday and also Monday, January 2<sup>nd</sup> for the New Year holiday. Staff is meeting with V&K this Thursday to discuss the sidewalk program and the Palisades intersection. Nosbisch was provided information on grant funding for the wagon pass that will need to be addressed in the near future.

Adjournment. As there was no further business to attend to the meeting adjourned, the time being 7:23 p.m., December 19, 2016.

Respectfully submitted,  
Marsha Dewell  
Deputy Clerk

## Chris Nosbisch

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**From:** Jamie Hampton  
**Sent:** Monday, December 26, 2016 8:47 AM  
**To:** Leah D. Rogers, Tallgrass Historians L.C.  
**Cc:** Chris Nosbisch; gbooth@1010crlaw.com  
**Subject:** Re: appointment

Happy Holidays Leah

Appreciate the email and make sure we confirm Suzette's application right away.

Thanks  
Jamie

On Dec 22, 2016, at 2:38 PM, Leah D. Rogers, Tallgrass Historians L.C. <[ldrog215@aol.com](mailto:ldrog215@aol.com)> wrote:

Mayor Hampton: The City just received an application from Suzette Astley for the remaining vacancy on the Commission. She has been asked by Cornell to apply as their representative and she is someone who Dick Thomas knows well and highly recommends. She would be a good representative for the college on the commission, something that is sorely needed. She meets the residency requirement and actually brings much more to the Commission in her enthusiasm and experience than she conveys in her modest application. I certainly trust Dick's opinion on this one and can state that the Commission is supportive of her appointment.

This will fill all of the current vacancies.

Thank you for your consideration.

Leah Rogers, Chair  
Mount Vernon Historic Preservation Commission

December 15, 2016

Mount Vernon City Council,

I am sorry to say that I must resign my position on the Mount Vernon Planning and Zoning Commission, effective at the end of February, 2017. I will be relocating to Denver, Colorado, at the end of next March. I can continue to serve on Planning and Zoning through February to allow ample time for the city to find a replacement for me.

I have served on P&Z for some 20 odd years and have, over these years, had the pleasure of working with great people. I have worked through two Comprehensive Plans and am in the early stages of my second Zoning Ordinance revision. Through it all I have been pleased with the results and proud of the work I have done for the city. I hope I have left a positive mark on the city.

I will be sorry to leave the community. It is a wonderful place, in no small part due to the hard work of so many citizens, council members, and city employees. I have no doubt that I will be returning for visits from time to time -- it will be hard to stay away.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard Peterson", written over the word "Sincerely,".

Richard Peterson

## **F. Ordinance Approval/Amendment**

**AGENDA ITEM # F – 1**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	January 4, 2017
<b>AGENDA ITEM:</b>	Ordinance – Trees
<b>ACTION:</b>	Motion

**SYNOPSIS:** Staff has not received any communication neither for nor against this ordinance since its first reading.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** Ordinance

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 12/29/16

Prepared by:	City of Mt. Vernon, City Hall, Chris Nosbisch, City Administrator	213 First St. NW, Mt. Vernon, IA 52314 (319) 895-8742
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**ORDINANCE #12-19-2016B**

**AN ORDINANCE AMENDING CHAPTER 151 TREES OF THE CITY OF MT. VERNON MUNICIPAL CODE**

**BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON, IOWA:**

**SECTION 1. AMENDMENT.** The existing 151.06 Obstruction. (2) Public Property. is hereby repealed and replaced with a new 151.06 Obstruction. (2) Public Property. The maintenance of the parking or terrace of public right of way shall conform to Section 135.10.

**SECTION 2. SAVINGS CLAUSE.** If any section, provision, sentence, clause, phrase or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any provision, section, subsection, sentence, clause, phrase or part hereof not adjudged invalid or unconstitutional.

**SECTION 3. EFFECTIVE DATE.** This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Approved and adopted this \_\_\_ day of \_\_\_\_\_, 201\_.

ATTEST:

\_\_\_\_\_  
Jamie Hampton - Mayor

\_\_\_\_\_  
Sue Ripke – City Clerk

I certify that the foregoing was published as  
Ordinance #12-19-2016B on the \_\_\_ day of \_\_\_\_\_, 201\_.

\_\_\_\_\_  
Sue Ripke, City Clerk

**AGENDA ITEM # F – 2**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	January 4, 2017
<b>AGENDA ITEM:</b>	Ordinance – Housing Commission
<b>ACTION:</b>	Motion

**SYNOPSIS:** Staff has not received any communication neither for nor against this ordinance since its first reading.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** Ordinance

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 12/29/16

Prepared by: City of Mt. Vernon, City Hall,  
Chris Nosbisch, City Administrator

213 First St. NW, Mt. Vernon, IA 52314  
(319) 895-8742

**ORDINANCE #12-19-2016C**

**AN ORDINANCE ADOPTING CHAPTER 27, HOUSING COMMISSION OF THE CITY OF MT. VERNON MUNICIPAL CODE**

**BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON, IOWA:**

**SECTION 1. ADOPTION.** The Mt. Vernon Municipal Code is hereby amended to include the language set forth in Exhibit "A," attached hereto and made a part thereof.

**SECTION 2. SAVINGS CLAUSE.** If any section, provision, sentence, clause, phrase or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any provision, section, subsection, sentence, clause, phrase or part hereof not adjudged invalid or unconstitutional.

**SECTION 3. EFFECTIVE DATE.** This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Approved and adopted this \_\_\_\_ day of \_\_\_\_\_, 201\_.

ATTEST:

\_\_\_\_\_  
Jamie Hampton - Mayor

\_\_\_\_\_  
Sue Ripke – City Clerk

I certify that the foregoing was published as Ordinance #12-19-2016C on the \_\_\_\_ day of \_\_\_\_\_, 201\_.

\_\_\_\_\_  
Sue Ripke, City Clerk

Exhibit "A"

CHAPTER 27

HOUSING COMMISSION

27.01 Appointment

27.03 Vacancies

27.05 Membership

27.02 Term of Office

27.04 Compensation

27.06 Powers and Duties

**27.01 HOUSING COMMISSION.** There shall be appointed by the City Council a City Housing Commission, hereinafter referred to as the Commission, consisting of nine (9) members, who shall be qualified by knowledge or experience to make recommendations to the City Council in matters pertaining to housing development, housing needs, codes/ordinances, and/or other development needs.

**27.02 TERM OF OFFICE.** The term of office of the members of the Commission shall be three (3) years. The terms shall be structured in a manner that no more than one-third of the members will expire in any one year.

**27.03 VACANCIES.** If any vacancy exists on the Commission caused by the resignation, or otherwise, a successor for the residue of the term shall be appointed in the same manner as the original appointee.

**27.04 COMPENSATION.** All members of the Commission shall serve without compensation, except their actual expenses, which shall be subject to the approval of the Council.

**27.05 MEMBERSHIP.** It is recognized that a true representation on the membership body may require members residing outside the current city limits. At no time shall the number of non-residents on the commission account for more than three (3) appointees. The Commission shall generally consist of representatives from the following areas: a local bank representative, a citizen at-large representative, City Council representative, Mt. Vernon School representative, CDG Board representative, Planning and Zoning representative, representative from a real estate firm, a representative having controlling interest in development property within two miles of the city limits, and a representative from a development firm. It is recognized that deviations from the above list may be necessary to maintain a qualified Commission. At no time shall the membership consist of more than two representatives of the above listed fields of expertise.

**27.06 POWERS AND DUTIES.** The Commission shall have and exercise the following powers and duties:

1. Selection of Officers. The Commission shall choose annually at its first regular meeting one of its members to act as Chairperson and another as Vice Chairperson, who shall perform all of the duties of the Chairperson during the Chairperson's absence or disability.
2. Adopt Rules and Regulations. The Commission shall adopt such rules and regulations governing its organization and procedure as it may deem necessary.
3. Recommendation for Incentives. The Commission shall review various forms of housing incentives and make recommendations on adoption and procedural use in the City. Additionally, the Commission shall recommend programs to disburse LMI (Low to Moderate Income) set aside as a result of any housing incentive program
4. Identify Housing Needs. The Commission shall make recommendations of housing needs to the Council.
5. Code Review. The Commission shall review various housing codes, including rental, building, topsoil, and development, for adoption by the City Council.
6. Special Projects. The Council, from time to time, may task the Housing Commission with projects aimed at identifying roadblocks to housing development.
7. Fiscal Responsibilities. The Commission shall have full, complete and exclusive authority to expend for and on behalf of the City all sums of money appropriated to it, and to use and expend all gifts, donations or payments whatsoever which are received by the City for housing purposes.
8. Limitation on Entering Contracts. The Commission shall have no power to contract debts beyond the amount of its original or amended appropriation as approved by the Council for the present year.
9. Annual Report. The Commission shall make a report to the Mayor and Council of its proceedings, with a full statement of receipts, disbursements and the progress of its work during the preceding fiscal year.

**AGENDA ITEM # F – 3**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	January 4, 2017
<b>AGENDA ITEM:</b>	Ordinance – Street Use
<b>ACTION:</b>	Motion

**SYNOPSIS:** Staff has not received any communication neither for nor against this ordinance since its first reading..

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** Ordinance

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 12/29/16

Prepared by: City of Mt. Vernon, City Hall,  
Chris Nosbisch, City Administrator

213 First St. NW, Mt. Vernon, IA 52314  
(319) 895-8742

**ORDINANCE #12-19-2016D**

**AN ORDINANCE AMENDING CHAPTER 135 STREET USE AND MAINTENANCE OF THE CITY OF MT. VERNON MUNICIPAL CODE**

**BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON, IOWA:**

**SECTION 1. AMENDMENT.** The existing 135.10 Maintenance of Parking or Terrace. is hereby repealed and replaced with a new 135.10 Maintenance of Parking or Terrace. It shall be the responsibility of the abutting property owner to maintain all property outside the lot and property lines and inside the curb lines upon the public streets, except that the abutting property owner shall not be required to trim, remove or maintain trees on the publicly owned right of way. Maintenance includes timely mowing and picking up litter.

**SECTION 2. SAVINGS CLAUSE.** If any section, provision, sentence, clause, phrase or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any provision, section, subsection, sentence, clause, phrase or part hereof not adjudged invalid or unconstitutional.

**SECTION 3. EFFECTIVE DATE.** This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Approved and adopted this \_\_\_ day of \_\_\_\_\_, 201\_.

ATTEST:

\_\_\_\_\_  
Jamie Hampton - Mayor

\_\_\_\_\_  
Sue Ripke – City Clerk

I certify that the foregoing was published as  
Ordinance #12-19-2016D on the \_\_\_ day of \_\_\_\_\_, 201\_.

\_\_\_\_\_  
Sue Ripke, City Clerk

## **G. Resolutions for Approval**

**AGENDA ITEM # G – 1**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	January 4, 2017
<b>AGENDA ITEM:</b>	Resolution - Signatories
<b>ACTION:</b>	None

**SYNOPSIS:** This is an annual resolution approved by the Council. This resolution approves the parties that are capable of signing checks on behalf of the City.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** Resolution

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 12/29/16

RESOLUTION #1-4-2017A

A Resolution approving the authorized signatures at Mount Vernon Bank.

Mayor  
City Administrator  
City Clerk  
Deputy Clerk

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to \_\_\_\_\_  
Resolution #1-4-2017A

Resolution #1-4-2017A \_\_\_\_\_ on January 4, 2017, by the following roll call vote:

YES:

NO:

ABSTAIN:

ABSENT:

MOUNT VERNON CITY COUNCIL  
MOUNT VERNON, IOWA

\_\_\_\_\_  
Jamie A. Hampton, Mayor

ATTEST:

\_\_\_\_\_  
Sue Ripke  
Assistant City Administrator/Clerk

## **J. Motions for Approval**

**AGENDA ITEM # J – 2**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	January 4, 2017
<b>AGENDA ITEM:</b>	Citizen Action Request
<b>ACTION:</b>	None

**SYNOPSIS:** Attached you will find a request for action form that was submitted by Dick Stoltz. The request is for the placement of convex mirrors at the intersections of A Ave and 1<sup>st</sup> Street and 2<sup>nd</sup> Ave and 1<sup>st</sup> Street. I have asked the Public Works Director research the mirrors and their associated costs. His findings have also been included with the packet. As this request requires expending funds not budgeted by the City Council, staff would need Council to consider and vote on the request prior to further action being taken.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** Public Works

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** Supporting Documents

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 12/29/16

CITY OF MOUNT VERNON  
REQUEST FOR ACTION FORM

Resident please fill out all blue highlighted areas

DATE \_\_\_\_\_ NAME Dick Startz  
ADDRESS 511 2ND AVE NW  
PHONE 895-8142 C: 560-1600

REQUEST FOR THE CITY (Please give as much detail as possible) WE NEED CONVEY TRAFFIC MIRRORS AT MAIN STREET & 2ND AVE AND MAIN STREET & A AVE.  
THE WAY THE CARS ARE PARKED YOU CANNOT SEE THE COMING TRAFFIC

ACTION TAKEN AT CITY HALL (City Hall staff to fill out)

REFER TO \_\_\_\_\_ DEPT \_\_\_\_\_  
RESPONSE \_\_\_\_\_

RESPONSE TO PERSON REQUESTING ACTION

CIRCLE RESPONSE CONTACT

\*PHONED      \*IN PERSON      \*IN WRITING

\*SATISFIED      \*NOT SATISFIED

RETURNED/COMPLETED DATE \_\_\_\_\_

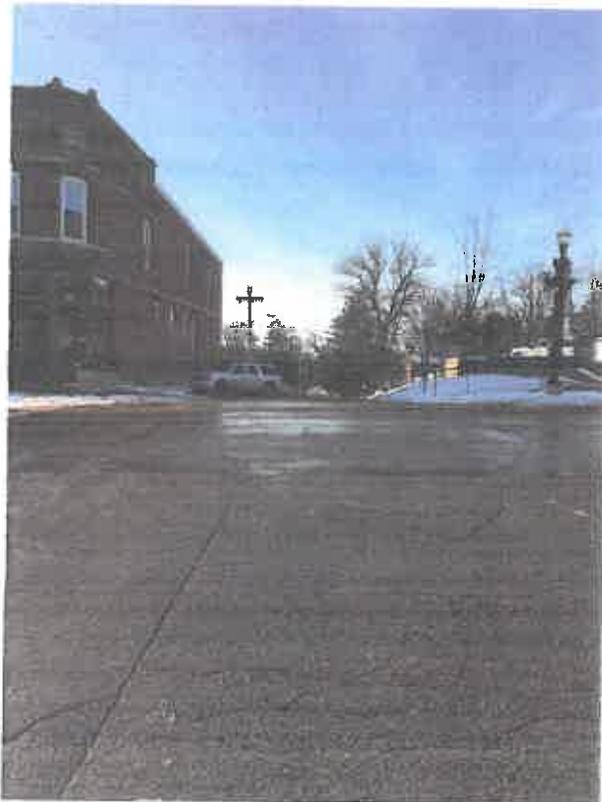
### **Convex Mirrors**

*An Avenue and 1<sup>st</sup> street*

*2<sup>nd</sup> Avenue and 1<sup>st</sup> Street*

After reviewing the areas in question both present some difficulties in hanging convex mirrors. According to the research the suggested mirror size would be 80 inches or larger which equates to a 6'6 mirror being hung in the uptown business district. Currently the area does not provide an ideal location for mounting this size of a mirror. A 48 inch mirror cost \$500.00 dollars. It would be recommended that we place 2 mirrors per intersection. So if we were able to use a 48 inch mirror it is going to cost a minimum of \$1000.00 dollars per intersection. The cost of adding a post to mount to would be roughly \$200.00 dollars per mirror. So another \$400.00 per intersection.

I have added some pictures of the area, and also attached some information on convex mirrors.







## Driveway Mirror & Traffic Mirrors

Shop for a driveway mirror to prevent dangerous accidents and select from our diverse selection of Made in the USA driveway mirrors & traffic mirrors. Models are hand made on order and are available between the minimum recommended size of 26" in diameter to 48" in diameter to provide the best visibility and widest viewing area. All offerings are specially engineered heavy duty outdoor convex mirrors made to last in even the most demanding weather conditions. Choose from a variety of different backing materials such as the cost effective indoor hardboard, heavy duty plastic and extremely heavy duty galvanized steel backing for the ultimate in durability. Driveway mirrors should be strategically placed no more than 20' away from the driver to navigate dangerous drives, as well as problematic travel intersections for road safety. They are an effective driveway blind spot mirror which allows for clear and safe visibility of oncoming traffic, around landscaping, obstructions, and over curves or hills. Choose from our exclusive shatterproof acrylic or unbreakable lenses. The Duramir unbreakable lens now features a special polycarbonate lens for the ultimate in strength yet affordable. The Duramir lens can withstand impacts from objects thrown from vehicles or landscaping equipment such as lawn mowers and string trimmers. The Duramir unbreakable lens refuses to break, shatter or crack even under extreme punishment, unlike conventional lenses.



Driveway Mirror, 26in Acrylic Round Convex

\$84.99 ★★★★★

Compare  
[Choose Options](#)



Driveway Mirror, 26in Unbreakable Round Convex

\$159.99

Compare  
[Choose Options](#)



Driveway Mirror, 18inX26in Acrylic Rectangular Convex

\$104.00

Compare  
Choose Options



Driveway Mirror, 30in Acrylic Round Convex  
\$110.99

Compare  
Choose Options



Driveway Mirror, 30in Unbreakable Round Convex  
\$185.99

Compare  
Choose Options



Driveway Mirror, 20inX30in Acrylic Rectangular Convex  
\$160.00

Compare  
Choose Options



Driveway Mirror, 36in Acrylic Round Convex  
\$152.99

Compare  
Choose Options



Driveway Mirror, 36in Unbreakable Round Convex  
\$269.99

Compare

[Choose Options](#)



Driveway Mirror, 24inX36in Acrylic Rectangular Convex

\$192.00 

[Compare](#)  
[Add To Cart](#)



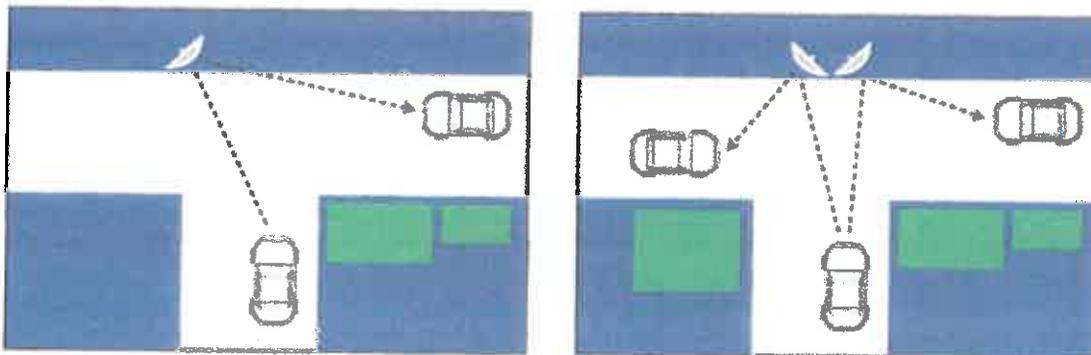
Driveway Mirror, 48in Acrylic Round Convex

\$499.00

[Compare](#)  
[Choose Options](#)

COMPARE SELECTED

## A Driveway Mirror Will Improve Your Reaction Time and Help You Avoid Costly Accidents



Vehicle accidents at intersections such as driveways, crosswalks, entrances, exits and other areas involving reduced or impaired visibility are one of the most common yet easily preventable types of road collisions. All too often there are structures, hills, curves, landscaping and other obstructions which prevent clear visibility when pulling into oncoming traffic. Many times these objects cannot be relocated or removed. They become a burden and a ticking time bomb whenever navigating dangerous intersections. Head on collisions and side impacts resulting from blind spots or reduced

reaction times often cause severe injury or even death. A driveway mirror costs much less than your yearly vehicle maintenance expenses. They are a high effectively yet extremely inexpensive way to implement an accident prevention program to protect you and your family from accidents. They are overlooked or not even considered when trying to come up with an effective safety program to combat this dangerous issue. Check your local township, county or state department of transportation or safety office. Some have traffic engineers or safety engineers to assist you in your endeavor of accident prevention. You may even qualify for a grant or financial assistance. See the reference below for the most important considerations and factors when shopping for a driveway & traffic mirror.

- A driveway mirror is commonly placed at driveway exits on the opposite side of the road no more than 20' away from the driver for the most effective blind spot coverage. They are typically mounted to posts, walls, trees or telephone poles. If you do not have a mounting surface readily available, shop for a 4X4 post in a home center or hardware store. They are one of the most common and easiest means to mount the mirror. Be sure to dig a hole a least 2 to 3 feet into the ground to best secure the post.
- To calculate the correct diameter for a convex traffic mirror based on the mounting location to where you will be looking into the mirror, simply use the rule of 1.5" of mirror diameter for every foot you are from the mirror. If there is not an exact size available after your calculation simply round up. For example, if the mounting location of the mirror is 22 feet from where you will be on the sidewalk looking directly at the mirror to view oncoming traffic simply multiply that figure (22) by 1.5. The calculation is 33. Since a 33" mirror does not exist, you would select a mirror the next size up which is a 36" diameter mirror.
- For driveway mirrors, the calculation is the same. Measure the distance from the driver's seat to the location where the mirror will be mounted. Use that measurement and multiply is by 1.5. If the calculation is less than 26 feet then we recommend shopping for a mirror no less than 26 inches in diameter.
- Keep in mind that most two-lane roads and highways are just over 20' across so a 26" mirror is the smallest recommended diameter convex mirror for driveways. This will provide the clearest, and most comprehensive viewing area needed to safely pull onto roadways with fast approaching traffic.
- Shop our round convex mirror models are available in an acrylic or unbreakable Duramir brand in either weather resistant treated hardboard, weatherproof ABS plastic or heavy duty galvanized backing. The weather resistant backing is the most economical choice and has a poly coating to protect the mirror from the elements. The ABS plastic backing offers a shatterproof, completely weatherproof surface that is lightweight yet extremely durable. It is preferred in coastal areas where the salt water environment is highly corrosive. The galvanized steel backing models are ideal for heavy industrial and all weather conditions. Steel backing is also the best choice for high wind applications as they are the heavier than other models and provide better wind resistance.

- Rectangular convex mirror models have an acrylic convex lens in either a weather resistant hardboard or heavy duty galvanized steel backing (depending on brand and model). They are great for low clearance areas. Often utilized where a low profile mirror is desired in order to reduce the possibility of further blocking your view.

If makes no difference if you are shopping for a traffic mirror or just needing advice on choosing the right mirror to fit your own application, you can count on National Safety Mirror to offer assistance and the best pricing available. We have a full staff on hand to offer expert advice and buying options. The phone call and friendly advice is always on us.

**AGENDA ITEM # J – 3**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	January 4, 2017
<b>AGENDA ITEM:</b>	Set Date – Rezoning Request
<b>ACTION:</b>	None

**SYNOPSIS:** Due to the fact that ten days' notice must be given, this public hearing would be set for Monday, February 6, 2017.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** None

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 12/29/16

## **L. Discussion Items (No Action)**

**AGENDA ITEM # L – 1**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

**DATE:** January 4, 2017

**AGENDA ITEM:** Year in Review

**ACTION:** None

**SYNOPSIS:** Please see the attached memo outlining the 2016 calendar year for the City. I would also encourage the City Council to ask questions regarding projects that are not on the attached memo.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** None

**ATTACHMENTS:** Memo

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 12/29/16

# Memorandum

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**To:** Mayor and City Council  
**From:** Chris Nosbisch, City Administrator  
**Date:** 12/29/2016  
**Re:** Housing committee recommendations

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As a staff, we are constantly looking for ways to update the Council and citizenry about the state of affairs for the community. It has been suggested by Council that staff provide updates on current and future projects that have been discussed at previous meetings. If this format is suitable to Council, staff would look at completing by-monthly updates during the discussion period of the agenda.

## Ordinances Adopted by Council 2016:

- Chapter 47.09: bans the smoking and the use of tobacco products in publically owned parks and recreation facilities. This included the use of electronic devices.
- Chapter 5: added three months' severance for listed department heads.
- Chapter 15: further defined duties as it relates to employees for the Mayor and deleted the attorney and treasurer from Mayoral appointments.
- Chapter 17: added treasurer and attorney to Council appointments.
- Chapter 21: clarified the duties of the Administrator as it relates to day to day operations.
- Chapter 92.02: increased water rates an additional 5%. This increase was due to the water plant upgrades that were made.
- Chapter 26: created the position of CDG Director for the City.
- Chapter 48: adopted the Social host ordinance.
- Chapter 5: defined the residency requirement for employees as the State of Iowa.
- Pending: Chapter 151 Trees, Chapter 135 Street Use, and Chapter 27 Housing Commission.

## Policies Adopted by Council 2016:

- Open Records Requests

- Website
- PTO
- Purchasing
- Return to Work/Light Duty

#### Policies Needing Review in 2017:

- At this time, staff would like to focus on the Personnel Policy. Although it has received some updates, the last policy was adopted in 2000.
  - o Staff assigned to this task: City Administrator and Police Chief.
  - o Expectation is to have a rough draft presented to the Personnel Committee by the start of the next fiscal year (July 2017).
  - o Full City Council review by August/September 2017

#### Significant Accomplishments for 2016 (as viewed by the Administrator)

- Comprehensive Plan Adoption
- Parks and Recreation Master Plan Adoption
- Finalization of Verizon Lease Agreement
- Transitioned to Electronic Council Packets
- Joined the EIASSO thru IMMU – Comprehensive safety program
- Finalized Police Service Contract with Lisbon – Covers 20 hours a week
- Street Projects – 3<sup>rd</sup> Ave NW and 5<sup>th</sup> Ave NW, also completed a number of sealcoat projects throughout the City
- Gary’s Foods – Hwy 1 driveway entrance
- Staff training and cross training
- Completed an RFQ for Design Services – Community/recreation facility (this included a number of site visits completed by staff)
- Pool Heater Installation

#### Projects Expected to be Completed or See Significant Progress Made in 2017

- Zoning Ordinance Update
  - o Portions of the rough draft have been given to the Planning and Zoning Commission
  - o Full rough draft expected by the fall of 2017.
- Housing Commission Adoption
  - o Expected that the ordinance adopting the housing commission will be complete in January
  - o Recommend appointments to the Commission should be available by the end of February
  - o First meeting could be conducted as soon as March of 2017
  - o Identified issues: Demolition ordinance, rental ordinance, housing options, housing incentives, obstacles to development, etc.

- Community/Recreation Facility
  - o Architect chosen by February/March 2017
  - o Phase I to be completed by the summer of 2017
  - o Phase II consideration by the Council – Fall of 2017
  - o Possible CAT grant application to State by the end of summer 2017
  - o Continue working with fundraising committee – on-going throughout the year
  - o It is conceivable that the Council could be looking at a potential boring at the end of the fiscal year or first part of the FY 18-19
- Hwy 30 By-pass – Corridor Study
  - o Currently in the CIP - \$80,000 budget
  - o RFQ could be approved by Council by May 2017 – Consultant chosen by the end of August 2017 (should the money be maintained)
- Sidewalk Program
  - o Internal loan notes to be prepared by Bond Counsel by May 2017
  - o Required documents to be prepared by May 2017 – these include spreadsheet creation, assessment agreements completed, established implementation schedule completed
  - o Inspections to begin May 2017
  - o Applicants volunteering into the program would be accepted starting May 2017
  - o First sub-area enforcement to begin in June 2017
- Solid Waste Contract – up for renewal in June 2017
- Fringe Area Agreement
  - o Staff has spoken with Linn County Planning
  - o Staff is expecting an itemized list of requirements for completion of the fringe area agreement by March 2017
  - o Pending the complexity of the agreement – the expectation is a completion date of December 2017
- UV Disinfection
  - o SRF applications to be completed by July 2017 – funding mechanism
  - o Plans and specifications are to be submitted to IDNR by January 2018 (likely completed by V&K)
  - o Improvements are to be completed by July 2019
- Old Fire Station
  - o Staff is awaiting proposal for redevelopment for Council to consider
  - o Should the proposal not be submitted by March 2017, staff would request that it become a discussion item for Council

- Alleys
  - o Plan is to have interns complete research on the existing alleys beginning in May/June
  - o The expected product from the intern would be a comprehensive alley use report detailing use, utility location, and verification of surface materials
  - o Throughout the remainder of the 2017 year, staff can work with property owners on the vacation and sale of non-used alleys
  - o Staff would suggest the Council adopt an alley policy prior to negotiations with landowners occurring
- Street and Trail Construction
  - o V&K is currently putting cost estimates together for consideration on the Nature Park Trail
  - o The intersection of Palisades and 10<sup>th</sup> is slated to begin at the conclusion of the school year – bids to be considered this spring by Council
  - o Currently two pending grant applications
    - Wagon pass/culverts – funding scheduled for 2021
    - Lights on 1<sup>st</sup>

Other items of discussion:

- o Future revenues
  - o Storm water
  - o Franchise fee

## **M. Reports Mayor/Council/Admin.**

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**CITY OF MT. VERNON  
CITY ADMINISTRATOR  
REPORT TO THE CITY COUNCIL  
January 4, 2017**

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- Staff is currently picking up Christmas trees through the end of January. Please inform residents to sit them by the curb.
- RFQ's for the community/recreation facility are due to the City by January 9, 2017. There is definite interest in the project and staff is expecting more than a half dozen responses. The projected short list creation date is January 20, 2017.