

The Mount Vernon City Council met May 7, 2018 at the Mount Vernon City Hall Council Chambers with the following members present: Roudabush, West, Wieseler and Christensen. Absent: Rose.

Call to Order. Mayor Jamie Hampton called the meeting to order at 6:30 p.m.

Agenda Additions/Agenda Approval. Motion made by Wieseler to approve the Agenda, seconded by Christensen. Carried all. Absent: Rose.

Consent Agenda. Motion made by West, seconded by Wieseler to approve the Consent Agenda. Carried all. Absent: Rose.

Approval of City Council Minutes – April 16, 2018 Regular Council Meeting
Approving Liquor License – Casey’s General Store #1599

Resolutions for Approval

Resolution #5-7-2018A: Creating the City of Mt. Vernon Poet Laureate Position and Establishing Qualifying Criteria for Appointment. Steve Maravetz was present to answer Council questions. Staff created a resolution with the criteria and qualifications based on MVAAC recommendations. West asked if the minimum qualifications were agreed upon by the committee to which Maravetz replied that he had not seen the resolution yet. West voiced concern over #’s 3 (must have original works published) and 4 (must be able to demonstrate a contribution to poetry at the local, state or national level) in the resolution. Maravetz said he could provide alternate language and wanted this to be as “inclusionary as possible”. Roudabush suggested that #2 (must be 18 years of older) be age lowered to 16. Maravetz agreed with Council and will make the minor verbiage changes.

Resolution #5-7-2018B: Setting the Salaries for the Appointed Officers and Employees of the City of Mt. Vernon for Fiscal Year 2018-2019. Council was presented with a resolution setting the salaries for the appointed officers and employees for the years 2018-2019. Because not all of the increase percentages were the same Nobsch wrote an explanation memorandum which can be viewed on the City’s website packet information area. Christensen motioned to approve Resolution #5-7-2018B, seconded by Wieseler. Roll call vote. Motion passes. Absent: Rose.

Resolution #5-7-2018C: Approving a 28E Communication Services Agreement with Linn County. The City received the final 28E agreement establishing dispatch fees with Linn County. The agreement sets Mount Vernon’s share of the fee at \$14,007.16 for FY18. The 911 Board for Linn County will continue to study the creation of one PSAP for Linn County. Once completed the study will dictate the dispatch fee Mount Vernon will pay annually. Motion to approve Resolution #5-7-2018C made by Christensen, seconded by Roudabush. Roll call vote. Motion carries. Absent: Rose.

Motions for Approval

Consideration of Claims List – Motion to Approve. Wieseler motioned to approve the Claims List, seconded by Christensen. Carried all. Absent: Rose.

PAYROLL	CLAIMS	55,752.94
AAA PEST CONTROL	PEST CONTROL-P&A	30.00
AHLERS & COONEY P.C.	PROF SERVICES-P&A	73.00
AIRGAS INC	WELDING SUPPLIES-PW	93.30

AIRGAS INC	CYLINDER RENTAL FEE-PW	58.20
ALFIE PACKERS INC	CALIBRATION-SEW	85.00
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	1,635.05
ALLIANT IES UTILITIES	ENERGY USAGE-POOL	73.24
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	49.06
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	32.03
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	23.97
BARNYARD SCREEN PRINTER LLC	UNIFORMS-PW	840.00
BAUMAN AND COMPANY	UNIFORMS-ALL DEPTS	268.10
BIGGS BBQ	CTW FOOD VENDOR-P&REC	435.00
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-P&A,WAT	325.00
BRIAN CHAMPEAU	MILEAGE-WAT	140.61
BROWN SUPPLY COMPANY	FILTER PARTS-POOL	376.30
CAMPBELL SUPPLY CEDAR RAPIDS	GENERATOR-RUT	1,042.38
CAMPBELL SUPPLY CEDAR RAPIDS	SAFETY SUPPLIES-RUT	570.18
CAMPBELL SUPPLY CEDAR RAPIDS	SAFETY SUPPLIES-RUT	433.69
CAMPBELL SUPPLY CEDAR RAPIDS	SAFETY SUPPLIES-RUT	145.35
CAMPBELL SUPPLY CEDAR RAPIDS	SAFETY SUPPLIES-RUT	90.85
CANINE TACTICAL	K9 DEPOSIT-DONATIONS	5,000.00
CAREPRO PHARMACY	SUPPLIES-P&A	15.88
CAREPRO PHARMACY	SUPPLIES-POOL	6.40
CARQUEST OF LISBON	VEHICLE MAINT-RUT,WAT	264.41
CENTURY LINK	PHONE CHGS-FD	67.77
CHRIS NOSBISCH	MILEAGE-P&A	198.93
CHRIS SWISER	CTW MUSICIAN-P&REC	50.00
CHRISTINA LEWIS	DEPOSIT REFUND-WAT	54.56
COGRAN SYSTEMS	ONLINE REGISTRATION FEES-P&REC	162.00
CR LC SOLID WASTE AGENCY	GB,LEAVES-SW	1,400.64
CURTIS ENGLISH	PORTABLE RR RENTALS-P&REC	375.00
DAVE PARIS	CTW MUSICIAN-P&REC	50.00
DREW HURN	CTW MUSICIAN-P&REC	50.00
ECHOVISION INC	CASES-PD	53.48
ELECTRONIC ENGINEERING CORP	INFORMATION SYSTEMS-PW	419.40
ELECTRONIC ENGINEERING CORP	INFORMATION SYSTEMS-RUT	65.24
EVER-GREEN LANDSCAPE NURSERY	TREES (2)	450.00
EVER-GREEN LANDSCAPE NURSERY	MULCH-RUT	216.00
FAT GUYS MOTOR SPORTS	BELTS,WHEEL-RUT	297.39
FAT GUYS MOTOR SPORTS	DISCHARGE CHUTE-RUT	69.73
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	60.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	60.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	120.00
GALLS INC	UNIFORMS-PD	360.28
GALLS INC	UNIFORMS-PD	14.73
GARY'S FOODS	SUPPLIES-P&A,RUT	253.00
GARY'S FOODS	SUPPLIES-POOL	18.72
HARMONY GERHARDT	CTW MUSICIAN-P&REC	50.00
HILLS BANK & TRUST COMPANY	2015 GO/WTP IMPROVEMENT PROJ	38,014.25
IOWA PRISON INDUSTRIES	SIGNS-RUT	295.35
IOWA SOLUTIONS INC	DOMAIN MGMT-ALL DEPTS	100.00
IOWA SOLUTIONS INC	DBR BACKUP-ALL DEPTS	370.00
IOWA SOLUTIONS INC	PATCH MGMT-PD	59.00
JAMES KENNEDY	CTW MUSICIAN-P&REC	50.00
JASON DAMS	CTW MUSICIAN-P&REC	50.00
JAY A ARNOLD	REFEREE-P&REC	100.00
JOAN BURGE	CLEANING SERVICE-P&A	60.00

JOAN BURGE	CLEANING SERVICE-P&A	60.00
JORDAN AXTELL	REFEREE-P&REC	200.00
JOSHUA FORD	DEPOSIT REFUND-WAT	65.06
KEVIN BURT	CTW MUSICIAN-P&REC	50.00
KILEEN GRANATA	CTW MUSICIAN-P&REC	50.00
KIMBERLI MALOY	CTW MUSICIAN-P&REC	50.00
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES	573.66
LANE GAFFNEY	CTW MUSICIAN-P&REC	50.00
LAURIE HAAG	CTW MUSICIAN-P&REC	50.00
LEAH ROGERS	COPIES-MVHPC	26.50
LINN CO-OP OIL CO	FUEL-PW	1,945.86
LINN COUNTY PLANNING & DEV	BLDG PERMIT FEES/INSPECTIONS	6,913.00
LOU'S GLOVES	GLOVES-SEW	86.00
LUMPIA SHANGHAI	CTW FOOD VENDOR-P&REC	475.00
MATT SIDERS	MILEAGE-P&REC	101.92
MEDIACOM	PHONE/INTERNET-PD	256.18
MEDIACOM	PHONE/INTERNET-P&A	256.18
MEDIACOM	PHONE/INTERNET-RUT	161.02
MEDIACOM	PHONE/INTERNET-WAT	189.12
MIDWEST INJECTION INC	SLUDGE HAULING-SEW	15,000.00
MIKE MORAN	CTW MUSICIAN-P&REC	50.00
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT	402.38
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-ALL DEPTS	811.18
MOUNT VERNON LODGE	CTW FOOD VENDOR-P&REC	390.00
MOUNT VERNON, CITY OF	CTW START UP CASH-P&REC	150.00
MOUNT VERNON, CITY OF	START UP CASH/CONCESSION-POOL	100.00
MUNICIPAL SUPPLY INC	SUPPLIES-WAT	251.22
NEAL'S WATER CONDITIONING SERVICE	WATER/SALT-RUT,P&A,SEW	239.40
OPN ARCHITECTS	WELLNESS CENTER/STUDY PHASE 1	7,507.42
OPN ARCHITECTS	WELLNESS CENTER/STUDY PHASE 1	2,720.00
PAYROLL	CLAIMS	731.76
PITNEY BOWES	POSTAGE METER LEASE-ALL DEPTS	146.61
POSTMASTER	NEWSLETTER MAILING-ALL DEPTS	433.08
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	367.99
RED LION RENEWABLES	SOLAR ELECTRIC PRODUCTION-P&A	290.43
RELIANT FIRE APPARATUS INC	VEHICLE REPAIR-FD	436.86
RICKARD SIGN AND DESIGN CORP	LOGO/LEAF BLOWER-S/W	240.00
RICKARD SIGN AND DESIGN CORP	ALUMINUM SIGN HOLDER-P&REC	85.00
ROTO-ROOTER	CLEAN LINE-SEW	240.00
SAM'S CLUB #8162	SUPPLIES-CTW	107.14
SENSUS METERING SYSTEMS	SYSTEM SUPPORT-WAT,SEW,S/W	1,949.94
SETH THORPE	CTW MUSICIAN-P&REC	50.00
SIRCHIE	SUPPLIES-PD	92.66
ST LUKE'S WORK WELL SOLUTIONS	DRUG TEST-PD	160.00
ST LUKE'S WORK WELL SOLUTIONS	DRUG TEST-RUT	52.00
STAPLES ADVANTAGE	SUPPLIES-P&A	50.75
STATE HYGIENIC LAB	TESTING-SEW	2,446.50
STETSON BUILDING PRODUCTS INC	SUPPLIES-POOL	15.93
STEVE KALMES	CTW MUSICIAN-P&REC	50.00
STUMP REMOVAL SERVICE	STUMP GRINDING-RUT	1,070.00
SUE RIPKE	MILEAGE-ALL DEPTS	171.13
TREASURER STATE OF IOWA	SALES TAX	3,768.00
ULTRAMAX AMMUNITION	TRAINING-PD	149.00
UNITYPOINT CLINIC-OCCUPATIONAL	DRUG TESTING-RUT	42.00

US BANK	CREDIT CARD PURCHASES	4,264.37
US CELLULAR	CELL PHONE-RUT,P&REC	154.77
USA BLUE BOOK	LAB TESTING MATERIALS-SEW	312.47
USA BLUE BOOK	LAB TESTING MATERIALS-SEW	223.12
UTILITY SERVICE INC	QRTLY MAINT-WAT	4,749.02
VEENSTRA & KIMM INC	WWTP IMPROVEMENTS	6,950.00
VEENSTRA & KIMM INC	CITY ENGINEERING GENERAL	691.25
VEENSTRA & KIMM INC	5TH AVE/1ST ST W TRAFFIC SIGNAL	519.21
VEENSTRA & KIMM INC	SIDEWALK REPAIR PROGRAM	166.00
WAPSI WASTE SERVICE	GB,RECY,LEAF-SW	24,050.61
WENDLING QUARRIES	LIME/BATTING CAGES-P&REC	55.73
	TOTAL	206,339.84

Discussion and Consideration of Setting a Public Hearing Date to Amend the 2017-2018 Fiscal Year Budget – Council Action as Needed. West motioned to set the Public Hearing for a possible amendment to the FY18 budget for May 21, 2018, seconded by Wieseler. Carried all. Absent: Rose.

Discussion and Consideration of Accepting the Terms and Conditions of the Grant Award from the Hall-Perrine Foundation – Council Action as Needed. The Hall-Perrine Foundation has awarded a dollar for dollar up to \$500,000.00 grant to the City of Mount Vernon Community Wellness Center Project subject to certain terms and conditions. The Foundation will credit the City with all funds received to date. Nobsch announced that Ernie Buresh has asked that the facility be named “The Lester Buresh Family Community Wellness Center” for a \$1 million dollar contribution. Besides those two funding sources Nobsch said the City will use \$1 million in LOST funds, \$5.5 million in TIF bonds, \$150,000.00 from local donations/pledges and the \$150,000.00 David Van Metre match. In all, there is \$8.3 million in total identified funding. The current overall cost of the project is about \$8.1 million. Fund raising will continue. Christensen moved to accept the terms and conditions of the Hall-Perrine Foundation grant award, seconded by West. Motion carries. Absent: Rose.

Discussion and Consideration of CAT Application Withdrawal from the Enhance Iowa Board – Council Action as Needed. As explained previously, with more funding than needed for this project the Enhance Iowa Board is not going to award the City more. Motion to decline the CAT grant made by Christensen, seconded by Wieseler. Motion carries. Absent: Rose.

Discussion and Consideration of Nature Park Trail Project – Council Action as Needed. This is a project that was listed in the CIP. Park and Rec Director Matt Siders said that an addition to the trail will be a crosswalk. The trail will go across the driveway of Nature Park over to 3rd Street towards the residents. There are five residents who will be effected by the trail. Staff is currently working with them on obtaining construction easements. In the CIP there is a bid for the trail that was received about one year ago. Siders said he would like to seek an alternate bid. In this bid solar rocks would be added to the concrete although he is having trouble finding a contractor as this hasn't been done before. Christensen asked if the City was putting in a sidewalk in front of three residents that currently had none to which Siders said yes, a 6' trail would be added and also some approaches. Christensen asked if this sidewalk would be fully within the City's ROW to which Siders said yes, it would. It was agreed that the easements would only be necessary for equipment or temporary use of the resident's property during construction. Christensen said this could be the first opportunity to put in sidewalks, where they don't exist, and the property owner sharing in that cost. Christensen explained that a prior Council had discussed a time when if a 6 or 8' trail was needed the City would ask the homeowner to pay for the normal width and the City would pay for the extra width. Siders said that the way they were going to approach this was that the City would pay for this trail and also maintain it. Where this trail goes is not where the Visioning Committee designed for the crossing of Hwy 1. V&K Engineering estimated costs for a 6' trail at \$76K and \$94K for a 10' trail. Construction will likely start

in June and completed in October. Christensen motioned to move ahead to whatever it takes to get bids, seconded by Wieseler. Carried all. Absent: Rose.

Discussion Items (No Action)

Fiber/Wi-Fi Update. Although an agreement has not been presented yet Skogman and ImOn Communications have agreed to extend services to Spring Meadows Heights. Staff is waiting on the details from ImOn on a potential cost share project as it extends service down Hwy 1. ImOn is currently working with Cornell College and recently took over the Wi-Fi in downtown Iowa City. Staff is anticipating a proposal from ImOn to complete the same type of project in downtown Mount Vernon.

Water/Sewer Exemption Update. Several communities have responded to the question as to whether or not they have a water/sewer exemption policy. A synopsis of their comments was included for Council consideration. Most communities do not waive the water charge but may waive the sewer charge if the homeowner can prove the leaked water did not enter the sanitary sewer system. Council favored the resolution from Charles City and asked that the City Attorney review and make any changes for future discussion.

Reports of Mayor/Council/Administrator

City Administrator's Report. Staff has reduced the list of credit card companies to two and will be reviewing the finalists through the month of May. The expectation is that we will begin taking credit card payments by the start of FY19. The leaf program was extended by two weeks due to mechanical and weather problems. Associate Planner and Operator positions have been posted on local and national sites.

Closed Session - Pursuant to Chapter 21.5 (1)C, the City Council may enter into closed session, "to discuss strategy with Council in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation." Motion to go into closed session made by Christensen, seconded by Wieseler. The time being 7:55 p.m. Carried all. Absent: Rose. Exit Closed Session – Council Action as Needed. Motion to come out of closed session made by Wieseler, seconded by Christensen. The time being 8:24 p.m. Carried all. Absent: Rose.

Closed Session - Pursuant to Chapter 21.5 (1)J, the City Council may enter into closed session, "to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property." Motion to go into closed session made by Wieseler, seconded by West. The time being 8:25 p.m. Carried all. Absent: Rose. Exit Closed Session – Council Action as Needed. Motion to come out of closed session made by Christensen, seconded by West. The time being 8:50 p.m. Carried all. Absent: Rose.

As there was no further business to attend to the meeting adjourned the time being 8:50 p.m., May 7, 2018.

Respectfully submitted,
Sue Ripke
City Clerk