

The Mount Vernon City Council met May 6, 2019 at the Mount Vernon City Council Chambers with the following members present: Roudabush, West, Wieseler, Herrmann and Rose.

Call to Order. At 6:30 p.m. Mayor Jamie Hampton called the meeting to order. City Administrator Chris Nosbisch gave Council a new first page of the Demolition Regulations, a revised copy of Ordinance #5-6-2019A, and a letter from ICAP.

Agenda Additions/Agenda Approval. With the changes/additions Wieseler made a motion to approve the Agenda, seconded by Rose. Motion carries.

Consent Agenda. City Council Minutes of April 15, 2019 correction: Resolution #4-15-2019A contained an incomplete sentence and should read "If not approved and the guidelines are not met the City may lose control of this infrastructure". There was also an error in the City Administrators report; 25 applications were received not 24 as reported. Motion to approve the amended Consent Agenda made by West, seconded by Wieseler. Motion carries.

Approval of City Council Minutes – April 15, 2019 Regular Council Meeting

Approval of Cigarette Permits – Yock's Landing, PNP, Gary's Foods

Approval of Liquor License – Si Señor

Public Hearing

Public Hearing on a Proposed Ordinance Adopting Chapter 153 Demolition Regulations of the Mt. Vernon Municipal Code. Mayor Hampton declared the Public Hearing open. Close public hearing – proceed to F-4. Mayor Hampton declared the Public Hearing closed.

Ordinance Approval/Amendment

Ordinance #4-1-2019A: Amending Chapter 92 Water Rates of the Municipal Code of Mt. Vernon, Iowa. Staff has not received any verbal or written communication since the second reading. Motion to approve the third and final reading. Motion to approve the third and final reading of Ordinance #4-1-2019A made by Wieseler, seconded by West. Roll call vote. Motion carries.

Ordinance #4-1-2019B: Amending Chapter 99 Sewer Service Charges of the Municipal Code of Mt. Vernon, Iowa. Staff has not received any verbal or written communication since the second reading. Motion to approve the third and final reading. Motion to approve the third and final reading of Ordinance #4-1-2019B made by Rose, seconded by Wieseler. Roll call vote. Motion carries.

Ordinance #4-15-2019A: Repealing and Replacing Chapter 166 Subdivision Regulations of the Municipal Code of Mt. Vernon, Iowa. Staff has not received any verbal or written communication since the first reading. Motion to approve second reading and proceed to the third and final reading (Council may suspend rules and proceed to the final reading after a vote of the second reading). Motion to approve the second reading of Ordinance #4-15-2019A made by Wieseler, seconded by Rose. Roll call vote. Motion carries.

Ordinance #5-6-2019A: Adopting Chapter 153 Demolition Regulations of the Municipal Code of Mt. Vernon, Iowa. Motion to approve first reading and proceed to the second reading (Council may suspend rules and proceed to the third and final reading after a vote of the first reading). Nosbisch said that both Guy Booth

and Leah Rogers have reviewed this and asked for a language change on the first page (changed copy given to Council at the beginning of the meeting). Roudabush was concerned with the language on page 2, item D, listed under “Historically significant buildings are:” Roudabush said that the way he reads this is that if the City has a preservation program and it’s been approved by the State you can have a database that can be pulled up anytime and see if your residence is on the list. Continuing Roudabush said that if the City has a database how would a resident know if they are on the list? Nobsisch said that not knowing if your home is on the list could delay demolition but may not prevent it because there is an appeal process. Roudabush said that there are historically significant buildings that are not in historic districts; those are the ones he’s concerned about. Owners should be notified before the ordinance is passed so, if they want, they can get their names removed from the list. Herrmann asked if the inventory was a publically available published inventory that people can see to which Nobsisch said it is not on the MVHPC website but is available by request. Guy Booth explained that the list of buildings that have historical significance was prepared by an expert who was hired to review the City. This list could be put on the MVHPC and the City’s website. Council was interested in having a letter sent to the property owners this ordinance would impact. Motion to approve the first reading of Ordinance #5-6-2019A with the changes discussed made by West, seconded by Herrmann. Roll call vote. Motion carries.

Resolutions for Approval

Resolution #5-6-2019A: Resolution Fixing a Date for a Meeting on the Proposition to Authorize a Loan and Disbursement Agreement and the Issuance of Notes to Evidence the Obligations of the City Thereunder. City Administrator Chris Nobsisch explained that this is the first step in the SRF funding for the WWTP improvements. The resolution indicates that the amount issued will not exceed \$1,800,000.00 but could possibly be less. The City is not obligated to take the entire \$1,800,000.00 if the project comes in under budget. Motion to approve Resolution #5-6-2019A made by Rose, seconded by Roudabush. Motion carries.

Resolution #5-6-2019B: Approving the 28E Agreement for Police Services with the City of Lisbon. Nobsisch said that Lisbon has decided to re-issue the 28E agreement with Mount Vernon for additional police services. Except for a small typo this agreement is exactly like the first 28E agreement. The City of Lisbon has already approved this. Motion to approve Resolution #5-6-2019B made by Wieseler, seconded by West. Motion carries.

Resolution #5-6-2019C: Approving FY 18-19 Transfers. Motion to approve FYE transfers listed in Resolution #5-6-2019C made by Rose, seconded by Herrmann. Motion carries.

Resolution #5-6-2019D: Approving Contract and Bond for Mobilization and Construction of the Wastewater Treatment Plant Improvements 2019. Motion to approve Resolution #5-6-2019D made by West, seconded by Wieseler. Motion carries.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion to approve the Claims List made by West, seconded by Wieseler. Motion carries.

AAA PEST CONTROL	PEST CONTROL-P&A	30.00
AHLERS & COONEY P.C.	SPRING MEADOW HGHTS	93.00
AIRGAS INC	CYLINDER RENTAL FEE-RUT	63.25
ALL SECURE	SECURITY SYST MONITORING-POOL	75.00
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	1,804.85
ALLIANT IES UTILITIES	ENERGY USAGE-P&A	510.71
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	64.28
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	43.81

ALLIANT IES UTILITIES	ENERGY USAGE-SEW	38.28
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	28.72
ALLIANT IES UTILITIES	ENERGY USAGE	47.89
ARAMARK	RUGS-FD	131.98
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BARB MYERS	CTW MUSICIAN-P&REC	50.00
BARNYARD SCREEN PRINTER LLC	UNIFORMS-PW	388.00
BIJOU MOVIE THEATER	ADDS-P&REC	240.00
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-P&A,WAT,SEW	595.00
BRAUN INTERTEC CORP	CONSTRUCTION & MATERIALS TEST	6,227.50
CAMPBELL SUPPLY CEDAR RAPIDS	SAFETY GLOVES,GLASSES,EAR PLUGS	140.82
CAMPBELL SUPPLY CEDAR RAPIDS	RESPIRATOR FILTERS-RUT	135.47
CANINE TACTICAL LLC	TRAINING-K9	500.00
CARGILL INCORPORATED	SALT-RUT	134.37
CARQUEST OF LISBON	VEHICLE MAINT-PW	337.44
CASEY KLEIN	CTW MUSICIAN-P&REC	50.00
CENTRAL IOWA DISTRIBUTING	SUPPLIES-ALL DEPTS	183.80
DOUG SHANNON	MILEAGE-PD	95.70
DUANE'S SERVICE	VEHICLE MAINT-PD	149.00
EVIDENT INC	SECURITY BAGS,LABELS-PD	110.99
FOX APPARATUS REPAIR & MAINT	VEHICLE MAINT-FD	105.55
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	60.00
GARY'S FOODS	SUPPLIES-RUT,P&REC,VC	300.76
GARY'S FOODS	SUPPLIES-POOL	32.27
HARMONY GERHARDT	CTW MUSICIAN-P&REC	50.00
HAWKEYE READY MIX	PAD/SHOP SHED-RUT	301.25
HILLS BANK & TRUST COMPANY	2015 GO / WTP IMPROVEMENT PROJ	38,786.75
IOWA LAW ENFORCEMENT ACADEMY	TASER INSRUCTION CERT FEE-PD	50.00
IOWA ONE CALL	LOCATES-WAT,SEW	44.10
IOWA SOLUTIONS INC	MONTHLY MAINTENANCE-ALL DEPTS	595.00
IOWA SOLUTIONS INC	COMP MAINT-ALL DEPTS	705.00
IOWA SOLUTIONS INC	PATCH MGMT,FIREWALL-PD	123.10
JAMES KENNEDY	CTW MUSICIAN-P&REC	50.00
JASON DAMS	CTW MUSICIAN-P&REC	50.00
JOAN BURGE	CLEANING SERVICE-P&A	60.00
KEVIN BURT	CTW MUSICIAN-P&REC	50.00
KIESLER'S POLICE SUPPLY INC	TRAINING-PD	767.00
KILLEEN GRANATA	CTW MUSICIAN-P&REC	50.00
KIMBERLY SCHWIEBERT	CTW MUSICIAN-P&REC	50.00
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES-PD	343.45
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES	206.98
LANE GAFFNEY	CTW MUSICIAN-P&REC	50.00
LAURIE HAAG	CTW MUSICIAN-P&REC	50.00
LEAH WOOSLEY	CTW MUSICIAN-P&REC	50.00
LINN CO-OP OIL CO	FUEL-PW	900.15
LUMPIA SHANGHAI	CTW FOOD VENDOR-P&REC	510.00
LYNCH FORD	5K MI MAINT,ROTATE TIRES-PD	66.32
LYNCH FORD	5K MI MAINT-PD	65.88
MARTIN MARIETTA MATERIALS	ROAD ROCK-RUT	67.66
MEDIACOM	PHONE/INTERNET-PD	268.46
MEDIACOM	PHONE/INTERNET-P&A	268.46
MEDIACOM	PHONE/INTERNET-P&REC	170.26
MEDIACOM	PHONE/INTERNET-WWTP	196.05
MENARDS	SNOW FENCE-P&REC	256.86

MENARDS	FENCE POSTS-P&REC	201.69
MIDLAND GIS SOLUTIONS	HOSTING-PW	3,600.00
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-ALL DEPTS	1,208.32
MOUNT VERNON, CITY OF	CTW START UP CASH-P&REC	200.00
NANCITA WERNETT	CTW MUSICIAN-P&REC	50.00
NEAL'S WATER CONDITIONING SERVICE	WATER/SALT-P&A,RUT	84.90
NEIRL	MEMBERSHIP-P&A	20.00
P&K MIDWEST INC	BATTERY-RUT	160.47
P&K MIDWEST INC	BATTERY-RUT	147.07
P&K MIDWEST INC	GREASE,FILTERS-RUT	138.83
P&K MIDWEST INC	KEY-RUT	2.30
PAYROLL	CLAIMS	63,378.75
PITNEY BOWES	POSTAGE METER LEASE-ALL DEPTS	146.61
PK CORN	CTW FOOD VENDOR-P&REC	125.00
POSTMASTER	NEWSLETTER-ALL DEPTS	455.23
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	374.92
RECREATION SUPPLY	FILTER,GASKET,MISC-POOL	794.14
REXCO EQUIPMENT INC	AUGER BIT-RUT	789.00
ROBERT BUSER	WEATHER METER REPAIR-EMA	34.66
ROBERT BUSER	IAFC MEMBERSHIP-EMA	240.00
RON LAFLEUR	CTW MUSICIAN-P&REC	50.00
SCHIMBERG COMPANY	EYE WASH-POOL	23.74
SENSUS USA, INC	SYSTEM SUPPORT-WAT,SEW,SW	1,949.94
SIMMERING CORY IOWA CODIFICATION	CODE UPDATES-P&A	314.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	3,330.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	1,180.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	964.00
TERRY & SONS, INC	PAINT POOL	4,205.00
TREASURER STATE OF IOWA	WET TAX	2,314.00
TREASURER STATE OF IOWA	SALES TAX	1,037.00
TRUENORTH COMPANIES	EMPLOYEE THEFT/FORGERY POLICY	425.00
US BANK	CREDIT CARD	3,480.25
US CELLULAR	CELL PHONE-P&REC,WAT,SEW	169.85
USA BLUE BOOK	EYE WASH STATION,PARTS-POOL	1,114.83
VEENSTRA & KIMM INC	BRYANT ROAD IMPROVEMENTS	4,386.00
VEENSTRA & KIMM INC	WWTP IMPROVEMENTS	2,056.00
VEENSTRA & KIMM INC	8TH AVE QUIET ZONE CONSULTATION	1,138.72
VEENSTRA & KIMM INC	NATURE PARK TRAIL DESIGN	821.06
VEENSTRA & KIMM INC	CITY ENGINEERING GENERAL	631.00
WAPSI WASTE SERVICE	GB,RECY,LEAF-S/W	24,203.20
WAPSI WASTE SERVICE	RECY-SW	666.52
WATER SOLUTIONS UNLIMITED INC	CHEMICALS-WAT	4,202.81
WENDLING QUARRIES	ROAD ROCK-RUT	96.83
TOTAL		189,014.79
2014 STREET IMPROVEMENTS		1,138.72
DEBT SERVICE FUND		38,786.75
GENERAL FUND		21,876.79
INSURANCE LEVY		425.00
LOST III COMMUNITY CENTER		6,275.39
LOST III TRAILS		821.06
PAYROLL		63,378.75
ROAD USE TAX FUND		9,913.19

SEWER FUND	5,409.86
SOLID WASTE	26,921.77
STORM WATER FUND	70.56
WATER FUND	11,940.95
WWTP UV DISINFECTION	2,056.00
TOTAL	189,014.79

Discussion and Consideration of Engagement Agreement with Ahlers and Cooney, P.C. (Bond Council) - \$1.8 Million Sewer Revenue Capital Note – Council Action as Needed. Council was asked to approve an engagement letter with Ahlers and Cooney, P.C. For a fee of \$6,200.00 Ahlers and Cooney would provide the documents and services in connection with the issuance of the not to exceed \$1,800,000.00 Sewer Revenue Capital Loan Note. Motion to approve the Ahlers and Cooney engagement letter made by Herrmann, seconded by Rose. Motion carries.

Discussion and Consideration of Pay Application #2 – 5th Ave NW and 1st St W Traffic Signal Installation Project – Council Action as Needed. Price Electric submitted Pay Application #2 in the amount of \$25,320.35. They will be purchasing the materials needed for the traffic signal project. Motion to approve Pay Application #2 made by West, seconded by Wieseler. Motion carries.

Discussion and Consideration of Pay Application #5 – Lester Buresh Family Community Wellness Center – Council Action as Needed. Pay Application #5 was originally in the amount of \$1,274,836.32 but paperwork was not turned into the architect in time so OPN sent notice that they would like to reduce #5 to \$1,125,171.32. The difference of \$149,665.00 will be included in a future pay application. Significant progress has been made in the past month. The structural steel has been delivered and CMU walls constructed on the north end of the building. Motion to approve Pay Application #5 in the amount of \$1,125,171.32 made by Rose, seconded by West. Motion carries.

Discussion and Consideration of Change Order #10 – Lester Buresh Family Community Wellness Center – Council Action as Needed. Change Order #10 is in the amount of \$2,120.58 and is for a “toe-kick” which helps stop something from rolling over an edge. Motion to approve Change Order #10 made by Wieseler, seconded by West. Motion carries.

Discussion and Consideration of Change Order #11 – Lester Buresh Family Community Wellness Center – Council Action as Needed. Change Order #11 is in the amount of \$1,167.72 and is for an additional electrical connection to operate a divider curtain in the lounge. Motion to approve Change Order #11 made by West, seconded by Wieseler. Motion carries.

Discussion and Consideration of Change Order #13 – Lester Buresh Family Community Wellness Center – Council Action as Needed. Change order #13 is in the amount of \$4,369.68 and has similar details as Change Order #10. Motion to approve Change Order #13 made by Herrmann, seconded by Rose. Motion carries.

Discussion and Consideration of Change Order #5 - Lester Buresh Family Community Wellness Center – Council Action as Needed. Change Order #5 is in the amount of \$1,128.12 and is for expanding the footings in the stairwell in order to accommodate additional electric conduit in the area. Motion to approve Change Order #5 made by Rose, seconded by Herrmann. Motion carries.

Discussion and Consideration of Possible Change Order – Climbing Wall - Lester Buresh Family Community Wellness Center – Council Action as Needed. The original climbing wall design was 20 feet

high. Without skylights the climbing wall had to stop at 20 feet. Because the bids came in where they did the City was able to include the skylights. If Council approves, this would allow an additional four feet in height to the wall. The cost to add four additional feet would probably be between \$12-16,000.00. Park and Rec Director Matt Siders explained that even with the additional feet the wall climber will not be able to touch the skylights. Siders said there are three types of walls; sports climbing walls which are typically 30-60' high. These walls are more vertical, less bump outs and angles to climb over. The second type of wall is the boulder walls which are 10-15' high and have more angles to arch out. Traverse walls are the third type and are very flat and not very high and are up to ten feet. Siders said what they are trying to do is get all three types designed into our climbing wall. The L Dorado, the company the City is working with, has never done that before because no one has ever requested it, but they are very interested in trying to make it work. Siders said that he would like to get four more feet added to the wall to make it more attractive to adults and teens and, also, the extra feet would hide the CMU at the top. Rose motioned approval of the change order for the climbing wall not to exceed \$18,000.00, seconded by Wieseler. Motion carries.

Discussion and Consideration of Setting a Public Hearing Date for Budget Amendment #1 for Fiscal Year 2018-2019 – Council Action as Needed. Motion to set a Public Hearing date for May 20, 2019 for Budget Amendment #1 made by West, seconded by Wieseler. Motion carries.

Discussion and Consideration of Amendment #3 to the Professional Services Agreement - OPN – Council Action as Needed. The City has received a \$100,000.00 grant from Wellmark to construct a trail network around the Wellness Center. Approval of Amendment #3 allows OPN, the existing design team, to add this project to their current scope of work. The cost of the additional design work is \$9,600.00. Motion to approve Amendment #3 to the Professional Services Agreement-OPN made by Herrmann, seconded by West. Motion carries.

Discussion and Consideration of Loader Lease/Purchase – Council Action as Needed. Public Works Director Nick Nissen would like Council to consider the purchase approval of a John Deere 524LXT Wheel Loader. With a 4 yard bucket Nissen said it could be used to turn leaves when the City takes over leaf collection. In the winter it would be used to haul away snow piles. The City looked at four different brands but John Deere offered the perfect size with the best State pricing. A 3 year lease agreement would cost \$1,715.73 per month and would be added to the CIP and paid from the RUT Fund. Motion to approve the purchase of the JD 524LXT not to exceed \$164,000.00 made by Roudabush, seconded by Wieseler. Motion carries.

Discussion and Consideration of Engagement Agreement with Clifton Larson Allen and Bradley Hauge for Auditing and Accounting Services – Council Action as Needed. Staff is recommending the approval of both engagement letters from CLA in the amount of \$16,400.00 and Brad Hauge in the amount of \$6,885.00. CLA will do the FY19 audit. Hauge helps prepare the State budget forms, TIF documents and other State submittals. Motion to approve both engagement letters for auditing and accounting services made by Wieseler, seconded by Herrmann. Motion carries.

Discussion Items (No Action)

City Council Goal – Old Fire Station. Council had asked staff to find a private entity for re-development of the old fire station. After working with two different developers, both walking away from the project due to cost, staff asked Council if they would consider alternative ideas. There was discussion regarding space issues/challenges in City Hall and how the Police Department should be separated for safety reasons. No decisions were made.

Reports of Mayor/Council/Administrator

Council Reports. Myrt Bowers was named one of the Women of Achievement. May 9th at The Local there will be a Spirit of Main Street celebration.

City Administrator's Report. The City received \$100,000.00 from Wellmark for trail work around the wellness center. Linn County is moving forward with the Mt Vernon Road resurface project.

As there was no further business to attend to the meeting adjourned the time being 8:07 p.m., May 6, 2019.

Respectfully submitted,
Sue Ripke
City Clerk