

Due to the nature of the Novel Coronavirus, now known as Covid-19, and the restrictions placed on group gatherings by Governor Reynolds State of Public Health Disaster Emergency for Iowa, the City Council believes it would be both impossible and impractical to hold a meeting in one location. With that being said, the Council meeting was held via the Zoom application. The public was invited to participate via telephone by calling 1-929-205-6099 and prompted to enter the following information.

1. Meeting ID: 813 5682 4714
2. Password: 668665

If assistance was needed before the meeting began the public could contact Chris at 319-359-8613. The following Council members were remotely present: Roudabush, West, Wieseler, Herrmann and Rose.

**Call to Order.** At 6:30 p.m. Mayor Jamie Hampton called the meeting to order. Changes/corrections to the agenda: under Old Business the discussion and consideration of the Elliott Park roof repairs will remain tabled.

**Agenda Additions/Agenda Approval.** Motion to approve the amended Agenda made by Wieseler, seconded by West. Motion carries.

**Consent Agenda.** Motion to approve the Consent Agenda made by Rose, seconded by Herrmann. Motion carries.

1. Approval of City Council Minutes – May 4, 2020 Regular Council Meeting

### **Public Hearing**

Public Hearing for the Consideration of Plans, Specifications, Form of Contract, and Estimate of Costs for the Nature Park Trail Project. Mayor Hampton declared the Public Hearing open. Close Public Hearing – Proceed to G-1. As there were no comments from the public Mayor Hampton closed the Public Hearing.

Public Hearing for the Consideration of Plans, Specifications, Form of Contract, and Estimate of Costs for the Mount Vernon Wellness Center Trail Project. Mayor Hampton declared the Public Hearing open. Close Public Hearing – Proceed to G-2. As there were no comments from the public Mayor Hampton closed the Public Hearing.

### **Resolutions for Approval**

Resolution #5-18-2020A: Adopting Plans, Specifications, Form of Contract and Estimate of Costs for the Nature Park Trail Project. City Administrator Chris Nosbisch explained that the engineer's estimate was just over \$150,000.00 and had two alternate plans. One was to add additional lighting to the SE portion of the trail and the second was to add glow rock to part of the trail surface. Wieseler said that it would be wise to include the first alternate plan and motioned to approve Resolution #5-18-2020A, seconded by Rose. Roll call vote. Motions carries.

Resolution #5-18-2020B: Adopting Plans, Specifications, Form of Contract and Estimate of Costs for the Mount Vernon Wellness Center Trail Project. The City applied for and received \$100,000.00 in grant money from the Wellmark Foundation for the construction of this trail project. The grant application was for \$200,000.00 but was later increased to \$250,000.00 in order to add lighting. Funding for this project will come from several different sources; \$100K from grant, \$100K from LOST Trails fund and \$50K from the

LBC Construction fund. Motion to approve Resolution #5-18-2020B made by Herrmann, seconded by West. Roll call vote. Motions carries.

Resolution #5-18-2020C: Making Award of the Construction Bid for Infrastructure Improvements for the Nature Park Trail Project. Two bids were received on May 13, 2020 for this trail project. One from Eastern Iowa Excavating and Concrete LLC was for \$151,994.64 and the other was from Boomerang Corp. for \$163,566.00. Two alternate plans were part of this project as explained in the plan adoption resolution (Resolution #5-18-2020A). Staff is recommending approving Alternate Plan #1. The apparent low bid was submitted by Eastern Iowa Excavating & Concrete LLC and is recommended for acceptance and approved by V&K Engineering. This project is being funded by LOST Trail funds. Motion to approve Resolution #5-18-2020C and Alternate Plan #1 made by Wieseler, seconded by Rose. Roll call vote. Motion carries.

Resolution #5-18-2020D: Making Award of the Construction Bid for Infrastructure Improvements for the Mount Vernon Wellness Center Trail Project. Five bids were received on May 13, 2020 for this trail project. Bids received are as follows; Rathje Construction for \$248,434.17, Carter and Associates Inc. for \$285,914.00, H&H Constr & Development LLC for \$316,119.50, Eastern Iowa Excavating & Concrete LLC for \$258,388.75 and Boomerang Corp. for \$297,658.50. The apparent low bid was submitted by Rathje Construction Co. and is recommended for acceptance and approved by V&K Engineering. This project is being funded by LOST Trail funds, LBC and grant monies. Motion to approve Resolution #5-18-2020D awarding the Mount Vernon Wellness Center Trail Project in the amount of \$248,434.17 to Rathje Construction made by Rose, seconded by Herrmann. Roll call vote. Motion carries.

Resolution #5-18-2020E: Approving a 28E Agreement between Linn County and the City of Mount Vernon for Road Maintenance and Snow and Ice Control. The City does not own equipment to maintain gravel roads and so works with the Linn County Secondary Road Department for maintenance, snow and ice control on the right of ways that cross jurisdictional boundaries. Motion to approve Resolution #5-18-2020E made by Wieseler, seconded by Rose. Roll call vote. Motion carries.

### Old Business

Discussion and Consideration of Elliot Park Concession Stand Roof Repairs – Council Action as Needed. This item remains tabled.

### Motions for Approval

Consideration of Claims List – Motion to Approve. Motion to approve the Claims List made by West, seconded by Herrmann. Motion carries.

AAA PEST CONTROL	PEST CONTROL-PD	55.00
AAA PEST CONTROL	PEST CONTROL-P&A	30.00
ADAM DAKE	CAPTAIN PAY-FD	500.00
AIRGAS INC	CYLINDER RENTAL FEE-PW	65.26
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	4,750.92
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	4,196.04
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	2,570.93
ALLIANT IES UTILITIES	ENERGY USAGE-FS	610.35
ALLIANT IES UTILITIES	ENERGY USAGE-RUT	597.83
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	580.57
ALLIANT IES UTILITIES	ENERGY USAGE-PD	477.52
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	384.13
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	260.23
ALLIANT IES UTILITIES	ENERGY USAGE-P&A	204.40
ALLIANT IES UTILITIES	ENERGY USAGE-RUT	147.43

ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	97.39
ALLIANT IES UTILITIES	ENERGY USAGE-EMA	45.54
ALLIANT IES UTILITIES	ENERGY USAGE-ALL DEPTS	39.46
ALLIANT IES UTILITIES	ENERGY USAGE-ALL DEPTS	39.46
ALLIANT IES UTILITIES	ENERGY USAGE-CEM	19.07
ARAMARK	RUGS-FD	45.00
B4 VENTURES LLC	AVANT-PD	126.80
BARNYARD SCREEN PRINTER LLC	T-SHIRTS/PT-RUT	593.00
BARNYARD SCREEN PRINTER LLC	UNIFORMS-RUT	190.00
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-ALL DEPTS	695.00
BRADY LANHAM	LIGHTS-POOL	346.68
CARQUEST OF LISBON	VEHICLE MAINT-PW	375.47
CARRICO AQUATIC RESOURCES INC	CHEMICALS-POOL	190.00
CEDAR RAPIDS MILLWORK	SAFETY GLASS-PD	706.56
CEDAR RAPIDS MILLWORK	SAFETY GALSS-PD	459.81
CEDAR RAPIDS MILLWORK	TEMPERA GLASS-PD	97.82
CEDAR RAPIDS TIRE	BAR LUG/MOWER-P&REC	217.92
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	340.00
CENTRAL IOWA DISTRIBUTING	SUPPLIES-P&REC	58.50
CENTRAL IOWA DISTRIBUTING	SUPPLIES-FD	57.00
CENTURY LINK	PHONE CHGS-PD	56.00
COGRAN SYSTEMS	ONLINE REGISTRATION FEES-P&REC	190.00
CONSTRUCTION MATERIALS INC	POOL PATCH	22.60
DEPARTMENT OF THE TREASURY	IRS FORM 720 / PCORI FEE	53.90
DEREK BOREN	CELL PHONE-FD	600.00
DIESEL TURBO SERVICES INC	2006 DUMP-RUT	6,182.58
DIESEL TURBO SERVICES INC	OIL-RUT	455.00
DIESEL TURBO SERVICES INC	HYDRAULIC LINE-RUT	129.84
EVER-GREEN LANDSCAPE NURSERY	6' NORWAY SPRUCE (14)-SW	2,800.00
FASTENAL	EQUIP REPAIR-RUT	43.75
FASTENAL	EQUIP REPAIR-RUT	42.88
FELD FIRE	TOOLS-FD	3,858.00
FUTURE LINE TRUCK EQUIPMENT	CIRCUIT BREAKER-RUT	99.36
GARLING CONSTRUCTION INC	WELLNESS CENTER	125,327.08
GARY'S FOODS	SUPPLIES-PD	34.09
GROUP SERVICES INC	INSURANCE-ALL DEPTS-MAY	5,985.75
GROUP SERVICES INC	INSURANCE-ALL DEPTS-JUNE	5,985.75
HAWKEYE ELECTRICAL CONTRACTORS	SERVICE-LBC	135.00
HAWKEYE READY MIX	PAL RD CURB-RUT	577.13
HENDERSON PRODUCTS INC	TARP MOTOR-RUT	323.66
HILLS BANK & TRUST COMPANY	2015 GO/WTP IMPROVEMENT	39,516.75
IOWA DEPT OF NATURAL RESOURCES	NPDES PERMIT #2-ST WAT	350.00
IOWA ONE CALL	LOCATES-WAT,SEW	86.40
IOWA PRISON INDUSTRIES	SIGNS-RUT	159.72
IOWA SOLUTIONS INC	SERVER HARDWARE REPLACEMENT	7,545.00
IOWA SOLUTIONS INC	SERVICE-LBC,PW,P&A	3,970.50
IOWA SOLUTIONS INC	SERVICE-PD	1,077.50
IOWA SOLUTIONS INC	MONTHLY MAINT-PD	608.10
JACOB BUSTER	CAPTAIN PAY-FD	500.00
JASON BLINKS	CAPTAIN PAY-FD	500.00
JEROD LYNCH	OFFICER PAY-FD	250.00
KLUESNER CONSTRUCTION INC	PAL RD ASPHALT PATCH-RUT	15,015.60
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES	229.35
LIBERTY DOORS INC	TUNE/ADJUST FRONT DOOR-PD	230.00

MEDIACOM	PHONE/INTERNET-PD	900.32
MEDIACOM	PHONE/INTERNET-LBC	779.65
MEDIACOM	PHONE/INTERNET-POOL	182.47
MEDIACOM	PHONE/INTERNET-P&REC	180.43
MEDIACOM	PHONE/INTERNET-RUT	180.43
MEDIACOM	PHONE/INTERNET-FD	36.39
MEHRDAD ZARIFKAR	CAPTAIN PAY-FD	500.00
MENARDS	FURNACE FILTERS-LBC	437.03
MENARDS	STAKES,HANGERS-RUT,POOL	296.96
MENARDS	BLDG MAINT-P&A	39.97
MENARDS	SUPPLIES-POOL	34.58
MENARDS	BULL PEN MAINT-P&REC	479.88
MIDWAY OUTDOOR EQUIPMENT INC	LEAF VAC MAINT-S/W	459.70
MOUNT VERNON ACE HARDWARE	SUPPLIES-ALL DEPTS	1,286.17
MOUNT VERNON BANK & TRUST CO	NSF CHECK-CEM	2,700.00
MOUNT VERNON CONSTRUCTION INC	CAULKING/ZERO DECK REPAIR-POOL	330.00
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-ALL DEPTS	1,276.50
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-P&REC	660.00
MT VERNON CAR WASH	CAR WASH-PD	48.00
NATHAN GOODLOVE	CELL PHONE-FD	600.00
OFFICE EXPRESS	PPE MASKS-ALL DEPTS	6,350.00
PAYROLL	CLAIMS	69,455.24
PLUMB SUPPLY CO	SPUD WRENCH-POOL	73.25
PLUMB SUPPLY CO	FITTINGS,PIPE-POOL	151.52
PLUMB SUPPLY CO	SUPPLIES-POOL	55.91
PLUMB SUPPLY CO	FITTINGS-POOL	15.00
PUSH-PEDAL-PULL	DELIVERY/INSTALL EQUIP-LBC	360.00
RED LION RENEWABLES	SOLAR ELECTRIC PRODUCTION -P&A	287.49
REXCO EQUIPMENT INC	BRUSH,GUTTER BROOM-SW	578.82
REXCO EQUIPMENT INC	EDGE/SWEEPER-SW	250.32
REXCO EQUIPMENT INC	BEARINGS,FLANGE/SWEEPER-SW	182.46
REXCO EQUIPMENT INC	GLASS,SEAL FOR DOOR-RUT	237.12
RICHARD BURROUGHS	CEMETERY MAINT	1,500.00
RICKARD SIGN AND DESIGN CORP	SIGNS-P&REC	40.00
ROTO-ROOTER	HYDRO EXCAVATE BROKEN LINE-SEW	2,712.50
RYAN CROCK	UNIFORMS-RUT	262.96
SEAN DIETRICH	OFFICER PAY-FD	250.00
SITE ONE LANDSCAPE SUPPLY	CHEMICALS-P&REC	387.58
SPRAY-LAND USA	SPRAY TANK PUMP-RUT	187.00
STAPLES INC	SUPPLIES-RUT	202.58
STATE HYGIENIC LAB	TESTING-SEW	19.50
STUDT, ROBERT	SEC/TREAS-FD	1,000.00
STUDT, ROBERT	CAPTAIN PAY-FD	500.00
US CELLULAR	CELL PHONE-PD	165.02
VERIZON CONNECT	INFORMATION SYSTEMS-PW	197.40
WENDLING QUARRIES	STONE/PATCH WORK-RUT	913.09
WEX BANK	FUEL-PD	750.87
WRH INC	WWTP IMPROVEMENTS 2019	68,875.00
TOTAL		410,481.49
DEBT SERVICE		39,516.75
GENERAL FUND		34,470.34
LBC		1,995.20

LOST III COMMUNITY CENTER	127,659.01
PAYROLL	69,455.24
PERPETUAL FUND	540.00
POLICE STATION CONSTRUCTION	1,494.19
ROAD USE TAX FUND	37,326.02
SEWER FUND	11,982.71
SOLID WASTE	8,011.49
STORM WATER	697.18
WATER FUND	8,458.36
WWTP UV DISINFECTION	68,875.00
TOTAL	410,481.49

**APRIL 2020 REVENUE**

GENERAL GOVERNMENT	1,050,463.03
PUBLIC SAFETY	57,537.43
PUBLIC WORKS	210,109.33
CULTURE RECREATION	15,213.62
DEBT SERVICE	19,901.26
TOTAL	1,353,224.67

Discussion and Consideration of Change Order #64 – Lester Buresh Family Community Wellness Center - Council Action as Needed. Change Order #64 is in the amount of \$947.84 and is for wrap that will go around the exposed CMU surface of the acoustic panels that cover the stairwell entrance wall. Motion to approve Change Order #64 made by West, seconded by Wieseler. Motion carries.

Discussion and Consideration of Generator Lease to Purchase Agreement with Altorfer – Police Station – Council Action as Needed. Chief Doug Shannon has researched financing a generator for the new police station and has found that CAT has a five year finance program on a generator costing \$52,500.00. The interest rate is 3.5% and if not paid off early would add an additional \$4,623.20 to the cost. Additional cost savings could be had if City staff would pour the concrete pad and Price Electric installed the generator. Total cost is \$80,304.20 and includes the generator, interest and fee, concrete pad and installation. Motion to approve the purchase of the generator for the Police station made by West, seconded by Wieseler. Motion carries.

Discussion and Consideration of Curb and Gutter Repairs – 1<sup>st</sup> St Overlay Project – Council Action as Needed. After walking the City’s portion of the 1<sup>st</sup> Street Overlay project staff is recommending some curb and gutter repairs be made in order to maintain the integrity of the repairs. Cost would be about \$40,000.00 and be paid by Franchise Fees. Motion to approve the curb and gutter repairs not to exceed \$50,000.00 made by Herrmann, seconded by Wieseler. Motion carries.

Discussion and Consideration of Exercise Equipment Purchase – Lester Buresh Family Community Wellness Center – Council Action as Needed. The NW corner of the track was intended to have a piece of equipment just like the others do but the piece selected was too large and was removed from the purchase. An alternate piece has been selected and staff is asking Council to consider approving the purchase. This piece of equipment would be purchased from Advantage Fitness Products for \$4,837.61 which is about \$1,300.00 less than Push, Pedal, Pull. Motion to approve the Advantage Fitness Products equipment made by Rose, seconded by West. Motion carries.

Discussion and Consideration of Change Order #18 – 2019 WWTF Improvements – Council Action as Needed. Change Order #18 is for \$1,316.54 and is for the repair of the west fence line and installation of a gate. Motion to approve Change Order #18 made by Wieseler, seconded by Herrmann. Motion carries.

Discussion and Consideration of Reopening of Public Facilities – Council Action as Needed. Staff is recommending opening both City Hall and the LBC on Wednesday, May 20<sup>th</sup> but with restrictions. The bathrooms in City Hall will be closed and only the 1<sup>st</sup> Street doors would be unlocked from 2-5:00 p.m. Residents will be encouraged to wear masks but they will not be required. Markers will be placed on the floor noting six foot separations. If residents need to meet with staff they will have to make an appointment; there will be no meetings with walk-ins. Staff has a right to tell residents they are meeting with to wear a mask. Water bills will continue to be dropped off in the drop box on the west side of the building. The LBC will be opened with 100-110 individuals being allowed to enter at one time plus certain areas will be cordoned off. Groups will be limited to ten individuals. It will not be operational 24/7. Employees will be required to wear masks and plastic barriers have been purchased for the front desk. West stressed the importance of protecting the community as much as possible. She said she knows wellness is important and is very proud of the center but exercise can also be done outside and proposed that the LBC wait two weeks for a June 1<sup>st</sup> opening. Her reasoning she said is based on CDC and Linn County Public Health guidelines which haven't met phase 1 yet and is a reduction in cases over a 14 day period. Herrmann said in addition to what West said she would like us to consider the population that is served at that facility. With it being open so broadly it opens up the exposure of everyone who comes into the facility to a whole new realm of germs that they have not had in the last two months. The community has been very careful and cautious and fears if opened up (the LBC) to 110 people it could increase exposure. Continuing, she said she does have more confidence opening City Hall because there is more control. Wieseler agreed and said he is in no rush to open the facility. Rose also agreed and added that when looking at Linn County Public Health's suggested phased openings there are clear recommendations for opening health clubs. He would have a hard time going against their recommendations. He would prefer to follow the benchmarks they have set forth, using them as a guide as to when to open up. Nosbisch pointed out there is a disconnect between the governor's scientists and the local Linn County Public Health officials. The Governor will continue to push things open but he doesn't believe there will be a flattening of the numbers by the end of the month although this would give staff a few more weeks for preparation. Roudabush said based on the lack of social distancing he's noticed he thinks people are wanting to get back to intermingling. Nosbisch said that we have to move away from using the words "safe and protect" because the bottom line is that until there is a vaccine the City cannot guarantee the safety of the public. Rose suggested that instead of just picking a date on the calendar as to when to open the LBC why not open when a set of criteria is met otherwise things may not change in two weeks and they will be having this same conversation again. If the opening date is delayed Rose said he would like to use that time to come up with some criteria that can be used to decide if it is safe to open up. Wieseler motioned to wait until June 1<sup>st</sup> to open the LBC, seconded by West. Those in favor and voting aye were West, Wieseler, Herrmann and Rose. Those opposed and voting nay were Roudabush. Motion carries. Council was in agreement that City Hall should open on Wednesday with limited hours and appointments with staff. Council was in agreement that the criteria staff should follow is that of Linn County.

### **Reports to be Received/Filed**

Mt. Vernon Police Report. In April there was 1 reported collision and 15 incidents. Additionally, there were 2 reported arrests. K9 Monster was deployed one time during a traffic stop for a vehicle sniff. Monster alerted to the presence of drugs and officers located drug residue in the vehicle. April training included COVID-19 planning and update meetings. The STEP program has been suspended. Notice was received of the approval of the FY21 STEP grant in the amount of \$11,650.00. Per the 28E agreement with Lisbon the MVPD provided 2,405 minutes of patrol, and 6 calls for service for a total of \$1,793.33.

Mt. Vernon Public Works Report. The roll tarp motor on the 2014 dump truck has been repaired. Asphalt patching is complete on Palisades Road and curb/gutter work has started. The sanitary sewer line at Elliott Park has been repaired. Also, the yard hydrant was replaced. New bullpens are being installed at Davis Park.

Mt. Vernon Parks and Rec Report. Player Pitch Baseball and Softball for grades 3-6 have been cancelled. Staff is hopeful the pool will open this season. CTW was virtual with 147 artist entrants. Twelve raised beds were constructed at the LBC. Volunteer groups will plant after Culvers lines and fills them. There are still many items/projects that need to be done at the LBC. Staff is working on a re-opening plan.

#### **Reports of Mayor/Council/Administrator**

City Administrator's Report. Staff continues to meet virtually for EMA meetings. Playground equipment is still closed. City offices will be closed Monday, May 25, 2020 in honor of Memorial Day.

**Closed Session** – Pursuant to Chapter 20, Exempt Session for Employee Relations. Motion to go into Closed Session made by Rose, seconded by West, the time being 8:00 p.m. Motion carries. Exit Closed Session – Council action as needed. Motion to come out of Closed Session made by West, seconded by Herrmann, the time being 8:20 p.m. Motion carries. No action was taken by Council.

With no further business to attend to the meeting adjourned the time being 8:21 p.m., May 18, 2020.

Respectfully submitted,  
Sue Ripke  
City Clerk