

Due to the nature of the Novel Coronavirus, now known as Covid-19, and the restrictions placed on group gatherings by Governor Reynolds State of Public Health Disaster Emergency for Iowa, the City Council believes it would be both impossible and impractical to hold a meeting in one location. The Council meeting was held via the Zoom application. The public was invited to participate via telephone by calling 1-312-626-6799. You were prompted to enter Meeting ID 128 283 410 and Password 798906. If assistance was needed before the meeting began, the public could contact Chris at 319-359-8613. The following Council members were remotely present: Roudabush, West, Wieseler, Herrmann and Rose.

Call to Order. At 6:34 p.m. Mayor Jamie Hampton called the meeting to order.

Agenda Additions/Agenda Approval. Motion to approve the Agenda made by Wieseler, seconded by Herrmann. Motion carries.

Consent Agenda. Motion to approve the Consent Agenda made by Rose, seconded by Wieseler. Motion carries.

Approval of City Council Minutes – March 16, 2020 Regular Council Meeting

Approval of City Council Minutes – March 30, 2020 Special Council Meeting

Approval of Tobacco Permit – Gary's Foods

Approval of Liquor License – Casey's Store Number #1599

Public Hearing

Public Hearing for Budget Amendment #2 for the Mount Vernon Fiscal Year 20. Mayor Hampton declared the Public Hearing open. Close Public Hearing – Proceed to G-1. Hearing no comments from the public Mayor Hampton closed the Public Hearing.

Ordinance Approval/Amendment

Ordinance #3-2-2020A: Vacating and Selling a Portion of a Sixteen Foot Alley Right of Way Located Adjacent to 709 and 713 1st Ave NW, Within the City Limits of Mt. Vernon, Iowa. Motion to approve second reading and proceed to the third reading (Council may suspend rules and proceed to the third and final reading after a vote of the second reading). Since the first reading staff has not received any written or verbal communication regarding this ordinance. Motion to approve the second reading of Ordinance #3-2-2020A was made by Rose, seconded by Wieseler. Roll call vote. Motion carries.

Resolutions for Approval

Resolution #4-6-2020A: Approving Budget Amendment #2 for the Mount Vernon Fiscal Year 20. City Administrator Nosbisch explained that this is amendment #2 and accounts for any unexpected changes to projects and/or operating budgets throughout the year. Motion to approve Resolution #4-6-2020A made by Wieseler, seconded by Herrmann. Roll call vote. Motion carries.

Resolution #4-6-2020B: Making Award of the Construction Bid for Infrastructure Improvements for the Wagon Pass Project. On March 12, 2020 the City received bids for the Wagon Pass Project. A total of five bids were received and ranged in cost from \$125,325.70 to \$197,423.00. The low bid was submitted by Schrader Excavating & Grading Company. Veenstra & Kimm have examined the bidding documents which appear to be in order. The Engineer's estimate of cost was \$150,000.00 which is 16.4% less than the cost

of the project. Veenstra & Kimm recommend the City award the contract to Schrader Excavating for the amount of \$125,325.70. Motion to approve Resolution #4-6-2020B made by Wieseler, seconded by Roudabush. Roll call vote. Motion carries.

Resolution #4-6-2020C: Approving the Creation of Covid-19 Employee Paid Time Off (PTO) Bank. Staff asked Council to consider allowing the establishment of 80 hours of PTO for COVID-19 for employees. The banked COVID-19 hours were previously discussed and will be tracked by staff. Sick leave accrual hours can be used if additional time is needed. Motion to approve Resolution #4-6-2020C made by Herrmann, seconded by Rose. Roll call vote. Motion carries.

Resolution #4-6-2020D: Approving the Additional Allocation of \$25,000 from Franchise Fees to the Mt. Vernon-Lisbon Community Development Group for Economic Development Funding Assistance for the Mount Vernon Small Business Relief Program. Nosbisch stated that they have received about 43 business support grant applications totaling \$140,802.00 in requests. He is recommending an additional \$25,000.00 be approved. Because of the overwhelming response and business need the Committee is looking at more of an average disbursement therefore assuring all get something. Application deadline would be noon on Thursday, April 9, 2020. This would, as before, come from the Franchise Fee fund. Motion to approve Resolution #4-6-2020D made by Rose, seconded by Wieseler. Roll call vote. Motion carries.

Mayoral Proclamation

Proclamation Establishing Friday, April 24, 2020 as Arbor Day in the City of Mt. Vernon, Iowa

Old Business

Discussion and Consideration of Change Order #60 - Lester Buresh Family Community Wellness Center – Council Action as Needed (*Tabled on 3-2-2020*). Motion to take off the table made by Rose, seconded by Herrmann. Motion carries. During construction of the LBC the four foot wide sidewalk on the east end of the property was damaged. Garling will give the City credit for the broken panels but the City is requesting all panels be replaced with a five foot wide walk. Cost to the City for a 5' walkway would be \$11,200.00. Motion to approve Change Order #60 made by Wieseler, seconded by Herrmann. Motion carries.

Motions for Approval

Consideration of Claims List – Motion to Approve. Because City Hall was having computer problems Council was not given an Additional Claims list for approval. Claims will be processed, when possible, and sent to Council via email for approval. If there are any questions about any of the claims it will not be paid until it is Council approved. Motion to approve the Claims List and the Claims List to be presented made by Rose, seconded by Wieseler. Motion carries.

AAA PEST CONTROL	PEST CONTROL-PD CONSTRUCTION	55.00
AAA PEST CONTROL	PEST CONTROL-P&A	30.00
AHLERS & COONEY P.C.	\$500K GO CAP LOAN NOTE-LBC	5,350.45
AIRGAS INC	CYLINDER RENTAL FEE-SW	66.96
ALBERT LOPEZ	DEPOSIT REFUND-WAT	19.68
ALL SECURE	SECURITY SYST MONITORING-POOL	75.00
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	2,023.41
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	39.39
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	23.12
ALLIANT IES UTILITIES	ENERGY USAGE-LBC	3,975.23
ALLIANT IES UTILITIES	ENERGY USAGE-PD	891.21
ALYSON MARTIN	REFUND-LBC	165.00
ARAMARK	RUGS-FD	59.60
ARAMARK	RUGS-FD	45.00

B4 BRANDS	AVANT-PD,P&A	170.37
B4 BRANDS	AVANT-PD	84.89
B4 BRANDS	AVANT-PD,P&A	79.61
B4 VENTURES LLC	SUPPLIES-LBC	299.02
BANKCARD 8076 MTOT DISC	CREDIT CARD FEES/MARCH-LBC	1,856.37
BIG COUNTRY SEED	SEED,MATS,CHALK-RUT,P&REC	1,236.75
BRADY LANHAM	3 PHASE POWER/AC	1,126.00
BROWN SUPPLY COMPANY	GRATES-RUT	850.00
CAMPBELL SUPPLY CEDAR RAPIDS	CIRCULAR SAW-RUT	250.86
CAMPBELL SUPPLY CEDAR RAPIDS	GLOVES-RUT	139.90
CARQUEST OF LISBON	VEHICLE MAINT-PW	397.01
CENTRAL IOWA DISTRIBUTING	SUPPLIES-FD	328.70
CENTRAL IOWA DISTRIBUTING	SUPPLIES-PD	194.00
CENTRAL IOWA DISTRIBUTING	SUPPLIES-P&REC	72.00
CLAIMS	SOCCER REFUNDS-P&REC	6,688.00
CLIFF WEAVER	FITNESS MEMBERSHIP-FD	100.00
COGRAN SYSTEMS	ONLINE RREGISTRATION FEES- P&REC	112.00
COMMUNITY DEVELOPMENT GROUP	BUSINESS SUPPORT GRANTS-FRAN FEE	75,000.00
COMMUNITY DEVELOPMENT GROUP	BUSINESS SUPPORT GRANTS-FRAN FEE	25,000.00
DE NOVO MARKETING	MONTHLY MAINT-LBC	300.00
DE NOVO MARKETING	MONTHLY MAINT-LBC	300.00
DELTA DENTAL OF IOWA	INSURANCE	1,370.84
DENISE BUDDE	REFUND-LBC	112.35
DIESEL TURBO SERVICES INC	TALE GATE/2006-RUT	45.00
EMERSON SPEC HARDWARE	CABINET LOCKS-LBC	54.14
ENVIRONMENTAL RESOURCE ASSOC	LAB CERTIFICATION-SEW	223.30
EVOQUE WATER TECHNOLOGIES LLC	PLANT COMMUNICATION-WAT	552.00
FAT GUYS MOTOR SPORTS	WHEEL BEARING-RUT	62.73
GALLS INC	UNIFORMS-PD	187.52
GALLS INC	UNIFORMS-PD	16.80
GARY'S FOODS	SUPPLIES-SEW,LBC	63.84
GORDON LUMBER COMPANY	BLDG SUPPLIES-RUT	104.40
HAWKEYE FIRE & SAFETY CORP	RESPIRATOR,GLASSES,GLOVES-PD	325.00
HAWKEYE FIRE & SAFETY CORP	SUPPLIES-PD	240.00
HAWKEYE FIRE & SAFETY CORP	EQUIP REPAIR-FD	47.00
HAWKEYE FIRE & SAFETY CORP	RECHARGE-P&A	23.00
HAWKEYE WELD & REPAIR INC	2014 DUMP BOX REPAIR-RUT	199.50
IAN DYE	REFUND-LBC	69.55
IOWA DEPT OF PUBLIC SAFETY	ON LINE WARRANTS-PD	300.00
IOWA DEPT OF TRANSPORTATION	PAINT-RUT	1,320.30
IOWA PARK & REC ASSOCIATION	CPO SCHOOL #8-POOL	30.00
IOWA SOLUTIONS INC	REMOTE SETUP, MONTHLY MAINT	800.00
IOWA SOLUTIONS INC	COMP MAINT-SEW	173.00
IOWA SOLUTIONS INC	COMPUTER ISSUES/NEW PD	2,719.00
IOWA SOLUTIONS INC	REMOTE ACCESS,MAINT-P&A,PW	1,699.00
IOWA SOLUTIONS INC	MONTHLY SERVICES-PD	558.10
JASON WRIGHT	REFUND-LBC	126.00
JOE'S QUALITY WINDOW CLEANING	WINDOW CLEANING-PD	40.00
JOE'S QUALITY WINDOW CLEANING	WINDOW CLEANING-P&A	150.00
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES-LBC	130.38
L.L. PELLING CO INC	COLD PATCH-RUT	980.95
LAW ENFORCEMENT TARGETS INC	TARGETS-PD	415.75

LINN CO-OP OIL CO	FUEL-PW	1,385.84
LYNCH	F250	38,595.00
LYNCH FORD	5K MI MAINT/2019 EXP	46.68
MARTIN GARDNER ARCHITECTURE	DESIGN PLAN-PD CONSTRUCTION	525.00
MARY EVANS	REIMBURSEMENT-MVHPC	25.99
MASON ANDREWS	REFUND-LBC	69.55
MATT SIDERS	REFUND-LBC	485.57
MATT SIDERS	MILEAGE-P&REC	69.00
MATT SIDERS	FITNESS MEMBERSHIP-P&REC	100.00
MATT SIDERS	MILEAGE-P&REC	88.55
MEDIACOM	PHONE/INTERNET-P&A	279.55
MEDIACOM	PHONE/INTERNET-FD	175.44
MEDIACOM	PHONE/INTERNET-LBC	747.12
MEDIACOM	PHONE/INTERNET-SEW	206.64
MEDIACOM	PHONE/INTERNET-P&REC	180.60
MENARDS	MAILBOX-LBC	123.98
MOUNT VERNON ACE HARDWARE	SUPPLIES-ALL DEPTS	1,029.67
MOUNT VERNON BANK	NSF CHECK-WAT	275.00
MOUNT VERNON PHARMACY	SUPPLIES-P&A	11.56
MT VERNON CAR WASH	VEHICLE MAINT-PD	32.00
NEAL'S WATER CONDITIONING	WATER/SALT-P&A,RUT	67.90
NICK NISSEN	REFUND-LBC	120.00
NIELSEN AUTO REPAIR	VEHICLE MAINT-PD	1,133.00
NIELSEN AUTO REPAIR	2019 INTERCEPTOR MAINT-PD	75.00
OFFICE EXPRESS	ATERRA, AVANT-P&A	23.95
P&K MIDWEST INC	EQUIP REPAIR-RUT	37.84
P&K MIDWEST INC	FLASHLITE-RUT	28.50
PAYROLL	CLAIMS	75,692.47
PIGOTT INC	CASTORS-LBC	322.50
PITNEY BOWES	SUPPLIES-ALL DEPTS	209.90
PLUMB SUPPLY CO	MODULE-FD	204.02
POSTMASTER	UTIL BIL POSTAGE-WAT,SEW,SW	401.27
PUSH-PEDAL-PULL	BUILDING & WEIGHT EQUIPMENT-LBC	89,882.25
PUSH-PEDAL-PULL	MATS-LBC	696.00
RAPIDS WHOLESALE EQUIPMENT	REFRIGERATOR-LBC	2,975.00
RECYCLE AWAY	SANITIZING SUPPLIES-LBC	1,245.44
RICKARD SIGN AND DESIGN CORP	COVID SIGNS-RUT,P&REC	240.00
RORY WIEBEL	REFUND-LBC	180.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	1,907.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-LBC	808.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-SEW	200.00
SPRINGVILLE READY MIX	STORM SEWER	163.50
STATE HYGIENIC LAB	TESTING-SEW	3,424.00
STORM STEEL	SOD CUTTER-RUT	26.62
STORM STEEL	SOD CUTTER-RUT	13.76
SUN LIFE ASSURANCE COMPANY	INSURANCE	1,281.38
SYDNEY ABODEELY	REFUND-LBC	144.45
TASHA WHITMAN	REFUND-LBC	125.00
THOMAS STIMPSON	DEPOSIT REFUND-WAT	6.68
TIM KEEGAN	FITNESS MEMBERSHIP-FD	100.00
TOM WIESELER	MLA REIMB-P&A	60.00
TREASURER STATE OF IOWA	SALES TAX	2,491.00
TREASURER STATE OF IOWA	WET TAX	2,454.00
UNION PACIFIC RAILROAD	8TH AVE QUIET ZONE	1,025.00

UNITED HEALTH CARE	INSURANCE	18,918.99
UNITED STATES POSTAL SERVICE	METER POSTAGE-ALL DEPTS	2,000.00
US BANK	CREDIT CARD PURCHASES	13,084.69
US CELLULAR	CELL PHONE-P&REC,WAT,SEW	170.89
UTILITY SERVICE INC	WATER TOWER MAINT-WAT	4,749.02
VEENSTRA & KIMM INC	HWY 30 BYPASS COORDINATION	3,937.10
VEENSTRA & KIMM INC	WWTP IMPROVEMENTS	2,056.00
VEENSTRA & KIMM INC	1ST STR RR BRIDGE REPAIR	1,508.00
VEENSTRA & KIMM INC	CITY ENGINEERING GENERAL	556.75
VEENSTRA & KIMM INC	WWTP PERMIT RENEWAL	300.00
VEENSTRA & KIMM INC	8TH AVE QUIET ZONE CONSULTATION	264.00
WAPSI WASTE SERVICE	GB,RECY-SW	22,071.48
WAPSI WASTE SERVICE	GB-PD CONSTRUCTION	202.95
WASHBURN LAUNDRY	WASHER MAINT-FD	85.00
WENDLING QUARRIES	ROCK-RUT	515.47
WENDLING QUARRIES	ROCK-RUT	10.47
WENDLING QUARRIES	ROCK-RUT	344.13
WOODWARD COMMUNITY MEDIA	ADS/PUBLICATIONS-ALL DEPTS	1,168.16
TOTAL		444,705.25

2014 STREET IMPROVEMENTS		1,289.00
FRANCHISE FEE		100,000.00
GENERAL FUND		42,109.47
LBC OPERATIONS		7772.94
LOST III COMMUNITY CENTER CONSTR		107,847.05
PAYROLL		75,692.47
POLICE STATION CONSTRUCTION		2,084.27
ROAD USE TAX FUND		34,863.00
SEWER FUND		29,422.40
SOLID WASTE		24,746.11
STORM WATER FUND		858.36
WATER FUND		15,664.18
WWTP UV DISINFECTION		2,356.00
TOTAL		444,705.25

Discussion and Consideration of Paint Sprayer – Public Works – Council Action as Needed. Council was asked to approve the purchase of a Titan PowrLiner paint sprayer for a cost of \$3,835.00. The purchase is necessary as the previous sprayer was 15 years old and repair parts were no longer available. A sprayer is used to paint parking stalls, crosswalks and curb lines. Motion to approve the purchase of the paint sprayer made by Herrmann, seconded by Wieseler. Motion carries.

Discussion and Consideration of Garbage Tag Relief Program – Council Action as Needed. Previously, Council had approved suspending the garbage tag program until April 20, 2020. Staff would like Council to consider extending that date to the week of May 4, 2020. Motion to approve extending the Garbage Tag Relief Program until May 4, 2020 made by Rose, seconded by Herrmann. Motion carries.

Discussion and Consideration of Improvements to the West Police Department Doors – Council Action Needed. In order to allow the public access to the new police station building the west doors need to be remodeled/re-constructed making them ADA compliant. Chief Doug Shannon received two quotes for the improvements. The first was from Liberty Doors, Inc. for \$9,980.00 and the other from Allied Glass for

\$8,406.00. Even though the Liberty Doors quote was more Chief Doug Shannon recommended them for the project. Chief Shannon explained that they have been very helpful putting this project together and their door procedure works well with the door access systems of the next improvement phase. Due to savings elsewhere, Chief Shannon said this will be paid for through the PD operational budget. Motion to approve the quote from Liberty Doors, Inc. in the amount of \$9,980.00 made by Rose, seconded by Wieseler. Motion carries.

Reports of Mayor/Council/Administrator

City Administrator's Report. A reminder to residents to continue the practice of social distancing. Laura Eckles has been hired as the new Associate Planner. Her starting date is tentatively set for the end of April but will depend on COVID-19. The MV Small Business Relief Program application period will end on Thursday, April 9, 2020, 12:00 p.m. Nosbisch said he will continue to operate out of the PD station at least until the end of April.

As there was no further business to attend to the meeting adjourned the time being 7:28 p.m., April 6, 2020.

Respectfully submitted,
Sue Ripke
City Clerk