

COLE LIBRARY BOARD OF TRUSTEES MINUTES

APRIL 24, 2018

PRESENT: Deb George, Cathy Boggs, Greg Cotton, Tracey Louwagie, Sharon Dendurent,
Bob Meeker.

The meeting was called to order at 8:32 a.m., Room 326, by President Deb George.
The minutes were revised under heading IV, item E, to read, "The late night summer hours will
be....".

REPORTS:

A. PRESIDENT: Bob Meeker reviewed a Gazette article on Andrew Carnegie.

B. PUBLIC LIBRARIAN:

1. The Spring Book Talk is scheduled for April 26th at noon.
Cathy and Greg will present.
2. The Summer Reading Program will kick off on May 24th at Hills Bank from
5 to 6:30. The theme this year is "Libraries Rock" which focuses on the
subject of geology. Games, stations and food will be available.
The summer program will begin at Cole Library on June 4th.
3. Cole Library will begin a program to encourage and help patrons reduce their
fines and get materials returned to the library. The program is called,
"Read Down Your Fines". After materials have been returned, a person
can reduce their fines by \$3.00 for every 15 minutes that they read at the
library.
4. Elementary students will be touring the library and getting their library cards
during the upcoming weeks.
5. The Mount Vernon City Council approved the Cole Library budget request
of \$85,000.
6. Grace will graduate with honors with a Masters of Library Science degree.

C. LIBRARIAN:

1. The financial report was reviewed.
2. When digitizing the Mount Vernon/Lisbon Sun newspaper, the process will
be by PDF Conversion and not Micro Film Scanning. This process will
slightly reduce the cost from \$625 to about \$300.

IV. MAJOR BUSINESS:

1. PERSONNEL POLICY has been revised and was reviewed and approved
at the board's March meeting. However, the college has updated its
personnel policy form which now includes the percentage of time
committed to each of the jobs described in the policy. The public library's
personnel policy will use this new form.

The next meeting is scheduled for May 15th at 8:30 a.m. in room 326.
Adjournment was at 9:10 a.m.

Respectfully submitted;
Bob Meeker