

Due to the nature of the Novel Coronavirus, now known as Covid-19, and the restrictions placed on group gatherings by Governor Reynolds State of Public Health Disaster Emergency for Iowa, the City Council believes it would be both impossible and impractical to hold a meeting in one location. With that being said, the Council meeting was held via the Zoom application. The public was invited to participate via telephone by calling 1-312-626-6799 and prompted to enter the following information:

1. Meeting ID: 963 5001 0981
2. Password: 228718

If assistance was needed before the meeting began, the public could contact Chris at 319-359-8613. The following Council members were remotely present: Roudabush, West, Wieseler, Herrmann and Rose.

Call to Order. At 6:30 p.m. Mayor Jamie Hampton called the meeting to order.

Agenda Additions/Agenda Approval. Motion to approve the Agenda made by Wieseler, seconded by Herrmann. Motion carries.

Consent Agenda. West pointed out a correction to the April 6, 2020 minutes saying that she was not present at that meeting and the minutes do not state that. The April 6, 2020 minutes were changed to correct that error. Motion to approve the Amended Consent Agenda made by West, seconded by Herrmann. Motion carries.

Approval of City Council Minutes – April 6, 2020 Regular Council Meeting

Ordinance Approval/Amendment

Ordinance #3-2-2020A: Vacating and Selling a Portion of a Sixteen Foot Alley Right of Way Located Adjacent to 709 and 713 1st Ave NW, Within the City Limits of Mt. Vernon, Iowa. Since the second reading staff has not received any written or verbal communication regarding this ordinance. Motion to approve the third and final reading. Motion to approve the third and final reading of Ordinance #3-2-2020A made by Wieseler, seconded by Rose. Roll call vote. Motion carries.

Resolutions for Approval

Resolution #4-20-2020A: Ordering the Construction of Certain Public Improvements, Approving Preliminary Plans, and Fixing a Date for Hearing Thereon and Taking Bids Therefor for Improvements Know as the Nature Park Trail. Approval of Resolutions A & B sets a bid date and public hearing for the Nature Park Trail and the Mount Vernon Wellmark Wellness Center Trail. In the hopes of receiving a better bid staff has requested the trails be bid together with the MVWWC trail being first constructed. Cost estimates for the trails are \$200,000.00 for the Mount Vernon Wellmark Wellness Center Trail and about \$150,000.00 for the Nature Park Trail. About \$50K of the Nature Park Trail cost estimate will be used for the installation of conduit, trail lighting and emergency phone(s). Motion to approve Resolution #4-20-2020A made by Rose, seconded by Herrmann. Roll call vote. Motion carries.

Resolution #4-20-2020B: Ordering the Construction of Certain Public Improvements, Approving Preliminary Plans, and Fixing a Date for Hearing Thereon and Taking Bids Therefor for Improvements Know as the Mount Vernon Wellmark Wellness Center Trail The cost estimate for the MVWWC trail is about \$200,000.00. \$100K of this will be paid with a grant the City received from Wellmark and the rest will be paid for with LOST III Trail monies. Motion to approve Resolution #4-20-2020B made by West, seconded by Wieseler. Roll call vote. Motion carries.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion to approve the Claims List made by Rose, seconded by Wieseler. Motion carries.

ALLIANT IES UTILITIES	ENERGY USAGE-WAT	2,626.47
ALLIANT IES UTILITIES	ENERGY USAGE-RUT	944.30
ALLIANT IES UTILITIES	ENERGY USAGE-FD	795.62
ALLIANT IES UTILITIES	ENERGY USAGE-RUT,PD	388.11
ALLIANT IES UTILITIES	ENERGY USAGE-P&A	303.02
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	192.31
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	182.57
ALLIANT IES UTILITIES	ENERGY USAGE-POOL	68.26
ALLIANT IES UTILITIES	ENERGY USAGE-RUT,P&A,WAT,SEW	39.46
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	5,651.99
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	4,200.76
ALLIANT IES UTILITIES	ENERGY USAGE-LBC	3,103.67
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	1,766.02
ALLIANT IES UTILITIES	ENERGY USAGE-PD	807.49
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	585.43
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	266.74
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	221.52
ALLIANT IES UTILITIES	ENERGY USAGE-EMA	48.41
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	41.52
ALLIANT IES UTILITIES	ENERGY USAGE-RUT,P&A,WAT,SEW	39.46
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	34.77
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	29.28
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	27.15
ALLIANT IES UTILITIES	ENERGY USAGE-CEM	21.70
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	14.10
AMERICAN RED CROSS	SWIM LESSON REGISTRATION-POOL	650.00
B4 VENTURES LLC	AVANT-LBC	127.23
BOB HAUGSE	RENTAL REFUND-LBC	80.00
BRADY LANHAM	LED WRAP FIXTURE,SWITCHES-PD	1,386.13
BRAUN INTERTEC CORP	CONSTRUCTION & MATERIALS TEST	342.00
CAMPBELL SUPPLY CEDAR RAPIDS	LADDER,SAFETY-RUT	531.88
CEDAR VALLEY HUMANE SOCIETY	ANIMAL CONTROL	250.00
CENTRAL IOWA DISTRIBUTING	SUPPLIES-P&REC	80.00
CENTURY LINK	PHONE CHGS-PD	56.00
DELTA DENTAL OF IOWA	INSURANCE-ALL DEPTS	1,370.84
DIESEL TURBO SERVICES INC	2014 PLOW ADAPTOR-RUT	20.39
GLOBAL PUBLIC SAFETY	TAC10 MAINT RENEWAL-PD	3,708.00
HAWKEYE READY MIX	STREET PATCH-RUT	527.63
IOWA ONE CALL	LOCATES-WAT,SEW	53.10
IOWA PRISON INDUSTRIES	STOP SIGN FLAG-RUT	461.67
IOWA PRISON INDUSTRIES	SIGN HARDWARE-RUT	253.00
IOWA SOLUTIONS INC	CERTIFIED HARD DRIVE DISPOSAL	378.00
IOWA WORKFORCE DEVELOPEMENT	S.SKOFF CLAIM	1,206.42
JAMES HOEGER	RENTAL REFUND-LBC	45.00
KINDEL HAVERBACK	RENTAL REFUND-LBC	180.00
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES-ALL DEPTS	229.35
KOSS INTERNATIONAL CORP	CTW CHALK-P&REC	2,400.54
LOU'S GLOVES	GLOVES-SEW	86.00

MC2	UV MODULE,SPARE PARTS-SEW	18,867.03
MEDIACOM	PHONE/INTERNET-POOL	182.47
MEDIACOM	PHONE/INTERNET-FD	320.93
MEDIACOM	PHONE/INTERNET-P&A	278.99
MEDIACOM	PHONE/INTERNET-RUT	180.43
MT VERNON ROAD TIRE CO	VEHICLE MAINT-PD	1,168.00
MUNICIPAL SUPPLY INC	SUPPLIES-WAT	1,270.00
PAYROLL	CLAIMS	66,306.27
PUSH-PEDAL-PULL	DUMB BELL HANDLE,CORDS-LBC	216.00
RED LION RENEWABLES	SOLAR ELECTRIC PRODUCTION-P&A	198.66
RYAN RENTSCHLER	RENTAL REFUND-LBC	724.00
SANDRY FIRE SUPPLY LLC	EQUIP REPAIR-FD	89.80
SENSUS USA, INC	SYSTEM SUPPORT-WAT,SEW,SW	1,949.94
SHERWIN WILLIAMS CO.	PAINT LINER-RUT	3,835.00
SHERWIN WILLIAMS CO.	POWER LINER-P&REC	1,835.00
STAPLES INC	SUPPLIES-PD	184.74
STUART WHEELER	CTW REFUND-P&REC	200.00
SUN LIFE ASSURANCE COMPANY	INSURANCE-ALL DEPTS	1,281.38
TECHNICOM COMMUNICATIONS SYSTEM	PHONES, LINES-LBC	4,353.00
UNITED HEALTH CARE	INSURANCE-ALL DEPTS	18,918.99
US BANK	CREDIT CARD PURCHASES-ALL DEPTS	6,545.23
US CELLULAR	CELL PHONE-PD	165.02
VEENSTRA & KIMM INC	WAGON PASS DEMOLITION	1,774.70
VERIZON CONNECT	INFORMATION SYSTEMS-PW	227.40
WEX BANK	FUEL-PD	1,086.46
		168,982.75
GENERAL FUND		29,649.06
LBC OPERATIONS		1,444.36
LOST III COMMUNITY CENTER		10,728.52
PAYROLL		66,306.27
POLICE STATION CONSTRUCTION		1,386.13
ROAD USE TAX FUND		16,158.79
SEWER FUND		30,277.80
SOLID WASTE		1,853.27
STORM WATER FUND		625.56
WATER FUND		10,552.99
TOTAL		168,982.75
MARCH 2020 REVENUE		
CULTURE - RECREATION		53,298.24
DEBT SERVICE		1,653.56
GENERAL FUND		325,257.13
PUBLIC SAFETY		39,772.01
PUBLIC WORKS		201,283.48
TOTAL		621,264.42

Discussion and Consideration of Engagement Agreement with Clifton Larsen Allen and Bradley Hauge for Auditing and Accounting Services – Council Action as Needed. Staff asked Council to consider approving Engagement Letters from both CLA and Brad Hauge allowing them to continue auditing and budget

services. CLA did not increase their base fee from last year (\$16,400.00) but added a 5% support fee (\$820.00). Brad Hauge's fee of \$7,000.00 increased about 1.6% over last year. Motion to approve both Engagement Agreements made by Rose, seconded by Herrmann. Motion carries.

Discussion and Consideration of Change Order #1 – Cameras and Security – Lester Buresh Family Community Wellness Center - Council Action as Needed. Change Order #1 is for \$2,360.00 to move two cameras to different locations because of ductwork conflicts and to add weather shields to outdoor cameras. Motion to approve Change Order #1 made by Wieseler, seconded by Herrmann. Motion carries.

Discussion and Consideration of Change Order #2 – Cameras and Security – Lester Buresh Family Community Wellness Center – Council Action as Needed. Change Order #2 is for \$2,070.00 and is for the camera and server reprogramming due to changes by IT provider. Motion to approve Change Order #2 made by Rose, seconded by Herrmann. Motion carries.

Discussion and Consideration of Pay Application #4 – Cameras and Security – Lester Buresh Family Community Wellness Center – Council Action as Needed. Pay Application #4 is for \$13,485.49 and recommended for payment by Design Engineers and staff. Motion to approve Pay Application #4 made by Herrmann, seconded by Wieseler. Motion carries.

Discussion and Consideration of Pay Application #5 – Cameras and Security – Lester Buresh Family Community Wellness Center – Council Action as Needed. Pay Application #5 is for \$8,091.29 and recommended for payment by Design Engineers and staff. Motion to approve Pay Application #5 made by Rose, seconded by West. Motion carries.

Discussion and Consideration of Palisades Rd Street Patching – Council Action as Needed. Estimates between \$9,100.00 and \$14,000.00, depending on the thickness of asphalt, have been received for patch work on Palisades Road west of 10th Avenue. In addition to the patching and depending on the dollar amount the City receives from the IDOT staff is also checking into an asphalt overlay, making the crosswalks ADA compliant and finishing the curb work. Not knowing when and how much buy out money the City will receive makes it difficult to know the scope of the project and when it can be let. For now, the City is recommending a 5" patch. The grind and patch work would go from 10th Avenue, past Nameplate, and up to Business 30 and could cost about \$150K. Motion to approve the 5" patch on Palisades Road made by Herrmann, seconded by Wieseler. Motion carries.

Discussion and Consideration of Screening/Fencing for the Police Station – Council Action as Needed. Because of several calls from the property owner complaining about headlight glare into their property staff asked Council to consider approving the cost to construct a 6' vinyl fence along the eastern edge of the east parking lot. Staff is also requesting a quote for a tan colored fence at the request of the neighboring property owner who offered to pay the cost difference (between the white vinyl and the tan). A cost estimate was received from Cook Fence Company for \$8,150.00 for white fencing or \$9,100.00 for tan fencing. Staff recommends accepting the \$8,150.00 estimate and the neighbor pays the additional \$950.00. Motion to approve the Cook Fence Company quote of \$8,150.00 or above to cover the cost of the tan fence if the neighboring property owner is willing to make up the difference made by Rose, seconded Wieseler. Motion carries.

Discussion and Consideration of Building Identification Signage for the Police Station – Council Action as Needed. At a previous meeting Chief Shannon provided Council with quotes and renditions of signage for the building but they included a logo and at that time there was a discussion in reference of logos and signage for the entire City. Staff feels as though that may take at least one year to sort out and the Police Station needs some identification now. The examples given to Council were of plain lettering, offset from

the building. For letters that were not back lit there would be lighting from the soffit. Chief Shannon said the electrician thought he could do the work for \$1,000.00 or less. Nobsisch said that he preferred the down lighting on the building because it fits more with the character of Mount Vernon. Herrmann moved approval of the exterior signage quote provided by Rickard and also the electrician, seconded by West. Motion carries.

Discussion and Consideration of Purchase of PPE Masks for Employees – Council Action as Needed. Staff asked Council to consider the approval of purchasing 5,000 disposable PPE masks at a cost of \$6,400.00. A number of the masks will be held in reserve for emergency services while the rest will be used by PW, City Hall and Park staff. Currently staff is required to wear masks when working in public spaces but this requirement is contingent on the masks being delivered. Motion to approve the PPE mask purchase for \$6,400.00 made by Herrmann, seconded by Wieseler. Motion carries.

Reports to be Received/Filed

Mt. Vernon Police Report. There were 2 collisions, 16 incidents and 8 reported arrests in March. K9 Monster was deployed twice; once for MVPD vehicle sniff and the other for Linn County Sheriff's Office. Monster alerted both for the presence of drugs but the officer's search did not. Officer Gehrke completed the 5th grade DARE program. Chief Shannon attended daily COVID-19 meetings. Officers completed 24 hours of STEP. As per the 28E agreement with Lisbon MVPD recorded 2,310 minutes of patrol time, 12 calls for service, and 115 minutes of administrative time for a total of \$1,790.00. \$5,253.20 was billed to Lisbon for services for the 1st quarter of 2020.

Mt. Vernon Public Works Report. Plows and spreaders have been removed from vehicles for the season. Maintenance work has been done on the leaf vac in order to prevent future breakdowns. New signage has been done on Business 30. Road work has been done on Palisades Road. PW have been able to maintain the leaf schedule. Park field maintenance has begun and the pool is being prepped as if it will open on time.

Mt. Vernon Parks and Rec Report. Parks and pool are being prepped for opening. Due to COVID-19 Spring Soccer was canceled and refunds were issued. The baseball/softball league has decided to wait until April 30th to make a decision on whether or not to play ball. Registration for Tball, Coach Pitch and Player Pitch is on hold. Swim lesson registration was held on line. Chalk the Walk will host a virtual event this year. New hoops, mirrors and batting cages have been installed at the LBC. Several items remain on the LBC punch list.

Reports of Mayor/Council/Administrator

City Administrator's Report. A reminder to all regarding social distancing. The City has closed access to the frisbee golf course. The 8th Avenue quiet zone permit is moving forward. Wagon Pass documentation is being finalized.

With no further business to attend to the meeting adjourned the time being 7:41 p.m., April 20, 2020.

Respectfully submitted,
Sue Ripke
City Clerk