

March 4, 2019
City Council Minutes
213 1st Street NW
Mount Vernon, Iowa 52314

The Mount Vernon City Council met March 4, 2019 at the Mount Vernon City Council Chambers with the following members present: Roudabush, West, Wieseler, Herrmann and Rose.

Call to Order. At 6:30 p.m. Mayor Hampton called the meeting to order. Agenda correction: The date on the Agenda should be March 4, 2019.

Agenda Additions/Agenda Approval. Motion to approve the amended Agenda made by Rose, seconded by West. Motion carries.

Consent Agenda. Motion to approve the Consent Agenda made Wieseler, seconded by Rose. Motion carries.

Approval of City Council Minutes – February 20, 2019 Regular Council Meeting

Approval of Liquor License – Kernoustie Golf Club

Public Hearing

Public Hearing to Consider the City of Mt. Vernon Fiscal Year 2019-2020 Proposed Budget. Mayor Hampton declared the Public Hearing open. Close public hearing – Proceed to G-1. Hearing no comments from the public Mayor Hampton declared the Public Hearing closed.

Public Hearing to Consider Ordering Construction of Certain Public Improvements, Approving Preliminary Plans, and Fixing a Date for Improvements Known as the Wastewater Treatment Plant Improvements 2019. Mayor Hampton declared the Public Hearing open. Close Public Hearing – Proceed to G-2. Hearing no comments from the public Mayor Hampton declared the Public Hearing closed.

Public Hearing to Consider a Request to Rezone Property Located at 200 7th Street SE from GC General Commercial to TR Traditional Residential. Mayor Hampton declared the Public Hearing open. As the owner of the property, Tyler Plathe, addressed the Council explaining that it was unknown to them that the property was zoned GC (General Commercial) until it was appraised during the purchase process. Because it's zoned GC and used as residential they could not get traditional financing. He is requesting that Council approve the re-zoning. Planning and Zoning supports the re-zone. Close Public Hearing – Proceed to F-2. Hearing no further comments from the public Mayor Hampton declared the Public Hearing closed.

Ordinance Approval/Amendment

Ordinance #2-20-2019A: Providing That General Property Taxes Levied and Collected Each Year on Certain Property Located Within the Spring Meadow Heights Urban Renewal Area, in the City of Mt. Vernon, County of Linn, State of Iowa, by and for the Benefit of the State of Iowa, City of Mt. Vernon, County of Linn, Mt. Vernon Community School District, and Other Taxing Districts, be Paid to a Special Fund for Payment of Principal and Interest Loans, Monies Advanced to and Indebtedness Including Bonds Issued or to be Issued, Incurred by the City in Connection with the Spring Meadow Heights Urban Renewal Area (Phase 1 Parcel). Staff has not received any communication from the public since the first reading. Motion to approve second reading and proceed to the third and final reading (Council may suspend rules

and proceed to the third and final reading after a vote of the second reading). Motion to approve the second reading of Ordinance #2-20-2019A made by West, seconded by Rose. Roll call vote. Motion carries.

Ordinance #3-4-2019A: Amending the Comprehensive Plan and Official Zoning Map to Rezone Certain Property from GC General Commercial District to TR Traditional Residential District. Approving this ordinance will amend the City's Comprehensive Plan and change the official Zoning map, re-zoning a certain property from GC (General Traditional) to TR (Traditional Residential). Motion to approve first reading and proceed to the second reading (Council may suspend rules and proceed to the third and final reading after a vote of the first reading). Motion to approve the first reading of Ordinance #3-4-2019A made by Rose, seconded by West. Roll call vote. Motion carries. Because the Plathe's cannot get permanent financing until the property is re-zoned Rose motioned to waive the second reading, seconded by Wieseler. Roll call vote. Motion carries. Rose motioned to approve the third and final reading of Ordinance #3-4-2019A, seconded by Wieseler. Roll call vote. Motion carries.

Resolutions for Approval

Resolution #3-4-2019A: Approving the City of Mt. Vernon Fiscal Year 2019-2020 Proposed Budget. City Administrator Chris Nosbisch stated the City's tax levy rate will remain \$12.99 per thousand. Council was given a handout highlighting important and comparable statistics of the budget. Motion to approve Resolution #3-4-2019A made by West, seconded by Rose. Roll call vote. Motion carries.

Resolution #3-4-2019B: Ordering Construction of Certain Public Improvements, Approving Preliminary Plans, and Fixing a Date for Improvements Known as the Wastewater Treatment Plant Improvements 2019. Nosbisch stated that V&K Engineering will most likely be creating an addendum to this resolution that will change the dates. Bid day will be on March 27, 2019 not March 14 and Council will be reviewing the bids on April 1st instead of March 18, 2019. At this time the engineers construction cost estimate is \$1.3 million and \$1.7 million with engineering fees. As a State mandate the UV Disinfection portion of the project needs to be in place by August, 2019. Motion to approve Resolution #3-4-2019B with the date changes made by Rose, seconded by Wieseler. Roll call vote. Motion carries.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion to approve the Claims List made by Wieseler, seconded by West. Motion carries.

AAA PEST CONTROL	PEST CONTROL-P&A	30.00
AHLERS & COONEY P.C.	SPRING MEADOW HGHTS	84.25
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	2,096.65
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	49.97
ARAMARK	RUGS-FD	129.98
BAUMAN AND COMPANY	UNIFORMS-PW	299.75
BROTHER MOBILE SOLUTIONS	PAPER,THERMAL ROLLS-PD	95.34
BRYANA NELSON	DEPOSIT REFUND-WAT	29.04
CAMARON WEAVER	FITNESS MEMBERSHIP-FD	50.00
CARQUEST OF LISBON	VEHICLE MAINT-PW	477.97
CENTURY LINK	PHONE CHGS-FD	70.57
CLIFF WEAVER	FITNESS MEMBERSHIP-FD	50.00
COGRAN SYSTEMS	ONLINE REGISTRATION FEES-P&REC	252.00
COGRAN SYSTEMS	ONLINE REGISTRATION FEES-P&REC	104.00
COGRAN SYSTEMS	ONLINE REGISTRATION FEES-P&REC	32.00
DEB GOODLOVE	DEPOSIT REFUND-WAT	29.04
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	60.00
FUTURE LINE TRUCK EQUIPMENT	CUTTING EDGES,CURB GUARDS-RUT	1,271.63
FUTURE LINE TRUCK EQUIPMENT	FLUSH MOUNT LED'S-RUT	115.06
FUTURE LINE TRUCK EQUIPMENT	CUTTING EDGE BOLT KIT-RUT	25.30

GARY'S FOODS	SUPPLIES-P&REC	17.14
GARY'S FOODS	SUPPLIES-POOL	10.77
GORDON LUMBER COMPANY	BLDG SUPPLIES-RUT	16.00
GOV OFFICE	WEBSITE HOSTING,MAINT,SUPPORT	700.00
INTERSTATE ALL BATTERY CENTER	BATTERIES-FD	19.80
IOWA ASSOC OF MUNICIPAL UTILITIES	MEMBERSHIP-PW	1,037.82
IOWA DEPT AGRICULTURE & LAND	DOG KENNEL LICENSE/APP #4255	75.00
IOWA ONE CALL	LOCATES-WAT,SEW	27.00
IOWA PRISON INDUSTRIES	GARBAGE BAGS-RUT	277.97
IOWA SOLUTIONS INC	WATCHGUARD BODY CAM TRANSFER	472.50
IOWA SOLUTIONS INC	MONTHLY MAINTENANCE-ALL DEPTS	595.00
IOWA SOLUTIONS INC	PATCH MGMT,FIREWALL-PD	123.10
IOWA STATE UNIVERSITY	TRAINING-FD	139.50
J ROBERT HOPSON	ACTUARIAL CERTIFICATION-ALL DEPTS	550.00
JOAN BURGE	CLEANING SERVICE-P&A	60.00
KIRKWOOD COMMUNITY COLLEGE	TRAINING-FD	198.00
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES	69.77
KRIS ENGINEERING INC	JOMA BLADE SYSTEM-RUT	3,030.58
LINN CO-OP OIL CO	FUEL-PW	5,642.12
MARKET STREET TECHNOLOGIES INC	COMP MAINT-MVHPC	300.00
MARKET STREET TECHNOLOGIES INC	WEBSITE HOSTING-MVHPC	180.00
MARTIN MARIETTA MATERIALS	SAND-RUT	150.07
MEDIACOM	PHONE/INTERNET-PD	268.88
MEDIACOM	PHONE/INTERNET-P&REC	170.39
MIDWEST WHEEL CO	LED LIGHT-RUT	280.00
MOORE MEDICAL CORP.	SUPPLIES-FD	142.08
MOORE MEDICAL CORP.	SUPPLIES-FD	91.64
MOORE MEDICAL CORP.	SUPPLIES-FD	86.63
MOORE MEDICAL CORP.	SUPPLIES-FD	3.82
MOUNT VERNON ACE HARDWARE	EQUIP REPAIR-FD	101.60
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-ALL DEPTS	1,332.57
MUNICIPAL MGMT CORP.	LEAK DETECTION-WAT	700.00
NEAL'S WATER CONDITIONING SERVICE	WATER/SALT-RUT,P&A	67.65
PAYROLL	CLAIMS	67,084.71
PAYROLL	CLAIMS	1,448.67
PERSONAL TOUCH EMBROIDERY	UNIFORMS-PW	19.50
POSTMASTER	NEWSLETTER-ALL DEPTS	449.68
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	380.59
POSTMASTER	MARKETING MAIL-ALL DEPTS	235.00
QUALITY ENGRAVED SIGNS	STAMP-EMA	26.46
RED LION RENEWABLES	SOLAR ELECTRIC PRODUCTION-P&A	35.44
RELIANT FIRE APPARATUS	HD RESCUE PUMPER	559,002.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	1,711.50
STAPLES ADVANTAGE	SUPPLIES-P&A	106.61
TASC	COBRA ADMIN FEE-ALL DEPTS	264.50
TASC	FDA ADMIN FEE-ALL DEPTS	156.60
TREASURER STATE OF IOWA	WET TAX	2,700.00
TREASURER STATE OF IOWA	SALES TAX	1,023.00
UPS	POSTAGE/DELIVERY-PD	7.42
US BANK	CREDIT CARD	1,326.12
US CELLULAR	CELL PHONE-P&REC,WAT,SEW	169.85
VEENSTRA & KIMM INC	WWTP IMPROVEMENTS	6,950.00
VEENSTRA & KIMM INC	CITY ENGINEERING GENERAL	2,765.50
VEENSTRA & KIMM INC	6TH SEWER LINING/8TH AVE TO 7TH AVE	258.00

VEENSTRA & KIMM INC	STONEBRAKER DEV REVIEW	172.00
VEENSTRA & KIMM INC	5TH AVE/1ST ST W TRAFFIC SIGNAL	129.00
WAPSI WASTE SERVICE	GB,RECY,LEAF-SW	24,054.86
WENDLING QUARRIES	SAND-RUT	395.86
WENDLING QUARRIES	SAND-RUT	113.48
TOTAL		693,246.30

2014 STREET IMPROVEMENTS		129.00
FIRE DEPT TAX LEVY		559,002.00
GENERAL FUND		8,977.08
PAYROLL		68,533.38
ROAD USE TAX FUND		9,205.41
SEWER FUND		4,187.74
SOLID WASTE		27,060.49
STORM WATER FUND		64.47
WATER FUND		9,166.73
WWTP UV DISINFECTION		6,950.00
TOTAL		693,276.30

Discussion and Consideration of Job Description and Salary Range for City of Mt. Vernon Recreation Coordinator – Council Action as Needed. Staff is asking Council to consider approving the job description and salary range for the newly created Recreation Coordinator. The starting date will be July 1, 2019. Council was given a job description and requirements to review. Among some of the duties listed this person will assist P&Rec Director Matt Siders in planning, organizing, scheduling and evaluating recreation and athletic programs. The salary range will be somewhere between \$32 and \$42K and will be paid from the community center revenue. Rose motioned to approve the creation of the Recreation Coordinator position with the job description as presented, seconded by West. Motion carries.

Discussion and Consideration of Front End Loader Lease/Purchase – Council Action as Needed. Staff would like Council to approve leasing the front end loader that they have been demoing for the past few weeks. Because staff would like to check out John Deere and CAT equipment before making a purchase and RTL has agreed to rent the front end loader to the City for a few months. West motioned to approve make the purchase under the RTL agreement of the front end loader, seconded by Wieseler. Motion carries.

Discussion and Consideration of the Plaza Lift Station Pump Replacement – Council Action as Needed. Tabled for lack of information. Motion to table the Plaza lift station pump replacement discussion made by Rose, seconded by Wieseler. Motion carries.

Reports of Mayor/Council/Administrator

Mayor's Report. The Mayor will be absent from the March 18, 2019 meeting. Mayor Pro Tem Wieseler will preside over the meeting.

City Administrator's Report. The Community Center project will probably be shut down for 1-2 weeks because of the sub-zero temperatures. The completion date will not change. The annual Main Street Iowa awards are being held on Friday, March 8, 2019 in Des Moines. Iowa DOT sent a letter stating that they let a patching project on January 15, 2019. The work consists of replacing broken sections of pavement located on US 30 from us 218 to the Cedar County Line.

As there was no further business to attend to the meeting adjourned the time being 7:38 p.m., March 4, 2019.

Respectfully submitted,
Sue Ripke
City Clerk