

The Mount Vernon City Council met March 16, 2020 at the Mount Vernon City Council Chambers with the following members present: West, Wieseler, Herrmann and Rose. Absent: Roudabush.

**Call to Order.** At 6:30 p.m. Mayor Jamie Hampton called the meeting to order. Corrections/changes to the Agenda: Change Order #60 will remain tabled.

**Agenda Additions/Agenda Approval.** Motion to approve the amended Agenda made by Wieseler, seconded by West. Motion carries. Absent: Roudabush.

**Consent Agenda.** Motion to approve the Consent Agenda made by Rose, seconded by Herrmann. Motion carries. Absent: Roudabush.

Approval of City Council Minutes – March 2, 2020 Regular Council Meeting

Approval of Liquor License – Sing A Long Bar and Grill

### **Public Hearing**

Public Hearing for the Consideration the Vacating and Selling of a 16 Foot East-West Alley Right of Way Adjacent to 709 and 713 1<sup>st</sup> Ave NW, Mt. Vernon, Iowa (*Tabled on 3-2-2020*) Rose motioned to take off the table, seconded by Herrmann. Motion carries. Absent: Roudabush. Mayor Hampton declared the Public Hearing open. Staff is waiting to hear from Alliant Energy on whether they need an easement in the area. Close Public Hearing – Proceed to F-1. Hearing no comments from the public Mayor Hampton closed the Public Hearing.

Public Hearing for the Consideration the Plans, Specifications, Form of Contract, and Estimate of Costs for the Wagon Pass Removal Project. Mayor Hampton declared the Public Hearing open. Representing V&K Engineering, Dave Schechinger was present to answer questions. Jay Delancey, 509 Scobey Road stated that he checked with a contractor who said that he could do this for \$85-100K less than the bid came in for. Delancey suggested this be looked into again. PW Director Nick Nissen said the project has already been bid. Close Public Hearing – Proceed to G – 1. Mayor Hampton closed the Public Hearing.

### **Ordinance Approval/Amendment**

Ordinance #3-2-2020A: Vacating and Selling a Portion of a Sixteen Foot Alley Right of Way Located Adjacent to 709 and 713 1<sup>st</sup> Ave NW, Within the City Limits of Mt. Vernon, Iowa. Motion to approve first reading and proceed to the second reading (Council may suspend rules and proceed to the third and final reading after a vote of the first reading). Motion to approve the 1<sup>st</sup> reading of Ordinance #3-2-2020A made by Rose, seconded by Wieseler. Roll call vote. Motion carries. Absent: Roudabush.

### **Resolutions for Approval**

Resolution #3-16-2020A: Adopting Plans, Specifications, Form of Contract, and Estimate of Costs for the Wagon Pass Removal Project. Motion to approve Resolution #3-16-2020A made by Wieseler, seconded by Herrmann. Roll call vote. Motion carries. Absent: Roudabush.

Resolution #3-16-2020B: Approving the Voluntary Settlement Agreement and Release between the City of Mount Vernon, Iowa and Cornell College. Motion to approve Resolution #3-16-2020B made by Wieseler, seconded by West. Roll call vote. Motion carries. Absent: Roudabush.

## Old Business

Discussion and Consideration of Change Order #60 - Lester Buresh Family Community Wellness Center – Council Action as Needed (*Tabled on 3-2-2020*). Change Order #60 remains tabled.

Discussion and Consideration of Additional Netting and Batting Cage Changes - Lester Buresh Family Community Wellness Center – Council Action as Needed (*Tabled on 3-2-2020*) Motion to take off the table made by Wieseler, seconded by Herrmann. Motion carries. Absent: Roudabush. Council was asked to vote on these separately as staff is recommending the batting cage changes be denied. Because the batting cages were not installed to design specifications the sub-contractor will be responsible for correcting. Motion to deny all proposals associated with the batting cages and approve additional netting on the east and west side of the gymnasium floor at an amount not to exceed \$5,000.00 made by Wieseler, seconded by West. Motion carries. Absent: Roudabush.

## Motions for Approval

Consideration of Claims List – Motion to Approve. Motion to approve the Claims List made by Herrmann, seconded by Wieseler. Motion carries. Absent: Roudabush.

|                             |                                 |           |
|-----------------------------|---------------------------------|-----------|
| ADRIANNA PACHA              | INTERN-MVHPC                    | 1,000.00  |
| AIRGAS INC                  | CYLINDER RENTAL FEE-PW          | 60.62     |
| ALLIANT IES UTILITIES       | ENERGY USAGE-FD                 | 891.85    |
| ALLIANT IES UTILITIES       | ENERGY USAGE-ST LIGHTS          | 82.69     |
| ALLIANT IES UTILITIES       | ENERGY USAGE-P&REC              | 23.72     |
| ALLIANT IES UTILITIES       | ENERGY USAGE-SEW                | 5,090.06  |
| ALLIANT IES UTILITIES       | ENERGY USAGE-ST LIGHTS          | 4,215.66  |
| ALLIANT IES UTILITIES       | ENERGY USAGE-WAT                | 2,349.34  |
| ALLIANT IES UTILITIES       | ENERGY USAGE-RUT                | 1,251.97  |
| ALLIANT IES UTILITIES       | ENERGY USAGE-SEW                | 736.64    |
| ALLIANT IES UTILITIES       | ENERGY USAGE-RUT,PD             | 489.52    |
| ALLIANT IES UTILITIES       | ENERGY USAGE-WAT                | 408.33    |
| ALLIANT IES UTILITIES       | ENERGY USAGE-P&A                | 347.37    |
| ALLIANT IES UTILITIES       | ENERGY USAGE-ST LIGHTS          | 226.28    |
| ALLIANT IES UTILITIES       | ENERGY USAGE-P&REC              | 132.52    |
| ALLIANT IES UTILITIES       | ENERGY USAGE-ST LIGHTS          | 75.86     |
| ALLIANT IES UTILITIES       | ENERGY USAGE-POOL               | 63.47     |
| ALLIANT IES UTILITIES       | ENERGY USAGE-P&REC              | 52.16     |
| ALLIANT IES UTILITIES       | ENERGY USAGE-RUT,P&A,WAT,SEW    | 36.82     |
| ALLIANT IES UTILITIES       | ENERGY USAGE-RUT,P&A,WAT,SEW    | 36.82     |
| ALLIANT IES UTILITIES       | ENERGY USAGE-P&REC              | 29.16     |
| ALLIANT IES UTILITIES       | ENERGY USAGE-ST LIGHTS          | 26.13     |
| ALLIANT IES UTILITIES       | ENERGY USAGE-EMA                | 23.10     |
| ALLIANT IES UTILITIES       | ENERGY USAGE-CEM                | 19.07     |
| ALLIANT IES UTILITIES       | ENERGY USAGE-WAT                | 12.39     |
| BANKCARD 8076               | CREDIT CARD FEES-LBC            | 1,856.37  |
| BRADLEY HAUGE CPA           | PROFESSIONAL SERVICES-ALL DEPTS | 1,920.00  |
| BRADY LANHAM                | CHEMICAL AREA ELECT-POOL        | 965.00    |
| CARQUEST OF LISBON          | VEHICLE MAINT-PW                | 891.31    |
| CENTRAL IOWA DISTRIBUTING   | SUPPLIES-LBC                    | 53.80     |
| CITY LAUNDERING CO          | SERVICES-LBC                    | 139.41    |
| CITY LAUNDERING CO          | SERVICES-LBC                    | 133.23    |
| CITY LAUNDERING CO          | SERVICES-LBC                    | 129.96    |
| CITY LAUNDERING CO          | SERVICES-LBC                    | 133.23    |
| COGRAN SYSTEMS              | ONLINE REGISTRATION FEES-P&REC  | 8.00      |
| COMMUNITY DEVELOPMENT GROUP | HOTEL/MOTEL TAX PYMT-ECON DEV   | 14,193.15 |

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|-----------------------------------|---------------------------------|-----------|
| DE NOVO MARKETING                 | MARKETING-LBC                   | 4,893.00  |
| DIESEL TURBO SERVICES INC         | HYDRAULIC HOSE-S/W              | 112.10    |
| ELECTRIC PUMP                     | TRANSMITTER-SEW                 | 1,926.23  |
| ELECTRIC PUMP                     | SEAL-SEW                        | 399.29    |
| FAT GUYS MOTOR SPORTS             | BLADES,FILTERS,SPINDLE/MOWERS   | 896.81    |
| GARY'S FOODS                      | SUPPLIES-RUT,LBC                | 288.30    |
| GORDON LUMBER COMPANY             | BLDG SUPPLIES-RUT,PD,LBC        | 433.50    |
| GOV OFFICE                        | WEBSITE HOSTING, MAINT, SUPPORT | 840.00    |
| GROUP SERVICES INC                | INSURANCE-ALL DEPTS             | 5,985.75  |
| HDC                               | SUPPLIES-ALL DEPTS              | 239.72    |
| HOME APPLIANCE CENTER             | 5 YR PROTECTION PLAN/WASHER-LBC | 179.00    |
| HOME APPLIANCE CENTER             | 5 YR PROTECTION PLAN/DRYER-LBC  | 179.00    |
| IACP                              | MEMBERSHIP-PD                   | 190.00    |
| IOWA ASSOC OF MUNICIPAL UTILITIES | MEMBERSHIP-PW                   | 1,159.12  |
| IOWA DEPT OF TRANSPORTATION       | SALT-RUT                        | 940.26    |
| IOWA ONE CALL                     | LOCATES-WAT,SEW                 | 20.70     |
| IOWA PRISON INDUSTRIES            | SIGNS-RUT                       | 6,317.70  |
| IOWA SOLUTIONS INC                | COMPUTER EQUIP/SETUP-LBC        | 41,089.24 |
| IOWA SOLUTIONS INC                | BLDG NETWORK INFRASTRUCTURE     | 3,879.00  |
| IOWA SOLUTIONS INC                | FRONT DESK COMPUTER-NEW PD      | 1,505.00  |
| IOWA SOLUTIONS INC                | COMPUTER-SEW                    | 1,372.00  |
| IOWA SOLUTIONS INC                | MONTHLY MAINT-ALL DEPTS         | 745.00    |
| IOWA SOLUTIONS INC                | DBR BACKUP/FIREWALL-PD          | 558.10    |
| IOWA SOLUTIONS INC                | SERVER HARD DRIVE REPLACEMENT   | 490.00    |
| IOWA STATE UNIVERSITY             | LEGO LEAGUE-P&REC               | 160.00    |
| JACOB MASTERS                     | REFEREE-P&REC                   | 350.00    |
| KONE INC                          | ELEVATOR MAINT CONTRACT-P&A     | 183.54    |
| KONE INC                          | ELEVATOR MAINT-P&A              | 2,121.60  |
| KONICA MINOLTA BUSINESS SOLUTIONS | MAINTENANCE PLAN/COPIES         | 229.35    |
| LAMPE APPLIANCE SERVICE           | RANGE MAINT-FD                  | 98.00     |
| LINN COOPERATIVE OIL CO           | LP-RUT                          | 156.00    |
| LSC FINANCIAL SOLUTIONS           | LEASE/CARDIO EQUIP-LBC          | 6,999.08  |
| LYNCH FORD                        | 5K MI MAINT-RUT                 | 72.41     |
| MACQUEEN EQUIPMENT                | GUTTER BROOM-SW                 | 1,054.19  |
| MARTIN GARDNER ARCHITECTURE       | SITE DEVELOPEMENT-SW            | 799.30    |
| MEDIACOM                          | PHONE/INTERNET-SEW              | 206.64    |
| MEDIACOM                          | PHONE/INTERNET-POOL             | 190.14    |
| MEDIACOM                          | PHONE/INTERNET-P&REC            | 180.60    |
| MEDIACOM                          | PHONE/INTERNET-RUT              | 180.60    |
| MENARDS                           | ELLIOTT PARK CONCESSIONS-P&REC  | 47.84     |
| MENARDS                           | FENCE REPAIR-P&REC              | 25.21     |
| MIDWEST WHEEL CO                  | REAR TIRE CABLES-RUT            | 506.66    |
| MOUNT VERNON BANK & TRUST CO      | STOP PAYMENT ON CK-WAT          | 105.00    |
| MT VERNON CAR WASH                | CAR WASH-PD                     | 56.00     |
| MV ACE HARDWARE                   | SUPPLIES-ALL DEPTS              | 2,139.02  |
| NEAL'S WATER CONDITIONING SERVICE | WATER/SALT-P&A                  | 35.30     |
| NORTHWAY CORP                     | DETERMINE PRODUCTION LOSS-WAT   | 750.00    |
| OFFICE EXPRESS                    | SOAP-P&A                        | 19.96     |
| OFFICE EXPRESS                    | SUPPLIES-P&A                    | 16.87     |
| OFFICE EXPRESS                    | AVANT-P&A                       | 7.98      |
| OPN ARCHITECTS                    | WELLNESS CENTER                 | 6,162.78  |
| P&K MIDWEST INC                   | FILTER-RUT                      | 8.51      |
| PAYROLL                           | CLAIMS                          | 79,961.57 |
| PLUMB SUPPLY CO                   | FLUSH SENSOR-FD                 | 217.83    |

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| POSTMASTER                   | NEWSLETTER-ALL DEPTS           | 463.74     |
| RED LION RENEWABLES          | SOLAR ELECTRIC PRODUCTION-P&A  | 166.12     |
| RHOMAR INDUSTRIES INC        | UNDERCOATING-PW                | 536.90     |
| RICKARD SIGN AND DESIGN CORP | DECAL-RUT                      | 65.00      |
| ROBERT BUSER                 | STIPEND-EMA                    | 1,500.00   |
| ROBERT BUSER                 | REIMB-EMA                      | 64.00      |
| SARAH BOOTS                  | FITNESS MEMBERSHIP-LBC         | 100.00     |
| SHOEMAKER & HAALAND          | DOWNTOWN IMPROVEMENTS-LOST III | 3,160.00   |
| SPEER FINANCIAL INC          | SERVICES/\$500K BOND-LBC       | 3,400.00   |
| STAPLES INC                  | TONER,CLIPS-ALL DEPTS          | 719.78     |
| STAPLES INC                  | BINDERS,PAPER-ALL DEPTS        | 240.98     |
| STAPLES INC                  | TONER-P&A                      | 136.89     |
| STAPLES INC                  | CLOCK-P&A                      | 20.99      |
| STATE HYGIENIC LAB           | TESTING-SEW                    | 1,733.50   |
| STORM STEEL                  | SIGN BASES-RUT                 | 196.54     |
| STORM STEEL                  | SUPPLIES-RUT                   | 125.23     |
| STORM STEEL                  | SUPPLIES-RUT                   | 53.22      |
| SUE RIPKE                    | MILEAGE-P&A                    | 39.91      |
| TRASH STICKERS INC           | TRASH TAGS-SW                  | 1,282.00   |
| UNITYPOINT CLINIC            | DRUG TESTING-RUT               | 84.00      |
| US CELLULAR                  | CELL PHONE-PD                  | 165.02     |
| VAN METER INC                | 8' LED BULBS-RUT               | 558.12     |
| VAN METER INC                | LED LIGHTS-RUT                 | 256.03     |
| VERIZON CONNECT              | INFORMATION SYSTEMS-PW         | 227.40     |
| WENDLING QUARRIES            | STONE-SW                       | 1,803.22   |
| WEX BANK                     | FUEL-PD                        | 1,060.04   |
| WOODWARD COMMUNITY MEDIA     | ADS/PUBLICATIONS-ALL DEPTS     | 912.88     |
| WRH INC                      | WWTP IMPROVEMENTS 2019         | 42,927.36  |
| TOTAL                        |                                | 277,784.68 |

|                             |  |            |
|-----------------------------|--|------------|
| GENERAL FUND                |  | 32,908.98  |
| LBC OPERATIONS              |  | 2,860.48   |
| LOST III COMMUNITY CENTER   |  | 63,586.59  |
| LOST III UR & STREETScape   |  | 3,160.00   |
| PAYROLL                     |  | 79,961.57  |
| POLICE STATION CONSTRUCTION |  | 5,875.40   |
| ROAD USE TAX FUND           |  | 18,991.48  |
| SEWER FUND                  |  | 14,499.59  |
| SOLID WASTE                 |  | 6,250.31   |
| STORM WATER                 |  | 173.59     |
| WATER FUND                  |  | 6,589.33   |
| WWTP UV DISINFECTION        |  | 42,927.36  |
| TOTAL                       |  | 277,784.68 |

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|------------------------|--|--------------|
| FEBRUARY 2020 REVENUES |  |              |
| GENERAL GOVERNMENT     |  | 654,547.03   |
| PUBLIC SAFETY          |  | 2,041.93     |
| PUBLIC WORKS           |  | 213,610.70   |
| CULTURE RECREATION     |  | 115,367.96   |
| COMMUNITY & ECON DEV   |  | 17,590.58    |
| DEBT SERVICE           |  | 222.51       |
| TOTAL                  |  | 1,003,380.71 |

Discussion and Consideration of Change Order #62 – Lester Buresh Family Community Wellness Center – Council Action as Needed. Change Order #62 is for additional work to re-position the 2<sup>nd</sup> floor TV's and is in the amount of \$3,900.82. #62 was previously approved and was presented to Council as an expense that would be less than \$3,000.00. Council is being asked to approve again because of the higher cost. Motion to approve Change Order #62 was made by West, seconded by Rose. Motion carries. Absent: Roudabush.

Discussion and Consideration of Police Department Facility Plan Updates – Council Action as Needed. Because there is not an identified funding source for the newly purchased police station the remodel will take place over several fiscal years. Council was asked to approve a master phasing/building plan. Motion to approve the overall concept of the Police Department Facility Plan made by Rose, seconded by Wieseler. Motion carries. Absent: Roudabush.

Discussion and Consideration of Police Grant – Council Action as Needed (probably a resolution). Chief Doug Shannon said the Department is seeking a grant to install a generator at the new police station. The problem is that the application is put with other applications and is approved as funding becomes available; it could take a few months or a few years. Rose motioned to approve the application of the Police Grant, seconded by Wieseler. Motion carries. Absent: Roudabush.

Discussion and Consideration of Setting a Public Hearing Date for Budget Amendment #2 for FY 20 – April 6, 2020 – Council Action as Needed. Motion to set the Public Hearing date for Budget Amendment #2 for April 6, 2020 made by Wieseler, seconded by Rose. Motion carries. Absent: Roudabush.

Discussion and Consideration of Change Order #47 – Lester Buresh Family Community Wellness Center – Council Action as Needed. Change Order #47 is for tile replacement in the showers and will cost \$2,086.00. Motion to approve Change Order #47 made by West, seconded by Herrmann. Motion carries. Absent: Roudabush.

Discussion and Consideration of Change Order #52 – Lester Buresh Family Community Wellness Center – Council Action as Needed. Change Order #52 is for additional steel and plywood sheeting that was left out of the architectural detail of the entry soffit. The cost of Change Order #52 is \$1,505.66. Motion to approve Change Order #52 made by Wieseler, seconded by West. Motion carries. Absent: Roudabush.

Discussion and Consideration of Change Order #61 – Lester Buresh Family Community Wellness Center – Council Action as Needed. Change Order #61 is for \$2,621.28 and is for sidewalk that was added after the gas meter was installed. Motion to approve Change Order #61 made by Rose, seconded by Herrmann. Motion carries. Absent: Roudabush.

Discussion and Consideration of Change Order #63 – Lester Buresh Family Community Wellness Center – Council Action as Needed. Change Order #63 is a credit for \$1,505.25 for the removal of the rock trail to the high school. Motion to approve Change Order #63 made by West, seconded by Rose. Motion carries. Absent: Roudabush.

### **Reports to be Received/Filed**

Mt. Vernon Police Report. There were 4 reported collisions and 29 incidents in February. Incidents included warrants, possession of marijuana, disorderly house and more. K9 Monster was deployed on one traffic stop where he alerted to the presence of drugs. The 7<sup>th</sup> grade DARE program was completed. The City auction took in about \$6,100.00. Officers worked 8 hours of STEP resulting in 2 speed violations, 2

registration violations and 1 OWI arrest. Per the 28E agreement with Lisbon the Department provided 2,270 minutes of patrol time, 11 calls for service and 135 minutes of administrative time for a total of \$1,850.00.

Mt. Vernon Public Works Report. Mowing equipment is being prepped for the upcoming season. Crews did a fabrication upgrade to the design on the leaf vac. Pot holes are filled as they are found. A drinking fountain was installed at the new PD Station. The City will be selling a 1998 dump truck and a 2006 Gravely mower. Both concession window countertops at Elliott Park were removed and reinstalled.

Mt. Vernon Parks and Rec Report. Pool staff are being interviewed. CTW community piece will be announced soon. Artists will be going across to the east side of 1<sup>st</sup> Street for the first time. There are still several "punch list" items that need to be completed at the LBC. Several staff members attended CPR/1<sup>st</sup> Aid training. Those who did not attend will be offered another training session.

### **Reports of Mayor/Council/Administrator**

City Administrator's Report. On March 25, 2020 there will be a joint Planning Commission and City Council meeting. Interviews for the Associate Planner position were held on Friday, March 13, 2020. Staff will be meeting with Group Services to discuss the possible transition to a large group market. Presentations for the Open for Business competition will be at the end of this month.

As there was no further business to attend to the meeting adjourned the time being 7:31 p.m., March 16, 2020.

Respectfully submitted,  
Sue Ripke  
City Clerk