

The Mount Vernon City Council met December 2, 2019 at the Mount Vernon City Council Chambers with the following members present: West, Wieseler, Herrmann and Rose. Absent: Roudabush.

**Call to Order.** At 6:29 p.m. Mayor Jamie Hampton called the meeting to order. Agenda change/corrections: Ordinance ID letter was inadvertently left out on the Agenda and should read as Ordinance #12-2-2019A.

**Agenda Additions/Agenda Approval.** Motion to approve the amended Agenda made by Wieseler, seconded by West. Motion carries. Absent: Roudabush.

**Consent Agenda.** Motion to approve the Consent Agenda made by West, seconded by Herrmann. Motion carries. Absent: Roudabush.

Approval of City Council Minutes – November 18, 2019 Regular Council Meeting  
Approval of Liquor License – Glyn Mawr Vineyard and Winery – The Local

### **Public Hearing**

Public Hearing on the Final Plat of Broulik 3<sup>rd</sup> Addition to Linn County, Iowa. Mayor Hampton declared the Public Hearing open. City Administrator Chris Nosbisch explained that this is a one lot subdivision in the NW quarter of the Cities two mile subdivision review boundary. Close public hearing – Proceed to G-1. Hearing no comments from the public Mayor Hampton closed the Public Hearing.

### **Ordinance Approval/Amendment**

Ordinance #12-2-2019: Providing that General Property Taxes Levied and Collected Each Year on Certain Property Located Within the Stonebrook Urban Renewal Area, In the City of Mount Vernon, County of Linn, Sate of Iowa, by and for the Benefit of the State of Iowa, City of Mount Vernon, County of Linn, Mount Vernon Community School District, and Other Taxing Districts, be Paid to a Special Fund for Payment of Principal and Interest on Loans, Monies Advance to and Indebtedness, Including Bonds Issued or to be Issued, Incurred by the City in Connection with the Stonebrook Urban Renewal Area (Phase 1 and Phase 2A Parcels). Nosbisch reminded Council that they have approved resolutions accepting the public improvements in the 6<sup>th</sup> and 7<sup>th</sup> Additions to Stonebrook. Approval of this ordinance will establish the base value and identify expenses subject to reimbursement. Motion to approve first reading and proceed to the second reading (Council may suspend rules and proceed to the final reading after a vote of the second reading). Motion to approve the 1<sup>st</sup> reading of Ordinance #12-2-2019A made by Herrmann, seconded by Wieseler. Roll call vote. Motion carries. Absent: Roudabush.

### **Resolutions for Approval**

Resolution #12-2-2019A: Approving the Final Plat of Broulik 3<sup>rd</sup> Addition to Linn County, Iowa. Motion to approve Resolution #12-2-2019A made by Wieseler, seconded by West. Roll call vote. Motion carries. Absent: Roudabush.

### **Motions for Approval**

Consideration of Claims List – Motion to Approve. Motion to approve the Claims List made by Rose, seconded by Wieseler. Motion carries. Absent: Roudabush.

AAA PEST CONTROL	PEST CONTROL-P&A	30.00
AHLERS & COONEY P.C.	STONEBROOK URP	448.30
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	210.19

ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	78.42
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	29.25
BARNYARD SCREEN PRINTER LLC	ROBOTIC SHIRTS-P&REC	150.00
BRADY LANHAM	OUTLETS,LOT LIGHTS-NEW PD	1,665.00
BRAUN INTERTEC CORP	CONSTRUCTION & MATERIALS TEST	857.50
CANINE TACTICAL LLC	TRAINING-K9	150.00
CARGILL INCORPORATED	SALT-RUT	1,904.34
CARGILL INCORPORATED	SALT-RUT	1,893.88
CENTRAL IOWA DISTRIBUTING	SUPPLIES-ALL DEPTS	495.70
CHRIS HENNINGS	DEPOSIT REFUND-WAT	53.34
CHRIS NOSBISCH	MILEAGE-P&A	161.82
COMMUNITY DEVELOPMENT GROUP	HOTEL/MOTEL TAX PYMT-ECON DEV	20,653.43
COMPASS BUSINESS SOLUTIONS	WATER BILLS-WAT,SEW,SW	787.22
COMPASS BUSINESS SOLUTIONS	REMINDER NOTICES-WAT,SEW,SW	207.14
CR LC SOLID WASTE AGENCY	TIRES-SW	81.00
DELTA DENTAL	INSURANCE-ALL DEPTS	1,315.30
DIESEL TURBO SERVICES INC	LEAF VAC-SW	390.98
DIESEL TURBO SERVICES INC	RADIATOR MAINT/LEAF VAC	115.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	75.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	75.00
FUTURE LINE TRUCK EQUIPMENT	BELT/SALT SPREADER-RUT	1,252.43
GORDON LUMBER COMPANY	BLDG SUPPLIES-NEW PD,RUT	1,948.15
HAWKINS INC	CHEMICALS-WAT	1,765.21
HDC	PURCHASE ORDERS-PW	226.17
INTOXIMETERS	SUPPLIES-PD	57.00
INTOXIMETERS	TOOLS-PD	395.00
IOWA LEAGUE OF CITIES	MUNICIPAL LEADERSHIP ACADEMY	80.00
IOWA ONE CALL	LOCATES-WAT,SEW	116.10
IOWA RURAL WATER ASSOCIATION	COMMUNITY MEMBERSHIP DUES-WAT	325.00
IOWA SOLUTIONS INC	VAC COMM UPGRADE,ME/TREND AV	270.00
IOWA SOLUTIONS INC	MONTHLY MAINTENANCE	675.00
JOAN BURGE	CLEANING SERVICE-P&A	75.00
JOAN BURGE	CLEANING SERVICE-P&A	75.00
JORDAN AXTELL	REFEREE-P&REC	75.00
JP SCHERRMAN INC	BROOM/KUBOTA-WC	3,657.10
KONE INC	ELEVATOR MAINT-P&A	2,121.60
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES	146.85
LINN CO-OP OIL CO	FUEL-PW	2,819.80
MACQUEEN EQUIPMENT	LEAF VAC-SW	8,250.00
MARTIN EQUIPMENT	DOZER DELIVERY CHARGE-RUT	694.00
MEDIACOM	PHONE/INTERNET-PD	419.80
MEDIACOM	PHONE/INTERNET-P&A	280.71
MEDIACOM	PHONE/INTERNET-RUT	170.96
MEDIACOM	PHONE/INTERNET-P&REC	180.96
MENARDS	SCAFFOLDING-RUT	822.34
MENARDS	TOOLS-RUT	150.55
MENARDS	TOOLS-RUT	117.33
MIDWEST INJECTION INC	SLUDGE REMOVAL,LAND APP-SW	15,000.00
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT	308.68
NEAL'S WATER CONDITIONING SERVICE	WATER/SALT-RUT,P&A	65.90
NOLAN JACKSON	REFEREE-P&REC	60.00
P&K MIDWEST INC	COOLANT-SW	63.66
PAYROLL	CLAIMS	70,001.41
POSTMASTER	FIRST CLASS PRESORT FEE	235.00

POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	381.57
RICKARD SIGN AND DESIGN CORP	MISC-PD	50.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	1,693.50
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	388.50
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-PD STATION	340.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	120.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-SEW	80.00
ST LUKE'S WORK WELL SOLUTIONS	DRUG TEST-RUT	20.00
STAPLES ADVANTAGE	SUPPLIES-P&A	55.41
STAR EQUIPMENT LTD	TRACK SKID LOADER-RUT	2,580.00
STUMP REMOVAL SERVICE	TREE MAINT-RUT	400.00
SUE RIPKE	MILEAGE,PARKING-P&A	31.74
TASC	FSA ADMIN FEE-ALL DEPTS	174.72
TODD GEHRKE	FITNESS MEMBERSHIP-PD	100.00
TODD GEHRKE	MEALS-PD	15.00
TREASURER STATE OF IOWA	WET TAX	2,583.00
TREASURER STATE OF IOWA	SALES TAX	1,055.00
TYLER PANOS	REFEREE-P&REC	60.00
US BANK	CREDIT CARD PURCHASES	9,765.98
US CELLULAR	CELL PHONE-P&REC,WAT,SEW	169.85
VEENSTRA & KIMM INC	WWTP FACILITY IMPROVEMENT 2018	8,572.22
VEENSTRA & KIMM INC	1ST ST RR BRIDGE REPAIR-DESIGN	4,147.76
VEENSTRA & KIMM INC	WWTP IMPROVEMENTS	4,112.00
VEENSTRA & KIMM INC	WAGON PASS DEMOLITION	4,089.22
VEENSTRA & KIMM INC	5TH AVE/1ST W TRAFFIC SIGNAL	27.50
WAPSI WASTE SERVICE	GB,RECY-SW	22,110.81
WENDLING QUARRIES	SAND-RUT	249.15
TOTAL		208,102.45

**EXPENSES**

2014 STREET IMPROVEMENTS		27.50
GENERAL FUND		35,633.10
LOST III COMMUNITY CENTER-CONSTR		6,229.83
PAYROLL		70,001.41
POLICE STATION CONSTRUCTION		5,273.95
ROAD USE TAX FUND		19,911.63
SEWER FUND		17,676.69
SOLID WASTE		33,170.50
STORM WATER FUND		114.19
WATER FUND		7,379.43
WWTP UV DISINFECTION		12,684.22
TOTAL		208,102.45

Discussion and Consideration of Pay Application #1 – Security Package – Lester Buresh Family Community Wellness Center – Council Action as Needed. Tri City Electric has begun installing the security equipment in the Wellness Center and are requesting Pay Application #1 in the amount of \$31,466.14. Motion to approve Pay Application #1 made by Rose, seconded by West. Motion carries. Absent: Roudabush.

Discussion and Consideration of Pay Application #12 – Lester Buresh Family Community Wellness Center – Council Action as Needed. Pay Application #12 is in the amount of \$600,646.15. Staff recommended this

pay application be approved pending architectural approval. Because of the short Thanksgiving week they were not able to get through all of the quantities. If approval is not given until the 16<sup>th</sup> (the next meeting date) there would be an almost 7 week lapse between pay applications. Motion to approve Pay Application #12 pending architectural approval made by Herrmann, seconded by Rose. Motion carries. Absent: Roudabush.

Discussion and Consideration of Pay Application #6 – 2019 WWTF Improvements – Council Action as Needed. Pay Application #6 is in the amount of \$274,623.56. Motion to approve Pay Application #6 made by Wieseler, seconded by Herrmann. Motion carries. Absent: Roudabush.

Discussion and Consideration of Office Carpeting Bids – Police Station – Council Action as Needed. Council was asked to consider approving the purchase/installation of carpet tiles in the office area of the new Police station. Chief Doug Shannon submitted three quotes; the low bid was from Carpet King for \$9,833.30, the 2<sup>nd</sup> quote is for \$10,337.40 from Carpetland and the last was from Randy's for \$15,196.72. The bids cover most of the floor but not all of it; the area that was the sanctuary is not included in the carpet bids because it hasn't been determined what that area will be used for yet. Staff suggested including an extra \$2K in the bid amount for the purchase of additional carpet tiles. Motion to approve the bid from Carpet King in an amount not to exceed \$11,800.00 and pending City Administrator Nosbisch approval made by Rose, seconded by West. Motion carries. Absent: Roudabush.

Discussion and Consideration of Phone and Cabling Bids – Police Station – Council Action as Needed. Council was asked to consider approving \$5,415.00 to Technicom for phone and cabling for the new Police station. The other bid received was from Practical Security Systems, LLC for \$12,318.00. Wieseler motioned to approve the Technicom phone/cabling bid for the new police station in the amount of \$5,415.00, seconded by Herrmann. Motion carries. Absent: Roudabush.

Later during discussions staff informed the Mayor and Council that there were two bids for the Police phone and cabling system from Technicom. The \$5,415.00 bid was for cabling and there was a separate bid for \$6,574.00 which was for the phones. West motioned to approve \$6,574.00 for the phone system, seconded by Wieseler. Motion carries. Absent: Roudabush.

Discussion and Consideration of Pay Application #6 - 5<sup>th</sup> Ave and 1<sup>st</sup> St Traffic Signal – Council Action as Needed. Pay Application #6 is the final (retainage) payment for the 5<sup>th</sup> Avenue and 1<sup>st</sup> Street Traffic Signal project and is for the amount of \$8,357.95. The final contract price is \$197,159.00. The City will be receiving about \$60K from a State grant. Motion to approve Pay Application #6 made by Rose, seconded by West. Motion carries. Absent: Roudabush.

Discussion and Consideration of Floor Protectant Covering – the LBC – Council Action as Needed. Three floor covering bids were received for the LBC. These coverings were designed to protect the maple floor from damage in the high traffic areas and during events such as weddings. Motion to approve the floor covering totaling \$17,725.50 made by Rose. Staff recommended the motion be made “not to exceed \$19,000.00” so extra panels could be purchased. Rose amended his motion to approve the floor covering in an amount not to exceed \$19,000.00, seconded by Herrmann. Motion carries. Absent: Roudabush.

#### **Discussion Items (No Action)**

Preliminary CIP. Council was given a rough draft CIP worksheet for FY21. Staff would like Council to consider approving the projects for next year's budget. No action taken.

#### **Reports of Mayor/Council/Administrator**

City Administrator's Report. Magical Night is on December 5, 2019 and will be on both sides of Hwy 1. Leaf pickup will be extended for 3 weeks.

As there was no further business to attend to the meeting adjourned the time being 7:29 p.m., December 2, 2019.

Respectfully submitted,  
Sue Ripke  
City Clerk