

The Mount Vernon City Council met December 16, 2019 at the Mount Vernon City Council Chambers with the following members present: Roudabush, West, Wieseler, Herrmann and Rose.

Call to Order. At 6:30 p.m. Mayor Jamie Hampton called the meeting to order. Agenda changes/corrections: Ordinance ID letter was inadvertently left out on the Agenda and should read as Ordinance #12-2-2019A. Council was given new Agendas showing the change.

Agenda Additions/Agenda Approval. Motion to approve the amended Agenda made by Wieseler, seconded by Herrmann. Motion carries.

Consent Agenda Motion to approve the Consent Agenda made by West, seconded by Herrmann. Motion carries.

Approval of City Council Minutes – December 2, 2019 Regular Council Meeting
Appoint Diana Corcoran – Mt. Vernon Board of Library Trustees

Ordinance Approval/Amendment

Ordinance #12-2-2019A: Providing that General Property Taxes Levied and Collected Each Year on Certain Property Located Within the Stonebrook Urban Renewal Area, In the City of Mount Vernon, County of Linn, State of Iowa, by and for the Benefit of the State of Iowa, City of Mount Vernon, County of Linn, Mount Vernon Community School District, and Other Taxing Districts, be Paid to a Special Fund for Payment of Principal and Interest on Loans, Monies Advance to and Indebtedness, Including Bonds Issued or to be Issued, Incurred by the City in Connection with the Stonebrook Urban Renewal Area (Phase 1 and Phase 2A Parcels). Staff has not received any written or verbal communication on this ordinance. Motion to approve second reading and proceed to the third reading (Council may suspend rules and proceed to the final reading after a vote of the second reading). West motioned to approve the second reading of Ordinance #12-2-2019A, seconded by Rose. Roll call vote. Motion carries. Herrmann motioned to suspend the rules and proceed to the final reading of Ordinance #12-2-2019A, seconded by Wieseler. Roll call vote. Motion carries.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion to approve the Claims List made by Wieseler, seconded by Rose. Motion carries.

AFFORDABLE HEATING & COOLING	FURNACE MAINT-NEW PD CONSTR	903.99
AIRGAS INC	CYLINDER RENTAL FEE-PW	50.40
ALLIANT IES UTILITIES	ENERGY USAGE-RUT	1,039.06
ALLIANT IES UTILITIES	ENERGY USAGE-FD	849.62
ALLIANT IES UTILITIES	ENERGY USAGE-P&A	723.60
ALLIANT IES UTILITIES	ENERGY USAGE-PD,RUT	506.62
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	500.81
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	142.05
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	88.03
ALLIANT IES UTILITIES	ENERGY USAGE-POOL	71.76
ALLIANT IES UTILITIES	ENERGY USAGE-RUT,P&A,WAT,SEW	40.76
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	37.11
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	25.06

ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	22.68
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	4,305.22
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	4,137.55
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	3,818.58
ALLIANT IES UTILITIES	ENERGY USAGE-NEW PD	842.55
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	796.09
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	368.12
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	135.57
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	83.37
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	60.60
ALLIANT IES UTILITIES	ENERGY USAGE-EMA	43.90
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS,P&A,WAT	40.76
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	21.04
ALLIANT IES UTILITIES	ENERGY USAGE-CEM	20.38
BETHANY CAMPBELL TVEDT	FITNESS MEMBERSHIP-FD	100.00
BROWN SUPPLY COMPANY	SUPPLIES-WAT	187.00
CANINE TACTICAL LLC	TRAINING-K9	550.00
CARQUEST OF LISBON	VEHICLE MAINT-PW	98.28
CARQUEST OF LISBON	VEHICLE MAINT-FD	1.80
CENTRAL IOWA DISTRIBUTING	SUPPLIES-ALL DEPTS	183.80
CENTURY LINK	PHONE CHGS-PD	56.55
COGRAN SYSTEMS	ONLINE REGISTRATION-P&REC	68.00
CONFLUENCE INC	CORRIDOR STUDY	4,413.40
CREATIVE PRODUCT SOURCING	DARE-PD	316.47
DAVID LILJEDAHL	PIANO APPRAISAL-NEW PD CONSTR	158.00
DE NOVO MARKETING	DIGITAL MEMBERSHIP DRIVE CAMPAIGN	3,087.08
DIESEL TURBO SERVICES INC	BATTERIES-RUT	465.15
DIESEL TURBO SERVICES INC	SWING ARM MOTOR/LEAF VAC-SW	278.48
DIESEL TURBO SERVICES INC	WIRELESS TRANSMITTER-SW	253.50
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	75.00
FUTURE LINE TRUCK EQUIPMENT	10' BLADE KICKSTANDS-RUT	118.24
GALLS INC	UNIFORMS-PD	121.57
GARLING CONSTRUCTION INC	WELLNESS CENTER-LOST III	600,646.15
GARY'S FOODS	SUPPLIES-P&REC	17.84
GAZETTE COMMUNICATIONS	PUBLIC HEARING-P&Z	157.94
GROUP SERVICES INC	INSURANCE-ALL DEPTS	5,623.00
INDUSTRIAL TECHNICAL SUPPORT	WELL #9 VFD REPAIR-WAT	500.00
IOWA ASSOC OF MUNICIPAL UTILITIES	MEMBERSHIP-PW	1,159.12
IOWA ONE CALL	LOCATES-WAT,SEW	54.00
IOWA POLICE CHIEFS ASSOCIATION	DUES-PD	125.00
IOWA SOLUTIONS INC	DBR BACKUP,MAINT-PD	558.10
IOWA SOLUTIONS INC	COMPUTER MAINT-P&A	135.00
JACOB MASTERS	REFEREE-P&REC	45.00
JOAN BURGE	CLEANING SERVICE-P&A	75.00
JORDAN AXTELL	REFEREE-P&REC	60.00
JORDAN CULLEN	REFUND-P&REC	70.00
KONE INC	ELEVATOR MAINT CONTRACT-P&A	177.33
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES-PD	229.35
MACQUEEN EQUIPMENT	RADIATOR,BRACKETS/LEAF VAC-SW	1,057.12
MARKET STREET TECHNOLOGIES INC	WEBSITE HOSTING-MVHPC	180.00
MATT SIDERS	MILEAGE-P&REC	87.00
MEDIACOM	PHONE/INTERNET-WWTP	207.27
MEDIACOM	PHONE/MEDIACOM-POOL	183.02
MEDIACOM	PHONE/INTERNET-RUT	180.96

MENARDS	NEW PD CONSTRUCTION	224.05
MENARDS	CONDUIT-NEW PD	9.24
MIDWEST SAFETY COUNSELOR	CALIBRATION-FD	90.00
MOUNT VERNON ACE HARDWARE	SUPPLIES-FD	1,531.88
MOUNT VERNON ACE HARDWARE	SUPPLIES-ALL DEPTS	778.12
MOUNT VERNON PHARMACY	SUPPLIES-P&REC,P&A	41.59
MOUNT VERNON POLICE RESERVES	SPECIAL EVENTS PAY-PD	14.00
MT VERNON CAR WASH	CAR WASH-PD	16.00
NOLAN JACKSON	REFEREE-P&REC	45.00
OPN ARCHITECTS	WELLNESS CENTER-LOST III	10,000.00
PAYROLL	CLAIMS	73,617.72
PRICE INDUSTRIAL ELECTRIC INC	TRAFFIC SIGNAL INSTALLATION	8,357.95
PRICE INDUSTRIAL ELECTRIC INC	RAB LIGHT REPAIRS-RUT	2,300.00
R.A.D. SYSTEMS	LICENSE RENEWAL-PD	75.00
RED LION RENEWABLES	SOLAR ELECTRIC PRODUCTION	88.92
REXCO EQUIPMENT INC	COUPLER/SKID LOADER-RUT	191.63
RICHARD BURROUGHS	CEMETERY MAINT	120.00
RYAN CROCK	CELL PHONE-RUT	168.75
SIMMERING CORY IOWA CODIFICATATION	CODE UPDATES-P&A	168.00
STAPLES ADVANTAGE	SUPPLIES-ALL DEPTS	152.62
STATE HYGIENIC LAB	TESTING-SEW	2,333.00
STOREY KENWORTHY	SUPPLIES/TAX FORMS-ALL DEPTS	199.69
SUN LIFE ASSURANCE COMPANY	INSURANCE-ALL DEPTS	1,281.38
TARGET SOLUTIONS	TRAINING-FD	3,167.00
TRI-CITY ELECTRIC CO OF IOWA	WELLNESS CENTER-LOST III	31,466.14
TYLER PANOS	REFEREE-P&REC	45.00
UMB	LONG TERM DEBT	133,312.91
UMB	SRF INTEREST PAYMENT	44.64
UNITYPOINT CLINIC-OCCUPATIONAL	PHYSICAL-RUT	244.00
UNITYPOINT CLINIC-OCCUPATIONAL	DRUG TESTING-RUT	42.00
US CELLULAR	CELL PHONE-PD	163.98
VERIZON CONNECT	INFORMATION SYSTEMS-PW	227.40
WELTER STORAGE EQUIPMENT CO	DESK,CHAIR-RUT	584.00
WEX BANK	FUEL-PD	1,053.29
WOODWARD COMMUNITY MEDIA	ADS/PUBLICATIONS-P&A	1,057.24
WRH INC	WWTP IMPROVEMENTS 2019	274,623.56
TOTAL		1,189,571.50

EXPENSES

2014 STREET IMPROVEMENTS	8,357.95
COMMUNITY CENTER LOST III - CONSTR	642,112.29
DEBT SERVICE FUND	133,357.55
GENERAL FUND	17,197.09
PAYROLL	73,617.72
POLICE STATION CONSTRUCTION	5,329.88
ROAD USE TAX FUND	15,923.75
SEWER FUND	9,358.69
SOLID WASTE	2,205.88
STORM WATER	200.23
WATER FUND	7,286.91
WWTP UV DISIFECTION	274,623.56
TOTAL	1,189,571.50

REVENUE - NOVEMBER

GENERAL FUND	271,628.73
PUBLIC SAFETY	17,509.65
PUBLIC WORKS	221,087.16
CULTURE & RECREATION	3,861.41
COMMUNITY & ECON DEV	20,653.43
DEBT SERVICE	23,012.00
TOTAL	557,752.38

Discussion and Consideration of Pay Application #2 – Security Package – Lester Buresh Family Community Wellness Center – Council Action as Needed. Pay Application #2 is in the amount of \$18,525.00 payable to Tri City Electric for the security package installation at the LBC. Motion to approve Pay Application #2 made by Rose, seconded by Wieseler. Motion carries.

Discussion and Consideration of Skyjack Aerial Lift – Lester Buresh Family Community Wellness Center – Council Action as Needed. Council was asked to approve the purchase of an aerial lift to be used mainly at the LBC but also will be used at the future public works building and the new Police station. Staff researched renting versus buying and decided that a rent payment of \$336.00 per week and 1 or more day request delays would not work. Four purchase quotes were received; Skyjack for \$15,514.99, JLG for \$16,296.99, Snorkel for \$16,515.00 and Genie for \$19,458.90. Staff is recommending purchasing the Skyjack model but are waiting on verification that the unit will not be too heavy and dent the floor. Motion to approve the purchase of the Skyjack aerial lift for an amount not to exceed \$16,000.00 made by Wieseler, seconded by West. Motion carries.

Discussion and Consideration of Portable Basketball Hoops – Lester Buresh Family Community Wellness Center – Council Action as Needed. Staff asked Council not to take action on this purchase because it was determined that the weighted base of the portable hoops was too heavy and would indent the floors. Instead, at a future meeting, Council will be asked to approve the purchase of two motorized hoops that hang from the ceiling.

Discussion and Consideration of Master Ninja System – Lester Buresh Family Community Wellness Center – Council Action as Needed. Council was asked to approve the purchase of a Master Ninja System. The system is made up of twelve pieces including a balance beam, speed bumps, slanted steps and a vertical wall. The cost is \$3,900.00. Motion to approve the purchase of a Master Ninja System made by Rose, seconded by Herrmann. Motion carries.

Discussion and Consideration of Outdoor Musical Instruments – Lester Buresh Family Community Wellness Center – Council Action as Needed. Council was asked to approve the purchase of outdoor musical instruments. Staff recommends the purchase of the Alto Quartet Ensemble which includes Congas Trio, Emperor chimes, Duo-Cupia and Alto Diatonic Chimes. The cost is \$13,750.00. Motion to approve the purchase of Outdoor Musical Instruments made by Rose, seconded by Wieseler. Motion carries.

Discussion and Consideration of Pitching Machines – Lester Buresh Family Community Wellness Center – Council Action as Needed. Council was asked to approve the purchase of two pitching machines. Staff recommended one machine be purchased per cage and will be used for both softballs and baseballs. The cost is \$1,900.00 per machine or \$3,800.00 for two. Motion to approve the purchase of two pitching machines for \$3,800.00 made by Wieseler, seconded by West. Motion carries.

Discussion and Consideration of Tumbling/Wrestling Mats – Lester Buresh Family Community Wellness Center – Council Action as Needed. Council was asked to consider the purchase of five 6'X30' tumbling/wrestling mat rolls that would be used in the yoga, fitness, turf room and gymnasium rooms. Cost would be \$5,200.00. Motion to purchase the mats made by Rose, seconded by West. Motion carries.

Discussion and Consideration of T-Wall Mobile Unit – Lester Buresh Family Community Wellness Center – Council Action as Needed. Council was asked to consider the purchase of a T-Wall Mobile Unit which is a mobile interactive gaming system. Cost for the unit is \$12,500.00. Motion to approve the purchase of a T-Wall Mobile unit was made by Wieseler, seconded by Rose. Motion carries.

Discussion and Consideration of Architecture Proposals – Police Station – Council Action as Needed. Chief Doug Shannon met with the Safety Committee prior to the council meeting and discussed the proposals received for the design of the new police station. Four proposals were received; the Safety Committee discussed the proposals from Shive-Hattery which was not to exceed \$25K and Martin Gardner Architects for \$7,500.00. Others received were from The Squiers Studio and OPN. Rose moved approval of the architectural services contract for the remodel of the Police Station through Martin Gardner Architecture, seconded by Wieseler. Motion carries.

Discussion and Consideration of New Checking Account – Lester Buresh Family Community Wellness Center Funds – Council Action as Needed. Staff asked Council to consider allowing the opening of a new checking account to be used exclusively for the LBC. With the number of transactions staff feels there will be receipted it makes sense from a balancing/auditing standpoint to separate it from the City's main checking account. Motion to approve the new checking account for the Lester Buresh Wellness Center made by Herrmann, seconded by Wieseler. Motion carries.

Discussion and Consideration of Pay Application #1 – Elliot Park Soccer Fields – Council Action as Needed. Pay Application #1 is in the amount of \$11,995.00 to Soil Concepts, Inc. for the seeding of the new Elliot Park soccer fields. This is a budgeted expense to be paid from the Franchise Fee Fund. Motion to approve Pay Application #1 made by Wieseler, seconded by West. Motion carries.

Reports to be Received/Filed

Mt. Vernon Police Report. There were 10 reported collisions and 20 incidents in November. Incident reports included theft, juvenile issue, harassment, public intox and more. Officers worked 12 hours of STEP which resulted in 1 OWI, 4 speed violations, a stop light violation and more. Per the 28E agreement with Lisbon the Police Department provided 2,285 minutes of patrol time and 12 calls for service totaling \$1,676.80.

Mt. Vernon Public Works Report. Four Public Works members helped set up and tear down for Magical Night. Two extra weeks of leaf pickup were completed. Public Works Director Nick Nissen has completed the Certified Public Manager class at Drake University.

Mt. Vernon Parks and Rec Report. Magical Night was a success for the P&Rec cookie decorating. Over 900 cookies were decorated. Holiday gyms will open December 26, 27 and 30 from 1-4:00 p.m. P&Rec Director Siders participated in the Iowa Park and Recreation Association Young Professional Network luncheon in Hiawatha. To date 47 memberships to the LBC have been received.

Discussion Items (No Action)

CIP Questions. There was no discussion.

Reports of Mayor/Council/Administrator

City Administrator's Report. Associate Planner, Heather Flynn has submitted her letter of resignation effective December 20, 2019. The process of finding her replacement will begin immediately. City Hall will be closed December 24 and 25 for the Christmas holiday. MV employee recognition luncheon is scheduled for Friday, December 20, 2019. City Hall will be closed about one hour.

As there was no further business to attend to the meeting adjourned the time being 7:12 p.m., December 16, 2019.

Respectfully submitted,
Sue Ripke
City Clerk