

The Mount Vernon City Council met November 5, 2018 at the Mount Vernon City Hall Council Chambers with the following members present: Roudabush, West and Wieseler. Absent: Rose. Council has one vacancy.

Call to Order. Mayor Jamie Hampton called the meeting to order at 6:29 p.m.

Agenda Additions/Agenda Approval. Motion to approve the Agenda made by Wieseler, seconded by West. Carried all. Absent: Rose.

Consent Agenda. Motion to approve the Consent Agenda made by West, seconded by Wieseler. Carried all. Absent: Rose

Approval of City Council Minutes – October 15, 2018 Regular Council Meeting

Approval of Liquor License – Gary's Foods

Ordinance Approval/Amendment

Ordinance #10-1-2018A: Amending Chapter 55.21 Livestock of the Mt. Vernon Municipal Code. Staff has not received any written or verbal communication from the public regarding this ordinance since the second reading. Motion to approve the third and final reading. Motion to approve the third and final reading of Ordinance #10-1-2018A made by West, seconded by Roudabush. Roll call vote. Motion carries. Absent: Rose.

Resolutions for Approval

Resolution #11-5-2018A: Authorizing the Advancement of Costs for an Urban Renewal Project and Certification of Expenses Incurred by the City for Payment Under Iowa Code Section 403.19. City Administrator Nosbisch explained that this resolution allows the City to borrow from an existing fund to be paid back with future TIF revenues. The first payment for the 2018 community center bond is due in June 2019. For this payment, the City would have needed to allocate funds from TIF in December 2017 but did not have the debt obligation at that time. Therefore, the City will borrow the payment amount of \$83,400.00 from the LOST III community center fund to make the June payment and pay it back with future TIF asking's. Motion to approve Resolution #11-5-2018A made by Wieseler, seconded by West. Roll call vote. Motion carries. Absent: Rose.

Resolution #11-5-2018B: Certifying the TIF Debt incurred in CY 2018 for FY 2020 to the Linn County Auditor. Nosbisch said that this resolution is the City's calendar year 2018 TIF asking. The TIF report must be filed with the Iowa Department of Revenue annually and shows that the City is using TIF funds in the proper way. The City is certifying just over \$6,000,000.00 in new urban renewal debt and is seeking just under \$560,000.00 in TIF monies for CY18. Motion to approve Resolution #11-5-2018B made by Wieseler, seconded by West. Roll call vote. Motion carries. Absent: Rose.

Resolution #11-5-2018C: Approving the Annual Urban Renewal Report for FY 2018 to the Iowa Department of Revenue. Motion to approve Resolution #11-5-2018C made by West, seconded by Roudabush. Roll call vote. Motion carries. Absent: Rose.

Resolution #11-5-2018D: Making the Award of the Construction Bid for the Building Improvements for the Lester Buresh Family Community Wellness Center Project. City Administrator Chris Nosbisch said that the

project received 9 bidders. The overall project estimate that was provided by OPN was \$8.8 million and includes everything; architecture fees, furnishings and \$385,000.00 in contingencies. The City was hoping for a project around \$8.6 million. Of the \$8.8 million estimate \$7.8 million was the building construction estimate. In order to reduce the \$7.8 to \$7.6 million, four alternatives were created. Garling submitted the low base bid of \$6,854,000.00 and overall bid of \$7,059,000.00. A letter from OPN recommending Garling was received and includes all four alternatives. Mayor Hampton said that Garling is the company that is also working on the MV School District project. Roudabush said that he wants Council to address, with a resolution, maintenance and operations for this facility. Continuing he said that any new project should have their own funding source so it doesn't "sap" something else. The wellness project has LOST money, membership fees, rental fees and donations so it shouldn't need any General Fund money. Nosbisch replied that he doesn't believe you can hold a future council to eliminating where you can use future funds from. Also, it would be difficult to add anything into a resolution now because the City just sold \$5 million in general obligation debt and even though the bonds are being paid with TIF obligations the documents that were signed are backed by, if all else fails, Debt Service. Nosbisch suggested tabling this until the next meeting. Wieseler motioned to table Resolution #11-5-2018D, seconded by West. Carried all.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion to approve the Claims List made by Wieseler, seconded by Roudabush. Carried all. Absent: Rose.

AAA PEST CONTROL	PEST CONTROL-P&A	30.00
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	4,141.98
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	1,715.37
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	516.62
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	41.27
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	30.60
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	26.01
ARNULTO GALVAN	REFEREEE-P&REC	90.00
AUDITOR OF STATE	AFR FILING FEE-P&A	425.00
BOBCAT OF CEDAR RAPIDS	SCREEN/BACK WINDOW PROTECTION	248.60
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-P&A,WAT,SEW	325.00
CAMPBELL SUPPLY CEDAR RAPIDS	GLOVES,HARD HATS,EAR PLUGS	278.67
CANINE TACTICAL LLC	K9/TRAINING-PD	262.00
CARQUEST OF LISBON	VEHICLE MAINT	677.39
COGRAN SYSTEMS	ONLINE REGISTRATION FEES-P&REC	28.00
DIESEL TURBO SERVICES INC	FRONT END REBUILD/F350-PW	3,202.73
DIESEL TURBO SERVICES INC	VEHICLE REPAIRS-RUT	132.95
ELECTRONIC ENGINEERING CORP	INFORMATION SYSTEMS-PW	419.40
EMERGENCY REPORTING	COMP SOFTWARE-FD	1,088.00
EVER-GREEN LANDSCAPE NURSERY	TREES (10)-RUT	2,700.00
FIRECATT	FIRE HOSE TESTING-FD	1,425.62
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	60.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	60.00
GALLS INC	UNIFORMS-PD	274.06
GALLS INC	UNIFORMS-PD	209.21
GALLS INC	EQUIPMENT-PD	161.98
GALLS INC	UNIFORMS-PD	72.00
GALLS INC	UNIFORMS-PD	62.80
GARRET AKERS	REFEREEE-P&REC	90.00
GARY'S FOODS	SUPPLIES-P&A	34.13
GLENN WOLFE	HVAC MAINT-CITY HALL-P&A	278.50
GORDON LUMBER COMPANY	BLDG SUPPLIES-RUT	1,080.04
GROUP SERVICES	INSURANCE-ALL DEPTS	22,144.82

GUNNAR HAGEMAN	REFEREE-P&REC	150.00
HAWKEYE READY MIX	SAUTER TRAIL MAINT-P&REC	969.38
HEATHER FLYNN	MILEAGE-ALL DEPTS	303.02
HILLS BANK & TRUST COMPANY	2015 GO/WTP IMPROVEMENTS PROJ	2,786.75
IMWCA	AUDIT PREMIUM ADJUSTMENT	543.00
INTERNATIONAL CITY COUNTY MGMT	MEMBERSHIP RENEWAL-ALL DEPTS	780.90
IOWA SOLUTIONS INC	COMP MAINT-PD	437.50
IOWA SOLUTIONS INC	COMP MAINT-PD	123.10
J.E.M. ELECTRIC	METER UPGRADES-ECON DEV	310.00
JACOB SEE	UNIFORMS-PW	293.93
JAKE COON	REFEREE-P&REC	150.00
JASON BLINKS	UNIFORMS-PD	79.49
JOAN BURGE	CLEANING SERVICE-P&A	60.00
JOAN BURGE	CLEANING SERVICE-P&A	60.00
JORDAN AXTELL	REFEREE-P&REC	355.00
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES	419.78
LINN CO-OP OIL CO	FUEL-PW	1,438.43
LINN COUNTY PLANNING & DEV	BLDG PERMIT FEES/INSPECTIONS	4,333.00
LINN COUNTY PLANNING & DEV	BLDG PERMIT FEES/INSPECTIONS	24,086.00
LYNCH FORD	5K MI MAINT,MOUNT/BAL TIRES-PD	168.93
LYNCH FORD	VEHICLE MAINT-RUT	3.75
MARSHA DEWELL	MILEAGE-ALL DEPTS	178.54
MEDIACOM	PHONE/INTERNET-PD	274.31
MEDIACOM	PHONE/INTERNET-P&A	272.35
MEDIACOM	PHONE/INTERNET-WWTP	185.84
MIDWEST INJECTION INC	SLUDGE HAULING-SEW	15,000.00
MOORE MEDICAL CORP.	MEDICAL SUPPLIES-FD	16.53
MOUNT VERNON ACE HARDWARE	SUPPLIES-ALL DEPTS	1,643.28
MOUNT VERNON BANK	NSF CHECK-WAT	206.35
MOUNT VERNON BANK	NSF CHECK-WAT	99.98
MOUNT VERNON BANK	WIRE TRANSFER FEE	5.00
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-KMVL,P&A,WAT	896.82
MT VERNON ROAD TIRE CO	VEHICLE MAINT-PD	570.20
MUNICIPAL SUPPLY INC	SUPPLIES-WAT	1,417.58
MV POLICE RESERVES	SPL EVENTS PAY-PD	4.50
NEAL'S WATER CONDITIONING	WATER/SALT-RUT,P&A	91.05
NOLAN HINRICHS	REFEREE-P&REC	150.00
OFFICE EXPRESS	CHAIR-P&A	179.95
OPN ARCHITECTS	WELLNESS CENTER/STUDY PHASE I	27,850.76
OVERHEAD DOOR CO	DOOR SPRINGS-RUT	936.50
OVERHEAD DOOR CO	BLDG MAINT-FD	532.88
PAYROLL	CLAIMS	61,109.90
PAYROLL	CLAIMS	3,394.59
PERSONAL TOUCH EMBROIDERY	UNIFORMS-RUT	160.00
PITNEY BOWES	POSTAGE METER LEASE-ALL DEPTS	146.61
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	373.45
RACHEL MARCH	DEPOSIT REFUND-WAT	54.52
RED LION RENEWABLES	SOLAR ELECTRIC PRODUCTION	180.45
RICHARD BURROUGHS	CEMETERY MAINT	3,220.00
RICKARD SIGN AND DESIGN CORP	VEHICLE MAINT-PD	1,023.75
ROTO-ROOTER	219 7TH AVENUE NW-SEW	1,210.00
SANDRY FIRE SUPPLY LLC	EQUIPMENT-FD	253.21
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	690.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	240.00
SPEER FINANCIAL INC	\$5 MIL BOND SERVICE	20,265.00

ST LUKE'S WORK WELL SOLUTIONS	DRUG TEST-WAT,SEW	52.00
STAPLES ADVANTAGE	SUPPLIES-P&A	110.80
STATE OF IOWA	ELEVATOR PERMIT/INSPECTION-P&A	175.00
SUE RIPKE	MILEAGE-P&A	161.11
TREASURER STATE OF IOWA	WET TAX	1,991.00
TREASURER STATE OF IOWA	SALES TAX	992.00
TYLER PANOS	REFEREE-P&REC	150.00
US BANK	CREDIT CARD PURCHASES	9,549.50
US CELLULAR	CELL PHONE-P&REC,PW	141.85
VEENSTRA & KIMM INC	STONEBRAKER DEV REVIEW	7,951.23
VEENSTRA & KIMM INC	BRYANT RD IMPROVEMENTS	5,623.37
VEENSTRA & KIMM INC	WWTP IMPROVEMENTS	5,560.00
VEENSTRA & KIMM INC	WOLFE LANE DRAINAGE	1,677.00
VEENSTRA & KIMM INC	CITY ENGINEERING GENERAL	1,050.50
VEENSTRA & KIMM INC	8TH AVE QUIET ZONE CONSULTATION	818.68
VEENSTRA & KIMM INC	5TH AVE/1ST ST W TRAFFIC SIGNAL	681.92
VERMEER SALES & SERVICE INC	BELT,COVER-RUT	228.97
WAPSI WASTE SERVICE	GB,RECY,LEAF-SW	24,217.96
WAPSI WASTE SERVICE	RECY-SW	706.61
WATER SOLUTIONS UNLIMITED INC	CHEMICALS-WAT	4,027.50
ZOLL MEDICAL CORP	MEDICAL SUPPLIES-FD	2,067.99
	TOTAL	290,953.60
2014 STREET IMPROVEMENTS		1,500.60
DEBT SERVICE FUND		2,786.75
GENERAL FUND		72,804.34
INSURANCE LEVY		543.00
LOST III COMMUNITY CENTER		48,120.76
PAYROLL		64,504.49
ROAD USE TAX FUND		18,345.04
SEWER FUND		29,061.21
SOLID WASTE FUND		27,764.44
STORM WATER FUND		2,295.30
WATER FUND		17,667.67
WWTP UV DISINFECTION		5,560.00
TOTAL		290,953.60

Discussion and Consideration of Pay Application #3 – 2017 Sidewalk Improvements – Council Action as Needed. Pay Application #3 is for the retainage and final payment to JDM Concrete, LLC. The 30 day waiting period has lapsed and staff is recommending the releasing the \$1,447.73 in retained funds. Motion to approve Pay Application #3 in the amount of \$1,447.73 to JDM Concrete, LLC made by West, seconded by Wieseler. Carried all. Absent: Rose.

Discussion and Consideration of the Quote for a Replacement Lift Station Pump – Bryant Station – Council Action as Needed. One of the Bryant lift station pumps needs servicing and because the repair is only slightly less than the replacement staff is recommending the full replacement. The pump is believed to have been installed in 1999 and serviced in 2014. Roudabush motioned to approve full replacement of one of the Bryant lift station pumps for a cost of \$5,760.00, seconded by Wieseler. Carried all. Absent: Rose.

Discussion and Consideration of a Proposal for Special Inspections and Materials Testing Services for the Lester Buresh Family Community Wellness Center Project – Council Action as Needed. Staff is recommending additional testing during the construction of the wellness center. The cost would be \$75,745.00. Staff feels that is a small amount to pay to ensure the integrity of the entire facility. Motion to

allow additional testing by Braun Intertec for \$75,745.00 pending approval of awarding the construction bid made by West, seconded by Wieseler. Carried all. Absent: Rose.

Discussion and Consideration of Setting a Public Hearing Date for an Ordinance Vacating and Selling the N-S 16' Alley Right of Way Adjacent to 906 and 824 Summit Ave SW, Mt. Vernon, Iowa –Council Action as Needed. Motion to set the public hearing for November 19, 2018 made by West, seconded by Wieseler. Carried all. Absent: Rose.

Discussion Items (No Action)

Demolition Ordinance. No action taken.

Possible Budget/CIP Communication. Council was given a new CIP worksheet. No action was taken.

Reports of Mayor/Council/Administrator

Council Reports. West said the CDG will be hosting a Main Street group in May.

City Administrator's Report. City Hall will be closed November 12 in observance of Veteran's Day. A delegation from the City of Decorah will be meeting with local reps on November 8, 2018. CDG will be hosting a by-pass update on November 13, 2018.

As there was no further business to attend to the meeting adjourned the time being 7:50 p.m., November 5, 2018.

Respectfully submitted,
Sue Ripke
City Clerk