

The Mount Vernon City Council met October 7, 2019 at the Mount Vernon City Council Chambers with the following members present: Roudabush, West, Wieseler, Herrmann and Rose.

Call to Order. At 6:30 p.m. Mayor Jamie Hampton called the meeting to order. Agenda changes/corrections: Charles Halsey will be deleted from the Consent Agenda Board of Appeals appointees.

Agenda Additions/Agenda Approval. Motion to approve the amended Agenda made by Wieseler, seconded by West. Motion carries.

Consent Agenda. Motion to approve the Amended Consent Agenda made by West, seconded by Herrmann. Motion carries.

Approval of City Council Minutes – September 16, 2019 Regular Council Meeting

Approval of City Council Minutes – September 23, 2019 Special Council Meeting

Approval of Liquor License – Gary's Foods

Approval of Liquor License – Mt. Vernon Pizza Palace, LLC

Appoint Matt Nelson – Planning and Zoning Commission

Appoint Charles Halsey - Board of Appeals

Appoint Dean Borg and Nor Meyer – Board of Appeals (Alternatives)

Appoint Loren Conley and Joel Wolfe – Assistant Building Officials

Appoint Caroline Kelly and Grace Chamberlain – Historic Preservation Commission

Public Hearing

Public Hearing on the Proposed Budget Amendment No. 1 for Fiscal Year 2020. Mayor Hampton declared the Public Hearing open. Close public hearing – Proceed to G-1. Hearing no comments from the public Mayor Hampton closed the Public Hearing.

Public Hearing on the Final Plat of Wolrab Pleasant View Addition. Mayor Hampton declared the Public Hearing open. Close public hearing – Proceed to G-2. Hearing no comments from the public Mayor Hampton closed the Public Hearing.

Ordinance Approval/Amendment

Ordinance #9-16-2019A: Amending the Comprehensive Plan and Official Zoning Map to Rezone Certain Property from AG Agricultural District to LI Limited Industrial District with a Public Use Overlay.

Motion to approve second reading and proceed to the third reading (Council may suspend rules and proceed to the final reading after a vote of the second reading). Staff has not received any verbal or written communication from the public regarding this ordinance. Motion to approve the second reading of Ordinance #9-16-2019A made by Rose, seconded by Wieseler. Roll call vote. Motion carries.

Ordinance #8-19-2019A: Amending Article 910, Parking for Personal and Recreational Vehicles of the Zoning Regulations of the Municipal Code of Mt. Vernon, Iowa. Staff has received multiple phone calls asking for information and voicing concerns about this ordinance. Jeremy Kunz addressed Council explaining that he read the article in the paper and talked to his neighbor and wants to understand how it will affect his property. He continued saying that he has a boat he parks in front of his garage. He thought he would be in compliance if he parked his boat in his garage and left his truck outside but not if he leaves

his boat where it's at and puts his truck in the garage. City Administrator Chris Nobsch said that the new ordinance makes it easier to tell if vehicles are in workable and licensed condition which complies with another portion of the code that relates to inoperable vehicles being stored on lots and in the streets. This ordinance would help most of the year by allowing front parking from April through November. Nobsch gave Council a number of options; vote this ordinance down and have P&Z re-look at the entire ordinance or move forward with this, as is. The reason the original ordinance was changed was because there was conflicting language, staff asked for clarification and this ordinance was what was recommended. Another option would be table this and send back to P&Z asking them to expand/look at this section and make a recommendation but if that is what Council chooses they should know there is only one reading left or if Council is comfortable with this language they can approve this ordinance, as is, and still refer back to P&Z to look at side and back parking conditions. Motion to approve third and final reading. Motion to approve the third and final reading of Ordinance #8-19-2019A made by Rose, seconded by Wieseler. Roll call vote. Motion carries.

Ordinance #9-3-2019A: Creating a Public Use Overlay District for Property Locally Described as 855 Palisades Rd. SW. Staff has not received any verbal or written communication from the public since the second reading of this ordinance. Motion to approve third and final reading. Motion to approve the third and final reading of Ordinance #9-3-2019A made by Rose, seconded by West. Roll call vote. Motion carries.

Resolutions for Approval

Resolution #10-7-2019A: Approving Amendment #1 to the Fiscal Year 2019-2020 Budget. Motion to approve Resolution #10-7-2019A made by Wieseler, seconded by Rose. Roll call vote. Motion carries.

Resolution #10-7-2019B: Approving the Final Plat of Wolrab Pleasant View Addition within the Two Mile Extraterritorial District. This is a subdivision that is within two miles of the City limits. P&Z has reviewed and approved. Motion to approve Resolution #10-7-2019B made by Herrmann, seconded by West. Roll call vote. Motion carries.

Old Business

Discussion and Consideration of Amendment #4 to OPN Contract – Lester Buresh Family Community Wellness Center - Council Action as needed (tabled on September 17, 2019). Motion to take off the table made by Rose, seconded by West. Motion carries. Representing OPN Architects, Justin Bishop, was present to answer Council questions. Bishop explained that a ten month project has become a twelve month project or 20% more which is the basis of the increase. Wieseler said that the scope of the project has not changed though. Roudabush pointed out that nothing was getting done when the cold weather stopped production but there weren't any reductions in costs. When asked if they have thought about the budget and if they could change the way they are working in order to make up for this Bishop said they have thought about that but it's not the approach they want to take. They want to make sure they keep everything on track and being present when they need to be. The cost OPN is requesting is \$2,500.00 per week; staff estimates this to be about \$25,000.00. When asked if this amount could be reduced Bishop said he is not in a position to negotiate. Herrmann said she very much believes that having professional eyes on the project from now until completion is hugely important; its money well spent. Rose agreed. West motioned to approve Amendment #4 to the OPN contract, seconded by Rose. Roll call vote. Motion carries.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion to approve the Claims List made by Wieseler, seconded by Herrmann. Motion carries.

AAA PEST CONTROL
AHLERS & COONEY P.C.

PEST CONTROL-P&A
2019 UV DISINFECTION BOND

30.00
6,384.56

AHLERS & COONEY P.C.	UR AMENDMENT #6	1,765.25
AIRGAS INC	CYLINDER RENTAL FEE-PW	63.25
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	5,480.36
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	3,118.34
ALLIANT IES UTILITIES	ENERGY USAGE-P&A	731.62
ALLIANT IES UTILITIES	ENERGY USAGE-EMA	50.45
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	50.06
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	43.95
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	38.47
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	37.26
ALLIANT IES UTILITIES	ENERGY USAGE-CEM	21.40
ALTORFER INC	GENERATOR MAINT	263.54
ALTORFER INC	GENERATOR MAINT	263.54
BARNYARD SCREEN PRINTER LLC	T-SHIRTS-P&REC	1,946.50
BARNYARD SCREEN PRINTER LLC	T-SHIRTS-P&REC	225.00
BAUER BUILT TIRE - CEDAR RAPID	FRONT TIRE/SWEEPER-SW	378.62
BAUMAN AND COMPANY	UNIFORMS-ALL DEPTS	121.55
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-ALL DEPTS	5,635.00
BRAUN INTERTEC CORP	CONSTRUCTION & MATERIALS TESTING	10,142.75
BROWN SUPPLY COMPANY	FLUSH HYDRANT-WAT	685.00
BROWN SUPPLY COMPANY	SUPPLIES-WAT	650.00
BROWN SUPPLY COMPANY	PAINT,FLAGS-WAT	182.00
CALEB DAUSENER	REFEREE-P&REC	90.00
CARQUEST OF LISBON	VEHICLE MAINT-PW	272.28
CENTRAL IOWA DISTRIBUTING	SUPPLIES-ALL DEPTS	234.90
CENTURY LINK	PHONE CHGS-FD	148.57
CHRIS NOSBISCH	MILEAGE-P&A	244.76
CITY OF MOUNT VERNON	TRANSFERS	500,000.00
CLIFTON LARSON ALLEN	AUDITOR FEES-ALL DEPTS	5,000.00
COGRAN SYSTEMS	ONLINE REGISTRATION FEES-P&REC	386.00
CUMMINS SALES AND SERVICE	GENERATOR OIL	697.16
CUMMINS SALES AND SERVICE	FILTER-WAT	33.93
CUSTOM HOSE & SUPPLIES INC	SUPPLIES-SEW	168.20
CUSTOM HOSE & SUPPLIES INC	VEHICLE MAINT-WAT	72.45
FIREHOUSE	SUBSCRIPTION-EMA	79.95
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	75.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	75.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	75.00
GALLS INC	UNIFORMS-PD	1,049.82
GALLS INC	UNIFORMS-PD	94.35
GALLS INC	UNIFORMS-PD	70.00
GALLS INC	UNIFORMS-PD	39.10
GARY'S FOODS	TRAINING-PD	26.76
GOODYEAR COMMERCIAL TIRE	TIRES-PD	576.00
GORDON LUMBER COMPANY	BLDG SUPPLIES-RUT	214.93
HAWKEYE READY MIX	ROADWAY REPAIR-RUT	807.13
HAWKEYE READY MIX	ROADWAY REPAIR-RUT	301.25
HAWKEYE READY MIX	ROADWAY REPAIR-RUT	196.75
HAWKEYE WELD & REPAIR INC	GRATES (7)-POOL	1,660.00
IAN HECK	REFEREE-P&REC	60.00
IAN HECK	REFEREE-P&REC	60.00
IOWA COMMUNITIES ASSURANCE POOL	JD 5246 LOADER-INS	489.00
IOWA DEPT OF NATURAL RESOURCES	ANNUAL WATER USE FEE	95.00
IOWA DEPT OF NATURAL RESOURCES	NPDES PERMIT FEE #5758001	85.00

IOWA ONE CALL	LOCATES-WAT,SEW	133.20
IOWA SOLUTIONS INC	NEW SERVER-PD	13,807.00
IOWA SOLUTIONS INC	MONTHLY MAINT-ALL DEPTS	675.00
IOWA SOLUTIONS INC	FIREWALL RENEWAL-PD	476.50
IOWA SOLUTIONS INC	COMP EQUIP-WELLNESS CENTER	165.00
IOWA SOLUTIONS INC	DBR BACKUP-PD	558.10
JASON BLINKS	FITNESS MEMBERSHIP-PD	100.00
JOAN BURGE	CLEANING SERVICE-P&A	75.00
JOAN BURGE	CLEANING SERVICE-P&A	75.00
JOAN BURGE	CLEANING SERVICE-P&A	75.00
JOE'S QUALITY WINDOW CLEANING	WINDOW CLEANING-P&A	125.00
JORDAN AXTELL	REFEREE-P&REC	360.00
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES	83.20
LINN CO-OP OIL CO	FUEL-PW	3,333.71
LYNCH FORD	5K MI MAINT,BALANCE TIRES-PD	655.96
M RUGGED MOBILE TECHNOLOGY	COMPUTER EQUIP-PD	574.50
MARTIN EQUIPMENT	DOZER GPS RENTAL-RUT	8,500.00
MARTIN EQUIPMENT	GPS LINE REPIAR-RUT	775.78
MATHEW BARSEMA	DEPOSIT REFUND-WAT	50.18
MATT SIDERS	MILEAGE-P&REC	81.20
MAXWELL LOVE	DEPOSIT REFUND-WAT	100.00
MCCLAIN ALLISON	REFEREE-P&REC	60.00
MCCLAIN ALLISON	REFEREE-P&REC	60.00
MEDIACOM	PHONE/INTERNET-PD	280.50
MEDIACOM	PHONE/INTERNET-P&A	280.50
MEDIACOM	PHONE/INTERNET-P&REC	180.89
MEDIACOM	PHONE/INTERNET-SEW	197.15
MIDLAND GIS SOLUTIONS	TECHNICAL SUPPORT-SEW	62.50
MIDWEST FRAME & AXLE	F450 REPAIR	3,841.11
MOUNT VERNON BANK	NSF CHECK-WAT	221.00
MOUNT VERNON BANK	NSF CHECK-WAT	57.97
MOUNT VERNON BANK & TRUST CO	WIRE TRANSFER-WAT,SEW	5.35
MOUNT VERNON POLICE RESERVES	SPECIAL EVENT PAY-PD	6.00
MOUNT VERNON POLICE RESERVES	SPECIAL EVENT PAY-PD	5.00
MOUNT VERNON POLICE RESERVES	SPECIAL EVENTS PAY-PD	7.00
MOUNT VERNON, CITY OF	POSTAGE-MVHPC	71.50
MSA PROFESSIONAL SERVICES	HWY 1/30 RAB ASSESSMENT	1,619.25
MUNICIPAL SUPPLY INC	SUPPLIES-WAT	1,356.51
MV-L COMM CHARITABLE DEV GROUP	VC PRESERVATION PLAN-ECON DEV	3,600.00
NEAL'S WATER CONDITIONING SERVICE	WATER/SALT-RUT,P&A	46.40
OPN ARCHITECTS	WELLNESS CENTER	23,628.23
P&K MIDWEST INC	GREASE-RUT	132.30
P&K MIDWEST INC	FILTERS-SW	86.47
P&K MIDWEST INC	FILTERS/FD GENERATOR	73.66
P&K MIDWEST INC	BATTERY/GATOR-RUT	61.80
P&K MIDWEST INC	GREASE GUN COUPLER-RUT	41.38
PAYROLL	CLAIMS	141,461.25
PAYROLL	CLAIMS	4,610.59
POSTMASTER	NEWSLETTER MAILING-ALL DEPTS	455.52
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	373.73
PRICE INDUSTRIAL ELECTRIC INC	TRAFFIC SIGNAL INSTALLATION	20,862.71
RED LION RENEWABLES	SOLAR ELECTRIC PRODUCTION-P&A	221.89
RYDER BUNCH	REFEREE-P&REC	60.00
RYDER BUNCH	REFEREE-P&REC	135.00

SHERWIN WILLIAMS CO.	VALVE REPAIR-RUT	195.26
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	1,989.50
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	1,100.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	380.00
SIMMONS PERRINE MOYER BERGMAN/PD	LEGAL FEES-P&A	5,228.94
SITE ONE LANDSCAPE SUPPLY	SEED-SW	471.74
SITE ONE LANDSCAPE SUPPLY	STAW MAT-POOL	31.88
SPEER FINANCIAL INC	TIF REPORT-P&A	350.00
STAPLES ADVANTAGE	SUPPLIES-P&A	146.77
STAPLES ADVANTAGE	SUPPLIES-P&A	24.95
STAPLES ADVANTAGE	SUPPLIES-ALL DEPTS	90.30
STAPLES ADVANTAGE	SUPPLIES-P&A	7.29
STATE HYGIENIC LAB	TESTING-SEW	1,862.00
SUE RIPKE	MILEAGE-ALL DEPTS	112.23
TAMMY BIEDENBENDER	DEPOSIT REFUND-WAT	9.32
TREASURER STATE OF IOWA	WET TAX	2,418.00
TREASURER STATE OF IOWA	SALES TAX	1,067.00
TRYSTIN LASHLEY	REFEREE-P&REC	45.00
TRYSTIN LASHLEY	REFEREE-P&REC	60.00
TYLER PANOS	REFEREE-P&REC	135.00
TYSON SCOTT	REFEREE-P&REC	135.00
TYSON SCOTT	REFEREE-P&REC	60.00
UNION PACIFIC RAILROAD CO	QUIET ZONE APP FEE	6,100.00
US BANK	CREDIT CARD PURCHASES	5,956.58
US CELLULAR	CELL PHONE-P&REC,WAT,SEW	169.85
UTILITY SERVICE INC	WATER TOWER MAINT-WAT	4,749.02
VALLEY ATHLETICS	FIELD MARKING PAINT-P&REC	104.98
VALLEY ATHLETICS	PAINT-P&REC	104.98
VAN METER INC	TOOLS-WAT	105.59
VEENSTRA & KIMM INC	WWTP FACILITY IMPROVEMENTS 2019	6,554.60
VEENSTRA & KIMM INC	WWTP IMPROVEMENTS	6,168.00
VEENSTRA & KIMM INC	NATURE PARK TRAIL DESIGN	3,395.70
VEENSTRA & KIMM INC	5TH AVE/1ST ST W TRAFFIC SIGNAL	2,249.08
VEENSTRA & KIMM INC	CITY ENGINEERING GENERAL	938.00
VEENSTRA & KIMM INC	8TH AVE QUIET ZONE CONSULTATION	733.84
VEENSTRA & KIMM INC	BRYANT ROAD IMPROVEMENTS	257.50
VIDEO VILLAGE/BETH MHIRE	DEPOSIT REFUND-WAT	36.36
WAPSI WASTE SERVICE	GB,RECY-SW	22,040.10
WENDLING QUARRIES	NEW SITE ROAD-SW	13,078.24
WENDLING QUARRIES	LANDSCAPE ROCK-POOL	113.62
WENDLING QUARRIES	STONE-RUT	26.30
WOODWARD COMMUNITY MEDIA	ADS/PUBLICATIONS-P&REC	216.70
WOODWARD COMMUNITY MEDIA	ADS/PUBLICATIONS-ALL DEPTS	1,496.31
TOTAL		877,244.78

EXPENSES

2014 STREET IMPROVEMENTS	29,945.63
COMMUNITY CENTER OPERATIONS	227.76
GENERAL FUND	49,574.81
HWY 30 CORRIDOR IMPROVEMENTS	1,619.25
INSURANCE LEVY	489.00
LOST III COMMUNITY CENTER	23,628.23
LOST III COMMUNITY CENTER CONSTRUCTION	10,307.75

LOST III TRAILS	3,395.70
PAYROLL	146,071.84
POLICE STATION CONSTRUCTION	1,765.25
ROAD USE TAX FUND	16,851.54
SEWER FUND	15,211.92
SOLID WASTE	39,018.04
STORM WATER FUND	70.99
TRANSFERS	500,000.00
WATER FUND	19,959.91
WWTP UV DISINFECTION	19,107.16
TOTAL	877,244.78

REVENUE - SEPTEMBER 2019

GENERAL GOVERNMENT	313,432.61
PUBLIC SAFETY	15,383.37
PUBLIC WORKS	224,637.61
CULTURE AND RECREATION	8,909.42
COMMUNITY AND ECON DEV	0.00
DEBT SERVICE	48,505.46
TOTAL	610,868.47

REVENUE - AUGUST 2019

GENERAL GOVERNMENT	66,017.95
PUBLIC SAFETY	2,647.18
PUBLIC WORKS	217,602.95
CULTURE AND RECREATION	33,056.11
COMMUNITY AND ECON DEV	20,153.42
DEBT SERVICE	7.45
TOTAL	339,485.06

Discussion and Consideration of Pay Application #10 - Lester Buresh Family Community Wellness Center – Council Action as Needed. Pay Application #10 is in the amount of \$641,459.56 and had been recommended for approval by OPN. Motion to approve Pay Application #10 made by Wieseler, seconded by Herrmann. Motion carries.

Discussion and Consideration of Change Order #28 - Lester Buresh Family Community Wellness Center – Council Action as Needed. Change Order #28 is a credit in the amount of \$1,440.00 and is because there was a reduction in the number of acoustic panels. Motion to approve Change Order #28 made by Wieseler, seconded by West. Motion carries.

Discussion and Consideration of Change Order #30 - Lester Buresh Family Community Wellness Center – Council Action as Needed. Change Order #30 is in the amount of \$2,305.28 and is the results of minor modifications to the security contract. Motion to approve Change Order #30 made by Rose, seconded by West. Motion carries.

Discussion and Consideration of Change Order #32 - Lester Buresh Family Community Wellness Center – Council Action as Needed. Change Order #32 is in the amount of \$14,870.92 and is for additional ductwork and insulation. Motion to approve Change Order #32 made by West, seconded by Wieseler. Motion carries.

Discussion and Consideration of Change Order #33 - Lester Buresh Family Community Wellness Center – Council Action as Needed. Change Order #33 is in the amount of \$2,552.42 and is for spiral duct. Motion to approve Change Order #33 made by Wieseler, seconded by Rose. Motion carries.

Discussion and Consideration of Change Order #34 - Lester Buresh Family Community Wellness Center – Council Action as Needed. Change Order #34 is a credit in the amount of \$716.88 and is for some equipment screening that was removed. Motion to approve Change Order #34 made by West, seconded by Wieseler. Motion carries.

Discussion and Consideration of Change Order #35 - Lester Buresh Family Community Wellness Center – Council Action as Needed. Change Order #35 is a credit in the amount of \$798.76 and is for less ductwork. Motion to approve Change Order #35 made by Rose, seconded by West. Motion carries.

Discussion and Consideration of Change Order #36 - Lester Buresh Family Community Wellness Center – Council Action as Needed. Change Order #36 is a credit in the amount of \$6,000.00 and is for changing the coping material to aluminum. Motion to approve Change Order #36 made by West, seconded by Wieseler. Motion carries.

Discussion and Consideration of Pay Application #4 - 2019 Mt Vernon WWTP Improvements – Council Action as Needed. Pay Application #4 is in the amount of \$417,866.41 submitted and approved by V&K on behalf of WRH, Inc. Motion to approve Pay Application #4 made by Herrmann, seconded by Wieseler. Motion carries.

Discussion and Consideration of Rental Agreement Guidelines and Applications – Lester Buresh Family Community Wellness Center - Council Action as Needed. West motioned to approve the LBFCWC Rental Agreement Guidelines and Applications seconded by Wieseler. Motion carries.

Discussion and Consideration of Membership Agreement Guidelines and Applications – Lester Buresh Family Community Wellness Center - Council Action as Needed. Rose motioned to approve the LBFCWC Membership Agreement Guidelines and Applications, seconded by West. Motion carries.

Discussion and Consideration of Skid Loader and End Loader Attachments– Council Action as Needed. Public Works Director Nick Nissen asked Council to approve the purchase of a sectional snow pusher with the ability to conform to uneven surfaces. In the Capital Improvement Plan the department had been approved to spend \$20,000.00 on a 24k trailer but Nissen said the snow removal attachment has a higher priority. Nissen would like to purchase the attachment this fiscal year instead of the trailer. Two bids were submitted; one for \$21,433.16 from Future Line and the other for \$19,359.00 from Titan Machinery. Nissen recommended approving the quote provided by Titan Machinery. Motion to approve the purchase of the Titan attachments for a cost not to exceed \$20,000.00 made by Rose, seconded by Wieseler. Motion carries.

Discussion and Consideration of Setting a Public Hearing Date for the Sale of City Owned Property Locally Known as 217 First Street NW – Council Action as Needed. Motion to set a Public Hearing date for October 21, 2019 for the sale of City owned property locally known as 217 First Street NW made by Wieseler, seconded by West. Motion carries.

Discussion and Consideration of Setting a Public Hearing Date for the Final Plat of the Stonebrook 7th Addition – Council Action as Needed. Motion to set a Public Hearing date for October 21, 2019 for the final plat of the Stonebrook 7th Addition made by Herrmann, seconded by West. Motion carries.

Discussion Items (No Action)

LBFCWC Job Descriptions (Handout as an FYI). Council was given job descriptions regarding the positions for the LBFCWC. Council was asked to review and if they have questions to contact Matt Siders.

Reports of Mayor/Council/Administrator

Mayor's Report. Hwy 30 Bypass bike ride is scheduled for October 20, 2019.

Council Reports. West attended the Homelessness presentation in Cedar Rapids.

Committee Reports

City Administrator's Report. Nosbisch said he will be out of the office October 9-11, 2019 for the Iowa APA conference and also October 19-24, 2019 for the ICMA National Conference. The PD will be taking architecture firms through the new building next week. The Quiet Zone pre-construction meeting will be held next Monday.

As there was no further business to attend to the meeting adjourned the time being 8:08 p.m., October 7, 2019.

Respectfully submitted,
Sue Ripke
City Clerk