

# COLE LIBRARY BOARD OF TRUSTEES MINUTES

## OCTOBER 15, 2019

PRESENT: Cathy Boggs, Greg Cotton, Deb George, Tracey Louwagie, Gwen Schimek,  
Bob Meeker.

I. The meeting was called to order by President Deb George at 8:33 a.m. in Room 326.

II. The minutes of the September meeting were approved.

### III. REPORTS:

#### A. PRESIDENT:

1. President Deb George shared frustrations and confusion by some patrons of the library concerning parking. People are not sure where they can safely park when the six designated public library parking spots are full. "You will be Towed" signs suggest that patrons who park in other spaces, park at their own risk when the designated spots are taken. Cathy communicates with campus security to not ticket cars parked along Library Lane during public library calendar events. Greg will talk with campus security looking for ideas to mitigate the confusion.

#### B. PUBLIC LIBRARIAN:

1. Community Book Talk: 63 people have signed up for the Book Talk on October 17 at noon. Four presenters are business owners from downtown Mt. Vernon and the other presenter is a high school student from Mt. Vernon High School.
2. The Library Handbook is now available on the Library Web Site. This is just the handbook on our policies.
3. The search continues for a person to fill the remaining seat on the Public Library Board of Directors. Two potential candidates' work schedules prevented them from serving on the board.
4. The State of Iowa is offering a new courier system called Iowa Share Route. This is a no cost pick-up and delivery service for sharing materials between Iowa public libraries. The delivery is scheduled for Mt. Vernon on Thursdays at 12:15.

This service will probably not reduce our library's costs for interlibrary loans, in part, because we frequently just purchase books requested. Our thinking is that if one patron requests a book, then other people also will request that material.

One benefit of the Iowa Share Route will be, we will not have to pay postage to return material, but can return it using Iowa Share Route.

#### C. LIBRARIAN:

1. There have been conversations between Mt. Vernon city leaders and Cornell College officials. One of the topics concerns the funding for the maintenance for the physical library building. The results of the discussions are not public yet.
2. Kanopy, an on-demand streaming service offered by Cole Library, is an expensive service. It has two pricing levels. Greg has asked the company to move us to the less costly public library rate.
3. The financial report was reviewed. The college is changing their accounting system which will only affect "how bills are paid" and not any Board policies or actions.

IV. MAJOR BUSINESS:

1. Two donations to the Cole Library will help us to replace several bins in the Children's room and expand our Juvenile Materials. Pricing estimates will be requested before we begin.
2. The Board reviewed our policy on Internet Use, page 23 of the Handbook. Seeing no problems or having no concerns with the policy, the policy was approved.
3. Budget discussions are beginning.
  1. The library will ask for \$4,000 for acquisitions again this year as the second half of the \$8,000 request agreed to last year.
  2. Further budget proposed and requests seem to be up in the air until more is known about the talks between the city manager and college officials.

The next Board meeting will be on Tuesday, November 19 at 8:30 a.m. in room 326.

The meeting was adjourned at 9:49 a.m.

Respectfully submitted:

Bob Meeker