

The Mount Vernon City council met January 6, 2020 at the Mount Vernon City Council Chambers with the following members present: Roudabush, West, Wieseler, Herrmann and Rose.

**Call to Order.** At 6:30 p.m. Mayor Jamie Hampton called the meeting to order.

**Agenda Additions/Agenda Approval.** Motion to approve the Agenda made by Wieseler, seconded by Herrmann. Motion carries.

**Consent Agenda.** Motion to approve the Consent Agenda made by Wieseler, seconded by Rose. Motion carries.

Approval of City Council Minutes – December 16, 2019 Regular Council Meeting  
Approval of Liquor License - Chameleons

### Resolutions for Approval

Resolution #1-6-2020A: Directing the Advertisement for Sale of \$500,000 (Dollar Amount Subject to Change) General Obligation Urban Renewal Bonds, Series 2020, and Approving Bidding Procedures and Term Sheet. City Administrator Chris Nosbisch explained that approving Resolution #1-6-2020A is the 1<sup>st</sup> step to borrowing the remaining \$500,000 allotted for the LBC. Motion to approve Resolution #1-6-2020A made by West, seconded by Rose. Roll call vote. Motion carries.

Resolution #1-6-2020B: Designating The Sun as the Official Newsletter for the Publication for the City of Mount Vernon. Approval of Resolution #1-6-2020B designates The Sun as the official newspaper for the publications for the City of Mount Vernon. Motion to approve Resolution #1-6-2020B made by Rose, seconded by Wieseler. Roll call vote. Motion carries.

### Motions for Approval

Consideration of Claims List – Motion to Approve. Motion to approve the Claims List made by Wieseler, seconded by West. Motion carries.

A TECH INC	DVR-RUT	350.00
AAA PEST CONTROL	PEST CONTROL-P&A	30.00
AFFORDABLE HEATING & COOLING	BLOWER MOTOR-NEW PD	431.60
ALLIANT IES UTILITIES	ENERGY USAGE-LBC	2,635.36
ANDREW PASKER	REFUND-CREDIT ON ACCT	46.66
ARAMARK	RUGS-FD	195.32
ARAMARK	RUGS-FD	195.32
ARAMARK	RUGS-FD	195.32
ARTHUR MCREYNOLDS	DEPOSIT REFUND-WAT	63.84
ASI	LBC SIGNAGE-1/2 DEPOSIT-LBC	6,077.00
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES	1,775.00
BRAUN INTERTEC CORP	CONSTRUCTION & MATERIALS	10,695.25
CAMPBELL SUPPLY CEDAR RAPIDS	TOOLS-WAT,SEW	541.65
CAMPBELL SUPPLY CEDAR RAPIDS	HOLE SAW,BITS-RUT	176.96
CAMPBELL SUPPLY CEDAR RAPIDS	JACKET,CUT OFF WHEEL-RUT	136.24
CAMPBELL SUPPLY CEDAR RAPIDS	SUPPLIES-SEW	5.08
CARGILL INCORPORATED	SALT-RUT	3,084.29
CARQUEST OF LISBON	VEHICLE MAINT-PW	517.61

CENTRAL IOWA DISTRIBUTING	SUPPLIES-ALL DEPTS	148.00
CENTURY LINK	PHONE CHGS-FD	19.69
CHRIS NOSBISCH	MILEAGE-P&A	82.94
DIESEL TURBO SERVICES INC	REBUILT RADIATOR/LEAF VAC-SW	730.08
DIESEL TURBO SERVICES INC	WIRING REPAIRS-SW	82.50
DOORS INC	REPLACE DOOR CLOSER-CITY HALL	401.61
ELECTRIC PUMP	TWIN CREEK LIFT STATION-SEW	19,127.46
ESRI INC	SOFTWARE MAINTENANCE AGREEMENT	500.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	75.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	75.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	75.00
FRONTLINE WARNING SYSTEMS	SIREN BATTERIES-EMA	1,700.00
FUTURE LINE TRUCK EQUIPMENT	VEHICLE MAINT-RUT	25.60
GALLS INC	TOOLS-PD	348.48
GALLS INC	TOOLS-PD	61.20
GARY'S FOODS	SUPPLIES-P&REC,P&A	502.62
HALL & HALL ENGINEERS INC	ELLIOTT PARK MASTER PLAN	138.00
IIMC	MEMBERSHIP-ALL DEPTS	170.00
IOWA PRISON INDUSTRIES	EMP APPRECIATION PLAQUES	106.40
IOWA SOLUTIONS INC	MONTHLY MAINT-ALL DEPTS	675.00
JEREMY ERIE	WATER MAIN BREAK-WAT	3,238.60
JOAN BURGE	CLEANING SERVICE-P&A	75.00
JOAN BURGE	CLEANING SERVICE-P&A	75.00
JOAN BURGE	CLEANING SERVICE-P&A	75.00
JORDAN AXTELL	REFEREE-P&REC	120.00
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES-PD	89.66
KRIS ENGINEERING	JOMA CURB GUARD-RUT	259.48
KRIS ENGINEERING	CURB GUARDS-RUT	251.36
LINN CO-OP OIL CO	FUEL-PW	2,824.00
LINN CO-OP OIL CO	LP-RUT	185.00
LINN COUNTY SHERIFF	SHARED SERVICES-PD	14,007.16
LINN COUNTY TREASURER'S OFFICE	CITY/SCHOOL ELECTION	2,919.39
LYNCH FORD	VEHICLE MAINT-RUT	26.33
MACQUEEN EQUIPMENT	INTAKE HOSE-S/W	671.97
MACQUEEN EQUIPMENT	DRIVE BELT-SW	275.10
MACQUEEN EQUIPMENT	EQUIP MAINT-SW	9.96
MARKET STREET TECHNOLOGIES INC	BASIC WORDPRESS MAINT CONTRACT-MVHPC	300.00
MARTIN EQUIPMENT	DOZER RENTAL-RUT	2,834.00
MATT SIDERS	MILEAGE-P&REC	69.00
MEDIACOM	PHONE/INTERNET-P&A	282.71
MEDIACOM	PHONE/INTERNET-P&REC	181.01
MEDIACOM	PHONE/INTERNET-SEW	207.35
MENARDS	BR FIXTURE-P&REC	89.99
MICHAEL WALTER	UNIFORMS-RUT	191.09
MID STATES ORGANIZED CRIME	MEMBERSHIP-PD	100.00
MOUNT VERNON BANK & TRUST CO	SAFETY DEPOSIT BOX-P&A	35.00
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-LBC	2,054.40
MOUNT VERNON PHARMACY	SUPPLIES-P&A	26.48
MOUNT VERNON, CITY OF	START UP CASH-LBC	100.00
MOUNT VERNON, CITY OF	POSTAGE-MVHPC	3.25
NEAL'S WATER CONDITIONING SERVICE	WATER/SALT-P&A	11.65
NELSON & SONS PLUMBING	GAS METER REPAIR-FS	749.99
NOLAN JACKSON	REFEREE-P&REC	120.00
OLIVIA LOY	DEPOSIT REFUND-WAT	63.84

PAYROLL	CLAIMS	135,397.44
PAYROLL	CLAIMS	291.83
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	376.53
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	2,181.50
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	1,123.50
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	160.00
SOIL CONCEPTS INC	HYDRO SEED/NEW ELLIOT PARKLAND	11,995.00
ST LUKE'S WORK WELL SOLUTIONS	PHYSICAL-PD	160.00
STAPLES ADVANTAGE	PAPER,FILES-P&A,WAT,SEW	90.10
STEINBRONN CONSTRUCTION	FIXED SIDING,WINDOW LEAK-RUT	2,800.00
SUE RIPKE	MILEAGE-P&A	20.13
TITAN MACHINERY	BLADES-RUT	325.00
TREASURER STATE OF IOWA	WET TAX	2,658.00
TREASURER STATE OF IOWA	SALES TAX	1,061.00
TRI-CITY ELECTRIC CO OF IOWA	WELLNESS CENTER-LOST III	18,525.00
TYLER PANOS	REFEREE-P&REC	120.00
UMB	LONG TERM DEBT FEES	1,300.00
UNITED HEALTHCARE	INSURANCE-ALL DEPTS	16,286.43
UNITED RENTALS	LIFT RENTAL -NEW PD	189.62
US BANK	CREDIT CARD PURCHASES	7,200.08
US CELLULAR	CELL PHONE-P&RE,WAT,SEW	170.89
UTILITY SERVICE INC	WATER TOWER MAINT	4,749.02
VAN METER INC	SHOP LIGHTS-RUT	1,110.53
VEENSTRA & KIMM INC	WWTP FACILITY IMPROVEMENTS	9,132.04
VEENSTRA & KIMM INC	1ST ST RR BRIDGE REPAIR-DESIGN	5,433.00
VEENSTRA & KIMM INC	1ST ST OVERLY ADA	5,000.00
VEENSTRA & KIMM INC	WWTP IMPROVEMENTS	2,056.00
VEENSTRA & KIMM INC	WAGON PASS DEMOLITION	1,532.50
VEENSTRA & KIMM INC	HWY 30 BYPASS COORDINATION	1,079.50
VEENSTRA & KIMM INC	8TH AVE QUIET ZONE CONSULTATION	132.00
WAPSI WASTE SERVICE	GB,RECY-SW	22,091.91
WENDLING QUARRIES	SAND-RUT,WAT	1,102.89
WENDLING QUARRIES	ROCK-RUT	460.30
WOODWARD COMMUNITY MEDIA	ADS/PUBLICATIONS-KMVL,P&A	1,016.96
TOTAL		342,048.55

2014 STREET IMPROVEMENTS	132.00
COMMUNITY CENTER LOST III-CONSTR	38,856.32
COMMUNITY CENTER OPERATIONS	2,502.40
CULTURE & RECREATION	11,995.00
DEBT SERVICE	1,300.00
GENERAL FUND	40,491.01
PAYROLL	135,689.27
POLICE STATION CONSTRUCTION	1,538.18
ROAD USE TAX FUND	32,380.14
SEWER FUND	24,151.94
SOLID WASTE	25,574.00
STORM WATER FUND	541.61
WATER FUND	15,708.64
WWTP UV DISINFECTION	11,188.04
TOTAL	342,048.55

Discussion and Consideration of Pay Application #13 –Lester Buresh Family Community Wellness Center – Council Action as Needed. Pay Application #13 is in the amount of \$404,574.58. Motion to approve Pay Application #13 made by Wieseler, seconded by West. Motion carries.

Discussion and Consideration of Pay Application #7 – 2019 Wastewater Treatment Plant Improvements – Council Action as Needed. Pay Application #7 is in the amount of \$104,986.72. Motion to approve Pay Application #7 made by Rose, seconded by Herrmann. Motion carries.

Discussion and Consideration of V&K Change Order #6 – WRH Change Order 14 & 15 – 2019 Wastewater Treatment Plant Improvements – Council Action as Needed. V&K Change Order #6 is in the amount of \$28,862.26 and is a total of WRH Change Orders #14 & 15 plus an adjustment to the markup on approved Change Orders #1-5. Motion to approve V&K Change Order #6 made by West, seconded by Wieseler. Motion carries.

Discussion and Consideration of Telephone Equipment Services – Lester Buresh Family Community Wellness Center – Council Action as Needed. Technicom has submitted a telephone proposal for the LBC at a cost of \$4,080.00. This is the same service that City Hall and new PD use. Motion to approve the Technicom proposal made by Herrmann, seconded by Rose. Motion carries.

Discussion and Consideration of Marketing and Grand Opening Events – Lester Buresh Family Community Wellness Center – Council Action as Needed. Staff asked Council to consider approving two marketing/catering events estimated to cost between \$15 and \$18,000.00 to celebrate the opening of the LBC. One would be a VIP ribbon cutting and the other would be a general public event. Motion to approve the marketing and grand opening events as presented made by West, seconded by Wieseler. Motion carries.

Discussion and Consideration of Iowa Solutions Equipment Proposal – Lester Buresh Family Community Wellness Center – Council Action as Needed. Iowa Solutions submitted a proposal for \$42,137.00 to purchase and install computer equipment for the LBC. Rose motioned approval of the Iowa Solutions proposal for \$42,137.00, seconded by Wieseler. Motion carries.

Discussion and Consideration of Bleachers – Lester Buresh Family Community Wellness Center – Council Action as Needed. Council was asked to approve the purchase of portable bleachers which will be used at sporting events. Motion to approve up to \$5,200.00 for the purchase of portable bleachers at the LBC made by Herrmann, seconded by West. Motion carries.

Discussion and Consideration of Commercial Refrigerator – Lester Buresh Family Community Wellness Center – Council Action as Needed. Council was asked to approve \$2,975.00 for the purchase of a refrigerator from Rapids Wholesale. Motion to approve refrigerator purchase made by Rose, seconded by Wieseler. Motion carries.

Discussion and Consideration of Amendment #1 – Shoemaker Haaland – Downtown Streetscape – Council Action as Needed. Because members of the Design Committee and the proposed project design has changed so has the Shoemaker Haaland fee. Shoemaker Haaland were asked to re-design the original layout of the South Alley project into a pedestrian park. The fee increase is proposed to be \$19,200.00 for design and \$2,000.00 for additional survey work. Motion to approve Amendment #1 made by Wieseler, seconded by West. Motion carries.

Discussion and Consideration of Development Agreement for John and Amanda Rhomberg – Council Action as Needed. At the November 4, 2019 meeting Council agreed to pay 50% of the costs associated

with resurfacing the east end, downtown parking lot. The total cost of the overlay was \$28,840.00; 50% would cost the City \$14,420.00 which would be paid for with LOST dollars. West motioned to approve 50% of the cost of the overlay pending attorney review and approval of the agreement, seconded by Rose. Motion carries.

Discussion and Consideration of Police Department Improvements – Council Action as Needed. Chief Doug Shannon asked Council to approve one of three possibilities regarding design options for the office area of the new police station. Option #1 was a complete tear out of the existing duct work, raise the wall height at door walls to accommodate an 84” door, new doors, install a drop ceiling, lower light fixtures and replace with LED’s, and redistribute heating and cooling into drop ceilings for a cost estimate of between \$25 and \$30,000.00. # 2 would abandon the current duct work but leave in place, install a drop ceiling, lower lights and replace with LED’s, install new HVAC duct and diffusers for about \$15,500.00 and the 3<sup>rd</sup> option was to do nothing and use the space as is. Staff recommended approving option #2 because none of the dollars for this project have been budgeted. If approved, Option #1 would have likely been paid for with Franchise Fee dollars and would have had an impact on the projects that will be done next fiscal year. Nosbisch continued saying Option #2 could be done because it will add to the efficiency of the building. Wieseler motioned to approve Option #2 at a cost not to exceed \$16,000.00, seconded by Rose. Motion carries.

Discussion and Consideration of Preliminary Engineering Services for Union Pacific Railroad Company Approval – 1<sup>st</sup> Bridge Repair – Council Action as Needed – Added 1/3/2020. Nosbisch explained that because this is not a railroad project the City will have to pay any engineering fees that the railroad incurs when looking at the 1<sup>st</sup> Street bridge project. As of now the estimated cost is not to exceed \$25,000.00. V&K Engineering is working with the railroad on the permitting process. West motioned to approve the engineering services for the Union Pacific RR Company at a cost not to exceed \$25,000.00, seconded by Herrmann. Motion carries.

#### **Discussion Items (No Action)**

FY 21 CIP Spreadsheet with Explanations. Council discussed the latest version of the CIP worksheet. No action taken.

#### **Reports of Mayor/Council/Administrator**

City Administrator’s Report. Staff will begin working through the “punch list” with the contractor and design team at the LBC working towards temporary occupancy by the January 6, 2020 work week. Due to the caucus and President’s Day both meetings in February will need to be rescheduled. Budget work has begun.

**Closed Session** - Pursuant to Chapter 21.5 (1)C, the City Council may enter into closed session, “to discuss strategy with Council in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation”. Motion to go into Closed Session made by Rose, seconded by West the time being 7:36 p.m. Motion carries. Exit Closed Session – Council Action as Needed. Motion to come out of Closed Session made by Rose, seconded by West the time being 8:06 p.m. Motion carries. No action was taken by Council.

As there was no further business to attend to the meeting adjourned the time being 8:07 p.m., January 6, 2020.

Respectfully submitted,  
Sue Ripke  
City Clerk

