

The Mount Vernon City Council met January 15, 2018 at the Mount Vernon City Hall Council Chambers with the following members present: Roudabush, West, Wieseler, Christensen and Rose. Absent: Mayor Jamie Hampton.

Call to Order. Mayor ProTem Marty Christensen called the meeting to order at 6:30 p.m.

Agenda Additions/Agenda Approval. Motion made by Wieseler, seconded by Roudabush to approve the Agenda. Carried all.

Consent Agenda. Motion made by Rose, seconded by Wieseler to approve the Consent Agenda. Carried all.

Approval of City Council Minutes – January 2, 2018 Regular Council Meeting

Appoint Mike Buser – EMA

Appoint Mike Buser and Doug Shannon – Linn County E911

Appoint Marty Christensen – Mayor Pro Tem

Appoint Marty Christensen and Tom Wieseler – Personnel Committee

Appoint Eric Roudabush and Scott Rose – Safety Committee

Appoint Stephanie West and Marty Christensen – Finance Committee

Appoint Scott Rose and Eric Roudabush – Infrastructure Committee

Appoint Stephanie West and Tom Wieseler – Economic Development Committee

Appoint Eric Roudabush and Chris Nosbisch – Fire Department Advisory Board

Appoint Tom Wieseler – Liaison to Cole Public Library

Appoint Tom Wieseler – Liaison to Cornell College

Appoint Doug Shannon, Derek Boren, and Lori Lynch – LMVAS Board

Public Hearing

Public Hearing on a Proposed Amendment to Chapter 90.03 Mandatory Connections of the Mt. Vernon Municipal Code. The new re-written ordinance presented for consideration allows Council some discretion in approving private wells within the City limits and also creating limitations on when wells can be used.

Two major changes are proposed; eliminating the amortization schedule and providing Council flexibility to make determinations on a case by case basis. The new ordinance has been reviewed and approved by the City Attorney. Christensen asked how this will effect wells for commercial purposes to which Nosbisch said it will still allow for them to come to the City Council. The issue with business wells is capacity; depending on the square footage may require sprinkler systems and pressure could become an issue. Mayor ProTem Christensen declared the Public Hearing open. As there were no comments from the public Mayor ProTem Christensen closed the Public Hearing.

Ordinance Approval/Amendment

Ordinance #1-15-2018A: Amending Chapter 90.03 Mandatory Connections of the Mt. Vernon Municipal Code. Christensen stated that he is not in favor of approving the ordinance with commercial as well as residential. He is concerned with the type of industry that could put pressure on the City's water table and aquifers and doesn't see the need for it. Roudabush asked for clarification when he asked what the difference was if a commercial business used well water or City water; whether they pump it or the City pumps it it's still from the same aquifer. Christensen said the reason he sees it differently is because there would be no constraints on a basically free resource once the well is drilled whereas there would be a fee

for City pumped water. Wieseler said that he is not troubled with the commercial aspect included. Rose said he understood the point Christensen made but felt there were opportunities along the way for the right decisions to be made. Roudabush motioned to approve the first reading of Ordinance #1-15-2018A, seconded by Wieseler. Roll call. Motion carries.

Resolutions for Approval

Resolution #1-15-2018A: Approving the City of Mt. Vernon Strategic Planning and Goal Setting Report 2018. Council was given the final draft from the strategic planning and goal setting session for approval. Rose motioned to approve Resolution #1-15-2018A, seconded by West. Roll call. Motion carries.

Resolution #1-15-2018B: Approving Real Estate Option Agreement between the City of Mt. Vernon and the Mt. Vernon Community School District. This resolution allows for the future property transfer (a little over 4 acres) for the construction site of the new Wellness Center located at the corner of 10th and Palisades. The City will pay the school \$60,000.00, allow them use of ½ of the gym space from 3:30 to 5:30 p.m., November through February, use of the batting cages from 3:30 to 5:30 p.m., January through May, use of 30 parking stalls when not in use by the City and provide volunteer and unpaid internships to the students of the MV Community School District. The School Board has already taken action and approved the sale of land. Roudabush asked if there are any fees involved to which Nobsbisch said that there are no fees when we use school space and there will be no fee when they use Wellness space. West said she was glad to see that it’s a requirement that both parties meet twice a year to review and discuss the terms of the agreement. Roudabush asked how damages will be handled. Nobsbisch explained that from an insurance stand point it won’t matter but cameras will help determine whether it was an accident or on purpose. Rose motioned to approve Resolution #1-15-2018B, seconded by Wieseler. Roll call. Carried all.

Old Business

Discussion and Consideration of Establishing a Poet Laureate for the City of Mt. Vernon – Steve Maravetz – Council Action as Needed. There was no discussion and this item continues to be tabled. This item will be removed from future agendas.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion to approve the Claims List made by Rose, seconded by West. Carried all.

AIRGAS INC	CYLINDER RENTAL FEE-PW	59.80
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	115.32
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	31.34
BARNYARD SCREEN PRINTER LLC	SUPPLIES-P&REC	714.00
BAUMAN AND COMPANY	UNIFORMS-ALL DEPTS	124.00
BOBCAT OF CEDAR RAPIDS	FILTERS-RUT	179.73
CARDIAC SCIENCE CORP	EQUIP MAINT-PD	295.00
CARDIAC SCIENCE CORP	EQUIP MAINT-PD	295.00
CAREPRO PHARMACY	SUPPLIES-RUT,P&REC,P&A	58.01
CARQUEST OF LISBON	VEHICLE MAINT-PW	263.45
CENTRAL IOWA DISTRIBUTING	SUPPLIES-ALL DEPTS	272.20
CENTURY LINK	PHONE CHGS-PD	51.41
CHRIS NOSBISCH	MILEAGE-P&A	230.30
COGRAN SYSTEMS	ONLINE REGISTRATION FEES-P&REC	30.00
COMFORT SOLUTIONS	FURNACE MAINT-WAT	247.50
CR LC SOLID WASTE AGENCY	LEAVES-SW	319.92
CUSTOM HOSE & SUPPLIES INC	LEAF VAC HOSE-SW	402.10
DIESEL TURBO SERVICES INC	VEHICLE REPAIRS-RUT	48.34
DIESEL TURBO SERVICES INC	AIR HOSE-RUT	19.72
ESCO ELECTRIC COMPANY	GENERATOR CHECK-UP-RUT	258.00

FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	60.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	60.00
FUTURE LINE TRUCK EQUIPMENT	SHAFT SPINNER KIT-RUT	124.83
GARY'S FOODS	SUPPLIES-P&A	206.07
GLENN WOLFE	FURNACE MAINT/C-P&A	75.00
GOVDEALS	LEAF VAC TRAILER-SW	11,250.00
HAWKEYE FIRE & SAFETY CORP	EQUIP REPAIR-PD	25.00
HDC	SUPPLIES-P&A,PW	315.20
INT'L ACADEMY OF PUBLIC SAFETY	TRAINING-PD	335.00
IOWA DEPT OF PUBLIC SAFETY	ON LINE WARRANTS-PD	300.00
IOWA INSURANCE DIVISION	509A FILING	100.00
IOWA PRISON INDUSTRIES	POSTS-RUT	403.15
IOWA SOLUTIONS INC	S.WEST SETUP,C.NOSBISCH EMAIL	467.50
IOWA SOLUTIONS INC	DBR BACKUP-ALL DEPTS	370.00
IOWA SOLUTIONS INC	BUSINESS INTERNET SEVICES-PD	273.00
IOWA SOLUTIONS INC	PATCH MGMT,FIREWALL-PD	59.00
JDM CONCRETE LLC	SIDEWALK PROJECT	25,671.52
JOAN BURGE	CLEANING SERVICE-P&A	60.00
JOAN BURGE	CLEANING SERVICE-P&A	60.00
JOE'S QUALITY WINDOW CLEANING	WINDOW CLEANING-P&A	100.00
KONICA MINOLTA BUSINESS	MAINTENANCE PLAN/COPIES	420.34
LINN COUNTY PLANNING & DEV	BLDG PERMIT FEES/INSPECTIONS	370.00
LINN COUNTY PUBLIC HEALTH	CONC STAND FOOD SERVICE LICENSE	101.25
LYNCH FORD	TRAILER BRAKES-RUT	499.53
LYNCH FORD	VEHICLE MAINT-RUT	118.79
LYNCH FORD	EXHAUST EMISSION CONTROL-RUT	44.96
MARTIN EQUIPMENT	EQUIPMENT MAINT-RUT	37.64
MATT SIDERS	MILEAGE-P&REC	85.07
MEDIACOM	PHONE/INTERNET-RUT	268.00
MEDIACOM	PHONE/INTERNET-PD	256.23
MEDIACOM	PHONE/INTERNET-SEW	189.16
MEDIACOM	PHONE/INTERNET-P&REC	158.89
MEDIACOM	UTILITY SERVICE-FD	8.47
MEDIACOM	PHONE/INTERNET-POOL	429.13
MERIDITH HOFFMAN	MILEAGE-P&A	39.24
MID AMERICA METER INC	EQUIP-WAT	348.31
MID STATES ORGANIZED CRIME	MEMBERSHIP-PD	100.00
MOUNT VERNON ACE HARDWARE	EQUIP MAINT-FD	28.87
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT	163.64
MOUNT VERNON BANK & TRUST CO	SAFETY DEPOSIT BOX-P&A	35.00
MOUNT VERNON BANK & TRUST CO	TRANSFER WIRE FEE-SW	16.05
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-ALL DEPTS	962.32
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-P&REC	225.00
MV ACE HARDWARE	SUPPLIES-ALL DEPTS	1,667.16
NATHAN GOODLOVE	FIRE CHIEF PAY-FD	416.67
NICK NISSEN	FITNESS MEMBERSHIP-RUT	100.00
PAYROLL	CLAIMS	61,761.13
RED LION RENEWABLES	SOLAR ELECTRIC PRODUCTION-P&A	84.78
RIVER PRODUCTS COMPANY INC	ROADSTONE-WAT	94.63
SANDRY FIRE SUPPLY LLC	MEDICAL SUPPLIES-FD	741.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	1,590.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	390.00
STATE HYGIENIC LAB	TESTING-SEW	2,842.00
SUE RIPKE	CELL PHONE STIPEND-ALL DEPTS	220.00
THOMPSON TRUCK & TRAILER INC	WIPERS-RUT	77.92

US CELLULAR	CELL PHONE-PD	116.17
VAN METER INC	LED RETROFIT KITS-RUT	112.94
WENDLING QUARRIES	SAND-WAT	239.76
WEX BANK	FUEL-PD,WAT,SEW	1,072.94
	TOTAL	120,763.40

Discussion and Consideration of Parking Space Closure Request on the South Parking Lot – Sam Jennison – Council Action as Needed. Sam Jennison has purchased the building located on the corner of 1st Ave and 1st Street. He will be opening a restaurant in the lower portion of the building. There is not access to an alley for a dumpster at this location and so is asking Council to consider allowing him the use of one parking space in the south parking lot, west side of 1st Ave S. Council was reluctant to give up a parking space and asked if any other areas had been considered; had he talked to the other business owners. Mr. Jennison said that he had searched the area but had not talked to any business owners. West said that she talked to Meridith Hoffman, owner of 100 1st Street SW, (formerly Big Creek Market). Hoffman told her that she had been contacted about locating the dumpster right behind her building but because she doesn't know who will be in her property (building is currently empty) she didn't want to commit. Roudabush said that behind the retaining wall at Matt Margheim's parking lot there was a green space that could be cut out to fit a dumpster. West said that if the City has to give up a parking spot this would be the one to give up but wants to make sure that all other suggestions have been ruled out. Roudabush motioned to approve the parking space closure suggested once all private business owners in the area have been spoken to, seconded by Rose. Carried all.

Discussion and Consideration of New Furnace – West Water Treatment Plant – Council Action as Needed. Staff has received one quote from Comfort Solutions for the replacement of the furnace at the West WTP. Two more quotes are expected. The Comfort Solutions quote is for the amount of \$3,107.00. Staff asked Council to approve the replacement of the furnace at an amount not to exceed that number. If one of the expected quotes comes in under this amount the purchase can still be completed at the lower cost. The monies for the replacement will come from the existing Water budget. Rose motioned to approve the purchase of a new furnace for the West Water Treatment Plant not to exceed \$3,107.00. Carried all.

Discussion and Consideration of Pass through Longevity Payment to the CDG Director – Council Action as Needed. The CDG Board has voted to reward Joe Jennison, CDG Director, for an extremely solid year. Because the director position is a part of the City's payroll Council must also approve the request. Motion to approve the pass through bonus for CDG Director made by Rose, seconded by West. Carried all.

Reports to be Received/Filed

Mt. Vernon Police Report. In December Police Chief Shannon said there were 4 reported collisions and 30 incidents. Reports included OWI, domestic abuse and credit card fraud as well as others. Officer Gehrke attended the Rotary Meeting at Cornell. Chief Shannon facilitated a planning committee meeting for review of the Linn County Multi-jurisdictional Hazard Mitigation Plan. Officer Blinks is advancing through the FTO training program and has begun working shifts on his own. Officers worked 19.5 hours of STEP. Supplementing police coverage for the City of Lisbon has resulted in 2,280 minutes of patrol and 11 calls for service.

Mt. Vernon Public Works Report. A water main break was discovered and repaired. It is estimated that City crews have spread about 50 tons of salt. City crews have started tree trimming in the SW quadrant.

Mt. Vernon Parks and Rec Report. The P & Rec Board is preparing to present the final Nature Park trail project to Council next month. A new pitching machine has been purchased. Total cost was \$1,299.00 with

\$800.00 covered by fundraising. Boys' basketball has started. Youth Wrestling started in January with 26 kids. The Lego Robotics Team Pond Water won a trophy for the Project Award and Team Legoats qualified for State. 100 kids and their parents participated in the Holiday Open Gym, December 27-29.

Discussion Items (No Action)

Budget. Nobsisch explained that with the changes that are coming to Mount Vernon there will be additional strain on the existing staff. Working with department heads a five year staffing projection/timeline was created. Five positions were identified; a City Planner, an assistant to the Parks & Recreation Director, Public Works operator, a Police receptionist and a patrol officer. Each position was explained by Nobsisch but the one Council seemed most interested in was the position of City Planner. Duties would include the Sidewalk Project, sub-division review, mapping software, planning and zoning, and nuisances. Council wanted more information on the funding source for this position. Revenue from the new developments won't come in for a few years. West asked what the terms would be regarding projecting hours by the duties. Nobsisch said that the City hired a summer intern who worked all 40 hours each week on the Sidewalk Project. He expected that the City Planner position would work about 30 hours on that project, zoning could take 1-2 days per week plus there are the monthly meetings for Planning and Zoning and Zoning Board of Adjustment. Christensen asked that they be provided with quantification of the hours for the vision he has for the duration of the Sidewalk Project. Also, staff was asked for a five year revenue projection; what does it mean to grow by 260 homes.

Monthly Listening Posts. Rose said that the last meeting was well attended and proposed having a monthly forum with defined topics. Rose said he didn't want this to become a burden to anyone and there may be 30-40 people between the five council, mayor, City staff and various commission members that could participate. Council agreed it was a good idea to continue Listening Posts.

Reports of Mayor/Council/Administrator

City Administrator's Report. The CAT grant application has been completed and will be delivered to the Iowa Economic Development Authority on Tuesday, January 16, 2018. The Linn county Board of Supervisors has agreed to provide \$10,000.00 to the project if the CAT grant is successful. The 1st by-pass steering committee meeting will be on Wednesday, January 17, 2018 at City Hall. Staff will be meeting with V&K engineers on Wednesday, January 24, 2018 to discuss costs associated with the Quiet Zone.

As there was no further business to attend to the meeting adjourned, the time being 8:22 p.m., January 15, 2018.

Respectfully submitted,
Sue Ripke
City Clerk