

FY 2014- 2015 Mount Vernon Fire Department Budget Proposal

Code# 2013-2014 Total Budgeted City 2014-2015 Fire Department Askings Total Per Entity

6180	Uniforms and cleaning	1875	1875	
6210	Dues/Memberships/Permits/Subscriptions	200	200	
6220	Educational/Training Expense	4000	4000	
6240	Travel/Mileage/Meals/Lodging	0	500	INC Fire School Lodging Exp
6310	Building Repair & Maint	2000	2000	
6332	Vehicle Repairs & Maint	2500	2500	
6350	Equipment Repair & Maint	3000	3000	
6371	Utility Service (Elec, Gas, Water)	3800	3800	
6373	Telephones/Pagers/Cell Phones	0	0	
6402	Adds/ Publications	0	0	
6408	Insurance/ General Tort Liab.	12000	12000	
6419	Computer Equipment, Software, Support	465	465	
6424	Fire Prevention	500	500	
6430	Contract/Labor/Services	2000	2000	
6439	Chief	4500	5000	INC Rural 3500
6442	Assistant Chief	615	1000	INC
6443	Sec/Treas	465	500	INC
6505	Equipment, Tools, Furniture	4500	4500	
6507	Supplies/ Materials	600	600	
6508	Postage and Shipping	100	100	
6521	Fuel	2200	2200	
6525	Scientific & Medical Supplies	300	300	
6526	Vaccines, First Aid, Physicals	1825	1825	
6599	Misc	0	0	
6710	Vehicle Purchase	0	120000	1/2 Tanker Purchase
6729	Web Page/ Email/ Internet	0	0	
6773	Hose/ Nozzles	0	1500	INC Update/Replace
6799	Capital Outlay	0	0	
6910	Transfer Out	0	0	
CITY TOTAL		47445	170365	
RURAL TOTAL		51815	168865	

Total Fire Department Budget FY2014-2015

City of Mount Vernon/Linn Fire District #1

Job Title: Fire Chief

Status: Part-time

Department: Fire

Starting Salary: \$15,000 yearly

Benefits:

General Purpose

Performs general administrative, technical duties related to planning, organizing, directing, staffing, and coordinating fire suppression and prevention activities as well as directing and coordinating Emergency Medical Services as it pertains to the Fire Department.

Supervision Received

Works under policy, and the guidance and direction from the City Manager, Mayor, or designee.

Supervision Exercised

- Provides general supervision to volunteer Fire Fighters/ Emergency Medical Technicians directly or through assigned officers.
- Implements incident response protocols and training as outlined by the National Incident Management System

Essential Functions

- Plans, directs and administers fire prevention and suppression programs. Recommends changes in fire ordinances and codes. Determines essential resources needed to achieve program objectives and recommends equipment and material acquisitions.
- Coordinates and manages contacts with outside agencies. Assures quality of departmental operations. Attends Fire/EMS meetings, Local Emergency Planning meetings, County Fire Meetings, Chiefs Meetings, County and Local EMS Meetings, Cornell College meetings pertaining to the Fire Department, and other meetings pertinent to the administration and coordination efforts of the Mount Vernon/Linn Fire District #1 Fire Department.
- Prepares and administers department budget, monitors expenditures to assure conformity to fiscal constraints. Prepares and writes reports on required reports for Fire/EMS to State and local agencies, processes billings for pertinent Fire/EMS calls for service
- Ensures Vehicles and equipment are in working order. Schedules repairs when necessary, maintains adequate inventory of supplies, conducts periodic inspections of vehicles, and equipment.
- Coordinates periodic inspection of buildings in accordance with City guidelines when liquor licenses are to be renewed.
- Exercises supervision over volunteer personnel. Establishes policies, rules and regulations as deemed necessary for suppression operations and prevention programs. Assigns and evaluates work, Disciplines personnel when necessary, Supervises departmental training related to fire suppression, prevention,

investigation, EMS response, equipment maintenance, vehicle accidents, and hazardous materials response.

- Coordinates the process of interviewing, screening and hiring of new volunteer members. Conducts departmental meetings.
- Directs departmental emergency response, determines the magnitude and needs of the incident to expedite suppression or archive incident stabilization to minimize property loss.
- Responds to fires, accidents, medical calls and other required calls and performs leadership responsibilities.
- Preplans buildings and areas of High Hazard to Fire Department Personnel.
- Enforces rules and regulations established for protection of life and property. Makes presentations to schools and civic groups, develops and maintains good public relations with the community and fire district.
- Develops and oversees Fire Station maintenance and general upkeep. Assures functional operation of all equipment and firefighting apparatus, Assures department readiness to deliver efficient and effective response to Fire/EMS incidents.
- Coordinates with Public Works, Water Department, and Linn County agencies in the planning of hydrant installation, repair, and maintenance.
- Oversees open burning permits within the City, and reviews open burning policies in the rural.
- Performs related duties as required.

Loose Equipment Replacement Schedule

Equipment	Date in Service	Replacement Date
Breathing Air Fill Station	February 2001	2026
HYD. Spreader	March 2000	2015
HYD. Ram	March 2000	2015
HYD. Combi Tool	March 2000	2015
HYD. Portable Pump	March 2000	2015
HYD. 6" Jaws	2006	2021
HYD. 8" Jaws	2006	2021
High Pressure Air Bags	May 2007	2014* Per Manufacture
Low Pressure Air Bags	May 2007	2014
Turnout Gear	****	Budget 2 sets per year
Scott SCBA packs/bottles	Various in Service Dates	2016 Air Bottle replacement

Extended use could decrease replacement dates. Items listed are of significant cost, thus the planning schedule.

2014 MVFD Apparatus Replacement Planning

Replacement schedule should be accommodated to ensure apparatus remains functional and re-sale value is maximized.

20 to 25 years sets a basic parameter to measure replacement budgeting and purchasing. Apparatus tend to reach this age and mechanically begin to falter and incurs costly mechanical repairs.

Currently apparatus prices have been increasing at 5% to 7% annually. Budgeting should reflect these rates and accommodate for different apparatus types.

Current MVFD Apparatus

ID #	Function	Year	Replacement Date 20/25 yr
210	Tanker	1989	2009/2014
215	Engine	1995	2015/2020
214	Engine	2002	2022/2027
211	EMS/Squad	2005	2025/2030
219	Brush/Wildland	2009	2029/2034
216	Engine	2013	2033/2038
	Boat	2008*	

Apparatus Under Consideration for Purchase

UTV and trailer: Purchased Fall 2013 with private donation funds

This apparatus would be purchased by Fire Department Association. UTV would contain a small tank and pump for off road wildland use, along with capabilities of removing victims from remote areas.

Rescue/Squad:

Currently we have space restrictions on our vehicles which hamper functionality. This vehicle would allow us to carry all of our loose goods that we currently do not have on a vehicle. Currently we have the equipment to fill breathing air bottles but do not have the room on a vehicle to carry this equipment.

Projected cost for this vehicle will vary with options installed on it. Cost would be split between both entities.

Aerial Device/Ladder Truck:

Apparatus could replace an engine in the future that is up for replacement. Need is warranted from a life safety point, i.e. Cornell, First Street buildings, 2 plus story homes. Currently we have instant ladder access to approximately a 3rd story window on level ground. We have a 50' ladder that takes approximately 30 minutes to set up and 8 people to deploy; this would not be efficient in a life safety scenario.

Cost would be shared.

