

CITY OF MT VERNON, IOWA

SPECIAL EVENT HOLD HARMLESS AGREEMENT

Applicant Name/Responsible Party: _____

Address: _____

City: Mt. Vernon State: Iowa Zip Code: 52314

Phone #: _____ Mobile Phone #: _____

E-Mail: _____

SPECIAL EVENT STATED PURPOSE:

FOR THE TEMPORARY CLOSURE OF: _____

(Street Location)

FROM: _____ TO: _____
(Starting Address) (Ending Address)

_____/_____/20____, beginning at _____ a.m./p.m. and ending at _____ a.m./p.m.

To Whom It May Concern:

We, the undersigned, hereby agree to save, hold harmless and indemnify the City of Mount Vernon, Iowa, its agents, employees and representatives from and against any and all claims, injuries, damages to person or property, losses, and expenses, including attorneys fees and expenses, arising wholly or in part by the use of the barricades or other equipment, or arising out of any activity, conditions or events related to the temporary closure of the street(s) for the Special Event, or arising out of any act or omission of the City of Mount Vernon, Iowa, its agents, employees or representatives related to the Special Event. This agreement is intended to provide indemnification for the City of Mt. Vernon to the fullest extent allowed by law.

We agree to close the above street(s) by setting out traffic barricades at the start time-of-closure and to remove barricades and place them away from travel lanes and sidewalks by the end of the time-of-closure. The City will provide all barricades to the undersigned's address prior to the start of the Special Event, or with City approval, the applicant may use another vendor source at their own expense.

We further agree to follow the city's Special Event Guidelines.

(Print Name and Sign)

_____/_____/_____
(Date)

Approved and Authorized by Mark Winder Chief of Police _____

CITY OF MT VERNON, IOWA

SPECIAL EVENT GUIDELINES

1. Completed forms must be returned to City Hall ten (10) working days before the Special Event date.
 2. The applicant **MUST** be a resident of the street to be blocked off and **MUST** be in attendance at all times during the Special Event. All applicants **MUST** state the purpose of the Special Event.
 3. All closures must start and end at an intersection or a dead end street. No mid-block street closures are permitted. Special Events are restricted to residential particular neighborhoods and will be allowed only on those streets approved by the City.
 4. No alterations of any kind may be made to the street or sidewalks. The user shall remove any debris on the public right-of-way immediately following the activity. The City of Mt Vernon will levy a charge for cleanup or repairs as a result of the Special Event and hold the applicant liable.
 5. The Special Event shall conclude at a time in compliance with the city noise ordinance.
 6. Barricades for closing the roadway shall be placed and removed at times designated by the City. NO parked vehicles or any other method of street closures other than the city provided barricades are permitted. Barricade set up and any informational signing shall be done in strict accordance with the requirements set by the Chief of Police.
 7. Barricades will be supplied by the City of Mt Vernon and dropped off at the applicant's address prior to the start of the Special Event. The city will collect the barricades at the same address within two working days following the Special Event.
 8. For safety purposes, the Police Department may require those organizing the party to hire police officers to direct and control traffic adjacent to the closed portion of the roadway.
 9. Permission to close the street does not allow for any violations of State or Local laws.
 10. Special Event applications will NOT be authorized until the Police Chief approves the application.
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