

MINUTES
MOUNT VERNON CITY COUNCIL
SEPTEMBER 8, 2014

The Mount Vernon City Council met September 8, 2014 at Mount Vernon City Hall Council Chambers with the following members present: Roudabush, Taylor, Thompson, Niemi and Hampton.

1. Call to Order. At 6:30 p.m. Mayor James Moore called the meeting to order.
2. Approval of Agenda. With Beimer declaring there were no changes to the agenda Hampton made a motion to approve the Agenda. Taylor stated that she had an objection to the minutes dated August 28, 2014 and would like to revisit them. She continued saying it must be noted that Bill Niemi's presentation represents only one person's interpretation of the feasibility study and in no way represents those of the Mount Vernon City Council as a whole. Taylor said she does not share that view and also took issue with (Mr. Niemi) calling the Community Wellness Center a "luxury sports club". It seemed to her to be misleading and a purposeful misrepresentation that is intending to appear exclusive to certain members of the community and it should be noted that there was some disagreement with that language. Niemi asked if he could address her comments since he felt they were directed at him to which Taylor said it was directed at the minutes. Niemi replied "so you don't want me to address them then"? Taylor asked "do you disagree that was stated at the meeting?" Niemi replied that he thought he made a good point when he stated that some portion of the people who are going to pay taxes are not going to be able to afford to join it. Taylor said that has not been determined; that they have no idea what it will cost for a membership. Niemi said it states in the report what the membership costs are. Taylor said we have not reached the point where they have made that determination and shouldn't use language such as "luxury sports club" when it has never been called that in the fifteen years that people have been working on this; it has always been called a community center or a community wellness center. Niemi said that any membership paid for and taxpayer paid for sports club in a town this size is a luxury. Thompson said she would like to make a point; this was discussed and Deb (Herrmann) did say language was very important, she did not think the luxury sports club was the best terminology to use and we need to watch what terms we use. Also, Thompson would like to get the YMCA to do an assessment. Hampton, again, made a motion to approve the agenda, seconded by Thompson. Carried all.
3. Consent Agenda. Referring to the previous discussion Roudabush said that "it's not just Bills', it's my opinion too". Roudabush stated that "during the 28th meeting Marianne keeps bringing up that the people of this City voted for a wellness center; she keeps bringing it up. When it's trails she brings up the people of the City voted for trails. This is not a fact. The people voted for four items. They voted for the streets, they voted for the wellness center, they voted for cityscape, and they voted for trails; four items, not one. They didn't say I want a wellness center, yes or no, that was never on any ballot anywhere". Roudabush said his point was that when people voted it cannot be said, with 100% certainty, that everyone wanted a wellness center or any of the other items listed.

Motion to approve the amended Consent Agenda made by Niemi, seconded by Hampton. Carried all.

a. Approval of minutes of August 18 and August 28, 2014.

b. Claims for approval.

| | | | |
|-----------------------------|-------------------------|-----------------|-----------|
| AHLERS & COONEY P.C. | AMENDMENT 4 | UR PLAN | 1,724.30 |
| AIRGAS INC | OXYGEN | FD | 98.96 |
| ALTORFER INC | TCLS GENERATOR | SEW | 265.86 |
| ALTORFER INC | TCLS GENERATOR | SEW | 116.16 |
| ALTORFER INC | TCLS GENERATOR | SEW | 81.58 |
| ALTORFER INC | TCLS SWITCH | ST WAT | 400.96 |
| BALICHEK, RITA | CLEANING SERVICE | P&A | 105.00 |
| BANWART, STEPHANIE | DEPOSIT REFUND | WAT | 13.37 |
| BARNYARD SCREEN PRINTER LLC | UNIFORMS | P&REC | 39.50 |
| BAUMAN AND COMPANY | UNIFORMS | WAT, SEW | 136.00 |
| BEIMER, MICHAEL R | MILEAGE | P&A | 141.12 |
| BENHART, SHERRIE | CLEANING SVC | P&A | 105.00 |
| BOWKER MECHANICAL | SERVICE FIX | WAT | 530.96 |
| BROTHER MOBILE SOLUTIONS | SUPPLIES | PD | 58.26 |
| BUD'S AUTO & TRUCK REPAIR | TIRES/SKID LOADER | PW | 80.00 |
| BURROUGHS, RICHARD | CEMETERY MAINTENANCE | CEM | 2,287.50 |
| CARQUEST OF LISBON | VEHICLE MAINT | ALL DEPTS | 185.07 |
| CENTRAL IOWA DISTRIBUTING | EQUIPMENT, SUPPLIES | ALL DEPTS | 403.30 |
| CHAMBERLIN, CAROL | DEPOSIT REFUND | WAT | 17.36 |
| COGRAN SYSTEMS | ONLINE REGISTRATION | P&REC | 72.00 |
| COMMUNICATION SOLUTIONS | AUTO ATTENDANT CHGS | P&A | 45.00 |
| CONLEY REPAIR | ELLIOTT CONC PLUMBING | P&REC | 342.35 |
| CROSS, MELISSA | DEPOSIT REFUND | WAT | 46.32 |
| CURTIS ENGLISH | PORTABLE RR RENTAL | P&REC | 170.00 |
| DIESEL TURBO SERVICES | 4300/OVERHEATING | PW | 275.00 |
| ECHOVISION INC | PHONE SUPPLIES | P&A | 69.97 |
| ELECTRIC PUMP | TCLS CONTROL PANEL | SEW | 11,880.00 |
| ELECTRIC PUMP | PLAZA LS CONTROL PANEL | SEW | 10,994.00 |
| ELECTRIC PUMP | PLAZA LS CONTROL PANEL | SEW | 3,998.95 |
| ELECTRONIC ENGINEERING CORP | INFORMATION SYSTEMS | PW | 399.60 |
| ELECTRONIC ENGINEERING CORP | PAGER SERVICE | EMA | 11.95 |
| ESCO ELECTRIC COMPANY | STORM CHECK EQUIP | STORM DAMAGE | 1,702.93 |
| GARY'S FOODS | CONCESSION STAND | POOL | 206.88 |
| GORDON LUMBER COMPANY | BLDG SUPPLIES | PW | 156.30 |
| GRAINGER INC | PORTABLE GENERATOR | PW | 3,264.00 |
| GRAYBILL COMMUNICATIONS | INSTALL/NEW VEHICLE | PD | 2,015.82 |
| GRAYBILL COMMUNICATIONS | EQUIPMENT | PD | 78.00 |
| GRAYBILL ELECTRONICS INC | VEHICLE MAINT | PD | 311.65 |
| GROUP SERVICES INC | INSURANCE | ALL DEPTS | 25,509.92 |
| HANNES, CAROLINA | DEPOSIT REFUND | WAT | 57.13 |
| HAUSER, JULIE | DEPOSIT REFUND | WAT | 56.39 |
| HAWKEYE ELECTRICAL | INSTALL TRAFFIC SIGNALS | CIP | 24,283.00 |
| HAWKEYE FIRE & SAFETY CORP | FIRE EXTINGUISHER | POOL | 134.82 |
| HAWKEYE READY MIX | FOUNTAINS, BIKE RACKS | P&REC | 122.91 |
| HDC | 5,500 LASER CHECKS | ALL DEPTS | 448.74 |
| IMFOA | FALL 2014 CONFERENCE | P&A | 55.00 |

| | | | |
|---------------------------------|----------------------|-----------------|------------|
| IOWA LAW ENFORCEMENT | TRAINING | PD | 350.00 |
| IPERS | | | 13,892.92 |
| JACOBS, PETER | DEPOSIT REFUND | WAT | 66.89 |
| JOENA'S SPECIAL NEEDS | UNIFORMS | PD | 17.00 |
| KELTEK | REPLACE LIGHTBAR | PD | 1,792.61 |
| KONICA MINOLTA | MAINT PLAN COPIES | ALL DEPTS | 515.60 |
| L.L. PELLING CO INC | STONE, HWY 1 & 1ST | TRAFFIC LIGHTS | 1,842.23 |
| LANGES SINCLAIR SERVICE | FUEL | FD | 119.69 |
| LEYDENS, JON | DEPOSIT REFUND | WAT | 66.89 |
| LINN CO-OP OIL CO | FUEL | PW | 3,431.13 |
| LINN COUNTY SHERIFF | SHARED SERVICES | PD | 900.00 |
| LINN CTY PLANNING & DEVELOPMENT | BLDG PERMIT FEES | INSPECTIONS | 1,099.00 |
| LYNCH FORD | VEHICLE REPAIRS | FD | 151.93 |
| LYNCH FORD | VEHICLE MAINT | PD | 60.80 |
| MENARDS | POTHOLE REPAIR | TRAFFIC LIGHTS | 447.44 |
| MENARDS | AIR CONDITIONER | RUT | 299.99 |
| MOORE, JAMES | MILEAGE | P&A | 233.52 |
| MOUNT VERNON ACE | SUPPLIES | ALL DEPTS | 2,213.85 |
| MOUNT VERNON BANK & TRUST | NSF CHECK | WAT | 72.86 |
| MOUNT VERNON LISBON SUN | ADS/PUBLICATIONS | P&A | 666.99 |
| MOUNT VERNON LISBON SUN | CABLE TV-ONLINE | KMVL | 260.00 |
| MOUNT VERNON LISBON SUN | ADS-PUBLICATIONS | P&REC, P&A | 252.30 |
| MVAAC | SUPPORT | FY15 | 2,000.00 |
| NEAL'S WATER CONDITIONING | WATER-SALT | ALL DEPTS | 144.00 |
| NORTH AMERICAN SALT CO | SNOW SUPPLIES | RUT | 4,566.93 |
| NORTH AMERICAN SALT CO | SNOW SUPPLIES | RUT | 2,251.85 |
| OFFICE OF VEHICLE SERVICES | VEHICLE INSPECTIONS | PD | 40.00 |
| P&K MIDWEST INC | EQUIPMENT MAINT | PW | 3,328.88 |
| P&K MIDWEST INC | GATOR RACK | P&REC | 697.42 |
| PAYROLL | PAYROLL | TOTAL | 162,762.22 |
| PAYROLL | PAYROLL | TOTAL | 964.13 |
| POOL TECH INC | CHEMICALS | POOL | 298.00 |
| POOL TECH INC | CHEMICALS | POOL | 298.00 |
| POSTMASTER | UTIL BILL POSTAGE | WAT,SEW,S/W | 361.80 |
| QUALITY TRAFFIC CONTROLS | TEMP SIGNALS | FINAL | 2,800.00 |
| QUALITY TRAFFIC CONTROLS | TEMP TRAFFIC SIGNALS | HWY 1, FIRST ST | 8,400.00 |
| RICKLEFS EXCAVATING | H.S. DETENTION POND | ST WAT | 4,968.50 |
| RICKLEFS EXCAVATING | MAIN REPAIR | WAT | 2,607.50 |
| RIPKE, SUE | MILEAGE | P&A | 29.12 |
| SAKAS, KALINA | DEPOSIT REFUND | WAT | 11.36 |
| SCHIMBERG COMPANY | INK RD HYDRANT | WAT | 547.91 |
| SCHIMBERG COMPANY | MAINTENANCE | POOL | 35.46 |
| SCHIMBERG COMPANY | HWY 30 | RAB | 478.05 |
| SERVICE MASTER | SEWER BACKUP | SW | 3,045.65 |
| SHEPLEY PHARMACY | SUPPLIES | ALL DEPTS | 40.97 |
| SIDERS, MATT | MILEAGE | P&REC | 95.20 |
| SPRAY-LAND USA | SUPPLIES | RUT | 57.00 |
| SPRAY-LAND USA | CHECK VALVES | RUT | 52.40 |
| SPRINGER PEST SOLUTIONS CORP | PEST CONTROL | VC, P&A | 30.00 |

| | | | |
|-----------------------------|-----------------------------|-----------|-------------------|
| STAPLES ADVANTAGE | SUPPLIES | ALL DEPTS | 826.08 |
| STAR EQUIPMENT LTD | EQUIP REPAIRS | PW | 293.75 |
| STAR EQUIPMENT LTD | VIBRATOR PLATE MAINT | RUT | 132.84 |
| STATE HYGIENIC LAB | TESTING | SEW, POOL | 1,360.00 |
| STEFFENS MASONRY | BLOCK WALL, ELLIOTT CONC | P&REC | 8,000.00 |
| TASC | RENEWAL FEE | ALL DEPTS | 85.00 |
| TREAT AMERICA | ACADEMY | PD | 36.51 |
| US BANK | SUPPLIES, MAINT, EQUIP | ALL DEPTS | 1,836.45 |
| US CELLULAR | CELL PHONE | ALL DEPTS | 938.32 |
| US CELLULAR | CELL PHONE | PD | 116.17 |
| USA BLUE BOOK | SUPPLIES | WAT, SEW | 486.68 |
| VERMEER SALES & SERVICE INC | BLADES-CHIPPER | RUT | 267.40 |
| WAPSI WASTE SERVICE | GB, RECY, LEAF | SW | 22,492.62 |
| WAPSI WASTE SERVICE | FLOOD DAMAGE PU | ST WAT | 752.50 |
| WENDLING QUARRIES | SHUT OFF REPAIR | WAT | 128.79 |
| WENDLING QUARRIES | SHUT OFF REPAIR | WAT | 80.64 |
| WEX BANK | FUEL | PD, PW | 2,050.44 |
| WEX BANK | FUEL | PW | 1,176.08 |
| WILLIAMS, LINDA | REFUND | POOL | 36.00 |
| ZOLL MEDICAL CORP | CPR PADS | POOL | 180.28 |
| | TOTAL | | 356,041.43 |

- c. Approval of liquor license renewal: Petro & Provisions.
 - d. Approval of new liquor license: Chili Cook Off (Mt. Vernon-Lisbon Community Development Group, Inc.).
 - e. Certificates of Appreciation to Bill Micheel for service on the Planning and Zoning Commission and Pat Charboneau for service on the Board of Adjustment.
4. Mayoral recommendation to re-appoint certain individuals to boards and commissions expiring August 31, 2014. Discussion and possible action. Referring to the list entitled Proposed Board and Commission Appointments 2014 that was in the Council packets City Administrator Beimer instructed Council that they were to approve or disapprove the Mayor recommendations; this could be done individually appointment by appointment or if there were no objections one motion could be made for all. Hampton made a motion to approve Lori Boren and Liz Sparks to a three year term for the Board of Adjustment, seconded by Niemi. Carried all. As there were no objections Niemi motioned the following approved as per Mayoral recommendations; Leah Rogers to Historic Preservation Commission/3 year term, Scott Rose, Jason Weaver, Kelli Chapman, Lori Boren and Mike Cranston to Parks and Recreation/2 year terms, Deb George and Jackie Morrical to Library Board of Trustees/3 year terms, Dan Boggs as Building Official/1 year term, Loren Conley and Joel Wolfe as Assistant Building Officials/1 year terms, Charles Halsey to Board of Appeal/5 year term and Dean Borg and Nor Meyer to Board of Appeals for a one year term. This motion was seconded by Hampton. Carried all.
 5. City Administrator Report. Beimer said that IMWCA (workers compensation insurance) site visit on August 21st. There were very few items that needed immediate attention but the premiums will be increasing due to the frequency of occurrences and number of claims. Because

the claims have outpaced the cost of the premium the yearly cost has increased from \$44k last year to about \$58k this year and it is proposed to increase an additional 15% next year. It is the intent of management to stop or slow down the yearly increases with the resources available at IMWCA and the hiring of the new public works director. The storm of 6-29-2014 caused about \$1,700.00 worth of damage at the WWTP. Flood insurance coverage was considered but with an additional \$1,050.00 premium increase and \$1,000.00 deductible it was rejected. Additional flood insurance coverage for the Twin Creeks generator that was flooded was purchased for \$52.87. Altorfers, the company that works on our generators initially told the City that our generator was not worth fixing, it was too small. Because it was going to be junked W/WW superintendent Alex Volkov decided to see if he could get it running and he did. He saved the City \$25k for the cost of a new generator, \$17k to install it and another \$6k for the cement pad which is almost \$50k. Beimer publically acknowledged and thanked Volkov. Beimer thanked Sue Ripke for the collaborative effort and time it has taken dealing with the new software conversion as opposed to spending in excess of \$60,000 to replace the existing software. He continued saying that the bonds also saved the City some money; the interest rate was originally estimated at between 2.6 and 3.1%. The low bid actually came in at 2.4% as a direct result of the Standards and Poor's ratings increase from A+ to a AA- rating. The total difference in all savings (buyer's premium; no bond buyer "discount"; a difference of a minimum of 20 basis points on the low bid, and interest earned on investments) will be about \$176,000.00. Beimer thanked Thompson for volunteering to be the liaison between the City and MVHPC. A sensitivity training class will be scheduled for all employees and council. Those that cannot attend will be required to the listen to a disc. The City's annual audit will be starting next week.

6. \$2,700,000 General Obligation Capital Loan Notes Series 2014. Beimer explained that this is the last of a four step process. The bond closing will occur 9-22-14 at 10:00 a.m. LOST will pay the \$2,500,000 bond debt, TIF will pay for \$200,000 projected in pool renovations and there will not be any increase to property taxes.
 - a. Discussion and possible action on Resolution #9-8-2014A: A Resolution Appointing Paying Agent, Note Registrar, and Transfer Agent, Approving the Paying Agent and Note Registrar and Transfer Agent Agreement and Authorizing the Execution of the Agreement. Motion to approve Resolution #9-8-2014A made by Hampton, seconded by Niemi. Roll call vote. Carried all.
 - b. Approval of Tax Exemption Certificate. Motion to approve the Tax Exemption Certificate made by Niemi, seconded by Hampton. Carried all.
 - c. Approval of Continuing Disclosure Certificate. Motion to approve the Continuing Disclosure Certificate made by Taylor, seconded by Thompson. Carried all.
 - d. Discussion and possible action on Resolution #9-8-2014B: A Resolution approving and authorizing a form of Loan Agreement and authorizing and providing for the issuance of Capital Loan Notes and levying a tax to pay the Notes. Motion to approve Resolution #9-8-2014B made by Niemi, seconded by Hampton. Roll call vote. Carried all.
7. Open forum: each citizen limited to 5 minutes per discussion item.

8. Request from Mike Woods to address Council concerning Veterans Memorial proposed project at cemetery. Discussion and possible action. Woods provided an update on the project. After review, it has been determined that no cemetery lots had been sold in the footprint area and requested final approval from council to proceed with the project. Woods also requested funds from the city and to have the request included in the next budget sessions. The project will be primarily concrete with granite, with an estimated cost not to exceed \$100,000. Taylor asked regarding fund raising, and Woods stated the goal from the Legion would be to raise at least half if not two thirds of the budget. There is concern that foundations for the memorial may damage a tree in the cemetery. The plans include removing the tree and replacing it with five or six trees. Thompson has requested the group discuss their plans with Historic Preservation, as they are currently reviewing the cemetery. Motion made by Hampton, Niemi seconded to approve project as presented. All yes. Motion carried. Council has requested periodic updates on the project.
9. Discussion and possible action on Resolution #9-8-2014C: A Resolution approving the Urban Renewal Report for 2015. Beimer gave an overview of the state requirements for the report. Motion made by Hampton, seconded by Niemi to approve. Roll call. All yes. Motion carried.
10. Discussion and possible action on contacting Bob Carlson, from the YMCA, concerning YMCA's interest in providing feasibility study for maintenance and operations for proposed Community Wellness Center. Niemi stated it was the consensus of the meeting held with the stakeholders on the proposed Community Wellness Center to pursue a YMCA provided feasibility study, and recommended Beimer prepare a letter. Taylor indicated that the Task Force had contacted and worked with Bob Carlson and questioned if the Task Force would be disbanded at this time. Niemi did not feel the Task Force would be disbanded, just directing Beimer to contact Mr. Carlson to proceed. Hampton concurred. Motion by Hampton, seconded by Thompson to proceed. All yes. Motion carried.
11. Discussion and possible action concerning communication on the 7th Street NW project and possibility of appointing a point person for the remainder of the project. Taylor outlined the breakdown of communication on this project and when council voted on the project it was with the understanding that Historic Preservation would be contacted as well as residents in the area affected. Moore indicated letters were sent to everyone on Seventh Street, but the side streets did get missed. He has been overseeing the project on a daily basis, and the delay at this time is with Alliant Energy. Rathje is on the last two cross sections of the sewer line and making changes to the Maurice property sewer service line. Niemi asked council to review the communication issues and asked for a process to be put into place with council discussion. Thompson, in discussions with Beimer, gave an overview on ways to improve communication with citizens to allow input on projects that impact them, including city employees using a template that has the ability to have a check off system. Taylor recommended a separate "blog" page on the city web site to provide daily updates on project including a contact name and number for questions. Niemi concurred on the need for a check off list of contacts of involved parties and who would

contact them. Taylor further stated that this could be the responsibility of the Public Works Director and each project would be an “open book”. Niemi recommended using templates from others and review the communication once a project is completed for any areas of improvement. Thompson concurred with using templates that may be available and improve community input. Moore indicated the trenching on Fifth Avenue is to make a storm sewer connection, and residents on Fifth were not notified of any work being performed on Fifth, indicating there are still some communicating issues. Council consensus was that the city engineer provide updates to staff to place on the web page. Moore has volunteered to take the point on this project, with a contact at the number 560-4030. Niemi further explained that council wants no more surprises, and improving communication is a must, with starting the website updates as soon as possible. Boggs indicated he would provide information when there is an update to report. Moore updated citizens and council that Seventh Street is a construction zone and as such may not be open for through traffic to adjacent streets. Taylor asked about changes to driveway approaches without contact to homeowners. Boggs responded that due to changes in elevation of gutters, driveway approaches would need to be changed, and he had spoken to the homeowners. Resident Ian Dye asked about accountability on private property, to which Boggs replied it is covered under the city contract. Motion made by Hampton, seconded by Niemi to appoint Moore point and Dan Boggs to provide updates on a regular basis. All yes. Motion carried. Hampton expressed his personal sincere apologies to residents.

12. City Engineer Report. Boggs gave the following update: Hwy 30; Streb is finishing up the punch list. Two city items were completed today. Seventh Street; scheduling has been required from contractor. Boggs schedule shows substantial completion by October 24th. Rain delays will need to be negotiated with the contractor. Contractor will be given two days due to Maurice sewer conflict, and Boggs will provide change orders and pay estimates to council. On resurfacing of 5th and 3rd Avenue, Boggs asked that field work be contracted out. Sidewalk Hwy 30 and Hills Bank; Hills Bank contractor knows to start grading, and will be providing Boggs with IDOT permit, and should be completed this fall. City raised the grade to improve drainage, city will provide backfill. City will also help with seeding. Signals at Hwy 1 and First Street; temporary lights have been installed and roll outs are gone, and Boggs is focusing on the final product. He is currently addressing comments from Ames, and once complete, will get it out for bid. Moore stated it is difficult to make it ADA compliant on the corners. Boggs indicated that the delay on the project has been the pedestrian crosswalk and keeping the lights in line with the streetscape project. Historic Preservation has the current design for review and will provide a recommendation. First Street access will be closed at certain times for the project. Roudabush asked that the downtown businesses be kept in the loop on construction.
13. Discussion and possible action concerning construction activities related to stop lights at intersection of Highway 1 and 1st Street. Moore indicated the sawing and the concrete dust was completed by the IDOT with little city control, and gave an overview of the problems with cutting the concrete and laying of the blacktop. Niemi gave an overview of the problems with construction during city events, due to a communication issue. Taylor reiterated the need to coordinate the project with city events, using the checklist to inform all stakeholders. Thompson

concurrent communication is the key, and the city needs to use all mechanisms of communication available. She invited other council members to attend the retail meetings.

14. Old Business. None.

15. New Business. Moore requested council review no parking on B Avenue. During a response to a fire on B Avenue, it was difficult to handle with fire trucks unable to get through with parking on both sides, and couldn't get the ambulance on the street. Winder indicated the long term solution would be to install temporary signs during the home football games and have no parking on one side of the street on a permanent basis. Roudabush asked council consider parking during all events. Council asked for a recommendation from Winder on all events.

As there was no further business to attend to the meeting adjourned, the time being 8:40 p.m., September 8, 2014.

Respectfully submitted,
Sue Ripke
City Clerk

Reviewed and approved,
Michael R. Beimer
City Administrator