

Cole Library Board of Trustees Minutes
Tuesday, September 23, 2014

The Board of Trustees of the Russell D. Cole Library met on Tuesday, September 23rd, 2014. Present were Deb George, Jackie Morrical, Cathy Boggs, Paul Waelchli, Sarah Benesh, Marianne Taylor, and Ryan Reinhart.

I. The meeting was called to order at 8:34 by Deb George.

II. Minutes of the May meeting were unanimously approved.

III. Reports/ongoing business:

A. President:

1. Election of Officers:

Deb George, President; Sarah Benesh, Vice President; open, Secretary

B. Public Librarian:

1. Year End Report – July 1, 2013 – June 30, 2014

Lots of good information and statistics were provided in the report. Overall a great year.

2. Summer Highlights

Gave away a bike and a lot of t-shirts!

Fall Book Talk is scheduled for Thursday, October 23.

C. Librarian's Report:

1. Financial Report:

The reports for June, July, and August were reviewed. The board discussed the print budget vs. actual income. An adjustment may need to be made for the coming year.

2. The College installed new carpeting in library entrance ways on 1st, 2nd, and 3rd floors.

3. Costs for the board to consider in the upcoming year: landscaping, entrance sign at end of library lane, and blinds in room 108 (special darkening shades for movie viewing).

4. Public Librarian performance review is upcoming this fall.

IV. Major Business:

A. Goals for the Year:

i. Facilities – Improvements to the parking lot

ii. Marketing – Continue to promote current technology available at library

iii. Collection – Look at trending of materials checked out to determine current areas of interest

B. Policies to Review

1. Personnel Policy

Board to complete initial reading prior to October meeting.

The meeting adjourned at 10:02am

Next meeting: Tuesday, October 21, 2014, 8:30 a.m.

Respectfully submitted by Jackie Morrical