

Cole Library Board of Trustees Minutes

Tuesday, September 15th, 2015

The Board of Trustees of the Cole Library met on September 15th, 2015 in the Byerly Room.

PRESENT: Deb George, Jackie Morrival, Ryan Reinhart, Cathy Boggs, Tracy Louwagie, Paul Waelchli, Bob Meeker.

- I. The meeting was called to order by President Deb George at 8:38 a.m.
- II. The minutes were reviewed and approved.
- III. REPORTS AND ONGOING BUSINESS
 - A. PRESIDENT
 1. ELECTION OF OFFICERS by unanimous consent
 - a. President - Deb George
 - b. Vice President - Jackie Morrival
 - c. Secretary - Bob Meeker
 - B. PUBLIC LIBRARIAN
 1. Summer reading program was very successful.
 2. The 2014-2015 Year End Report was presented. The library offered a multitude of services and activities including Story times, Community events, Family events, Discussion groups, Reading programs, Movies, Knitting nights, Seed sharing, Lego Clubs, Crafternoons, Role playing games, and School Partnership programs. The library staff also engaged in Professional Development programs and workshops.
 3. Elementary School Partnership includes a visit to Cole Library by the 3rd and 4th graders. Cathy visits the Elementary school in the spring.
 4. A Book Talk for the community is planned for October 22nd.
 - C. LIBRARIAN REPORT
 1. We reviewed the financial reports.
 2. We have increased Cathy's and Grace's salary by 2 1/2 percent.
 3. We have reduced a Reference Librarian position that was publicly funded.
 4. These changes increased the budget by \$3,924.
 5. We ended the Fiscal year with a \$12,000 carry over, so the budget increases are well within our current budget.
 6. A motion was made to amend the Public Library Board Budget 2015-2016, Acquisitions line from \$19,468 to \$15,554 to reflect the \$3,924 increase in the Budget for the 2 1/2 percent salary increase. Seconded and approved.
- IV. MAJOR BUSINESS
 - A. GOALS FOR THE YEAR
 1. To remain a "Tier 3" library, the state requires we conduct a survey every 5 years.
 2. Last time we did a one page, self-addressed envelope survey and had a 25 % return.
 3. We use the survey to help determine goals.
 4. Cathy will draft a survey for the board to review.
 5. Next meeting will be October 20, 2015, at 8:30 a.m. in the Byerly Room.
 6. Meeting was adjourned at 9:51 a.m.

Respectfully submitted, Bob Meeker