

MINUTES  
MOUNT VERNON CITY COUNCIL  
AUGUST 17, 2015

The Mount Vernon City Council met August 17, 2015 at the Mount Vernon City Hall Council Chambers with the following members present: Roudabush, Taylor, Thompson and Hampton.

1. Call to Order. At 6:30 p.m. Mayor Pro Tem Eric Roudabush called the meeting to order.
2. Approval of Agenda. Mayor Pro Tem Eric Roudabush announced that item 7 on the agenda would be moved up for discussion after item 2. Motion to approve made by Hampton, seconded by Taylor. Carried all.
3. Discussion and possible action to make an appointment to fill the vacancy on the Mt. Vernon City Council left by the resignation of William Niemi. Mike Beimer gave a brief background of why the vacancy is being filled. Beimer explained that there were two options. They could hold a special election to fill the position, or Council could appoint a member to fill the vacancy. The November elections changes which time the person who received the most votes to final out Niemi's term would then take over for Peters. Beimer stated that Dick Peters, a seasoned and well respected town's person was chosen to assume the bench. A motion was made to appoint Dick Peters to fill the spot vacated by William Niemi until the November 2015 election by Hampton, seconded by Thompson. Roll call vote. Motion carries 4-0.
4. Consent Agenda. Hampton made a motion to approve the consent agenda, seconded by Thompson. Carried all.

- a. Approval of minutes of August 3 and August 5, 2015.
- b. Claims for approval.

|                              |                                |           |
|------------------------------|--------------------------------|-----------|
| AHLERS & COONEY P.C.         | 2015 SERIES \$375K BOND        | 4,660.12  |
| AIRGAS INC                   | CYLINDER RENTAL FEE-PW         | 26.40     |
| ALLIANT IES UTILITIES        | ENERGY USAGE-WAT               | 3,115.77  |
| ALLIANT IES UTILITIES        | ENERGY USAGE-POOL              | 1,502.99  |
| ALLIANT IES UTILITIES        | ENERGY USAGE-P&A               | 1,021.61  |
| ALLIANT IES UTILITIES        | ENERGY USAGE-RUT               | 377.65    |
| ALLIANT IES UTILITIES        | ENERGY USAGE-FD                | 333.22    |
| ALLIANT IES UTILITIES        | ENERGY USAGE-P&REC             | 283.98    |
| ALLIANT IES UTILITIES        | ENERGY USAGE-ST LIGHTS         | 187.74    |
| ALLIANT IES UTILITIES        | ENERGY USAGE-P&A               | 90.53     |
| ALLIANT IES UTILITIES        | ENERGY USAGE-KMVL              | 41.01     |
| ALLIANT IES UTILITIES        | ENERGY USAGE-SEW               | 25.05     |
| BALICEK, RITA                | CLEANING SERVICE-P&A           | 52.50     |
| BENHART, SHERRIE             | CLEANING SERVICE-P&A           | 52.50     |
| CAMPBELL SUPPLY CEDAR RAPIDS | GRINDER-PW                     | 168.75    |
| CAREPRO PHARMACY             | SUPPLIES-ALL DEPTS             | 238.48    |
| COGRAN SYSTEMS               | ONLINE REGISTRATION FEES-P&REC | 90.00     |
| CONTINENTAL BLOWER           | BLOWER-SEW                     | 14,642.00 |

|                                    |                              |            |
|------------------------------------|------------------------------|------------|
| ENVIRONMENTAL RESOURCE ASSOC       | LABS-SEW                     | 269.33     |
| ESKELSON, CADEN                    | SUMMER CAMP-P&REC            | 80.00      |
| GARNER, AUSTIN                     | SUMMER CAMP-P&REC            | 90.00      |
| GARNER, REBECCA                    | SUMMER CAMP-P&REC            | 90.00      |
| GARY'S FOODS                       | CONC STAND-POOL              | 1,621.29   |
| GARY'S FOODS                       | SUPPLIES-P&REC               | 55.81      |
| GOODLOVE, NATHAN                   | FIRE CHIEF PAY-FD            | 416.67     |
| HAWKEYE READY MIX                  | CURB/A AVE & 2ND ST NE       | 150.34     |
| IOWA PATCH                         | ROAD PATCH-RUT               | 716.80     |
| IPERS                              | IPERS                        | 469.09     |
| KAHL, CHERYL                       | DEPOSIT REFUND-WAT           | 55.77      |
| KIEFER & ASSOCIATES                | BACKBOARD-POOL BOND          | 458.36     |
| KIEFER & ASSOCIATES                | FLOAT-POOL                   | 89.25      |
| KONICA MINOLTA BUSINESS SOLUTIONS  | MAINTENANCE PLAN/COPIES      | 604.95     |
| L.L. PELLING CO INC                | LISBON RD HMA OVERLAY        | 104,412.48 |
| LANGES SINCLAIR SERVICE            | VEHICLE MAINT-PD             | 140.70     |
| LINN COUNTY FIREFIGHTERS ASSOC     | TRAINING-FD                  | 35.00      |
| LINN COUNTY FIREFIGHTERS ASSOC     | TRAINING-FD                  | 35.00      |
| LINN COUNTY PLANNING & DEVELOPMENT | BLDG PERMIT FEES/INSPECTIONS | 4,037.80   |
| LOU'S GLOVES, INC                  | GLOVES-WAT,SEW               | 81.00      |
| MIDWEST WHEEL CO                   | LED MINIBAR-PW               | 376.28     |
| MOUNT VERNON ACE HARDWARE          | SUPPLIES-ALL DEPTS           | 1,459.26   |
| MOUNT VERNON BANK                  | WIRE TRANSFER FEE            | 5.35       |
| MOUNT VERNON LISBON SUN            | ADS/PUBLICATIONS-ALL DEPTS   | 1,266.89   |
| MOUNT VERNON LISBON SUN            | ADS/PUBLICATIONS-ALL DEPTS   | 806.25     |
| MOUNT VERNON LISBON SUN            | CABLE TV/ONLINE              | 260.00     |
| MUNICIPAL SUPPLY INC               | SUPPLIES-WAT                 | 10.00      |
| P&K MIDWEST INC                    | VEHICLE MAINT-RUT            | 10.75      |
| PAYROLL                            | PAYROLL                      | 68,564.42  |
| POSTMASTER                         | UTIL BILL POSTAGE-WAT,SEW SW | 371.24     |
| RAY, ASHLEY                        | DEPOSIT REFUND-WAT           | 43.54      |
| RIPKE, SUE                         | UNIFORMS-P&A                 | 27.97      |
| SAM'S CLUB #8162                   | CONC STAND-POOL              | 212.70     |
| SANDERS, KATEY                     | THEME NIGHT-POOL             | 87.85      |
| SIDERS, MATT                       | MILEAGE-P&REC                | 69.00      |
| SPEER FINANCIAL INC                | 2015 SERIES \$375K BOND      | 4,650.00   |
| SPRAY-LAND USA                     | SPRAYER WAND-RUT             | 16.21      |
| ST LUKE'S WORK WELL SOLUTIONS      | DRUG TEST-RUT                | 19.00      |
| STATE HYGIENIC LAB                 | TESTING-SEW                  | 2,465.50   |
| SVATOSCH, VELMA                    | DEPOSIT REFUND-WAT           | 23.73      |
| TREASURER STATE OF IOWA            | SALES TAX                    | 4,507.00   |
| ULCH, HEATHER                      | DEPOSIT REFUND-WAT           | 8.70       |
| UNITYPOINT CLINIC-OCCUPATIONAL     | DRUG TESTING-PW              | 111.00     |
| US CELLULAR                        | CELL PHONE-PD                | 116.17     |
| VEENSTRA & KIMM INC                | WTP FILTER REPLACEMENT       | 2,942.95   |
| WAPSI WASTE SERVICE                | GB,RECY,LEAF-SW              | 22,524.98  |
| WELAND CLINICAL LABORATORIES       | INVESTIGATION-PD             | 150.00     |
| WEX BANK                           | FUEL-PD,PW                   | 1,436.74   |
| WEX BANK                           | FUEL-PW                      | 1,111.03   |
| WINDER, MARK                       | SUPPLIES-PD                  | 11.04      |
|                                    | TOTAL                        | 254,485.49 |

2. Open forum: each citizen limited to 5 minutes per discussion item.
3. Proclamation: Stand Down Day. Mayor Pro Tem read the Proclamation of the 10<sup>th</sup> Annual Five Seasons Stand Down Day which encourages residents to recognize the positive impacts to this event to assist Veterans, and their families and to express gratitude to those who have served and continue to serve.
4. Discussion and possible action on recommendation from Historic Preservation Commission on installation of Mickey Woods mural on east wall of Council Chambers. Dick Thomas Chair to the Historic Preservation Committee stated that the Mickey Woods Mural restoration has been completed and they would like permission to install the mural on the east wall of the Council Chambers. The current historic boards on the wall will be relocated. Motion was made by Thompson to allow the installation of the mural on the east wall of the Council Chambers, seconded by Taylor. Carried all.
5. Set meeting date for first Council meeting in September due to Labor Day holiday. Due to the Labor Day holiday the first Council Meeting for September will be held on September 3, 2015. Motion was made by Hampton to move the meeting, seconded by Taylor. Carried all.
6. Parks and Recreation Director Report. Matt Siders Parks and Recreation Director reported that the Mt Vernon Archery club was wanting to set up an archery range for practice. They noted a few places of interest in Nature Park or by the Ambulance building in the open area currently used for storage by the City. More discussions may come in the future about that. The Park and Rec Board may be presenting a survey to the community on whether or not to make the City Parks tobacco free or leave it as it is currently. A new trail was installed on the City/School property of reclaimed asphalt it is inexpensive but performs. The pool triathlon with 18 participants, and it was a success.
7. Discussion and possible action on prioritization and itemization of Parks and Recreation recommendations for pool renovations. Siders presented a report of the current pool conditions starting with the history of the pool, first built in 1961. Repairs and additions were made over the years. Significant changes were the closing of the wading pool and the addition of the zero deck and water features. There have been a total of 3 remodels over the years. A list of remedies was given in priority of numbers. The most needed were numbered 1 while the least were numbered 3 and were more of a want than a need. Total cost for all of the projects is \$265,650, but this included some of the wish list items. Hampton asked what Siders would consider the top priority. Siders stated that the items numbered 1 were the priority for him, and priority 2 were up for consideration. Mayor Pro Tem Roudabush asked if the heater and the solar blanket were both needed. Siders explained that they are both not needed but the combination of the two was the most efficient. The running of the heater will just cost more per day without the blanket. Siders

said the dual cell filters were at the top of his list and were past their life expectancy, the cost is so high because they are a four chamber filter. The single cell filters seemed to be working fine and did not need to be replaced at this time. A storage closet was created where baskets were before and allowed for storage space in an area that was not being used. A zero deck pump was installed for a cost of \$7,000 already, it was needed to circulate the water through a filtration system. The deep end pump is currently performing but a new one is truly needed and is thought to be the original. The deep end pump is a critical piece to the operation of the pool. It is a self-cooling pump that spills water on itself to cool itself. Nissen the Public Works Director stated that the pump leaks for cooling but should not leak as much as it does. Siders stated that when the pool was drained there are several cracks and holes that needed to be replaced or remedied. The pool also needs a slip resistant floor and a stained concrete would make a slip resistant concrete floor. Siders stated that this is the direction they are going. Hampton asked if this is something the City workers could do this, he stated no. The pool house needs to be re-plumbed and there are two water heaters and one needs to be replaced. The concession stand also needs a new water heater. New locks need to be installed. The bath house and the pool house need new plumbing, toilets and faucets, shower fixtures etc. all are leaking and need to be more efficient. New probes were installed as well as controllers in the deep end and zero deck. LED lighting was needed for safety and security in the bath and pool house was installed on the exterior. LED lighting in filter room, and new wiring in the pool house was completed. A total of \$2,500. The lighting will be helpful at night if there is an issue in the filter room. The pool and pool deck was painted, this is done every 2 years. Motion sensor lights are needed for security at the pool for night and deter the entry after hours. Siders stated that the pipes under the deck need to be checked by Roto Rooter to see if the pipes are in working order or leaking. Alarm locks on the doors to help deter break-ins if the door is left ajar or if someone breaks in a door or window. Permits are required to get the work done and design. Beimer stated that the unknown issue with the pipes underneath the zero deck should be looked at first before any other work is done. Beimer stated that we bonded for \$250,000 and there were costs already, and asked if is there any contingency factor figured in. Siders stated 10% contingency was factored in. Beimer stated that the pipes should be the first priority in case there is an unknown that would exceed the bond amount and create a cost overrun. Beimer stated that the cost of pipe replacement could be quite expensive and should be investigated first. Siders stated that Roto Rooter after shut down would be first priority, and he has that concern as well. Beimer asked how much is currently leaking from the pipes. Siders stated they did not know the amount of leakage. Beimer reiterated he feels the pipes should be considered first. The extra additions to the pool could be added at a later time. Beimer asked if some improvements could be performed in house or contracted out. Siders stated that some will be in house and some contracted out. Siders stated there were numerous requests for a gas heater for the pool. Cost per day to heat the pool would be \$25 a day. Siders said that many pools only need the heater traditionally for one month out of pool season. It could be less or more depending on the weather. Taylor asked if the pool could be open a longer time with the heater. Siders stated it would be an option if staff was available and it would have to be budgeted also. Siders also stated it would depend on the amount of people that would utilize beyond the pool season versus the cost, and it could also eat into the pool maintenance schedule for painting or closing. Siders said it's an option worth looking in to. Siders stated that painting

the ceiling in the showers would also be needed, and again the solar blanket. Priority 3 items, were to be done when needed and a lot could be done in house. Siders stated that there is little shade to the pool and adding another umbrella would be nice to add since there are little trees around the pool for shade. Lastly, adding a new water feature would bring more excitement to the pool. A slide was proposed to be added to the pool next to the current slide. Siders stated the numbers on the sheets were received by getting contractor quotes. Siders said the main question at this time is if the Council is willing to expense the gas heater. The temperatures this year have limited the amount of days the pool has been open. Weather plays a big part on water temperature and the amount of days the pool can be open. The gas heater can help keep the pool open more days and recoup some of the costs of the heater. Hampton asked if the rates would be increased. Siders stated that the rates have not been increased for 4 years and it's an option the Council can decide on. Council decided to wait on a report as to the condition under the deck with the pipes before a decision is made on the priority items. Roudabush asked if Roto Rooter could come now to check the pipes, Siders and Nissen stated that it would be possible. We are currently losing approximately 15,000 gallons a day with leaking. Siders stated that will be done immediately and come back to the next meeting to discuss results.

8. Discussion and possible action on Sauter Park lighting project. Siders stated that he received a final price on the two sections of the trail that need lighting. Currently the cost would be \$52,710. Decisions to either place the lighting in a straight line or in a staggered pattern need to be made. Siders stated that there is conduit already installed and the type of lighting to be used is similar to the street scape plan and the ones utilized in front of the bank. He said the lighting and the poles will remain consistent. Hampton asked what his recommendation would be. Siders stated that he is in favor of staggering the lighting and the conduit is already in place for staggered lighting. If you go straight it may run into a retaining wall already in place. In places where there is no conduit or power source they may have to bore under the sidewalk on First Street to attain both. This is already in the capital budget for the \$50,000 in cost. Roudabush asked if we had the \$2,700. Beimer stated that we would have to amend the budget but it could be done. Taylor made a motion to approve the Sauter Park Lighting Project. Seconded by Hampton. Carried all.
9. Police Report. Mark Winder Chief of Police made his report on crashes and police incidences. Winder reported that Ragbrai was a success with little incidence. Winder stated that he has been with the Mt Vernon Police Department for 30 years, since 1985. He has reached his retirement age with the Police Department and with the City, and received an opportunity with Cornell College. Winder stated that he has enjoyed his time with the City, but is also excited to his new venture with Cornell. He thanked the Police Force, Council, previous Mayors, Emergency Management Teams, Cornell College, and previous employees he has worked with along the way. Winder stated that the opportunity presented itself and he is accepting the position with Cornell and retiring from the Mt Vernon Police Department.

10. Discussion and possible action on retirement of Mark Winder as Chief of Police. Beimer stated that since Mark is retiring and not resigning, that the payment of benefits is a moot point under the 30 day notification clause.
11. Discussion and possible action on payment of benefits for Mark Winder. Beimer stated that discussion on allowing the retirement date of August 24, 2015 is a decision to be discussed, and not the payment of benefits since Winder is retiring and not resigning. Winder stated that he would like to be at Cornell for the starting of the fall season and when the students arrive. The consensus of Council was to allow Winder's last day as Chief to be August 24, 2015.
12. Discussion and possible action on the appointment of new chief of police. Winder stated that he highly recommends the appointment of Doug Shannon for the new Chief of Police. Shannon has been an officer of the Mt Vernon PD for a long time and has been a great employee, and Winder feels that Shannon is invested in our community, in his job, and is a great choice for the position and recommends to Council to hire Doug for Chief position. Beimer stated that because the Chief of Police is a contract position, he would need a title of interim Chief of Police until a contract is signed. Hampton made a motion to appoint Doug Shannon the Chief of Police for the City of Mt Vernon effective upon Winder's retirement day as interim Police Chief until a contract was ratified for Shannon, possibly by the next Council Meeting September 3, 2015. Seconded by Thompson. Roll call. Carried all.
13. Engineer Update Report. 3<sup>rd</sup> & 5<sup>th</sup> Avenue Reconstruction contracts were signed today. Preconstruction conference is scheduled and project is to be done by Thanksgiving. Property owners will be notified prior to construction. August 14, 2015 a preconstruction conference was held, and a decision was made not to start until spring for the Water Plant Improvements and finish around April. Lisbon Road Storm Sewer installation is staked and the City workers are currently installing, completion date TBD. Taylor asked about the sidewalk projects. Nissen stated he has been in communication with Dan Boggs and there is progress and it will move forward.
14. Old Business. Hampton asked if there was any feedback on Heritage Days and if there was any report scheduled. Beimer stated it will happen but takes a few months to get a report. Hampton asked if there was any progress on the search for a new City Administrator. Beimer stated they are still searching. The recruiting company has been actively working on the search process.
15. New Business. No new business

Adjournment As there was no further business to attend to, meeting adjourned, the time being 7:54 p.m. August 17, 2015.

Respectfully submitted,  
Meridith Hoffman

Administrative Assistant

Reviewed and approved,  
Michael R. Beimer  
City Administrator