

MINUTES
MOUNT VERNON CITY COUNCIL
JULY 6, 2015

The Mount Vernon City Council met July 6, 2015 at the Mount Vernon City Hall Council chambers with the following members present: Roudabush, Taylor, Thompson, Niemi. Absent: Hampton.

1. Call to Order. At 6:32 p.m. Mayor Pro Tem Bill Niemi called the meeting to order.
2. Approval of Agenda. Niemi made a couple of changes to the agenda. Items #16 and #17 will be combined and discussed as one topic. Items #11 and #18 will be tabled. Motion made by Thompson, seconded by Taylor to approved agenda as amended. Carried all. Hampton absent.
3. Consent Agenda. Motion made by Thompson, seconded by Roudabush to approve Consent Agenda. Carried all. Hampton absent.

a. Approval of minutes of June 15, 2015.

b. Claims for approval.

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- c. Approval of liquor license renewals for Si Senior and Casey's.
 - d. Approval of Change Order #17, U.S. Highway 30 Corridor Improvements Project, Streb Construction: \$77,461.21.
 - e. Approval of Final Pay Estimate #12, U.S. Highway 30 Corridor Improvements Project, Sreb Construction: \$36,963.28 and acceptance of all work.
 - f. Approval of Pay Estimate #18, Highway 1 Resurfacing Project, Iowa Department of Transportation: \$14,525.60.
4. Open forum: each citizen limited to 5 minutes per discussion item.
 5. City Administrator Report. Beimer reported that in looking at the current and ongoing projects, we are definitely going to have to raise the rates for water but won't know how much until the bids come in on the water treatment plant. He is estimating sometime in November or December an ordinance change amending the rates somewhere between four and five percent. The storm sewer rates were raised last year but unfortunately they were raised enough to cover expenses but since then have had more money going out than coming in. Right now that fund is about \$75,000 in the red. If a green committee is formed and works with a storm water task force, there is a grant available that deals with flood mitigation systems. It is a 75-25 grant but he feels that the City needs to get a handle on the storm sewers around town before we progress too much further on 3rd and 5th Avenue. Beimer met with the City Engineer last week and discussed this project. He recommends holding off on 3rd and 5th past the first couple of blocks, because after that we run into storm sewer issues. He recommends doing the asphalt overlay on the first couple of sections on 3rd and 5th right now and do a study to find out what needs to be done with the storm sewers and see if there is some grant money available. The City currently has about \$3 million left in bonding capacity but he only recommends using \$500,000 of that, which would be 20% of the total bonding capacity. Documents have been given to V&K on the ongoing sidewalk project and work will begin on getting the project going again. Since it has been two years since anything was done, Beimer recommends re-evaluating those areas that were originally assessed and move forward from there. The City has a set of standards that are used to evaluate the sidewalks and determine if improvements are needed. Beimer also recommended changing the minimum width standards of sidewalks in new developments from four feet to five feet width. Beimer went on to say that the work on Palisades Road would need to wait a year or two until the funds are available. The City is anticipating possible new development in the future.
 6. \$375,000 General Obligation Capital Loan Notes, Series 2015. Beimer explained that this is the final step in the bonding process (except for the closing on July 15th). This appoints Bankers Trust as the paying agent, approves the tax exempt certificate and authorizes the loan agreement.
 - a. Discussion and possible action on Resolution #7-6-2015A: A Resolution Appointing Paying Agent, Note Registrar, and Transfer Agent, Approving the Paying Agent and

Note Registrar and Transfer Agent Agreement and Authorizing the Execution of the Agreement. Motion made by Taylor, seconded by Niemi to approve Resolution #7-6-201A. Roll call all yes. Hampton absent.

- b. Approval of Tax Exemption Certificate. Motion made by Taylor, seconded by Thompson to approve tax exemption certificate. Roll call all yes. Hampton absent.
 - c. Discussion and possible action on Resolution #7-6-2015B: A Resolution approving and authorizing a form of Loan Agreement and authorizing and providing for the issuance of Capital Loan Notes and levying a tax to pay the Notes. Motion made by Thompson, seconded by Niemi to approve Resolution #7-6-2015B. Roll call all yes. Hampton absent.
7. Discussion and possible action on Resolution #7-6-2015C: A Resolution approving transfers. These are transfers done every year to cover various bond principal and interest payments and put the money in the proper funds. Motion made by Thompson, seconded by Taylor to approve Resolution #7-6-2015C. Roll call all yes. Hampton absent.
8. Presentation of City Administrator profile search document. Discussion and possible action on changes before final document is approved. Richard Fursman provided Council with a draft of the City Administrator profile document that was drafted after speaking to members of City staff, Council and community members. This document will be used to recruit a new City Administrator. Fursman went over key aspects of the document and asked for input on any changes that are needed. His recommendation is to include the current and new members of Council/Mayor in the interview process after elections are done. Taylor would like to see some additional wording put in the document about the City Administrator having a more active role in enforcing the Comprehensive Plan. City Attorney Bob Hatala said that the Comprehensive Plan is more of a tool to be used for future development and projects and not necessarily something that is “enforced”. Fursman suggested adding a bullet stating “become familiar with the Comprehensive Plan and review ordinances for development south of the City”. Taylor also asked that wording be changed on the topic of the “old fire station being remodeled to be used as a new police station”. She feels that although this may become a project it is not currently a project and it is premature to say that the City is currently examining feasibility, as Council has not voted on anything that would suggest that. Niemi said his feeling was that the disposition of the fire station is going to be discussed until a resolution is reached and one of the resolutions that has been discussed is using that as a new police station. Despite the fact that Council is not actively discussing it right now, it is an issue that remains before them and he thinks that informing new applicants that this is out there would be doing them a service. Fursman suggested modifying the wording to say “examining future uses of the old fire department site”. All Council members agreed with this. Fursman also suggested that Council agree to pay “reasonable expenses” for candidates, which is currently in the document. Niemi made a motion to accept the City Administrator position profile with the above changes that were discussed. Seconded by Thompson. Carried all. Hampton absent.
9. Discussion and possible action on increase in base salary of Nick Nissen, Public Works Director, in the amount of \$5,000.00. Beimer said that Nissen had been with the City for a little over eight months and he started out at 60,000, which was less than his predecessor. He is currently making

\$61,500. The Mayor asked that this be put on the agenda. He feels, as does Beimer, that Nick is deserving of an increase of \$5,000 due to his job performance. Beimer performed a performance evaluation of Nick several weeks ago and he would recommend that he receive this increase. Hampton and Roudabush are also on the Personnel Committee and both agree with this increase. Motion made by Roudabush to approve the salary increase for Nick Nissen in the amount of \$5,000.00. Seconded by Niemi. Carried all. Hampton absent.

10. Discussion and possible action on Section 24.03 of the Mount Vernon Code of Ordinances; Standards of the Historic Preservation Commission regarding appointment members of the community. Niemi asked for clarification from Attorney Bob Hatala on whether the members appointed needed to reside within the community. Hatala said it was his belief that members needed to be residents or property owners. Section 24.03 does not define "community" but if you look at Iowa Code Section 303.34.3, which is referred to in the Mount Vernon Code of Ordinances, it talks in terms of residents and property owners and does not use the word "community". The definition of community is general "neighborhood, town, city". He feels that the requirement is that the person be a resident or property owner of the City of Mount Vernon and if the word "community" is intended to be broader than "neighborhood, town or city", it should have been defined and the State Code use of the term "resident" probably preempts a broader terminology of the definition of the word "community". In general terms, if the state has addressed a particular issue, that preempts the city from changing it. Taylor asked if this had any implications for people who serve on committees or commissions currently who may not fit that definition. Hatala said yes, they need to be a resident or property owner. This would not be true for the Parks and Recreation Board, as it specifically states in the Code that one member can be outside of the community.
11. Mayoral recommendation and possible Council approval to fill vacancy of unexpired term on Historic Preservation Commission. Tabled.
12. Public Hearing on proposed plans and specifications, proposed form of contract and estimate of cost for construction of 2015 Water Treatment Plant Improvements for the City of Mount Vernon, Iowa and the taking of bids therefore. Discussion and possible action. Motion made by Thompson, seconded by Roudabush to open public hearing at 8:01 p.m. Carried all. Hampton absent. There was no public input. Motion made by Thompson, seconded by Taylor to close public hearing at 8:02 p.m. Carried all. Hampton absent. Beimer stated that the date for receiving bids would be July 15th and July 20th would be the possible awarding of the bids.
13. Discussion and possible action on setting bid date and public hearing date for the plans, specifications, form of contract and estimate of cost with the intent of holding public hearing on July 20, 2015 and receiving bids for 3rd Avenue and 5th Avenue Reconstruction Project on July 27, 2015. Taylor wanted to clarify exactly what this project would include. Beimer said that this would be discussed during the Engineer Report. The scope of the project will be discussed on July 20th at the public hearing. Tonight Council is just approving the public hearing date and bid date. Taylor made a motion to set the public hearing date for July 20, 2015 and the bid date for July 27, 2015 for the 3rd Avenue and 5th Avenue Reconstruction Project. Seconded by Niemi.

Carried all. Hampton absent. Beimer said that possible award of bids would probably take place at the August 3rd meeting.

14. Engineering Update Report. Dave Schechinger with V & K Engineering provided Council with an update on current projects. On the 3rd Avenue and 5th Avenue project, one thing that needed to be looked at was the storm sewer issues. There are four different scopes to consider, first was to do the entire project, which includes some storm sewer work on the first couple blocks of 5th Avenue, some water main work and lining of sanitary sewer. That cost total would be \$1.572 million. The second scope would be if they pulled off on 3rd Avenue from 3rd Street NW to 6th Street NW and reduce the project. That reduces the scope of the engineering construction services and construction costs would be \$1.35 million. If they were to look at another scope which would drop off from 3rd Street NW to 7th Street on 5th Avenue, this again reduces the review and constructions costs would be \$1.176. The last scope would be if the last two sections were dropped off and do those as a separate project, with a cost of about \$570,000. The project could be bid with a few different scopes and select a scope based on the costs received. The impact by lowering the storm sewers in different locations aren't things that can be looked at quickly, it requires a bit of study but suggests that this be looked at to know the total costs. Beimer's recommendation was to hold off on 5th Avenue past the first several blocks of overlay until the storm sewer situation is figured out.

The sewer rehabiltion project is nearing completion. Water plant #1 will be bid on July 15th and award on the 20th. The cost for total reconstruction of Palisades Road would be approximately \$1.3 million. Beimer said the City cannot afford a project of this magnitude this year due to lack of revenue to fund the project. V&K will continue to work with Beimer and staff on the sidewalk program. A resident of 2nd Avenue NW has asked for assistance with the cost of his sidewalk replacement due to drainage issues with a storm sewer causing issues with the sidewalk. They would also like an extension for getting the work done until the City can figure out a resolution.

15. Discussion and possible action on Resolution #7-6-2015D: A Resolution authorizing a 28E agreement between the cities of Mount Vernon and Lisbon for law enforcement assistance. Chief Winder said that this is an agreement between the cities of Lisbon and Mount Vernon that was started a couple of years ago. It was recently passed by the Lisbon City Council. When Lisbon does not have anyone on duty, if an emergency situation arises, this would allow Mount Vernon police officers to respond to the call. This agreement allows both parties to bill for immediate response time. Attorney Hatala had concerns about the termination time of the contract, which was 90 days. His opinion is that it should be terminable at any time upon 30 days notice. Chief Winder was comfortable with the terms of the contract and would like to proceed since there is already approval by the City of Lisbon. All response times will be documented by Linn County dispatch. Motion made by Taylor, seconded by Thompson to approve Resolution #7-6-2015D. Roll call all yes. Hampton absent.
16. Discussion and possible action on establishing a Storm Water Utility task force. Taylor explained that a Green Advisory group would first be formed and then the first task that they would have would be to form a Storm Water task force. The goal of the group would be to look at green solutions when looking at plans and decisions that are made for projects in Mount Vernon. She

suggests a better name for the group would be “Sustainability Advisory Committee”. There have been a few community members voice interest in these issues and being on the committees. Taylor recommends a 5 members committee and also one Council member to sit in on conversations. Niemi said this would be a good opportunity to see what could be done with storm sewers and gather data with little or no cost to the City. Thompson liked the idea of the group but felt that there should be timelines involved for tasks. Taylor was asked to compile a document explaining the mission of the group and come back to Council for review.

17. Discussion and possible action on establishing a Green Advisory formation group. Covered under item #16.
18. Discussion and possible action on respect and civility during Council meetings. Tabled.
19. Old Business. Taylor asked about rescheduling the town hall meeting scheduled for July 13th due to possible conflicts with a swim team banquet going on the same night. She would like for as many people as possible to have an opportunity to voice their opinion. Niemi said that there was urgency to do this due to the fact that people will need to vote to change policy on the subject at hand. He felt that people should have the opportunity to re-visit this and have a public vote on it. The consensus was to keep the town hall meeting on the 13th of July and possibly set a date for a second town hall meeting if Council felt it was needed.
20. New Business. Beimer reported that the mural can be installed in Council chambers by City workers and informed Council that the DOT will be looking for them to officially re-name current Hwy 30 after the by-pass comes through. Council proposed a name like “Highway 30 Business Loop”.

As there was no further business to attend to the meeting adjourned, the time being 9:12 p.m., July 6, 2015.

Respectfully submitted,
Marsha Dewell
Deputy Clerk

Reviewed and approved,
Michael R. Beimer
City Administrator

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10. Discussion and possible action on Section 24.03 of the Mount Vernon Code of Ordinances; Standards of the Historic Preservation Commission regarding appointment members of the community. Niemi asked for clarification from Attorney Bob Hatala on whether the members appointed needed to reside within the community. Hatala said it was his belief that members needed to be residents or property owners. Section 24.03 does not define "community" but if you look at Iowa Code Section 303.34.3, which is referred to in the Mount Vernon Code of Ordinances, it talks in terms of residents and property owners and does not use the word "community". The definition of community is general "neighborhood, town, city". He feels that the requirement is that the person be a resident or property owner of the City of Mount Vernon and if the word "community" is intended to be broader than "neighborhood, town or city", it should have been defined and the State Code use of the term "resident" probably preempts a broader terminology of the definition of the word "community". In general terms, if the state has addressed a particular issue, that preempts the city from changing it. Taylor asked if this had any implications for people who serve on committees or commissions currently who may not fit that definition. Hatala said yes, they need to be a resident or property owner. This would not be true for the Parks and Recreation Board, as it specifically states in the Code that one member can be outside of the community.
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Carried all. Hampton absent. Beimer said that possible award of bids would probably take place at the August 3rd meeting.

14. Engineering Update Report. Dave Schechinger with V & K Engineering provided Council with an update on current projects. On the 3rd Avenue and 5th Avenue project, one thing that needed to be looked at was the storm sewer issues. There are four different scopes to consider, first was to do the entire project, which includes some storm sewer work on the first couple blocks of 5th Avenue, some water main work and lining of sanitary sewer. That cost total would be \$1.572 million. The second scope would be if they pulled off on 3rd Avenue from 3rd Street NW to 6th Street NW and reduce the project. That reduces the scope of the engineering construction services and construction costs would be \$1.35 million. If they were to look at another scope which would drop off from 3rd Street NW to 7th Street on 5th Avenue, this again reduces the review and constructions costs would be \$1.176. The last scope would be if the last two sections were dropped off and do those as a separate project, with a cost of about \$570,000. The project could be bid with a few different scopes and select a scope based on the costs received. The impact by lowering the storm sewers in different locations aren't things that can be looked at quickly, it requires a bit of study but suggests that this be looked at to know the total costs. Beimer's recommendation was to hold off on 5th Avenue past the first several blocks of overlay until the storm sewer situation is figured out.

The sewer rehablition project is nearing completion. Water plant #1 will be bid on July 15th and award on the 20th. The cost for total reconstruction of Palisades Road would be approximately \$1.3 million. Beimer said the City cannot afford a project of this magnitude this year due to lack of revenue to fund the project. V&K will continue to work with Beimer and staff on the sidewalk program. A resident of 2nd Avenue NW has asked for assistance with the cost of his sidewalk replacement due to drainage issues with a storm sewer causing issues with the sidewalk. They would also like an extension for getting the work done until the City can figure out a resolution.

15. Discussion and possible action on Resolution #7-6-2015D: A Resolution authorizing a 28E agreement between the cities of Mount Vernon and Lisbon for law enforcement assistance. Chief Winder said that this is an agreement between the cities of Lisbon and Mount Vernon that was started a couple of years ago. It was recently passed by the Lisbon City Council. When Lisbon does not have anyone on duty, if an emergency situation arises, this would allow Mount Vernon police officers to respond to the call. This agreement allows both parties to bill for immediate response time. Attorney Hatala had concerns about the termination time of the contract, which was 90 days. His opinion is that it should be terminable at any time upon 30 days notice. Chief Winder was comfortable with the terms of the contract and would like to proceed since there is already approval by the City of Lisbon. All response times will be documented by Linn County dispatch. Motion made by Taylor, seconded by Thompson to approve Resolution #7-6-2015D. Roll call all yes. Hampton absent.
16. Discussion and possible action on establishing a Storm Water Utility task force. Taylor explained that a Green Advisory group would first be formed and then the first task that they would have would be to form a Storm Water task force. The goal of the group would be to look at green solutions when looking at plans and decisions that are made for projects in Mount Vernon. She

suggests a better name for the group would be “Sustainability Advisory Committee”. There have been a few community members voice interest in these issues and being on the committees. Taylor recommends a 5 members committee and also one Council member to sit in on conversations. Niemi said this would be a good opportunity to see what could be done with storm sewers and gather data with little or no cost to the City. Thompson liked the idea of the group but felt that there should be timelines involved for tasks. Taylor was asked to compile a document explaining the mission of the group and come back to Council for review.

17. Discussion and possible action on establishing a Green Advisory formation group. Covered under item #16.
18. Discussion and possible action on respect and civility during Council meetings. Tabled.
19. Old Business. Taylor asked about rescheduling the town hall meeting scheduled for July 13th due to possible conflicts with a swim team banquet going on the same night. She would like for as many people as possible to have an opportunity to voice their opinion. Niemi said that there was urgency to do this due to the fact that people will need to vote to change policy on the subject at hand. He felt that people should have the opportunity to re-visit this and have a public vote on it. The consensus was to keep the town hall meeting on the 13th of July and possibly set a date for a second town hall meeting if Council felt it was needed.
20. New Business. Beimer reported that the mural can be installed in Council chambers by City workers and informed Council that the DOT will be looking for them to officially re-name current Hwy 30 after the by-pass comes through. Council proposed a name like “Highway 30 Business Loop”.

As there was no further business to attend to the meeting adjourned, the time being 9:12 p.m., July 6, 2015.

Respectfully submitted,
Marsha Dewell
Deputy Clerk

Reviewed and approved,
Michael R. Beimer
City Administrator

MINUTES
MOUNT VERNON CITY COUNCIL
JULY 6, 2015

The Mount Vernon City Council met July 6, 2015 at the Mount Vernon City Hall Council chambers with the following members present: Roudabush, Taylor, Thompson, Niemi. Absent: Hampton.

1. Call to Order. At 6:32 p.m. Mayor Pro Tem Bill Niemi called the meeting to order.
2. Approval of Agenda. Niemi made a couple of changes to the agenda. Items #16 and #17 will be combined and discussed as one topic. Items #11 and #18 will be tabled. Motion made by Thompson, seconded by Taylor to approved agenda as amended. Carried all. Hampton absent.
3. Consent Agenda. Motion made by Thompson, seconded by Roudabush to approve Consent Agenda. Carried all. Hampton absent.

a. Approval of minutes of June 15, 2015.

b. Claims for approval.

ALL ABOUT LEARNING	SUPPLIES-P&REC	975.00
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	3,128.66
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	2,551.34
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	1,226.29
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	395.86
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	108.73
ALLIANT IES UTILITIES	ENERGY USAGE-EMA	58.85
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	36.88
ALLIANT IES UTILITIES	ENRGY USAGE-SEW	28.96
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	24.47
ALLIANT IES UTILITIES	ENERGY USAGE-CEM	17.56
ANTHONY KARTSONAS	M.WOODS MURAL RESTORATION- MVHP	1,521.00
BALICEK, RITA	CLEANING SERVICE-P&A	127.50
BANNERS OF FLORIDA	BANNERS-ECON DEV	405.00
BARNYARD SCREEN PRINTER LLC	SUPPLIES-P&REC	234.00
BAUMAN AND COMPANY	UNIFORMS-ALL DEPTS	1,058.75
BAUMAN AND COMPANY	UNIFORMS-ALL DEPTS	200.00
BEIMER, MICHAEL R	MILEAGE-P&A	146.52
BENHART, SHERRIE	CLEANING SERVICE-P&A	127.50
BRADLEY HAUGE, CPA	PROFESSIONAL SERVICES-P&A	585.00
BROTHER MOBILE SOLUTIONS	PAPER-PD	96.25
BUSER, ROBERT M	COMPUTER-EMA	423.00
BUSER, ROBERT M	COMPUTER-EMA	274.76
BUSER, ROBERT M	COMPUTER-EMA	36.00
BUSER, ROBERT M	COMPUTER PARTS-EMA	16.99
CAMPBELL SUPPLY CEDAR RAPIDS	SUBMERSIBLE PUMP-PW	225.00
CAMPBELL SUPPLY CEDAR RAPIDS	SUPPLIES-RUT	26.80
CARDIAC SCIENCE CORP	BATTERY-PD	249.00
CENTURY LINK	PHONE CHGS-P&A	465.32
CENTURY LINK	PHONE CHGS-WAT	252.22
CENTURY LINK	PHONE CHGS-PD	104.53
CENTURY LINK	PHONE CHARGES-FD	100.04
CENTURY LINK	PHONE CHGS-RUT	50.14

CENTURY LINK	PHONE CHGS-WAT	49.90
CENTURY LINK	PHONE CHGS-POOL	45.35
CLICK, KAREN	UNIFORMS-PD	40.00
CLICK, KAREN	UNIFORM MAINT-PD	40.00
COGRAN SYSTEMS	ONLINE REGISTRATION FEES-P&REC	172.00
CORNELL MEN'S SOCCER	SOCCER REFEREES-P&REC	540.00
DEERE CREDIT, INC.	JD MOWER-PW	16,621.41
ELECTRONIC ENGINEERING CORP	INFORMATION SYSTEMS	399.60
ELECTRONIC ENGINEERING CORP	PAGER SERVICE-EMA	11.95
ESCO ELECTRIC COMPANY	PUMP WIRINIG-POOL	277.38
EVER-GREEN LANDSCAPE NURSERY	TREES/MEMORIAL PARK-P&REC	645.00
GALLS INC	UNIFORMS-PD	630.50
GALLS INC	UNIFORMS-PD	282.00
GROUP SERVICES INC	INSURANCE-ALL DEPTS	28,087.97
HANCOCK, SONARA	REFUND/LEGO CAMP-P&REC	80.00
HERITAGE DAYS	HERITAGE DAYS SUPPORT	3,000.00
IOWA DOT	HWY 1 REHAB-LOST II	14,525.60
IOWA LEAGUE OF CITIES	ANNUAL DUES-P&A	2,094.00
IOWA PRISON INDUSTRIES	WEIGHT LIMIT SIGN/WAGON PASS	78.80
IOWA SOLUTIONS INC	SERVER-PD	14,757.00
IOWA SOLUTIONS INC	NEW SERVER-P&A	11,016.50
JOHN'S LOCK & KEY INC	REPLACE/REPAIR LOCKS-POOL	729.58
KIRK, BILL	UNIFORMS-PW	33.98
L.L. PELLING CO INC	SEAL COATING-2014 STREETS BOND	65,156.21
LANGES SINCLAIR SERVICE	FUEL-PW	100.11
LINN CO-OP OIL CO	FUEL-PW	1,063.49
M & K DUST CONTROL	FILL/DRAINAGE DITCH-POOL BOND	350.00
MIRANDA DONNELLAN	INTERN-MVHPC	65.00
MOORE MEDICAL CORP.	GLOVES-PD	143.08
MOUNT VERNON ACE HARDWARE	EQUIPMENT-RUT	1,089.37
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT	247.90
MOUNT VERNON BANK & TRUST CO	20% OF CEMETERY SALES	200.00
OFFICE OF VEHICLE SERVICES	VEHICLE INSPECTIONS-PD	10.00
P&K MIDWEST INC	EQUIPMENT MAINT-RUT	24.16
PACE SUPPLY	SUPPLIES-RUT	134.10
PAYROLL	TOTAL	87,250.64
POOL TECH INC	VACUUM-POOL	1,405.00
POOL TECH INC	ROPE HOOK-POOL	92.29
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	400.00
SCHIMBERG COMPANY	SUPPLIES-POOL,WAT	83.77
SHERWIN WILLIAMS CO.	SPRAYER MAINT-RUT	169.08
SHERWIN WILLIAMS CO.	ROAD PAINT-RUT	150.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	1,845.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	150.00
SPRAY-LAND USA	BRINE TANK-RUT	1,094.00
SPRINGER PEST SOLUTIONS CORP	PEST CONTROL-P&A	30.00
STAPLES ADVANTAGE	SUPPLIES-P&A	262.07
STARR, MELVA	REFUND-POOL	40.00
STOLTE, ABBIE	REFUND-POOL	40.00
STREB CONSTRUCTION	HWY 30 CORRIDOR IMPROVEMENTS	36,963.28
THORESON, JANE	RECORDS MGMT SYSTEM-CEM	3,628.00
TRANS IOWA EQUIPMENT INC	STREET SWEEPER-SW	40,500.00
US BANK	UNIFORMS,EQUIP,SUPPLIES-ALL DEPTS	4,087.01

US BANK	RADIO-POOL	201.96
US CELLULAR	CELL PHONE-PD	116.17
WAPSI WASTE SERVICE	BULKY ITEM DROP OFF	126.82
WATCH GUARD VIDEO	BODY CAMERA-PD	837.00
WENDLING QUARRIES	ROAD STONE-RUT	139.73
	TOTAL	357,631.68

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14. Engineering Update Report. Dave Schechinger with V & K Engineering provided Council with an update on current projects. On the 3rd Avenue and 5th Avenue project, one thing that needed to be looked at was the storm sewer issues. There are four different scopes to consider, first was to do the entire project, which includes some storm sewer work on the first couple blocks of 5th Avenue, some water main work and lining of sanitary sewer. That cost total would be \$1.572 million. The second scope would be if they pulled off on 3rd Avenue from 3rd Street NW to 6th Street NW and reduce the project. That reduces the scope of the engineering construction services and construction costs would be \$1.35 million. If they were to look at another scope which would drop off from 3rd Street NW to 7th Street on 5th Avenue, this again reduces the review and constructions costs would be \$1.176. The last scope would be if the last two sections were dropped off and do those as a separate project, with a cost of about \$570,000. The project could be bid with a few different scopes and select a scope based on the costs received. The impact by lowering the storm sewers in different locations aren't things that can be looked at quickly, it requires a bit of study but suggests that this be looked at to know the total costs. Beimer's recommendation was to hold off on 5th Avenue past the first several blocks of overlay until the storm sewer situation is figured out.

The sewer rehabiltion project is nearing completion. Water plant #1 will be bid on July 15th and award on the 20th. The cost for total reconstruction of Palisades Road would be approximately \$1.3 million. Beimer said the City cannot afford a project of this magnitude this year due to lack of revenue to fund the project. V&K will continue to work with Beimer and staff on the sidewalk program. A resident of 2nd Avenue NW has asked for assistance with the cost of his sidewalk replacement due to drainage issues with a storm sewer causing issues with the sidewalk. They would also like an extension for getting the work done until the City can figure out a resolution.

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Respectfully submitted,
Marsha Dewell
Deputy Clerk

Reviewed and approved,
Michael R. Beimer
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MINUTES
MOUNT VERNON CITY COUNCIL
JULY 6, 2015

The Mount Vernon City Council met July 6, 2015 at the Mount Vernon City Hall Council chambers with the following members present: Roudabush, Taylor, Thompson, Niemi. Absent: Hampton.

1. Call to Order. At 6:32 p.m. Mayor Pro Tem Bill Niemi called the meeting to order.
2. Approval of Agenda. Niemi made a couple of changes to the agenda. Items #16 and #17 will be combined and discussed as one topic. Items #11 and #18 will be tabled. Motion made by Thompson, seconded by Taylor to approved agenda as amended. Carried all. Hampton absent.
3. Consent Agenda. Motion made by Thompson, seconded by Roudabush to approve Consent Agenda. Carried all. Hampton absent.

a. Approval of minutes of June 15, 2015.

b. Claims for approval.

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COGRAN SYSTEMS	ONLINE REGISTRATION FEES-P&REC	172.00
CORNELL MEN'S SOCCER	SOCCER REFEREES-P&REC	540.00
DEERE CREDIT, INC.	JD MOWER-PW	16,621.41
ELECTRONIC ENGINEERING CORP	INFORMATION SYSTEMS	399.60
ELECTRONIC ENGINEERING CORP	PAGER SERVICE-EMA	11.95
ESCO ELECTRIC COMPANY	PUMP WIRINIG-POOL	277.38
EVER-GREEN LANDSCAPE NURSERY	TREES/MEMORIAL PARK-P&REC	645.00
GALLS INC	UNIFORMS-PD	630.50
GALLS INC	UNIFORMS-PD	282.00
GROUP SERVICES INC	INSURANCE-ALL DEPTS	28,087.97
HANCOCK, SONARA	REFUND/LEGO CAMP-P&REC	80.00
HERITAGE DAYS	HERITAGE DAYS SUPPORT	3,000.00
IOWA DOT	HWY 1 REHAB-LOST II	14,525.60
IOWA LEAGUE OF CITIES	ANNUAL DUES-P&A	2,094.00
IOWA PRISON INDUSTRIES	WEIGHT LIMIT SIGN/WAGON PASS	78.80
IOWA SOLUTIONS INC	SERVER-PD	14,757.00
IOWA SOLUTIONS INC	NEW SERVER-P&A	11,016.50
JOHN'S LOCK & KEY INC	REPLACE/REPAIR LOCKS-POOL	729.58
KIRK, BILL	UNIFORMS-PW	33.98
L.L. PELLING CO INC	SEAL COATING-2014 STREETS BOND	65,156.21
LANGES SINCLAIR SERVICE	FUEL-PW	100.11
LINN CO-OP OIL CO	FUEL-PW	1,063.49
M & K DUST CONTROL	FILL/DRAINAGE DITCH-POOL BOND	350.00
MIRANDA DONNELLAN	INTERN-MVHPC	65.00
MOORE MEDICAL CORP.	GLOVES-PD	143.08
MOUNT VERNON ACE HARDWARE	EQUIPMENT-RUT	1,089.37
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT	247.90
MOUNT VERNON BANK & TRUST CO	20% OF CEMETERY SALES	200.00
OFFICE OF VEHICLE SERVICES	VEHICLE INSPECTIONS-PD	10.00
P&K MIDWEST INC	EQUIPMENT MAINT-RUT	24.16
PACE SUPPLY	SUPPLIES-RUT	134.10
PAYROLL	TOTAL	87,250.64
POOL TECH INC	VACUUM-POOL	1,405.00
POOL TECH INC	ROPE HOOK-POOL	92.29
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	400.00
SCHIMBERG COMPANY	SUPPLIES-POOL,WAT	83.77
SHERWIN WILLIAMS CO.	SPRAYER MAINT-RUT	169.08
SHERWIN WILLIAMS CO.	ROAD PAINT-RUT	150.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	1,845.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	150.00
SPRAY-LAND USA	BRINE TANK-RUT	1,094.00
SPRINGER PEST SOLUTIONS CORP	PEST CONTROL-P&A	30.00
STAPLES ADVANTAGE	SUPPLIES-P&A	262.07
STARR, MELVA	REFUND-POOL	40.00
STOLTE, ABBIE	REFUND-POOL	40.00
STREB CONSTRUCTION	HWY 30 CORRIDOR IMPROVEMENTS	36,963.28
THORESON, JANE	RECORDS MGMT SYSTEM-CEM	3,628.00
TRANS IOWA EQUIPMENT INC	STREET SWEEPER-SW	40,500.00
US BANK	UNIFORMS,EQUIP,SUPPLIES-ALL DEPTS	4,087.01

US BANK	RADIO-POOL	201.96
US CELLULAR	CELL PHONE-PD	116.17
WAPSI WASTE SERVICE	BULKY ITEM DROP OFF	126.82
WATCH GUARD VIDEO	BODY CAMERA-PD	837.00
WENDLING QUARRIES	ROAD STONE-RUT	139.73
	TOTAL	357,631.68

- c. Approval of liquor license renewals for Si Senior and Casey's.
 - d. Approval of Change Order #17, U.S. Highway 30 Corridor Improvements Project, Streb Construction: \$77,461.21.
 - e. Approval of Final Pay Estimate #12, U.S. Highway 30 Corridor Improvements Project, Sreb Construction: \$36,963.28 and acceptance of all work.
 - f. Approval of Pay Estimate #18, Highway 1 Resurfacing Project, Iowa Department of Transportation: \$14,525.60.
4. Open forum: each citizen limited to 5 minutes per discussion item.
5. City Administrator Report. Beimer reported that in looking at the current and ongoing projects, we are definitely going to have to raise the rates for water but won't know how much until the bids come in on the water treatment plant. He is estimating sometime in November or December an ordinance change amending the rates somewhere between four and five percent. The storm sewer rates were raised last year but unfortunately they were raised enough to cover expenses but since then have had more money going out than coming in. Right now that fund is about \$75,000 in the red. If a green committee is formed and works with a storm water task force, there is a grant available that deals with flood mitigation systems. It is a 75-25 grant but he feels that the City needs to get a handle on the storm sewers around town before we progress too much further on 3rd and 5th Avenue. Beimer met with the City Engineer last week and discussed this project. He recommends holding off on 3rd and 5th past the first couple of blocks, because after that we run into storm sewer issues. He recommends doing the asphalt overlay on the first couple of sections on 3rd and 5th right now and do a study to find out what needs to be done with the storm sewers and see if there is some grant money available. The City currently has about \$3 million left in bonding capacity but he only recommends using \$500,000 of that, which would be 20% of the total bonding capacity. Documents have been given to V&K on the ongoing sidewalk project and work will begin on getting the project going again. Since it has been two years since anything was done, Beimer recommends re-evaluating those areas that were originally assessed and move forward from there. The City has a set of standards that are used to evaluate the sidewalks and determine if improvements are needed. Beimer also recommended changing the minimum width standards of sidewalks in new developments from four feet to five feet width. Beimer went on to say that the work on Palisades Road would need to wait a year or two until the funds are available. The City is anticipating possible new development in the future.
6. \$375,000 General Obligation Capital Loan Notes, Series 2015. Beimer explained that this is the final step in the bonding process (except for the closing on July 15th). This appoints Bankers Trust as the paying agent, approves the tax exempt certificate and authorizes the loan agreement.
- a. Discussion and possible action on Resolution #7-6-2015A: A Resolution Appointing Paying Agent, Note Registrar, and Transfer Agent, Approving the Paying Agent and

Note Registrar and Transfer Agent Agreement and Authorizing the Execution of the Agreement. Motion made by Taylor, seconded by Niemi to approve Resolution #7-6-201A. Roll call all yes. Hampton absent.

- b. Approval of Tax Exemption Certificate. Motion made by Taylor, seconded by Thompson to approve tax exemption certificate. Roll call all yes. Hampton absent.
 - c. Discussion and possible action on Resolution #7-6-2015B: A Resolution approving and authorizing a form of Loan Agreement and authorizing and providing for the issuance of Capital Loan Notes and levying a tax to pay the Notes. Motion made by Thompson, seconded by Niemi to approve Resolution #7-6-2015B. Roll call all yes. Hampton absent.
7. Discussion and possible action on Resolution #7-6-2015C: A Resolution approving transfers. These are transfers done every year to cover various bond principal and interest payments and put the money in the proper funds. Motion made by Thompson, seconded by Taylor to approve Resolution #7-6-2015C. Roll call all yes. Hampton absent.
8. Presentation of City Administrator profile search document. Discussion and possible action on changes before final document is approved. Richard Fursman provided Council with a draft of the City Administrator profile document that was drafted after speaking to members of City staff, Council and community members. This document will be used to recruit a new City Administrator. Fursman went over key aspects of the document and asked for input on any changes that are needed. His recommendation is to include the current and new members of Council/Mayor in the interview process after elections are done. Taylor would like to see some additional wording put in the document about the City Administrator having a more active role in enforcing the Comprehensive Plan. City Attorney Bob Hatala said that the Comprehensive Plan is more of a tool to be used for future development and projects and not necessarily something that is “enforced”. Fursman suggested adding a bullet stating “become familiar with the Comprehensive Plan and review ordinances for development south of the City”. Taylor also asked that wording be changed on the topic of the “old fire station being remodeled to be used as a new police station”. She feels that although this may become a project it is not currently a project and it is premature to say that the City is currently examining feasibility, as Council has not voted on anything that would suggest that. Niemi said his feeling was that the disposition of the fire station is going to be discussed until a resolution is reached and one of the resolutions that has been discussed is using that as a new police station. Despite the fact that Council is not actively discussing it right now, it is an issue that remains before them and he thinks that informing new applicants that this is out there would be doing them a service. Fursman suggested modifying the wording to say “examining future uses of the old fire department site”. All Council members agreed with this. Fursman also suggested that Council agree to pay “reasonable expenses” for candidates, which is currently in the document. Niemi made a motion to accept the City Administrator position profile with the above changes that were discussed. Seconded by Thompson. Carried all. Hampton absent.
9. Discussion and possible action on increase in base salary of Nick Nissen, Public Works Director, in the amount of \$5,000.00. Beimer said that Nissen had been with the City for a little over eight months and he started out at 60,000, which was less than his predecessor. He is currently making

\$61,500. The Mayor asked that this be put on the agenda. He feels, as does Beimer, that Nick is deserving of an increase of \$5,000 due to his job performance. Beimer performed a performance evaluation of Nick several weeks ago and he would recommend that he receive this increase. Hampton and Roudabush are also on the Personnel Committee and both agree with this increase. Motion made by Roudabush to approve the salary increase for Nick Nissen in the amount of \$5,000.00. Seconded by Niemi. Carried all. Hampton absent.

10. Discussion and possible action on Section 24.03 of the Mount Vernon Code of Ordinances; Standards of the Historic Preservation Commission regarding appointment members of the community. Niemi asked for clarification from Attorney Bob Hatala on whether the members appointed needed to reside within the community. Hatala said it was his belief that members needed to be residents or property owners. Section 24.03 does not define "community" but if you look at Iowa Code Section 303.34.3, which is referred to in the Mount Vernon Code of Ordinances, it talks in terms of residents and property owners and does not use the word "community". The definition of community is general "neighborhood, town, city". He feels that the requirement is that the person be a resident or property owner of the City of Mount Vernon and if the word "community" is intended to be broader than "neighborhood, town or city", it should have been defined and the State Code use of the term "resident" probably preempts a broader terminology of the definition of the word "community". In general terms, if the state has addressed a particular issue, that preempts the city from changing it. Taylor asked if this had any implications for people who serve on committees or commissions currently who may not fit that definition. Hatala said yes, they need to be a resident or property owner. This would not be true for the Parks and Recreation Board, as it specifically states in the Code that one member can be outside of the community.
11. Mayoral recommendation and possible Council approval to fill vacancy of unexpired term on Historic Preservation Commission. Tabled.
12. Public Hearing on proposed plans and specifications, proposed form of contract and estimate of cost for construction of 2015 Water Treatment Plant Improvements for the City of Mount Vernon, Iowa and the taking of bids therefore. Discussion and possible action. Motion made by Thompson, seconded by Roudabush to open public hearing at 8:01 p.m. Carried all. Hampton absent. There was no public input. Motion made by Thompson, seconded by Taylor to close public hearing at 8:02 p.m. Carried all. Hampton absent. Beimer stated that the date for receiving bids would be July 15th and July 20th would be the possible awarding of the bids.
13. Discussion and possible action on setting bid date and public hearing date for the plans, specifications, form of contract and estimate of cost with the intent of holding public hearing on July 20, 2015 and receiving bids for 3rd Avenue and 5th Avenue Reconstruction Project on July 27, 2015. Taylor wanted to clarify exactly what this project would include. Beimer said that this would be discussed during the Engineer Report. The scope of the project will be discussed on July 20th at the public hearing. Tonight Council is just approving the public hearing date and bid date. Taylor made a motion to set the public hearing date for July 20, 2015 and the bid date for July 27, 2015 for the 3rd Avenue and 5th Avenue Reconstruction Project. Seconded by Niemi.

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Respectfully submitted,
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Reviewed and approved,
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MINUTES
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JULY 6, 2015

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3. Consent Agenda. Motion made by Thompson, seconded by Roudabush to approve Consent Agenda. Carried all. Hampton absent.

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Note Registrar and Transfer Agent Agreement and Authorizing the Execution of the Agreement. Motion made by Taylor, seconded by Niemi to approve Resolution #7-6-201A. Roll call all yes. Hampton absent.

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8. Presentation of City Administrator profile search document. Discussion and possible action on changes before final document is approved. Richard Fursman provided Council with a draft of the City Administrator profile document that was drafted after speaking to members of City staff, Council and community members. This document will be used to recruit a new City Administrator. Fursman went over key aspects of the document and asked for input on any changes that are needed. His recommendation is to include the current and new members of Council/Mayor in the interview process after elections are done. Taylor would like to see some additional wording put in the document about the City Administrator having a more active role in enforcing the Comprehensive Plan. City Attorney Bob Hatala said that the Comprehensive Plan is more of a tool to be used for future development and projects and not necessarily something that is “enforced”. Fursman suggested adding a bullet stating “become familiar with the Comprehensive Plan and review ordinances for development south of the City”. Taylor also asked that wording be changed on the topic of the “old fire station being remodeled to be used as a new police station”. She feels that although this may become a project it is not currently a project and it is premature to say that the City is currently examining feasibility, as Council has not voted on anything that would suggest that. Niemi said his feeling was that the disposition of the fire station is going to be discussed until a resolution is reached and one of the resolutions that has been discussed is using that as a new police station. Despite the fact that Council is not actively discussing it right now, it is an issue that remains before them and he thinks that informing new applicants that this is out there would be doing them a service. Fursman suggested modifying the wording to say “examining future uses of the old fire department site”. All Council members agreed with this. Fursman also suggested that Council agree to pay “reasonable expenses” for candidates, which is currently in the document. Niemi made a motion to accept the City Administrator position profile with the above changes that were discussed. Seconded by Thompson. Carried all. Hampton absent.
9. Discussion and possible action on increase in base salary of Nick Nissen, Public Works Director, in the amount of \$5,000.00. Beimer said that Nissen had been with the City for a little over eight months and he started out at 60,000, which was less than his predecessor. He is currently making

\$61,500. The Mayor asked that this be put on the agenda. He feels, as does Beimer, that Nick is deserving of an increase of \$5,000 due to his job performance. Beimer performed a performance evaluation of Nick several weeks ago and he would recommend that he receive this increase. Hampton and Roudabush are also on the Personnel Committee and both agree with this increase. Motion made by Roudabush to approve the salary increase for Nick Nissen in the amount of \$5,000.00. Seconded by Niemi. Carried all. Hampton absent.

10. Discussion and possible action on Section 24.03 of the Mount Vernon Code of Ordinances; Standards of the Historic Preservation Commission regarding appointment members of the community. Niemi asked for clarification from Attorney Bob Hatala on whether the members appointed needed to reside within the community. Hatala said it was his belief that members needed to be residents or property owners. Section 24.03 does not define "community" but if you look at Iowa Code Section 303.34.3, which is referred to in the Mount Vernon Code of Ordinances, it talks in terms of residents and property owners and does not use the word "community". The definition of community is general "neighborhood, town, city". He feels that the requirement is that the person be a resident or property owner of the City of Mount Vernon and if the word "community" is intended to be broader than "neighborhood, town or city", it should have been defined and the State Code use of the term "resident" probably preempts a broader terminology of the definition of the word "community". In general terms, if the state has addressed a particular issue, that preempts the city from changing it. Taylor asked if this had any implications for people who serve on committees or commissions currently who may not fit that definition. Hatala said yes, they need to be a resident or property owner. This would not be true for the Parks and Recreation Board, as it specifically states in the Code that one member can be outside of the community.
11. Mayoral recommendation and possible Council approval to fill vacancy of unexpired term on Historic Preservation Commission. Tabled.
12. Public Hearing on proposed plans and specifications, proposed form of contract and estimate of cost for construction of 2015 Water Treatment Plant Improvements for the City of Mount Vernon, Iowa and the taking of bids therefore. Discussion and possible action. Motion made by Thompson, seconded by Roudabush to open public hearing at 8:01 p.m. Carried all. Hampton absent. There was no public input. Motion made by Thompson, seconded by Taylor to close public hearing at 8:02 p.m. Carried all. Hampton absent. Beimer stated that the date for receiving bids would be July 15th and July 20th would be the possible awarding of the bids.
13. Discussion and possible action on setting bid date and public hearing date for the plans, specifications, form of contract and estimate of cost with the intent of holding public hearing on July 20, 2015 and receiving bids for 3rd Avenue and 5th Avenue Reconstruction Project on July 27, 2015. Taylor wanted to clarify exactly what this project would include. Beimer said that this would be discussed during the Engineer Report. The scope of the project will be discussed on July 20th at the public hearing. Tonight Council is just approving the public hearing date and bid date. Taylor made a motion to set the public hearing date for July 20, 2015 and the bid date for July 27, 2015 for the 3rd Avenue and 5th Avenue Reconstruction Project. Seconded by Niemi.

Carried all. Hampton absent. Beimer said that possible award of bids would probably take place at the August 3rd meeting.

14. Engineering Update Report. Dave Schechinger with V & K Engineering provided Council with an update on current projects. On the 3rd Avenue and 5th Avenue project, one thing that needed to be looked at was the storm sewer issues. There are four different scopes to consider, first was to do the entire project, which includes some storm sewer work on the first couple blocks of 5th Avenue, some water main work and lining of sanitary sewer. That cost total would be \$1.572 million. The second scope would be if they pulled off on 3rd Avenue from 3rd Street NW to 6th Street NW and reduce the project. That reduces the scope of the engineering construction services and construction costs would be \$1.35 million. If they were to look at another scope which would drop off from 3rd Street NW to 7th Street on 5th Avenue, this again reduces the review and constructions costs would be \$1.176. The last scope would be if the last two sections were dropped off and do those as a separate project, with a cost of about \$570,000. The project could be bid with a few different scopes and select a scope based on the costs received. The impact by lowering the storm sewers in different locations aren't things that can be looked at quickly, it requires a bit of study but suggests that this be looked at to know the total costs. Beimer's recommendation was to hold off on 5th Avenue past the first several blocks of overlay until the storm sewer situation is figured out.

The sewer rehabiltion project is nearing completion. Water plant #1 will be bid on July 15th and award on the 20th. The cost for total reconstruction of Palisades Road would be approximately \$1.3 million. Beimer said the City cannot afford a project of this magnitude this year due to lack of revenue to fund the project. V&K will continue to work with Beimer and staff on the sidewalk program. A resident of 2nd Avenue NW has asked for assistance with the cost of his sidewalk replacement due to drainage issues with a storm sewer causing issues with the sidewalk. They would also like an extension for getting the work done until the City can figure out a resolution.

15. Discussion and possible action on Resolution #7-6-2015D: A Resolution authorizing a 28E agreement between the cities of Mount Vernon and Lisbon for law enforcement assistance. Chief Winder said that this is an agreement between the cities of Lisbon and Mount Vernon that was started a couple of years ago. It was recently passed by the Lisbon City Council. When Lisbon does not have anyone on duty, if an emergency situation arises, this would allow Mount Vernon police officers to respond to the call. This agreement allows both parties to bill for immediate response time. Attorney Hatala had concerns about the termination time of the contract, which was 90 days. His opinion is that it should be terminable at any time upon 30 days notice. Chief Winder was comfortable with the terms of the contract and would like to proceed since there is already approval by the City of Lisbon. All response times will be documented by Linn County dispatch. Motion made by Taylor, seconded by Thompson to approve Resolution #7-6-2015D. Roll call all yes. Hampton absent.
16. Discussion and possible action on establishing a Storm Water Utility task force. Taylor explained that a Green Advisory group would first be formed and then the first task that they would have would be to form a Storm Water task force. The goal of the group would be to look at green solutions when looking at plans and decisions that are made for projects in Mount Vernon. She

suggests a better name for the group would be “Sustainability Advisory Committee”. There have been a few community members voice interest in these issues and being on the committees. Taylor recommends a 5 members committee and also one Council member to sit in on conversations. Niemi said this would be a good opportunity to see what could be done with storm sewers and gather data with little or no cost to the City. Thompson liked the idea of the group but felt that there should be timelines involved for tasks. Taylor was asked to compile a document explaining the mission of the group and come back to Council for review.

17. Discussion and possible action on establishing a Green Advisory formation group. Covered under item #16.
18. Discussion and possible action on respect and civility during Council meetings. Tabled.
19. Old Business. Taylor asked about rescheduling the town hall meeting scheduled for July 13th due to possible conflicts with a swim team banquet going on the same night. She would like for as many people as possible to have an opportunity to voice their opinion. Niemi said that there was urgency to do this due to the fact that people will need to vote to change policy on the subject at hand. He felt that people should have the opportunity to re-visit this and have a public vote on it. The consensus was to keep the town hall meeting on the 13th of July and possibly set a date for a second town hall meeting if Council felt it was needed.
20. New Business. Beimer reported that the mural can be installed in Council chambers by City workers and informed Council that the DOT will be looking for them to officially re-name current Hwy 30 after the by-pass comes through. Council proposed a name like “Highway 30 Business Loop”.

As there was no further business to attend to the meeting adjourned, the time being 9:12 p.m., July 6, 2015.

Respectfully submitted,
Marsha Dewell
Deputy Clerk

Reviewed and approved,
Michael R. Beimer
City Administrator

MINUTES
MOUNT VERNON CITY COUNCIL
JULY 6, 2015

The Mount Vernon City Council met July 6, 2015 at the Mount Vernon City Hall Council chambers with the following members present: Roudabush, Taylor, Thompson, Niemi. Absent: Hampton.

1. Call to Order. At 6:32 p.m. Mayor Pro Tem Bill Niemi called the meeting to order.
2. Approval of Agenda. Niemi made a couple of changes to the agenda. Items #16 and #17 will be combined and discussed as one topic. Items #11 and #18 will be tabled. Motion made by Thompson, seconded by Taylor to approved agenda as amended. Carried all. Hampton absent.
3. Consent Agenda. Motion made by Thompson, seconded by Roudabush to approve Consent Agenda. Carried all. Hampton absent.

a. Approval of minutes of June 15, 2015.

b. Claims for approval.

ALL ABOUT LEARNING	SUPPLIES-P&REC	975.00
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	3,128.66
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	2,551.34
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	1,226.29
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	395.86
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ALLIANT IES UTILITIES	ENERGY USAGE-CEM	17.56
ANTHONY KARTSONAS	M.WOODS MURAL RESTORATION- MVHP	1,521.00
BALICEK, RITA	CLEANING SERVICE-P&A	127.50
BANNERS OF FLORIDA	BANNERS-ECON DEV	405.00
BARNYARD SCREEN PRINTER LLC	SUPPLIES-P&REC	234.00
BAUMAN AND COMPANY	UNIFORMS-ALL DEPTS	1,058.75
BAUMAN AND COMPANY	UNIFORMS-ALL DEPTS	200.00
BEIMER, MICHAEL R	MILEAGE-P&A	146.52
BENHART, SHERRIE	CLEANING SERVICE-P&A	127.50
BRADLEY HAUGE, CPA	PROFESSIONAL SERVICES-P&A	585.00
BROTHER MOBILE SOLUTIONS	PAPER-PD	96.25
BUSER, ROBERT M	COMPUTER-EMA	423.00
BUSER, ROBERT M	COMPUTER-EMA	274.76
BUSER, ROBERT M	COMPUTER-EMA	36.00
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CARDIAC SCIENCE CORP	BATTERY-PD	249.00
CENTURY LINK	PHONE CHGS-P&A	465.32
CENTURY LINK	PHONE CHGS-WAT	252.22
CENTURY LINK	PHONE CHGS-PD	104.53
CENTURY LINK	PHONE CHARGES-FD	100.04
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\$61,500. The Mayor asked that this be put on the agenda. He feels, as does Beimer, that Nick is deserving of an increase of \$5,000 due to his job performance. Beimer performed a performance evaluation of Nick several weeks ago and he would recommend that he receive this increase. Hampton and Roudabush are also on the Personnel Committee and both agree with this increase. Motion made by Roudabush to approve the salary increase for Nick Nissen in the amount of \$5,000.00. Seconded by Niemi. Carried all. Hampton absent.

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Carried all. Hampton absent. Beimer said that possible award of bids would probably take place at the August 3rd meeting.

14. Engineering Update Report. Dave Schechinger with V & K Engineering provided Council with an update on current projects. On the 3rd Avenue and 5th Avenue project, one thing that needed to be looked at was the storm sewer issues. There are four different scopes to consider, first was to do the entire project, which includes some storm sewer work on the first couple blocks of 5th Avenue, some water main work and lining of sanitary sewer. That cost total would be \$1.572 million. The second scope would be if they pulled off on 3rd Avenue from 3rd Street NW to 6th Street NW and reduce the project. That reduces the scope of the engineering construction services and construction costs would be \$1.35 million. If they were to look at another scope which would drop off from 3rd Street NW to 7th Street on 5th Avenue, this again reduces the review and constructions costs would be \$1.176. The last scope would be if the last two sections were dropped off and do those as a separate project, with a cost of about \$570,000. The project could be bid with a few different scopes and select a scope based on the costs received. The impact by lowering the storm sewers in different locations aren't things that can be looked at quickly, it requires a bit of study but suggests that this be looked at to know the total costs. Beimer's recommendation was to hold off on 5th Avenue past the first several blocks of overlay until the storm sewer situation is figured out.

The sewer rehabiltion project is nearing completion. Water plant #1 will be bid on July 15th and award on the 20th. The cost for total reconstruction of Palisades Road would be approximately \$1.3 million. Beimer said the City cannot afford a project of this magnitude this year due to lack of revenue to fund the project. V&K will continue to work with Beimer and staff on the sidewalk program. A resident of 2nd Avenue NW has asked for assistance with the cost of his sidewalk replacement due to drainage issues with a storm sewer causing issues with the sidewalk. They would also like an extension for getting the work done until the City can figure out a resolution.

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17. Discussion and possible action on establishing a Green Advisory formation group. Covered under item #16.
18. Discussion and possible action on respect and civility during Council meetings. Tabled.
19. Old Business. Taylor asked about rescheduling the town hall meeting scheduled for July 13th due to possible conflicts with a swim team banquet going on the same night. She would like for as many people as possible to have an opportunity to voice their opinion. Niemi said that there was urgency to do this due to the fact that people will need to vote to change policy on the subject at hand. He felt that people should have the opportunity to re-visit this and have a public vote on it. The consensus was to keep the town hall meeting on the 13th of July and possibly set a date for a second town hall meeting if Council felt it was needed.
20. New Business. Beimer reported that the mural can be installed in Council chambers by City workers and informed Council that the DOT will be looking for them to officially re-name current Hwy 30 after the by-pass comes through. Council proposed a name like “Highway 30 Business Loop”.

As there was no further business to attend to the meeting adjourned, the time being 9:12 p.m., July 6, 2015.

Respectfully submitted,
Marsha Dewell
Deputy Clerk

Reviewed and approved,
Michael R. Beimer
City Administrator

MINUTES
MOUNT VERNON CITY COUNCIL
JULY 6, 2015

The Mount Vernon City Council met July 6, 2015 at the Mount Vernon City Hall Council chambers with the following members present: Roudabush, Taylor, Thompson, Niemi. Absent: Hampton.

1. Call to Order. At 6:32 p.m. Mayor Pro Tem Bill Niemi called the meeting to order.
2. Approval of Agenda. Niemi made a couple of changes to the agenda. Items #16 and #17 will be combined and discussed as one topic. Items #11 and #18 will be tabled. Motion made by Thompson, seconded by Taylor to approved agenda as amended. Carried all. Hampton absent.
3. Consent Agenda. Motion made by Thompson, seconded by Roudabush to approve Consent Agenda. Carried all. Hampton absent.

a. Approval of minutes of June 15, 2015.

b. Claims for approval.

ALL ABOUT LEARNING	SUPPLIES-P&REC	975.00
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	3,128.66
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	2,551.34
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	1,226.29
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	395.86
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	108.73
ALLIANT IES UTILITIES	ENERGY USAGE-EMA	58.85
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	36.88
ALLIANT IES UTILITIES	ENRGY USAGE-SEW	28.96
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	24.47
ALLIANT IES UTILITIES	ENERGY USAGE-CEM	17.56
ANTHONY KARTSONAS	M.WOODS MURAL RESTORATION- MVHP	1,521.00
BALICEK, RITA	CLEANING SERVICE-P&A	127.50
BANNERS OF FLORIDA	BANNERS-ECON DEV	405.00
BARNYARD SCREEN PRINTER LLC	SUPPLIES-P&REC	234.00
BAUMAN AND COMPANY	UNIFORMS-ALL DEPTS	1,058.75
BAUMAN AND COMPANY	UNIFORMS-ALL DEPTS	200.00
BEIMER, MICHAEL R	MILEAGE-P&A	146.52
BENHART, SHERRIE	CLEANING SERVICE-P&A	127.50
BRADLEY HAUGE, CPA	PROFESSIONAL SERVICES-P&A	585.00
BROTHER MOBILE SOLUTIONS	PAPER-PD	96.25
BUSER, ROBERT M	COMPUTER-EMA	423.00
BUSER, ROBERT M	COMPUTER-EMA	274.76
BUSER, ROBERT M	COMPUTER-EMA	36.00
BUSER, ROBERT M	COMPUTER PARTS-EMA	16.99
CAMPBELL SUPPLY CEDAR RAPIDS	SUBMERSIBLE PUMP-PW	225.00
CAMPBELL SUPPLY CEDAR RAPIDS	SUPPLIES-RUT	26.80
CARDIAC SCIENCE CORP	BATTERY-PD	249.00
CENTURY LINK	PHONE CHGS-P&A	465.32
CENTURY LINK	PHONE CHGS-WAT	252.22
CENTURY LINK	PHONE CHGS-PD	104.53
CENTURY LINK	PHONE CHARGES-FD	100.04
CENTURY LINK	PHONE CHGS-RUT	50.14

CENTURY LINK	PHONE CHGS-WAT	49.90
CENTURY LINK	PHONE CHGS-POOL	45.35
CLICK, KAREN	UNIFORMS-PD	40.00
CLICK, KAREN	UNIFORM MAINT-PD	40.00
COGRAN SYSTEMS	ONLINE REGISTRATION FEES-P&REC	172.00
CORNELL MEN'S SOCCER	SOCCER REFEREES-P&REC	540.00
DEERE CREDIT, INC.	JD MOWER-PW	16,621.41
ELECTRONIC ENGINEERING CORP	INFORMATION SYSTEMS	399.60
ELECTRONIC ENGINEERING CORP	PAGER SERVICE-EMA	11.95
ESCO ELECTRIC COMPANY	PUMP WIRINIG-POOL	277.38
EVER-GREEN LANDSCAPE NURSERY	TREES/MEMORIAL PARK-P&REC	645.00
GALLS INC	UNIFORMS-PD	630.50
GALLS INC	UNIFORMS-PD	282.00
GROUP SERVICES INC	INSURANCE-ALL DEPTS	28,087.97
HANCOCK, SONARA	REFUND/LEGO CAMP-P&REC	80.00
HERITAGE DAYS	HERITAGE DAYS SUPPORT	3,000.00
IOWA DOT	HWY 1 REHAB-LOST II	14,525.60
IOWA LEAGUE OF CITIES	ANNUAL DUES-P&A	2,094.00
IOWA PRISON INDUSTRIES	WEIGHT LIMIT SIGN/WAGON PASS	78.80
IOWA SOLUTIONS INC	SERVER-PD	14,757.00
IOWA SOLUTIONS INC	NEW SERVER-P&A	11,016.50
JOHN'S LOCK & KEY INC	REPLACE/REPAIR LOCKS-POOL	729.58
KIRK, BILL	UNIFORMS-PW	33.98
L.L. PELLING CO INC	SEAL COATING-2014 STREETS BOND	65,156.21
LANGES SINCLAIR SERVICE	FUEL-PW	100.11
LINN CO-OP OIL CO	FUEL-PW	1,063.49
M & K DUST CONTROL	FILL/DRAINAGE DITCH-POOL BOND	350.00
MIRANDA DONNELLAN	INTERN-MVHPC	65.00
MOORE MEDICAL CORP.	GLOVES-PD	143.08
MOUNT VERNON ACE HARDWARE	EQUIPMENT-RUT	1,089.37
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT	247.90
MOUNT VERNON BANK & TRUST CO	20% OF CEMETERY SALES	200.00
OFFICE OF VEHICLE SERVICES	VEHICLE INSPECTIONS-PD	10.00
P&K MIDWEST INC	EQUIPMENT MAINT-RUT	24.16
PACE SUPPLY	SUPPLIES-RUT	134.10
PAYROLL	TOTAL	87,250.64
POOL TECH INC	VACUUM-POOL	1,405.00
POOL TECH INC	ROPE HOOK-POOL	92.29
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	400.00
SCHIMBERG COMPANY	SUPPLIES-POOL,WAT	83.77
SHERWIN WILLIAMS CO.	SPRAYER MAINT-RUT	169.08
SHERWIN WILLIAMS CO.	ROAD PAINT-RUT	150.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	1,845.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	150.00
SPRAY-LAND USA	BRINE TANK-RUT	1,094.00
SPRINGER PEST SOLUTIONS CORP	PEST CONTROL-P&A	30.00
STAPLES ADVANTAGE	SUPPLIES-P&A	262.07
STARR, MELVA	REFUND-POOL	40.00
STOLTE, ABBIE	REFUND-POOL	40.00
STREB CONSTRUCTION	HWY 30 CORRIDOR IMPROVEMENTS	36,963.28
THORESON, JANE	RECORDS MGMT SYSTEM-CEM	3,628.00
TRANS IOWA EQUIPMENT INC	STREET SWEEPER-SW	40,500.00
US BANK	UNIFORMS,EQUIP,SUPPLIES-ALL DEPTS	4,087.01

US BANK	RADIO-POOL	201.96
US CELLULAR	CELL PHONE-PD	116.17
WAPSI WASTE SERVICE	BULKY ITEM DROP OFF	126.82
WATCH GUARD VIDEO	BODY CAMERA-PD	837.00
WENDLING QUARRIES	ROAD STONE-RUT	139.73
	TOTAL	357,631.68

- c. Approval of liquor license renewals for Si Senior and Casey's.
 - d. Approval of Change Order #17, U.S. Highway 30 Corridor Improvements Project, Streb Construction: \$77,461.21.
 - e. Approval of Final Pay Estimate #12, U.S. Highway 30 Corridor Improvements Project, Sreb Construction: \$36,963.28 and acceptance of all work.
 - f. Approval of Pay Estimate #18, Highway 1 Resurfacing Project, Iowa Department of Transportation: \$14,525.60.
4. Open forum: each citizen limited to 5 minutes per discussion item.
5. City Administrator Report. Beimer reported that in looking at the current and ongoing projects, we are definitely going to have to raise the rates for water but won't know how much until the bids come in on the water treatment plant. He is estimating sometime in November or December an ordinance change amending the rates somewhere between four and five percent. The storm sewer rates were raised last year but unfortunately they were raised enough to cover expenses but since then have had more money going out than coming in. Right now that fund is about \$75,000 in the red. If a green committee is formed and works with a storm water task force, there is a grant available that deals with flood mitigation systems. It is a 75-25 grant but he feels that the City needs to get a handle on the storm sewers around town before we progress too much further on 3rd and 5th Avenue. Beimer met with the City Engineer last week and discussed this project. He recommends holding off on 3rd and 5th past the first couple of blocks, because after that we run into storm sewer issues. He recommends doing the asphalt overlay on the first couple of sections on 3rd and 5th right now and do a study to find out what needs to be done with the storm sewers and see if there is some grant money available. The City currently has about \$3 million left in bonding capacity but he only recommends using \$500,000 of that, which would be 20% of the total bonding capacity. Documents have been given to V&K on the ongoing sidewalk project and work will begin on getting the project going again. Since it has been two years since anything was done, Beimer recommends re-evaluating those areas that were originally assessed and move forward from there. The City has a set of standards that are used to evaluate the sidewalks and determine if improvements are needed. Beimer also recommended changing the minimum width standards of sidewalks in new developments from four feet to five feet width. Beimer went on to say that the work on Palisades Road would need to wait a year or two until the funds are available. The City is anticipating possible new development in the future.
6. \$375,000 General Obligation Capital Loan Notes, Series 2015. Beimer explained that this is the final step in the bonding process (except for the closing on July 15th). This appoints Bankers Trust as the paying agent, approves the tax exempt certificate and authorizes the loan agreement.
- a. Discussion and possible action on Resolution #7-6-2015A: A Resolution Appointing Paying Agent, Note Registrar, and Transfer Agent, Approving the Paying Agent and

Note Registrar and Transfer Agent Agreement and Authorizing the Execution of the Agreement. Motion made by Taylor, seconded by Niemi to approve Resolution #7-6-201A. Roll call all yes. Hampton absent.

- b. Approval of Tax Exemption Certificate. Motion made by Taylor, seconded by Thompson to approve tax exemption certificate. Roll call all yes. Hampton absent.
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Respectfully submitted,
Marsha Dewell
Deputy Clerk

Reviewed and approved,
Michael R. Beimer
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MINUTES
MOUNT VERNON CITY COUNCIL
JULY 6, 2015

The Mount Vernon City Council met July 6, 2015 at the Mount Vernon City Hall Council chambers with the following members present: Roudabush, Taylor, Thompson, Niemi. Absent: Hampton.

1. Call to Order. At 6:32 p.m. Mayor Pro Tem Bill Niemi called the meeting to order.
2. Approval of Agenda. Niemi made a couple of changes to the agenda. Items #16 and #17 will be combined and discussed as one topic. Items #11 and #18 will be tabled. Motion made by Thompson, seconded by Taylor to approved agenda as amended. Carried all. Hampton absent.
3. Consent Agenda. Motion made by Thompson, seconded by Roudabush to approve Consent Agenda. Carried all. Hampton absent.

a. Approval of minutes of June 15, 2015.

b. Claims for approval.

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US BANK	UNIFORMS,EQUIP,SUPPLIES-ALL DEPTS	4,087.01

US BANK	RADIO-POOL	201.96
US CELLULAR	CELL PHONE-PD	116.17
WAPSI WASTE SERVICE	BULKY ITEM DROP OFF	126.82
WATCH GUARD VIDEO	BODY CAMERA-PD	837.00
WENDLING QUARRIES	ROAD STONE-RUT	139.73
	TOTAL	357,631.68

- c. Approval of liquor license renewals for Si Senior and Casey's.
 - d. Approval of Change Order #17, U.S. Highway 30 Corridor Improvements Project, Streb Construction: \$77,461.21.
 - e. Approval of Final Pay Estimate #12, U.S. Highway 30 Corridor Improvements Project, Sreb Construction: \$36,963.28 and acceptance of all work.
 - f. Approval of Pay Estimate #18, Highway 1 Resurfacing Project, Iowa Department of Transportation: \$14,525.60.
4. Open forum: each citizen limited to 5 minutes per discussion item.
 5. City Administrator Report. Beimer reported that in looking at the current and ongoing projects, we are definitely going to have to raise the rates for water but won't know how much until the bids come in on the water treatment plant. He is estimating sometime in November or December an ordinance change amending the rates somewhere between four and five percent. The storm sewer rates were raised last year but unfortunately they were raised enough to cover expenses but since then have had more money going out than coming in. Right now that fund is about \$75,000 in the red. If a green committee is formed and works with a storm water task force, there is a grant available that deals with flood mitigation systems. It is a 75-25 grant but he feels that the City needs to get a handle on the storm sewers around town before we progress too much further on 3rd and 5th Avenue. Beimer met with the City Engineer last week and discussed this project. He recommends holding off on 3rd and 5th past the first couple of blocks, because after that we run into storm sewer issues. He recommends doing the asphalt overlay on the first couple of sections on 3rd and 5th right now and do a study to find out what needs to be done with the storm sewers and see if there is some grant money available. The City currently has about \$3 million left in bonding capacity but he only recommends using \$500,000 of that, which would be 20% of the total bonding capacity. Documents have been given to V&K on the ongoing sidewalk project and work will begin on getting the project going again. Since it has been two years since anything was done, Beimer recommends re-evaluating those areas that were originally assessed and move forward from there. The City has a set of standards that are used to evaluate the sidewalks and determine if improvements are needed. Beimer also recommended changing the minimum width standards of sidewalks in new developments from four feet to five feet width. Beimer went on to say that the work on Palisades Road would need to wait a year or two until the funds are available. The City is anticipating possible new development in the future.
 6. \$375,000 General Obligation Capital Loan Notes, Series 2015. Beimer explained that this is the final step in the bonding process (except for the closing on July 15th). This appoints Bankers Trust as the paying agent, approves the tax exempt certificate and authorizes the loan agreement.
 - a. Discussion and possible action on Resolution #7-6-2015A: A Resolution Appointing Paying Agent, Note Registrar, and Transfer Agent, Approving the Paying Agent and

Note Registrar and Transfer Agent Agreement and Authorizing the Execution of the Agreement. Motion made by Taylor, seconded by Niemi to approve Resolution #7-6-201A. Roll call all yes. Hampton absent.

- b. Approval of Tax Exemption Certificate. Motion made by Taylor, seconded by Thompson to approve tax exemption certificate. Roll call all yes. Hampton absent.
 - c. Discussion and possible action on Resolution #7-6-2015B: A Resolution approving and authorizing a form of Loan Agreement and authorizing and providing for the issuance of Capital Loan Notes and levying a tax to pay the Notes. Motion made by Thompson, seconded by Niemi to approve Resolution #7-6-2015B. Roll call all yes. Hampton absent.
7. Discussion and possible action on Resolution #7-6-2015C: A Resolution approving transfers. These are transfers done every year to cover various bond principal and interest payments and put the money in the proper funds. Motion made by Thompson, seconded by Taylor to approve Resolution #7-6-2015C. Roll call all yes. Hampton absent.
8. Presentation of City Administrator profile search document. Discussion and possible action on changes before final document is approved. Richard Fursman provided Council with a draft of the City Administrator profile document that was drafted after speaking to members of City staff, Council and community members. This document will be used to recruit a new City Administrator. Fursman went over key aspects of the document and asked for input on any changes that are needed. His recommendation is to include the current and new members of Council/Mayor in the interview process after elections are done. Taylor would like to see some additional wording put in the document about the City Administrator having a more active role in enforcing the Comprehensive Plan. City Attorney Bob Hatala said that the Comprehensive Plan is more of a tool to be used for future development and projects and not necessarily something that is “enforced”. Fursman suggested adding a bullet stating “become familiar with the Comprehensive Plan and review ordinances for development south of the City”. Taylor also asked that wording be changed on the topic of the “old fire station being remodeled to be used as a new police station”. She feels that although this may become a project it is not currently a project and it is premature to say that the City is currently examining feasibility, as Council has not voted on anything that would suggest that. Niemi said his feeling was that the disposition of the fire station is going to be discussed until a resolution is reached and one of the resolutions that has been discussed is using that as a new police station. Despite the fact that Council is not actively discussing it right now, it is an issue that remains before them and he thinks that informing new applicants that this is out there would be doing them a service. Fursman suggested modifying the wording to say “examining future uses of the old fire department site”. All Council members agreed with this. Fursman also suggested that Council agree to pay “reasonable expenses” for candidates, which is currently in the document. Niemi made a motion to accept the City Administrator position profile with the above changes that were discussed. Seconded by Thompson. Carried all. Hampton absent.
9. Discussion and possible action on increase in base salary of Nick Nissen, Public Works Director, in the amount of \$5,000.00. Beimer said that Nissen had been with the City for a little over eight months and he started out at 60,000, which was less than his predecessor. He is currently making

\$61,500. The Mayor asked that this be put on the agenda. He feels, as does Beimer, that Nick is deserving of an increase of \$5,000 due to his job performance. Beimer performed a performance evaluation of Nick several weeks ago and he would recommend that he receive this increase. Hampton and Roudabush are also on the Personnel Committee and both agree with this increase. Motion made by Roudabush to approve the salary increase for Nick Nissen in the amount of \$5,000.00. Seconded by Niemi. Carried all. Hampton absent.

10. Discussion and possible action on Section 24.03 of the Mount Vernon Code of Ordinances; Standards of the Historic Preservation Commission regarding appointment members of the community. Niemi asked for clarification from Attorney Bob Hatala on whether the members appointed needed to reside within the community. Hatala said it was his belief that members needed to be residents or property owners. Section 24.03 does not define "community" but if you look at Iowa Code Section 303.34.3, which is referred to in the Mount Vernon Code of Ordinances, it talks in terms of residents and property owners and does not use the word "community". The definition of community is general "neighborhood, town, city". He feels that the requirement is that the person be a resident or property owner of the City of Mount Vernon and if the word "community" is intended to be broader than "neighborhood, town or city", it should have been defined and the State Code use of the term "resident" probably preempts a broader terminology of the definition of the word "community". In general terms, if the state has addressed a particular issue, that preempts the city from changing it. Taylor asked if this had any implications for people who serve on committees or commissions currently who may not fit that definition. Hatala said yes, they need to be a resident or property owner. This would not be true for the Parks and Recreation Board, as it specifically states in the Code that one member can be outside of the community.
11. Mayoral recommendation and possible Council approval to fill vacancy of unexpired term on Historic Preservation Commission. Tabled.
12. Public Hearing on proposed plans and specifications, proposed form of contract and estimate of cost for construction of 2015 Water Treatment Plant Improvements for the City of Mount Vernon, Iowa and the taking of bids therefore. Discussion and possible action. Motion made by Thompson, seconded by Roudabush to open public hearing at 8:01 p.m. Carried all. Hampton absent. There was no public input. Motion made by Thompson, seconded by Taylor to close public hearing at 8:02 p.m. Carried all. Hampton absent. Beimer stated that the date for receiving bids would be July 15th and July 20th would be the possible awarding of the bids.
13. Discussion and possible action on setting bid date and public hearing date for the plans, specifications, form of contract and estimate of cost with the intent of holding public hearing on July 20, 2015 and receiving bids for 3rd Avenue and 5th Avenue Reconstruction Project on July 27, 2015. Taylor wanted to clarify exactly what this project would include. Beimer said that this would be discussed during the Engineer Report. The scope of the project will be discussed on July 20th at the public hearing. Tonight Council is just approving the public hearing date and bid date. Taylor made a motion to set the public hearing date for July 20, 2015 and the bid date for July 27, 2015 for the 3rd Avenue and 5th Avenue Reconstruction Project. Seconded by Niemi.

Carried all. Hampton absent. Beimer said that possible award of bids would probably take place at the August 3rd meeting.

14. Engineering Update Report. Dave Schechinger with V & K Engineering provided Council with an update on current projects. On the 3rd Avenue and 5th Avenue project, one thing that needed to be looked at was the storm sewer issues. There are four different scopes to consider, first was to do the entire project, which includes some storm sewer work on the first couple blocks of 5th Avenue, some water main work and lining of sanitary sewer. That cost total would be \$1.572 million. The second scope would be if they pulled off on 3rd Avenue from 3rd Street NW to 6th Street NW and reduce the project. That reduces the scope of the engineering construction services and construction costs would be \$1.35 million. If they were to look at another scope which would drop off from 3rd Street NW to 7th Street on 5th Avenue, this again reduces the review and constructions costs would be \$1.176. The last scope would be if the last two sections were dropped off and do those as a separate project, with a cost of about \$570,000. The project could be bid with a few different scopes and select a scope based on the costs received. The impact by lowering the storm sewers in different locations aren't things that can be looked at quickly, it requires a bit of study but suggests that this be looked at to know the total costs. Beimer's recommendation was to hold off on 5th Avenue past the first several blocks of overlay until the storm sewer situation is figured out.

The sewer rehabiltion project is nearing completion. Water plant #1 will be bid on July 15th and award on the 20th. The cost for total reconstruction of Palisades Road would be approximately \$1.3 million. Beimer said the City cannot afford a project of this magnitude this year due to lack of revenue to fund the project. V&K will continue to work with Beimer and staff on the sidewalk program. A resident of 2nd Avenue NW has asked for assistance with the cost of his sidewalk replacement due to drainage issues with a storm sewer causing issues with the sidewalk. They would also like an extension for getting the work done until the City can figure out a resolution.

15. Discussion and possible action on Resolution #7-6-2015D: A Resolution authorizing a 28E agreement between the cities of Mount Vernon and Lisbon for law enforcement assistance. Chief Winder said that this is an agreement between the cities of Lisbon and Mount Vernon that was started a couple of years ago. It was recently passed by the Lisbon City Council. When Lisbon does not have anyone on duty, if an emergency situation arises, this would allow Mount Vernon police officers to respond to the call. This agreement allows both parties to bill for immediate response time. Attorney Hatala had concerns about the termination time of the contract, which was 90 days. His opinion is that it should be terminable at any time upon 30 days notice. Chief Winder was comfortable with the terms of the contract and would like to proceed since there is already approval by the City of Lisbon. All response times will be documented by Linn County dispatch. Motion made by Taylor, seconded by Thompson to approve Resolution #7-6-2015D. Roll call all yes. Hampton absent.
16. Discussion and possible action on establishing a Storm Water Utility task force. Taylor explained that a Green Advisory group would first be formed and then the first task that they would have would be to form a Storm Water task force. The goal of the group would be to look at green solutions when looking at plans and decisions that are made for projects in Mount Vernon. She

suggests a better name for the group would be “Sustainability Advisory Committee”. There have been a few community members voice interest in these issues and being on the committees. Taylor recommends a 5 members committee and also one Council member to sit in on conversations. Niemi said this would be a good opportunity to see what could be done with storm sewers and gather data with little or no cost to the City. Thompson liked the idea of the group but felt that there should be timelines involved for tasks. Taylor was asked to compile a document explaining the mission of the group and come back to Council for review.

17. Discussion and possible action on establishing a Green Advisory formation group. Covered under item #16.
18. Discussion and possible action on respect and civility during Council meetings. Tabled.
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THORESON, JANE	RECORDS MGMT SYSTEM-CEM	3,628.00
TRANS IOWA EQUIPMENT INC	STREET SWEEPER-SW	40,500.00
US BANK	UNIFORMS,EQUIP,SUPPLIES-ALL DEPTS	4,087.01

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13. Discussion and possible action on setting bid date and public hearing date for the plans, specifications, form of contract and estimate of cost with the intent of holding public hearing on July 20, 2015 and receiving bids for 3rd Avenue and 5th Avenue Reconstruction Project on July 27, 2015. Taylor wanted to clarify exactly what this project would include. Beimer said that this would be discussed during the Engineer Report. The scope of the project will be discussed on July 20th at the public hearing. Tonight Council is just approving the public hearing date and bid date. Taylor made a motion to set the public hearing date for July 20, 2015 and the bid date for July 27, 2015 for the 3rd Avenue and 5th Avenue Reconstruction Project. Seconded by Niemi.

Carried all. Hampton absent. Beimer said that possible award of bids would probably take place at the August 3rd meeting.

14. Engineering Update Report. Dave Schechinger with V & K Engineering provided Council with an update on current projects. On the 3rd Avenue and 5th Avenue project, one thing that needed to be looked at was the storm sewer issues. There are four different scopes to consider, first was to do the entire project, which includes some storm sewer work on the first couple blocks of 5th Avenue, some water main work and lining of sanitary sewer. That cost total would be \$1.572 million. The second scope would be if they pulled off on 3rd Avenue from 3rd Street NW to 6th Street NW and reduce the project. That reduces the scope of the engineering construction services and construction costs would be \$1.35 million. If they were to look at another scope which would drop off from 3rd Street NW to 7th Street on 5th Avenue, this again reduces the review and constructions costs would be \$1.176. The last scope would be if the last two sections were dropped off and do those as a separate project, with a cost of about \$570,000. The project could be bid with a few different scopes and select a scope based on the costs received. The impact by lowering the storm sewers in different locations aren't things that can be looked at quickly, it requires a bit of study but suggests that this be looked at to know the total costs. Beimer's recommendation was to hold off on 5th Avenue past the first several blocks of overlay until the storm sewer situation is figured out.

The sewer rehabiltion project is nearing completion. Water plant #1 will be bid on July 15th and award on the 20th. The cost for total reconstruction of Palisades Road would be approximately \$1.3 million. Beimer said the City cannot afford a project of this magnitude this year due to lack of revenue to fund the project. V&K will continue to work with Beimer and staff on the sidewalk program. A resident of 2nd Avenue NW has asked for assistance with the cost of his sidewalk replacement due to drainage issues with a storm sewer causing issues with the sidewalk. They would also like an extension for getting the work done until the City can figure out a resolution.

15. Discussion and possible action on Resolution #7-6-2015D: A Resolution authorizing a 28E agreement between the cities of Mount Vernon and Lisbon for law enforcement assistance. Chief Winder said that this is an agreement between the cities of Lisbon and Mount Vernon that was started a couple of years ago. It was recently passed by the Lisbon City Council. When Lisbon does not have anyone on duty, if an emergency situation arises, this would allow Mount Vernon police officers to respond to the call. This agreement allows both parties to bill for immediate response time. Attorney Hatala had concerns about the termination time of the contract, which was 90 days. His opinion is that it should be terminable at any time upon 30 days notice. Chief Winder was comfortable with the terms of the contract and would like to proceed since there is already approval by the City of Lisbon. All response times will be documented by Linn County dispatch. Motion made by Taylor, seconded by Thompson to approve Resolution #7-6-2015D. Roll call all yes. Hampton absent.
16. Discussion and possible action on establishing a Storm Water Utility task force. Taylor explained that a Green Advisory group would first be formed and then the first task that they would have would be to form a Storm Water task force. The goal of the group would be to look at green solutions when looking at plans and decisions that are made for projects in Mount Vernon. She

suggests a better name for the group would be “Sustainability Advisory Committee”. There have been a few community members voice interest in these issues and being on the committees. Taylor recommends a 5 members committee and also one Council member to sit in on conversations. Niemi said this would be a good opportunity to see what could be done with storm sewers and gather data with little or no cost to the City. Thompson liked the idea of the group but felt that there should be timelines involved for tasks. Taylor was asked to compile a document explaining the mission of the group and come back to Council for review.

17. Discussion and possible action on establishing a Green Advisory formation group. Covered under item #16.
18. Discussion and possible action on respect and civility during Council meetings. Tabled.
19. Old Business. Taylor asked about rescheduling the town hall meeting scheduled for July 13th due to possible conflicts with a swim team banquet going on the same night. She would like for as many people as possible to have an opportunity to voice their opinion. Niemi said that there was urgency to do this due to the fact that people will need to vote to change policy on the subject at hand. He felt that people should have the opportunity to re-visit this and have a public vote on it. The consensus was to keep the town hall meeting on the 13th of July and possibly set a date for a second town hall meeting if Council felt it was needed.
20. New Business. Beimer reported that the mural can be installed in Council chambers by City workers and informed Council that the DOT will be looking for them to officially re-name current Hwy 30 after the by-pass comes through. Council proposed a name like “Highway 30 Business Loop”.

As there was no further business to attend to the meeting adjourned, the time being 9:12 p.m., July 6, 2015.

Respectfully submitted,
Marsha Dewell
Deputy Clerk

Reviewed and approved,
Michael R. Beimer
City Administrator

MINUTES
MOUNT VERNON CITY COUNCIL
JULY 6, 2015

The Mount Vernon City Council met July 6, 2015 at the Mount Vernon City Hall Council chambers with the following members present: Roudabush, Taylor, Thompson, Niemi. Absent: Hampton.

1. Call to Order. At 6:32 p.m. Mayor Pro Tem Bill Niemi called the meeting to order.
2. Approval of Agenda. Niemi made a couple of changes to the agenda. Items #16 and #17 will be combined and discussed as one topic. Items #11 and #18 will be tabled. Motion made by Thompson, seconded by Taylor to approved agenda as amended. Carried all. Hampton absent.
3. Consent Agenda. Motion made by Thompson, seconded by Roudabush to approve Consent Agenda. Carried all. Hampton absent.

a. Approval of minutes of June 15, 2015.

b. Claims for approval.

ALL ABOUT LEARNING	SUPPLIES-P&REC	975.00
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	3,128.66
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	2,551.34
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	1,226.29
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	395.86
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	108.73
ALLIANT IES UTILITIES	ENERGY USAGE-EMA	58.85
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	36.88
ALLIANT IES UTILITIES	ENRGY USAGE-SEW	28.96
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	24.47
ALLIANT IES UTILITIES	ENERGY USAGE-CEM	17.56
ANTHONY KARTSONAS	M.WOODS MURAL RESTORATION- MVHP	1,521.00
BALICEK, RITA	CLEANING SERVICE-P&A	127.50
BANNERS OF FLORIDA	BANNERS-ECON DEV	405.00
BARNYARD SCREEN PRINTER LLC	SUPPLIES-P&REC	234.00
BAUMAN AND COMPANY	UNIFORMS-ALL DEPTS	1,058.75
BAUMAN AND COMPANY	UNIFORMS-ALL DEPTS	200.00
BEIMER, MICHAEL R	MILEAGE-P&A	146.52
BENHART, SHERRIE	CLEANING SERVICE-P&A	127.50
BRADLEY HAUGE, CPA	PROFESSIONAL SERVICES-P&A	585.00
BROTHER MOBILE SOLUTIONS	PAPER-PD	96.25
BUSER, ROBERT M	COMPUTER-EMA	423.00
BUSER, ROBERT M	COMPUTER-EMA	274.76
BUSER, ROBERT M	COMPUTER-EMA	36.00
BUSER, ROBERT M	COMPUTER PARTS-EMA	16.99
CAMPBELL SUPPLY CEDAR RAPIDS	SUBMERSIBLE PUMP-PW	225.00
CAMPBELL SUPPLY CEDAR RAPIDS	SUPPLIES-RUT	26.80
CARDIAC SCIENCE CORP	BATTERY-PD	249.00
CENTURY LINK	PHONE CHGS-P&A	465.32
CENTURY LINK	PHONE CHGS-WAT	252.22
CENTURY LINK	PHONE CHGS-PD	104.53
CENTURY LINK	PHONE CHARGES-FD	100.04
CENTURY LINK	PHONE CHGS-RUT	50.14

CENTURY LINK	PHONE CHGS-WAT	49.90
CENTURY LINK	PHONE CHGS-POOL	45.35
CLICK, KAREN	UNIFORMS-PD	40.00
CLICK, KAREN	UNIFORM MAINT-PD	40.00
COGRAN SYSTEMS	ONLINE REGISTRATION FEES-P&REC	172.00
CORNELL MEN'S SOCCER	SOCCER REFEREES-P&REC	540.00
DEERE CREDIT, INC.	JD MOWER-PW	16,621.41
ELECTRONIC ENGINEERING CORP	INFORMATION SYSTEMS	399.60
ELECTRONIC ENGINEERING CORP	PAGER SERVICE-EMA	11.95
ESCO ELECTRIC COMPANY	PUMP WIRINIG-POOL	277.38
EVER-GREEN LANDSCAPE NURSERY	TREES/MEMORIAL PARK-P&REC	645.00
GALLS INC	UNIFORMS-PD	630.50
GALLS INC	UNIFORMS-PD	282.00
GROUP SERVICES INC	INSURANCE-ALL DEPTS	28,087.97
HANCOCK, SONARA	REFUND/LEGO CAMP-P&REC	80.00
HERITAGE DAYS	HERITAGE DAYS SUPPORT	3,000.00
IOWA DOT	HWY 1 REHAB-LOST II	14,525.60
IOWA LEAGUE OF CITIES	ANNUAL DUES-P&A	2,094.00
IOWA PRISON INDUSTRIES	WEIGHT LIMIT SIGN/WAGON PASS	78.80
IOWA SOLUTIONS INC	SERVER-PD	14,757.00
IOWA SOLUTIONS INC	NEW SERVER-P&A	11,016.50
JOHN'S LOCK & KEY INC	REPLACE/REPAIR LOCKS-POOL	729.58
KIRK, BILL	UNIFORMS-PW	33.98
L.L. PELLING CO INC	SEAL COATING-2014 STREETS BOND	65,156.21
LANGES SINCLAIR SERVICE	FUEL-PW	100.11
LINN CO-OP OIL CO	FUEL-PW	1,063.49
M & K DUST CONTROL	FILL/DRAINAGE DITCH-POOL BOND	350.00
MIRANDA DONNELLAN	INTERN-MVHPC	65.00
MOORE MEDICAL CORP.	GLOVES-PD	143.08
MOUNT VERNON ACE HARDWARE	EQUIPMENT-RUT	1,089.37
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT	247.90
MOUNT VERNON BANK & TRUST CO	20% OF CEMETERY SALES	200.00
OFFICE OF VEHICLE SERVICES	VEHICLE INSPECTIONS-PD	10.00
P&K MIDWEST INC	EQUIPMENT MAINT-RUT	24.16
PACE SUPPLY	SUPPLIES-RUT	134.10
PAYROLL	TOTAL	87,250.64
POOL TECH INC	VACUUM-POOL	1,405.00
POOL TECH INC	ROPE HOOK-POOL	92.29
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	400.00
SCHIMBERG COMPANY	SUPPLIES-POOL,WAT	83.77
SHERWIN WILLIAMS CO.	SPRAYER MAINT-RUT	169.08
SHERWIN WILLIAMS CO.	ROAD PAINT-RUT	150.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	1,845.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	150.00
SPRAY-LAND USA	BRINE TANK-RUT	1,094.00
SPRINGER PEST SOLUTIONS CORP	PEST CONTROL-P&A	30.00
STAPLES ADVANTAGE	SUPPLIES-P&A	262.07
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Respectfully submitted,
Marsha Dewell
Deputy Clerk

Reviewed and approved,
Michael R. Beimer
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MINUTES
MOUNT VERNON CITY COUNCIL
JULY 6, 2015

The Mount Vernon City Council met July 6, 2015 at the Mount Vernon City Hall Council chambers with the following members present: Roudabush, Taylor, Thompson, Niemi. Absent: Hampton.

1. Call to Order. At 6:32 p.m. Mayor Pro Tem Bill Niemi called the meeting to order.
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3. Consent Agenda. Motion made by Thompson, seconded by Roudabush to approve Consent Agenda. Carried all. Hampton absent.

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b. Claims for approval.

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CENTURY LINK	PHONE CHGS-WAT	252.22
CENTURY LINK	PHONE CHGS-PD	104.53
CENTURY LINK	PHONE CHARGES-FD	100.04
CENTURY LINK	PHONE CHGS-RUT	50.14

CENTURY LINK	PHONE CHGS-WAT	49.90
CENTURY LINK	PHONE CHGS-POOL	45.35
CLICK, KAREN	UNIFORMS-PD	40.00
CLICK, KAREN	UNIFORM MAINT-PD	40.00
COGRAN SYSTEMS	ONLINE REGISTRATION FEES-P&REC	172.00
CORNELL MEN'S SOCCER	SOCCER REFEREES-P&REC	540.00
DEERE CREDIT, INC.	JD MOWER-PW	16,621.41
ELECTRONIC ENGINEERING CORP	INFORMATION SYSTEMS	399.60
ELECTRONIC ENGINEERING CORP	PAGER SERVICE-EMA	11.95
ESCO ELECTRIC COMPANY	PUMP WIRINIG-POOL	277.38
EVER-GREEN LANDSCAPE NURSERY	TREES/MEMORIAL PARK-P&REC	645.00
GALLS INC	UNIFORMS-PD	630.50
GALLS INC	UNIFORMS-PD	282.00
GROUP SERVICES INC	INSURANCE-ALL DEPTS	28,087.97
HANCOCK, SONARA	REFUND/LEGO CAMP-P&REC	80.00
HERITAGE DAYS	HERITAGE DAYS SUPPORT	3,000.00
IOWA DOT	HWY 1 REHAB-LOST II	14,525.60
IOWA LEAGUE OF CITIES	ANNUAL DUES-P&A	2,094.00
IOWA PRISON INDUSTRIES	WEIGHT LIMIT SIGN/WAGON PASS	78.80
IOWA SOLUTIONS INC	SERVER-PD	14,757.00
IOWA SOLUTIONS INC	NEW SERVER-P&A	11,016.50
JOHN'S LOCK & KEY INC	REPLACE/REPAIR LOCKS-POOL	729.58
KIRK, BILL	UNIFORMS-PW	33.98
L.L. PELLING CO INC	SEAL COATING-2014 STREETS BOND	65,156.21
LANGES SINCLAIR SERVICE	FUEL-PW	100.11
LINN CO-OP OIL CO	FUEL-PW	1,063.49
M & K DUST CONTROL	FILL/DRAINAGE DITCH-POOL BOND	350.00
MIRANDA DONNELLAN	INTERN-MVHPC	65.00
MOORE MEDICAL CORP.	GLOVES-PD	143.08
MOUNT VERNON ACE HARDWARE	EQUIPMENT-RUT	1,089.37
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT	247.90
MOUNT VERNON BANK & TRUST CO	20% OF CEMETERY SALES	200.00
OFFICE OF VEHICLE SERVICES	VEHICLE INSPECTIONS-PD	10.00
P&K MIDWEST INC	EQUIPMENT MAINT-RUT	24.16
PACE SUPPLY	SUPPLIES-RUT	134.10
PAYROLL	TOTAL	87,250.64
POOL TECH INC	VACUUM-POOL	1,405.00
POOL TECH INC	ROPE HOOK-POOL	92.29
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	400.00
SCHIMBERG COMPANY	SUPPLIES-POOL,WAT	83.77
SHERWIN WILLIAMS CO.	SPRAYER MAINT-RUT	169.08
SHERWIN WILLIAMS CO.	ROAD PAINT-RUT	150.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	1,845.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	150.00
SPRAY-LAND USA	BRINE TANK-RUT	1,094.00
SPRINGER PEST SOLUTIONS CORP	PEST CONTROL-P&A	30.00
STAPLES ADVANTAGE	SUPPLIES-P&A	262.07
STARR, MELVA	REFUND-POOL	40.00
STOLTE, ABBIE	REFUND-POOL	40.00
STREB CONSTRUCTION	HWY 30 CORRIDOR IMPROVEMENTS	36,963.28
THORESON, JANE	RECORDS MGMT SYSTEM-CEM	3,628.00
TRANS IOWA EQUIPMENT INC	STREET SWEEPER-SW	40,500.00
US BANK	UNIFORMS,EQUIP,SUPPLIES-ALL DEPTS	4,087.01

US BANK	RADIO-POOL	201.96
US CELLULAR	CELL PHONE-PD	116.17
WAPSI WASTE SERVICE	BULKY ITEM DROP OFF	126.82
WATCH GUARD VIDEO	BODY CAMERA-PD	837.00
WENDLING QUARRIES	ROAD STONE-RUT	139.73
	TOTAL	357,631.68

- c. Approval of liquor license renewals for Si Senior and Casey's.
 - d. Approval of Change Order #17, U.S. Highway 30 Corridor Improvements Project, Streb Construction: \$77,461.21.
 - e. Approval of Final Pay Estimate #12, U.S. Highway 30 Corridor Improvements Project, Sreb Construction: \$36,963.28 and acceptance of all work.
 - f. Approval of Pay Estimate #18, Highway 1 Resurfacing Project, Iowa Department of Transportation: \$14,525.60.
4. Open forum: each citizen limited to 5 minutes per discussion item.
5. City Administrator Report. Beimer reported that in looking at the current and ongoing projects, we are definitely going to have to raise the rates for water but won't know how much until the bids come in on the water treatment plant. He is estimating sometime in November or December an ordinance change amending the rates somewhere between four and five percent. The storm sewer rates were raised last year but unfortunately they were raised enough to cover expenses but since then have had more money going out than coming in. Right now that fund is about \$75,000 in the red. If a green committee is formed and works with a storm water task force, there is a grant available that deals with flood mitigation systems. It is a 75-25 grant but he feels that the City needs to get a handle on the storm sewers around town before we progress too much further on 3rd and 5th Avenue. Beimer met with the City Engineer last week and discussed this project. He recommends holding off on 3rd and 5th past the first couple of blocks, because after that we run into storm sewer issues. He recommends doing the asphalt overlay on the first couple of sections on 3rd and 5th right now and do a study to find out what needs to be done with the storm sewers and see if there is some grant money available. The City currently has about \$3 million left in bonding capacity but he only recommends using \$500,000 of that, which would be 20% of the total bonding capacity. Documents have been given to V&K on the ongoing sidewalk project and work will begin on getting the project going again. Since it has been two years since anything was done, Beimer recommends re-evaluating those areas that were originally assessed and move forward from there. The City has a set of standards that are used to evaluate the sidewalks and determine if improvements are needed. Beimer also recommended changing the minimum width standards of sidewalks in new developments from four feet to five feet width. Beimer went on to say that the work on Palisades Road would need to wait a year or two until the funds are available. The City is anticipating possible new development in the future.
6. \$375,000 General Obligation Capital Loan Notes, Series 2015. Beimer explained that this is the final step in the bonding process (except for the closing on July 15th). This appoints Bankers Trust as the paying agent, approves the tax exempt certificate and authorizes the loan agreement.
- a. Discussion and possible action on Resolution #7-6-2015A: A Resolution Appointing Paying Agent, Note Registrar, and Transfer Agent, Approving the Paying Agent and

Note Registrar and Transfer Agent Agreement and Authorizing the Execution of the Agreement. Motion made by Taylor, seconded by Niemi to approve Resolution #7-6-201A. Roll call all yes. Hampton absent.

- b. Approval of Tax Exemption Certificate. Motion made by Taylor, seconded by Thompson to approve tax exemption certificate. Roll call all yes. Hampton absent.
 - c. Discussion and possible action on Resolution #7-6-2015B: A Resolution approving and authorizing a form of Loan Agreement and authorizing and providing for the issuance of Capital Loan Notes and levying a tax to pay the Notes. Motion made by Thompson, seconded by Niemi to approve Resolution #7-6-2015B. Roll call all yes. Hampton absent.
7. Discussion and possible action on Resolution #7-6-2015C: A Resolution approving transfers. These are transfers done every year to cover various bond principal and interest payments and put the money in the proper funds. Motion made by Thompson, seconded by Taylor to approve Resolution #7-6-2015C. Roll call all yes. Hampton absent.
8. Presentation of City Administrator profile search document. Discussion and possible action on changes before final document is approved. Richard Fursman provided Council with a draft of the City Administrator profile document that was drafted after speaking to members of City staff, Council and community members. This document will be used to recruit a new City Administrator. Fursman went over key aspects of the document and asked for input on any changes that are needed. His recommendation is to include the current and new members of Council/Mayor in the interview process after elections are done. Taylor would like to see some additional wording put in the document about the City Administrator having a more active role in enforcing the Comprehensive Plan. City Attorney Bob Hatala said that the Comprehensive Plan is more of a tool to be used for future development and projects and not necessarily something that is “enforced”. Fursman suggested adding a bullet stating “become familiar with the Comprehensive Plan and review ordinances for development south of the City”. Taylor also asked that wording be changed on the topic of the “old fire station being remodeled to be used as a new police station”. She feels that although this may become a project it is not currently a project and it is premature to say that the City is currently examining feasibility, as Council has not voted on anything that would suggest that. Niemi said his feeling was that the disposition of the fire station is going to be discussed until a resolution is reached and one of the resolutions that has been discussed is using that as a new police station. Despite the fact that Council is not actively discussing it right now, it is an issue that remains before them and he thinks that informing new applicants that this is out there would be doing them a service. Fursman suggested modifying the wording to say “examining future uses of the old fire department site”. All Council members agreed with this. Fursman also suggested that Council agree to pay “reasonable expenses” for candidates, which is currently in the document. Niemi made a motion to accept the City Administrator position profile with the above changes that were discussed. Seconded by Thompson. Carried all. Hampton absent.
9. Discussion and possible action on increase in base salary of Nick Nissen, Public Works Director, in the amount of \$5,000.00. Beimer said that Nissen had been with the City for a little over eight months and he started out at 60,000, which was less than his predecessor. He is currently making

\$61,500. The Mayor asked that this be put on the agenda. He feels, as does Beimer, that Nick is deserving of an increase of \$5,000 due to his job performance. Beimer performed a performance evaluation of Nick several weeks ago and he would recommend that he receive this increase. Hampton and Roudabush are also on the Personnel Committee and both agree with this increase. Motion made by Roudabush to approve the salary increase for Nick Nissen in the amount of \$5,000.00. Seconded by Niemi. Carried all. Hampton absent.

10. Discussion and possible action on Section 24.03 of the Mount Vernon Code of Ordinances; Standards of the Historic Preservation Commission regarding appointment members of the community. Niemi asked for clarification from Attorney Bob Hatala on whether the members appointed needed to reside within the community. Hatala said it was his belief that members needed to be residents or property owners. Section 24.03 does not define "community" but if you look at Iowa Code Section 303.34.3, which is referred to in the Mount Vernon Code of Ordinances, it talks in terms of residents and property owners and does not use the word "community". The definition of community is general "neighborhood, town, city". He feels that the requirement is that the person be a resident or property owner of the City of Mount Vernon and if the word "community" is intended to be broader than "neighborhood, town or city", it should have been defined and the State Code use of the term "resident" probably preempts a broader terminology of the definition of the word "community". In general terms, if the state has addressed a particular issue, that preempts the city from changing it. Taylor asked if this had any implications for people who serve on committees or commissions currently who may not fit that definition. Hatala said yes, they need to be a resident or property owner. This would not be true for the Parks and Recreation Board, as it specifically states in the Code that one member can be outside of the community.
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Respectfully submitted,
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Reviewed and approved,
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CENTURY LINK	PHONE CHGS-P&A	465.32
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8. Presentation of City Administrator profile search document. Discussion and possible action on changes before final document is approved. Richard Fursman provided Council with a draft of the City Administrator profile document that was drafted after speaking to members of City staff, Council and community members. This document will be used to recruit a new City Administrator. Fursman went over key aspects of the document and asked for input on any changes that are needed. His recommendation is to include the current and new members of Council/Mayor in the interview process after elections are done. Taylor would like to see some additional wording put in the document about the City Administrator having a more active role in enforcing the Comprehensive Plan. City Attorney Bob Hatala said that the Comprehensive Plan is more of a tool to be used for future development and projects and not necessarily something that is “enforced”. Fursman suggested adding a bullet stating “become familiar with the Comprehensive Plan and review ordinances for development south of the City”. Taylor also asked that wording be changed on the topic of the “old fire station being remodeled to be used as a new police station”. She feels that although this may become a project it is not currently a project and it is premature to say that the City is currently examining feasibility, as Council has not voted on anything that would suggest that. Niemi said his feeling was that the disposition of the fire station is going to be discussed until a resolution is reached and one of the resolutions that has been discussed is using that as a new police station. Despite the fact that Council is not actively discussing it right now, it is an issue that remains before them and he thinks that informing new applicants that this is out there would be doing them a service. Fursman suggested modifying the wording to say “examining future uses of the old fire department site”. All Council members agreed with this. Fursman also suggested that Council agree to pay “reasonable expenses” for candidates, which is currently in the document. Niemi made a motion to accept the City Administrator position profile with the above changes that were discussed. Seconded by Thompson. Carried all. Hampton absent.
9. Discussion and possible action on increase in base salary of Nick Nissen, Public Works Director, in the amount of \$5,000.00. Beimer said that Nissen had been with the City for a little over eight months and he started out at 60,000, which was less than his predecessor. He is currently making

\$61,500. The Mayor asked that this be put on the agenda. He feels, as does Beimer, that Nick is deserving of an increase of \$5,000 due to his job performance. Beimer performed a performance evaluation of Nick several weeks ago and he would recommend that he receive this increase. Hampton and Roudabush are also on the Personnel Committee and both agree with this increase. Motion made by Roudabush to approve the salary increase for Nick Nissen in the amount of \$5,000.00. Seconded by Niemi. Carried all. Hampton absent.

10. Discussion and possible action on Section 24.03 of the Mount Vernon Code of Ordinances; Standards of the Historic Preservation Commission regarding appointment members of the community. Niemi asked for clarification from Attorney Bob Hatala on whether the members appointed needed to reside within the community. Hatala said it was his belief that members needed to be residents or property owners. Section 24.03 does not define "community" but if you look at Iowa Code Section 303.34.3, which is referred to in the Mount Vernon Code of Ordinances, it talks in terms of residents and property owners and does not use the word "community". The definition of community is general "neighborhood, town, city". He feels that the requirement is that the person be a resident or property owner of the City of Mount Vernon and if the word "community" is intended to be broader than "neighborhood, town or city", it should have been defined and the State Code use of the term "resident" probably preempts a broader terminology of the definition of the word "community". In general terms, if the state has addressed a particular issue, that preempts the city from changing it. Taylor asked if this had any implications for people who serve on committees or commissions currently who may not fit that definition. Hatala said yes, they need to be a resident or property owner. This would not be true for the Parks and Recreation Board, as it specifically states in the Code that one member can be outside of the community.
11. Mayoral recommendation and possible Council approval to fill vacancy of unexpired term on Historic Preservation Commission. Tabled.
12. Public Hearing on proposed plans and specifications, proposed form of contract and estimate of cost for construction of 2015 Water Treatment Plant Improvements for the City of Mount Vernon, Iowa and the taking of bids therefore. Discussion and possible action. Motion made by Thompson, seconded by Roudabush to open public hearing at 8:01 p.m. Carried all. Hampton absent. There was no public input. Motion made by Thompson, seconded by Taylor to close public hearing at 8:02 p.m. Carried all. Hampton absent. Beimer stated that the date for receiving bids would be July 15th and July 20th would be the possible awarding of the bids.
13. Discussion and possible action on setting bid date and public hearing date for the plans, specifications, form of contract and estimate of cost with the intent of holding public hearing on July 20, 2015 and receiving bids for 3rd Avenue and 5th Avenue Reconstruction Project on July 27, 2015. Taylor wanted to clarify exactly what this project would include. Beimer said that this would be discussed during the Engineer Report. The scope of the project will be discussed on July 20th at the public hearing. Tonight Council is just approving the public hearing date and bid date. Taylor made a motion to set the public hearing date for July 20, 2015 and the bid date for July 27, 2015 for the 3rd Avenue and 5th Avenue Reconstruction Project. Seconded by Niemi.

Carried all. Hampton absent. Beimer said that possible award of bids would probably take place at the August 3rd meeting.

14. Engineering Update Report. Dave Schechinger with V & K Engineering provided Council with an update on current projects. On the 3rd Avenue and 5th Avenue project, one thing that needed to be looked at was the storm sewer issues. There are four different scopes to consider, first was to do the entire project, which includes some storm sewer work on the first couple blocks of 5th Avenue, some water main work and lining of sanitary sewer. That cost total would be \$1.572 million. The second scope would be if they pulled off on 3rd Avenue from 3rd Street NW to 6th Street NW and reduce the project. That reduces the scope of the engineering construction services and construction costs would be \$1.35 million. If they were to look at another scope which would drop off from 3rd Street NW to 7th Street on 5th Avenue, this again reduces the review and constructions costs would be \$1.176. The last scope would be if the last two sections were dropped off and do those as a separate project, with a cost of about \$570,000. The project could be bid with a few different scopes and select a scope based on the costs received. The impact by lowering the storm sewers in different locations aren't things that can be looked at quickly, it requires a bit of study but suggests that this be looked at to know the total costs. Beimer's recommendation was to hold off on 5th Avenue past the first several blocks of overlay until the storm sewer situation is figured out.

The sewer rehabiltion project is nearing completion. Water plant #1 will be bid on July 15th and award on the 20th. The cost for total reconstruction of Palisades Road would be approximately \$1.3 million. Beimer said the City cannot afford a project of this magnitude this year due to lack of revenue to fund the project. V&K will continue to work with Beimer and staff on the sidewalk program. A resident of 2nd Avenue NW has asked for assistance with the cost of his sidewalk replacement due to drainage issues with a storm sewer causing issues with the sidewalk. They would also like an extension for getting the work done until the City can figure out a resolution.

15. Discussion and possible action on Resolution #7-6-2015D: A Resolution authorizing a 28E agreement between the cities of Mount Vernon and Lisbon for law enforcement assistance. Chief Winder said that this is an agreement between the cities of Lisbon and Mount Vernon that was started a couple of years ago. It was recently passed by the Lisbon City Council. When Lisbon does not have anyone on duty, if an emergency situation arises, this would allow Mount Vernon police officers to respond to the call. This agreement allows both parties to bill for immediate response time. Attorney Hatala had concerns about the termination time of the contract, which was 90 days. His opinion is that it should be terminable at any time upon 30 days notice. Chief Winder was comfortable with the terms of the contract and would like to proceed since there is already approval by the City of Lisbon. All response times will be documented by Linn County dispatch. Motion made by Taylor, seconded by Thompson to approve Resolution #7-6-2015D. Roll call all yes. Hampton absent.
16. Discussion and possible action on establishing a Storm Water Utility task force. Taylor explained that a Green Advisory group would first be formed and then the first task that they would have would be to form a Storm Water task force. The goal of the group would be to look at green solutions when looking at plans and decisions that are made for projects in Mount Vernon. She

suggests a better name for the group would be “Sustainability Advisory Committee”. There have been a few community members voice interest in these issues and being on the committees. Taylor recommends a 5 members committee and also one Council member to sit in on conversations. Niemi said this would be a good opportunity to see what could be done with storm sewers and gather data with little or no cost to the City. Thompson liked the idea of the group but felt that there should be timelines involved for tasks. Taylor was asked to compile a document explaining the mission of the group and come back to Council for review.

17. Discussion and possible action on establishing a Green Advisory formation group. Covered under item #16.
18. Discussion and possible action on respect and civility during Council meetings. Tabled.
19. Old Business. Taylor asked about rescheduling the town hall meeting scheduled for July 13th due to possible conflicts with a swim team banquet going on the same night. She would like for as many people as possible to have an opportunity to voice their opinion. Niemi said that there was urgency to do this due to the fact that people will need to vote to change policy on the subject at hand. He felt that people should have the opportunity to re-visit this and have a public vote on it. The consensus was to keep the town hall meeting on the 13th of July and possibly set a date for a second town hall meeting if Council felt it was needed.
20. New Business. Beimer reported that the mural can be installed in Council chambers by City workers and informed Council that the DOT will be looking for them to officially re-name current Hwy 30 after the by-pass comes through. Council proposed a name like “Highway 30 Business Loop”.

As there was no further business to attend to the meeting adjourned, the time being 9:12 p.m., July 6, 2015.

Respectfully submitted,
Marsha Dewell
Deputy Clerk

Reviewed and approved,
Michael R. Beimer
City Administrator

MINUTES
MOUNT VERNON CITY COUNCIL
JULY 6, 2015

The Mount Vernon City Council met July 6, 2015 at the Mount Vernon City Hall Council chambers with the following members present: Roudabush, Taylor, Thompson, Niemi. Absent: Hampton.

1. Call to Order. At 6:32 p.m. Mayor Pro Tem Bill Niemi called the meeting to order.
2. Approval of Agenda. Niemi made a couple of changes to the agenda. Items #16 and #17 will be combined and discussed as one topic. Items #11 and #18 will be tabled. Motion made by Thompson, seconded by Taylor to approved agenda as amended. Carried all. Hampton absent.
3. Consent Agenda. Motion made by Thompson, seconded by Roudabush to approve Consent Agenda. Carried all. Hampton absent.

a. Approval of minutes of June 15, 2015.

b. Claims for approval.

ALL ABOUT LEARNING	SUPPLIES-P&REC	975.00
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	3,128.66
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	2,551.34
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	1,226.29
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ANTHONY KARTSONAS	M.WOODS MURAL RESTORATION- MVHP	1,521.00
BALICEK, RITA	CLEANING SERVICE-P&A	127.50
BANNERS OF FLORIDA	BANNERS-ECON DEV	405.00
BARNYARD SCREEN PRINTER LLC	SUPPLIES-P&REC	234.00
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BENHART, SHERRIE	CLEANING SERVICE-P&A	127.50
BRADLEY HAUGE, CPA	PROFESSIONAL SERVICES-P&A	585.00
BROTHER MOBILE SOLUTIONS	PAPER-PD	96.25
BUSER, ROBERT M	COMPUTER-EMA	423.00
BUSER, ROBERT M	COMPUTER-EMA	274.76
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\$61,500. The Mayor asked that this be put on the agenda. He feels, as does Beimer, that Nick is deserving of an increase of \$5,000 due to his job performance. Beimer performed a performance evaluation of Nick several weeks ago and he would recommend that he receive this increase. Hampton and Roudabush are also on the Personnel Committee and both agree with this increase. Motion made by Roudabush to approve the salary increase for Nick Nissen in the amount of \$5,000.00. Seconded by Niemi. Carried all. Hampton absent.

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Carried all. Hampton absent. Beimer said that possible award of bids would probably take place at the August 3rd meeting.

14. Engineering Update Report. Dave Schechinger with V & K Engineering provided Council with an update on current projects. On the 3rd Avenue and 5th Avenue project, one thing that needed to be looked at was the storm sewer issues. There are four different scopes to consider, first was to do the entire project, which includes some storm sewer work on the first couple blocks of 5th Avenue, some water main work and lining of sanitary sewer. That cost total would be \$1.572 million. The second scope would be if they pulled off on 3rd Avenue from 3rd Street NW to 6th Street NW and reduce the project. That reduces the scope of the engineering construction services and construction costs would be \$1.35 million. If they were to look at another scope which would drop off from 3rd Street NW to 7th Street on 5th Avenue, this again reduces the review and constructions costs would be \$1.176. The last scope would be if the last two sections were dropped off and do those as a separate project, with a cost of about \$570,000. The project could be bid with a few different scopes and select a scope based on the costs received. The impact by lowering the storm sewers in different locations aren't things that can be looked at quickly, it requires a bit of study but suggests that this be looked at to know the total costs. Beimer's recommendation was to hold off on 5th Avenue past the first several blocks of overlay until the storm sewer situation is figured out.

The sewer rehabiltion project is nearing completion. Water plant #1 will be bid on July 15th and award on the 20th. The cost for total reconstruction of Palisades Road would be approximately \$1.3 million. Beimer said the City cannot afford a project of this magnitude this year due to lack of revenue to fund the project. V&K will continue to work with Beimer and staff on the sidewalk program. A resident of 2nd Avenue NW has asked for assistance with the cost of his sidewalk replacement due to drainage issues with a storm sewer causing issues with the sidewalk. They would also like an extension for getting the work done until the City can figure out a resolution.

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17. Discussion and possible action on establishing a Green Advisory formation group. Covered under item #16.
18. Discussion and possible action on respect and civility during Council meetings. Tabled.
19. Old Business. Taylor asked about rescheduling the town hall meeting scheduled for July 13th due to possible conflicts with a swim team banquet going on the same night. She would like for as many people as possible to have an opportunity to voice their opinion. Niemi said that there was urgency to do this due to the fact that people will need to vote to change policy on the subject at hand. He felt that people should have the opportunity to re-visit this and have a public vote on it. The consensus was to keep the town hall meeting on the 13th of July and possibly set a date for a second town hall meeting if Council felt it was needed.
20. New Business. Beimer reported that the mural can be installed in Council chambers by City workers and informed Council that the DOT will be looking for them to officially re-name current Hwy 30 after the by-pass comes through. Council proposed a name like “Highway 30 Business Loop”.

As there was no further business to attend to the meeting adjourned, the time being 9:12 p.m., July 6, 2015.

Respectfully submitted,
Marsha Dewell
Deputy Clerk

Reviewed and approved,
Michael R. Beimer
City Administrator

MINUTES
MOUNT VERNON CITY COUNCIL
JULY 6, 2015

The Mount Vernon City Council met July 6, 2015 at the Mount Vernon City Hall Council chambers with the following members present: Roudabush, Taylor, Thompson, Niemi. Absent: Hampton.

1. Call to Order. At 6:32 p.m. Mayor Pro Tem Bill Niemi called the meeting to order.
2. Approval of Agenda. Niemi made a couple of changes to the agenda. Items #16 and #17 will be combined and discussed as one topic. Items #11 and #18 will be tabled. Motion made by Thompson, seconded by Taylor to approved agenda as amended. Carried all. Hampton absent.
3. Consent Agenda. Motion made by Thompson, seconded by Roudabush to approve Consent Agenda. Carried all. Hampton absent.

a. Approval of minutes of June 15, 2015.

b. Claims for approval.

ALL ABOUT LEARNING	SUPPLIES-P&REC	975.00
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	3,128.66
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	2,551.34
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	1,226.29
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	395.86
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	108.73
ALLIANT IES UTILITIES	ENERGY USAGE-EMA	58.85
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	36.88
ALLIANT IES UTILITIES	ENRGY USAGE-SEW	28.96
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	24.47
ALLIANT IES UTILITIES	ENERGY USAGE-CEM	17.56
ANTHONY KARTSONAS	M.WOODS MURAL RESTORATION- MVHP	1,521.00
BALICEK, RITA	CLEANING SERVICE-P&A	127.50
BANNERS OF FLORIDA	BANNERS-ECON DEV	405.00
BARNYARD SCREEN PRINTER LLC	SUPPLIES-P&REC	234.00
BAUMAN AND COMPANY	UNIFORMS-ALL DEPTS	1,058.75
BAUMAN AND COMPANY	UNIFORMS-ALL DEPTS	200.00
BEIMER, MICHAEL R	MILEAGE-P&A	146.52
BENHART, SHERRIE	CLEANING SERVICE-P&A	127.50
BRADLEY HAUGE, CPA	PROFESSIONAL SERVICES-P&A	585.00
BROTHER MOBILE SOLUTIONS	PAPER-PD	96.25
BUSER, ROBERT M	COMPUTER-EMA	423.00
BUSER, ROBERT M	COMPUTER-EMA	274.76
BUSER, ROBERT M	COMPUTER-EMA	36.00
BUSER, ROBERT M	COMPUTER PARTS-EMA	16.99
CAMPBELL SUPPLY CEDAR RAPIDS	SUBMERSIBLE PUMP-PW	225.00
CAMPBELL SUPPLY CEDAR RAPIDS	SUPPLIES-RUT	26.80
CARDIAC SCIENCE CORP	BATTERY-PD	249.00
CENTURY LINK	PHONE CHGS-P&A	465.32
CENTURY LINK	PHONE CHGS-WAT	252.22
CENTURY LINK	PHONE CHGS-PD	104.53
CENTURY LINK	PHONE CHARGES-FD	100.04
CENTURY LINK	PHONE CHGS-RUT	50.14

CENTURY LINK	PHONE CHGS-WAT	49.90
CENTURY LINK	PHONE CHGS-POOL	45.35
CLICK, KAREN	UNIFORMS-PD	40.00
CLICK, KAREN	UNIFORM MAINT-PD	40.00
COGRAN SYSTEMS	ONLINE REGISTRATION FEES-P&REC	172.00
CORNELL MEN'S SOCCER	SOCCER REFEREES-P&REC	540.00
DEERE CREDIT, INC.	JD MOWER-PW	16,621.41
ELECTRONIC ENGINEERING CORP	INFORMATION SYSTEMS	399.60
ELECTRONIC ENGINEERING CORP	PAGER SERVICE-EMA	11.95
ESCO ELECTRIC COMPANY	PUMP WIRINIG-POOL	277.38
EVER-GREEN LANDSCAPE NURSERY	TREES/MEMORIAL PARK-P&REC	645.00
GALLS INC	UNIFORMS-PD	630.50
GALLS INC	UNIFORMS-PD	282.00
GROUP SERVICES INC	INSURANCE-ALL DEPTS	28,087.97
HANCOCK, SONARA	REFUND/LEGO CAMP-P&REC	80.00
HERITAGE DAYS	HERITAGE DAYS SUPPORT	3,000.00
IOWA DOT	HWY 1 REHAB-LOST II	14,525.60
IOWA LEAGUE OF CITIES	ANNUAL DUES-P&A	2,094.00
IOWA PRISON INDUSTRIES	WEIGHT LIMIT SIGN/WAGON PASS	78.80
IOWA SOLUTIONS INC	SERVER-PD	14,757.00
IOWA SOLUTIONS INC	NEW SERVER-P&A	11,016.50
JOHN'S LOCK & KEY INC	REPLACE/REPAIR LOCKS-POOL	729.58
KIRK, BILL	UNIFORMS-PW	33.98
L.L. PELLING CO INC	SEAL COATING-2014 STREETS BOND	65,156.21
LANGES SINCLAIR SERVICE	FUEL-PW	100.11
LINN CO-OP OIL CO	FUEL-PW	1,063.49
M & K DUST CONTROL	FILL/DRAINAGE DITCH-POOL BOND	350.00
MIRANDA DONNELLAN	INTERN-MVHPC	65.00
MOORE MEDICAL CORP.	GLOVES-PD	143.08
MOUNT VERNON ACE HARDWARE	EQUIPMENT-RUT	1,089.37
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT	247.90
MOUNT VERNON BANK & TRUST CO	20% OF CEMETERY SALES	200.00
OFFICE OF VEHICLE SERVICES	VEHICLE INSPECTIONS-PD	10.00
P&K MIDWEST INC	EQUIPMENT MAINT-RUT	24.16
PACE SUPPLY	SUPPLIES-RUT	134.10
PAYROLL	TOTAL	87,250.64
POOL TECH INC	VACUUM-POOL	1,405.00
POOL TECH INC	ROPE HOOK-POOL	92.29
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	400.00
SCHIMBERG COMPANY	SUPPLIES-POOL,WAT	83.77
SHERWIN WILLIAMS CO.	SPRAYER MAINT-RUT	169.08
SHERWIN WILLIAMS CO.	ROAD PAINT-RUT	150.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	1,845.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	150.00
SPRAY-LAND USA	BRINE TANK-RUT	1,094.00
SPRINGER PEST SOLUTIONS CORP	PEST CONTROL-P&A	30.00
STAPLES ADVANTAGE	SUPPLIES-P&A	262.07
STARR, MELVA	REFUND-POOL	40.00
STOLTE, ABBIE	REFUND-POOL	40.00
STREB CONSTRUCTION	HWY 30 CORRIDOR IMPROVEMENTS	36,963.28
THORESON, JANE	RECORDS MGMT SYSTEM-CEM	3,628.00
TRANS IOWA EQUIPMENT INC	STREET SWEEPER-SW	40,500.00
US BANK	UNIFORMS,EQUIP,SUPPLIES-ALL DEPTS	4,087.01

US BANK	RADIO-POOL	201.96
US CELLULAR	CELL PHONE-PD	116.17
WAPSI WASTE SERVICE	BULKY ITEM DROP OFF	126.82
WATCH GUARD VIDEO	BODY CAMERA-PD	837.00
WENDLING QUARRIES	ROAD STONE-RUT	139.73
	TOTAL	357,631.68

- c. Approval of liquor license renewals for Si Senior and Casey's.
 - d. Approval of Change Order #17, U.S. Highway 30 Corridor Improvements Project, Streb Construction: \$77,461.21.
 - e. Approval of Final Pay Estimate #12, U.S. Highway 30 Corridor Improvements Project, Sreb Construction: \$36,963.28 and acceptance of all work.
 - f. Approval of Pay Estimate #18, Highway 1 Resurfacing Project, Iowa Department of Transportation: \$14,525.60.
4. Open forum: each citizen limited to 5 minutes per discussion item.
5. City Administrator Report. Beimer reported that in looking at the current and ongoing projects, we are definitely going to have to raise the rates for water but won't know how much until the bids come in on the water treatment plant. He is estimating sometime in November or December an ordinance change amending the rates somewhere between four and five percent. The storm sewer rates were raised last year but unfortunately they were raised enough to cover expenses but since then have had more money going out than coming in. Right now that fund is about \$75,000 in the red. If a green committee is formed and works with a storm water task force, there is a grant available that deals with flood mitigation systems. It is a 75-25 grant but he feels that the City needs to get a handle on the storm sewers around town before we progress too much further on 3rd and 5th Avenue. Beimer met with the City Engineer last week and discussed this project. He recommends holding off on 3rd and 5th past the first couple of blocks, because after that we run into storm sewer issues. He recommends doing the asphalt overlay on the first couple of sections on 3rd and 5th right now and do a study to find out what needs to be done with the storm sewers and see if there is some grant money available. The City currently has about \$3 million left in bonding capacity but he only recommends using \$500,000 of that, which would be 20% of the total bonding capacity. Documents have been given to V&K on the ongoing sidewalk project and work will begin on getting the project going again. Since it has been two years since anything was done, Beimer recommends re-evaluating those areas that were originally assessed and move forward from there. The City has a set of standards that are used to evaluate the sidewalks and determine if improvements are needed. Beimer also recommended changing the minimum width standards of sidewalks in new developments from four feet to five feet width. Beimer went on to say that the work on Palisades Road would need to wait a year or two until the funds are available. The City is anticipating possible new development in the future.
6. \$375,000 General Obligation Capital Loan Notes, Series 2015. Beimer explained that this is the final step in the bonding process (except for the closing on July 15th). This appoints Bankers Trust as the paying agent, approves the tax exempt certificate and authorizes the loan agreement.
- a. Discussion and possible action on Resolution #7-6-2015A: A Resolution Appointing Paying Agent, Note Registrar, and Transfer Agent, Approving the Paying Agent and

Note Registrar and Transfer Agent Agreement and Authorizing the Execution of the Agreement. Motion made by Taylor, seconded by Niemi to approve Resolution #7-6-201A. Roll call all yes. Hampton absent.

- b. Approval of Tax Exemption Certificate. Motion made by Taylor, seconded by Thompson to approve tax exemption certificate. Roll call all yes. Hampton absent.
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Respectfully submitted,
Marsha Dewell
Deputy Clerk

Reviewed and approved,
Michael R. Beimer
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MINUTES
MOUNT VERNON CITY COUNCIL
JULY 6, 2015

The Mount Vernon City Council met July 6, 2015 at the Mount Vernon City Hall Council chambers with the following members present: Roudabush, Taylor, Thompson, Niemi. Absent: Hampton.

1. Call to Order. At 6:32 p.m. Mayor Pro Tem Bill Niemi called the meeting to order.
2. Approval of Agenda. Niemi made a couple of changes to the agenda. Items #16 and #17 will be combined and discussed as one topic. Items #11 and #18 will be tabled. Motion made by Thompson, seconded by Taylor to approved agenda as amended. Carried all. Hampton absent.
3. Consent Agenda. Motion made by Thompson, seconded by Roudabush to approve Consent Agenda. Carried all. Hampton absent.

a. Approval of minutes of June 15, 2015.

b. Claims for approval.

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US BANK	UNIFORMS,EQUIP,SUPPLIES-ALL DEPTS	4,087.01

US BANK	RADIO-POOL	201.96
US CELLULAR	CELL PHONE-PD	116.17
WAPSI WASTE SERVICE	BULKY ITEM DROP OFF	126.82
WATCH GUARD VIDEO	BODY CAMERA-PD	837.00
WENDLING QUARRIES	ROAD STONE-RUT	139.73
	TOTAL	357,631.68

- c. Approval of liquor license renewals for Si Senior and Casey's.
 - d. Approval of Change Order #17, U.S. Highway 30 Corridor Improvements Project, Streb Construction: \$77,461.21.
 - e. Approval of Final Pay Estimate #12, U.S. Highway 30 Corridor Improvements Project, Sreb Construction: \$36,963.28 and acceptance of all work.
 - f. Approval of Pay Estimate #18, Highway 1 Resurfacing Project, Iowa Department of Transportation: \$14,525.60.
4. Open forum: each citizen limited to 5 minutes per discussion item.
5. City Administrator Report. Beimer reported that in looking at the current and ongoing projects, we are definitely going to have to raise the rates for water but won't know how much until the bids come in on the water treatment plant. He is estimating sometime in November or December an ordinance change amending the rates somewhere between four and five percent. The storm sewer rates were raised last year but unfortunately they were raised enough to cover expenses but since then have had more money going out than coming in. Right now that fund is about \$75,000 in the red. If a green committee is formed and works with a storm water task force, there is a grant available that deals with flood mitigation systems. It is a 75-25 grant but he feels that the City needs to get a handle on the storm sewers around town before we progress too much further on 3rd and 5th Avenue. Beimer met with the City Engineer last week and discussed this project. He recommends holding off on 3rd and 5th past the first couple of blocks, because after that we run into storm sewer issues. He recommends doing the asphalt overlay on the first couple of sections on 3rd and 5th right now and do a study to find out what needs to be done with the storm sewers and see if there is some grant money available. The City currently has about \$3 million left in bonding capacity but he only recommends using \$500,000 of that, which would be 20% of the total bonding capacity. Documents have been given to V&K on the ongoing sidewalk project and work will begin on getting the project going again. Since it has been two years since anything was done, Beimer recommends re-evaluating those areas that were originally assessed and move forward from there. The City has a set of standards that are used to evaluate the sidewalks and determine if improvements are needed. Beimer also recommended changing the minimum width standards of sidewalks in new developments from four feet to five feet width. Beimer went on to say that the work on Palisades Road would need to wait a year or two until the funds are available. The City is anticipating possible new development in the future.
6. \$375,000 General Obligation Capital Loan Notes, Series 2015. Beimer explained that this is the final step in the bonding process (except for the closing on July 15th). This appoints Bankers Trust as the paying agent, approves the tax exempt certificate and authorizes the loan agreement.
- a. Discussion and possible action on Resolution #7-6-2015A: A Resolution Appointing Paying Agent, Note Registrar, and Transfer Agent, Approving the Paying Agent and

Note Registrar and Transfer Agent Agreement and Authorizing the Execution of the Agreement. Motion made by Taylor, seconded by Niemi to approve Resolution #7-6-201A. Roll call all yes. Hampton absent.

- b. Approval of Tax Exemption Certificate. Motion made by Taylor, seconded by Thompson to approve tax exemption certificate. Roll call all yes. Hampton absent.
 - c. Discussion and possible action on Resolution #7-6-2015B: A Resolution approving and authorizing a form of Loan Agreement and authorizing and providing for the issuance of Capital Loan Notes and levying a tax to pay the Notes. Motion made by Thompson, seconded by Niemi to approve Resolution #7-6-2015B. Roll call all yes. Hampton absent.
7. Discussion and possible action on Resolution #7-6-2015C: A Resolution approving transfers. These are transfers done every year to cover various bond principal and interest payments and put the money in the proper funds. Motion made by Thompson, seconded by Taylor to approve Resolution #7-6-2015C. Roll call all yes. Hampton absent.
8. Presentation of City Administrator profile search document. Discussion and possible action on changes before final document is approved. Richard Fursman provided Council with a draft of the City Administrator profile document that was drafted after speaking to members of City staff, Council and community members. This document will be used to recruit a new City Administrator. Fursman went over key aspects of the document and asked for input on any changes that are needed. His recommendation is to include the current and new members of Council/Mayor in the interview process after elections are done. Taylor would like to see some additional wording put in the document about the City Administrator having a more active role in enforcing the Comprehensive Plan. City Attorney Bob Hatala said that the Comprehensive Plan is more of a tool to be used for future development and projects and not necessarily something that is “enforced”. Fursman suggested adding a bullet stating “become familiar with the Comprehensive Plan and review ordinances for development south of the City”. Taylor also asked that wording be changed on the topic of the “old fire station being remodeled to be used as a new police station”. She feels that although this may become a project it is not currently a project and it is premature to say that the City is currently examining feasibility, as Council has not voted on anything that would suggest that. Niemi said his feeling was that the disposition of the fire station is going to be discussed until a resolution is reached and one of the resolutions that has been discussed is using that as a new police station. Despite the fact that Council is not actively discussing it right now, it is an issue that remains before them and he thinks that informing new applicants that this is out there would be doing them a service. Fursman suggested modifying the wording to say “examining future uses of the old fire department site”. All Council members agreed with this. Fursman also suggested that Council agree to pay “reasonable expenses” for candidates, which is currently in the document. Niemi made a motion to accept the City Administrator position profile with the above changes that were discussed. Seconded by Thompson. Carried all. Hampton absent.
9. Discussion and possible action on increase in base salary of Nick Nissen, Public Works Director, in the amount of \$5,000.00. Beimer said that Nissen had been with the City for a little over eight months and he started out at 60,000, which was less than his predecessor. He is currently making

\$61,500. The Mayor asked that this be put on the agenda. He feels, as does Beimer, that Nick is deserving of an increase of \$5,000 due to his job performance. Beimer performed a performance evaluation of Nick several weeks ago and he would recommend that he receive this increase. Hampton and Roudabush are also on the Personnel Committee and both agree with this increase. Motion made by Roudabush to approve the salary increase for Nick Nissen in the amount of \$5,000.00. Seconded by Niemi. Carried all. Hampton absent.

10. Discussion and possible action on Section 24.03 of the Mount Vernon Code of Ordinances; Standards of the Historic Preservation Commission regarding appointment members of the community. Niemi asked for clarification from Attorney Bob Hatala on whether the members appointed needed to reside within the community. Hatala said it was his belief that members needed to be residents or property owners. Section 24.03 does not define "community" but if you look at Iowa Code Section 303.34.3, which is referred to in the Mount Vernon Code of Ordinances, it talks in terms of residents and property owners and does not use the word "community". The definition of community is general "neighborhood, town, city". He feels that the requirement is that the person be a resident or property owner of the City of Mount Vernon and if the word "community" is intended to be broader than "neighborhood, town or city", it should have been defined and the State Code use of the term "resident" probably preempts a broader terminology of the definition of the word "community". In general terms, if the state has addressed a particular issue, that preempts the city from changing it. Taylor asked if this had any implications for people who serve on committees or commissions currently who may not fit that definition. Hatala said yes, they need to be a resident or property owner. This would not be true for the Parks and Recreation Board, as it specifically states in the Code that one member can be outside of the community.
11. Mayoral recommendation and possible Council approval to fill vacancy of unexpired term on Historic Preservation Commission. Tabled.
12. Public Hearing on proposed plans and specifications, proposed form of contract and estimate of cost for construction of 2015 Water Treatment Plant Improvements for the City of Mount Vernon, Iowa and the taking of bids therefore. Discussion and possible action. Motion made by Thompson, seconded by Roudabush to open public hearing at 8:01 p.m. Carried all. Hampton absent. There was no public input. Motion made by Thompson, seconded by Taylor to close public hearing at 8:02 p.m. Carried all. Hampton absent. Beimer stated that the date for receiving bids would be July 15th and July 20th would be the possible awarding of the bids.
13. Discussion and possible action on setting bid date and public hearing date for the plans, specifications, form of contract and estimate of cost with the intent of holding public hearing on July 20, 2015 and receiving bids for 3rd Avenue and 5th Avenue Reconstruction Project on July 27, 2015. Taylor wanted to clarify exactly what this project would include. Beimer said that this would be discussed during the Engineer Report. The scope of the project will be discussed on July 20th at the public hearing. Tonight Council is just approving the public hearing date and bid date. Taylor made a motion to set the public hearing date for July 20, 2015 and the bid date for July 27, 2015 for the 3rd Avenue and 5th Avenue Reconstruction Project. Seconded by Niemi.

Carried all. Hampton absent. Beimer said that possible award of bids would probably take place at the August 3rd meeting.

14. Engineering Update Report. Dave Schechinger with V & K Engineering provided Council with an update on current projects. On the 3rd Avenue and 5th Avenue project, one thing that needed to be looked at was the storm sewer issues. There are four different scopes to consider, first was to do the entire project, which includes some storm sewer work on the first couple blocks of 5th Avenue, some water main work and lining of sanitary sewer. That cost total would be \$1.572 million. The second scope would be if they pulled off on 3rd Avenue from 3rd Street NW to 6th Street NW and reduce the project. That reduces the scope of the engineering construction services and construction costs would be \$1.35 million. If they were to look at another scope which would drop off from 3rd Street NW to 7th Street on 5th Avenue, this again reduces the review and constructions costs would be \$1.176. The last scope would be if the last two sections were dropped off and do those as a separate project, with a cost of about \$570,000. The project could be bid with a few different scopes and select a scope based on the costs received. The impact by lowering the storm sewers in different locations aren't things that can be looked at quickly, it requires a bit of study but suggests that this be looked at to know the total costs. Beimer's recommendation was to hold off on 5th Avenue past the first several blocks of overlay until the storm sewer situation is figured out.

The sewer rehabiltion project is nearing completion. Water plant #1 will be bid on July 15th and award on the 20th. The cost for total reconstruction of Palisades Road would be approximately \$1.3 million. Beimer said the City cannot afford a project of this magnitude this year due to lack of revenue to fund the project. V&K will continue to work with Beimer and staff on the sidewalk program. A resident of 2nd Avenue NW has asked for assistance with the cost of his sidewalk replacement due to drainage issues with a storm sewer causing issues with the sidewalk. They would also like an extension for getting the work done until the City can figure out a resolution.

15. Discussion and possible action on Resolution #7-6-2015D: A Resolution authorizing a 28E agreement between the cities of Mount Vernon and Lisbon for law enforcement assistance. Chief Winder said that this is an agreement between the cities of Lisbon and Mount Vernon that was started a couple of years ago. It was recently passed by the Lisbon City Council. When Lisbon does not have anyone on duty, if an emergency situation arises, this would allow Mount Vernon police officers to respond to the call. This agreement allows both parties to bill for immediate response time. Attorney Hatala had concerns about the termination time of the contract, which was 90 days. His opinion is that it should be terminable at any time upon 30 days notice. Chief Winder was comfortable with the terms of the contract and would like to proceed since there is already approval by the City of Lisbon. All response times will be documented by Linn County dispatch. Motion made by Taylor, seconded by Thompson to approve Resolution #7-6-2015D. Roll call all yes. Hampton absent.
16. Discussion and possible action on establishing a Storm Water Utility task force. Taylor explained that a Green Advisory group would first be formed and then the first task that they would have would be to form a Storm Water task force. The goal of the group would be to look at green solutions when looking at plans and decisions that are made for projects in Mount Vernon. She

suggests a better name for the group would be “Sustainability Advisory Committee”. There have been a few community members voice interest in these issues and being on the committees. Taylor recommends a 5 members committee and also one Council member to sit in on conversations. Niemi said this would be a good opportunity to see what could be done with storm sewers and gather data with little or no cost to the City. Thompson liked the idea of the group but felt that there should be timelines involved for tasks. Taylor was asked to compile a document explaining the mission of the group and come back to Council for review.

17. Discussion and possible action on establishing a Green Advisory formation group. Covered under item #16.
18. Discussion and possible action on respect and civility during Council meetings. Tabled.
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THORESON, JANE	RECORDS MGMT SYSTEM-CEM	3,628.00
TRANS IOWA EQUIPMENT INC	STREET SWEEPER-SW	40,500.00
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13. Discussion and possible action on setting bid date and public hearing date for the plans, specifications, form of contract and estimate of cost with the intent of holding public hearing on July 20, 2015 and receiving bids for 3rd Avenue and 5th Avenue Reconstruction Project on July 27, 2015. Taylor wanted to clarify exactly what this project would include. Beimer said that this would be discussed during the Engineer Report. The scope of the project will be discussed on July 20th at the public hearing. Tonight Council is just approving the public hearing date and bid date. Taylor made a motion to set the public hearing date for July 20, 2015 and the bid date for July 27, 2015 for the 3rd Avenue and 5th Avenue Reconstruction Project. Seconded by Niemi.

Carried all. Hampton absent. Beimer said that possible award of bids would probably take place at the August 3rd meeting.

14. Engineering Update Report. Dave Schechinger with V & K Engineering provided Council with an update on current projects. On the 3rd Avenue and 5th Avenue project, one thing that needed to be looked at was the storm sewer issues. There are four different scopes to consider, first was to do the entire project, which includes some storm sewer work on the first couple blocks of 5th Avenue, some water main work and lining of sanitary sewer. That cost total would be \$1.572 million. The second scope would be if they pulled off on 3rd Avenue from 3rd Street NW to 6th Street NW and reduce the project. That reduces the scope of the engineering construction services and construction costs would be \$1.35 million. If they were to look at another scope which would drop off from 3rd Street NW to 7th Street on 5th Avenue, this again reduces the review and constructions costs would be \$1.176. The last scope would be if the last two sections were dropped off and do those as a separate project, with a cost of about \$570,000. The project could be bid with a few different scopes and select a scope based on the costs received. The impact by lowering the storm sewers in different locations aren't things that can be looked at quickly, it requires a bit of study but suggests that this be looked at to know the total costs. Beimer's recommendation was to hold off on 5th Avenue past the first several blocks of overlay until the storm sewer situation is figured out.

The sewer rehabiltion project is nearing completion. Water plant #1 will be bid on July 15th and award on the 20th. The cost for total reconstruction of Palisades Road would be approximately \$1.3 million. Beimer said the City cannot afford a project of this magnitude this year due to lack of revenue to fund the project. V&K will continue to work with Beimer and staff on the sidewalk program. A resident of 2nd Avenue NW has asked for assistance with the cost of his sidewalk replacement due to drainage issues with a storm sewer causing issues with the sidewalk. They would also like an extension for getting the work done until the City can figure out a resolution.

15. Discussion and possible action on Resolution #7-6-2015D: A Resolution authorizing a 28E agreement between the cities of Mount Vernon and Lisbon for law enforcement assistance. Chief Winder said that this is an agreement between the cities of Lisbon and Mount Vernon that was started a couple of years ago. It was recently passed by the Lisbon City Council. When Lisbon does not have anyone on duty, if an emergency situation arises, this would allow Mount Vernon police officers to respond to the call. This agreement allows both parties to bill for immediate response time. Attorney Hatala had concerns about the termination time of the contract, which was 90 days. His opinion is that it should be terminable at any time upon 30 days notice. Chief Winder was comfortable with the terms of the contract and would like to proceed since there is already approval by the City of Lisbon. All response times will be documented by Linn County dispatch. Motion made by Taylor, seconded by Thompson to approve Resolution #7-6-2015D. Roll call all yes. Hampton absent.
16. Discussion and possible action on establishing a Storm Water Utility task force. Taylor explained that a Green Advisory group would first be formed and then the first task that they would have would be to form a Storm Water task force. The goal of the group would be to look at green solutions when looking at plans and decisions that are made for projects in Mount Vernon. She

suggests a better name for the group would be “Sustainability Advisory Committee”. There have been a few community members voice interest in these issues and being on the committees. Taylor recommends a 5 members committee and also one Council member to sit in on conversations. Niemi said this would be a good opportunity to see what could be done with storm sewers and gather data with little or no cost to the City. Thompson liked the idea of the group but felt that there should be timelines involved for tasks. Taylor was asked to compile a document explaining the mission of the group and come back to Council for review.

17. Discussion and possible action on establishing a Green Advisory formation group. Covered under item #16.
18. Discussion and possible action on respect and civility during Council meetings. Tabled.
19. Old Business. Taylor asked about rescheduling the town hall meeting scheduled for July 13th due to possible conflicts with a swim team banquet going on the same night. She would like for as many people as possible to have an opportunity to voice their opinion. Niemi said that there was urgency to do this due to the fact that people will need to vote to change policy on the subject at hand. He felt that people should have the opportunity to re-visit this and have a public vote on it. The consensus was to keep the town hall meeting on the 13th of July and possibly set a date for a second town hall meeting if Council felt it was needed.
20. New Business. Beimer reported that the mural can be installed in Council chambers by City workers and informed Council that the DOT will be looking for them to officially re-name current Hwy 30 after the by-pass comes through. Council proposed a name like “Highway 30 Business Loop”.

As there was no further business to attend to the meeting adjourned, the time being 9:12 p.m., July 6, 2015.

Respectfully submitted,
Marsha Dewell
Deputy Clerk

Reviewed and approved,
Michael R. Beimer
City Administrator

MINUTES
MOUNT VERNON CITY COUNCIL
JULY 6, 2015

The Mount Vernon City Council met July 6, 2015 at the Mount Vernon City Hall Council chambers with the following members present: Roudabush, Taylor, Thompson, Niemi. Absent: Hampton.

1. Call to Order. At 6:32 p.m. Mayor Pro Tem Bill Niemi called the meeting to order.
2. Approval of Agenda. Niemi made a couple of changes to the agenda. Items #16 and #17 will be combined and discussed as one topic. Items #11 and #18 will be tabled. Motion made by Thompson, seconded by Taylor to approved agenda as amended. Carried all. Hampton absent.
3. Consent Agenda. Motion made by Thompson, seconded by Roudabush to approve Consent Agenda. Carried all. Hampton absent.

a. Approval of minutes of June 15, 2015.

b. Claims for approval.

ALL ABOUT LEARNING	SUPPLIES-P&REC	975.00
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	3,128.66
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	2,551.34
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	1,226.29
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	395.86
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	108.73
ALLIANT IES UTILITIES	ENERGY USAGE-EMA	58.85
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	36.88
ALLIANT IES UTILITIES	ENRGY USAGE-SEW	28.96
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	24.47
ALLIANT IES UTILITIES	ENERGY USAGE-CEM	17.56
ANTHONY KARTSONAS	M.WOODS MURAL RESTORATION- MVHP	1,521.00
BALICEK, RITA	CLEANING SERVICE-P&A	127.50
BANNERS OF FLORIDA	BANNERS-ECON DEV	405.00
BARNYARD SCREEN PRINTER LLC	SUPPLIES-P&REC	234.00
BAUMAN AND COMPANY	UNIFORMS-ALL DEPTS	1,058.75
BAUMAN AND COMPANY	UNIFORMS-ALL DEPTS	200.00
BEIMER, MICHAEL R	MILEAGE-P&A	146.52
BENHART, SHERRIE	CLEANING SERVICE-P&A	127.50
BRADLEY HAUGE, CPA	PROFESSIONAL SERVICES-P&A	585.00
BROTHER MOBILE SOLUTIONS	PAPER-PD	96.25
BUSER, ROBERT M	COMPUTER-EMA	423.00
BUSER, ROBERT M	COMPUTER-EMA	274.76
BUSER, ROBERT M	COMPUTER-EMA	36.00
BUSER, ROBERT M	COMPUTER PARTS-EMA	16.99
CAMPBELL SUPPLY CEDAR RAPIDS	SUBMERSIBLE PUMP-PW	225.00
CAMPBELL SUPPLY CEDAR RAPIDS	SUPPLIES-RUT	26.80
CARDIAC SCIENCE CORP	BATTERY-PD	249.00
CENTURY LINK	PHONE CHGS-P&A	465.32
CENTURY LINK	PHONE CHGS-WAT	252.22
CENTURY LINK	PHONE CHGS-PD	104.53
CENTURY LINK	PHONE CHARGES-FD	100.04
CENTURY LINK	PHONE CHGS-RUT	50.14

CENTURY LINK	PHONE CHGS-WAT	49.90
CENTURY LINK	PHONE CHGS-POOL	45.35
CLICK, KAREN	UNIFORMS-PD	40.00
CLICK, KAREN	UNIFORM MAINT-PD	40.00
COGRAN SYSTEMS	ONLINE REGISTRATION FEES-P&REC	172.00
CORNELL MEN'S SOCCER	SOCCER REFEREES-P&REC	540.00
DEERE CREDIT, INC.	JD MOWER-PW	16,621.41
ELECTRONIC ENGINEERING CORP	INFORMATION SYSTEMS	399.60
ELECTRONIC ENGINEERING CORP	PAGER SERVICE-EMA	11.95
ESCO ELECTRIC COMPANY	PUMP WIRINIG-POOL	277.38
EVER-GREEN LANDSCAPE NURSERY	TREES/MEMORIAL PARK-P&REC	645.00
GALLS INC	UNIFORMS-PD	630.50
GALLS INC	UNIFORMS-PD	282.00
GROUP SERVICES INC	INSURANCE-ALL DEPTS	28,087.97
HANCOCK, SONARA	REFUND/LEGO CAMP-P&REC	80.00
HERITAGE DAYS	HERITAGE DAYS SUPPORT	3,000.00
IOWA DOT	HWY 1 REHAB-LOST II	14,525.60
IOWA LEAGUE OF CITIES	ANNUAL DUES-P&A	2,094.00
IOWA PRISON INDUSTRIES	WEIGHT LIMIT SIGN/WAGON PASS	78.80
IOWA SOLUTIONS INC	SERVER-PD	14,757.00
IOWA SOLUTIONS INC	NEW SERVER-P&A	11,016.50
JOHN'S LOCK & KEY INC	REPLACE/REPAIR LOCKS-POOL	729.58
KIRK, BILL	UNIFORMS-PW	33.98
L.L. PELLING CO INC	SEAL COATING-2014 STREETS BOND	65,156.21
LANGES SINCLAIR SERVICE	FUEL-PW	100.11
LINN CO-OP OIL CO	FUEL-PW	1,063.49
M & K DUST CONTROL	FILL/DRAINAGE DITCH-POOL BOND	350.00
MIRANDA DONNELLAN	INTERN-MVHPC	65.00
MOORE MEDICAL CORP.	GLOVES-PD	143.08
MOUNT VERNON ACE HARDWARE	EQUIPMENT-RUT	1,089.37
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT	247.90
MOUNT VERNON BANK & TRUST CO	20% OF CEMETERY SALES	200.00
OFFICE OF VEHICLE SERVICES	VEHICLE INSPECTIONS-PD	10.00
P&K MIDWEST INC	EQUIPMENT MAINT-RUT	24.16
PACE SUPPLY	SUPPLIES-RUT	134.10
PAYROLL	TOTAL	87,250.64
POOL TECH INC	VACUUM-POOL	1,405.00
POOL TECH INC	ROPE HOOK-POOL	92.29
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	400.00
SCHIMBERG COMPANY	SUPPLIES-POOL,WAT	83.77
SHERWIN WILLIAMS CO.	SPRAYER MAINT-RUT	169.08
SHERWIN WILLIAMS CO.	ROAD PAINT-RUT	150.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	1,845.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	150.00
SPRAY-LAND USA	BRINE TANK-RUT	1,094.00
SPRINGER PEST SOLUTIONS CORP	PEST CONTROL-P&A	30.00
STAPLES ADVANTAGE	SUPPLIES-P&A	262.07
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Respectfully submitted,
Marsha Dewell
Deputy Clerk

Reviewed and approved,
Michael R. Beimer
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MINUTES
MOUNT VERNON CITY COUNCIL
JULY 6, 2015

The Mount Vernon City Council met July 6, 2015 at the Mount Vernon City Hall Council chambers with the following members present: Roudabush, Taylor, Thompson, Niemi. Absent: Hampton.

1. Call to Order. At 6:32 p.m. Mayor Pro Tem Bill Niemi called the meeting to order.
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3. Consent Agenda. Motion made by Thompson, seconded by Roudabush to approve Consent Agenda. Carried all. Hampton absent.

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b. Claims for approval.

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CENTURY LINK	PHONE CHGS-WAT	252.22
CENTURY LINK	PHONE CHGS-PD	104.53
CENTURY LINK	PHONE CHARGES-FD	100.04
CENTURY LINK	PHONE CHGS-RUT	50.14

CENTURY LINK	PHONE CHGS-WAT	49.90
CENTURY LINK	PHONE CHGS-POOL	45.35
CLICK, KAREN	UNIFORMS-PD	40.00
CLICK, KAREN	UNIFORM MAINT-PD	40.00
COGRAN SYSTEMS	ONLINE REGISTRATION FEES-P&REC	172.00
CORNELL MEN'S SOCCER	SOCCER REFEREES-P&REC	540.00
DEERE CREDIT, INC.	JD MOWER-PW	16,621.41
ELECTRONIC ENGINEERING CORP	INFORMATION SYSTEMS	399.60
ELECTRONIC ENGINEERING CORP	PAGER SERVICE-EMA	11.95
ESCO ELECTRIC COMPANY	PUMP WIRINIG-POOL	277.38
EVER-GREEN LANDSCAPE NURSERY	TREES/MEMORIAL PARK-P&REC	645.00
GALLS INC	UNIFORMS-PD	630.50
GALLS INC	UNIFORMS-PD	282.00
GROUP SERVICES INC	INSURANCE-ALL DEPTS	28,087.97
HANCOCK, SONARA	REFUND/LEGO CAMP-P&REC	80.00
HERITAGE DAYS	HERITAGE DAYS SUPPORT	3,000.00
IOWA DOT	HWY 1 REHAB-LOST II	14,525.60
IOWA LEAGUE OF CITIES	ANNUAL DUES-P&A	2,094.00
IOWA PRISON INDUSTRIES	WEIGHT LIMIT SIGN/WAGON PASS	78.80
IOWA SOLUTIONS INC	SERVER-PD	14,757.00
IOWA SOLUTIONS INC	NEW SERVER-P&A	11,016.50
JOHN'S LOCK & KEY INC	REPLACE/REPAIR LOCKS-POOL	729.58
KIRK, BILL	UNIFORMS-PW	33.98
L.L. PELLING CO INC	SEAL COATING-2014 STREETS BOND	65,156.21
LANGES SINCLAIR SERVICE	FUEL-PW	100.11
LINN CO-OP OIL CO	FUEL-PW	1,063.49
M & K DUST CONTROL	FILL/DRAINAGE DITCH-POOL BOND	350.00
MIRANDA DONNELLAN	INTERN-MVHPC	65.00
MOORE MEDICAL CORP.	GLOVES-PD	143.08
MOUNT VERNON ACE HARDWARE	EQUIPMENT-RUT	1,089.37
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT	247.90
MOUNT VERNON BANK & TRUST CO	20% OF CEMETERY SALES	200.00
OFFICE OF VEHICLE SERVICES	VEHICLE INSPECTIONS-PD	10.00
P&K MIDWEST INC	EQUIPMENT MAINT-RUT	24.16
PACE SUPPLY	SUPPLIES-RUT	134.10
PAYROLL	TOTAL	87,250.64
POOL TECH INC	VACUUM-POOL	1,405.00
POOL TECH INC	ROPE HOOK-POOL	92.29
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	400.00
SCHIMBERG COMPANY	SUPPLIES-POOL,WAT	83.77
SHERWIN WILLIAMS CO.	SPRAYER MAINT-RUT	169.08
SHERWIN WILLIAMS CO.	ROAD PAINT-RUT	150.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	1,845.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	150.00
SPRAY-LAND USA	BRINE TANK-RUT	1,094.00
SPRINGER PEST SOLUTIONS CORP	PEST CONTROL-P&A	30.00
STAPLES ADVANTAGE	SUPPLIES-P&A	262.07
STARR, MELVA	REFUND-POOL	40.00
STOLTE, ABBIE	REFUND-POOL	40.00
STREB CONSTRUCTION	HWY 30 CORRIDOR IMPROVEMENTS	36,963.28
THORESON, JANE	RECORDS MGMT SYSTEM-CEM	3,628.00
TRANS IOWA EQUIPMENT INC	STREET SWEEPER-SW	40,500.00
US BANK	UNIFORMS,EQUIP,SUPPLIES-ALL DEPTS	4,087.01

US BANK	RADIO-POOL	201.96
US CELLULAR	CELL PHONE-PD	116.17
WAPSI WASTE SERVICE	BULKY ITEM DROP OFF	126.82
WATCH GUARD VIDEO	BODY CAMERA-PD	837.00
WENDLING QUARRIES	ROAD STONE-RUT	139.73
	TOTAL	357,631.68

- c. Approval of liquor license renewals for Si Senior and Casey's.
 - d. Approval of Change Order #17, U.S. Highway 30 Corridor Improvements Project, Streb Construction: \$77,461.21.
 - e. Approval of Final Pay Estimate #12, U.S. Highway 30 Corridor Improvements Project, Sreb Construction: \$36,963.28 and acceptance of all work.
 - f. Approval of Pay Estimate #18, Highway 1 Resurfacing Project, Iowa Department of Transportation: \$14,525.60.
4. Open forum: each citizen limited to 5 minutes per discussion item.
5. City Administrator Report. Beimer reported that in looking at the current and ongoing projects, we are definitely going to have to raise the rates for water but won't know how much until the bids come in on the water treatment plant. He is estimating sometime in November or December an ordinance change amending the rates somewhere between four and five percent. The storm sewer rates were raised last year but unfortunately they were raised enough to cover expenses but since then have had more money going out than coming in. Right now that fund is about \$75,000 in the red. If a green committee is formed and works with a storm water task force, there is a grant available that deals with flood mitigation systems. It is a 75-25 grant but he feels that the City needs to get a handle on the storm sewers around town before we progress too much further on 3rd and 5th Avenue. Beimer met with the City Engineer last week and discussed this project. He recommends holding off on 3rd and 5th past the first couple of blocks, because after that we run into storm sewer issues. He recommends doing the asphalt overlay on the first couple of sections on 3rd and 5th right now and do a study to find out what needs to be done with the storm sewers and see if there is some grant money available. The City currently has about \$3 million left in bonding capacity but he only recommends using \$500,000 of that, which would be 20% of the total bonding capacity. Documents have been given to V&K on the ongoing sidewalk project and work will begin on getting the project going again. Since it has been two years since anything was done, Beimer recommends re-evaluating those areas that were originally assessed and move forward from there. The City has a set of standards that are used to evaluate the sidewalks and determine if improvements are needed. Beimer also recommended changing the minimum width standards of sidewalks in new developments from four feet to five feet width. Beimer went on to say that the work on Palisades Road would need to wait a year or two until the funds are available. The City is anticipating possible new development in the future.
6. \$375,000 General Obligation Capital Loan Notes, Series 2015. Beimer explained that this is the final step in the bonding process (except for the closing on July 15th). This appoints Bankers Trust as the paying agent, approves the tax exempt certificate and authorizes the loan agreement.
- a. Discussion and possible action on Resolution #7-6-2015A: A Resolution Appointing Paying Agent, Note Registrar, and Transfer Agent, Approving the Paying Agent and

Note Registrar and Transfer Agent Agreement and Authorizing the Execution of the Agreement. Motion made by Taylor, seconded by Niemi to approve Resolution #7-6-201A. Roll call all yes. Hampton absent.

- b. Approval of Tax Exemption Certificate. Motion made by Taylor, seconded by Thompson to approve tax exemption certificate. Roll call all yes. Hampton absent.
 - c. Discussion and possible action on Resolution #7-6-2015B: A Resolution approving and authorizing a form of Loan Agreement and authorizing and providing for the issuance of Capital Loan Notes and levying a tax to pay the Notes. Motion made by Thompson, seconded by Niemi to approve Resolution #7-6-2015B. Roll call all yes. Hampton absent.
7. Discussion and possible action on Resolution #7-6-2015C: A Resolution approving transfers. These are transfers done every year to cover various bond principal and interest payments and put the money in the proper funds. Motion made by Thompson, seconded by Taylor to approve Resolution #7-6-2015C. Roll call all yes. Hampton absent.
8. Presentation of City Administrator profile search document. Discussion and possible action on changes before final document is approved. Richard Fursman provided Council with a draft of the City Administrator profile document that was drafted after speaking to members of City staff, Council and community members. This document will be used to recruit a new City Administrator. Fursman went over key aspects of the document and asked for input on any changes that are needed. His recommendation is to include the current and new members of Council/Mayor in the interview process after elections are done. Taylor would like to see some additional wording put in the document about the City Administrator having a more active role in enforcing the Comprehensive Plan. City Attorney Bob Hatala said that the Comprehensive Plan is more of a tool to be used for future development and projects and not necessarily something that is “enforced”. Fursman suggested adding a bullet stating “become familiar with the Comprehensive Plan and review ordinances for development south of the City”. Taylor also asked that wording be changed on the topic of the “old fire station being remodeled to be used as a new police station”. She feels that although this may become a project it is not currently a project and it is premature to say that the City is currently examining feasibility, as Council has not voted on anything that would suggest that. Niemi said his feeling was that the disposition of the fire station is going to be discussed until a resolution is reached and one of the resolutions that has been discussed is using that as a new police station. Despite the fact that Council is not actively discussing it right now, it is an issue that remains before them and he thinks that informing new applicants that this is out there would be doing them a service. Fursman suggested modifying the wording to say “examining future uses of the old fire department site”. All Council members agreed with this. Fursman also suggested that Council agree to pay “reasonable expenses” for candidates, which is currently in the document. Niemi made a motion to accept the City Administrator position profile with the above changes that were discussed. Seconded by Thompson. Carried all. Hampton absent.
9. Discussion and possible action on increase in base salary of Nick Nissen, Public Works Director, in the amount of \$5,000.00. Beimer said that Nissen had been with the City for a little over eight months and he started out at 60,000, which was less than his predecessor. He is currently making

\$61,500. The Mayor asked that this be put on the agenda. He feels, as does Beimer, that Nick is deserving of an increase of \$5,000 due to his job performance. Beimer performed a performance evaluation of Nick several weeks ago and he would recommend that he receive this increase. Hampton and Roudabush are also on the Personnel Committee and both agree with this increase. Motion made by Roudabush to approve the salary increase for Nick Nissen in the amount of \$5,000.00. Seconded by Niemi. Carried all. Hampton absent.

10. Discussion and possible action on Section 24.03 of the Mount Vernon Code of Ordinances; Standards of the Historic Preservation Commission regarding appointment members of the community. Niemi asked for clarification from Attorney Bob Hatala on whether the members appointed needed to reside within the community. Hatala said it was his belief that members needed to be residents or property owners. Section 24.03 does not define "community" but if you look at Iowa Code Section 303.34.3, which is referred to in the Mount Vernon Code of Ordinances, it talks in terms of residents and property owners and does not use the word "community". The definition of community is general "neighborhood, town, city". He feels that the requirement is that the person be a resident or property owner of the City of Mount Vernon and if the word "community" is intended to be broader than "neighborhood, town or city", it should have been defined and the State Code use of the term "resident" probably preempts a broader terminology of the definition of the word "community". In general terms, if the state has addressed a particular issue, that preempts the city from changing it. Taylor asked if this had any implications for people who serve on committees or commissions currently who may not fit that definition. Hatala said yes, they need to be a resident or property owner. This would not be true for the Parks and Recreation Board, as it specifically states in the Code that one member can be outside of the community.
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Respectfully submitted,
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Reviewed and approved,
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CENTURY LINK	PHONE CHGS-P&A	465.32
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8. Presentation of City Administrator profile search document. Discussion and possible action on changes before final document is approved. Richard Fursman provided Council with a draft of the City Administrator profile document that was drafted after speaking to members of City staff, Council and community members. This document will be used to recruit a new City Administrator. Fursman went over key aspects of the document and asked for input on any changes that are needed. His recommendation is to include the current and new members of Council/Mayor in the interview process after elections are done. Taylor would like to see some additional wording put in the document about the City Administrator having a more active role in enforcing the Comprehensive Plan. City Attorney Bob Hatala said that the Comprehensive Plan is more of a tool to be used for future development and projects and not necessarily something that is “enforced”. Fursman suggested adding a bullet stating “become familiar with the Comprehensive Plan and review ordinances for development south of the City”. Taylor also asked that wording be changed on the topic of the “old fire station being remodeled to be used as a new police station”. She feels that although this may become a project it is not currently a project and it is premature to say that the City is currently examining feasibility, as Council has not voted on anything that would suggest that. Niemi said his feeling was that the disposition of the fire station is going to be discussed until a resolution is reached and one of the resolutions that has been discussed is using that as a new police station. Despite the fact that Council is not actively discussing it right now, it is an issue that remains before them and he thinks that informing new applicants that this is out there would be doing them a service. Fursman suggested modifying the wording to say “examining future uses of the old fire department site”. All Council members agreed with this. Fursman also suggested that Council agree to pay “reasonable expenses” for candidates, which is currently in the document. Niemi made a motion to accept the City Administrator position profile with the above changes that were discussed. Seconded by Thompson. Carried all. Hampton absent.
9. Discussion and possible action on increase in base salary of Nick Nissen, Public Works Director, in the amount of \$5,000.00. Beimer said that Nissen had been with the City for a little over eight months and he started out at 60,000, which was less than his predecessor. He is currently making

\$61,500. The Mayor asked that this be put on the agenda. He feels, as does Beimer, that Nick is deserving of an increase of \$5,000 due to his job performance. Beimer performed a performance evaluation of Nick several weeks ago and he would recommend that he receive this increase. Hampton and Roudabush are also on the Personnel Committee and both agree with this increase. Motion made by Roudabush to approve the salary increase for Nick Nissen in the amount of \$5,000.00. Seconded by Niemi. Carried all. Hampton absent.

10. Discussion and possible action on Section 24.03 of the Mount Vernon Code of Ordinances; Standards of the Historic Preservation Commission regarding appointment members of the community. Niemi asked for clarification from Attorney Bob Hatala on whether the members appointed needed to reside within the community. Hatala said it was his belief that members needed to be residents or property owners. Section 24.03 does not define "community" but if you look at Iowa Code Section 303.34.3, which is referred to in the Mount Vernon Code of Ordinances, it talks in terms of residents and property owners and does not use the word "community". The definition of community is general "neighborhood, town, city". He feels that the requirement is that the person be a resident or property owner of the City of Mount Vernon and if the word "community" is intended to be broader than "neighborhood, town or city", it should have been defined and the State Code use of the term "resident" probably preempts a broader terminology of the definition of the word "community". In general terms, if the state has addressed a particular issue, that preempts the city from changing it. Taylor asked if this had any implications for people who serve on committees or commissions currently who may not fit that definition. Hatala said yes, they need to be a resident or property owner. This would not be true for the Parks and Recreation Board, as it specifically states in the Code that one member can be outside of the community.
11. Mayoral recommendation and possible Council approval to fill vacancy of unexpired term on Historic Preservation Commission. Tabled.
12. Public Hearing on proposed plans and specifications, proposed form of contract and estimate of cost for construction of 2015 Water Treatment Plant Improvements for the City of Mount Vernon, Iowa and the taking of bids therefore. Discussion and possible action. Motion made by Thompson, seconded by Roudabush to open public hearing at 8:01 p.m. Carried all. Hampton absent. There was no public input. Motion made by Thompson, seconded by Taylor to close public hearing at 8:02 p.m. Carried all. Hampton absent. Beimer stated that the date for receiving bids would be July 15th and July 20th would be the possible awarding of the bids.
13. Discussion and possible action on setting bid date and public hearing date for the plans, specifications, form of contract and estimate of cost with the intent of holding public hearing on July 20, 2015 and receiving bids for 3rd Avenue and 5th Avenue Reconstruction Project on July 27, 2015. Taylor wanted to clarify exactly what this project would include. Beimer said that this would be discussed during the Engineer Report. The scope of the project will be discussed on July 20th at the public hearing. Tonight Council is just approving the public hearing date and bid date. Taylor made a motion to set the public hearing date for July 20, 2015 and the bid date for July 27, 2015 for the 3rd Avenue and 5th Avenue Reconstruction Project. Seconded by Niemi.

Carried all. Hampton absent. Beimer said that possible award of bids would probably take place at the August 3rd meeting.

14. Engineering Update Report. Dave Schechinger with V & K Engineering provided Council with an update on current projects. On the 3rd Avenue and 5th Avenue project, one thing that needed to be looked at was the storm sewer issues. There are four different scopes to consider, first was to do the entire project, which includes some storm sewer work on the first couple blocks of 5th Avenue, some water main work and lining of sanitary sewer. That cost total would be \$1.572 million. The second scope would be if they pulled off on 3rd Avenue from 3rd Street NW to 6th Street NW and reduce the project. That reduces the scope of the engineering construction services and construction costs would be \$1.35 million. If they were to look at another scope which would drop off from 3rd Street NW to 7th Street on 5th Avenue, this again reduces the review and constructions costs would be \$1.176. The last scope would be if the last two sections were dropped off and do those as a separate project, with a cost of about \$570,000. The project could be bid with a few different scopes and select a scope based on the costs received. The impact by lowering the storm sewers in different locations aren't things that can be looked at quickly, it requires a bit of study but suggests that this be looked at to know the total costs. Beimer's recommendation was to hold off on 5th Avenue past the first several blocks of overlay until the storm sewer situation is figured out.

The sewer rehabiltion project is nearing completion. Water plant #1 will be bid on July 15th and award on the 20th. The cost for total reconstruction of Palisades Road would be approximately \$1.3 million. Beimer said the City cannot afford a project of this magnitude this year due to lack of revenue to fund the project. V&K will continue to work with Beimer and staff on the sidewalk program. A resident of 2nd Avenue NW has asked for assistance with the cost of his sidewalk replacement due to drainage issues with a storm sewer causing issues with the sidewalk. They would also like an extension for getting the work done until the City can figure out a resolution.

15. Discussion and possible action on Resolution #7-6-2015D: A Resolution authorizing a 28E agreement between the cities of Mount Vernon and Lisbon for law enforcement assistance. Chief Winder said that this is an agreement between the cities of Lisbon and Mount Vernon that was started a couple of years ago. It was recently passed by the Lisbon City Council. When Lisbon does not have anyone on duty, if an emergency situation arises, this would allow Mount Vernon police officers to respond to the call. This agreement allows both parties to bill for immediate response time. Attorney Hatala had concerns about the termination time of the contract, which was 90 days. His opinion is that it should be terminable at any time upon 30 days notice. Chief Winder was comfortable with the terms of the contract and would like to proceed since there is already approval by the City of Lisbon. All response times will be documented by Linn County dispatch. Motion made by Taylor, seconded by Thompson to approve Resolution #7-6-2015D. Roll call all yes. Hampton absent.
16. Discussion and possible action on establishing a Storm Water Utility task force. Taylor explained that a Green Advisory group would first be formed and then the first task that they would have would be to form a Storm Water task force. The goal of the group would be to look at green solutions when looking at plans and decisions that are made for projects in Mount Vernon. She

suggests a better name for the group would be “Sustainability Advisory Committee”. There have been a few community members voice interest in these issues and being on the committees. Taylor recommends a 5 members committee and also one Council member to sit in on conversations. Niemi said this would be a good opportunity to see what could be done with storm sewers and gather data with little or no cost to the City. Thompson liked the idea of the group but felt that there should be timelines involved for tasks. Taylor was asked to compile a document explaining the mission of the group and come back to Council for review.

17. Discussion and possible action on establishing a Green Advisory formation group. Covered under item #16.
18. Discussion and possible action on respect and civility during Council meetings. Tabled.
19. Old Business. Taylor asked about rescheduling the town hall meeting scheduled for July 13th due to possible conflicts with a swim team banquet going on the same night. She would like for as many people as possible to have an opportunity to voice their opinion. Niemi said that there was urgency to do this due to the fact that people will need to vote to change policy on the subject at hand. He felt that people should have the opportunity to re-visit this and have a public vote on it. The consensus was to keep the town hall meeting on the 13th of July and possibly set a date for a second town hall meeting if Council felt it was needed.
20. New Business. Beimer reported that the mural can be installed in Council chambers by City workers and informed Council that the DOT will be looking for them to officially re-name current Hwy 30 after the by-pass comes through. Council proposed a name like “Highway 30 Business Loop”.

As there was no further business to attend to the meeting adjourned, the time being 9:12 p.m., July 6, 2015.

Respectfully submitted,
Marsha Dewell
Deputy Clerk

Reviewed and approved,
Michael R. Beimer
City Administrator

MINUTES
MOUNT VERNON CITY COUNCIL
JULY 6, 2015

The Mount Vernon City Council met July 6, 2015 at the Mount Vernon City Hall Council chambers with the following members present: Roudabush, Taylor, Thompson, Niemi. Absent: Hampton.

1. Call to Order. At 6:32 p.m. Mayor Pro Tem Bill Niemi called the meeting to order.
2. Approval of Agenda. Niemi made a couple of changes to the agenda. Items #16 and #17 will be combined and discussed as one topic. Items #11 and #18 will be tabled. Motion made by Thompson, seconded by Taylor to approved agenda as amended. Carried all. Hampton absent.
3. Consent Agenda. Motion made by Thompson, seconded by Roudabush to approve Consent Agenda. Carried all. Hampton absent.

a. Approval of minutes of June 15, 2015.

b. Claims for approval.

ALL ABOUT LEARNING	SUPPLIES-P&REC	975.00
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	3,128.66
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	2,551.34
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	1,226.29
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ANTHONY KARTSONAS	M.WOODS MURAL RESTORATION- MVHP	1,521.00
BALICEK, RITA	CLEANING SERVICE-P&A	127.50
BANNERS OF FLORIDA	BANNERS-ECON DEV	405.00
BARNYARD SCREEN PRINTER LLC	SUPPLIES-P&REC	234.00
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BENHART, SHERRIE	CLEANING SERVICE-P&A	127.50
BRADLEY HAUGE, CPA	PROFESSIONAL SERVICES-P&A	585.00
BROTHER MOBILE SOLUTIONS	PAPER-PD	96.25
BUSER, ROBERT M	COMPUTER-EMA	423.00
BUSER, ROBERT M	COMPUTER-EMA	274.76
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\$61,500. The Mayor asked that this be put on the agenda. He feels, as does Beimer, that Nick is deserving of an increase of \$5,000 due to his job performance. Beimer performed a performance evaluation of Nick several weeks ago and he would recommend that he receive this increase. Hampton and Roudabush are also on the Personnel Committee and both agree with this increase. Motion made by Roudabush to approve the salary increase for Nick Nissen in the amount of \$5,000.00. Seconded by Niemi. Carried all. Hampton absent.

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Carried all. Hampton absent. Beimer said that possible award of bids would probably take place at the August 3rd meeting.

14. Engineering Update Report. Dave Schechinger with V & K Engineering provided Council with an update on current projects. On the 3rd Avenue and 5th Avenue project, one thing that needed to be looked at was the storm sewer issues. There are four different scopes to consider, first was to do the entire project, which includes some storm sewer work on the first couple blocks of 5th Avenue, some water main work and lining of sanitary sewer. That cost total would be \$1.572 million. The second scope would be if they pulled off on 3rd Avenue from 3rd Street NW to 6th Street NW and reduce the project. That reduces the scope of the engineering construction services and construction costs would be \$1.35 million. If they were to look at another scope which would drop off from 3rd Street NW to 7th Street on 5th Avenue, this again reduces the review and constructions costs would be \$1.176. The last scope would be if the last two sections were dropped off and do those as a separate project, with a cost of about \$570,000. The project could be bid with a few different scopes and select a scope based on the costs received. The impact by lowering the storm sewers in different locations aren't things that can be looked at quickly, it requires a bit of study but suggests that this be looked at to know the total costs. Beimer's recommendation was to hold off on 5th Avenue past the first several blocks of overlay until the storm sewer situation is figured out.

The sewer rehabiltion project is nearing completion. Water plant #1 will be bid on July 15th and award on the 20th. The cost for total reconstruction of Palisades Road would be approximately \$1.3 million. Beimer said the City cannot afford a project of this magnitude this year due to lack of revenue to fund the project. V&K will continue to work with Beimer and staff on the sidewalk program. A resident of 2nd Avenue NW has asked for assistance with the cost of his sidewalk replacement due to drainage issues with a storm sewer causing issues with the sidewalk. They would also like an extension for getting the work done until the City can figure out a resolution.

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17. Discussion and possible action on establishing a Green Advisory formation group. Covered under item #16.
18. Discussion and possible action on respect and civility during Council meetings. Tabled.
19. Old Business. Taylor asked about rescheduling the town hall meeting scheduled for July 13th due to possible conflicts with a swim team banquet going on the same night. She would like for as many people as possible to have an opportunity to voice their opinion. Niemi said that there was urgency to do this due to the fact that people will need to vote to change policy on the subject at hand. He felt that people should have the opportunity to re-visit this and have a public vote on it. The consensus was to keep the town hall meeting on the 13th of July and possibly set a date for a second town hall meeting if Council felt it was needed.
20. New Business. Beimer reported that the mural can be installed in Council chambers by City workers and informed Council that the DOT will be looking for them to officially re-name current Hwy 30 after the by-pass comes through. Council proposed a name like “Highway 30 Business Loop”.

As there was no further business to attend to the meeting adjourned, the time being 9:12 p.m., July 6, 2015.

Respectfully submitted,
Marsha Dewell
Deputy Clerk

Reviewed and approved,
Michael R. Beimer
City Administrator

MINUTES
MOUNT VERNON CITY COUNCIL
JULY 6, 2015

The Mount Vernon City Council met July 6, 2015 at the Mount Vernon City Hall Council chambers with the following members present: Roudabush, Taylor, Thompson, Niemi. Absent: Hampton.

1. Call to Order. At 6:32 p.m. Mayor Pro Tem Bill Niemi called the meeting to order.
2. Approval of Agenda. Niemi made a couple of changes to the agenda. Items #16 and #17 will be combined and discussed as one topic. Items #11 and #18 will be tabled. Motion made by Thompson, seconded by Taylor to approved agenda as amended. Carried all. Hampton absent.
3. Consent Agenda. Motion made by Thompson, seconded by Roudabush to approve Consent Agenda. Carried all. Hampton absent.

a. Approval of minutes of June 15, 2015.

b. Claims for approval.

ALL ABOUT LEARNING	SUPPLIES-P&REC	975.00
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	3,128.66
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	2,551.34
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	1,226.29
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	395.86
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	108.73
ALLIANT IES UTILITIES	ENERGY USAGE-EMA	58.85
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	36.88
ALLIANT IES UTILITIES	ENRGY USAGE-SEW	28.96
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	24.47
ALLIANT IES UTILITIES	ENERGY USAGE-CEM	17.56
ANTHONY KARTSONAS	M.WOODS MURAL RESTORATION- MVHP	1,521.00
BALICEK, RITA	CLEANING SERVICE-P&A	127.50
BANNERS OF FLORIDA	BANNERS-ECON DEV	405.00
BARNYARD SCREEN PRINTER LLC	SUPPLIES-P&REC	234.00
BAUMAN AND COMPANY	UNIFORMS-ALL DEPTS	1,058.75
BAUMAN AND COMPANY	UNIFORMS-ALL DEPTS	200.00
BEIMER, MICHAEL R	MILEAGE-P&A	146.52
BENHART, SHERRIE	CLEANING SERVICE-P&A	127.50
BRADLEY HAUGE, CPA	PROFESSIONAL SERVICES-P&A	585.00
BROTHER MOBILE SOLUTIONS	PAPER-PD	96.25
BUSER, ROBERT M	COMPUTER-EMA	423.00
BUSER, ROBERT M	COMPUTER-EMA	274.76
BUSER, ROBERT M	COMPUTER-EMA	36.00
BUSER, ROBERT M	COMPUTER PARTS-EMA	16.99
CAMPBELL SUPPLY CEDAR RAPIDS	SUBMERSIBLE PUMP-PW	225.00
CAMPBELL SUPPLY CEDAR RAPIDS	SUPPLIES-RUT	26.80
CARDIAC SCIENCE CORP	BATTERY-PD	249.00
CENTURY LINK	PHONE CHGS-P&A	465.32
CENTURY LINK	PHONE CHGS-WAT	252.22
CENTURY LINK	PHONE CHGS-PD	104.53
CENTURY LINK	PHONE CHARGES-FD	100.04
CENTURY LINK	PHONE CHGS-RUT	50.14

CENTURY LINK	PHONE CHGS-WAT	49.90
CENTURY LINK	PHONE CHGS-POOL	45.35
CLICK, KAREN	UNIFORMS-PD	40.00
CLICK, KAREN	UNIFORM MAINT-PD	40.00
COGRAN SYSTEMS	ONLINE REGISTRATION FEES-P&REC	172.00
CORNELL MEN'S SOCCER	SOCCER REFEREES-P&REC	540.00
DEERE CREDIT, INC.	JD MOWER-PW	16,621.41
ELECTRONIC ENGINEERING CORP	INFORMATION SYSTEMS	399.60
ELECTRONIC ENGINEERING CORP	PAGER SERVICE-EMA	11.95
ESCO ELECTRIC COMPANY	PUMP WIRINIG-POOL	277.38
EVER-GREEN LANDSCAPE NURSERY	TREES/MEMORIAL PARK-P&REC	645.00
GALLS INC	UNIFORMS-PD	630.50
GALLS INC	UNIFORMS-PD	282.00
GROUP SERVICES INC	INSURANCE-ALL DEPTS	28,087.97
HANCOCK, SONARA	REFUND/LEGO CAMP-P&REC	80.00
HERITAGE DAYS	HERITAGE DAYS SUPPORT	3,000.00
IOWA DOT	HWY 1 REHAB-LOST II	14,525.60
IOWA LEAGUE OF CITIES	ANNUAL DUES-P&A	2,094.00
IOWA PRISON INDUSTRIES	WEIGHT LIMIT SIGN/WAGON PASS	78.80
IOWA SOLUTIONS INC	SERVER-PD	14,757.00
IOWA SOLUTIONS INC	NEW SERVER-P&A	11,016.50
JOHN'S LOCK & KEY INC	REPLACE/REPAIR LOCKS-POOL	729.58
KIRK, BILL	UNIFORMS-PW	33.98
L.L. PELLING CO INC	SEAL COATING-2014 STREETS BOND	65,156.21
LANGES SINCLAIR SERVICE	FUEL-PW	100.11
LINN CO-OP OIL CO	FUEL-PW	1,063.49
M & K DUST CONTROL	FILL/DRAINAGE DITCH-POOL BOND	350.00
MIRANDA DONNELLAN	INTERN-MVHPC	65.00
MOORE MEDICAL CORP.	GLOVES-PD	143.08
MOUNT VERNON ACE HARDWARE	EQUIPMENT-RUT	1,089.37
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT	247.90
MOUNT VERNON BANK & TRUST CO	20% OF CEMETERY SALES	200.00
OFFICE OF VEHICLE SERVICES	VEHICLE INSPECTIONS-PD	10.00
P&K MIDWEST INC	EQUIPMENT MAINT-RUT	24.16
PACE SUPPLY	SUPPLIES-RUT	134.10
PAYROLL	TOTAL	87,250.64
POOL TECH INC	VACUUM-POOL	1,405.00
POOL TECH INC	ROPE HOOK-POOL	92.29
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	400.00
SCHIMBERG COMPANY	SUPPLIES-POOL,WAT	83.77
SHERWIN WILLIAMS CO.	SPRAYER MAINT-RUT	169.08
SHERWIN WILLIAMS CO.	ROAD PAINT-RUT	150.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	1,845.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	150.00
SPRAY-LAND USA	BRINE TANK-RUT	1,094.00
SPRINGER PEST SOLUTIONS CORP	PEST CONTROL-P&A	30.00
STAPLES ADVANTAGE	SUPPLIES-P&A	262.07
STARR, MELVA	REFUND-POOL	40.00
STOLTE, ABBIE	REFUND-POOL	40.00
STREB CONSTRUCTION	HWY 30 CORRIDOR IMPROVEMENTS	36,963.28
THORESON, JANE	RECORDS MGMT SYSTEM-CEM	3,628.00
TRANS IOWA EQUIPMENT INC	STREET SWEEPER-SW	40,500.00
US BANK	UNIFORMS,EQUIP,SUPPLIES-ALL DEPTS	4,087.01

US BANK	RADIO-POOL	201.96
US CELLULAR	CELL PHONE-PD	116.17
WAPSI WASTE SERVICE	BULKY ITEM DROP OFF	126.82
WATCH GUARD VIDEO	BODY CAMERA-PD	837.00
WENDLING QUARRIES	ROAD STONE-RUT	139.73
	TOTAL	357,631.68

- c. Approval of liquor license renewals for Si Senior and Casey's.
 - d. Approval of Change Order #17, U.S. Highway 30 Corridor Improvements Project, Streb Construction: \$77,461.21.
 - e. Approval of Final Pay Estimate #12, U.S. Highway 30 Corridor Improvements Project, Sreb Construction: \$36,963.28 and acceptance of all work.
 - f. Approval of Pay Estimate #18, Highway 1 Resurfacing Project, Iowa Department of Transportation: \$14,525.60.
4. Open forum: each citizen limited to 5 minutes per discussion item.
5. City Administrator Report. Beimer reported that in looking at the current and ongoing projects, we are definitely going to have to raise the rates for water but won't know how much until the bids come in on the water treatment plant. He is estimating sometime in November or December an ordinance change amending the rates somewhere between four and five percent. The storm sewer rates were raised last year but unfortunately they were raised enough to cover expenses but since then have had more money going out than coming in. Right now that fund is about \$75,000 in the red. If a green committee is formed and works with a storm water task force, there is a grant available that deals with flood mitigation systems. It is a 75-25 grant but he feels that the City needs to get a handle on the storm sewers around town before we progress too much further on 3rd and 5th Avenue. Beimer met with the City Engineer last week and discussed this project. He recommends holding off on 3rd and 5th past the first couple of blocks, because after that we run into storm sewer issues. He recommends doing the asphalt overlay on the first couple of sections on 3rd and 5th right now and do a study to find out what needs to be done with the storm sewers and see if there is some grant money available. The City currently has about \$3 million left in bonding capacity but he only recommends using \$500,000 of that, which would be 20% of the total bonding capacity. Documents have been given to V&K on the ongoing sidewalk project and work will begin on getting the project going again. Since it has been two years since anything was done, Beimer recommends re-evaluating those areas that were originally assessed and move forward from there. The City has a set of standards that are used to evaluate the sidewalks and determine if improvements are needed. Beimer also recommended changing the minimum width standards of sidewalks in new developments from four feet to five feet width. Beimer went on to say that the work on Palisades Road would need to wait a year or two until the funds are available. The City is anticipating possible new development in the future.
6. \$375,000 General Obligation Capital Loan Notes, Series 2015. Beimer explained that this is the final step in the bonding process (except for the closing on July 15th). This appoints Bankers Trust as the paying agent, approves the tax exempt certificate and authorizes the loan agreement.
- a. Discussion and possible action on Resolution #7-6-2015A: A Resolution Appointing Paying Agent, Note Registrar, and Transfer Agent, Approving the Paying Agent and

Note Registrar and Transfer Agent Agreement and Authorizing the Execution of the Agreement. Motion made by Taylor, seconded by Niemi to approve Resolution #7-6-201A. Roll call all yes. Hampton absent.

- b. Approval of Tax Exemption Certificate. Motion made by Taylor, seconded by Thompson to approve tax exemption certificate. Roll call all yes. Hampton absent.
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Respectfully submitted,
Marsha Dewell
Deputy Clerk

Reviewed and approved,
Michael R. Beimer
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MINUTES
MOUNT VERNON CITY COUNCIL
JULY 6, 2015

The Mount Vernon City Council met July 6, 2015 at the Mount Vernon City Hall Council chambers with the following members present: Roudabush, Taylor, Thompson, Niemi. Absent: Hampton.

1. Call to Order. At 6:32 p.m. Mayor Pro Tem Bill Niemi called the meeting to order.
2. Approval of Agenda. Niemi made a couple of changes to the agenda. Items #16 and #17 will be combined and discussed as one topic. Items #11 and #18 will be tabled. Motion made by Thompson, seconded by Taylor to approved agenda as amended. Carried all. Hampton absent.
3. Consent Agenda. Motion made by Thompson, seconded by Roudabush to approve Consent Agenda. Carried all. Hampton absent.

a. Approval of minutes of June 15, 2015.

b. Claims for approval.

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US BANK	UNIFORMS,EQUIP,SUPPLIES-ALL DEPTS	4,087.01

US BANK	RADIO-POOL	201.96
US CELLULAR	CELL PHONE-PD	116.17
WAPSI WASTE SERVICE	BULKY ITEM DROP OFF	126.82
WATCH GUARD VIDEO	BODY CAMERA-PD	837.00
WENDLING QUARRIES	ROAD STONE-RUT	139.73
	TOTAL	357,631.68

- c. Approval of liquor license renewals for Si Senior and Casey's.
 - d. Approval of Change Order #17, U.S. Highway 30 Corridor Improvements Project, Streb Construction: \$77,461.21.
 - e. Approval of Final Pay Estimate #12, U.S. Highway 30 Corridor Improvements Project, Sreb Construction: \$36,963.28 and acceptance of all work.
 - f. Approval of Pay Estimate #18, Highway 1 Resurfacing Project, Iowa Department of Transportation: \$14,525.60.
4. Open forum: each citizen limited to 5 minutes per discussion item.
 5. City Administrator Report. Beimer reported that in looking at the current and ongoing projects, we are definitely going to have to raise the rates for water but won't know how much until the bids come in on the water treatment plant. He is estimating sometime in November or December an ordinance change amending the rates somewhere between four and five percent. The storm sewer rates were raised last year but unfortunately they were raised enough to cover expenses but since then have had more money going out than coming in. Right now that fund is about \$75,000 in the red. If a green committee is formed and works with a storm water task force, there is a grant available that deals with flood mitigation systems. It is a 75-25 grant but he feels that the City needs to get a handle on the storm sewers around town before we progress too much further on 3rd and 5th Avenue. Beimer met with the City Engineer last week and discussed this project. He recommends holding off on 3rd and 5th past the first couple of blocks, because after that we run into storm sewer issues. He recommends doing the asphalt overlay on the first couple of sections on 3rd and 5th right now and do a study to find out what needs to be done with the storm sewers and see if there is some grant money available. The City currently has about \$3 million left in bonding capacity but he only recommends using \$500,000 of that, which would be 20% of the total bonding capacity. Documents have been given to V&K on the ongoing sidewalk project and work will begin on getting the project going again. Since it has been two years since anything was done, Beimer recommends re-evaluating those areas that were originally assessed and move forward from there. The City has a set of standards that are used to evaluate the sidewalks and determine if improvements are needed. Beimer also recommended changing the minimum width standards of sidewalks in new developments from four feet to five feet width. Beimer went on to say that the work on Palisades Road would need to wait a year or two until the funds are available. The City is anticipating possible new development in the future.
 6. \$375,000 General Obligation Capital Loan Notes, Series 2015. Beimer explained that this is the final step in the bonding process (except for the closing on July 15th). This appoints Bankers Trust as the paying agent, approves the tax exempt certificate and authorizes the loan agreement.
 - a. Discussion and possible action on Resolution #7-6-2015A: A Resolution Appointing Paying Agent, Note Registrar, and Transfer Agent, Approving the Paying Agent and

Note Registrar and Transfer Agent Agreement and Authorizing the Execution of the Agreement. Motion made by Taylor, seconded by Niemi to approve Resolution #7-6-201A. Roll call all yes. Hampton absent.

- b. Approval of Tax Exemption Certificate. Motion made by Taylor, seconded by Thompson to approve tax exemption certificate. Roll call all yes. Hampton absent.
 - c. Discussion and possible action on Resolution #7-6-2015B: A Resolution approving and authorizing a form of Loan Agreement and authorizing and providing for the issuance of Capital Loan Notes and levying a tax to pay the Notes. Motion made by Thompson, seconded by Niemi to approve Resolution #7-6-2015B. Roll call all yes. Hampton absent.
7. Discussion and possible action on Resolution #7-6-2015C: A Resolution approving transfers. These are transfers done every year to cover various bond principal and interest payments and put the money in the proper funds. Motion made by Thompson, seconded by Taylor to approve Resolution #7-6-2015C. Roll call all yes. Hampton absent.
8. Presentation of City Administrator profile search document. Discussion and possible action on changes before final document is approved. Richard Fursman provided Council with a draft of the City Administrator profile document that was drafted after speaking to members of City staff, Council and community members. This document will be used to recruit a new City Administrator. Fursman went over key aspects of the document and asked for input on any changes that are needed. His recommendation is to include the current and new members of Council/Mayor in the interview process after elections are done. Taylor would like to see some additional wording put in the document about the City Administrator having a more active role in enforcing the Comprehensive Plan. City Attorney Bob Hatala said that the Comprehensive Plan is more of a tool to be used for future development and projects and not necessarily something that is “enforced”. Fursman suggested adding a bullet stating “become familiar with the Comprehensive Plan and review ordinances for development south of the City”. Taylor also asked that wording be changed on the topic of the “old fire station being remodeled to be used as a new police station”. She feels that although this may become a project it is not currently a project and it is premature to say that the City is currently examining feasibility, as Council has not voted on anything that would suggest that. Niemi said his feeling was that the disposition of the fire station is going to be discussed until a resolution is reached and one of the resolutions that has been discussed is using that as a new police station. Despite the fact that Council is not actively discussing it right now, it is an issue that remains before them and he thinks that informing new applicants that this is out there would be doing them a service. Fursman suggested modifying the wording to say “examining future uses of the old fire department site”. All Council members agreed with this. Fursman also suggested that Council agree to pay “reasonable expenses” for candidates, which is currently in the document. Niemi made a motion to accept the City Administrator position profile with the above changes that were discussed. Seconded by Thompson. Carried all. Hampton absent.
9. Discussion and possible action on increase in base salary of Nick Nissen, Public Works Director, in the amount of \$5,000.00. Beimer said that Nissen had been with the City for a little over eight months and he started out at 60,000, which was less than his predecessor. He is currently making

\$61,500. The Mayor asked that this be put on the agenda. He feels, as does Beimer, that Nick is deserving of an increase of \$5,000 due to his job performance. Beimer performed a performance evaluation of Nick several weeks ago and he would recommend that he receive this increase. Hampton and Roudabush are also on the Personnel Committee and both agree with this increase. Motion made by Roudabush to approve the salary increase for Nick Nissen in the amount of \$5,000.00. Seconded by Niemi. Carried all. Hampton absent.

10. Discussion and possible action on Section 24.03 of the Mount Vernon Code of Ordinances; Standards of the Historic Preservation Commission regarding appointment members of the community. Niemi asked for clarification from Attorney Bob Hatala on whether the members appointed needed to reside within the community. Hatala said it was his belief that members needed to be residents or property owners. Section 24.03 does not define "community" but if you look at Iowa Code Section 303.34.3, which is referred to in the Mount Vernon Code of Ordinances, it talks in terms of residents and property owners and does not use the word "community". The definition of community is general "neighborhood, town, city". He feels that the requirement is that the person be a resident or property owner of the City of Mount Vernon and if the word "community" is intended to be broader than "neighborhood, town or city", it should have been defined and the State Code use of the term "resident" probably preempts a broader terminology of the definition of the word "community". In general terms, if the state has addressed a particular issue, that preempts the city from changing it. Taylor asked if this had any implications for people who serve on committees or commissions currently who may not fit that definition. Hatala said yes, they need to be a resident or property owner. This would not be true for the Parks and Recreation Board, as it specifically states in the Code that one member can be outside of the community.
11. Mayoral recommendation and possible Council approval to fill vacancy of unexpired term on Historic Preservation Commission. Tabled.
12. Public Hearing on proposed plans and specifications, proposed form of contract and estimate of cost for construction of 2015 Water Treatment Plant Improvements for the City of Mount Vernon, Iowa and the taking of bids therefore. Discussion and possible action. Motion made by Thompson, seconded by Roudabush to open public hearing at 8:01 p.m. Carried all. Hampton absent. There was no public input. Motion made by Thompson, seconded by Taylor to close public hearing at 8:02 p.m. Carried all. Hampton absent. Beimer stated that the date for receiving bids would be July 15th and July 20th would be the possible awarding of the bids.
13. Discussion and possible action on setting bid date and public hearing date for the plans, specifications, form of contract and estimate of cost with the intent of holding public hearing on July 20, 2015 and receiving bids for 3rd Avenue and 5th Avenue Reconstruction Project on July 27, 2015. Taylor wanted to clarify exactly what this project would include. Beimer said that this would be discussed during the Engineer Report. The scope of the project will be discussed on July 20th at the public hearing. Tonight Council is just approving the public hearing date and bid date. Taylor made a motion to set the public hearing date for July 20, 2015 and the bid date for July 27, 2015 for the 3rd Avenue and 5th Avenue Reconstruction Project. Seconded by Niemi.

Carried all. Hampton absent. Beimer said that possible award of bids would probably take place at the August 3rd meeting.

14. Engineering Update Report. Dave Schechinger with V & K Engineering provided Council with an update on current projects. On the 3rd Avenue and 5th Avenue project, one thing that needed to be looked at was the storm sewer issues. There are four different scopes to consider, first was to do the entire project, which includes some storm sewer work on the first couple blocks of 5th Avenue, some water main work and lining of sanitary sewer. That cost total would be \$1.572 million. The second scope would be if they pulled off on 3rd Avenue from 3rd Street NW to 6th Street NW and reduce the project. That reduces the scope of the engineering construction services and construction costs would be \$1.35 million. If they were to look at another scope which would drop off from 3rd Street NW to 7th Street on 5th Avenue, this again reduces the review and constructions costs would be \$1.176. The last scope would be if the last two sections were dropped off and do those as a separate project, with a cost of about \$570,000. The project could be bid with a few different scopes and select a scope based on the costs received. The impact by lowering the storm sewers in different locations aren't things that can be looked at quickly, it requires a bit of study but suggests that this be looked at to know the total costs. Beimer's recommendation was to hold off on 5th Avenue past the first several blocks of overlay until the storm sewer situation is figured out.

The sewer rehabiltion project is nearing completion. Water plant #1 will be bid on July 15th and award on the 20th. The cost for total reconstruction of Palisades Road would be approximately \$1.3 million. Beimer said the City cannot afford a project of this magnitude this year due to lack of revenue to fund the project. V&K will continue to work with Beimer and staff on the sidewalk program. A resident of 2nd Avenue NW has asked for assistance with the cost of his sidewalk replacement due to drainage issues with a storm sewer causing issues with the sidewalk. They would also like an extension for getting the work done until the City can figure out a resolution.

15. Discussion and possible action on Resolution #7-6-2015D: A Resolution authorizing a 28E agreement between the cities of Mount Vernon and Lisbon for law enforcement assistance. Chief Winder said that this is an agreement between the cities of Lisbon and Mount Vernon that was started a couple of years ago. It was recently passed by the Lisbon City Council. When Lisbon does not have anyone on duty, if an emergency situation arises, this would allow Mount Vernon police officers to respond to the call. This agreement allows both parties to bill for immediate response time. Attorney Hatala had concerns about the termination time of the contract, which was 90 days. His opinion is that it should be terminable at any time upon 30 days notice. Chief Winder was comfortable with the terms of the contract and would like to proceed since there is already approval by the City of Lisbon. All response times will be documented by Linn County dispatch. Motion made by Taylor, seconded by Thompson to approve Resolution #7-6-2015D. Roll call all yes. Hampton absent.
16. Discussion and possible action on establishing a Storm Water Utility task force. Taylor explained that a Green Advisory group would first be formed and then the first task that they would have would be to form a Storm Water task force. The goal of the group would be to look at green solutions when looking at plans and decisions that are made for projects in Mount Vernon. She

suggests a better name for the group would be “Sustainability Advisory Committee”. There have been a few community members voice interest in these issues and being on the committees. Taylor recommends a 5 members committee and also one Council member to sit in on conversations. Niemi said this would be a good opportunity to see what could be done with storm sewers and gather data with little or no cost to the City. Thompson liked the idea of the group but felt that there should be timelines involved for tasks. Taylor was asked to compile a document explaining the mission of the group and come back to Council for review.

17. Discussion and possible action on establishing a Green Advisory formation group. Covered under item #16.
18. Discussion and possible action on respect and civility during Council meetings. Tabled.
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STOLTE, ABBIE	REFUND-POOL	40.00
STREB CONSTRUCTION	HWY 30 CORRIDOR IMPROVEMENTS	36,963.28
THORESON, JANE	RECORDS MGMT SYSTEM-CEM	3,628.00
TRANS IOWA EQUIPMENT INC	STREET SWEEPER-SW	40,500.00
US BANK	UNIFORMS,EQUIP,SUPPLIES-ALL DEPTS	4,087.01

US BANK	RADIO-POOL	201.96
US CELLULAR	CELL PHONE-PD	116.17
WAPSI WASTE SERVICE	BULKY ITEM DROP OFF	126.82
WATCH GUARD VIDEO	BODY CAMERA-PD	837.00
WENDLING QUARRIES	ROAD STONE-RUT	139.73
	TOTAL	357,631.68

- c. Approval of liquor license renewals for Si Senior and Casey's.
 - d. Approval of Change Order #17, U.S. Highway 30 Corridor Improvements Project, Streb Construction: \$77,461.21.
 - e. Approval of Final Pay Estimate #12, U.S. Highway 30 Corridor Improvements Project, Sreb Construction: \$36,963.28 and acceptance of all work.
 - f. Approval of Pay Estimate #18, Highway 1 Resurfacing Project, Iowa Department of Transportation: \$14,525.60.
4. Open forum: each citizen limited to 5 minutes per discussion item.
5. City Administrator Report. Beimer reported that in looking at the current and ongoing projects, we are definitely going to have to raise the rates for water but won't know how much until the bids come in on the water treatment plant. He is estimating sometime in November or December an ordinance change amending the rates somewhere between four and five percent. The storm sewer rates were raised last year but unfortunately they were raised enough to cover expenses but since then have had more money going out than coming in. Right now that fund is about \$75,000 in the red. If a green committee is formed and works with a storm water task force, there is a grant available that deals with flood mitigation systems. It is a 75-25 grant but he feels that the City needs to get a handle on the storm sewers around town before we progress too much further on 3rd and 5th Avenue. Beimer met with the City Engineer last week and discussed this project. He recommends holding off on 3rd and 5th past the first couple of blocks, because after that we run into storm sewer issues. He recommends doing the asphalt overlay on the first couple of sections on 3rd and 5th right now and do a study to find out what needs to be done with the storm sewers and see if there is some grant money available. The City currently has about \$3 million left in bonding capacity but he only recommends using \$500,000 of that, which would be 20% of the total bonding capacity. Documents have been given to V&K on the ongoing sidewalk project and work will begin on getting the project going again. Since it has been two years since anything was done, Beimer recommends re-evaluating those areas that were originally assessed and move forward from there. The City has a set of standards that are used to evaluate the sidewalks and determine if improvements are needed. Beimer also recommended changing the minimum width standards of sidewalks in new developments from four feet to five feet width. Beimer went on to say that the work on Palisades Road would need to wait a year or two until the funds are available. The City is anticipating possible new development in the future.
6. \$375,000 General Obligation Capital Loan Notes, Series 2015. Beimer explained that this is the final step in the bonding process (except for the closing on July 15th). This appoints Bankers Trust as the paying agent, approves the tax exempt certificate and authorizes the loan agreement.
- a. Discussion and possible action on Resolution #7-6-2015A: A Resolution Appointing Paying Agent, Note Registrar, and Transfer Agent, Approving the Paying Agent and

Note Registrar and Transfer Agent Agreement and Authorizing the Execution of the Agreement. Motion made by Taylor, seconded by Niemi to approve Resolution #7-6-201A. Roll call all yes. Hampton absent.

- b. Approval of Tax Exemption Certificate. Motion made by Taylor, seconded by Thompson to approve tax exemption certificate. Roll call all yes. Hampton absent.
 - c. Discussion and possible action on Resolution #7-6-2015B: A Resolution approving and authorizing a form of Loan Agreement and authorizing and providing for the issuance of Capital Loan Notes and levying a tax to pay the Notes. Motion made by Thompson, seconded by Niemi to approve Resolution #7-6-2015B. Roll call all yes. Hampton absent.
7. Discussion and possible action on Resolution #7-6-2015C: A Resolution approving transfers. These are transfers done every year to cover various bond principal and interest payments and put the money in the proper funds. Motion made by Thompson, seconded by Taylor to approve Resolution #7-6-2015C. Roll call all yes. Hampton absent.
8. Presentation of City Administrator profile search document. Discussion and possible action on changes before final document is approved. Richard Fursman provided Council with a draft of the City Administrator profile document that was drafted after speaking to members of City staff, Council and community members. This document will be used to recruit a new City Administrator. Fursman went over key aspects of the document and asked for input on any changes that are needed. His recommendation is to include the current and new members of Council/Mayor in the interview process after elections are done. Taylor would like to see some additional wording put in the document about the City Administrator having a more active role in enforcing the Comprehensive Plan. City Attorney Bob Hatala said that the Comprehensive Plan is more of a tool to be used for future development and projects and not necessarily something that is “enforced”. Fursman suggested adding a bullet stating “become familiar with the Comprehensive Plan and review ordinances for development south of the City”. Taylor also asked that wording be changed on the topic of the “old fire station being remodeled to be used as a new police station”. She feels that although this may become a project it is not currently a project and it is premature to say that the City is currently examining feasibility, as Council has not voted on anything that would suggest that. Niemi said his feeling was that the disposition of the fire station is going to be discussed until a resolution is reached and one of the resolutions that has been discussed is using that as a new police station. Despite the fact that Council is not actively discussing it right now, it is an issue that remains before them and he thinks that informing new applicants that this is out there would be doing them a service. Fursman suggested modifying the wording to say “examining future uses of the old fire department site”. All Council members agreed with this. Fursman also suggested that Council agree to pay “reasonable expenses” for candidates, which is currently in the document. Niemi made a motion to accept the City Administrator position profile with the above changes that were discussed. Seconded by Thompson. Carried all. Hampton absent.
9. Discussion and possible action on increase in base salary of Nick Nissen, Public Works Director, in the amount of \$5,000.00. Beimer said that Nissen had been with the City for a little over eight months and he started out at 60,000, which was less than his predecessor. He is currently making

\$61,500. The Mayor asked that this be put on the agenda. He feels, as does Beimer, that Nick is deserving of an increase of \$5,000 due to his job performance. Beimer performed a performance evaluation of Nick several weeks ago and he would recommend that he receive this increase. Hampton and Roudabush are also on the Personnel Committee and both agree with this increase. Motion made by Roudabush to approve the salary increase for Nick Nissen in the amount of \$5,000.00. Seconded by Niemi. Carried all. Hampton absent.

10. Discussion and possible action on Section 24.03 of the Mount Vernon Code of Ordinances; Standards of the Historic Preservation Commission regarding appointment members of the community. Niemi asked for clarification from Attorney Bob Hatala on whether the members appointed needed to reside within the community. Hatala said it was his belief that members needed to be residents or property owners. Section 24.03 does not define "community" but if you look at Iowa Code Section 303.34.3, which is referred to in the Mount Vernon Code of Ordinances, it talks in terms of residents and property owners and does not use the word "community". The definition of community is general "neighborhood, town, city". He feels that the requirement is that the person be a resident or property owner of the City of Mount Vernon and if the word "community" is intended to be broader than "neighborhood, town or city", it should have been defined and the State Code use of the term "resident" probably preempts a broader terminology of the definition of the word "community". In general terms, if the state has addressed a particular issue, that preempts the city from changing it. Taylor asked if this had any implications for people who serve on committees or commissions currently who may not fit that definition. Hatala said yes, they need to be a resident or property owner. This would not be true for the Parks and Recreation Board, as it specifically states in the Code that one member can be outside of the community.
11. Mayoral recommendation and possible Council approval to fill vacancy of unexpired term on Historic Preservation Commission. Tabled.
12. Public Hearing on proposed plans and specifications, proposed form of contract and estimate of cost for construction of 2015 Water Treatment Plant Improvements for the City of Mount Vernon, Iowa and the taking of bids therefore. Discussion and possible action. Motion made by Thompson, seconded by Roudabush to open public hearing at 8:01 p.m. Carried all. Hampton absent. There was no public input. Motion made by Thompson, seconded by Taylor to close public hearing at 8:02 p.m. Carried all. Hampton absent. Beimer stated that the date for receiving bids would be July 15th and July 20th would be the possible awarding of the bids.
13. Discussion and possible action on setting bid date and public hearing date for the plans, specifications, form of contract and estimate of cost with the intent of holding public hearing on July 20, 2015 and receiving bids for 3rd Avenue and 5th Avenue Reconstruction Project on July 27, 2015. Taylor wanted to clarify exactly what this project would include. Beimer said that this would be discussed during the Engineer Report. The scope of the project will be discussed on July 20th at the public hearing. Tonight Council is just approving the public hearing date and bid date. Taylor made a motion to set the public hearing date for July 20, 2015 and the bid date for July 27, 2015 for the 3rd Avenue and 5th Avenue Reconstruction Project. Seconded by Niemi.

Carried all. Hampton absent. Beimer said that possible award of bids would probably take place at the August 3rd meeting.

14. Engineering Update Report. Dave Schechinger with V & K Engineering provided Council with an update on current projects. On the 3rd Avenue and 5th Avenue project, one thing that needed to be looked at was the storm sewer issues. There are four different scopes to consider, first was to do the entire project, which includes some storm sewer work on the first couple blocks of 5th Avenue, some water main work and lining of sanitary sewer. That cost total would be \$1.572 million. The second scope would be if they pulled off on 3rd Avenue from 3rd Street NW to 6th Street NW and reduce the project. That reduces the scope of the engineering construction services and construction costs would be \$1.35 million. If they were to look at another scope which would drop off from 3rd Street NW to 7th Street on 5th Avenue, this again reduces the review and constructions costs would be \$1.176. The last scope would be if the last two sections were dropped off and do those as a separate project, with a cost of about \$570,000. The project could be bid with a few different scopes and select a scope based on the costs received. The impact by lowering the storm sewers in different locations aren't things that can be looked at quickly, it requires a bit of study but suggests that this be looked at to know the total costs. Beimer's recommendation was to hold off on 5th Avenue past the first several blocks of overlay until the storm sewer situation is figured out.

The sewer rehabiltion project is nearing completion. Water plant #1 will be bid on July 15th and award on the 20th. The cost for total reconstruction of Palisades Road would be approximately \$1.3 million. Beimer said the City cannot afford a project of this magnitude this year due to lack of revenue to fund the project. V&K will continue to work with Beimer and staff on the sidewalk program. A resident of 2nd Avenue NW has asked for assistance with the cost of his sidewalk replacement due to drainage issues with a storm sewer causing issues with the sidewalk. They would also like an extension for getting the work done until the City can figure out a resolution.

15. Discussion and possible action on Resolution #7-6-2015D: A Resolution authorizing a 28E agreement between the cities of Mount Vernon and Lisbon for law enforcement assistance. Chief Winder said that this is an agreement between the cities of Lisbon and Mount Vernon that was started a couple of years ago. It was recently passed by the Lisbon City Council. When Lisbon does not have anyone on duty, if an emergency situation arises, this would allow Mount Vernon police officers to respond to the call. This agreement allows both parties to bill for immediate response time. Attorney Hatala had concerns about the termination time of the contract, which was 90 days. His opinion is that it should be terminable at any time upon 30 days notice. Chief Winder was comfortable with the terms of the contract and would like to proceed since there is already approval by the City of Lisbon. All response times will be documented by Linn County dispatch. Motion made by Taylor, seconded by Thompson to approve Resolution #7-6-2015D. Roll call all yes. Hampton absent.
16. Discussion and possible action on establishing a Storm Water Utility task force. Taylor explained that a Green Advisory group would first be formed and then the first task that they would have would be to form a Storm Water task force. The goal of the group would be to look at green solutions when looking at plans and decisions that are made for projects in Mount Vernon. She

suggests a better name for the group would be “Sustainability Advisory Committee”. There have been a few community members voice interest in these issues and being on the committees. Taylor recommends a 5 members committee and also one Council member to sit in on conversations. Niemi said this would be a good opportunity to see what could be done with storm sewers and gather data with little or no cost to the City. Thompson liked the idea of the group but felt that there should be timelines involved for tasks. Taylor was asked to compile a document explaining the mission of the group and come back to Council for review.

17. Discussion and possible action on establishing a Green Advisory formation group. Covered under item #16.
18. Discussion and possible action on respect and civility during Council meetings. Tabled.
19. Old Business. Taylor asked about rescheduling the town hall meeting scheduled for July 13th due to possible conflicts with a swim team banquet going on the same night. She would like for as many people as possible to have an opportunity to voice their opinion. Niemi said that there was urgency to do this due to the fact that people will need to vote to change policy on the subject at hand. He felt that people should have the opportunity to re-visit this and have a public vote on it. The consensus was to keep the town hall meeting on the 13th of July and possibly set a date for a second town hall meeting if Council felt it was needed.
20. New Business. Beimer reported that the mural can be installed in Council chambers by City workers and informed Council that the DOT will be looking for them to officially re-name current Hwy 30 after the by-pass comes through. Council proposed a name like “Highway 30 Business Loop”.

As there was no further business to attend to the meeting adjourned, the time being 9:12 p.m., July 6, 2015.

Respectfully submitted,
Marsha Dewell
Deputy Clerk

Reviewed and approved,
Michael R. Beimer
City Administrator