

Prior to the start of the regularly scheduled City Council meeting, Mayor Hampton and council toured the Mt. Vernon City Pool located in Davis Park (2<sup>nd</sup> Ave. N.), Mt. Vernon, Iowa. The tour began at 5:30 p.m., July 5, 2016.

The Mount Vernon City Council met July 5, 2016 at the Mount Vernon City Hall Council Chambers with the following members present: Roudabush, Tuerler, Wieseler, and Rose. Absent: Christensen

**Call to Order.** At 6:30 p.m. Mayor Jamie A. Hampton called the meeting to order.

**Agenda Additions/Agenda Approval.** Motion made by Wieseler, seconded by Rose to approve the agenda. Carried all. Absent: Christensen.

Christensen arrives at 6:32 p.m.

### **Communications**

Community Center Presentation. Guy Booth updated Council on the Community Center. Booth stated that the City has responded very positively towards the idea of a community center. Three surveys have shown that the most popular feature would be an indoor pool followed by gym space, a walking track, a social space, cardio-vascular equipment and multipurpose space. When discussing funding Booth replied that they pretty much know that there could be as much as \$3 million from LOST III. This is not all available at this time so additional funding could come from community fundraising or grants. The emphasis is staying within a budget that is well defined. Facility management has been discussed; it could be City managed or it could be a management group such as the YMCA. A key element is where it will be located. There have been good communications with the community school district. They haven't made a decision yet but there is the possibility that they may donate land for this. Cornell College has backed away from the project because of other priorities. Ed Sauter stated that sixteen different sites were looked at. The committee has narrowed those down to three sites. City Administrator Chris Nosbisch explained that if the City doesn't bond until FY18 there could be \$3.5 million available for the project. Christensen said that having this pool of money (LOST II) allows the City to apply for grants. If the City has \$3 million for the project he would like to see a design for a \$4 million project and then figure out how to make up that extra one million. He does not think we should overlook any opportunities to leverage this money to get more money from other sources. Nosbisch said that the Committee was charged with giving them a shell or project that could actually be built tomorrow with the money that is available today. Roudabush said that he thought the project should be built with what the City actually receives from grants and donations and reminded all that Cedar Rapids passed their LOST tax for 10 years only (Mount Vernon is a 20 year tax) so if they do not pass this again after 10 years Mount Vernon could see a considerable drop in their LOST III funds income.

### **Consent Agenda**

Approval of City Council Minutes – June 20, 2016 Regular Council Meeting. Motion made by Tuerler, seconded by Wieseler to approve the Consent Agenda. Carried all.

## **Public Hearing**

Public Hearing on Ordinance to Amend Table 4.2 Permitted Uses by Zoning Districts of the City of Mt. Vernon Municipal Zoning Code. Close Public Hearing – proceed to F-1. Mayor Hampton declared the Public Hearing open. Nosbisch explained that this is to amend Table 4.2, permitted uses by Zoning Districts. Jim Moore has requested, in front of Council, to have P & Z look at amending the district to allow retail uses in Limited Industrial zoning. Chairman Truman Jordan submitted a memo dated 6-13-2016 where the request was denied with a vote of 7-0 against. The amendment for Council discussion is to allow limited, medium and large retail in the LI district. Jim Moore addressed Council saying that because of a lack of employees, as of October, REM will no longer be in Mount Vernon. Continuing Moore said that Neal's (Neal's Water Conditioning) sells salt and he has bought 6-10 sets of washers and dryers from them for his apartments. Dick Peterson explained the P & Z decision saying that Jim Moore's request has been turned down unanimously three times. Peterson said moving retail to different sections of the City has come up several times in the past. Each time P & Z has said "no". They have maintained the sense that retail belongs in the Town Center in the Urban Corridor and they don't want to start "sprinkling" it all over town. Also, ECICOG Chad Sands was recently hired to re-write the zoning ordinance so that it is in-line with the new Comprehensive Plan. On the future land use map in the Comp Plan there are other areas designated as Light Industrial. If retail is included in LI because of the Moore request it would then have to be included in a whole new section of the City; if it's allowed one place it would have to be allowed in others. In Table 4.2 there are currently 58 permitted and conditional uses in Light Industrial. Roudabush said that in the letter (from Chairman Truman Jordan) it should have said that "any business doing retail in those areas should cease and desist at this time". Peterson said he does not think there are any retail businesses in LI. The definition of retail in the Zoning Ordinance is someone who is open every day selling goods that are commonly consumed by people. Referencing the business Moore used, Peterson stated that salt is only sold on the weekends; it cannot be bought in the middle of the week and they no longer sell appliances. Barbara Lau said that she had concerns regarding quality of life issues and safety for children in the area if retail were permitted. Mayor Hampton declared the Public Hearing closed.

## **Ordinance Approval/Amendment**

An Ordinance Amending Table 4.2 Permitted Uses by Zoning Districts of the City of Mt. Vernon Municipal Code. Motion to approve first reading and proceed with second reading/or suspend rules and proceed to third and final reading. Christensen said that Council should support the Code. Roudabush stated that industrial retail makes taxes for this community and we seem to be chasing them off; the City needs the tax base. Roudabush made a motion to approve the first reading allowing retail in the LI district, seconded by Tuerler. Roll call vote. Aye: Roudabush. Nay: Christensen, Rose, Tuerler, Wieseler. Motion fails 1-4.

An Ordinance Amending Chapter 5 Operating Procedures of the City of Mt. Vernon Municipal Code. Motion to suspend rules and proceed to third and final reading. Council was asked to vote again on amending Chapter 5 Operating Procedures of Mount Vernon when it was determined that it was not clear if two motions were made at the 6-20-2016 Council meeting. Wieseler made a motion to suspend the rules and go to the third and final reading, seconded by Rose. Roll call vote. Motion passes 5-0.

An Ordinance Amending Chapter 92 Water Rates of the City of Mt. Vernon Municipal Code. Motion to approve third and final reading. Motion to approve the third and final reading made by Rose, seconded by Tuerler. Roll call vote. Motion carries 5-0.

**Resolutions for Approval.** The following three resolutions (#'s 1, 2, & #3) are adopted to set the depositories and the rules associated with doing so. The names need to be changed to reflect the new Administrator and Mayor. No other changes are being proposed.

Resolution Establishing Depositories of Public Funds With Mount Vernon Bank and Trust. Christensen moved approval of Resolution #7-5-2016A related to establishing depositories of public funds with Mount Vernon Bank and Trust, seconded by Wieseler. Roll call vote. Motion carries 5-0.

Resolution Establishing Depositories of Public Funds With Hills Bank and Trust Company. Christensen moved approval of Resolution #7-5-2016B related to establishing depositories of public funds with Hills Bank and Trust Company, seconded by Rose. Roll call vote. Motions carries 5-0.

Resolution Establishing Depositories of Public Funds With Bridge Community Bank. Christensen moved approval of Resolution #7-5-2016C related to establishing depositories of public funds with Bridge Community Bank, seconded by Wieseler. Roll call vote. Motion carries 5-0.

Resolution Making Award of the Construction Contract for Mobilization and Construction of Access Improvements at Hwy 1 and Gary's Foods. At the June 20, 2016 Council decided to move forward with Alternative #2. The City solicited quotes for the project and two were received. E&F Paving Company submitted a bid for \$41,415.00 and Borst Bros. Construction bid was for \$33,447.50. This improvement will also remove the sidewalk. Christensen asked if there would be any additional engineering work to which Nobsch answered yes; the fees and contingency will be about \$10K. It is the recommendation of V & K Engineers to accept the low bid of \$33,447.50 from Borst Bros. Construction. Tuerler made a motion to approve the award of the construction contract for mobilization and construction of access improvements at Hwy 1 and Gary's Foods to Borst Bros. Const. in the amount of \$33,447.50, seconded by Christensen. Roll call vote. Motion passes 5-0.

### Motions for Approval

Consideration of Claims List – Motion to Approve. Motion to approve the Claims List made by Wieseler, seconded by Rose. Carried all.

A TECH	SECURITY CAMERAS-RUT	3,379.95
ALL SECURE	SECURITY ALARM INSTALLATION	1,010.00
ALTORFER INC	EQUIP REPAIR-WAT	11.00
ANDREWS, CHRISTIAN	CONCRETE GRINDING WHEEL-RUT	22.64
BALICEK, RITA	CLEANING SERVICE-P&A	52.50
BAUMAN AND COMPANY	UNIFORMS-ALL DEPTS	1,334.10
BENHART, SHERRIE	CLEANING SERVICE-P&A	52.50
BOBCAT OF CEDAR RAPIDS	RADIATOR/SKID LOADER	674.85
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-P&A	275.00
BROWN PLUMBING COMPANY	PLUMBING-POOL BOND	19,550.00
BURROUGHS, RICHARD	CEMETERY MAINT	3,725.00
CAMPBELL SUPPLY CEDAR RAPIDS	NAIL GUN, NAILS-RUT	209.00
CAREPRO PHARMACY	SUPPLIES-POOL	102.69
CARPENTER UNIFORM CO.	UNIFORMS-PD	134.67
CARQUEST OF LISBON	VEHICLE MAINT-PW	800.06
CARQUEST OF LISBON	VEHICLE MAINT-PW	236.11
CARROLL CONSTRUCTION SUPPLY	REBAR SHEAR-RUT	390.00
CLARK, BRIAN	DOG PARK EXP	169.31
COGRAN SYSTEMS	ONLINE REGISTRATION FEES-P&REC	226.00
COLE PUBLIC LIBRARY	SUPPORT	65,000.00
COMMUNITY BAND	SUPPORT	1,000.00
COMMUNITY DEVELOPMENT GROUP	SUPPORT	15,000.00
CONSTRUCTION MATERIALS INC	ROAD MAINT-RUT	38.00
CORNELL COLLEGE MEN'S SOCCER	SPRING SOCCER LEAGUE OFFICIALS	480.00
CY'S TREE SERVICE	3 MAPLES/3RD ST SW-RUT	7,000.00

CY'S TREE SERVICE	TREE MAINT-RUT	3,150.00
DAUSENER, TANDI	REFUND-P&REC	75.00
DEPT OF TREAS	IRS FORM 720/PCORI	44.49
DUBUQUE PLUMBING & HEATING	FILTERS & HEATERS-POOL BOND	96,412.61
ELECTRONIC ENGINEERING CORP	INFORMATION SYSTEMS-PW	319.60
ELECTRONIC ENGINEERING CORP	INFORMATION SYSTEMS-PW	319.60
ELECTRONIC ENGINEERING CORP	PAGER SERVICE-EMA	11.95
EVER-GREEN LANDSCAPE NURSERY	MULCH-RUT	180.00
EVER-GREEN LANDSCAPE NURSERY	MULCH-RUT	144.00
FOREST, KATEY	SUPPLIES-POOL	19.76
GARY'S FOODS	CONC STAND-POOL	2,829.94
GARY'S FOODS	CONC STAND-POOL	65.75
GAZETTE COMMUNICATIONS	ADS/PUBLICATIONS-P&A	61.20
GORDON LUMBER COMPANY	BLDG SUPPLIES-ALL DEPTS	1,821.31
HAUSER, CAIDEN	UMPIRE PAY-P&REC	50.00
HAWKEYE READY MIX	ROAD MAINT-RUT	189.70
HAWKEYE READY MIX	STORM INLET-ST WAT	270.75
HAWKEYE READY MIX	ROAD MAINT-RUT	162.45
HAWKEYE READY MIX	STORM INLET-ST WAT	108.30
HAWKINS INC	CHLORINE-WAT	1,015.02
HERITAGE DAYS	SUPPORT	3,000.00
HORMAN, GARETT	UMPIRE PAY-P&REC	20.00
HUNTER HORMANN	UMPIRE PAY-P&REC	175.00
ICAP	INSURANCE-VEHICLES & BLDGS	68,566.57
IOWA COUNTY ATTORNEYS ASSOC	TRAINING-PD	65.00
IOWA DEPT OF NATURAL RESOURCE	ANNUAL WATER USE FEE	523.37
IOWA PRISON INDUSTRIES	TEMP SIGNS-RUT	81.60
IOWA SOLUTIONS	SAMSUNG GALAXY TABLETS-ALL DEPTS	3,490.00
IOWA SOLUTIONS INC	DBR BACKUP-ALL DEPTS	350.00
IOWA SOLUTIONS INC	QRTLTY MAINTENANCE-ALL DEPTS	150.00
JOENA'S SPECIAL NEEDS	UNIFORMS-PD	44.00
KIEFER & ASSOCIATES	BACKSTROKE FLAGS	33.99
L.L. PELLING CO INC	GARYS ENTRANCE	731.85
LANGE, SARA	REFUND-P&REC	25.00
LARSON, TIM	REFUND-P&REC	25.00
LINN CO-OP OIL CO	FUEL-PW	1,039.33
LINN COUNTY PLANNING & DEVELOP	BLDG PERMIT FEES/INSPECTIONS	679.00
LISBON MT VERNON AMBULANCE	SUPPORT	13,500.00
LYNCH FORD	2016 INTERCEPTOR-PD	27,583.00
LYNCH FORD	2014 EXPLORER/OIL CHG-PD	38.31
M & K DUST CONTROL	BLACK DIRT-RUT	250.00
MARION, CITY OF	COMPOST/5TH AVE PROJECT	192.00
MATERNACH, CHERI	REFUND-P&REC	48.00
MONTICELLO EXPRESS	SUPPLIES-POOL	53.00
MOORE MEDICAL CORP	MEDICAL SUPPLIES-EMA	1,093.00
MOORE MEDICAL CORP.	MEDICAL SUPPLIES-EMA	142.96
MOUNT VERNON ACE HARDWARE	MAKITA TOOL SET-FD	470.80
MOUNT VERNON AREA ARTS COUNCIL	SUPPORT	3,500.00
MOUNT VERNON BANK & TRUST CO	NSF CHECK-PD	35.00
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-P&REC,POOL	510.00
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-ALL DEPTS	1,330.56
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-P&REC,POOL	492.50
MOUNT VERNON POLICE RESERVES	SPECIAL EVENTS-PD	16.00

MOUNT VERNON, CITY OF	TRANSFER FROM VEH DEPRECIATION	27,583.00
NEAL'S WATER CONDITIONING SERV	WATER/SALT	88.25
PAYROLL	CLAIMS	57,285.80
PAYROLL	CLAIMS	76,562.91
PERSONAL TOUCH EMBROIDERY	UNIFORMS-PD	26.00
POOL TECH INC	CHEMICALS-POOL	771.85
POOL TECH INC	CHEMICALS-POOL	277.50
POOL TECH INC	CHEMICALS-POOL	37.45
PORTZEN CONSTRUCTION INC	WTP PROJECT	23,835.00
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	333.94
RACOM CORP	TABLETS,MOUNTING,INSTALL-PD	9,943.13
RIES, ERIC	REFUND-P&REC	150.00
SANDRY FIRE SUPPLY LLC	THERMAL IMAGING CAMERA-FD	4,099.50
SAUTER BATY ASSOCIATES	CONCEPTUAL/PREMINARY DESIGN	1,402.50
SCHEE, DAKOTA	DEPOSIT REFUND-WAT	21.15
SCHIMBERG COMPANY	ROAD MAINT-RUT	587.52
SCHIMBERG COMPANY	SUPPLIES-WAT	485.32
SCHIMBERG COMPANY	SUPPLIES-WAT	150.02
SCHIMBERG COMPANY	SUPPLIES-WAT	80.72
SCHIMBERG COMPANY	TUBING-POOL	255.80
SE LINN COMMUNITY CENTER	SUPPORT	12,998.00
SHANNON, DOUG	MONITORS-PD	439.94
SHERWIN WILLIAMS CO.	PAINT-RUT	290.30
SIDERS, MATT	MONTHLY MILEAGE-P&REC	86.40
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	2,472.00
STALKER RADAR	RADAR SYSTEM-PD	2,932.00
STEINMETZ, DOUGLAS	COMMENTARY-MVHPC	472.50
STETSON BUILDING PRODUCTS INC	FORM OIL,TIES-RUT	137.18
SULLIVAN, TERESA	SCIENCE CAMP-P&REC	1,020.00
TORRES, GABRIELLA	DEPOSIT REFUND-WAT	1.19
TREASURER STATE OF IOWA	SALES TAX	7,039.00
TREAT AMERICA DINING	LUNCH-PD	7.87
US BANK	CREDIT CARD PURCHASES-ALL DEPTS	4,263.52
US CELLULAR	CELL PHONE-ALL DEPTS	462.38
US CELLULAR	CELL PHONE-PD	116.17
UTILITY SERVICE INC	YR 4 PYMT-LOST II	12,449.08
VEENSTRA & KIMM INC	GARY'S GROCERY ENTRANCE	4,920.48
VEENSTRA & KIMM INC	WASTEWATER FACILITY PLAN	2,647.50
VEENSTRA & KIMM INC	MUNICIPAL POOL IMPROVEMENTS	1,166.70
VEENSTRA & KIMM INC	1ST ST N PARKING LOT LAYOUT	311.00
VEENSTRA & KIMM INC	CITY ENGINEERING GENERAL	284.00
VEENSTRA & KIMM INC	7TH ST PAVEMENT WARRANTY ISSUE	284.00
VEENSTRA & KIMM INC	2015 STR IMPROVEMENTS GENERAL	250.00
VEENSTRA & KIMM INC	PRAIRIE PARK WTP FILTER REPLAC	118.60
VETERANS MEMORIAL FUND	SUPPORT	5,000.00
WADE, LUKE	UMPIRE PAY-P&REC	30.00
WALKER AG EQUIPMENT	HUSTLER 104" DECK MOWER	23,535.50
WALKER AG EQUIPMENT	IDLER SPRING-RUT	22.72
WAPSI WASTE SERVICE	GB,RECY,LEAF-SW	22,566.59
WENDLING QUARRIES	STONE-ST WATER	31.86
WHOLESALE REPAIR, INC	#214 ENGINE REPAIR-FD	583.66
	TOTAL	667,297.15

Discussion and Consideration of Placing Solar Panels on Public Structures – Council Action as Needed. Nobsisch explained that at the last meeting there was a presentation regarding solar panels on public buildings and community solar. It was mentioned at that time that Lisbon was moving forward with an RFP process. Nobsisch said there are possibly two buildings that have the potential for solar panels. Lisbon is pursuing, through their RFP, a purchase agreement whereas someone will build and own it for the next 20 years. Nobsisch asked Council what avenues they are asking staff to pursue? Would they want staff to contact Alliant Energy to make sure all information received so far is correct and accurate? Tuerler said he would like to see staff research the potential offers and then bring forth a recommendation. Wieseler added he would like to see the process keep moving forward.

Discussion and Consideration of Department Head PTO Policy – Council Action as Needed. Nobsisch explained that the policy presented is an effort to keep the PTO offerings consistent amongst the affected employees and limiting carryover hours. This policy allows employees to earn and carryover up to 400 hours at any one given time. It also limits (depending on the years of service) the amount of PTO hours that can be claimed by an employee upon separation. Another part of the policy allows for the Council, with a recommendation from the City Adm., to allow an employees' years of service within the field in which they were hired to count towards their monthly PTO accrual rate. This policy is only for non-union employees. Rose made a motion to approve the policy as written, seconded by Tuerler. Carried all.

Discussion and Consideration of Department Head Cell Phones – Council Action as Needed. Nobsisch said that currently the City provides a cell phone to its department heads. This requires some to carry two phones; a City phone and a personal phone. The question has been asked if the City can move to a stipend in lieu of the City phone. The City pays about \$41.00 per month for those that have Smartphones and less for those who have a flip phone. Nobsisch said this is the same option that was given to him. Nobsisch continued saying he wants employees available to him 24/7 and if it's easier not carrying two phones he was fine with that as long as he has their phone number. Christensen said he was concerned with the fact that this would make their personal phone numbers public. Nobsisch agreed saying that this is the choice the employee will have to make. Christensen made a motion to approve giving department heads the option of using their personal phones and getting a \$40.00 monthly stipend or continue to use City issued as well as their personal phones, seconded by Wieseler. Carried all.

Discussion and Consideration of Quotes for Sidewalk and Driveway Repair Work – Council Action as Needed. ADA requirements were met when the 7<sup>th</sup> Street and 5<sup>th</sup> Avenue NW project were completed but have created a water and mud pooling problem. When water comes down 5<sup>th</sup> Ave from the north it backs up onto the sidewalk at the corner and deposits silt and limbs on the truncated dome. The proposed fix to this would be to lower the damming area, remove the concrete curb between and make it one unobstructed area that allows the water to continue to flow. The other issue is that when the contractor did the driveway entrance the different levels created a bit of a speed bump. The cost to fix both problems is approximately \$6,200.00. Rose motioned to approve moving forward with the corrections as outlined, seconded by Christensen. Carried all.

### **Discussion Items (No Action)**

Demolition Ordinance – Guy Booth. Guy Booth explained that a few years ago the City Council at that time asked for a demolition ordinance. The City has a zoning ordinance that says if someone wants to build a structure in the City they have to submit plans and get a building permit. The reverse of this is that the City doesn't have any ordinances to regulate the tearing down of a structure. This ordinance provides some regulation if a building is being torn down, has some historical significance and provides a period of time whereas people can reflect on what that building means. This proposed Demolition Ordinance requires a

building permit that, if necessary, the MVHPC would weigh in on. Booth asked that the ordinance be put into the process of having a public hearing and seeing if there is any adverse reaction or if it fits into the City's overall intent to keep the community historical by saving structures that can be saved. Christensen said he believes that this should be as much about moving houses as saving and suggested a program where the City would utilize TIF money to provide potential sites for relocation. Leah Rogers said that the question has been asked on what is historical or not. The MVHPC has a baseline in the community whereas each building has been inventoried and evaluated. Roudabush suggested putting the baseline information into a database for residences to review.

Social Host Ordinance – Chief Shannon. Chief Doug Shannon stated that there has been a movement to modify Linn County's ordinance which has been fairly ineffective. There are party houses where underage drinkers gather in Mount Vernon. The Police Department has received numerous complaints regarding these issues at houses that are repeat offenders. These are not just alcohol related. They are also drug or controlled substances. Chief Shannon said that what he has tried to do with this ordinance is to work through it (Linn County Ordinance) bringing it to a point where it can be useful to Mount Vernon. One of the main points in the Linn County ordinance is that if Mount Vernon did not enact a Social Host Ordinance we would be covered by theirs. Technically, Mount Vernon already has a Social Host Ordinance in place but it only covers alcohol. Chief Shannon said that he has been to P&Z meetings that have been dealing with these nuisance properties. Discussions have been about adopting a rental code. Chief Shannon said that he has tried to merge these issues into this one proposed ordinance. Christensen asked what "otherwise has control" in the ordinance means to which Chief Shannon said the control of the property is not only the tenants of the property but anybody who is in control of the residence. Chief Shannon explained how the process would play out; for a first offense the intended purpose is an enforcement strategy, notifying landlords that there is a problem at their property. If officers find there is underage drinking or drug use, the tenants who are hosting the party would be assessed. The Police Dept would then draft a letter to the landlord (the owner of the property) notifying them that there has been violation of the Social Host Ord. The landlord can then take any action they feel is necessary to rectify the situation. Christensen asked what if the landlord lived out of state; if you're an absentee landlord how would you know what is going on. Chief Shannon said the knowingly part is the letter "bringing them into the loop" notifying them of illegal activities happening at their property. When Christensen asked what parts of the existing laws failed to curtail the problem. Chief Shannon replied that they can deal with the people, the underage drinking and drugs right away. The disconnect is in the handling of the process; this has gone on in some of these houses for a few years; there may be different renters but it's still the same location the police are called to. Christensen said that he is not comfortable with this and if there are problems with properties they should be addressed with a rental law. Tuerler said what he sees here is the ability to give a property owner the leverage to evict. Christensen said that words (in the ordinance) like "in control" and "knowingly" versus not knowingly create gray areas that allow for inconsistencies and interpretations.

### **Reports of Mayor/Council/Administrator**

Mayor's Report. Reminded all that Heritage Days is this weekend. Thanked City Adm Nosbisch for the tablets that they now will be using.

City Administrator's Report. Nosbisch will be out of the office starting July 13, 2016 attending the Iowa City Managers Assoc. conference. Discussions continue between the four communities affected by the dispatch fee increase. Staff met with IDOT regarding tree trimming on Hwy 1. Nosbisch will not be at the August 1 council meeting; he will be on vacation from July 29 – Aug 6, 2016.

**Adjournment.** As there was no further business to attend to the meeting adjourned, the time being 9:31 p.m., July 5, 2016.

Respectfully submitted,  
Sue Ripke  
City Clerk