

The Mount Vernon City Council met June 20, 2016 at the Mount Vernon City Hall Council Chambers with the following members present. Roudabush, Tuerler, Wieseler, Christensen and Rose.

Call to Order. At 6:30 p.m. Mayor Hampton called the meeting to order.

Agenda Additions/Agenda Approval. Motion made by Tuerler, seconded by Wieseler to approve the agenda. Carried all.

Consent Agenda

Approval of City Council Minutes – June 6, 2016 Regular Council Meeting

Approval of Liquor License – Casey’s General Store #1599

Appoint Chief Shannon to Ambulance Board

Motion by Wieseler, seconded by Rose to approve the Consent Agenda. Carried all.

Public Hearing

Public Hearing on Ordinance to Amend Chapter 5 Operating Procedures of the City of Mt. Vernon Municipal Code. Close Public Hearing – proceed to F-1. Mayor Hampton declared the Public Hearing open. As there were no comments from the public Mayor Hampton closed the Public Hearing.

Ordinance Approval/Amendment

An Ordinance Amending Chapter 5 Operating Procedures of the City of Mt. Vernon Municipal Code. Motion to approve first reading and proceed with second reading/or suspend rules and proceed to third and final reading City Administrator Nobsch explained that this is the last piece in the process to get rid of the department head contracts. In conversations with City Attorney Robert Hatala, in order to get around the severance package that was in the contracts it should be included in the operating procedures. Continuing, Nobsch said that the severance package is not available if an employee is fired for cause. An employee will only receive this if a council decides to terminate them without “just cause”. Tuerler made a motion to approve the first reading of an Ordinance Amending Chapter 5 Operating Procedures of the Mt. Vernon Municipal Code and suspend rules for the second reading and move to the third reading, seconded by Wieseler. Christensen questioned why council would want to waive the third reading. Nobsch said that the contracts are only good to the end of the month; there isn’t another council meeting until July. Roll call vote. Motion passes 5-0.

An Ordinance Amending Chapter 15 Mayor of the City of Mt. Vernon Municipal Code. Motion to approve second reading and proceed with third reading/or suspend rules and proceed to third and final reading. Tuerler moved to approve the second reading of an Ordinance Amending Chapter 15 Mayor of the City of Mt. Vernon Municipal Code and suspend rules and proceed to the third reading, seconded by Roudabush. Roll call vote. Motion passes 5-0.

An Ordinance Amending Chapter 17 Council of the City of Mt. Vernon Municipal Code. Motion to approve second reading and proceed with third reading/or suspend rules and proceed to third and final reading. Tuerler moved to approve the second reading of an Ordinance Amending Chapter 17 Mayor of the City of

Mt. Vernon Municipal Code and suspend rules and proceed to the third reading, seconded by Rose. Roll call vote. Motion passes 5-0.

An Ordinance Amending Chapter 21 Administrator of the City of Mt. Vernon Municipal Code. Motion to approve second reading and proceed with third reading/or suspend rules and proceed to third and final reading. Tuerler moved to approve the second reading of an Ordinance Amending Chapter 21 Mayor of the City of Mt. Vernon Municipal Code and suspend rules and proceed to the third reading, seconded by Christensen. Rose pointed out a verbiage error in Section 2, third line; "limited to giving and oral reprimand" should read "limited to giving an oral reprimand". Roll call vote. Motion passes 5-0.

An Ordinance Amending Chapter 92 Water Rates of the City of Mt. Vernon Municipal Code. Motion to approve second reading and proceed with third reading/or suspend rules and proceed to third and final reading. Tuerler motioned to approve the second reading of an Ordinance Amending Chapter 92 Water Rates of the City of Mt. Vernon Municipal Code, seconded by Wieseler. Roll call vote. Motion passes 5-0.

Resolutions for Approval

Resolution Approving the City of Mt. Vernon Comprehensive Parks and Recreation Master Plan Park and Rec Director Matt Siders explained that this document was two years in the making but was completely done by the Parks and Rec Board. Tuerler said he wanted to discuss Bryant Park, section 3 on page 15. On December 30, 1999 three young members of the community were tragically killed in a car accident. At that time action was taken by the council, recommended by the Parks and Rec Board, to name the open space Rittmer Field in honor of Dan, Michael and Ryan Rittmer. Tuerler said he sees no mention of that, believed it was an oversight and would like to see it added. Siders agreed with Tuerler. Tuerler continued saying he didn't see Lincoln Way Park mentioned anywhere; Prairie Park was changed to Lincoln Way Park and asked that it be changed in the Master Plan. Siders said that it is listed on page 34 because it doesn't have any public features such as picnic tables or restrooms. Stoner Park, South Park and Lot 32 were not officially named. These names will be stricken from the document and an address will be listed instead. Roudabush asked if the pedestrian bridge is City owned, if it was part of Lincoln Way Park and if it should be listed as a feature. Wieseler said that he attended one of the Parks and Rec meetings when they were finalizing the document and noticed and appreciated the level of detail and professionalism of the commission. Mayor Hampton and Council congratulated Siders and his Board on a job well done. Wieseler moved to approve the Resolution Approving the City of Mt. Vernon Comprehensive Parks and Recreation Master Plan, seconded by Rose. Roll call vote. Motion passes 5-0.

Resolution Designating the City of Mt. Vernon, Iowa a Bee City USA Nobsch stated that the City has submitted a request to the Bee City organization asking to be recognized as a Bee City USA community. As part of the application process the City must adopt a resolution supporting its position as a Bee City. The Sustainability Committee has been established as the official Bee City organization, Michelle Mouton and Tom Wieseler will be points of contact and Nobsch the ex officio. Tuerler moved the approval of Resolution #6-20-2016B subject to the two additions, seconded by Rose. Roll call vote. Motion passes 5-0.

Resolution Accepting the 2015 Water Treatment Plan Improvements as Substantially Complete and Preparing to Release the Project Retainage The total cost of the project was \$476,700.00 and includes one change order of about \$2,200.00. By accepting the resolution, the City is acknowledging the release of the \$23,835.00 retainage. The project was budgeted for \$600,000.00. Motion to approve Resolution #6-20-2016C made by Christensen, seconded by Tuerler. Roll call vote. Motion passes 5-0.

Resolution Accepting the 2016 Swimming Pool Improvements as Substantially Complete and Preparing to Release the Project Retainage The total cost of the project improvements is \$101,486.96. By accepting the

resolution the City acknowledges the release of the \$5,074.35 retainage. Christensen motioned to approve Resolution #6-20-2016D, seconded by Rose. Roll call vote. Motion passes 5-0.

Resolution Setting the Fiscal 2016-2017 Salaries for the Appointed Officers and Employees of the City of Mt. Vernon Resolution #6-20-2016E sets the salaries for all department heads. The raise increase proposed in the resolution is 2.75% and is the same increase given to the union personnel. Christensen mentioned that discussions in the past tied performance to compensation. Nobsisch explained from a performance perspective he has had less than six months to evaluate department heads but everyone has performed exceedingly well during this transitional period. In the future Nobsisch said that he will have performance reviews with each of the department heads and bring forth a recommendation to Council. Tuerler agreed with Nobsisch and Christensen's recommendation saying it's fair to the City and the employees and is a bridge based on the timing of when things happened. Mayor Hampton stated that employee appraisals are "going away". Continuing, he said that it's ridiculous to have this kind of conversation twice a year; this kind of discussion should be happening on a daily basis. Motion to approve Resolution #6-20-2016E made by Christensen, seconded by Rose. Roll call vote. Motion passes 5-0.

Mayoral Proclamation

Proclamation Establishing June 23, 2016 as Olympic Day in the City of Mt. Vernon

Motions for Approval

Consideration of Claims List – Motion to Approve Motion to approve the Claims List as presented made by Christensen, seconded by Wieseler. Carried all.

AIRGAS INC	CYLINDER RENTAL FEE-RUT,WAT,SEW	28.76
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	3,152.76
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	1,644.89
ALLIANT IES UTILITIES	ENERGY USAGE-POOL	1,287.81
ALLIANT IES UTILITIES	ENERGY USAGE-P&A	659.19
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	387.10
ALLIANT IES UTILITIES	ENERGY USAGE-RUT	309.54
ALLIANT IES UTILITIES	ENERGY USAGE-FD	219.33
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	168.90
ALLIANT IES UTILITIES	ENERGY USAGE-PD	118.86
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	68.43
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	58.66
ALLIANT IES UTILITIES	ENERGY USAGE-KMVL	54.61
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	21.83
ALLIANT IES UTILITIES	ENERGY USAGE-EMA	20.28
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	3,048.06
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	1,202.46
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	983.36
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	181.75
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	52.78
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	50.84
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	50.05
ALLIANT IES UTILITIES	ENERGY USAGE-EMA	36.84
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	35.03
ALLIANT IES UTILITIES	ENERGY USAGE-CEM	17.56
ARAMARK	RUGS-FD	69.34
AUTO WORX	VEHICLE MAINT-PD	39.75
BALICEK, RITA	CLEANING SERVICE-P&A	52.50
BALICEK, RITA	CLEANING SERVICE-PD,P&A	75.00
BARNYARD SCREEN PRINTER LLC	T-SHIRTS-POOL	540.00
BARNYARD SCREEN PRINTER LLC	T-SHIRTS-PW	140.00

BARNYARD SCREEN PRINTER LLC	T-SHIRTS-PW	12.00
BARNYARD SCREENPRINTING	UNIFORMS-WAT,SEW	230.00
BENHART, SHERRIE	CLEANING SERVICE-P&A	52.50
BENHART, SHERRIE	CLEANING SERVICE-PD,P&A	75.00
BROWNELLS INC	RIFLE OPTIC-PD	432.00
CAMPBELL SUPPLY CEDAR RAPIDS	CONFINED SPACE FAN-RUT	398.41
CAREPRO PHARMACY	SUPPLIES-PD	15.36
CARPENTER UNIFORM CO.	UNIFORMS-PD	2,331.94
CARPENTER UNIFORM CO.	UNIFORMS-PD	125.00
CEDAR RAPIDS TIRE	FRONT TIRES/HUSTLER-RUT	119.72
CENTRAL IOWA DISTRIBUTING	SUPPLIES-PW	176.20
CENTURY LINK	PHONE CHGS-PD	36.21
CENTURY LINK	PHONE CHGS-SEW	549.96
CENTURY LINK	PHONE CHGS-P&A	492.39
CENTURY LINK	PHONE CHGS-FD	209.12
CENTURY LINK	PHONE CHGS-PD	114.86
CENTURY LINK	PHONE CHGS-POOL	77.56
CENTURY LINK	PHONE CHGS-WAT	52.24
CENTURY LINK	PHONE CHGS-RUT	50.24
CHAMPEAU, BRIAN	UNIFORMS-WAT,SEW	231.06
CITY TRACTOR CO	GRAVELY MAINT-RUT	127.09
DIESEL TURBO SERVICES INC	RESURFACE BRAKE ROTORS-RUT	110.00
ELECTRONIC ENGINEERING CORP	PAGER SERVICE-EMA	11.95
ELLIS IMPLEMENT INC	BUSH HOG/BOOM MOWER-RUT	6,900.00
ELLIS IMPLEMENT INC	INSTALL BUSH HOG-RUT	210.00
FOREST, KATEY	SUPPLIES-POOL	42.71
GALLS INC	UNIFORMS-PD	136.51
GALLS INC	UNIFORMS-PD	136.00
GEHRKE, TODD	TRAINING-PD	35.07
GOODLOVE, NATHAN	FIRE CHIEF PAY-FD	416.67
GROUP SERVICES INC	INSURANCE-ALL DEPTS	25,931.47
HOLLAND	LOCKER-PD	92.04
IOWA CODIFICATION INC	CODE UPDATES-P&A	163.00
IOWA LAW ENFORCEMENT ACADEMY	TRAINING-PD	50.00
IOWA LEAGUE OF CITIES	ANNUAL DUES-P&A	2,220.00
IOWA ONE CALL	LOCATES-WAT,SEW	51.30
IOWA SOLUTIONS INC	EMAIL,PRINTER-RUT,POOL	115.00
KIRK, BILL	UNIFORMS-PW	183.05
KONE INC	ELEVATOR MAINT CONTRACT-P&A	160.53
MARLOW WHITE	UNIFORMS-EMA	278.75
MARTIN, KAREN	FLOWERS/5TH AVE PROJECT	87.27
MENARDS	DIAMOND CUP WHEEL-RUT	119.98
MIDWEST BREATHING AIR LLC	QRTLY AIR TEST-FD	60.60
MIDWEST ELECTRONIC RECOVERY	BULKY ITEM DROP OFF-SW	1,298.40
MOORE MEDICAL CORP.	C.A.T. TURNIQUET-EMA	1,250.00
MOORE MEDICAL CORP.	MED BAGS-PD	495.00
MOUNT VERNON BANK & TRUST CO	EMPLOYEE BENEFIT TRANSFER	298,289.67
MOUNT VERNON BANK & TRUST CO	LAW/EMERG LEVY TRANSFER	35,044.49
MOUNT VERNON BANK & TRUST CO	20% OF CEMETERY SALES	1,440.00
MOUNT VERNON, CITY OF	ZERO OUT CIP FUNDS TRANSFER	221,184.11
P&K MIDWEST INC	SICKLE MOWER MAINT-RUT	1,036.22
PAYROLL	CLAIMS	69,336.44
PAYROLL	CLAIMS	240.30
POOL TECH INC	CONTROLLER VALVE-POOL	193.00
POOL TECH INC	CHEMICALS-POOL	57.00

RACOM CORPORATION	NEW VEHICLE/LIGHT,SIREN PKG-PD	10,013.62
RICKLEFS EXCAVATING	2015 SANI SEWER IMPROVEMENTS	1,357.67
SAM'S CLUB #8162	SUPPLIES-POOL	793.54
SCHIMBERG COMPANY	CONTROLLER VALVES-POOL	60.27
SITE ONE LANDSCAPE SUPPLY	3RD & 5TH AVE NW PROJECT	993.51
SITE ONE LANDSCAPE SUPPLY	HYDRO MIX-RUT	206.84
SITE ONE LANDSCAPE SUPPLY	3RD & 5TH AVE NW PROJECT	83.69
SPRINGER PEST SOLUTIONS CORP	PEST CONTROL-P&A	30.00
STAPLES ADVANTAGE	SUPPLIES-P&A	276.51
STATE HYGIENIC LAB	TESTING-SEW	1,921.00
THOMPSON TRUCK & TRAILER INC	2015 INTN'L 7400 REPAIRS-PW	738.54
THOMPSON TRUCK & TRAILER INC	2000 INTN'L MAINT-FD	714.94
THOMPSON TRUCK & TRAILER INC	2002 INTN'L MAINT-FD	243.95
TREASURER STATE OF IOWA	SALE TAX	3,553.00
TRUENORTH COMPANIES	EMPLOYEE THEFT/FORGERY POLICY	531.00
WAPSI WASTE SERVICE	BULKY ITEM DROP OFF	1,295.00
WENDLING QUARRIES	LISBON RD SHUT OFF-WAT	206.59
WEX BANK	FUEL-PD,PW	960.13
	TOTAL	712,041.46

Discussion and Consideration of Corrective Measures to the Driveway Entrance of Gary's Foods from 1st Ave South – Council Action as Needed. Nobsisch explained that the entrance to Gary's has changed over the weekend. The driveway entrance actually heaved and increased its height. After discussions with the Mayor and Nick (Nissen) it was decided to take out the heaving concrete, put a layer of rock down and then a layer of cold patch asphalt; a temporary fix. V & K has looked at the entrance and has come up with alternative solutions. One alternative would be to tear out one panel of the approach and leave the rest intact, estimated to cost \$12k. Another alternative removes the entrance section, fixes the grade and removes the sidewalk. Estimated cost is \$52,455.00. Denny Dietrich has offered to cover 10% of the total cost if the City moves forward with this option. There is approximately \$76,000.00 left in the Hwy 30 Corridor Improvement fund that could be used to cover this expense. There has been some conversation on whether the original design was within guidelines. This will be discussed with Bob Hatala, city attorney. Roudabush asked what the cause of the failure was adding it was a poor design from the beginning. Nobsisch said that Dave (Schechinger) was investigating that and is requesting some information from the original engineering firm regarding the construction. Rose said that he is concerned with going completely away with a sidewalk. Tuerler made a motion to approve the 2nd alternative which would remove the entrance section to Gary's, fixes the grade and removes the sidewalk, seconded by Christensen. Carried all.

Discussion and Consideration of Establishing 2016 City Council Goals and Objectives – Council Action as Needed. Council was asked to review the goals and objectives that were identified per category. Staff was asked for some tangible items per goal that could be accomplished. Christensen made the motion that the document be established as the goals and objectives of 2016, seconded by Rose. Carried all.

Discussion and Consideration of Pay Application # 3 – 2015 Water Treatment Plant Improvements – Council Action as Needed. Nobsisch explained that this is the retainage for the 2015 Water Treatment Plant Improvements Project in the amount of \$23,835.00. Motion to approve of Pay Application #3 – 2015 Water Treatment Plant Improvements in the amount of \$23,835.00 made by Tuerler, seconded by Wieseler. Carried all.

Discussion and Consideration of Change Order #1 – 2016 Swimming Pool Improvements – Council Action as Needed. The deduction in the amount of \$3,024.00 is for the paint and the increase in the amount of

\$610.96 is for the purchase and installation of 2 pipe saddles and thermometers for an overall credit of \$2,413.04. Tuerler made a motion to approve Change Order #1, seconded by Rose. Carried all.

Discussion and Consideration of Pay Application #1 – 2016 Swimming Pool Improvements – Pool Filters and Heaters – Council Action as Needed. Pay application request is in the amount of \$96,412.61. This is the amount less the retainage. Rose moved payment of Application #1 for the 2016 Swimming Pool Improvements, pool filters and heaters, seconded by Tuerler. Carried all.

Discussion and Consideration of Quote for Purchase of a Hustler Super 104 Mower – Council Action as Needed. This is not a FY16 budgeted purchase but staff was able to set aside funds for the purchase of a Hustler 104” deck mower at a cost of \$23,535.50. This is double the size of the existing mowers. Motion to approve the purchase of a Hustler Super 104 Mower for \$23,535.50 made by Wieseler, seconded by Christensen. Carried all.

Discussion and Consideration of Purchase and Installation of Security Camera System at the Public Works Facility – Council Action as Needed. Because illegal dumping and gas siphoning from City vehicles has been taking place staff would like to purchase and install four security cameras around the shop. The cameras recommended cost \$3,616.55. This also was not budgeted this fiscal year. Motion to approve the purchase of four security cameras made by Christensen, seconded by Tuerler. Carried all.

Discussion and Consideration of Setting Public Hearing Date for an Ordinance to Adopt Chapter 48 Social Host of the Mt. Vernon Municipal Code. Motion to table made by Tuerler, seconded by Christensen. Carried all.

Discussion and Consideration of Setting Public Hearing Date for an Ordinance to Adopt Chapter 153 Demolition Code of the Mt. Vernon Municipal Code. Motion to table made by Tuerler, seconded by Christensen. Carried all.

Discussion and Consideration of Setting Public Hearing Date for an Ordinance to Adopt Table 4.2 of the Mt. Vernon Municipal Zoning Code. Christensen made a motion to set the Public Hearing date for the next Council meeting, July 5, 2016, seconded by Rose. Carried all.

Discussion and Consideration of Rescheduling the July 4, 2016 Council Date – Council Action as Needed. Wieseler motioned to approve the rescheduling of the 1st meeting in July to July 5, 2016, Tuerler. Carried all.

Discussion and Consideration of Police Chief Employment Agreement Renewal – Council Action as Needed. New language under the Section 1: Term is being proposed. This change would match the City Administrators contract and reads as follows: The City hereby employs Mr. Shannon in the capacity of Police Chief for an indefinite period commencing July 1, 2016, or until his employment is terminated according to the provisions of this Agreement. Motion to move approval of the Police Chief Employment Agreement Renewal by Tuerler, seconded by Rose. Carried all.

Reports to be Received/Filed

Mt. Vernon Police Report .There were two reported collisions in May totaling about \$1,850.00 and 29 reported incidents. Officers assisted with Chalk the Walk and Cornell College Commencement. Chief Shannon held a town hall meeting on May 23, 2016 discussing the proposed Social Host Ordinance with landlords. Officers worked an additional 19.5 hours of traffic enforcement in May.

Mt. Vernon Parks and Recreation Report. Siders thanked Sandra Fleckenstein for helping to maintain some of the smaller flower gardens around town. The old Veterans Memorial stone has been placed on the south side of the park between the sidewalk and the gazebo. The Master Parks and Rec Plan has been completed. A free night swim was offered to celebrate the new pool heater and approximately 150 people attended.

Mt. Vernon Public Works Report. The City of Lisbon let us use their Hydro Excavation trailer to repair a water shut off on Lisbon Road. New roofs are being installed on the dugouts at Davis Park. New grills have been installed at the dog and Bryant Park. The 5th Avenue NW ROW has been finished. The drinking fountain on 1st and 2nd Avenue has been fixed. Crosswalks have been painted.

Reports of Mayor/Council/Administrator

City Administrator's Report. Staff has met with V&K Engineering to look at the rough draft of the five year street plan. The plan also looks at sidewalks throughout the community and identifies problems. Main Street Iowa will be in town on Wednesday to complete the annual review.

Adjournment. As there was no further business to attend to the meeting adjourned, the time being 8:45 p.m.

Respectfully submitted,
Sue Ripke
City Clerk