

MINUTES
MOUNT VERNON CITY COUNCIL
MAY 4, 2015

The Mount Vernon City Council met May 4, 2015 at the Mount Vernon City Hall Council Chambers with the following members present: Roudabush, Taylor, Thompson, Niemi and Hampton.

1. Call to Order. At 6:30 p.m. Mayor James Moore called the meeting to order.
2. Approval of Agenda. Motion made by Hampton to approve the Agenda, seconded by Niemi. Carried all.
3. Consent Agenda. Motion to approve the Consent Agenda made by Hampton, seconded by Niemi. Carried all.
 - a. Approval of minutes of April 20 and April 24, 2015.
 - b. Approval of fireworks permit for Heritage Days.
 - c. Approval of liquor license for Heritage Days.
 - d. Claims for approval.

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|---------------------------------|--------------------------------|----------|
| BALICEK, RITA | CLEANING SERVICE-P&A,PD | 85.00 |
| BALICEK, RITA | CLEANING SERVICE-P&A | 52.50 |
| BARNYARD SCREEN PRINTER LLC | T-SHIRTS-P&REC | 1,232.00 |
| BARNYARD SCREEN PRINTER LLC | UNIFORM T'S-PW | 93.00 |
| BARNYARD SCREEN PRINTER LLC | UNIFORM T'S-PW | 51.00 |
| BARNYARD SCREEN PRINTER LLC | UNIFORM T'S-PW | 42.50 |
| BARNYARD SCREEN PRINTER LLC | CTW T-SHIRTS-P&REC | 1,890.00 |
| BAUER BUILT TIRE - CEDAR RAPID | SWEEPER/TIRE REPAIR PARTS | 45.00 |
| BAUMAN AND COMPANY | UNIFORMS-PW | 420.90 |
| BEIMER, MICHAEL R | MILEAGE-P&A | 288.65 |
| BENHART, SHERRIE | CLEANING SERVICE-P&A,PD | 85.00 |
| BENHART, SHERRIE | CLEANING SERVICE-P&A | 52.50 |
| BOUSQUET, SHARON | CTW MUSICIAN-P&REC | 50.00 |
| BROTHER MOBILE SOLUTIONS | CAR PRINTER-PD | 307.97 |
| BRUNER, TOMMY | CTW MUSICIAN-P&REC | 50.00 |
| BURROUGHS, RICHARD | CEMETERY MAINT | 1,957.35 |
| BURT, KEVIN | CTW MUSICIAN-P&REC | 50.00 |
| CARQUEST OF LISBON | VEHICLE MAINT-PW | 284.07 |
| CITY OF MOUNT VERNON | CTW START UP CASH-P&REC | 100.00 |
| COGRAN SYSTEMS | ONLINE REGISTRATION FEES-P&REC | 172.00 |
| CUSTOM HOSE & SUPPLIES INC | DISCHARGE HOSE-WAT | 92.44 |
| ELECTRONIC ENGINEERING CORP | INFORMATION SYSTEMS-PW | 399.60 |
| ELECTRONIC ENGINEERING CORP | PAGER SERVICE-EMA | 11.95 |
| ELLIOTT'S UPTOWN FITNESS CENTER | RENT-P&REC | 480.00 |
| ERICKSON, CRAIG | CTW MUSICIAN-P&REC | 50.00 |
| EVER-GREEN LANDSCAPE NURSERY | TREES FOREVER-RUT | 7,365.00 |
| HARRY'S CUSTOM TROPHIES | GAINES SERVICE AWARD-FD | 514.86 |
| HARTIG, ADAM | CTW MUSICIAN-P&REC | 50.00 |
| HAWKEYE FIRE & SAFETY CORP | BRACKETS-FD | 35.00 |

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| HOLIDAY INN AIRPORT & CONFERENCE | LODGING-P&A | 234.67 |
| IOWA DEPARTMENT OF TRANSPORTATION | PAINT-RUT | 1,561.67 |
| IOWA GOATSINGER, THE | CTW MUSICIAN-P&REC | 50.00 |
| IOWA LEAGUE OF CITIES | FINANCE OFFICER CLERK HANDBOOK-P&A | 80.00 |
| IOWA SOLUTIONS INC | DBR BACKUP-ALL DEPTS | 330.00 |
| JONES, MAURICE | CTW MUSICIAN-P&REC | 50.00 |
| KENNEDY, JAMES | CTW MUSICIAN-P&REC | 50.00 |
| KOHL, LEE | CTW MUSICIAN-P&REC | 50.00 |
| KYI KYI RESTAURANT | CTW FOOD VENDOR-P&REC | 445.00 |
| L.L. PELLING CO INC | PREMIX-LOST II | 1,459.36 |
| LESTER, WILLIAM | CTW MUSICIAN-P&REC | 50.00 |
| LINN CO-OP OIL CO. | NOZZLE | 67.00 |
| LINN COUNTY PLANNING & DEVELOPMENT | BLDG PERMIT FEES/INSPECTIONS | 1,694.00 |
| MALOY, KIMBERLI | CTW MUSICIAN-P&REC | 50.00 |
| MIDWAY OUTDOOR EQUIPMENT INC | VACTOR HOSE-PW | 243.95 |
| MIDWEST WHEEL CO | RUNNING BOARDS-PW | 135.31 |
| MIDWEST WHEEL CO | RACHET STRAP-PW | 31.36 |
| MOORE, JAMES | MILEAGE-P&A | 144.33 |
| MOUNT VERNON BANK & TRUST CO | NSF CHECK-WAT | 48.61 |
| MOUNT VERNON LISBON SUN | ADS/PUBLICATIONS-P&REC,POOL | 393.75 |
| NEAL'S WATER CONDITIONING SERVICE | WATER-ALL DEPTS | 42.25 |
| NORTHWAY WELL AND PUMP COMPANY | ACIDIZE/MAINT WELL #7-LOST II | 34,840.80 |
| OFFICE OF VEHICLE SERVICES | VEHICLE INSPECTIONS-PD | 80.00 |
| PAYROLL | CLAIMS | 50,045.54 |
| PAYROLL | CLAIMS | 701.05 |
| PITLIK, ANDREW | ASST FIRE CHIEF PAY-FD | 612.50 |
| PLUMB SUPPLY CO | SHOWER HOUSE-POOL | 322.66 |
| POOL TECH INC | FILTER SAND-POOL BOND | 2,240.00 |
| POSTMASTER | UTIL BILL POSTAGE-WAT,SEW,SW | 367.15 |
| QUALIFICATION TARGETS | TRAINING-PD | 253.31 |
| RICKARD SIGN AND DESIGN CORP | LOGO/STREET SWEEPER-RUT | 156.00 |
| RIPKE, SUE | MILEAGE-P&A | 168.25 |
| ROTO-ROOTER | UPTOWN TREES/HYDRO | 5,950.00 |
| ROTO-ROOTER | 850 13TH AVE SW | 700.00 |
| SANDRY FIRE SUPPLY LLC | EQUIP-FD | 318.94 |
| SANDRY FIRE SUPPLY LLC | EQUIP-FD | 7.50 |
| SENSUS METERING SYSTEMS | SYSTEM SUPPORT-WAT,SEW,SW | 1,784.47 |
| SHERWIN WILLIAMS CO. | PAINT-POOL | 214.00 |
| SMITH, PAT | CTW MUSICIAN-P&REC | 50.00 |
| ST LUKE'S WORK WELL SOLUTIONS | DRUG TEST-PW | 38.00 |
| STAPLES ADVANTAGE | WALLRACK-P&A | 64.56 |
| STAPLES ADVANTAGE | SUPPLIES-POOL,P&A | 221.48 |
| STORM STEEL | BALLFIELD TEMPLATE-P&REC | 32.71 |
| STUDT, ROBERT | SEC/TREAS-FD | 462.50 |
| THIRD GENERATION | CTW FOOD VENDOR-P&REC | 405.00 |
| TRANS IOWA EQUIPMENT INC | STREET SWEEPER/10%-S/W | 4,500.00 |
| US BANK | SUPPLIES,TRAINING-ALL DEPTS | 1,665.50 |
| US CELLULAR | CELL PHONE-ALL DEPTS | 563.04 |
| USA BLUE BOOK | DECHLORINATION TABLETS-WAT | 164.41 |
| VEENSTRA & KIMM INC | 2015 STREET IMPROVEMENTS | 9,593.08 |
| VEENSTRA & KIMM INC | SHEPLEY SEWER-BAB | 7,726.10 |

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| VEENSTRA & KIMM INC | LISBON ROAD OVERLAY | 1,254.85 |
| VEENSTRA & KIMM INC | 2015 INTAKE REPLACEMENT | 807.95 |
| VEENSTRA & KIMM INC | STONEBROOK DEV PRE APP | 315.00 |
| VEENSTRA & KIMM INC | POOL FILTER EVALUATION-POOL BOND | 286.50 |
| VEENSTRA & KIMM INC | 903 1ST STREET INTAKE | 217.75 |
| WENDLING QUARRIES | FILTERS-POOL | 122.16 |
| WERNETT, NANCITA | CTW MUSICIAN-P&REC | 50.00 |
| | TOTAL | 150,822.31 |

4. Open forum: each citizen limited to 5 minutes per discussion item.

5. Discussion and possible action on Mayoral recommendation to fill vacancy on Historic Preservation Commission. Mayor Moore said that he reviewed the applicants and thought the vacancy recommendation should be postponed due to the fact that neither applicant was from the Mount Vernon community. Mayor Moore asked what the City's attorney had said. Beimer stated that attorney Hatala said that if they had an interest in MV historic preservation than they could be considered as a candidate even though they are not a member of the community. Two applications were received; one lives in Cedar Rapids and the other was from Lisbon. Niemi said the application from Roy Wier (Lisbon) was very interesting to him because of his current occupation (Housing Rehabilitation Specialist). Niemi continued saying that for all practical purposes Mount Vernon and Lisbon are considered, at times, one community and suggested considering his application. The other resume, Niemi said, looked like her background doesn't really fit the job description but is currently doing the website work for the commission. Taylor disagreed saying that Dick Thomas' memo says that the MVHPC is very pleased that she (Brooke Bergantzel) applied for the position. She has been a volunteering for them working on revising the website. She is a librarian and specializes in archiving materials; the Commission was pleased to endorse her. Niemi replied that is their prerogative to recommend people but it is their job, as Council, to evaluate the people who apply for the position. Taylor stated that actually only the mayor makes the appointment, not council. Hampton asked if anyone from outside Mount Vernon had been on any of the City boards. Beimer replied not to his knowledge although there is a provision in Parks and Rec that one board member can be from outside the community. When Hampton asked if anyone had talked to Roy to ask him why he wanted to be on Mount Vernon's historic preservation board Roudabush replied that he could see why; his resume is in construction/preservation and that is who he would recommend. Niemi agreed. Taylor said she didn't disagree that he was a solid candidate but thought that they should take into consideration what the Commission has asked for. Hampton asked if there was any value in having Dick (Thomas) come and talk to Council? Mayor Moore said he thinks there are people in our own community who are interested in this. Hampton noted that no one from Mount Vernon applied. Mayor Moore's recommendation was to wait for two weeks to see if any more applications are submitted. Niemi made a motion to table the recommendation until the next meeting, seconded by Hampton. Carried all.

6. City Administrator Report. Beimer said that the City received an offer from a company that takes over distressed assets. There is a narrow strip of land, about five feet wide on the east side of

Bryant Park that they would like to give to the City. Beimer said his recommendation is to not accept it because they will not produce a lien report and they won't indemnify the City for any environment matters in case there are any. The area is mostly overgrown with thicket brush and it looks like the City would be taking on someone else's problem and a risk at the same time. Taylor said it looks like the City is already taking care of it. Niemi asked if the City doesn't take it and the homeowner doesn't want it what will happen to it? Beimer said it will just be in limbo. There was a meeting with Interstate Power regarding some transmission poles. Interstate Power and Alliant are two separate entities. IP bought out the transmission portion of Alliant in 2007. They would like to run new poles down Springville Road. They had a map showing where they would like to install the new poles but the City has not agreed to anything yet. Beimer continued saying he wasn't too sure how comfortable the homeowners on 8th Avenue would be with new poles in their front yard after the City just put in that new street. Mayor Moore said they showed three different plans; the first one was to come up Bryant Road, cut across the water park to the back side of Cornell, running along the railroad. There is a pole now on the west side of Springville Road. They want to bring the new lines to the east side of the road and go straight north. The start of this project would be in about 1-1.5 years. Currently the poles are 18 inches in diameter. The new poles could be up to feet in diameter and will be raised another 10-15 feet higher. IP was told that there would probably have to be a town meeting on it when the time gets closer. There will be a preconstruction meeting with L.L. Pelling regarding Lisbon Road on May 7th. The City will be receiving about \$30,000.00 in FEMA funds from the rain event of last June. The final payment for the roundabout is about \$40,000.00 and the final reimbursement is about \$70,000.00. The public hearing for the budget amendment will be at the next council meeting, May 18, 2015. As requested at the last council meeting a letter was sent to the Union Pacific regarding the Quiet Zone. Beimer asked if Council wanted to approve a \$5,000.00 quote from Terracon to do some core borings on Palisades Road. Dave Schechinger stated that the concern with Palisades Road recently came up; before winter it didn't appear to be in that bad of shape but it started to fall apart very quickly this spring. The history of the road is that it has been pieced together, built up over time. The best way to find out what the long term solution should be is to have the coring's done, to figure out what is under there for sub-grade material, get an idea of what the existing pavement section is and see how it all relates to the travel that's on the road right now. The proposal that Terracon has put together will give that information to the City and will help in making decisions. Mayor Moore said that the blacktop was put in on a rock road and wasn't designed for a lot of traffic. Continuing he said that the City's money has already been spent for other roads so for now suggested coring the center out, pack in 3-4" of rock, and top with 6" of blacktop. Roudabush asked if Terracon does this work and the results show that it needs quite a bit of work but the funds aren't available right now will the study still be good in another 1-2 years or will it have to be re-done? To which Schechinger said that it will not have to be re-done. Council all agreed that the City should have the study done for \$5,500.00. The water treatment plant at Prairie Park needs a major repair. The tank that is part of the system that treats the water from Memorial, Davis and Bryant Park wells could literally fall off its supports due to corrosion. It is still being used but needs to be replaced. The cost of a new tank could be as much as \$350,000.00. Add engineering and installment fees to that and the estimated price to fix it all could be as much as \$500,000.00. Schechinger said it could take 2-3 months to get a tank made.

Explaining how this could be financed Beimer said that for many years money has been put away into a depreciation account. Right now there is about \$200,000.00 in the account. On July 1st there will be another transfer deposit made so the balance will be about \$222,000.00. By taking the difference that is left, using a ten year cycle, per household, the average bill should only have to be increased by about 47 cents per month. Currently interest rates are between 1.9 and 2.1%. Beimer said he recommended a negotiated sale instead of a bond offering because it would cost about \$20,000.00 compared to about \$10,000.00 for the negotiated sale. Beimer suggested starting the process right away; a public hearing at the May 18, 2015 meeting and talk with the three area banks. Mayor Moore asked for a verbal consent to proceed from Council. All agreed. A letter was received from Wind Stream Communications. They would like to run fiber optic cable down Lisbon Road, from Mount Vernon to Lisbon. They are looking to run their cable at about the same depth as Mount Vernon's water line. The concern is that they could hit the water line, especially when the overlay is complete. Also is the timing issue and making sure that they don't have any equipment out there during Ragbrai although they did indicate they would be done by then. Mayor Moore asked if they couldn't change over to the other side. Beimer said he wasn't sure if they could or not but could certainly investigate.

7. Engineering Update Report. Dave Schechinger with V & K Engineering provided Council with an update on current projects. 3rd and 5th Avenue Reconstruction: working to get the plans ready for public input meetings and hoping to get them scheduled next week. A suggestion was made to hold one of the meetings on a weekend. The plan is to get the feedback from people, have the bid in late June, bids would be considered in July and construction would start in mid to late July. After talking with some of the contractors Schechinger said there is quite a bit of work being done in Cedar Rapids and they may not be as "hungry" right now. As this project moves forward and they get this kind of feedback during the period that plans are sent out they will put that forward to Council who can make the decision on whether or not they want to take bids and see what the prices are (they can be rejected) or if rejected the plans can be sent out again in December or January. Lisbon Road Overlay: there will be a meeting on Thursday with L.L. Pelling to put together the schedule. They anticipate starting in late May or early June with a completion date towards the end of June. Notice will be sent out to homeowners with a reminder that letting them know when accesses will be blocked. Sewer Rehab Project: Bids were reviewed and awarded at the last meeting. With the alley being as tight as it is directional boring was discussed at no extra cost to the City. The start time is mid to late June. Prairie Park Water Plant was discussed under Agenda item #6. Palisades Road: In a few weeks the borings will be completed with the results to Council. Storm Sewer Intake Project: The list has been reviewed and updated based on recent projects. Several other locations of concern are being assessed. Schechinger said that he has had some discussions with the Quiet Zone technology consultant. If it is decided that this project should move forward there is a process that must be followed. There has to be counts on the number and speeds of the trains that come through. Also tracked are the number of buses, pedestrians, and traffic. Representatives from the Federal Railway administration, the railroad, DOT and the City have to be present to evaluate the safety of a train going through the intersection blowing the horn versus it going through the intersection not

blowing the horn making sure the safety level factor is not decreased. This is a lengthy process and will take about one year from start to finish.

8. Old Business. Mayor Moore announced that the old fire station is not for sale. Taylor said she had been asked to do everything she can to make it clear that we need to get more retail uptown and the old fire station would be perfect for that.
9. New Business. Chief Winder said that Cornell's graduation will be this Sunday and there will be two streets closed for the outdoor service. Fifth Avenue will be closed from 1st Street to 3rd Street and also 2nd Street from 4th Avenue to 5th Avenue will be closed from 8 to 1:00 p.m. Thompson thanked all those volunteers that helped clean Mount Vernon. Mayor Moore thanked Public Works for washing down the streets for Chalk the Walk.
10. Discussion of strategy related to the employment conditions and performance evaluations of the City Administrator. This session may be closed to prevent irreparable and needless injury to the City Administrator. This session may be closed pursuant to both Iowa Code Sections 21.5(i) and 21.9. Mayor Moore asked Mike Beimer if he wanted to go into Closed Session. Beimer said that yes he did. Motion to go into closed session was made by Niemi, seconded by Hampton. Carried all. The time being 7:33 p.m. Mayor Moore called for a five minute break. Motion to come out of Closed Session made by Taylor, seconded by Thompson. Roll call vote. Carried all. Niemi made the motion instructing City Administrator Beimer to have the city attorney draft a contract amendment regarding his contract. This will be for Council's consideration and discussion at the May 18th council meeting, seconded by Thompson. Carried all.

As there was no further business to attend to the meeting adjourned, the time being 8:13 p.m., May 4, 2015.

Respectfully submitted,
Sue Ripke
City Clerk

Reviewed and approved,
Michael R. Beimer
City Administrator

REVENUES & EXPENDITURES BY FUND

| <u>FUND</u> | <u>REVENUES</u> | <u>EXPENDITURES</u> |
|------------------------------|-----------------|---------------------|
| GENERAL FUND | 25386.32 | 91639.50 |
| POLICE FORFEITURE | .26 | 0.00 |
| ROAD USE TAX | 40703.12 | 42019.60 |
| INSURANCE LEVY | 1685.45 | 0.00 |
| BENEFIT LEVY FUND | 3656.22 | 0.00 |
| LAW/EMERG LEVY | 391.41 | 0.00 |
| LOST I-FD/EQUIP | 0.00 | 0.00 |
| LOST II-2009 INFRASTRUCTURE | 234.18 | 3556.05 |
| LOST III | 46427.76 | 46427.75 |
| TIF | 3528.30 | 0.00 |
| CAPITAL IMPROVEMENT PROJECTS | 0.00 | 0.00 |
| CIP/FIRE DEPT/TAX LEVY | 978.50 | 0.00 |
| WTP DEPRECIATION | 95.15 | 0.00 |
| DEBT SERVICE | 0.00 | 0.00 |
| 2009 SANITARY SEWER PROJECT | 139.20 | 0.00 |
| LOST III STREETS & SIDEWALKS | 25535.26 | 0.00 |
| LOST III COMMUNITY CENTER | 11606.94 | 0.00 |
| LOST III TRAILS | 4642.78 | 0.00 |
| LOST III UR & STEETScape | 4642.77 | 0.00 |
| HWY 30 CORRIDOR IMPROVEMENTS | 209.14 | 591.93 |
| 2014 SERIES A BOND | 0.00 | 5054.73 |
| PERPETUAL CARE | 0.00 | 0.00 |
| WATER UTILITY | 68212.03 | 23805.32 |
| 2006/2009 WATER IMPROVEMENT | 0.00 | 0.00 |
| SEWER UTILITY | 67655.36 | 22694.94 |
| SEWER VEHICLE DEPRECIATION | 0.00 | 0.00 |
| STORM WATER | 6218.35 | 4529.33 |
| SOLID WASTE | 32017.92 | 26967.26 |
| TOTALS | 343966.42 | 267286.41 |

Total of receipts and expenditures from February 1, 2015 to February 28, 2015.

REVENUES & EXPENDITURES BY FUND

| <u>FUND</u> | <u>REVENUES</u> | <u>EXPENDITURES</u> |
|------------------------------|-----------------|---------------------|
| GENERAL FUND | 58096.20 | 106374.41 |
| POLICE FORFEITURE | .29 | 0.00 |
| ROAD USE TAX | 48456.22 | 54556.15 |
| INSURANCE LEVY | 3155.97 | 0.00 |
| BENEFIT LEVY FUND | 6846.39 | 0.00 |
| LAW/EMERG LEVY | 732.92 | 0.00 |
| LOST I-FD/EQUIP | 0.00 | 0.00 |
| LOST II-2009 INFRASTRUCTURE | 277.55 | 0.00 |
| LOST III | 41748.98 | 46427.76 |
| TIF | 17469.89 | 0.00 |
| CAPITAL IMPROVEMENT PROJECTS | 0.00 | 0.00 |
| CIP/FIRE DEPT/TAX LEVY | 1832.18 | 0.00 |
| WTP DEPRECIATION | 76.06 | 0.00 |
| DEBT SERVICE | 0.00 | 0.00 |
| 2009 SANITARY SEWER PROJECT | 160.63 | 10084.00 |
| LOST III STREETS & SIDEWALKS | 25535.27 | 0.00 |
| LOST III COMMUNITY CENTER | 11606.94 | 0.00 |
| LOST III TRAILS | 4642.78 | 0.00 |
| LOST III UR & STEETScape | 4642.77 | 0.00 |
| HWY 30 CORRIDOR IMPROVEMENTS | 0.00 | 0.00 |
| 2014 SERIES A BOND | 0.00 | 4268.20 |
| POOL REHAB-2014 SERIES A | 0.00 | 240.00 |
| PERPETUAL CARE | 180.00 | 0.00 |
| WATER UTILITY | 51927.46 | 30896.26 |
| 2006/2009 WATER IMPROVEMENT | 0.00 | 0.00 |
| WATER VEHICLE DEPR | 17.36 | 0.00 |
| SEWER UTILITY | 66031.84 | 28346.46 |
| SEWER VEHICLE DEPRECIATION | 0.00 | 0.00 |
| STORM WATER | 6523.27 | 6608.27 |
| SOLID WASTE | 38101.95 | 27877.75 |
| TOTALS | 388062.92 | 315679.26 |

Total of receipts and expenditures from March 1, 2015 to March 31, 2015.