

# City of Mt. Vernon, Iowa

<b>Meeting:</b>	<b>Mt. Vernon City Council Meeting</b>
<b>Place:</b>	<b>Mt. Vernon City Hall, 213 First Street NW, Mt. Vernon, Iowa 52314</b>
<b>Date/Time:</b>	<b>May 2, 2016 – 6:30 PM</b>
<b>Web Page:</b>	<b>www.cityofmtvernon-ia.gov</b>
<b>Posted:</b>	<b>April 29, 2016</b>

<b>Mayor:</b>	Jamie Hampton	<b>City Administrator:</b>	Chris Nosbisch
<b>Mayor Pro-Tem:</b>	Marty Christensen	<b>City Attorney:</b>	Robert Hatala
<b>Councilperson:</b>	Paul Tuerler	<b>Assis. Admin/City Clerk:</b>	Sue Ripke
<b>Councilperson:</b>	Scott Rose	<b>Deputy City Clerk:</b>	Marsha Dewell
<b>Councilperson:</b>	Tom Wieseler	<b>Chief of Police:</b>	Doug Shannon
<b>Councilperson:</b>	Eric Roudabush		

**A. Call to Order**

**B. Agenda Additions/Agenda Approval**

**C. Communications:**

1. Unscheduled
2. Police Department Recognition
3. Tracey Achenbach – Housing Fund for Linn County (5-10 minute presentation)

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the microphone and give your name and address for the public record before discussing your item. Each individual will be granted no more than five (5) minutes.

**D. Consent Agenda**

**Note:** These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes – April 18, 2016 Regular Council Meeting
2. Approval of Liquor License – Si Senor
3. Letter of Resignation – Liz Sparks (Board of Adjustment)

**E. Public Hearing**

1. None

**F. Ordinance Approval/Amendment**

1. An Ordinance Adopting Chapter 47.09, Smoking and the Use of Tobacco, Nicotine Products, and Vaporizers Prohibited of the City of Mt. Vernon, Iowa
  - i. Approve/Deny third and final reading

**G. Resolutions for Approval**

1. None

**H. Mayoral Proclamation**

1. None

**I. Old Business**

1. None

**J. Motions for Approval**

1. Consideration of Claims List – Motion to Approve
2. Discussion and Consideration of Scope of Services and Cost Proposal for City of Mt. Vernon Zoning Code Update – Council Action as Needed
3. Discussion and Consideration of Adopt a Highway Application – Kappa Teta Cornell College – Council Action as Needed
4. Discussion and Consideration of Transfers to the Debt Service Funds – Council Action as Needed
5. Discussion and Consideration of Website Requests – Sustainability Committee – Council Action as Needed

**K. Reports to be Received/Filed**

1. None

**L. Discussion Items (No Action)**

1. Mosquito Control

**M. Reports of Mayor/Council/Administrator**

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Administrator's Report

**N. Adjournment**

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

**If anyone with a disability would like to attend the meeting, please call City Hall at 895-8742 to arrange for accommodations.**

## **C. Communications**

# Mount Vernon Police Department

## LIFESAVING AWARD

*This award is issued to*

### POLICE CHIEF DOUG SHANNON

This certificate is hereby awarded to Chief Shannon in recognition of his dedication and commitment to the safety of the citizens of Mount Vernon, Iowa. This dedication is exemplified by his response to an emergency call for service on March 24, 2016, when Chief Shannon responded to a call for a subject down & unresponsive. Upon arrival to the scene, Chief Shannon applied an AED. As a result of early CPR & AED, the patient regained consciousness and was transported to the hospital. Chief Shannon quick actions during this event saved this persons life.

Given under my hand in the City of Mount Vernon, Iowa

This 2<sup>nd</sup> day of May, 2016

---

Jammie Hampton, Mayor

---

Chris Noshisch, City Administrator

## **D. Consent Agenda**

April 18, 2016  
City Council Minutes  
Mount Vernon City Hall  
213 1<sup>st</sup> Street NW  
Mount Vernon, Iowa

The Mount Vernon City Council met April 18, 2016 at the Mount Vernon City Hall Council Chambers with the following members present: Roudabush, Tuerler, Wieseler, Christensen and Rose. Absent: Mayor Jamie Hampton.

**Call to Order.** At 6:30 p.m. Mayor Pro tem Marty Christensen called the meeting to order.

**Agenda Additions/Agenda Approval.** Mayor Pro tem Christensen stated that there was one change to the original agenda; J-6 was added. Motion made by Wieseler to accept the amended agenda, seconded by Rose. Carried all.

**Communications.** Police Department Recognitions: Lifesaving awards were presented to Craig Smith, Steve Neal, Justin Dix, Officer Morgan Mehlert and Officer Steve Moel for the successful actions taken when a subject went down and became unresponsive.

**Consent Agenda.**

Approval of City Council Minutes – April 4, 2016 Regular Council Meeting  
Approval of Tobacco License – Guppy’s on the Go  
Approval of Tobacco License – C&D Lounge  
Approval of Tobacco License – Chameleons Pub and Grill  
Approval of Tobacco License – Gary’s Foods  
Motion by Rose, seconded by Tuerler to approve the Consent Agenda. Carried all.

**Public Hearing**

Public Hearing for the Adoption of the 2016 City of Mt. Vernon Comprehensive Plan  
Close Public Hearing – Proceed to G-1  
Mayor Pro tem Christensen declared the Public Hearing open. Francesca Thompson said that this was a very time consuming project and thanked all the volunteers. Mayor Pro tem Christensen also thanked those involved. With no more comments from the public Mayor Pro tem Christensen closed the public hearing. With the public hearing closed Council proceeded to G-1.

**Ordinance Approval/Amendment**

An Ordinance Adopting Chapter 47.09, Smoking and the Use of Tobacco, Nicotine Products, and Vaporizers Prohibited of the City of Mt. Vernon, Iowa. Nosbisch said the ordinance that was originally set before Council did not include trails. Included in the information given to Council was a copy of the ordinance that the City of Marion passed. That document includes trails. Nosbisch said that if Council decides to include trails that the word simply be listed in the ordinance and as the enforcing entity the Police Department can use their better judgement. Tuerler asked the question if the trails to be included were in the parks or did they link various areas of the community because his concern with “lumping trails” in the ordinance is that it could be someone’s sidewalk. Rose said that was his concern also and didn’t like using just the word “trails”. Resident Resident Jake Krob said that an easy definition of a trail could be any one the City maintains. Resident Jon Barnes said it doesn’t make any sense to him that anyone can smoke uptown on Main Street but they cannot smoke on the far side of the quarry.

Approve second reading or waive readings and proceed to final approval. Tuerler moved to approve the second reading of the Ordinance Adopting Chapter 47.09, Smoking and the use of Tobacco, Nicotine Products, and Vaporizers Prohibited of the City of Mt. Vernon, Iowa, seconded by Rose. Roll call vote. Motion passes 4-0.

### Resolutions for Approval

Resolution Adopting the 2016 Mt. Vernon Comprehensive Plan. Rose said that one of the most valuable lines in The Plan encourages Council to review the document on an annual basis and hoped that council would follow that recommendation. Roudabush had concerns about what was written regarding the Police Department in the City Facilities section. Continuing he said that The Plan gives reasons why the police station should be moved to Hwy 30 but doesn't give any reasons why it should stay where it is plus on page 66 the last sentence in the 2<sup>nd</sup> paragraph is false. He would like to see the document modified to include the station moving pros and cons. Roudabush said another statement he would like to see stricken was regarding the Fire Department. On page 67 the third sentence states there is adequate land available for expansion. The truth, Roudabush said, is that the current owner will not sell any of his property to the City for expansion. Nosbisch explained that the document is just a recommendation; each one of the items listed will require further study. Tuerler said he didn't think more should be added and instead suggested striking out the move reference. Wieseler agreed saying he did not have a problem removing one sentence in a multi-page document. Wieseler motioned to approve the Comprehensive Plan striking part of the last sentence in the second paragraph on page 66 starting with the word "therefore" and read "making it unwise to spend resources on a facility that may only serve a few short years." Motion was seconded by Roudabush. Roll call vote. Motion passes 4-0.

Resolution of Support and Financial Commitment for the Main Street Program in Mt. Vernon, Iowa. Nosbisch explained that this is an agreement between the City and Main Street Iowa. In order for the City of Mount Vernon to be a part of this we need to agree to certain terms which are spelled out in the agreement. Wieseler motioned to approve the resolution of Support and Financial Commitment for the Main Street Program in Mt. Vernon, Iowa, seconded by Tuerler. Roll call vote. Motion passes 4-0.

### Motions for Approval

Consideration of Claims List – Motion to Approve. Tuerler made a motion to approve the Claims List, seconded by Rose. Carried all.

PORTZEN CONSTRUCTION	WTP PROJECT	335,986.19
PAYROLL	CLAIMS	52,813.49
COMMUNITY DEVELOPMENT GROUP	HOTEL/MOTEL TAX PYMT-ECON DEV	15,143.71
SLEUTH SYSTEMS	SOFTWARE SUPPORT-PD	2,877.00
KOSS INTERNATINAL CORP	CTW CHALK-P&REC	2,732.85
MOUNT VERNON ACE HARDWARE	SUPPLIES-ALL DEPTS	2,110.96
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-ALL DEPTS	1,537.29
IOWA PRISON INDUSTRIES	SIGNS-RUT	1,454.00
BARNYARD SCREEN PRINTER LLC	T-SHIRTS-P&REC	1,162.00
BAUER BUILT TIRE	EQUIPMENT MAINT-PW	1,139.92
WEX BANK	FUEL-PD,PW	906.23
PAYROLL	CLAIMS	720.85
MIDWEST SAFETY COUNSELOR	GAS MONITOR-PW	711.25
ENGLEBRECHT, JIM	INSTALL MURAL-MVHPC	595.00
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES	582.63

CARQUEST OF LISBON	VEHICLE MAINT-PW	471.98
GOODLOVE, NATHAN	FIRE CHIEF PAY-FD	416.67
IOWA DEPT OF PUBLIC SAFETY	ON LINE WARRANTS-PD	300.00
MIDWEST SAFETY COUNSELOR	INSTRUMENT CLABRATION-PW	292.00
LYNCH FORD	SENSOR ASY/2014 EXP-PD	287.26
DARRAH'S INC	TOWING-FD	275.00
CAMPBELL SUPPLY	SAFETY EQUIP-PW	259.63
WEX BANK	FUEL-PW	243.05
INTERNATIONAL ASSOC OF FIRE CHIEF	MEMBERSHIP-EMA	234.00
CREATIVE PRODUCT SOURCING INC	DARE-PD	223.72
CAMPBELL SUPPLY CEDAR RAPIDS	SAFETY EQUIP-PW	171.18
DIESEL TURBO SERVICES INC	VEHICLE REPAIRS-PW	154.95
JOE'S QUALITY WINDOW CLEANING	WINDOW CLEANING-P&A	150.00
OFFICE EXPRESS	BUS CARDS,STORAGE BOXES	136.92
UNITED SYSTEMS TECHNOLOGY INC	SUPPLIES-P&A	123.00
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-&REC,POOL	120.00
US CELLULAR	CELL PHONE-PD	116.92
SIDERS, MATT	MILEAGE-P&REC	89.64
CR/LC SOLID WASTE AGENCY	LEAVES-SW	89.00
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	79.36
PLUMB SUPPLY CO	TUBE CUTTER-RUT	76.34
BALICEK, RITA	CLEANING SERVICE-P&A,PD	75.00
BENHART, SHERRIE	CLEANING SERVICE-P&A,PD	75.00
RIPKE, SUE	UNIFORMS-ALL DEPTS	61.68
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-P&REC	60.00
AIRGAS INC	CYLINDER RENTAL FEE-PW	26.40
AIRGAS INC	CYLINDER RENTAL FEE-PW	26.40
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	24.21
P&K MIDWEST INC	EQUIPMENT MAINT-RUT	21.50
LANGES SINCLAIR SERVICE	FUEL-FD	18.82
PERSONAL TOUCH EMBROIDERY	UNIFORMS-PD	13.00
CAREPRO PHARMACY	SUPPLIES-P&A	4.59
GROUP SERVICES INC	INSURANCE-ALL DEPTS	27,390.20
PACE SUPPLY	HYDRO SEED/5TH AVE PROJECT	5,792.75
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	3,506.20
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	3,193.18
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	2,835.11
STATE HYGIENIC LAB	LAB TESTING-SEW	2,123.50
PACE SUPPLY	HYDRO SEED-RUT	2,102.75
KROUL FARM GARDENS	HANGING BASKETS-BEAUT	1,242.00
ALLIANT IES UTILITIES	ENERGY USAGE-RUT	745.87
ALLIANT IES UTILITIES	ENERGY USAGE-P&A	658.01
PAYROLL	CLAIMS	645.90
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	494.34
IOWA SOLUTIONS INC	MONITOR,MOVE P&REC-RUT,P&REC	460.50
ALLIANT IES UTILITIES	ENERGY USAGE-FD	364.90
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	343.32
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	337.62
COGRAN SYSTEMS	ONLINE REGISTRATON FEES-P&REC	264.00
ALLIANT IES UTILITIES	ENERGY USAGE-PD	231.91
IOWA SOLUTIONS INC	VMWARE RENEWAL-PD	216.72
STATE OF IOWA	ELEVATOR PERMIT/INSPECTION	175.00
IOWA STATE UNIVERSITY	TRAININGS-FD	162.50

TEMP VENDOR	CONDUIT-POOL BOND	150.00
ALLIANT IES UTILITIES	ENERGY USAGE-POOL	99.74
ALLIANT IES UTILITIES	ENERGY USAGE-KMVL	77.14
LINN CO-OP OIL CO	LP-POOL	75.00
ARAMARK	RUGS-FD	69.34
ARAMARK	RUGS-FD	69.34
ARAMARK	RUGS-FD	57.79
BALICEK, RITA	CLEANING SERVICE-P&A	52.50
BENHART, SHERRIE	CLEANING SERVICE-P&A	52.50
TEMP VENDOR	CTW/ARTISTS RIGHTS PERMISSION	50.00
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	47.06
KIECKS	UNIFORMS-PD	44.95
CENTURY LINK	PHONE CHGS-PD	35.81
SPRINGER PEST SOLUTIONS CORP	PEST CONTROL-P&A	30.00
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	27.37
ALLIANT IES UTILITIES	ENERGY USAGE-EMA	22.41
	TOTAL	479,437.82

Discussion and Consideration of Samsung Galaxy Tablet Purchase – Council Action as Needed. Nosbisch said that he asked the City’s IT / Iowa Solutions for prices for a Samsung Galaxy Tab and also the Apple iPad. There is money earmarked in the FY17 budget but staff would like to pursue the purchase this fiscal year (FY16) if money is available. The amount set aside is \$5,000.00. The quote has been received; Samsung came in as \$485.00 each and the Apple was \$600.00 each. Both were quoted with a 9.7” display. When asked what the term of investment could be Nosbisch replied that the expectation is that the Samsung Galaxy will last for five years. If that holds true the savings in paper costs alone would break even in about three years and this doesn’t take into account staff time for packet copies made and delivered or copier costs. Setup per tablet will be about \$57.00 per tablet. The council members’ City email address will be set up on their tablet. Motion to approve the purchase of eight Samsung Galaxy Tabs and set up as needed for council made by Rose, seconded by Wieseler. Carried all.

Discussion and Consideration of Setting a Public Hearing Date for Vacating and Selling a Sixteen Foot Alley Right of Way Located Between 716 8<sup>th</sup> St NW and 721 and 725 7<sup>th</sup> Ave NW – Council Action as Needed. Nosbisch explained that Council will be given another map and ordinance at the public hearing. Mayor Pro tem Christensen said that in the past there have been discussions and support for an alley inventory. This was done and also showed pictures of trees, buildings, swing sets, etc. in the alleyways. Christensen continued saying that he thought the City should have a plan when dealing with alleys. He would like the City to get rid of the alleys that have no value and take care of the alleys that are important to the City. Tuerler asked what the width of the alley was and if one party was purchasing the entire alley. Nosbisch replied that they are 16’ alleys and the City of Mount Vernon does not have an alley purchase policy. Nosbisch said that in the past he has always asked the adjacent property owners if they wanted to purchase one half of an alley. If they choose not to take their offered half they would sign an affidavit that they chose not to do that and the document is recorded with the ordinance or resolution. The other item is if it is noted that there are utilities, even if the City vacates and sells the alley, the City will maintain. Rose asked if it would be a hardship to the Havills to wait until the City has a policy in place. Nosbisch replied that he didn’t want to speak for the Havills but it probably would be. It was his understanding that they do not want to purchase the home without the ability to add on to the garage. Mayor Pro tem Christensen moved that the Public Hearing be set on May 2, 2016, seconded by Wieseler. Roudabush noted that the Havills indicated that they want

to add onto the house. Setbacks are 5-6'. The map provided may not be very accurate but it didn't look like there will be enough room to do that if the other homeowner on the other side wants to purchase their 8' portion of alley. Nobsisch said that was explained to the Havills; they are aware of it. Carried all.

Discussion and Consideration of a Water Tower Lease Agreement – Verizon Wireless – Council Action as Needed. Attorneys for both entities have reviewed the lease agreements. Verizon has agreed to pay the City \$2,000.00 on the first day of each month. This amount will be increased by two percent (2%) each year on the anniversary of the commencement date. This agreement will automatically be extended for four additional five year terms unless terminated by either party according to the terms of the agreement. Staff is recommending that we proceed with the lease as presented. Motion to approve the Water Tower Lease Agreement with Verizon Wireless made by Tuerler, seconded by Wieseler. Carried all.

Discussion and Consideration Maintenance Agreement with the Iowa Department of Transportation – Council Action as Needed. Iowa DOT has submitted for review and approval the maintenance and repair of the primary roads within the corporate limits of the city during the period of July 1, 2016 and June 30, 2021. Nobsisch explained that this is a standard agreement; the same one that was in place and recommended approval. Motion to approve the Maintenance agreement with the IDOT made by Rose, seconded by Tuerler. Carried all.

Discussion and Consideration for Removal and Land Application of Sludge – Midwest Injection – Council Action as Needed. Nobsisch explained that a new company spun off from the company that the City used for sludge removal. This is a contract with the new company and is basically the same perimeters as the previous contract. Sludge was not removed last year as there was not the need to do so but there is now. The W/WW Superintendent, Alex Volkov, thought there was about 200,000 gallons of sludge which would cost about \$15,000.00. Rose motioned to approve the removal and land application of sludge, seconded by Tuerler. Carried all.

#### **Reports to be Received/Filed.**

Mt. Vernon Police Report. Officers took reports on 7 vehicle collisions and 36 incidents during the month of March. Officer Gehrke completed the DARE program for the 5<sup>th</sup> and 7<sup>th</sup> graders. Officer Daubs attended training at the CR Police Dept. on interviews and interrogations. Officers worked an additional 8 hours of traffic enforcement for March.

Mt. Vernon Parks and Recreation Report. Staff is working hard to complete various park projects. Restrooms and concession areas have been prepped and opened. Spring soccer has kicked off. Pool renovations have begun; Portzen has started trenching in the new gas line, JEM Electric is moving conduit, Brown Plumbing have fixed the hot water concerns and installed new sinks. The ceiling has been fixed and painted by Dan Gaines. Andy Warhol's Soup Cans is the selected Community piece for Chalk the Walk. 100 artists have registered to date.

Mt. Vernon Public Works Report. The water department flushed hydrants the week of April 11<sup>th</sup> to April 15<sup>th</sup>. City crews are painting the walls of the pool bath house. 5<sup>th</sup> Avenue NW ROW has been seeded. The first street sweeping of the year has been completed. Five seasonal employees have been hired for the streets department. Sandra Fleckenstein has been hired to help maintain the City's flower gardens.

**Discussion Items (No Action)**

LOST III Funding. Nosbisch prepared a memo regarding the state of the LOST III funds to be used when considering the funding of future projects. Nosbisch reminded Council that the figures presented are based on projections and if Cedar Rapids were to not approve their LOST III in ten years these figures could decrease. It was pointed out that the Community Center, Trails, and UR & Streetscape funds are doing well but the Sidewalks and Streets fund from 2017 to 2029 has been spent. Even if Council would want to spend the remaining estimated portion of LOST III the City probably wouldn't be able to make the yearly payment because the yearly amount that is brought in is about what is being paid for the 2013 series note (RAB) as it will move over from LOST II and the 2014 series notes. There is money left in the 2014 note. Nosbisch said there are things that can be done and identified three ideas to be discussed. The first was looking at the projects with Speer Financial to see if any of those would qualify for TIF financing. The second is the debt service levy. Nosbisch said this is his least favorite option because the school is looking at a levy increase. The third option would be a franchise fee. These are fees that are placed on the gas and electric bills and is probably the fairest because it spreads it out to all users in the City. A separate item but one that needs to be addressed is the Storm Water Fund. Questions to Council were: are they willing to introduce new revenue sources? Mayor Pro tem Christensen asked about the Road Use Tax fund; doesn't it bring in about \$450K per year to which Nosbisch said yes, it does. When asked what other purposes it has besides fixing streets Nosbisch said about 40% of it is spent on salaries. The rest is spent on general maintenance, snow supplies and removal, etc. The only way to increase this revenue source is to increase the population.

**Reports of Mayor/Council/Administrator**

City Administrator's Report. Reps from the Main Street Iowa were in Mount Vernon to give a presentation on signage. Staff met with CDG to discuss the comprehensive plan update for the City. IMWCA and True North reps have conducted a walkthrough of City facilities. Ride 4 Youth bike riders will be riding through Mount Vernon on May 1, 2016.

**Adjournment.** As there was no further business to attend to the meeting adjourned the time being 8:21 p.m., April 18, 2016.

Respectfully submitted,  
Sue Ripke  
City Clerk

## Marsha Dewell

---

**From:** Licensing@IowaABD.com  
**Sent:** Thursday, April 28, 2016 2:33 AM  
**To:** Marsha Dewell  
**Cc:** Licensing@IowaABD.com  
**Subject:** [POSSIBLE SPAM] Liquor License Pending Dram Shop

The following licensees have completed a renewal application and are awaiting dram certification:

License #	License Status	Business Name
LC0041008	Pending Dram Shop	SI SENOR (100 Hwy 30 SE Mount Vernon Iowa, 52314)

Please do not respond to this email. Contact the Division's Licensing Section with questions regarding the application process or application status toll-free at 866.iowaABD (866.469.2223) (select option 1), locally at 515.281.7400 (select option 1). For assistance by email contact [Licensing@IowaABD.com](mailto:Licensing@IowaABD.com)

Liz Sparks ♦ Craig Allin

850 13<sup>th</sup> Ave. SW, Mount Vernon, Iowa 52314-9578

April 20, 2016

Mayor Jamie Hampton  
Mount Vernon City Hall  
213 First St. NW  
Mount Vernon, IA 52314

RE: Resignation from the Board of Adjustment

Dear Mayor Hampton,

I hereby resign from the Mount Vernon Board of Adjustment. My resignation will be effective when you have appointed my successor or when I move my residence to Coralville, whichever occurs first.

Craig and I have purchased a condo in Coralville and expect to move out of Mount Vernon in mid-summer.

I have enjoyed serving on the Board of Adjustment. Please contact me if you need further information.

Sincerely,



Liz Sparks

[lizsparks@mchsi.com](mailto:lizsparks@mchsi.com)  
319-521-1622

cc: Moe Richardson, Board of Adjustment Chair  
Matt Siders, Mount Vernon Zoning Administrator

## **E. Public Hearing**

**AGENDA ITEM # E**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	May 2, 2016
<b>AGENDA ITEM:</b>	Public Hearing – Not Listed
<b>ACTION:</b>	None

**SYNOPSIS:** You will notice that the public hearing that was set by City Council at the April 18 meeting is not on this agenda. After the public hearing date had been set by Council, the petitioners asked to place the application on hold. Staff withheld the notice for public hearing so no further action will be needed until they decide to move forward with the application.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** None

**ATTACHMENTS:** None

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 4/28/16

## **F. Ordinance Approval/Amendment**

**AGENDA ITEM # F – 1**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	May 2, 2016
<b>AGENDA ITEM:</b>	Ordinance for Nicotine Free
<b>ACTION:</b>	None

**SYNOPSIS:** There have been no further comments received on this item.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** Parks and Recreation

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** Ordinance

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 4/28/16

Prepared by: City of Mt. Vernon, City Hall,  
Chris Nosbisch, City Administrator

213 First St. NW, Mt. Vernon, IA 52314  
(319) 895-8742

### **ORDINANCE NO. 5-2-2016A**

#### **AN ORDINANCE ADOPTING CHAPTER 47.09, SMOKING AND THE USE OF TOBACCO, NICOTINE PRODUCTS, AND VAPORIZERS PROHIBITED OF THE CITY OF MT. VERNON MUNICIPAL CODE**

#### **BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON, IOWA:**

**SECTION 1. AMENDMENT.** By adding Chapter 47.09 SMOKING AND THE USE OF TOBACCO, NICOTINE PRODUCTS, AND VAPORIZERS PROHIBITED. Smoking and the use of any tobacco product, or electronic smoking device, by any person, in any publicly owned outdoor park or outdoor recreational facility is prohibited at all times. For use in this Section, the following terms are defined:

1. Publicly owned outdoor park or outdoor recreation facility – means any publicly owned outdoor park or facility including any park, playground, athletic field or complex, skate park, aquatic area, shelter and any restroom or parking areas associated with these items.
2. Tobacco product – means any cigarette or tobacco product as defined in Chapter 453 of the Iowa Code.
3. Nicotine product – means any product containing nicotine including look alike products where the original would include tobacco or nicotine, including products that are dissolvable, spit less, snus, or for chewing.
4. Smoking – means inhaling or exhaling from any lighted or heated pipe cigar, cigarette, or any other lighted or heated tobacco, plant material, liquid, oils, nicotine, or other chemicals that may be inhaled or exhaled by the user.
5. Electronic smoking device – means any device, including but not limited to, e-cigarettes, e-pens, e-hookah, e-cigars, and vape pens used to vaporize plant material, liquids, oils, nicotine, or other chemicals, that may be inhaled by users.

This section does not apply to the use of FDA approved products for the purpose of tobacco cessation. Any violation of this provision, section or paragraph of this ordinance shall be subject to a civil citation as defined in Chapter 4.04 of this Code of Ordinances, and be scheduled a \$50 fine. Each occurrence shall constitute a separate offense.

**SECTION 2. SAVINGS CLAUSE.** If any section, provision, sentence, clause, phrase or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any provision, section, subsection, sentence, clause, phrase or part hereof not adjudged invalid or unconstitutional.

**SECTION 3. EFFECTIVE DATE.** This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Approved and adopted this \_\_\_\_ day of \_\_\_\_\_, 2016.

ATTEST:

\_\_\_\_\_  
Jamie Hampton - Mayor

\_\_\_\_\_  
Sue Ripke – City Clerk

I certify that the foregoing was published as Ordinance No. 5-2-2016A on the \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Sue Ripke, City Clerk

## **J. Motions for Approval**

CITY OF MOUNT VERNON  
CLAIMS FOR APPROVAL, MAY 2, 2016

PAYROLL	CLAIMS	48,456.05
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	4,111.17
VEENSTRA & KIMM INC	PRAIRIE PARK WTP FILTER REPLACEMENT	1,563.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	1,147.50
LINN CO-OP OIL CO	FUEL-PW	1,139.64
VEENSTRA & KIMM INC	CITY ENGINEERING GENERAL	1,095.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	1,065.00
VEENSTRA & KIMM INC	FIBER OPTIC COORDINATION	796.00
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	752.63
VEENSTRA & KIMM INC	2015 STR IMPROVEMENTS GENERAL	750.00
VEENSTRA & KIMM INC	MUNICIPAL POOL IMPROVEMENTS	731.60
IOWA ASSOC OF MUNICIPAL UTIL	MEMBERSHIP-PW	715.80
VEENSTRA & KIMM INC	WASTERWATER FACILITY PLAN	627.00
IOWA DEPARTMENT OF TRANSPORTATION	CUTTING EDGES-RUT	539.98
CENTURY LINK	PHONE CHGS-P&A	477.73
MEMORIALS BY MICHEL	REMOVE/RESET VET'S MEMORIAL	475.00
ESCO ELECTRIC COMPANY	BLOWER #2 TROUBLE SHOOT-WAT	452.38
ELECTRONIC ENGINEERING CORP	INFORMATION SYSTEMS-PW	319.60
VEENSTRA & KIMM INC	CAR WASH SITE PLAN	311.00
CENTURY LINK	PHONE CHGS-SEW	255.34
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-P&A	180.00
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	164.71
BOBCAT OF CEDAR RAPIDS	KEYS,ANTI-FREEZE,COUPLER-RUT	125.92
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT	123.96
P&K MIDWEST INC	FENCE REPAIR,BROOM CHAIN-RUT	123.76
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	117.19
CENTURY LINK	PHONE CHGS-PD	104.33
CENTURY LINK	PHONE CHGS-FD	103.48
IOWA PRISON INDUSTRIES	FLAGS,HOLDER-RUT	102.50
BRADY LANHAM	SEPARATED CIRCUITS,INSTALL BREAKERS	100.00
TAYLOR, PRESTON OR RENEE	CTW REFUND-P&REC	100.00
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT	84.06
BALICEK, RITA	CLEANING SERVICE-P&A	75.00
BENHART, SHERRIE	CLEANING SERVICE-P&A	75.00
OFFICE EXPRESS	SUPPLIES-P&A	70.88
CONSTRUCTION MATERIALS INC	GRANT,TOWEL-POOL,RUT	65.50
CENTURY LINK	PHONE CHGS-WAT	50.03
CENTURY LINK	PHONE CHGS-RUT	48.03
ALLIANT IES UTILITIES	ENERGY USAGE-EMA	38.76
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	33.35
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	27.65
P&K MIDWEST INC	GASKET,THERMOSTAT/GATOR-RUT	23.90
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	22.62
ALLIANT IES UTILITIES	ENERGY USAGE-CEM	19.90
ELECTRONIC ENGINEERING CORP	PAGER SERVICE-EMA	11.95
GEHRKE, TODD	MEAL-PD	7.47
	TOTAL	67,781.37

**AGENDA ITEM # J – 2**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	May 2, 2016
<b>AGENDA ITEM:</b>	Zoning Code Update
<b>ACTION:</b>	None

**SYNOPSIS:** Enclosed is the quote from ECICOG for the zoning code update. The estimate is for \$8,952 and is slated to be complete in 11 months. The zoning ordinance needs to be updated in conformance with the recently adopted comprehensive plan. There are also sections of the code that have been identified by both staff and Planning Commission members over the years that need to be updated as well.

**BUDGET ITEM:** Policy and Administration

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** Quote

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 4/28/16



## SCOPE OF SERVICES & SERVICE COST PROPOSAL

### City of Mount Vernon Zoning Ordinance Update

**DATE:** April 20, 2016  
**TO:** City of Mount Vernon  
**FROM:** Chad Sands, AICP  
Housing & Community Development Department Director

---

#### SECTION 1 Scope of Services

The City of Mount Vernon has requested a scope of service and service cost proposal for updating the city's zoning ordinance. The following will be a framework for ECICOG to assist the city with the project.

At a minimum, the following elements will be incorporated in the process (specific elements will be formally acted upon during the planning process):

- 1) **Identify appropriate areas of the zoning ordinance to be updated.**  
ECICOG will work closely with city staff and the Planning and Zoning Commission to establish appropriate sections of the ordinance to be updated. Proposed updates may include:
  - Ordinance format changes to facilitate ease of use;
  - Review past variance approvals to see if required standards need to be changed;
  - Review existing zoning districts to ensure future viability;
  - Review existing setback and lot regulations for consistency and viability.
  - Review new comprehensive plan to ensure consistency with ordinance.



- 2) **Identify appropriate additions to the zoning ordinance.** Furthermore, ECICOG staff will work with the city to establish possible additions to the ordinance. Proposed additions may be based on the city’s recent comprehensive plan.
- 3) **Review fee schedule.** ECICOG staff will review the city’s current permit and fee structure to ensure it meets future needs.
- 4) **Facilitate a training session for the P&Z, City Council and Board of Adjustment.** This training workshop would review each member’s roles and responsibilities in administering and implementing the city’s zoning ordinance and other land use tools (i.e. comprehensive plan). Hypothetical scenarios would be discussed to further educate each member.

ECICOG staff will also assist the city through the adoption process for the updated ordinance. Public hearings should be held with the P&Z and City Council. After the P&Z’s public hearing, they should forward a recommendation to the Council. The Council will also hold a public hearing before adopting the updated ordinance.

The project timeline will be as follows, but is meant only to be a guide and may change as dictated by the planning process:

**Zoning Ordinance Update**

- 1) Preliminary / organizational meeting w/ city staff, P&Z                      Month 1
- 2) Ordinance update w/ P&Z    Month 1 - 6
- 3) P&Z public hearing    Month 7
- 4) Public hearing with Council / adoption    Month 8

Sub-total time:    8 months

**Permit and Fee Review and Training**

- 1) Review fees and permitting process    Month 1
- 2) City Council approval of new fee schedule                                      Month 2
- 3) Planning and zoning training session    Month 3

Sub-total time:    3 months

**Overall total time:    11 months**



**SECTION 2  
Service Cost Proposal**

ECICOG charges only those fees which allow it to recover its costs. Therefore, the fees charged are usually less than those of a private consultant.

The agency's fee is a not-to-exceed figure. The city would be billed on a monthly basis for actual hours worked on the project during the month by ECICOG staff. The city will be billed monthly until the project is complete. If the time it takes to complete the project should exceed the fee stated below, the city shall only be responsible for the not-to-exceed figure. However, if additional, substantial unforeseen work needs to be completed, prior to initiating that work, an addendum to the Service Agreement shall be agreed upon by both parties stipulating the extra work and related costs.

<b>Mount Vernon Zoning Ordinance Update</b>	<b>Hours</b>	<b>Hourly Rate</b>	<b>Total</b>
Meetings with city staff throughout planning process (3 meetings at 2 hours each)	6	\$83	\$498
Meetings with Planning and Zoning Commission to work on the zoning ordinance (6 meeting at 3 hours each)	18	\$83	\$1,494
Planning Commission public hearing and recommendation to the City Council @ 3 hrs.	3	\$83	\$249
City Council public hearing and adoption @ 3 hrs.	3	\$83	\$249
Zoning Ordinance writing/preparation	32	\$83	\$2,656
Fee schedule review	6	\$83	\$498
Training work-session @ 4 hrs.	4	\$83	\$332
Staff time for copying, binding ordinances for dissemination to City	14	\$83	\$1,162
Planning support services (printing, copying, travel, materials, postage, calls)	-	-	\$1,000
10% contingency	-	-	\$814
<b>TOTAL PROJECT COST</b>	<b>86</b>		<b>\$8,952</b>

\* ECICOG reserves the right to move hours among planning elements  
Hours for each meeting includes time for travel to and from the meeting



ECICOG will provide staff services to update the city's zoning ordinance at a fee not to exceed **\$8,952.00**. This fee shall include the costs, as shown above, of traveling to meetings, printing drafts of the study, preparing hearing notices, preparing adoption materials, postage, and printing of the completed study.

#### **Deliverables**

- 20 bound copies of each ordinance for the City
- 1 digital copy of each ordinance

#### **Service Agreement**

This Scope of Services and the Service Cost Proposal shall be attached and made part of any Service Agreement between the City and ECICOG.

**AGENDA ITEM # J – 3**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

**DATE:** May 2, 2016

**AGENDA ITEM:** Adopt a Highway

**ACTION:** None

**SYNOPSIS:** Kappa Teta of Cornell College is adopting a portion of Highway 1 south of Mt. Vernon. Because a small portion of the adopted Highway lies within the Mt. Vernon City limits, Iowa DOT requires that the governing body give their approval to the application.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** Letter and Application

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 4/28/16



SMARTER | SIMPLER | CUSTOMER DRIVEN

[www.iowadot.gov](http://www.iowadot.gov)

**District 6 Maintenance Office | Highway Division**

5455 Kirkwood Blvd. SW, Cedar Rapids, Iowa 52404-5217

Phone: (319) 364-0235 | Fax (319) 730-1564 | Email: [Jerome.Steward@dot.iowa.gov](mailto:Jerome.Steward@dot.iowa.gov)

April 15, 2016

Ref. No.: 604

Linn County

Permit No. 57-6609-052

Mr. Chris Nosbisch  
City Administrator  
City of Mt Vernon  
213 First Street West  
Mt. Vernon, Iowa 52314-9998

Dear Mr. Nosbisch:

Enclosed is a renewal application for Adopt-A-Highway from **Kappa Teta Cornell College**. Please review the renewal application and if the City of Mt. Vernon approves, please sign and return to this office.

If there are any questions regarding the renewal application please contact this office.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jerome M. Steward'.

Jerome M. Steward  
Iowa Department of Transportation  
District 6 Maintenance Office

JMS:  
Enclouser

file



RENEWAL OF ADOPT-A-HIGHWAY APPLICATION

Addendum to Permit Number: 57-6609-052

Highway No.: IA 1

County: Linn

From Milepost: 104.4 to Milepost: 107.4

This addendum shall remain in force from May 1, 2016

to May 1, 2018

Kappa Theta College  
Sponsor (please print or type)

Melissa Griffin  
Contact person (please print or type)

810 COMMONS CIRCLE #404 MOUNT VERNON IA 52314  
Address (Contact person) City State ZIP Code

Address (Bldg. No., Apt. No., Unit) mgriffin17@cornell  
college.edu  
E-mail Address

(630) 608-3452 (Days) ( ) (Evenings)  
Telephone No. (Contact person)

Melissa Griffin Date 4/15/16  
Signature of applicant/contact person

Approval of City (if proposed work is within an incorporated town or city, the Council of said town must grant approval of this request prior to Department taking final approval action.)

By \_\_\_\_\_ Date \_\_\_\_\_

Title \_\_\_\_\_

\_\_\_\_\_  
District AAH Representative Date \_\_\_\_\_

HIGHWAY AND TRANSPORTATION MAP

# LINN COUNTY IOWA



Prepared by  
**Iowa Department  
of Transportation**

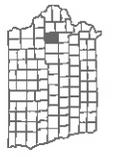
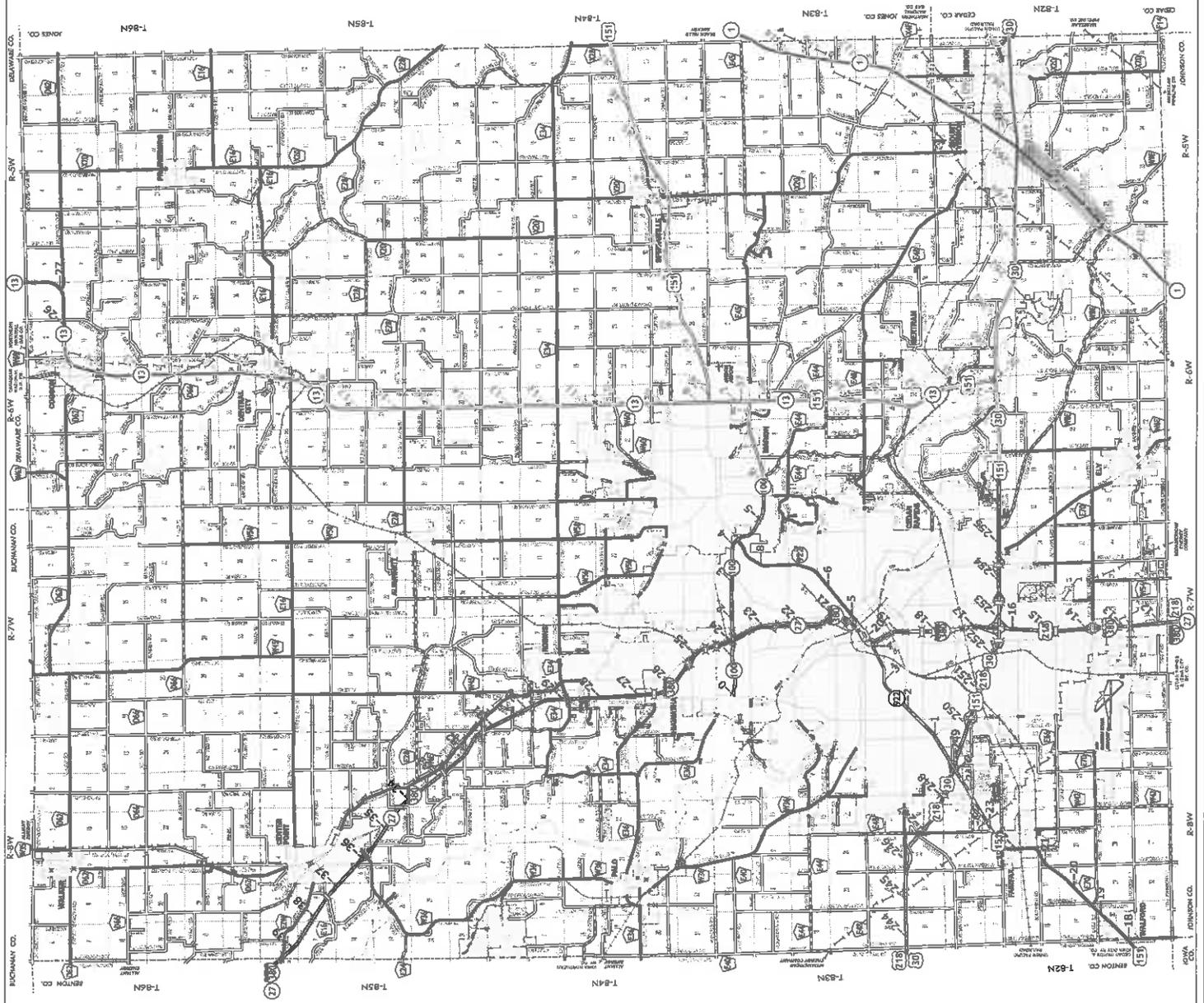
OFFICE OF SYSTEMS PLANNING  
Phone: (515) 281-1787  
WWW.IOWADOT.GOV/MS  
In Cooperation With  
**United States  
Department of Transportation**

JANUARY 1, 2013



LEGEND  
6-3-13

	INTERSTATE HIGHWAY
	FEDERAL HIGHWAY
	STATE HIGHWAY
	COUNTY HIGHWAY
	PRIVATE ROAD
	RAILROAD
	AIRWAY
	STATE BOUNDARY
	COUNTY BOUNDARY
	TOWNSHIP BOUNDARY
	SECTION BOUNDARY
	WATERWAY
	LAKE
	STATE PRISON
	STATE INSTITUTION
	FEDERAL LAND



**AGENDA ITEM # J – 4**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	May 2, 2016
<b>AGENDA ITEM:</b>	Transfers to Debt Service
<b>ACTION:</b>	None

**SYNOPSIS:** As a part of the budget review this year, staff worked with Bradley Hauge (City Contracted CPA) to identify transfers from 2014, 2015, and 2016 to the debt service fund. There is currently a deficit balance of just over \$240,264. Attached is a copy of the proposed transfers that are being made to debt service, as identified by staff.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** Transfer Report

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 4/28/16

Due to the current deficit balance in Debt Service staff completed a review of the fund for FY14 and FY15. It was discovered that there were some transfer shortfalls in both fiscal years. Therefore, the following transfers have been identified in order to correct the Debt Service balance.

Correcting transfers for FY14:

TIF to Debt Service	\$33,174.75
Water to Debt Service	\$51,432.15
Sewer to Debt Service	\$3,608.21
Debt Service to LOST II	\$500.00

Correcting transfers for FY15:

TIF to Debt Service	\$4,408.74
Water to Debt Service	\$45,919.00
Debt Service to Sewer	\$4,571.74
LOST II to Debt Service	\$51,376.75

FY16 transfers:

Water to Debt Service	\$38,427.0
LOST II to Debt Service	\$914.00
Debt Service to Sewer	\$4,447.00
TIF to Debt Service	\$1,485.00

**AGENDA ITEM # J – 5**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

**DATE:** May 2, 2016

**AGENDA ITEM:** Website

**ACTION:** None

**SYNOPSIS:** The Sustainability Committee has created a rain barrel program that will offer rebates of up to \$100 to individuals that will install rain barrels on their property. The Sustainability Committee has asked staff to place the information for the program and the rebate application on the City's website. Even though this is a City created subcommittee, the program is not being funded with City dollars and therefor has staff questioning the addition to the website. Prior to placing the information or a link to this application, staff is asking the Council if they are ok with such requests and if they would like any parameters implemented for future requests.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** Possible Motion

**ATTACHMENTS:** None

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 4/28/16

## **Rain Barrel Rebate Program**

*Receive up to a \$100 rebate on the purchase and/or installation  
of a 45+ gallon rain barrel*

Together with the Sustainability Committee of the Mount Vernon City Council and SERI (Sustainable Environmental Resource Initiative), the City of Mount Vernon is promoting the use of rain barrels by residents in order to reduce stormwater runoff and promote water conservation.

### **Stormwater Basics**

Stormwater runoff is generated from rain and snow melt. It does not percolate directly into the ground when it flows from roof tops, land, parking lots, streets, sidewalks and driveways. Runoff picks up sediment, contaminants, litter, nutrients, and pollutants and ends up in our waterways. Unmanaged stormwater can cause water pollution, stream bank erosion, and flooding.

### **Rain Barrels**

One way of reducing the amount of stormwater during each rain event is with rain barrels. Rain barrels collect and store rainwater from rooftops by capturing water from a downspout. The collected water may then be used, at a later time, for watering plants, lawns and gardens. *With a rain barrel, you have the ability to **reduce** polluted stormwater runoff, **conserve** water in the dry season and **lower** your water bill.*

### **The Rain Barrel Rebate Program**

This is a cost share program. Using \$5000 from an outside source (of which First Presbyterian Church is custodian) the program will reimburse the cost of purchasing and/or installing residential 45+ gallon rain barrels, up to \$100 per household.

### **How Does It Work?**

Purchase a 45+ gallon rain barrel and install it on your property.

Complete the application (available here [weblink], at Mount Vernon City Hall, Ace Hardware [?] and First Presbyterian Church] and submit with required documentation (receipts and photo) by August 31, 2016 to

First Presbyterian Church  
Attn: Rain Barrel  
309 First Street West  
Mount Vernon, Iowa 52314

(May also drop off at the church office or in church mailbox slot.)

### **Requirements:**

1. Reimbursement is limited one per household; Mount Vernon residents only; first-come first-served (no reimbursements available beyond \$5000 total).

2. Reimbursement will take place after project costs are incurred.
3. SERI (via First Presbyterian Church) will reimburse the applicant within approximately 30 days.
4. The project must be completed and receipts and application submitted by August 31, 2016.
5. For reimbursement, *a 45 gallon+ rain barrel must be installed*. A copy of your receipt and proof of installation (i.e. photo) must also be submitted with application.
6. The property owner is solely responsible for the implementation and maintenance of the rain barrel. The City of Mount Vernon, First Presbyterian Church, and SERI are not liable for personal injury or property damage resulting from said work.
7. Underground utilities should be located by property owner before any digging (Iowa 811)

Suggested Sources:

*Mount Vernon Ace Hardware* has a variety of rain barrel sizes available for purchase and order.

Andy Pasker (Handy Andy) is willing to coordinate rain barrel installation by himself, Sarah Fried and Becky Hess. Cost is approx \$50 (one hour of labor). Call Andy at 319-360-8002.

Rain Barrel Rebate Program  
APPLICATION

*Applicant Contact Information*

Property Owner:

Phone:

Email:

Project Address:

*Project Information*

Cost of Project:

Rebate Amount Requested (up to \$100):

Include the following documentation:

- Itemized and dated receipts for any costs to be reimbursed
- Photo of the completed project or other proof of installation

Signature:

Date:

By signing this application, I agree to the conditions of this program and have provided the documents needed for reimbursement.

Submit completed form **by August 31, 2016** to:

First Presbyterian Church  
Attn: Rain Barrel  
309 First Street West  
Mount Vernon IA 52314

\*\* For Official Use Only \*\*

All documents included?  Yes  No

Approved by:

Date:

Check #:

Date Sent:

## **L. Discussion Items (No Action)**

**AGENDA ITEM # L – 1**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	May 2, 2016
<b>AGENDA ITEM:</b>	Mosquito Control
<b>ACTION:</b>	None

**SYNOPSIS:** City staff has been approached by a mosquito control firm regarding possible control measures for Mt. Vernon. The City, according to staff, has not generally sprayed for mosquito's citywide. Given the latest headlines regarding the Zika virus, staff felt that the information should be presented to the City Council for further review. There are a number of cities that do spray for mosquitos in Iowa, although a majority do not. This is not a budgeted item and the budget would need to be reviewed once a price was determined for the City.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** Memo

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 4/28/16

## **M. Reports Mayor/Council/Manager**

---

**CITY OF MT. VERNON  
CITY ADMINISTRATOR  
REPORT TO THE CITY COUNCIL  
May 2, 2016**

---

- Staff will be meeting with consultants to discuss the feasibility of a sub-area plan for the southern half of Mt. Vernon. The comprehensive plan discussed the completion of an in depth review of the by-pass corridor, and this is the first step in the process.
- Tangibles for the goals and objectives established by the City Council are due back to the Administrator in two weeks. Once compiled, staff will bring this to the City Council for formal adoption.
- Staff has met with the Fire Department Advisory Board to discuss any upcoming issues for the department. The Board is scheduled to meet again sometime within the next three months.
- Clean up days were finished the weekend of April 29 through May 1. This is in preparation for the spring and summer events being kicked off with Chalk the Walk. As a note, Cornell College will be conducting graduation ceremonies at the same time as Chalk the Walk, so I ask residents to take this into account when traveling around town this weekend.
- The pool improvements are being completed in a very tight window. As of today, the scheduled opening will be June 2, 2016.