

Call to Order At 6:30 p.m. Mayor Jamie A. Hampton called the meeting to order.

Agenda Additions/Agenda Approval. Motion made by Wieseler to approve the agenda, seconded by Rose. Carried all.

Consent Agenda

Approval of City Council Minutes – May 2, 2016 Regular Council Meeting

Approval of Liquor License – Heritage Days

Approval of Liquor License – Chameleons Pub and Grill

Motion by Tuerler to approve the Consent Agenda, seconded by Wieseler. Carried all.

Public Hearing

Public Hearing on the Fiscal Year 2015-2016 Budget Amendment

Close Public Hearing – proceed to G-1. Mayor Hampton declared the Public Hearing open. As there were no comments from the public Mayor Hampton closed the Public Hearing.

Resolutions for Approval

Resolution Approving Fiscal Year 2015-2016 Budget Amendment. City Administrator Chris Nosbisch explained the three amendments; one for revenues was from an insurance settlement for the traffic lights. The other two were expenses; \$75K for General Government and \$190K to Capital Projects. Tuerler motioned to approve the Fiscal Year 2015-2016 Budget Amendment, seconded by Roudabush. Roll call vote. Motion passes 5-0.

Resolution Accepting the Engagement Letter from Clifton Larson Allen for Professional Auditing Services for FY2015 and Additional Services to be Performed by Brad Hauge. Nosbisch explained that the cost of the audit (\$16,150.00) is the same as what was paid for last years' audit (FY15). Nosbisch asked that when the motion is made a completion date of October 31, 2016 be amended into the contract. Christensen motioned to approve Resolution #5-16-2016B with the stipulation that completion date of October 31, 2016 be included in the Engagement Letter, seconded by Roudabush. Roll call vote. Motion passes 5-0.

Motions for Approval

Consideration of Claims List – Motion to Approve. Tuerler made a motion to approve the Claims List, seconded by Rose. Carried all.

AIRGAS INC	CYLINDER RENTAL FEE-PW	28.00
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	3,484.47
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	3,171.85
ALLIANT IES UTILITIES	ENERGY USAGE	938.85
ALLIANT IES UTILITIES	ENERGY USAGE-RUT	751.21
ALLIANT IES UTILITIES	ENERGY USAGE-P&A	564.17
ALLIANT IES UTILITIES	ENERGY USAGE-FD	357.86
ALLIANT IES UTILITIES	ENERGY USAGE-CEM	15.80
ARAMARK	RUGS-FD	69.34
BALICEK, RITA	CLEANING SERVICE-PD,P&A	75.00
BALICEK, RITA	CLEANING SERVICE-P&A	52.50
BARNYARD SCREEN PRINTER LLC	CTW T-SHIRTS-P&REC	2,110.00
BARNYARD SCREEN PRINTER LLC	T-SHIRTS-PW	143.00

BENHART, SHERRIE	CLEANING SERVICE-P&A	75.00
BENHART, SHERRIE	CLEANING SERVICE-P&A	52.50
BOREN, DEREK	ASST FIRE CHIEF PAY-FD	525.00
BURROUGHS, RICHARD	CEMETERY MAINT	3,930.00
CAMPBELL SUPPLY CEDAR RAPIDS	DRIVERS SET-PW	199.00
CAREPRO PHARMACY	SUPPLIES-P&A,WAT,SEW	32.64
CARQUEST OF LISBON	VEHICLE MAINT-PW	129.35
CEDAR VALLEY OUTFITTERS CORP	AED BATTERIES-P&A	110.00
CENTRAL IOWA DISTRIBUTING	SUPPLIES-ALL DEPTS	842.30
CENTURY LINK	PHONE CHGS-PD	35.81
COMMUNITY DEVELOPMENT GROUP	CTW-FOOD VENDORS-P&REC	305.00
CR/LC SOLID WASTE AGENCY	LEAVES-SW	165.40
CY'S TREE SERVICE	TREE MAINT-RUT	1,600.00
DAN GAINES CONSTRUCTION	DRYWALL FINISHING-POOL BOND	880.00
DAVID OR DIANE HAWTHORNE	CTW-FOOD VENDOR-P&REC	25.00
DEWELL, MARSHA	UNIFORMS-ALL DEPTS	101.72
DEWELL, MARSHA	UNIFORMS-ALL DEPTS	14.86
DIESEL TURBO SERVICES INC	MASTER CYLINDER/SWEEPER	768.75
DIESEL TURBO SERVICES INC	CURB BROOM ALIGNMENT/PELICAN	150.00
DIESEL TURBO SERVICES INC	ALTERNATOR/'91 DUMP TRUCK	104.92
EVIDENT	SUPPLIES-PD	224.09
GARY'S FOODS	SUPPLIES-ALL DEPTS	237.03
GOODLOVE, NATHAN	FIRE CHIEF PAY-FD	416.67
GROUP SERVICES INC	INSURANCE-ALL DEPTS	25,890.36
HARBOR FREIGHT TOOLS	CRANE/F-350-WAT,SEW	144.97
HARRY'S CUSTOM TROPHIES	PLAQUE-FD	42.85
HAWKEYE READY MIX	HANDICAP RAMP/CITY HALL	324.90
HILLS BANK & TRUST COMPANY	2015 GOWTP IMPROVEMENT PROJ	40,875.39
IOWA FIRE CHIEFS ASSOCIATION	MEMBERSHIP-FD	12.50
IOWA ONE CALL	LOCATES-WAT,SEW	62.90
IOWA SOLUTIONS INC	DOMAIN MGMT-ALL DEPTS	100.00
IOWA SOLUTIONS INC	TABLET RESEARCH, EMAIL	172.50
IPERS	IPERS	49.23
J.E.M. ELECTRIC	2016 POOL IMPROVEMENTS-BOND	3,875.00
KIEFER & ASSOCIATES	WHISTLES,MISC-POOL	303.79
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES	640.06
LINN COUNTY PLANNING & DEV	BLDG PERMIT FEES/INSPECTIONS	1,381.00
LINN COUNTY SHERIFF	SHARED SERVICES-PD	1,800.00
LISBON MT VERNON AMBULANCE	AEDS,DEFIB PADS-ALL DEPTS	1,795.00
LISBON MT VERNON AMBULANCE	CPR CARDS-PD	55.00
MIDWEST INJECTION INC	SLUDGE HAULING-SEW	15,000.00
MOUNT VERNON ACE HARDWARE	SUPPLIES-ALL DEPTS	2,250.29
MOUNT VERNON ACE HARDWARE	BLDG MAINT-FD	42.49
MOUNT VERNON FIRE DEPARTMENT	MEDICAL SUPPLIES-FD	51.85
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-P&REC	680.00
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-P&REC	225.00
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-ALL DEPTS	860.41
MOUNT VERNON, CITY OF	TRANSFERS-APPROVED 5-2-2016	240,264.34
MOUNT VERNON, CITY OF	CTW START UP CASH-P&REC	100.00
MV ACHERY CLUB	CTW-FOOD VENDORS-P&REC	270.00
MV MASONIC LODGE	CTW-FOOD VENDORS-P&REC	355.00
OFFICE EXPRESS	LABELS,ENVELOPES,GLUE,MISC-P&A	129.60
PACE SUPPLY	LINE CHALK-P&REC	240.00
PAYROLL	CLAIMS	57,530.63

PLUMB SUPPLY CO	FOUNTAIN MAINT-P&REC	123.76
PLUMB SUPPLY CO	BLDG MAINT-RUT	24.90
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	395.28
ROTO-ROOTER	CLEAN PITS-POOL	450.00
SIDERS, MATT	MILEAGE-P&REC	83.70
SITE ONE LANDSCAPE SUPPLY	HERBICIDE-RUT,P&REC	751.88
SNAP ON TOOLS	TOOLS-PW	39.50
SPRAY-LAND USA	SPRAY TIPS,GAUGE,CLEANER-RUT	63.75
SPRAY-LAND USA	CHK VALUES-RUT	32.40
SPRINGER PEST SOLUTIONS CORP	PEST CONTROL-P&A	30.00
STAPLES ADVANTAGE	COPY PAPER,MISC-ALL DEPTS	362.87
STATE HYGIENIC LAB	TESTING-SEW	2,408.00
STUDT, ROBERT	SEC/TREAS-FD	375.00
TEMP VENDOR	CTW 14 MUSICIANS/\$50 EACH	700.00
TRANS IOWA EQUIPMENT INC	2000 PELICAN REPAIR-RUT,SW	508.27
TREASURER, STATE OF IOWA	SALES TAX	3,795.00
TRUENORTH COMPANIES	TRAINING-PW	350.00
TYLER TECHNOLOGIES	SOFTWARE SUPPORT-ALL DEPTS	4,926.02
US CELLULAR	CELL PHONE-PD	116.17
WALKER AG EQUIPMENT	BLADES/HUSTLER-RUT	229.95
WAPSI WASTE SERVICE	GB,RECY,LEAF-SW	22,659.24
WEX BANK	FUEL-PD,WAT,SEW	872.03
	TOTAL	457,509.87

Discussion and Consideration of Change Order #5 – 2015 Street Improvements – Council Action as Needed. Wieseler made a motion to approve Change Order #5, seconded by Tuerler. Carried all.

Discussion and Consideration of Pay Application #6 – 2015 Street Improvements – Council Action as Needed. Nosbisch explained the pay app is in the amount of \$54,771.68. He met with Dave Schechinger, V&K, to let him know that they are troubled by the fact that the seeding and riling have not been done yet. Nosbisch said the retainage will not be reviewed/released until these projects have been completed. Christensen moved approval of Pay Application #6, seconded by Tuerler. Carried all.

Discussion and Consideration of Pay Application #2 – 2015 Water Treatment Plant Improvements – Council Action as Needed. The amount of this pay app is \$116,878.81. The improvements have been completed and the project has gone well. Tuerler moved approval of Pay Application #2 – 2015 Water Treatment Plant Improvements, seconded by Rose. Carried all.

Discussion and Consideration of Laptop/Tablet Purchase for Squad Vehicles – Council Action as Needed. Chief Doug Shannon stated that he would like to replace two squad car laptops with tablets. The purchase would be predicated on the ability of the tablets being able to connect with Linn County. Laptops will again be purchased if the connection cannot be made. Two quotes were received; one from Racom and the other from Patrol PC. Chief Shannon said he will be recommending Racom because they are local and because of the competitive price. No Iowa agencies are using Patrol PC. The cost for two tablets from Racom is \$9,943.13. This is a budgeted purchase. Tuerler made the motion to approve the laptop/tablet purchase for squad vehicles, seconded by Wieseler. Carried all.

Discussion and Consideration of Setting Public Hearing Date for an Ordinance to Amend Chapter 15 Mayor of the Mt. Vernon Municipal Code – Council Action as Needed. Nosbisch explained that after discussing this with the Personnel Committee they would like City Department Heads to answer to the City Administrator. In the current contracts there are three persons they answer to. City Attorney Robert Hatala

said that if the contracts are changed the Code has to also be changed. Agenda items J-6 through J-8 are small verbiage changes. Motion to Amend Chapter 15 of the Mount Vernon Municipal Code made by Wieseler, seconded by Rose. Carried all.

Discussion and Consideration of Setting Public Hearing Date for an Ordinance to Amend Chapter 17 Council of the Mt. Vernon Municipal Code – Council Action as Needed. Move for change to Chapter 17 of the Mount Vernon Municipal Code made by Rose, seconded by Wieseler. Carried all.

Discussion and Consideration of Setting Public Hearing Date for an Ordinance to Amend Chapter 21 City Administrator of the Mt. Vernon Municipal Code – Council Action as Needed Rose made the motion to amend Chapter 21 City Administrator of the Mount Vernon Municipal Code, seconded by Roudabush. Carried all.

Discussion and Consideration of Setting Public Hearing Date for an Ordinance to Amend Chapter 92 Water Rates of the Mt. Vernon Municipal Code – Council Action as Needed. The rates for Water and Sewer are set by Code to automatically increase every year by 3%. At the 5-18-2015 council meeting when the WTP Improvements project was being discussed the previous administrator said that water rates will have to be increased an additional 4-5% to cover the costs of the borrowing for the life of a ten year bond. Nosbisch proposed changing the Ordinance to reflect an additional 5% increase. Nosbisch said that he would have more information at the public hearing; how much the 5% would bring in, total project costs/the full financial picture. Wieseler asked if there is a policy for large use consumers that explains a larger than normal increase giving them plenty of time to prepare to which Nosbisch said that there will have been two public hearings and it will be in the paper but also it will be part of the new CIP plan; approved projects will have funding sources. There isn't much that can be done with this increase as the first bond payment has already been made. Rose moved to amend Chapter 92 Water Rates of the Mount Vernon Municipal Code, seconded by Tuerler. The Public Hearing date is set for June 1, 2016. Carried all.

Discussion and Consideration of Zoning Text Amendment Request – Jim Moore – Council Action as Needed. Mayor Hampton recommended that Council send this back to Planning and Zoning for a recommendation which will be brought back to Council. Tuerler asked if a variance could be granted. Nosbisch said a variance cannot be granted for use and explained that the change being asked for is a small area currently zoned Light Industrial. L.I. does not allow for retail. The first thought was to re-zone the area but by doing that it will lose some of its other uses. Jim Moore is asking for a text amendment whereas retail is allowed in a Light Industrial district. The text amendment could allow retail as a permitted use, it could be a conditional use or it can stay the same and not allow retail at all. Based on the way the Zoning Code is structured there are only two bodies that can initiate a text amendment change; Planning and Zoning and Council. If the Council decides that they want P&Z to look at this further one of the Council will have to make a motion remanding this to P&Z for study. P&Z then has 60 days to make a recommendation to Council. If needed they can ask Council for an additional 30 days (90 days total). P&Z chose, at their meeting, not to make a recommendation and is why Council has it now. Tuerler moved that Council remand back to Planning and Zoning Commission for recommendation, seconded by Wieseler. Carried all.

Reports to be Received/Filed

Mt. Vernon Police Report. There were three reported collisions and 31 reported incidents in April. National Drug Drop Event was held on April 30th; 127 pounds of unwanted medications were collected. Officer Gehrke attended recertification as a Child Passenger Seat Safety Technician. Officer Daubs attended recertification as a Patrol Rifle Instructor and also attended the Governor's Traffic Safety Conference. Department recertification on handgun, patrol rifle and taser was completed on 5-4-2016. Officers worked an additional 18 hours of traffic enforcement. Chief Shannon stated that the burglary case is still in progress.

Mt. Vernon Parks and Recreation Report. Master Parks Plan will be finalized at the May 17th P&Rec Board meeting with a recommendation to bring it forward to Council in June. Pool improvements continue. Chalk the Walk was a huge success with 133 artists.

Mt. Vernon Public Works Report. Hydrants were flushed last month. The WTP at Prairie Park is back on line. Chloramines will be added to the water until the proper bacteria can form and grow in the new filter. City Hall has a new ADA ramp with 2 inch curb added to the open side of the ramp. This will allow City Hall to continue being a polling station.

Discussion Items (No Action)

Website Policy.

Information Requests Policy

The Website Policy and the Information Requests Policy establish guidelines. Nosbisch said he will bring these back for formal adoption so encouraged Council to contact him if they had any questions or concerns.

Reports of Mayor/Council/Administrator

Mayor's Report. Mayor Hampton encouraged residents to take advantage of the rain barrel program before the \$5k is gone.

City Administrator's Report. Nosbisch was a judge for the local "Open 4 Business" completion. Planning and Zoning will be reviewing various issues surrounding rental housing over the next few month. Staff met with Confluence to discuss the possible parameters of a sub-area plan in an effort to establish a potential fee structure for discussion. Staff met with V&K to discuss several item facing the community. Nosbisch thanked all those who helped make Chalk the Walk such a success.

Adjournment. As there was no further business to attend to the meeting adjourned, the time being 7:44, May 16, 2016.

Respectfully submitted,
Sue Ripke
City Clerk