

The Mount Vernon City Council met April 18, 2016 at the Mount Vernon City Hall Council Chambers with the following members present: Roudabush, Tuerler, Wieseler, Christensen and Rose. Absent: Mayor Jamie Hampton.

Call to Order. At 6:30 p.m. Mayor Pro tem Marty Christensen called the meeting to order.

Agenda Additions/Agenda Approval. Mayor Pro tem Christensen stated that there was one change to the original agenda; J-6 was added. Motion made by Wieseler to accept the amended agenda, seconded by Rose. Carried all.

Communications. Police Department Recognitions: Lifesaving awards were presented to Craig Smith, Steve Neal, Justin Dix, Officer Morgan Mehlert and Officer Steve Moel for the successful actions taken when a subject went down and became unresponsive.

Consent Agenda.

Approval of City Council Minutes – April 4, 2016 Regular Council Meeting
Approval of Tobacco License – Guppy’s on the Go
Approval of Tobacco License – C&D Lounge
Approval of Tobacco License – Chameleons Pub and Grill
Approval of Tobacco License – Gary’s Foods
Motion by Rose, seconded by Tuerler to approve the Consent Agenda. Carried all.

Public Hearing

Public Hearing for the Adoption of the 2016 City of Mt. Vernon Comprehensive Plan
Close Public Hearing – Proceed to G-1
Mayor Pro tem Christensen declared the Public Hearing open. Francesca Thompson said that this was a very time consuming project and thanked all the volunteers. Mayor Pro tem Christensen also thanked those involved. With no more comments from the public Mayor Pro tem Christensen closed the public hearing. With the public hearing closed Council proceeded to G-1.

Ordinance Approval/Amendment

An Ordinance Adopting Chapter 47.09, Smoking and the Use of Tobacco, Nicotine Products, and Vaporizers Prohibited of the City of Mt. Vernon, Iowa. Nosbisch said the ordinance that was originally set before Council did not include trails. Included in the information given to Council was a copy of the ordinance that the City of Marion passed. That document includes trails. Nosbisch said that if Council decides to include trails that the word simply be listed in the ordinance and as the enforcing entity the Police Department can use their better judgement. Tuerler asked the question if the trails to be included were in the parks or did they link various areas of the community because his concern with “lumping trails” in the ordinance is that it could be someone’s sidewalk. Rose said that was his concern also and didn’t like using just the word “trails”. Resident Resident Jake Krob said that an easy definition of a trail could be any one the City maintains. Resident Jon Barnes said it doesn’t make any sense to him that anyone can smoke uptown on Main Street but they cannot smoke on the far side of the quarry.

Approve second reading or waive readings and proceed to final approval. Tuerler moved to approve the second reading of the Ordinance Adopting Chapter 47.09, Smoking and the use of Tobacco, Nicotine Products, and Vaporizers Prohibited of the City of Mt. Vernon, Iowa, seconded by Rose. Roll call vote. Motion passes 4-0.

Resolutions for Approval

Resolution Adopting the 2016 Mt. Vernon Comprehensive Plan. Rose said that one of the most valuable lines in The Plan encourages Council to review the document on an annual basis and hoped that council would follow that recommendation. Roudabush had concerns about what was written regarding the Police Department in the City Facilities section. Continuing he said that The Plan gives reasons why the police station should be moved to Hwy 30 but doesn't give any reasons why it should stay where it is plus on page 66 the last sentence in the 2nd paragraph is false. He would like to see the document modified to include the station moving pros and cons. Roudabush said another statement he would like to see stricken was regarding the Fire Department. On page 67 the third sentence states there is adequate land available for expansion. The truth, Roudabush said, is that the current owner will not sell any of his property to the City for expansion. Nobsich explained that the document is just a recommendation; each one of the items listed will require further study. Tuerler said he didn't think more should be added and instead suggested striking out the move reference. Wieseler agreed saying he did not have a problem removing one sentence in a multi-page document. Wieseler motioned to approve the Comprehensive Plan striking part of the last sentence in the second paragraph on page 66 starting with the word "therefore" and read "making it unwise to spend resources on a facility that may only serve a few short years." Motion was seconded by Roudabush. Roll call vote. Motion passes 4-0.

Resolution of Support and Financial Commitment for the Main Street Program in Mt. Vernon, Iowa. Nobsich explained that this is an agreement between the City and Main Street Iowa. In order for the City of Mount Vernon to be a part of this we need to agree to certain terms which are spelled out in the agreement. Wieseler motioned to approve the resolution of Support and Financial Commitment for the Main Street Program in Mt. Vernon, Iowa, seconded by Tuerler. Roll call vote. Motion passes 4-0.

Motions for Approval

Consideration of Claims List – Motion to Approve. Tuerler made a motion to approve the Claims List, seconded by Rose. Carried all.

PORTZEN CONSTRUCTION	WTP PROJECT	335,986.19
PAYROLL	CLAIMS	52,813.49
COMMUNITY DEVELOPMENT GROUP	HOTEL/MOTEL TAX PYMT-ECON DEV	15,143.71
SLEUTH SYSTEMS	SOFTWARE SUPPORT-PD	2,877.00
KOSS INTERNATINAL CORP	CTW CHALK-P&REC	2,732.85
MOUNT VERNON ACE HARDWARE	SUPPLIES-ALL DEPTS	2,110.96
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-ALL DEPTS	1,537.29
IOWA PRISON INDUSTRIES	SIGNS-RUT	1,454.00
BARNYARD SCREEN PRINTER LLC	T-SHIRTS-P&REC	1,162.00
BAUER BUILT TIRE	EQUIPMENT MAINT-PW	1,139.92
WEX BANK	FUEL-PD,PW	906.23
PAYROLL	CLAIMS	720.85
MIDWEST SAFETY COUNSELOR	GAS MONITOR-PW	711.25
ENGLBRECHT, JIM	INSTALL MURAL-MVHPC	595.00
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES	582.63

CARQUEST OF LISBON	VEHICLE MAINT-PW	471.98
GOODLOVE, NATHAN	FIRE CHIEF PAY-FD	416.67
IOWA DEPT OF PUBLIC SAFETY	ON LINE WARRANTS-PD	300.00
MIDWEST SAFETY COUNSELOR	INSTRUMENT CLABRATION-PW	292.00
LYNCH FORD	SENSOR ASY/2014 EXP-PD	287.26
DARRAH'S INC	TOWING-FD	275.00
CAMPBELL SUPPLY	SAFETY EQUIP-PW	259.63
WEX BANK	FUEL-PW	243.05
INTERNATIONAL ASSOC OF FIRE CHIEF	MEMBERSHIP-EMA	234.00
CREATIVE PRODUCT SOURCING INC	DARE-PD	223.72
CAMPBELL SUPPLY CEDAR RAPIDS	SAFETY EQUIP-PW	171.18
DIESEL TURBO SERVICES INC	VEHICLE REPAIRS-PW	154.95
JOE'S QUALITY WINDOW CLEANING	WINDOW CLEANING-P&A	150.00
OFFICE EXPRESS	BUS CARDS,STORAGE BOXES	136.92
UNITED SYSTEMS TECHNOLOGY INC	SUPPLIES-P&A	123.00
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-&REC,POOL	120.00
US CELLULAR	CELL PHONE-PD	116.92
SIDERS, MATT	MILEAGE-P&REC	89.64
CR/LC SOLID WASTE AGENCY	LEAVES-SW	89.00
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	79.36
PLUMB SUPPLY CO	TUBE CUTTER-RUT	76.34
BALICEK, RITA	CLEANING SERVICE-P&A,PD	75.00
BENHART, SHERRIE	CLEANING SERVICE-P&A,PD	75.00
RIPKE, SUE	UNIFORMS-ALL DEPTS	61.68
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-P&REC	60.00
AIRGAS INC	CYLINDER RENTAL FEE-PW	26.40
AIRGAS INC	CYLINDER RENTAL FEE-PW	26.40
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	24.21
P&K MIDWEST INC	EQUIPMENT MAINT-RUT	21.50
LANGES SINCLAIR SERVICE	FUEL-FD	18.82
PERSONAL TOUCH EMBROIDERY	UNIFORMS-PD	13.00
CAREPRO PHARMACY	SUPPLIES-P&A	4.59
GROUP SERVICES INC	INSURANCE-ALL DEPTS	27,390.20
PACE SUPPLY	HYDRO SEED/5TH AVE PROJECT	5,792.75
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	3,506.20
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	3,193.18
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	2,835.11
STATE HYGIENIC LAB	LAB TESTING-SEW	2,123.50
PACE SUPPLY	HYDRO SEED-RUT	2,102.75
KROUL FARM GARDENS	HANGING BASKETS-BEAUT	1,242.00
ALLIANT IES UTILITIES	ENERGY USAGE-RUT	745.87
ALLIANT IES UTILITIES	ENERGY USAGE-P&A	658.01
PAYROLL	CLAIMS	645.90
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	494.34
IOWA SOLUTIONS INC	MONITOR,MOVE P&REC-RUT,P&REC	460.50
ALLIANT IES UTILITIES	ENERGY USAGE-FD	364.90
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	343.32
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	337.62
COGRAN SYSTEMS	ONLINE REGISTRATON FEES-P&REC	264.00
ALLIANT IES UTILITIES	ENERGY USAGE-PD	231.91
IOWA SOLUTIONS INC	VMWARE RENEWAL-PD	216.72
STATE OF IOWA	ELEVATOR PERMIT/INSPECTION	175.00
IOWA STATE UNIVERSITY	TRAININGS-FD	162.50

TEMP VENDOR	CONDUIT-POOL BOND	150.00
ALLIANT IES UTILITIES	ENERGY USAGE-POOL	99.74
ALLIANT IES UTILITIES	ENERGY USAGE-KMVL	77.14
LINN CO-OP OIL CO	LP-POOL	75.00
ARAMARK	RUGS-FD	69.34
ARAMARK	RUGS-FD	69.34
ARAMARK	RUGS-FD	57.79
BALICEK, RITA	CLEANING SERVICE-P&A	52.50
BENHART, SHERRIE	CLEANING SERVICE-P&A	52.50
TEMP VENDOR	CTW/ARTISTS RIGHTS PERMISSION	50.00
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	47.06
KIECKS	UNIFORMS-PD	44.95
CENTURY LINK	PHONE CHGS-PD	35.81
SPRINGER PEST SOLUTIONS CORP	PEST CONTROL-P&A	30.00
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	27.37
ALLIANT IES UTILITIES	ENERGY USAGE-EMA	22.41
	TOTAL	479,437.82

Discussion and Consideration of Samsung Galaxy Tablet Purchase – Council Action as Needed. Nobsisch said that he asked the City’s IT / Iowa Solutions for prices for a Samsung Galaxy Tab and also the Apple iPad. There is money earmarked in the FY17 budget but staff would like to pursue the purchase this fiscal year (FY16) if money is available. The amount set aside is \$5,000.00. The quote has been received; Samsung came in as \$485.00 each and the Apple was \$600.00 each. Both were quoted with a 9.7” display. When asked what the term of investment could be Nobsisch replied that the expectation is that the Samsung Galaxy will last for five years. If that holds true the savings in paper costs alone would break even in about three years and this doesn’t take into account staff time for packet copies made and delivered or copier costs. Setup per tablet will be about \$57.00 per tablet. The council members’ City email address will be set up on their tablet. Motion to approve the purchase of eight Samsung Galaxy Tabs and set up as needed for council made by Rose, seconded by Wieseler. Carried all.

Discussion and Consideration of Setting a Public Hearing Date for Vacating and Selling a Sixteen Foot Alley Right of Way Located Between 716 8th St NW and 721 and 725 7th Ave NW – Council Action as Needed. Nobsisch explained that Council will be given another map and ordinance at the public hearing. Mayor Pro tem Christensen said that in the past there have been discussions and support for an alley inventory. This was done and also showed pictures of trees, buildings, swing sets, etc. in the alleyways. Christensen continued saying that he thought the City should have a plan when dealing with alleys. He would like the City to get rid of the alleys that have no value and take care of the alleys that are important to the City. Tuerler asked what the width of the alley was and if one party was purchasing the entire alley. Nobsisch replied that they are 16’ alleys and the City of Mount Vernon does not have an alley purchase policy. Nobsisch said that in the past he has always asked the adjacent property owners if they wanted to purchase one half of an alley. If they choose not to take their offered half they would sign an affidavit that they chose not to do that and the document is recorded with the ordinance or resolution. The other item is if it is noted that there are utilities, even if the City vacates and sells the alley, the City will maintain. Rose asked if it would be a hardship to the Havills to wait until the City has a policy in place. Nobsisch replied that he didn’t want to speak for the Havills but it probably would be. It was his understanding that they do not want to purchase the home without the ability to add on to the garage. Mayor Pro tem Christensen moved that the Public Hearing be set on May 2, 2016, seconded by Wieseler. Roudabush noted that the Havills indicated that they want

to add onto the house. Setbacks are 5-6'. The map provided may not be very accurate but it didn't look like there will be enough room to do that if the other homeowner on the other side wants to purchase their 8' portion of alley. Nobsisch said that was explained to the Havills; they are aware of it. Carried all.

Discussion and Consideration of a Water Tower Lease Agreement – Verizon Wireless – Council Action as Needed. Attorneys for both entities have reviewed the lease agreements. Verizon has agreed to pay the City \$2,000.00 on the first day of each month. This amount will be increased by two percent (2%) each year on the anniversary of the commencement date. This agreement will automatically be extended for four additional five year terms unless terminated by either party according to the terms of the agreement. Staff is recommending that we proceed with the lease as presented. Motion to approve the Water Tower Lease Agreement with Verizon Wireless made by Tuerler, seconded by Wieseler. Carried all.

Discussion and Consideration Maintenance Agreement with the Iowa Department of Transportation – Council Action as Needed. Iowa DOT has submitted for review and approval the maintenance and repair of the primary roads within the corporate limits of the city during the period of July 1, 2016 and June 30, 2021. Nobsisch explained that this is a standard agreement; the same one that was in place and recommended approval. Motion to approve the Maintenance agreement with the IDOT made by Rose, seconded by Tuerler. Carried all.

Discussion and Consideration for Removal and Land Application of Sludge – Midwest Injection – Council Action as Needed. Nobsisch explained that a new company spun off from the company that the City used for sludge removal. This is a contract with the new company and is basically the same perimeters as the previous contract. Sludge was not removed last year as there was not the need to do so but there is now. The W/WW Superintendent, Alex Volkov, thought there was about 200,000 gallons of sludge which would cost about \$15,000.00. Rose motioned to approve the removal and land application of sludge, seconded by Tuerler. Carried all.

Reports to be Received/Filed.

Mt. Vernon Police Report. Officers took reports on 7 vehicle collisions and 36 incidents during the month of March. Officer Gehrke completed the DARE program for the 5th and 7th graders. Officer Daubs attended training at the CR Police Dept. on interviews and interrogations. Officers worked an additional 8 hours of traffic enforcement for March.

Mt. Vernon Parks and Recreation Report. Staff is working hard to complete various park projects. Restrooms and concession areas have been prepped and opened. Spring soccer has kicked off. Pool renovations have begun; Portzen has started trenching in the new gas line, JEM Electric is moving conduit, Brown Plumbing have fixed the hot water concerns and installed new sinks. The ceiling has been fixed and painted by Dan Gaines. Andy Warhol's Soup Cans is the selected Community piece for Chalk the Walk. 100 artists have registered to date.

Mt. Vernon Public Works Report. The water department flushed hydrants the week of April 11th to April 15th. City crews are painting the walls of the pool bath house. 5th Avenue NW ROW has been seeded. The first street sweeping of the year has been completed. Five seasonal employees have been hired for the streets department. Sandra Fleckenstein has been hired to help maintain the City's flower gardens.

Discussion Items (No Action)

LOST III Funding. Nobsisch prepared a memo regarding the state of the LOST III funds to be used when considering the funding of future projects. Nobsisch reminded Council that the figures presented are based on projections and if Cedar Rapids were to not approve their LOST III in ten years these figures could decrease. It was pointed out that the Community Center, Trails, and UR & Streetscape funds are doing well but the Sidewalks and Streets fund from 2017 to 2029 has been spent. Even if Council would want to spend the remaining estimated portion of LOST III the City probably wouldn't be able to make the yearly payment because the yearly amount that is brought in is about what is being paid for the 2013 series note (RAB) as it will move over from LOST II and the 2014 series notes. There is money left in the 2014 note. Nobsisch said there are things that can be done and identified three ideas to be discussed. The first was looking at the projects with Speer Financial to see if any of those would qualify for TIF financing. The second is the debt service levy. Nobsisch said this is his least favorite option because the school is looking at a levy increase. The third option would be a franchise fee. These are fees that are placed on the gas and electric bills and is probably the fairest because it spreads it out to all users in the City. A separate item but one that needs to be addressed is the Storm Water Fund. Questions to Council were: are they willing to introduce new revenue sources? Mayor Pro tem Christensen asked about the Road Use Tax fund; doesn't it bring in about \$450K per year to which Nobsisch said yes, it does. When asked what other purposes it has besides fixing streets Nobsisch said about 40% of it is spent on salaries. The rest is spent on general maintenance, snow supplies and removal, etc. The only way to increase this revenue source is to increase the population.

Reports of Mayor/Council/Administrator

City Administrator's Report. Reps from the Main Street Iowa were in Mount Vernon to give a presentation on signage. Staff met with CDG to discuss the comprehensive plan update for the City. IMWCA and True North reps have conducted a walkthrough of City facilities. Ride 4 Youth bike riders will be riding through Mount Vernon on May 1, 2016.

Adjournment. As there was no further business to attend to the meeting adjourned the time being 8:21 p.m., April 18, 2016.

Respectfully submitted,
Sue Ripke
City Clerk