

# City of Mt. Vernon, Iowa

<b>Meeting:</b>	<b>Mt. Vernon City Council Meeting</b>
<b>Place:</b>	<b>Mt. Vernon City Hall, 213 First Street NW, Mt. Vernon, Iowa 52314</b>
<b>Date/Time:</b>	<b>March 7, 2016 – 6:30 PM</b>
<b>Web Page:</b>	<b>www.cityofmtvernon-ia.gov</b>
<b>Posted:</b>	<b>March 4, 2016</b>

<b>Mayor:</b>	Jamie Hampton	<b>City Administrator:</b>	Chris Nosbisch
<b>Mayor Pro-Tem:</b>	Marty Christensen	<b>City Attorney:</b>	Robert Hatala
<b>Councilperson:</b>	Paul Tuerler	<b>Assis. Admin/City Clerk:</b>	Sue Ripke
<b>Councilperson:</b>	Scott Rose	<b>Deputy City Clerk:</b>	Marsha Dewell
<b>Councilperson:</b>	Tom Wieseler	<b>Chief of Police:</b>	Doug Shannon
<b>Councilperson:</b>	Eric Roudabush		

## **A. Call to Order**

## **B. Agenda Additions/Agenda Approval**

## **C. Communications:**

1. Unscheduled
2. CDG Annual Report – Joe Jennison
3. IaDOT Notification – PCC Patching – US 30

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the microphone and give your name and address for the public record before discussing your item. Each individual will be granted no more than five (5) minutes.

## **D. Consent Agenda**

**Note:** These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes – February 17, 2016 Regular Council Meeting
2. Approval of Liquor License – Kernoustie Golf Club

## **E. Public Hearing**

1. Public Hearing to Approve City of Mt. Vernon Fiscal Year 2016-2017 Proposed Budget
  - i. Close Public Hearing – Proceed to G-1

## **F. Ordinance Approval/Amendment**

1. None

## **G. Resolutions for Approval**

1. Resolution #3-7-2016A: Approving the City of Mt. Vernon Fiscal Year 2016-2017 Budget

## **H. Mayoral Proclamation**

1. None

## **I. Old Business**

1. None

## **J. Motions for Approval**

1. Consideration of Claims List – Motion to Approve

2. Discussion and Consideration of Engineering Services Agreement for Street Condition Evaluation – V&K Engineering – Council Action as Needed
3. Discussion and Consideration of Seasonal Employee Pay Policy – Council Action as Needed
4. Discussion and Consideration of 2016 Swimming Pool Improvements – Recirculation Pump – Council Action as Needed
5. Discussion and Consideration of 2016 Swimming Pool Improvements – Pool Filters and Heaters – Council Action as Needed
6. Discussion and Consideration of 2016 Swimming Pool Improvements – Drywall and Finishings – Council Action as Needed
7. Discussion and Consideration of 2016 Swimming Pool Improvements – Electric – Council Action as Needed
8. Discussion and Consideration of 2016 Swimming Pool Improvements – Flooring – Council Action as Needed
9. Discussion and Consideration of 2016 Swimming Pool Improvements – Security – Council Action as Needed
10. Discussion and Consideration of 2016 Swimming Pool Improvements – Plumbing – Council Action as Needed
11. Discussion and Consideration of 28E Agreement Between the City of Mt. Vernon and Cedar Valley Humane Society for the Provision of Animal Care Services– Police Department – Council Action as Needed

**K. Reports to be Received/Filed**

1. 2015 Mt. Vernon Fire District Annual Report

**L. Discussion Items (No Action)**

1. Sustainability Committee – Bee City USA
2. Community Center Committee

**M. Reports of Mayor/Council/Administrator**

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Administrator's Report

**N. Closed Session - Pursuant to Chapter 21.5 (1)C, the City Council may enter into closed session, "to discuss strategy with Council in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation."**

1. Exit Closed Session – Council Action as Needed

**O. Adjournment**

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

**If anyone with a disability would like to attend the meeting, please call City Hall at 895-8742 to arrange for accommodations.**

## **C. Communications**



SMARTER | SIMPLER | CUSTOMER DRIVEN

[www.iowadot.gov](http://www.iowadot.gov)

**Cedar Rapids Field Office**

5455 Kirkwood Blvd. SW, Cedar Rapids, IA 52404

Phone: 319-365-6986 Fax: 319-730-1564

March 2, 2016

RE: MP-030-6(723)245- -76-57

Linn County

City of Mount Vernon

The Honorable Jamie Hampton, Mayor

City of Mount Vernon

213 First Street NW

Mount Vernon, IA 52314

SUBJECT: PCC Patching – US 30

Dear Mayor Hampton:

This letter is official notification to your City Council that the Iowa Department of Transportation proposes to let a PCC (Portland Cement Concrete) patching project on April 19, 2016. The work consists of replacing broken sections of pavement. The project is located on US 30 from Morgan Creek easterly to the Cedar County Line.

It is anticipated that the project will be completed in calendar year 2016. The work will be done in accordance with the current Form 810034, "Agreement for Primary Road Extension Maintenance and Operation". Project costs will be paid from the Primary Road Fund and no charges will be made against the city.

Project Construction Engineer, John Vu P.E., of Cedar Rapids, Iowa, telephone number 319-365-6986, will advise you of the contractor's proposed schedule when the information is available.

We would appreciate this project notification being included on your next City Council meeting agenda as a matter of information for Council members.

If you have any questions concerning the work involved, please contact this office as soon as possible in order to expedite any possible changes.

Sincerely yours,

Thomas M. Storey, P.E.

District Staff Engineer

TMS/rhh

cc: Jim Schnoebelen, P.E., District Engineer, Iowa DOT, Cedar Rapids, IA 52404

John Vu, P.E., Project Construction Engineer, Iowa DOT, Cedar Rapids, IA 52404

## **D. Consent Agenda**

February 17, 2016  
City Council Minutes  
Mount Vernon City Hall  
213 1<sup>st</sup> Street NW  
Mount Vernon, Iowa

The Mount Vernon City Council met February 17, 2016 at the Mount Vernon City Hall Council Chambers with the following members present: Roudabush, Tuerler, Wieseler, Christensen and Rose.

**Call to Order:** At 6:30 p.m. Mayor Jamie A. Hampton called the meeting to order.

**Agenda Additions/Agenda Approval:** Motion by Rose, seconded by Tuerler to approve the agenda that was amended on February 16, 2016. Carried all.

**Oath of Office**

Police Officer – Morgan John Mehlert. Police Chief Doug Shannon introduced Morgan Mehlert to Council who was then sworn in as a Mount Vernon Police officer. Chief Shannon presented Officer Rod Kelley with a Life Saving Award explaining that Officer Kelley responded to a call in January, 2016 of an individual in distress because they were choking. There were adults present trying to provide aid but were not able to help this person. When Officer Kelley arrived he administered the Heimlich maneuver which successfully dislodged the blockage and possibly saved that person's life. Chief Shannon publically thanked and recognized Officer Kelley for his actions.

**Consent Agenda:** Tuerler noted one change to the 2-3-2016 minutes; under the Motions for Approval, Council was asked to consider changing the meeting date. In the minutes the change was listed as February 18, 2016. The correction is that the date should have been listed as February 17, 2016.

Approval of City Council Minutes – February 3, 2016 Regular Council Meeting. Tuerler motioned to approve the Consent Agenda with the correction, seconded by Wieseler. Carried all.

**Resolutions for Approval:**

Resolution #2-17-2016A: Notice of Proxy Representation at the 2016 Annual Meeting of the Members of the Lisbon – Mt. Vernon Ambulance Service: Motion to approve Resolution #2-17-2016A made by Tuerler, seconded by Wieseler. Carried all.

Resolution #2-17-2016B: Approving the Disposal of Municipal Property. City Administrator Chris Nosbisch explained the property to be disposed of; several chairs and two vehicles. Any sealed bid over \$300.00 will be considered for the vehicles and chairs will be free for the taking. When asked about the vehicles Nosbisch replied that one is a 1995 F150 with 149,713 miles on it and the other is a 1999 Dodge 1500 with 161,400 miles. Christensen wondered if the minimum bid should be slightly higher to which Nosbisch replied that Nick (Nissen) had checked with the local dealership and they gave him a ball park figure. Nosbisch said that he didn't want to establish a minimum bid that was too high and have to come back to Council for approval again. Motion to approve Resolution #2-17-2016B made by Tuerler, seconded by Wieseler. Carried all.

**Motions for Approval:**

Consideration of Claims List – Motion to Approve. Christensen motioned to approve the Claims List, seconded by Rose. Carried all.

AIRGAS INC	CYLINDER RENTAL FEE-PW	26.40
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	1,614.93
ALLIANT IES UTILITIES	ENERGY USAGE-RUT	1,398.43
ALLIANT IES UTILITIES	ENERGY USAGE-P&A	687.98
ALLIANT IES UTILITIES	ENERGY USAGE-FD	527.56
ALLIANT IES UTILITIES	ENERGY USAGE-PD	473.62
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	105.75
ALLIANT IES UTILITIES	ENERGY USAGE-KMVL	83.50
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	82.50
ALLIANT IES UTILITIES	ENERGY USAGE-POOL	59.94
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	23.68
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	21.97
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	3,143.77
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	2,640.49
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	1,231.56
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	776.96
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	107.88
ALLIANT IES UTILITIES	ENERGY USAGE-EMA	54.17
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	30.07
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	28.57
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	21.06
ALLIANT IES UTILITIES	ENERGY USAGE-CEM	15.80
AMERICAN WATER WORKS ASSOCIATION	OPERATORS MTG-WAT	40.00
ANDERSON BOGERT ENGINEERS	HWY 1 & 1ST ST	5,589.50
ANDERSON BOGERT ENGINEERS	HWY 1 & 1ST ST	3,277.80
AVENET LLC	WEBSITE HOSTING,MAINT,SUPPORT	600.00
BALICEK, RITA	CLEANING SERVICE-P&A	52.50
BARNYARD SCREEN PRINTER LLC	T-SHIRTS-P&REC	406.00
BENHART, SHERRIE	CLEANING SERVICE-P&A	52.50
CAMPBELL SUPPLY CEDAR RAPIDS	GLOVES-RUT	27.44
CAREPRO PHARMACY	SUPPLIES-P&A	28.98
CENTURY LINK	PHONE CHGS-PD	35.82
CLIFTON LARSON ALLEN	AUDITOR FEES-P&A FY15	650.00
CR/LC SOLID WASTE AGENCY	DISPOSAL SERVICE-P&REC,P&A	28.00
DIESEL TURBO SERVICES INC	BLDG MAINT-P&A	69.00
FEDDERSON, DONNY	UNIFORMS-PW	205.15
GALLS INC	UNIFORMS-PD	375.47
GLOCK PROFESSIONAL INC	REGISTRATION/ARMORER'S COURSE-PD	250.00
GOODLOVE, NATHAN	FIRE CHIEF PAY-FD	416.67
GROUP SERVICES INC	INSURANCE-ALL DEPTS	29,622.27
IOWA DEPT OF PUBLIC HEALTH	REGISTRATION RENEWAL-POOL	35.00
IOWA DEPT OF PUBLIC SAFETY	ON LINE WARRANTS-PD	300.00
IOWA ONE CALL	LOCATES-WAT,SEW	32.50
KASER, GARY	TICKET #22090 OVERPYMT-PD	5.00
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES	699.56
LANGES SINCLAIR SERVICE	FUEL-FD	66.31
LINN COUNTY FIREFIGHTERS ASSOC	DUES-FD	12.50
LINN COUNTY PLANNING & DEVELOPMENT	BLDG PERMIT FEES/INSPECTIONS	151.00

LINN COUNTY SHERIFF	SHARED SERVICES-PD	900.00
LINN COUNTY SHERIFF	SHARED SERVICES-PD	900.00
MOUNT VERNON, CITY OF	TRANSFER TO VEHICLE DEPRECIATION-PD	18,000.00
OFFICE OF VEHICLE SERVICES	VEHICLE INSPECTIONS-PD	10.00
P&K MIDWEST INC	CHAIN/SALT DAUG-RUT	17.89
PAYROLL	CLAIMS	51,384.89
PITNEY BOWES	POSTAGE METER RENTAL-ALL DEPTS	141.00
QUALITY ENGRAVED SIGNS	SUPPLIES-EMA	22.71
RICKLEFS EXCAVATING	3RD/5TH AVE NW	108,619.20
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	1,725.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	1,560.00
STAPLES ADVANTAGE	SUPPLIES-P&A	119.15
STAPLES ADVANTAGE	SUPPLIES-P&A	106.44
STAPLES ADVANTAGE	USB DRIVES-P&A	51.09
STATE HYGIENIC LAB	TESTING-SEW	1,752.50
TRUENORTH COMPANIES	OSHA TRAINING-RUT	50.00
UNITYPOINT CLINIC-OCCUPATIONAL	DRUG TESTING-WAT,SEW	37.00
US CELLULAR	CELL PHONE-PD	116.17
VEENSTRA & KIMM INC	ST WAT SUSTAINABLE FEATURES	1,610.16
VEENSTRA & KIMM INC	1ST & 8TH DRAINAGE EVAL PRELIMINARY	452.85
WENDLING QUARRIES	SAND-RUT SNOW REMOVAL	741.89
WEX BANK	FUEL-PD,PW	870.19
WEX BANK	FUEL-PW	517.82
	TOTAL	245,891.51

Discussion and Consideration of Request from Historic Preservation Commission to Outline with Council Their Tasks, Resources, Achievements and Future Goals – Council Action as Needed. Dick Thomas explained that he wanted to share and review with Council the MVHPC function and their part in city government. The City of Mount Vernon passed a series of ordinances that promised to protect their historic resources. The MVHPC is different than other commissions because they have special obligations. One has to do with membership. The Federal Government has set a series of guidelines that ensure that the commission membership is represented by certain skills and abilities that have to do with historic preservation. Thomas stated that the success of the MVHPC is due to the support of the community and the Council. Ed Sauter said that there are two ordinances that deal with the commission; Chapter 24 created the commission and 165 in the Zoning Ordinances deals with design review. Mount Vernon has three national historic districts. Available for review is the Design Guidelines Booklet which takes the national guidelines and interprets them in the context of the architecture that is in Mount Vernon. The commission also offers a service called pre-review because once a project gets to the commission the design is pretty far along and it makes things difficult if there are any changes. They also offer advice for any historic structure in town; there are at least 100 structures that are not in a historic district but are still historically significant. Some things that they don't cover are interiors or paint colors. Leah Rogers high-lighted some of their projects and activities. They have assisted property owners in emergency situations such as the fire at the Pizza Palace and Scorz helping them find grants from the State Historical Society of Iowa. They spearheaded a historic masonry evaluation of all the brick buildings in town. They have worked with City staff in getting the cemetery records digitalized

resulting in searchable databases accessible to the public. Recently they have been working on the Mickey Woods mural with the assistance of a grant obtained from GCRCF. Their website has many photos that need identification and the commission welcomes any information the public may have. ([www.mvhpc.org](http://www.mvhpc.org)).

Discussion and Consideration of Motion to Set Public Hearing Date to Approve City of Mt. Vernon Fiscal Year 2016-2017 Proposed Budget for March 7, 2016 – Council Action as Needed. Tuerler motioned to approve March 7, 2016 for the Public Hearing date to approve the Mount Vernon FY17 budget, seconded by Rose. Carried all.

Discussion and Consideration of Joining the Eastern Iowa Area Safety & Support Organization (E.I.A.S.S.O.) – Council Action as Needed. Council was given information for review at the February 3, 2016 meeting. City Administrator Nosbisch asked Council for approval to become a member of the Eastern Iowa Area Safety and Support Organization with an annual membership cost of \$3,427.94. Nosbisch stated that he felt this was even more imperative after meeting with workers compensation representative. Motion to approve EIASSO agreement in the amount of \$3,427.94 made by Rose, seconded by Wieseler. Carried all.

Discussion and Consideration of Purchasing Policies and Procedures – Council Action as Needed. Nosbisch explained that policy allows him to make purchases up to \$3,000.00 but does not specify up to that point. Staff has been reviewing a proposed purchasing policy which dictates the amounts individuals can spend, when quotes and/or bids are necessary and emergency spending procedures. This process also requires the use of purchase orders for all items over \$50. Rose asked for clarification on items II – b and c; item b indicates any purchase over \$2,500.00 needs three separate quotes. Item c lists the purchase threshold of \$3,000.00; there is a \$500.00 window between the two purchase dollar amounts. Nosbisch said that he would like to increase the ordinance to \$4,000.00 but not at this time; \$2,500.00 is a solid number to start getting quotes and acknowledged the \$500.00 gap but didn't want to combine both of them. Christensen asked if II – c (in an emergency purchases over \$3,000.00 can be made) would still need city administrator approval even though it is an emergency to which Nosbisch said that permission would be needed adding that the only person who can declare an emergency is the mayor or in his absence the mayor pro-tem so council will be notified when an emergency occurs. Even in an emergency, department heads will not be able to make a purchase over the \$500.00 limit. Christensen asked if the verbiage in I – c, “timely manner”, could be changed to state a certain number of business days. Nosbisch said he left it as open as he could because different vendors have different timings although he could change it. After discussing both agreed to change “timely manner” to 30 days. Tuerler made a motion to approve the amended Purchasing Policies and Procedures, seconded by Rose. Carried all.

Discussion and Consideration of New Squad Vehicle Purchase – Police Department – Council Action as Needed. Chief Shannon said that the vehicle to trade currently has 90,000 miles on it and is need of some repairs that he hopes to stall. Lynch Ford has submitted a bid in the amount \$28,850.00 for a 2016 Ford Interceptor SUV which matches the State bid. Chief Shannon recommends accepting this bid. Motion to accept Chief Shannon's recommendation for the purchase of a new squad vehicle made by Tuerler, seconded by Wieseler. Carried all.

Discussion and Consideration of Injury Waiver and Release between the City of Mt. Vernon and William and Myrt Bowers – Council Action as Needed. The City’s attorney and the Bowers’ attorney have been working together and have agreed upon the two Injury Waiver and Release of Liability documents given to Council for approval. Mayor Hampton said this refers to the wagon pass that Council has been discussing for several months. Motion to approve the mutual injury waiver and release forms made by Tuerler, seconded by Christensen. Carried all.

**Reports to be Received/Filed:**

Mt. Vernon Police Report: Chief Shannon reported that there were only 4 crashes for the month of January. There were 20 reported incidents in November resulting in 13 arrests for various charges. USSS requested the MVPD assist in providing security for former President Bill Clinton during a campaign visit to Cornell College. Officer Gehrke is teaching the DARE program at the MV Middle School and also the RAD (Rape Aggression Defense) program. Michael Owen has been serving as Mount Vernon’s rep on the Linn County Crime Stoppers program for the past three years but has recently resigned. Chief Shannon asked citizens to contact him if they are interested in volunteering for this position. Officers worked an additional 20 hours of traffic enforcement in January.

Mt. Vernon Parks and Recreation Report: P&Rec Director Matt Siders said that he has created and distributed the master schedule for summer ball fields for competitive baseball/softball coaches and teams. Siders thanked all the coaches, parents, players and referees for a great boys’ basketball season. Soccer registration will start February 16<sup>th</sup>. Swim lesson dates are being finalized and will be published in March. Katey Forrest will manage the pool for the summer. Pool work/renovation continues. Upcoming programs are Princess Tea Time, Spring Break Sports and Activity Camps. Presently Chalk the Walk meetings are every two weeks until April when there will be weekly meetings. 85% of all registrations are done on line; a 10% increase over last year. Rose asked for an update on the pool renovations to which Siders replied that V&K Engineering are working on the long term projects (filter, pump and heater). PW Director Nick Nissen and Siders are working on the smaller projects (security, ceiling paint, flooring). Mayor Hampton said he would like to see a salary increase for lifeguards (they currently get minimum wage).

Mt. Vernon Public Works Report: Public Works Director Nick Nissen stated that city crews have now dealt with five small snow storms; most have been cleaned up within an 8 hour work shift.

**Discussion Items (No Action):**

Nicotine Free Parks. The MV Parks and Rec Board, RC Rail and ASAC reps have asked Council to consider an ordinance that would prohibit the use of all nicotine and tobacco products in the City’s parks. A group from RC Rail went through the parks and identified about 250 pieces of nicotine or tobacco products. The Smoke Free Air Act does address parks but it’s on a limited basis. It does address enclosed structures at the park and community events at parks. It does not cover day to day functions and use of parks in general. The Smoke Free Air Act has a “lot of gray areas” in terms of coverage. This proposed resolution was drafted to match the community’s values. Siders stated that there is a difference between tobacco free and nicotine free. This is a nicotine free proposal.

Nicotine covers electronic smoking devices, other drugs and any new nicotine creations. Tuerler asked if the City ROW (area between street and sidewalk) was part of the parks or would verbiage have to be added to include it. Nosbisch said that if Council wants to take this further he would probably recommend that this be written as an ordinance instead of a resolution and the ROW area adjacent to the parks should be added so it would eliminate these questions. Wieseler asked if this was an effort to look into the possibility of becoming a Blue Zone accredited community. Siders said that they haven't discussed Blue Zone certification but this is a component of it. Roudabush said he has concerns about parents who bring their children to the park to play and then cross the street to smoke on someone else's property; there may need to be a designated area for smoking. Christensen said the general statement "nicotine products" in the sample ordinance caused him concerns because that would include tobacco cessation products that contain nicotine; someone wearing a patch watching a ballgame could be arrested. Siders said that verbiage could be added to the ordinance/resolution stating any FDA approved products are exempt. Christensen said the intent here is to keep second hand smoke from effecting others and secondly to set a good example of healthful behavior to children. Christensen continued saying it's a fact that obesity kills more people than smoking and has much greater health care costs. It seems ironic that the City profits by selling beverages and candy to people. Christensen made it clear that he is not against nicotine free parks but is not totally comfortable making restrictions on some unhealthy practices but not all of them and suggested there be more discussions. Siders said that an important part of enforcing this is making sure that there are signs in the parks. Tuerler suggested that the City could also do a better job with signage on the City's non-alcohol policy and asked if this would be an enforceable ordinance by police officers. Nosbisch said that it would be a police matter because he would not want to send un-trained staff to enforce. Siders said that a community survey showed a high level of support for this.

Engineering Services Contract – Street Evaluation. Nosbisch explained that he has met with Dave Schechinger, V & K Engineering, to evaluate the City's streets, create a five year street plan using only one staff person so there would not be any variations in the evaluations. Schechinger supplied an estimate of \$19,500.00 to assess the streets, create a GIS map and provide cost opinions. Roudabush asked if gas lines could also be included in the evaluations as he was concerned that he hasn't seen any major gas line updates.

#### **Reports of Mayor/Council/Administrator:**

1. Mayor's Report. MLA classes are available to council with the City paying all expenses.
2. Council Reports. Rose and Wieseler had originally been assigned to the Economic Development sub-committee and they decided to split some of the CDG monthly meetings. Rose will be the liaison for the CDG Board and Wieseler will be the liaison for the Business Improvement committee. Christensen said that a resident asked him about sidewalk snow removal and what the City does about that when it doesn't get done. Christensen said he explained the process and the Request for Action form they have to fill out. They didn't want to do that. Christensen said he would like the City to look at some other form of compliance because people "don't want to rat out their neighbors". Nosbisch said that perhaps there is some way for IT to add some anonymous reporting system to the website.

3. Committee Reports.
4. City Administrator's Report. Met with WoodRiver Energy rep regarding cost savings on the City's natural gas purchases. Met with Maggie Burger, Speer Financial. Will meet with ITC on February 17 regarding possible projects affecting the City. Will meet with Cornell President on February 23<sup>rd</sup>. P&Z is working with East Central Council of Governments on a proposal to review the MV Zoning Code. Clifton Larson Allen has completed the FY15 audit.

**Adjournment:**

As there was no further business to attend to the meeting adjourned the time being 8:02 p.m., February 17, 2016.

Respectively submitted,  
Sue Ripke  
City Clerk

## Marsha Dewell

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**From:** Licensing@IowaABD.com  
**Sent:** Thursday, February 25, 2016 1:33 AM  
**To:** Marsha Dewell  
**Cc:** Licensing@IowaABD.com  
**Subject:** [POSSIBLE SPAM] Liquor License Submitted to Local Authority

The following licenses are completed and awaiting local authority approval:

License #	License Status	Business Name
LC0038985	Submitted to Local Authority	Kernoustie Golf Club (203 Country Club Drive S.E. Mount Vernon 52314)

Please do not respond to this email. Contact the Division's Licensing Section with questions regarding the process or application status toll-free at 866.IowaABD (866.469.2223) (select option 1), locally at 515.281.option 1).

For assistance by email contact [Licensing@IowaABD.com](mailto:Licensing@IowaABD.com)

## **E. Public Hearing**

**AGENDA ITEM # E – 1 & G - 1**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	March 7, 2016
<b>AGENDA ITEM:</b>	Public Hearing and Resolution
<b>ACTION:</b>	None

**SYNOPSIS:** Attached are the budget documents for the City of Mt. Vernon. As you can see, the overall levy rate for the City will stay at \$12.99 for the 2016-217 fiscal year. Staff will be giving a brief presentation at the meeting that highlights the information from the State forms.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** Supporting Documents

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 3/2/16

## **G. Resolutions for Approval**

# 57-548

## Adoption of Budget and Certification of City Taxes

FISCAL YEAR BEGINNING JULY 1, 2016 - ENDING JUNE 30, 2017

Resolution No.: 3-7-2016A

The City of: Mount Vernon

County Name: LINN

Date Budget Adopted: 3/7/2016

The below-signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages. Attached is Long Term Debt Schedule Form 703 which lists any and all of the debt service obligations of the City.

319-895-8742

Telephone Number

Signature

County Auditor Date Stamp

### January 1, 2015 Property Valuations

	With Gas & Electric	Without Gas & Electric	Last Official Census
Regular	2a <u>126,885,416</u>	2b <u>124,506,488</u>	<u>4,506</u>
DEBT SERVICE	3a <u>148,420,677</u>	3b <u>146,041,759</u>	
Ag Land	4a <u>1,475,093</u>		

### TAXES LEVIED

Code Sec.	Dollar Limit	Purpose	(A) Request with Utility Replacement	(B) Property Taxes Levied	(C) Rate
384.1	8.10000	Regular General Levy	5 1,027,772	1,008,503	43 8.10000
<b>Non-Voted Other Permissible Levies</b>					
12(8)	0.67500	Contract for use of Bridge	6	0	44 0
12(10)	0.85000	Opr & Maint publicly owned Transit	7	0	45 0
12(11)	Amt Nec	Rent, Ins. Maint of Civic Center	8	0	46 0
12(12)	0.13500	Opr & Maint of City owned Civic Center	9	0	47 0
12(13)	0.06750	Planning a Sanitary Disposal Project	10	0	48 0
12(14)	0.27000	Aviation Authority (under sec.330A.15)	11	0	49 0
12(15)	0.06750	Levee Impr. fund in special charter city	13	0	51 0
12(17)	Amt Nec	Liability, property & self insurance costs	14	181,530	52 1.45800
12(21)	Amt Nec	Support of a Local Emerg.Mgmt.Comm.	462	0	465 0
<b>Voted Other Permissible Levies</b>					
12(1)	0.13500	Instrumental/Vocal Music Groups	15	0	53 0
12(2)	0.81000	Memorial Building	16	0	54 0
12(3)	0.13500	Symphony Orchestra	17	0	55 0
12(4)	0.27000	Cultural & Scientific Facilities	18	0	56 0
12(5)	As Voted	County Bridge	19	0	57 0
12(6)	1.35000	Missi or Missouri River Bridge Const.	20	0	58 0
12(9)	0.03375	Aid to a Transit Company	21	0	59 0
12(16)	0.20500	Maintain Institution received by gift/devise	22	0	60 0
12(18)	1.00000	City Emergency Medical District	463	0	466 0
12(20)	0.27000	Support Public Library	23	33,617	61 0.27000
28E.22	1.50000	Unified Law Enforcement	24	0	62 0
<b>Total General Fund Regular Levies (5 thru 24)</b>			25 1,247,030	1,223,650	
384.1	3.00375	Ag Land	26 4,431	4,431	63 3.00375
<b>Total General Fund Tax Levies (25 + 26)</b>			27 1,251,461	1,228,081	Do Not Add
<b>Special Revenue Levies</b>					
384.6	0.27000	Emergency (if general fund at levy limit)	28 34,259	33,617	64 0.27000
384.6	Amt Nec	Police & Fire Retirement	29	0	
	Amt Nec	FICA & IPERS (if general fund at levy limit)	30 95,000	93,219	65 0.74871
Rules	Amt Nec	Other Employee Benefits	31 187,447	183,932	66 1.47729
<b>Total Employee Benefit Levies (29,30,31)</b>			32 282,447	277,151	65 2.22600
<b>Sub Total Special Revenue Levies (28+32)</b>			33 316,706	310,768	
<b>Valuation</b>					
386	As Req				
		With Gas & Elec	Without Gas & Elec		
SSMID 1	(A)			34 0	66 0
SSMID 2	(A)			35 0	67 0
SSMID 3	(A)			36 0	68 0
SSMID 4	(A)			37 0	69 0
SSMID 5	(A)			565 0	565 0
SSMID 6	(A)			566 0	566 0
SSMID 7	(A)			1177 0	1177 0
<b>Total SSMID</b>			38 0	0	Do Not Add
<b>Total Special Revenue Levies</b>			39 316,706	310,768	
384.4	Amt Nec	Debt Service Levy 76.10(6)	40 0	0	70 0
384.7	0.67500	Capital Projects (Capital Improv. Reserve)	41 85,648	84,042	71 0.67500
<b>Total Property Taxes (27+39+40+41)</b>			42 1,653,815	1,622,891	72 12.99900

COUNTY AUDITOR - I certify the budget is in compliance with ALL the following: Budgets that DO NOT meet all the criteria below are not statutorily compliant & must be returned to the city for correction.

- 1) The prescribed Notice of Public Hearing Budget Estimate (Form 631.1) was lawfully published, or posted if applicable, and notarized, filed proof was evidenced.
- 2) Budget hearing notices were published or posted not less than 10 days, nor more than 20 days, prior to the budget hearing.
- 3) Adopted property taxes do not exceed published or posted amounts.
- 4) Adopted expenditures do not exceed published or posted amounts in each of the nine program areas, or in total.
- 5) Number of the resolution adopting the budget has been included at the top of this form.
- 6) The budget file uploaded to the SUBMIT Area matched the paper copy certified by the city to this office.
- 7) The long term debt schedule (Form 703) shows sufficient payment amounts to pay the G.O. debt certified by the city to this office.

(County Auditor)

## CHECK CITY VALUATIONS

Taxable Valuations By Class By Levy Authority  
100% Valuations By Class By Levy Authority

### Commercial & Industrial Replacement Claim Estimation

This sheet has been designed to allow each city to estimate the amount of property tax reimbursement that will be received from the State for each fund.

The City of Mount Vernon

	(A) Commercial - Non-TIF	(B) Commercial - TIF	(C) Industrial - Non-TIF	(D) Industrial - TIF
1 Taxable	22,461,590	3,344,930	633,083	87,997
2 100% Assessed	25,326,980	3,344,930	713,203	87,997

**REPLACEMENT \$**

	REVENUES, LINE 18, COL (C)	REVENUES, LINE 18, COL (D)	REVENUES, LINE 18, COL (F)	REVENUES, LINE 18, COL (G)
3 General Fund	\$28,968			
4 Special Fund	\$7,357			
5 Debt Fund	\$0			
6 Capital Reserve Fund	\$1,990			

FILLS TO:

\* Please input the amount of revenue being received from State of Iowa sources in the form of grants or reimbursements below. Separate the revenues by fund receiving the money. The information below will flow to REVENUES line 18.

(A) General	(B) Special Revenue	(C) TIF Sp. Revenue	(D) Debt Service	(E) Capital Projects	(F) Proprietary
\$10,000				\$50,000	
<b>Other State Grants &amp; Reimbursements</b>					



RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 1  
 RE-ESTIMATED Fiscal Year Ending 2016

Fiscal Years

GOVERNMENT ACTIVITIES (A)	(B)	GENERAL (C)	SPECIAL REVENUE (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	RE-ESTIMATED 2016 (J)	ACTUAL 2015 (K)
<b>PUBLIC SAFETY</b>										
Police Department/Crime Prevention	1	696,055							696,055	633,367
Jail	2								0	0
Emergency Management	3	8,900							8,900	23,024
Flood Control	4								0	0
Fire Department	5	56,980							56,980	50,266
Ambulance	6	13,518							13,518	13,750
Building Inspections	7	11,000							11,000	24,901
Miscellaneous Protective Services	8								0	0
Animal Control	9	600							600	573
Other Public Safety	10								0	0
<b>TOTAL (lines 1 - 10)</b>	<b>11</b>	<b>787,053</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>787,053</b>	<b>745,901</b>
<b>PUBLIC WORKS</b>										
Roads, Bridges, & Sidewalks	12		428,710						428,710	585,360
Parking - Meter and Off-Street	13								0	0
Street Lighting	14		42,000						42,000	37,257
Traffic Control and Safety	15								0	0
Snow Removal	16		16,000						16,000	26,455
Highway Engineering	17								0	0
Street Cleaning	18								0	0
Airport (if not Enterprise)	19								0	0
Garbage (if not Enterprise)	20								0	0
Other Public Works	21								0	0
<b>TOTAL (lines 12 - 21)</b>	<b>22</b>	<b>0</b>	<b>486,710</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>486,710</b>	<b>649,072</b>
<b>HEALTH &amp; SOCIAL SERVICES</b>										
Welfare Assistance	23								0	0
City Hospital	24								0	0
Payments to Private Hospitals	25								0	0
Health Regulation and Inspection	26								0	0
Water, Air, and Mosquito Control	27								0	0
Community Mental Health	28								0	0
Other Health and Social Services	29								0	0
<b>TOTAL (lines 23 - 29)</b>	<b>30</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CULTURE &amp; RECREATION</b>										
Library Services	31	58,000							58,000	58,000
Museum, Band and Theater	32	1,000							1,000	1,000
Parks	33	209,150							209,150	198,197
Recreation	34	142,287							142,287	139,979
Cemetery	35	23,930							23,930	27,688
Community Center, Zoo, & Marina	36	12,998							12,998	12,998
Other Culture and Recreation	37	35,350							35,350	20,158
<b>TOTAL (lines 31 - 37)</b>	<b>38</b>	<b>482,715</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>482,715</b>	<b>457,920</b>

RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 2  
 RE-ESTIMATED Fiscal Year Ending 2016

Fiscal Years

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
GOVERNMENT ACTIVITIES CONT.		GENERAL REVENUES	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2016	ACTUAL 2015
		(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
<b>COMMUNITY &amp; ECONOMIC DEVELOPMENT</b>										
Community Beautification	39	2,500							2,500	1,489
Economic Development	40	78,750							78,750	63,677
Housing and Urban Renewal	41								0	0
Planning & Zoning	42	7,955							7,955	9,431
Other Com & Econ Development	43								0	0
TOTAL (lines 39 - 44)	45	89,205	0	0			0		89,205	74,607
<b>GENERAL GOVERNMENT</b>										
Mayor, Council, & City Manager	46	7,115							7,115	4,516
Clerk, Treasurer, & Finance Adm.	47	230,275							230,275	165,119
Elections	48	5,500							5,500	0
Legal Services & City Attorney	49	65,000							65,000	55,319
City Hall & General Buildings	50	127,325							127,325	104,036
Tort Liability	51		175,000						175,000	126,022
Other General Government	52	100							100	106
TOTAL (lines 46 - 52)	53	435,315	175,000	0			0		610,315	455,118
<b>DEBT SERVICE</b>										
Gov Capital Projects	54				1,423,193				1,423,193	1,179,073
TIF Capital Projects	55		91,250			2,448,375			2,539,625	1,060,263
TOTAL CAPITAL PROJECTS	56		91,250			181,950			181,950	0
TOTAL Governmental Activities Expenditures (lines 11+22+30+38+44+52+53+54)	58	1,794,288	752,960	0	1,423,193	2,630,325	0		6,600,766	4,621,954
<b>BUSINESS TYPE ACTIVITIES</b>										
<b>Proprietary: Enterprise &amp; Budgeted ISF.</b>										
Water Utility	59							451,312	451,312	402,553
Sewer Utility	60							431,400	431,400	467,564
Electric Utility	61								0	0
Gas Utility	62								0	0
Airport	63								0	0
Landfill/Garbage	64								0	0
Transit	65								0	0
Cable TV, Internet & Telephone	66								0	0
Housing Authority	67							410,910	410,910	342,475
Storm Water Utility	68								0	0
Other Business Type (city hosp., ISF, parking, etc.)	69							114,550	114,550	101,048
Enterprise DEBT SERVICE	70								0	0
Enterprise CAPITAL PROJECTS	71								0	0
Enterprise TIF CAPITAL PROJECTS (lines 56 - 68)	72								0	0
TOTAL BUSINESS TYPE EXPENDITURES (lines 59-74)	73	1,794,288	752,960	0	1,423,193	2,630,325	0	1,408,172	1,408,172	1,313,640
Regular Transfers Out	75	18,000	715,186		9,519	18,845		628,546	1,390,096	5,935,594
Internal TIF Loan Transfers Out	76			793,428				248,675	1,042,103	716,939
TOTAL ALL Transfers Out	77	18,000	715,186	793,428	9,519	18,845	0	877,221	2,432,199	1,510,116
Total Expenditures and Other Fin Uses (lines 73-74)	78	1,812,288	1,468,146	793,428	1,432,712	2,649,170	0	2,285,393	10,441,137	7,445,710
Ending Fund Balance June 30	79	1,099,760	511,419	470,373	65,412	2,231,422	87,256	1,135,165	5,600,806	7,145,044

THE USE OF THE CONTINUING APPROPRIATION IS VOLUNTARY. SUCH EXPENDITURES DO NOT REQUIRE AN AMENDMENT. HOWEVER THE ORIGINAL AMOUNT OF THE CAPITAL PROJECT MUST HAVE APPEARED ON A PREVIOUS YEAR'S BUDGET TO OBTAIN THE SPENDING AUTHORITY. THE CONTINUING APPROPRIATION CAN NOT BE FOR A YEAR PRIOR TO THE ACTUAL YEAR. CONTINUING APPROPRIATIONS END WITH THE ACTUAL YEAR. SEE INSTRUCTIONS.

**RE-ESTIMATED REVENUES DETAIL**  
**RE-ESTIMATED Fiscal Year Ending 2016**

**Fiscal Years**

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
		GENERAL	SPECIAL	TIF	DEBT	CAPITAL	PERMANENT	PROPRIETARY	RE-ESTIMATED	ACTUAL
		(C)	REVENUES	SPECIAL	SERVICE	PROJECTS	(H)	(I)	2016	2015
		(C)	(D)	REVENUES	(F)	(G)	(H)	(I)	(J)	(K)
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>										
Taxes Levied on Property	1	1,030,298	498,794			85,000			1,614,092	1,663,695
Less: Uncollected Property Taxes - Levy Year	2								0	0
Net Current Property Taxes (line 1 minus line 2)	3	1,030,298	498,794			85,000			1,614,092	1,663,695
Delinquent Property Taxes	4									
TIF Revenues	5			757,868					757,868	734,244
Other City Taxes:										
Utility Tax Replacement Excise Taxes	6									
Utility franchise tax (Row Code Chapter 39A.2)	7									
Panmuel wage tax	8									
Gaming wage tax	9									
Mobile Home Taxes	10	2,700							2,700	2,723
Hotel/Motel Taxes	11	70,000							70,000	68,522
Other Local Option Taxes	12					579,535			579,535	561,578
Subtotal - Other City Taxes (lines 6 thru 12)	13	72,700				579,535			652,235	632,823
Licenses & Permits	14	34,000							34,000	52,919
Use of Money & Property	15	69,800	500	500		1,000		500	72,300	80,858
Intergovernmental:										
Federal Grants & Reimbursements	16	1,200			47,865	15,000			64,065	104,330
Road Use Taxes	17		472,000						472,000	488,545
Other State Grants & Reimbursements	18	9,600	7,000			76,760			93,360	22,573
Local Grants & Reimbursements	19									
Subtotal - Intergovernmental (lines 16 thru 19)	20	10,800	479,000	0	47,865	91,760		0	629,445	595,448
Charges for Fees & Service:										
Water Utility	21							702,700	702,700	655,693
Sewer Utility	22							798,275	798,275	783,025
Electric Utility	23									
Gas Utility	24									
Parking	25									
Airport	26									
Landfill/Garbage	27							433,000	433,000	293,948
Hospital	28									
Transit	29									
Cable TV, Internet & Telephone	30									
Housing Authority	31									
Storm Water Utility	32							75,500	75,500	75,516
Other Fees & Charges for Service	33	149,550							149,550	159,756
Subtotal - Charges for Service (lines 21 thru 33)	34	149,550	0	0	0	0	0	2,009,475	2,159,025	1,967,938
Special Assessments	35									
Miscellaneous	36	45,500				120,250	1,000		166,750	225,055
Other Financing Sources:										
Regular Operating Transfers In	37	392,795	27,595		850,342	63,845		55,519	1,390,096	793,177
Internal TIF Loan Transfers In	38	1,505			719,356	321,242			1,042,103	716,939
Subtotal ALL Operating Transfers In	39	394,300	27,595	0	1,569,698	385,087	0	55,519	2,432,199	1,510,116
Proceeds of Debt (Excluding TIF-Internal Borrowing)	40					375,000			375,000	2,783,700
Proceeds of Capital Asset Sales	41	3,975								
Subtotal-Other Financing Sources (lines 39 thru 41)	42	398,275	27,595	0	1,569,698	780,087	0	55,519	2,811,174	4,293,816
Total Revenues except for beginning fund balance	43	1,810,923	1,005,869	756,366	1,617,563	1,637,662	1,000	2,065,494	8,896,899	10,246,796
Beginning Fund Balances July 1	44	1,101,125	973,876	505,433	-119,439	3,242,930	86,255	1,355,064	7,145,044	4,343,958
TOTAL REVENUES & BEGIN BALANCE	45	2,912,048	1,979,565	1,263,801	1,498,124	4,880,592	87,255	3,420,558	16,041,943	14,590,754

**EXPENDITURES SCHEDULE PAGE 1**  
**Fiscal Year Ending 2017**

**Fiscal Years**

GOVERNMENT ACTIVITIES (A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2017 (J)	RE-ESTIMATED 2016 (K)	ACTUAL 2015 (L)
<b>PUBLIC SAFETY</b>											
Police Department/Crime Prevention	1	708,041							708,041	696,055	633,387
Jail	2								0	0	0
Emergency Management	3	10,400							10,400	8,900	23,024
Flood Control	4								0	0	0
Fire Department	5	66,180							66,180	56,980	50,266
Ambulance	6	13,500							13,500	13,518	13,750
Building Inspections	7	15,000							15,000	11,000	24,901
Miscellaneous Protective Services	8								0	0	0
Animal Control	9	800							800	600	573
Other Public Safety	10								0	0	0
<b>TOTAL (lines 1 - 10)</b>	<b>11</b>	<b>813,921</b>	<b>0</b>				<b>0</b>		<b>813,921</b>	<b>787,053</b>	<b>745,901</b>
<b>PUBLIC WORKS</b>											
Roads, Bridges, & Sidewalks	12		468,410						468,410	428,710	585,360
Parking - Meter and Off-Street	13								0	0	0
Street Lighting	14		42,000						42,000	42,000	37,257
Traffic Control and Safety	15								0	0	0
Snow Removal	16		16,000						16,000	16,000	26,455
Highway Engineering	17								0	0	0
Street Cleaning	18								0	0	0
Airport (if not Enterprise)	19								0	0	0
Garbage (if not Enterprise)	20								0	0	0
Other Public Works	21								0	0	0
<b>TOTAL (lines 12 - 21)</b>	<b>22</b>	<b>0</b>	<b>526,410</b>				<b>0</b>		<b>526,410</b>	<b>486,710</b>	<b>649,072</b>
<b>HEALTH &amp; SOCIAL SERVICES</b>											
Welfare Assistance	23								0	0	0
City Hospital	24								0	0	0
Payments to Private Hospitals	25								0	0	0
Health Regulation and Inspection	26								0	0	0
Water, Air, and Mosquito Control	27								0	0	0
Community Mental Health	28								0	0	0
Other Health and Social Services	29								0	0	0
<b>TOTAL (lines 23 - 29)</b>	<b>30</b>	<b>0</b>	<b>0</b>				<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>CULTURE &amp; RECREATION</b>											
Library Services	31	65,000							65,000	58,000	58,000
Museum, Band and Theater	32	1,000							1,000	1,000	1,000
Parks	33	230,000							230,000	209,150	198,197
Recreation	34	144,725							144,725	142,287	139,979
Cemetery	35	21,850							21,850	23,930	27,588
Community Center, Zoo, & Marina	36	12,998							12,998	12,998	12,998
Other Culture and Recreation	37	47,875							47,875	35,350	20,158
<b>TOTAL (lines 31 - 37)</b>	<b>38</b>	<b>523,448</b>	<b>0</b>				<b>0</b>		<b>523,448</b>	<b>482,715</b>	<b>457,920</b>

EXPENDITURES SCHEDULE PAGE 2  
Fiscal Year Ending 2017

Fiscal Years

(A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2017 (J)	RE-ESTIMATED 2016 (K)	ACTUAL 2015 (L)
<b>GOVERNMENT ACTIVITIES CONT.</b>											
<b>COMMUNITY &amp; ECONOMIC DEVELOPMENT</b>											
	39	2,500							2,500	2,500	1,499
	40	70,000							70,000	78,750	63,677
	41								0	0	0
	42	6,400							6,400	7,955	9,431
	43								0	0	0
	44								0	0	0
	45	78,900	0	0			0		78,900	89,205	74,607
<b>GENERAL GOVERNMENT</b>											
	46	9,045							9,045	7,115	4,516
	47	199,135							199,135	230,275	165,119
	48	3,500							3,500	5,500	0
	49	65,000							65,000	65,000	55,319
	50	133,700							133,700	127,325	104,036
	51	180,000							180,000	175,000	126,022
	52	100							100	100	106
	53	590,480	0	0			0		590,480	610,315	455,118
	54				1,274,219				1,274,219	1,423,193	1,179,073
	55		33,755			406,565			440,320	2,539,625	1,060,263
	56								0	181,950	0
	57	0	33,755	0		406,565	0		440,320	2,721,575	1,060,263
	58	2,006,749	560,165	0	1,274,219	406,565	0		4,247,698	6,600,766	4,621,954
<b>BUSINESS TYPE ACTIVITIES</b>											
<b>Proprietary: Enterprise &amp; Budgeted ISF</b>											
	59							549,060	549,060	451,312	402,553
	60							484,815	484,815	431,400	487,564
	61								0	0	0
	62								0	0	0
	63								0	0	0
	64							405,870	405,870	410,910	342,475
	65								0	0	0
	66								0	0	0
	67								0	0	0
	68							120,785	120,785	114,550	101,048
	69								0	0	0
	70								0	0	0
	71								0	0	0
	72								0	0	0
	73								0	0	0
	74	2,006,749	560,165	0	1,274,219	406,565	0		5,808,228	8,008,938	5,935,594
	75	21,000	462,224			171,176		607,058	1,261,458	1,390,096	793,177
	76			567,646					567,646	1,042,103	716,939
	77	21,000	462,224	567,646	0	171,176	0	607,058	1,828,104	2,432,199	1,510,116
	78	2,027,749	1,022,389	567,646	1,274,219	577,741	0	2,167,588	7,637,332	10,441,137	7,445,710
	79	1,127,258	300,343	655,731	65,413	2,549,470	88,255	1,027,777	5,814,247	5,600,806	7,145,044

\* A continuing appropriation is the unexpended budgeted amount from a prior year's capital project. The entry is made on the Con Approps page that must accompany the budget forms if used. SEE INSTRUCTIONS FOR USE.

**REVENUES DETAIL**  
Fiscal Year Ending **2017**

Fiscal Years

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
		GENERAL	SPECIAL	TIF	DEBT	CAPITAL	PERMANENT	PROPRIETARY	BUDGET	RE-ESTIMATED	ACTUAL
		(C)	REVENUES	SPECIAL	SERVICE	PROJECTS	(H)	(I)	2017	2016	2015
			(D)	REVENUES	(F)	(G)	(H)	(I)	(J)	(K)	(L)
				(E)							
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>											
Taxes Levied on Property	1	1,228,081	310,768						1,622,891	1,614,092	1,663,695
Less: Uncollected Property Taxes - Levy Year	2										
Net Current Property Taxes (line 1 minus line 2)	3	1,228,081	310,768						1,622,891	1,614,092	1,663,695
Delinquent Property Taxes	4										
TIF Revenues	5			753,004					753,004	757,868	734,244
Other City Taxes:											
Utility Tax Replacement Excise Taxes	6	23,380	5,938			1,800			30,924		
Utility franchise tax (Iowa Code Chapter 364.2)	7										
Parimutuel wager tax	8										
Gaming wager tax	9										
Mobile Home Taxes	10	2,700							2,700	2,700	2,723
Hotel/Motel Taxes	11	70,000							70,000	70,000	68,522
Other Local Option Taxes	12					579,535			579,535	579,535	581,578
Subtotal - Other City Taxes (lines 6 thru 12)	13	96,080	5,938			581,141			683,169	682,235	682,823
Licenses & Permits	14	38,000							38,000	34,000	52,919
Use of Money & Property	15	68,800							68,800	72,300	80,858
Intergovernmental:											
Federal Grants & Reimbursements	16	1,200			48,250				47,450	64,065	104,330
Road Use Taxes	17		479,000						479,000	472,000	488,545
Other State Grants & Reimbursements	18	38,988	7,357			51,990			98,315	93,380	22,573
Local Grants & Reimbursements	19										
Subtotal - intergovernmental (lines 16 thru 19)	20	40,188	486,357		48,250	51,990			624,765	629,445	595,448
Charges for Fees & Service:											
Water Utility	21							708,800	708,800	702,700	655,693
Sewer Utility	22							811,400	811,400	798,275	783,025
Electric Utility	23										
Gas Utility	24										
Parking	25										
Airport	26										
Landfill/Garbage	27							433,000	433,000	433,000	293,948
Hospital	28										
Transit	29										
Cable TV, Internet & Telephone	30										
Housing Authority	31										
Storm Water Utility	32							75,500	75,500	75,500	75,516
Other Fees & Charges for Service	33	151,100							151,100	149,550	159,756
Subtotal - Charges for Service (lines 21 thru 33)	34	151,100						2,028,700	2,179,800	2,159,025	1,967,938
Special Assessments	35										
Miscellaneous	36	48,250					1,000		50,250	166,760	225,055
Other Financing Sources:											
Regular Operating Transfers In	37	382,768	8,250		660,324	178,616		31,500	1,261,458	1,390,096	793,177
Internal TIF Loan Transfers In	38				567,646				567,646	1,042,103	716,939
Subtotal ALL Operating Transfers In	39	382,768	8,250		1,227,970	178,616		31,500	1,829,104	2,432,199	1,510,116
Proceeds of Debt (Excluding TIF Internal Borrowing)	40										
Proceeds of Capital Asset Sales	41										
Subtotal-Other Financing Sources (lines 38 thru 40)	42	382,768	8,250		1,227,970	178,616		31,500	1,829,104	2,811,174	4,293,816
Total Revenues except for beginning fund balance	43	2,055,247	811,313	783,004	1,274,220	896,789	1,000	2,060,200	7,850,773	8,896,899	10,246,796
(lines 3, 4, 5, 14, 15, 26, 34, 35, 36, & 41)											
Beginning Fund Balance July 1	44	1,099,760	511,419	470,373	65,412	2,231,422	87,255	1,135,165	5,600,806	7,145,044	4,343,958
<b>TOTAL REVENUES &amp; BEGIN BALANCE</b> (lines 42-43)	45	3,155,007	1,322,732	1,223,377	1,339,632	3,127,211	88,255	3,195,365	13,451,579	16,041,943	14,590,754

CITY OF

Mount Vernon

ADOPTED BUDGET SUMMARY  
YEAR ENDED JUNE 30, 2017

Fiscal Years

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
		GENERAL	SPECIAL	TIF	DEBT	CAPITAL	PERMANENT	PROPRIETARY	BUDGET	RE-ESTIMATED	ACTUAL
		(C)	REVENUES	SPECIAL	SERVICE	PROJECTS	(H)	(I)	2017	2016	2015
			(D)	REVENUES	(F)	(G)	(H)	(I)	(J)	(K)	(L)
Revenue & Other Financing Sources											
Taxes Levied on Property	1	1,228,081	310,768		0	84,042			1,622,891	1,614,092	1,663,695
Less: Uncollected Property Taxes-Levy Year	2	0	0		0	0			0	0	0
Net Current Property Taxes	3	1,228,081	310,768		0	84,042			1,622,891	1,614,092	1,663,695
Delinquent Property Taxes	4	0	0		0	0			0	0	0
TIF Revenues	5			753,004							
Other City Taxes	6	96,080	5,938			581,141			753,004	757,868	734,244
Licenses & Permits	7	38,000	0						683,159	662,235	632,823
Use of Money and Property	8	69,800	0		0	0	0	0	38,000	34,000	52,919
Intergovernmental	9	40,168	486,357		46,250	51,990			69,800	72,300	80,858
Charges for Fees & Service	10	151,100	0		0	0	0	0	624,765	629,445	595,448
Special Assessments	11	0	0		0	0	0	0	2,179,800	2,159,025	1,967,938
Miscellaneous	12	49,250	0		0	0	1,000	0	0	0	0
Sub-Total Revenues	13	1,672,479	803,063	753,004	46,250	717,173	1,000	2,028,700	6,021,669	6,085,725	5,952,980
Other Financing Sources:											
Total Transfers In	14	382,768	8,250		1,227,970	178,616	0	31,500	1,829,104	2,432,199	1,510,116
Proceeds of Debt	15	0	0		0	0	0	0	0	375,000	2,783,700
Proceeds of Capital Asset Sales	16	0	0		0	0	0	0	0	3,975	0
Total Revenues and Other Sources	17	2,055,247	811,313	753,004	1,274,220	895,789	1,000	2,060,200	7,850,773	8,896,899	10,246,796
Expenditures & Other Financing Uses											
Public Safety	18	813,921	0						813,921	787,053	745,901
Public Works	19	0	526,410						526,410	486,710	649,072
Health and Social Services	20	0	0						0	0	0
Culture and Recreation	21	523,448	0						523,448	482,715	457,920
Community and Economic Development	22	78,900	0						78,900	89,205	74,607
General Government	23	590,480	0						590,480	610,315	455,118
Debt Service	24	0	0		1,274,219	0	0	0	1,274,219	1,423,193	1,179,073
Capital Projects	25	0	33,755		0	406,565	0	0	440,320	2,721,575	1,060,263
Total Government Activities Expenditures	26	2,006,749	560,165	0	1,274,219	406,565	0	0	4,247,698	6,600,766	4,821,954
Business Type Proprietary: Enterprise & ISF	27								1,560,530	1,408,172	1,313,640
Total Gov & Bus Type Expenditures	28	2,006,749	560,165	0	1,274,219	406,565	0	1,560,530	5,808,228	8,008,938	5,935,594
Total Transfers Out	29	21,000	462,224	567,646	0	171,176	0	607,058	1,829,104	2,432,199	1,510,116
Total ALL Expenditures/Fund Transfers Out	30	2,027,749	1,022,389	567,646	1,274,219	577,741	0	2,167,588	7,637,332	10,441,137	7,445,710
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	31	27,498	-211,076	185,358	1	318,048	1,000	-107,388	213,441	-1,544,238	2,801,086
Beginning Fund Balance July 1	33	1,099,760	511,419	470,373	65,412	2,231,422	87,255	1,135,165	5,600,806	7,145,044	4,343,958
Ending Fund Balance June 30	34	1,127,258	300,343	655,731	65,413	2,549,470	88,255	1,027,777	5,814,247	5,600,806	7,145,044

LONG TERM DEBT SCHEDULE  
GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Fiscal Year  
2017

City Name: **Mount Vernon**

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
Project Name	Amount of Issue	Type of Debt Obligation	Date Certified to County Auditor	Debt Resolution Number	Principal Due FY 2017	Interest Due FY 2017	Bond Reg./Paying Agent Fees Due FY 2017	Total Obligation Due FY 2017	Paid from Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
(1) 2007 Essen Corp Purpose-Refunding 98 Go (TIF)	4,410,000	GO	May 2007	5-7-2007B	395,000	57,400	500	452,900	452,900	0
(2) 2008 GO Refunding (Sewer)	400,000	GO	July 2009	6-15-2008A	50,000	3,750	500	54,250	54,250	0
(3) 2009B GO Build America Bonds (30 West 70 Sew)	3,500,000	GO	September 2009	9-8-2008B	155,000	140,528	500	296,028	296,028	0
(4) 2010A GO Capital Loan Note (TIF)	400,000	GO	October 2010	10-4-2010D	45,000	4,988	500	50,368	50,368	0
(5) 2010B GO Capital Loan Note (TIF) Bridge Bank	160,000	GO	November 2010	11-15-2010A	30,000	543	0	30,543	30,543	0
(6) 2013 GO Capital Loan Note Essen Comp (LOST)	1,200,000	GO	July 2013	6-3-2013A	80,000	24,318	500	104,818	104,818	0
(7) 2014 GO Capital Loan Note 92% (175,000)	2,500,000	GO	September 2014	9-8-2014B	181,000	62,466	460	223,926	223,926	0
(8) 2014 GO Capital Loan Note Pool 8% (67,900)	200,000	GO	September 2014	9-8-2014B	14,000	5,432	40	19,472	19,472	0
(9) 2015 GO Capital Loan Note (Wall)	375,000	GO	July 2015	7-8-2015B	35,000	6,414	500	41,914	41,914	0
(10)		NO SELECTION								
(11)		NO SELECTION								
(12)		NO SELECTION								
(13)		NO SELECTION								
(14)		NO SELECTION								
(15)		NO SELECTION								
(16)		NO SELECTION								
(17)		NO SELECTION								
(18)		NO SELECTION								
(19)		NO SELECTION								
(20)		NO SELECTION								
(21)		NO SELECTION								
(22)		NO SELECTION								
(23)		NO SELECTION								
(24)		NO SELECTION								
(25)		NO SELECTION								
(26)		NO SELECTION								
(27)		NO SELECTION								
(28)		NO SELECTION								
(29)		NO SELECTION								
(30)		NO SELECTION								
<b>TOTALS</b>					955,000	305,721	3,500	1,274,221	1,274,221	0

**ERRORS LISTING PAGE SCROLL TO VIEW ALL ERROR MESSAGES (You may also print this page)**

**CONGRATULATIONS! THE BUDGET FILE CONTAINS NO ERRORS IN THE FOUR CATEGORIES**

**(1)**

**OPERATING TRANSFERS IN / OPERATING TRANSFERS OUT COMPARISONS**

**(2)**

**ENDING YEAR FUND BALANCE / BEGINNING YEAR FUND BALANCE COMPARISONS**

**0  
0**

**0  
0**

**0  
0**

**(3)**

**AN ERROR MESSAGE APPEARS IN RED BELOW IF THE BUDGET DOES NOT CONTAIN ALL 3 YEARS OF DATA**

**(4)**

**AN ERROR MESSAGE APPEARS IN RED BELOW IF A "DEBT TYPE" WAS NOT SELECTED ON THE LT DEBT TAB.**

## NOTICE OF PUBLIC HEARING BUDGET ESTIMATE

FISCAL YEAR BEGINNING JULY 1, 2016 - ENDING JUNE 30, 2017

City of Mount Vernon, Iowa

The City Council will conduct a public hearing on the proposed Budget at Mount Vernon City Hall  
on 3/7/2016 at 6:30 p.m.  
*(Date) xx/xx/xx (hour)*

The Budget Estimate Summary of proposed receipts and expenditures is shown below.  
Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor,  
City Clerk, and at the Library.

The estimated Total tax levy rate per \$1000 valuation on regular property . . . . . \$ 12.99900  
The estimated tax levy rate per \$1000 valuation on Agricultural land is . . . . . \$ 3.00375

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.

319-895-8742  
phone number

Sue Ripke  
City Clerk/Finance Officer's NAME

		Budget FY 2017	Re-estimated FY 2016	Actual FY 2015
		(a)	(b)	(c)
<b>Revenues &amp; Other Financing Sources</b>				
Taxes Levied on Property	1	1,622,891	1,614,092	1,663,695
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
<b>Net Current Property Taxes</b>	<b>3</b>	<b>1,622,891</b>	<b>1,614,092</b>	<b>1,663,695</b>
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	753,004	757,868	734,244
Other City Taxes	6	683,159	652,235	632,823
Licenses & Permits	7	38,000	34,000	52,919
Use of Money and Property	8	69,800	72,300	80,858
Intergovernmental	9	624,765	629,445	595,448
Charges for Fees & Service	10	2,179,800	2,159,025	1,967,938
Special Assessments	11	0	0	0
Miscellaneous	12	50,250	166,760	225,055
Other Financing Sources	13	0	378,975	2,783,700
Transfers In	14	1,829,104	2,432,199	1,510,116
<b>Total Revenues and Other Sources</b>	<b>15</b>	<b>7,850,773</b>	<b>8,896,899</b>	<b>10,246,796</b>
<b>Expenditures &amp; Other Financing Uses</b>				
Public Safety	16	813,921	787,053	745,901
Public Works	17	526,410	486,710	649,072
Health and Social Services	18	0	0	0
Culture and Recreation	19	523,448	482,715	457,920
Community and Economic Development	20	78,900	89,205	74,607
General Government	21	590,480	610,315	455,118
Debt Service	22	1,274,219	1,423,193	1,179,073
Capital Projects	23	440,320	2,721,575	1,060,263
<b>Total Government Activities Expenditures</b>	<b>24</b>	<b>4,247,698</b>	<b>6,600,766</b>	<b>4,621,954</b>
Business Type / Enterprises	25	1,560,530	1,408,172	1,313,640
<b>Total ALL Expenditures</b>	<b>26</b>	<b>5,808,228</b>	<b>8,008,938</b>	<b>5,935,594</b>
Transfers Out	27	1,829,104	2,432,199	1,510,116
<b>Total ALL Expenditures/Transfers Out</b>	<b>28</b>	<b>7,637,332</b>	<b>10,441,137</b>	<b>7,445,710</b>
<b>Excess Revenues &amp; Other Sources Over (Under) Expenditures/Transfers Out</b>	<b>29</b>	<b>213,441</b>	<b>-1,544,238</b>	<b>2,801,086</b>
Beginning Fund Balance July 1	30	5,600,806	7,145,044	4,343,958
Ending Fund Balance June 30	31	5,814,247	5,600,806	7,145,044

**NOTICE OF PUBLIC HEARING  
BUDGET ESTIMATE**

FISCAL YEAR BEGINNING JULY 1, 2016 - ENDING JUNE 30, 2017

City of Mount Vernon, Iowa

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on 3/7/2016 at 6:30 p.m.

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Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.

The estimated Total tax levy rate per \$1000 valuation on regular property . . . . . 12.99800

The estimated tax levy rate per \$1000 valuation on Agricultural land is . . . . . 3.00375

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.

319-895-8742  
phone number

Sue Ripke  
City Clerk/Finance Officer's NAME

		Budget FY 2017	Re-est. FY 2016	Actual FY 2015
		(a)	(b)	(c)
<b>Revenues &amp; Other Financing Sources</b>				
Taxes Levied on Property	1	1,622,891	1,614,092	1,663,695
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
<b>Net Current Property Taxes</b>	<b>3</b>	<b>1,622,891</b>	<b>1,614,092</b>	<b>1,663,695</b>
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	753,004	757,868	734,244
Other City Taxes	6	683,159	652,235	632,823
Licenses & Permits	7	38,000	34,000	52,919
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Intergovernmental	9	624,765	629,445	595,448
Charges for Services	10	2,179,800	2,159,025	1,967,938
Special Assessments	11	0	0	0
Miscellaneous	12	50,250	166,760	225,055
Other Financing Sources	13	0	378,975	2,783,700
Transfers In	14	1,829,104	2,432,199	1,510,116
<b>Total Revenues and Other Sources</b>	<b>15</b>	<b>7,850,773</b>	<b>8,895,899</b>	<b>10,246,796</b>
<b>Expenditures &amp; Other Financing Uses</b>				
Public Safety	16	813,921	787,053	745,901
Public Works	17	526,410	486,710	649,072
Health and Social Services	18	0	0	0
Culture and Recreation	19	523,448	482,715	457,920
Community and Economic Development	20	78,900	89,205	74,607
General Government	21	590,480	610,315	455,118
Debt Service	22	1,274,219	1,423,193	1,179,073
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<b>Total Government Activities Expenditures</b>	<b>24</b>	<b>4,247,698</b>	<b>6,600,766</b>	<b>4,621,954</b>
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<b>Total Expenditures/Transfers Out</b>	<b>28</b>	<b>7,637,332</b>	<b>10,441,137</b>	<b>7,445,710</b>
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Beginning Fund Balance July 1	30	5,600,806	7,145,044	4,343,958
<b>Ending Fund Balance June 30</b>	<b>31</b>	<b>5,814,247</b>	<b>5,600,806</b>	<b>7,145,044</b>

## **J. Motions for Approval**

CITY OF MOUNT VERNON  
CLAIMS FOR APPROVAL, MARCH 7, 2016

PAYROLL	CLAIMS	52,948.84
WAPSI WASTE SERVICE	GB,RECY,LEAF-SW	22,408.62
VEENSTRA & KIMM INC	MUNICIPAL POOL IMPROVEMENTS	9,130.50
US BANK	CREDIT CARD PURCHASES-ALL DEPT	4,532.92
VEENSTRA & KIMM INC	2015 STR IMPROVEMENTS GENERAL	4,424.60
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-P&A	3,895.00
VEENSTRA & KIMM INC	SANITARY SEWER SYSTEM EVAL-PRELIM	3,741.32
TREASURER STATE OF IOWA	SALE TAX	3,499.00
VEENSTRA & KIMM INC	ST WAT SUSTAINABLE FEATURES CO	2,552.11
KONICA MINOLTA BUSINESS SOLUTIONS	COPIER,FAX,SCANNR-PD	2,393.95
CARGILL INCORPORATED	ROAD SALT-RUT	1,881.19
CARGILL INCORPORATED	ROAD SALT-RUT	1,875.28
BUSER, ROBERT M	STIPEND-EMA	1,500.00
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	1,284.89
IOWA SOLUTIONS INC	SETUP,MONITORS-ALL DEPTS	1,219.00
MUNICIPAL SUPPLY INC	METER READER GUN REPAIR-WAT,SEW	884.81
LINN COUNTY PLANNING & DEVELOPMENT	BLDG PERMIT FEES/INSPECTIONS	534.00
US CELLULAR	CELL PHONE-ALL DEPTS	521.15
VEENSTRA & KIMM INC	2015 INTAKE REPLACEMENT	500.00
CENTURY LINK	PHONE CHGS-P&A	477.06
VEENSTRA & KIMM INC	CITY ENGINEERING GENERAL	468.00
COMMUNITY DEVELOPMENT GROUP	EDUCATION-ECON DEV	450.00
AUTO WORX	2014 INT/BRAKE PAD & ROTOR-PD	434.70
VEENSTRA & KIMM INC	2016 CIP COORDINATION	426.00
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	381.19
GALLS INC	UNIFORMS-PD	373.77
ELECTRONIC ENGINEERING CORP	INFORMATION SYSTEMS-PW	319.60
PHIL CHALMERS JUVENILE HOMICIDE TRAINING	TRAINING-PD	297.00
KROUL FARM GARDENS	6 NEW HANGING BASKETS-BEAUT	278.40
STAPLES ADVANTAGE	FILE CABINET-MVHPC	260.99
CENTURY LINK	PHONE CHGS-SEW	255.50
TASC	ADMIN FEE-ALL DEPTS	244.00
GORDON LUMBER COMPANY	BLDG SUPPLIES-MVHPC,RUT	231.24
LYNCH FORD	ANITFREEZE-PW	194.87
BEE LINE PRODUCTS CORP	STOP/SLOW PADDLES-PW	190.00
BAUMAN AND COMPANY	UNIFORMS-PW	184.00
KIRKWOOD COMMUNITY COLLEGE	EDUCATION-EMA	175.00
CAMPBELL SUPPLY CEDAR RAPIDS	SAFETY SUPPLIES-PW	156.90
AFFORDABLE PLUMBING & HTG	LOCATE/SHUT OFF WATER	150.00
GALLS INC	UNIFORMS-PD	147.04
OVERHEAD DOOR CO	GARAGE DOOR MAINT-SEW	135.00
VEENSTRA & KIMM INC	PRAIRIE PARK WTP FILTER REPLACEMENT	123.00
A-1 RENTAL WEST	AIR TILE CHISEL RENTAL	120.00
DIESEL TURBO SERVICES INC	BATTERY-PW	117.95
LINN CO-OP OIL CO	FUEL-PW	115.00
DIESEL TURBO SERVICES INC	ROTATE CYLINDER/BUSHINGS-PW	112.50
CENTURY LINK	PHONE CHGS-FD	103.31
CENTURY LINK	PHONE CHGS-PD	102.29
IIMC	ANNUAL MEMBERSHIP-ALL DEPTS	95.00
CENTRAL IOWA DISTRIBUTING	SUPPLIES-ALL DEPTS	82.60
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT	75.38
BALICEK, RITA	CLEANING SERVICE-PD,P&A	75.00
BENHART, SHERRIE	CLEANING SERVICE-PD,P&A	75.00
FOSTERS HEATING & A/C	FURNACE MAINT-P&A	74.95
INTERSTATE ALL BATTERY CENTER	BATTERIES-EMA	70.50
IOWA DEPT OF NATURAL RESOURCES	WWT2 OP CERT APPLICATION-SEW	60.00
MENARDS	4" GRINDING WHEEL-RUT	59.98

CITY OF MOUNT VERNON  
CLAIMS FOR APPROVAL, MARCH 7, 2016

ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	53.07
BALICEK, RITA	CLEANING SERVICE-P&A	52.50
BENHART, SHERRIE	CLEANING SERVICE-P&A	52.50
CENTURY LINK	PHONE CHGS-WAT	50.07
IOWA SOLUTIONS INC	DOMAIN MGMT-ALL DEPTS	50.00
CENTURY LINK	PHONE CHGS-RUT	48.07
GALLS INC	UNIFORMS-PD	47.78
IOWA DEPARTMENT OF TRANSPORTATION	BOLTS-RUT	43.36
CAMPBELL SUPPLY CEDAR RAPIDS	EARMUFF,TILE CHISEL-RUT	38.24
COOPER, MARIANNE	DEPOSIT REFUND-WAT	32.54
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	30.88
SPRINGER PEST SOLUTIONS CORP	PEST CONTROL-P&A	30.00
NEAL'S WATER CONDITIONING SERVICE	WATER,SALT-RUT	28.75
CAMPBELL SUPPLY CEDAR RAPIDS	GRINDER REPAIR-RUT	27.48
COGRAN SYSTEMS	ONLINE REGISRATION FEES-P&REC	26.00
IOWA FIRE CHIEFS ASSOCIATION	MEMBERSHIP-EMA	25.00
GALLS INC	UNIFORMS-PD	22.02
CAMPBELL SUPPLY CEDAR RAPIDS	SUPPLIES-RUT	20.92
OFFICE OF VEHICLE SERVICES	VEHICLE INSPECTIONS-PD	20.00
GEMMILL, SUSANNAH BIONDO	REFUND-P&REC	18.00
YOCK, KELLY	REFUND-P&REC	18.00
IOWA LAW ENFORCEMENT ACADEMY	TRANSFER OF MMPI-2-PD	15.00
KIECKS	UNIFORMS-FD	14.97
ELECTRONIC ENGINEERING CORP	PAGER SERVICE-EMA	11.95
HOLUB, HEATH	DEPOSIT REFUND-WAT	10.00
STAPLES ADVANTAGE	CLIPBOARD-RUT	7.04
	TOTAL	128,214.04

**AGENDA ITEM # J – 2**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	March 7, 2016
<b>AGENDA ITEM:</b>	Street Condition Evaluation
<b>ACTION:</b>	None

**SYNOPSIS:** V&K is proposing a sum of \$19,500 to complete a street analysis for the City. This analysis will include GIS mapping and costs opinions that the City can use in the capital improvements program. The project has a two month timeline for completion.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** Mayor

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** Agreement

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 3/2/16

## ENGINEERING SERVICES AGREEMENT

### MOUNT VERNON, IOWA STREET REPLACEMENT PROGRAM

**THIS AGREEMENT**, made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2016, by and between the **CITY OF MOUNT VERNON, IOWA**, hereinafter referred to as the "Owner" or "City," party of the first part, and **VEENSTRA & KIMM, INC.**, a corporation organized and existing under the laws of the State of Iowa, party of the second part, hereinafter referred to as the "Engineers,"

**WITNESSETH: THAT WHEREAS**, the City is now contemplating the Street Condition Evaluation of the City's street network, development of project concepts, and prioritizing projects with said work hereinafter referred to as the "Project," and

**WHEREAS**, the City desires to retain the Engineers to provide planning and engineering services on the Project.

**NOW, THEREFORE**, it is hereby agreed by and between the parties hereto that the City does hereby retain and employ the Engineers to act for and represent it in engineering and planning matters involved in the Project. Such contract of employment shall be subject to the following terms, conditions and stipulations, to wit:

1. **SCOPE OF PROJECT.** It is understood and agreed that the Project shall include the following elements:
  - a. Prepare street base maps using Iowa DOT GIS files, county aerials, and City utility maps.
  - b. Assessment of the street conditions, possible causes of the pavement failures and development of proposed rehabilitation techniques.
  - c. Coordination with other underground utility evaluations from the City.
  - d. Development of cost opinions, concept drawings, and prioritized list for the areas in the TIF District and outside the TIF District.
2. **STUDY SURVEYS.** The Engineers shall use available aerial images and existing GIS mapping as the base map for the study.

3. **REPORTS.** The Engineers shall provide a letter with a prioritized project list and concept drawings that includes recommendations and estimated cost for improvements required to address deficiencies identified during the study. Separate lists will be developed for areas in the TIF District and areas outside the TIF District.
4. **COMPENSATION.** The Owner shall compensate the Engineers for their services by payment of the following fees:
  - a. Work shall consist of the following:
    1. Street condition verification, failure assessment, recommendations for repairs, and prioritization – approximately 5 weeks.
    2. Development of concepts, cost opinions, and prioritization – approximately 3 weeks.
  - b. The fee for the Project shall be based on the standard hourly fees for the time the Engineers' personnel are actually engaged in the performance of the work, plus direct out-of-pocket costs incurred by personnel who are actually engaged in the work. The total fee for services shall not exceed the sum of Nineteen Thousand Five Hundred Dollars (\$19,500).
5. **PAYMENT.** The fees shall be due and payable as follows:
  - a. For planning services, the fee shall be due and payable monthly based on that proportion of the fee which the Engineers have completed as of the time of the applicable billing.
6. **SERVICES NOT INCLUDED.** The above-stated fees do not include compensation for the following items:
  - a. If, after the concepts are completed and approved by the City, the Engineers are requested to evaluate additional items or areas, the Engineers shall receive additional compensation for such changes which shall be based upon standard hourly fees plus expenses for personnel engaged in performance of the work associated with making the required changes.
  - b. Soil borings, soil testing and contaminated soil investigations are not included in this Agreement.

- c. Environmental studies and wetland determinations are not included in this Agreement.
- d. Preparation of construction plans and specifications are not included in this agreement.
- e. Topographic survey and legal property survey is not included in this agreement.

- 7. CHANGES AND EXTRA WORK.** The above-stated fees cover the specific services as outlined in this Agreement. If the City requires additional services of the Engineers in connection with the Project, the Engineers shall receive additional compensation for changes which shall be based upon the standard hourly fees plus expenses of the personnel engaged in the performance of the work. The method of compensation for authorized Extra Work shall be mutually agreed upon between the City and Engineers at the time the work shall be authorized by the City.
- 8. TIME OF COMPLETION.** The City desires to initiate the study beginning in the spring of 2013. Engineers shall proceed with their work according to this schedule. The Engineers shall not be responsible for delays in approval or other actions by governmental agencies which may delay the completion date.
- 9. INDEMNIFICATION.** The Engineers shall and hereby agree to hold and save the Owner harmless from any and all claims, settlements, and judgments, to include all reasonable investigative fees, attorneys' fees, suit and court costs for personal injury, property damage, and/or death arising out of the Engineers' or any of its agents', servants', and employees' errors, omissions or negligent acts for services under this Agreement, and for all injury and/or death to any and all of the Engineers' personnel, agents, servants, and employees occurring under the Workers' Compensation Act of the State of Iowa.
- 10. INSURANCE.** The Engineers shall furnish the Owner with certificates of insurance by insurance companies licensed to do business in the State of Iowa, upon which the Owner is endorsed as an additional named insured, in the following limits. It must be clearly disclosed on the face of the certificates that the coverage is on an occurrence basis.

General Liability

\$ 500,000

Automobile Liability	500,000
Excess Liability (Umbrella)*	1,000,000
Workers' Compensation, Statutory Benefits Coverage B*	100,000
Professional Liability	1,000,000

\*The Owner is not to be named as an additional insured.

11. **TERMINATION.** Should the City abandon the Project before the Engineers have completed their work, the Engineers shall be paid proportionately for the work and services performed until the date of termination.
12. **ASSISTANTS AND CONSULTANTS.** It is understood and agreed that the employment of the Engineers by the Owner for the purposes aforesaid shall be exclusive, but the Engineers shall have the right to employ such assistants and consultants as they deem proper in the performance of the work.
13. **ASSIGNMENT.** This Agreement and each and every portion thereof shall be binding upon the successors and the assigns of the parties hereto.

The undersigned do hereby covenant and state that this Agreement is executed in duplicate as though each were an original and that there are no oral agreements that have not been reduced to writing in this instrument.

It is further covenanted and stated that there are no other considerations or monies contingent upon or resulting from the execution of this Agreement, nor have any of the above been implied by or for any party to this Agreement.

**IN WITNESS WHEREOF**, the parties have hereunto subscribed their names on the date first written above.

**MOUNT VERNON, IOWA**

**ATTEST:**

By \_\_\_\_\_  
Mayor

By \_\_\_\_\_

**VEENSTRA & KIMM, INC.**

**ATTEST:**

By \_\_\_\_\_

Project Manager

By \_\_\_\_\_

**AGENDA ITEM # J – 3**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

**DATE:** March 7, 2016

**AGENDA ITEM:** Seasonal Pay Policy

**ACTION:** None

**SYNOPSIS:** Attached you will find a rough draft of a pay policy for seasonal employees. The concepts and pay amounts were reviewed by the Personnel Committee and City staff. Staff feels this policy is necessary as we try to maintain consistency in pay through all departments. Additionally, we hope to maintain more lifeguards from season to season.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** Policy

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 3/2/16



**Mount  
Vernon**  
IOWA

**Chris Nosbisch, City Administrator**  
**Douglas Shannon, Chief of Police**

**Jamie A. Hampton, Mayor**

**Council:**

**Eric Roudabush**  
**Paul Tuerler**  
**Marty Christensen**  
**Scott Rose**  
**Tom Wieseler**

**To:** Department Heads  
**From:** Chris Nosbisch  
**CC:** City Council  
**Subject:** Seasonal Pay  
**Date:** 2/16/16

In an effort to ensure that all seasonal employees are treated in the same manner, I have reviewed the following pay structure with the Personnel Committee. Please use this structure as a guideline for all hires moving forward.

All seasonal public works employees and lifeguards will have a starting salary of \$8.50. For every season (year) they return to the City, they will receive a \$0.25 per hour increase. This increase will be capped at \$11.50 for all seasonal employees with the exception of the Pool Manager. At no time, will a seasonal employee make more than \$11.50 per hour.

Pool cashiers and concession workers will start at minimum wage. They will not be subject to the \$0.25 a year increase. These workers may be given the same percentage increase as identified in the Public Services Agreement as approved by the City Council. At no time should the wages within this classification make more than \$8.00 per hour.

Each seasonal worker shall be given a letter of employment at their hire date. This letter will identify them as seasonal employees include a firm start date and a firm end date. At the end of the season, each employee will receive an additional letter, severing employment with the City. This letter will also encourage each employee to re-apply the following season.

If you have any questions, please let me know.

**AGENDA ITEM # J – 4 - 10**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	March 7, 2016
<b>AGENDA ITEM:</b>	Swimming Pool Improvements
<b>ACTION:</b>	None

**SYNOPSIS:** There were multiple bid packages created with the pool improvements in an effort to get as many local contractors as possible. Staff has kept the motions separate to accommodate the multiple bids. The low/recommended bid for each item is listed below:

Recirculation Pump	-	\$ 10,145.15
Pool Filters and Heaters	-	\$103,900.00
Drywall and Finishing's	-	\$ 880.00
Electric	-	\$ 3,875.00
Flooring	-	\$ 8,278.00
Security	-	\$ 1,200.00
Plumbing	-	\$ 20,000.00
Design and Engineering (V&K)	-	\$ 22,330.50
Total	-	\$170,608.65

This number includes a contingency of \$13,200. Staff is comfortable moving forward with the above recommendations.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** Supporting Documents

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 3/2/16

QUOTATION

2016 SWIMMING POOL IMPROVEMENTS  
RECIRCULATION PUMP  
MOUNT VERNON, IOWA

Name of Firm Northway Well and Pump Company

Address of Firm 4895 8th Avenue - Marion, Iowa 52302

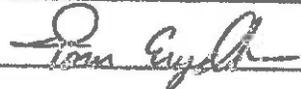
To: Honorable Mayor and City Council  
City of Mount Vernon  
213 First Street NW  
Mount Vernon, IA 52314

The undersigned bidder, having examined the plans and having familiarized himself with the nature and location of the work to be done and the conditions under which the work will be performed, hereby proposes to provide the required labor, services and materials and to perform the work described in the plans and specifications within the time and for the sum or sums stated hereinafter on attached Quotation schedule; which Quotation schedule is hereby made a part of this Quotation.

The undersigned certifies that this Quotation is made in good faith, without collusion or connection with any other person or persons bidding on the work.

The undersigned bidder states that this Quotation is made in conformity with the specifications and agrees that in the event of any discrepancies or differences between any conditions of his Quotation and the specifications prepared by VEENSTRA & KIMM, INC., that the provisions of the latter shall prevail.

Bidder Northway Well and Pump Company

By Tom Engelken 

Title Sales Representative

QUOTATION SCHEDULE

2016 SWIMMING POOL IMPROVEMENTS – RECIRCULATION PUMP

1. Construct the 2016 Swimming Pool Improvements – Recirculation Pump for the following lump sum price:

<u>Description</u>	<u>Unit</u>	<u>Estimated Quantities</u>	<u>Unit Price</u>	<u>Extended Price</u>
1.1 the existing pump/discharge head/motor shall be removed and a new pump/discharge head/motor shall be installed	LS	1	xxxxx	\$ <u>10145.15</u>
Total Base Quotation				\$ <u>10145.15</u>

2. Construct Alternate Bid for the following lump sum price:

<u>Description</u>	<u>Unit</u>	<u>Estimated Quantities</u>	<u>Unit Price</u>	<u>Extended Price</u>
2.1 the existing pump/discharge head/motor and pump base shall be removed, rebuilt, painted and reinstalled	LS	1	xxxxx	\$ <u>5500.00</u>
Total Alternate Quotation				\$ <u>5500.00</u> If repairable

3. Work on the project shall commence within ten (10) days of written Notice to Proceed and shall be completed by May 11, 2016.
4. Liquidated damages in the amount of Two Hundred Dollars (\$200.00) per calendar day will be assessed for each day the work shall remain uncompleted after the contract period for the project with due allowance for extensions of the contract period due to conditions beyond the control of the Contractor.
5. Existing pump is rated at 500 gpm at 39 feet of head. The motor is 7.5 HP, 3 Phase, 240/460V, 1170 RPM.



**VEENSTRA & KIMM, INC.**

860 22nd Avenue - Suite 4 • Coralville, Iowa 52241-1565  
319-466-1000 • 319-466-1008(FAX) • 888-241-8001(WATS)

March 1, 2016

Chris Nosbisch  
City Administrator  
City of Mount Vernon  
213 1<sup>st</sup> Street NW  
Mount Vernon, IA 52314

MOUNT VERNON, IOWA  
2016 SWIMMING POOL IMPROVEMENTS  
POOL FILTERS & HEATERS  
RECOMMENDATION TO AWARD CONTRACT

The City of Mount Vernon solicited quotations for the 2016 Swimming Pool Improvements – Pool Filters & Heaters project. A total of one quotation was received as follows:

<u>Bidder</u>	<u>Quotation</u>
Dubuque Plumbing & Heating	\$ 103,900.00

The apparent low quotation for the project was submitted by Dubuque Plumbing & Heating with its quotation in the amount of \$103,900.00. Veenstra & Kimm, Inc. has examined the bidding documents and they appear in order.

The Engineer's estimate of cost for the project was \$107,500.00. The low quotation submitted by Dubuque Plumbing & Heating was approximately 3.3% below the Engineer's estimate of cost for the project.

Veenstra & Kimm, Inc. believes Dubuque Plumbing & Heating has sufficient experience and resources to complete the project within the contract time. We also believe that the low quotation is reflective of the current value of the project. We recommend that the City of Mount Vernon award the construction contract to Dubuque Plumbing & Heating in the amount of the quotation of \$103,900.00.

If you have any questions or comments concerning the project, please contact us at (319) 466-1000.

VEENSTRA & KIMM, INC.

Dave Schechinger  
DRS:mmc  
5131-035  
Enclosures

QUOTATION

2016 SWIMMING POOL IMPROVEMENTS  
POOL FILTERS & HEATERS  
MOUNT VERNON, IOWA

Name of Firm Dubuque Plumbing and Heating

Address of Firm 205 Stone Valley Dr. Dubuque, IA 52003

To: Honorable Mayor and City Council  
City of Mount Vernon  
213 First Street NW  
Mount Vernon, IA 52314

The undersigned bidder, having examined the plans and having familiarized himself with the nature and location of the work to be done and the conditions under which the work will be performed, hereby proposes to provide the required labor, services and materials and to perform the work described in the plans and specifications within the time and for the sum or sums stated hereinafter on attached Quotation schedule; which Quotation schedule is hereby made a part of this Quotation.

The undersigned certifies that this Quotation is made in good faith, without collusion or connection with any other person or persons bidding on the work.

The undersigned bidder states that this Quotation is made in conformity with the specifications and agrees that in the event of any discrepancies or differences between any conditions of his Quotation and the specifications prepared by VEENSTRA & KIMM, INC., that the provisions of the latter shall prevail.

Bidder Dubuque Plumbing and Heating

By Travis Kraus

Title Estimator

QUOTATION SCHEDULE

2016 SWIMMING POOL IMPROVEMENTS – POOL FILTERS & HEATERS

1. Construct the 2016 Swimming Pool Improvements – Pool Filters & Heaters for the following unit and lump sum prices:

<u>Description</u>	<u>Unit</u>	<u>Estimated Quantities</u>	<u>Unit Price</u>	<u>Extended Price</u>
1.1 Pool filters with valves	Ea.	2	\$ 26,200.00	\$ 52,400.00
1.2 Piping	LS	1	23,000.00	23,000.00
1.3 6" Butterfly valve	LS	10	360.00	3,600.00
1.4 6" Flexible connector	LS	1	800.00	800.00
1.5 Flow meter	LS	2	1,800.00	3,600.00
1.6 Pool heater (outdoor style with 2" piping and 8 - 2" ball valves)	LS	2	10,250.00	20,500.00
Total Quotation			\$ 103,900.00	

2. Work on the project shall commence within ten (10) days of written Notice to Proceed and shall be completed by May 11, 2016.
4. Liquidated damages in the amount of Two Hundred Dollars (\$200.00) per calendar day will be assessed for each day the work shall remain uncompleted after the contract period for the project with due allowance for extensions of the contract period due to conditions beyond the control of the Contractor.
5. Work Scope:
- a. Remove and replace existing two (2) dual compartment filters (54" diameter). Filters shall be Eureka Manufacturing Company or equal. The basis of design for this project is to remove all existing piping to filters 1 & 2 to allow removal of the filters onto the pool deck.
  - b. Remove chemical injection (suction and discharge) piping.
  - c. Remove concrete floor as shown on plan.
  - d. Install pad extension as shown on plan.
  - e. Install leveling shims as needed under each filter and anchor to pad.
  - f. Install filters with right side and left side piping/valves and valve operator and new piping including 6" flexible rubber connection with retainer rings and retainer bolts at pump, 6" propeller meter in discharge line from pump, 2 - 6" wafer style butterfly valves at each filter inlet, and reconnect chemical feed piping (suction and discharge). All piping shall be schedule 80 PVC with either solvent welded joints or flange joints as shown on the plan. Pipe supports shall

Quotation

- be either pipe stands from the floor or hangers from the roof joists. A minimum of two supports are required for each pipe segment.
- g. Install 2 pool heaters Raypak model P624 or equal. Installation shall include exhaust, natural gas piping and connections to pool piping. Locations of the heaters are shown on the plans.
  - h. Install 6" propeller meter in shallow end recirculation pump discharge line. Existing pipe is PVC.

**SECTION 11500  
HIGH-RATE FILTER**

INDEX

PART 1 – GENERAL

- 1.01 PROLOGUE
- 1.02 REFERENCE
- 1.03 QUALITY ASSURANCE
- 1.04 SUBMITTALS
- 1.05 WARRANTY

- 2.05 EXTERIOR COATING
- 2.06 INTERNAL DISTRIBUTION SYSTEM
- 2.07 FACE PIPING WITH VALVES
- 2.08 SINGLE LEVER CONTROL LINKAGE
- 2.09 FILTER MEDIA

PART 2 – PRODUCTS

- 2.01 FILTER SYSTEM CAPACITY
- 2.02 FILTER AREA
- 2.03 FILTER TANK
- 2.04 INTERIOR LINING

PART 3 – EXECUTION

- 3.01 INSTALLATION
- 3.02 START-UP

PART 1 – GENERAL

1.01 PROLOGUE

- A. It is the intent of these specifications to describe a swimming pool High-Rate Sand Filter constructed of A-36 carbon steel or fiberglass.
- B. This specification includes but is not limited to the following components:
  - 1. Filter Tank(s)
  - 2. Interior Lining
  - 3. Interior Distribution System(s)
  - 4. Face Piping with Valves
  - 5. Single Lever Control Linkage
  - 6. Fully Automatic Backwash
  - 7. Filter Media
- C. The filter system described in these specifications reflects the models HRL and HRL2C series filters, fabricated by Eureka Manufacturing Company, Eureka, South Dakota, U.S.A.
- D. It is not the intent of these specifications to limit competition. Any substitute system must be approved by the Architect/Engineer prior to the bid date. All base bids must include the specified filter. Any substitutes shall be quoted by the bidding contractors as an alternate.

1.02 REFERENCE

- A. The following standards shall be incorporated herein, but not limited to:

1. NSF - NSF International
2. AISI - American Iron and Steel Institute
3. ANSI - American National Standards Institute
4. AWS - American Welding Society
5. ASTM - American Society for Testing Metals
6. ASME - American Society of Mechanical Engineers

### 1.03 QUALITY ASSURANCE

- A. The manufacturer shall have a minimum of ten (10) years experience in the fabrication of High-Rate Sand Filters for public swimming pools. The filter system shall be of the vertical type and be tested and certified by NSF International for a maximum flow of 20 gallons per minute per square foot of filter area.
- B. The hydraulic calculations shall be performed to assure compliance with code requirements as well as guarantee the proper recirculation rates.
- C. The material loading and storage shall be performed by the contractor. The materials shall not be stacked or stored in a manner that may cause damage. The material shall be stored in accordance with the manufacturer's specifications.

### 1.04 SUBMITTALS

- A. Product data and shop drawings: Submit product data, shop drawings, dimensional drawings, and installation instructions for the filter and related components clearly indicating rated capacities, gauges of material, finishes, etcetera.

### 1.05 WARRANTY

- A. The filter(s) shall be guaranteed by the manufacturer for workmanship, materials and performance for a period of two (2) years. The warranty will not include abusive or improper treatment of the filter during construction or under operation. The company shall have no liability to correct any damage caused by neglect, misuse, improper chemical treatment of pool water, or any other external causes.
- B. The manufacturer shall provide complete instructions detailing proper care, maintenance and cleaning of the filter system.

## PART 2 – PRODUCTS

### 2.01 FILTER SYSTEM CAPACITY

- A. The filter system shall consist of two (2) filter tank(s), complete with face piping, operating valves, complete gauge panel with 4.5" (inch) gauges, automatic air relief vent, backwash sight glass, bottom drain connection with internal media retainer,

internal distribution system, and single lever control linkage, unless otherwise specified.

- B. The system shall be fabricated and fully assembled by the original equipment manufacturer. The face piping and system accessories shall be removed from the system and shipped individually. The collection and diverter headers are to be factory installed and internally braced for transit.

## 2.02 FILTER AREA

- A. The filter system shall consist of two (2) HRL 2C54 High-Rate Permanent Media Filters with a total effective area of 31.8 sq. ft. per filter. When operating at 15 gpm per square foot of filter area, each filter will have a capacity of filtering 171,720 gallons in 6 hours.

## 2.03 FILTER TANK

- A. The tank shall include two (2) standard 12" (inch) x 16" (inch) manways complete with steel cover, gasket, bolt, nut and yokes. On HRL2C Systems, the manways shall be located in the side shell.
- B. The filter tanks shall be 54" in diameter with a side shell height of 72" and shall be constructed of high quality type A36 carbon steel or fiberglass. The tank shall be 3/16" thick. Dished and flanged heads shall be 3/16" thick. HRL2C Systems shall be suitable for a working pressure of 50 psi and hydrostatically tested at 75 psi.
- C. Each filter tank shall include two (2) media dump ports and drains in the side shell. Influent and effluent connections shall be located in the tank side shell and shall be schedule 40 steel pipe.
- D. Each filter tank shall be equipped with replaceable sacrificial anodes that protect the tank from corrosion caused by electrolysis.
- E. HRL filter tanks shall be supported by angle iron legs making the return to pool piping 18 ½" above the floor.
- F. HRL2C series filters include an inner separating partition between cells which shall be no less than 3/16" thick but satisfactory to meet working and hydrostatic pressures. Each cell shall be equipped with the necessary connections for the influent and effluent piping.

## 2.04 INTERIOR LINING

- A. All interior, wetted surfaces of the filter tanks and all penetrations shall be degreased and sandblasted prior to lining installation.

- B. Tank lining shall be an epoxy-type coating, and shall be applied to all wetted surfaces of the tank and tank penetrations in two successive coats. Twelve hours of curing time shall be allowed between coats, and the total thickness shall be 8 to 12 mils.
- C. The finished lining shall be smooth, dust free, and completely nontoxic. The lining shall be visually examined and spark tested for pinholes.

#### 2.05 EXTERIOR COATING (not required for fiberglass)

- A. The filter shall be painted with one (1) coat of zinc oxide primer after the trial assembly by the original equipment manufacturer.
- B. After installation the filters shall be painted with two (2) coats of epoxy paint (color selected by Owner).

#### 2.06 INTERNAL DISTRIBUTION SYSTEM

- A. Filter internal equipment shall include an upper distribution assembly and a lower collection system, hydraulically balanced to prevent turbulence and/or displacement of the media during filtration. Standard pipe arrangement or internal valving systems will not be acceptable.
- B. The upper distribution system shall include hydraulic injection molded ABS plastic distribution lenses located uniformly over the filter bed. They shall be joined to the influent connection by means of a schedule 80 PVC pipe header.
- C. The lower collection system shall consist of a schedule 80 PVC pipe header and cicolac laterals designed to retain the filter media with minimum head loss. The internal distribution system shall be designed to promote media bed circulation during backwash.

#### 2.07 FACE PIPING WITH VALVES

- A. The High-Rate Sand Filters shall be provided with all the necessary face piping and valves which shall be pre-assembled by the original equipment manufacturer. The face piping shall consist of flanged standard cast iron fittings and a sight glass.
- B. Face piping shall be 6" (inch) I.P.S. with flanged fittings, matching influent and effluent connections on the filter tank. One tank shall have right hand connections and one tank shall have left hand connections.
- C. The butterfly valves up to and including 8" (inches) shall be of the wafer type with a cast iron body, nylon coated disc, stainless steel stem, with a 100 psi bubble tight shut off.

- D. Piping is to be drilled and tapped at the influent and effluent ports to accommodate gauge panel tubing.
- E. A sight glass designed for 150 psi working pressure shall be fitted on the backwash line. It shall consist of a 1.5" (inch) I.P.S. cast brass base and cap with a 3" (inch) diameter lens.

#### 2.08 SINGLE LEVER CONTROL LINKAGE

- A. The linkage shall consist of a unilever operator linkage complete with double operator arms of aluminum which shall be heat treated to a T6 temper for strength and durability. Couplings and jam nuts shall be provided to facilitate adjustment of linkage. Connecting rods and high strength shear pins shall also be provided.
- B. Valves shall be set to move concurrently with one pair opening and the other pair closing to avoid water hammer and to simplify operation. Fully Automatic Backwash:

#### 2.09 FILTER MEDIA:

- A. Filter media shall consist of uniformly graded silica sand which shall be free of limestone or clay. Filter media shall be grade #20, effective size of 0.45 - 0.55 millimeter with a uniformity coefficient of 1.75 maximum. Support media shall be hard, uniformly graded 1/8" (inch) to 3/8" (inch) gravel. No limestone or clay shall be present.

### PART 3 – EXECUTION

#### 3.01 INSTALLATION

- A. Contractor shall remove existing filters and piping.
- B. Concrete pad shall be extended as shown on plan.
- C. Set and level filters with shims.
- D. Install new piping and flow meters.
- E. Install filter media.
- F. Reconnect chemical feed piping.

#### 3.02 START-UP

- A. Back wash filter until clean.

B. Demonstrate filter operation to pool staff.

**END OF SECTION**

J-6

Dan Gaines Construction  
304 3rd St SE  
Mount Vernon, IA 52314-1512

# Estimate

Date	Estimate #
3/4/2016	148

Name / Address
CITY OF MOUNT VERNON 213 1ST STREET WEST MOUNT VERNON VERNON, IOWA 52314

			Project
Description	Qty	Rate	Total
MATERIAL AND LABOR ,TO REPAIR,TAPE AND SKIM OUT CEILING IN THE POOL HOUSE.	1	880.00	880.00
<b>Total</b>			<b>\$880.00</b>

PROPOSAL NO.

SHEET NO.

DATE

3/2/16

PROPOSAL SUBMITTED TO:

WORK TO BE PERFORMED AT:

NAME  
City of MT. Vernon

ADDRESS  
1187 Vulcan Av NE

ADDRESS  
MT. Vernon Pool

Salem, IA 52333

PHONE NO.

ARCHITECT  
Ellison Enterprises

We hereby propose to furnish the materials and perform the labor necessary for the completion of \_\_\_\_\_

Repairing drywall in ceiling at M.V. Pool  
includes the following.

- Prep all seams to be re-taped; mudded
- re tape & mud all seams needed
- skim coat as needed

Material = \$ 285.00

Labor = \$ 2775.00

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of Three Thousand & Sixty

Dollars (\$ 3,060.00 ) with payments to be made as follows.

Due upon completion

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted Vance Miller

Per \_\_\_\_\_

Note — this proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_

J-7

J.E.M. Electric

410 3rd Ave. N. W. # 2  
Mount Vernon, IA 52314

# Estimate

Date	Estimate #
2/29/2016	164

<b>Name / Address</b>
City of Mount Vernon City Hall

<b>Project</b>

Description	Qty	Cost	Total
Replace electrical panel in concession area. Install 4 outlets and replace light in concession area. Install power for water heater in concession area. Add an outlet in the office and replace light fixtures. Split up outlets in pump house with an additional circuit. Install 3 lights in pump house. Add a light over chemical testing area. Relocate power feed to zero deck pump disconnect from floor to overhead. Check deep end pump wiring. All work to be done at Mount Vernon City Swimming Pool.		3,875.00	3,875.00
We look forward to working with you!		<b>Total</b>	\$3,875.00

Customer Signature \_\_\_\_\_

**BRADY LANHAM**  
ELECTRICIAN

To:  
City of Mt Vernon  
213 First street NW  
Mt Vernon, IA 52314

From:  
Brady Lanham MA  
2057 Eastern Blvd S.E  
CR, IA 52403

**Proposal for: Pool renovation**

I will add (4) outlets in concessions area on (2) separate circuits, we will also replace light fixture w/LED.

I will run 240v power for concession stand water heater.

I will add (1) outlet in office area, we will also replace light fixture w/LED.

I will split up outlets in pump house and put them on (1) additional circuit.

I will replace both pump house security lights w/LED and remotely locate photo cell.

I will add a switched LED light over chemical mixing area.

I will relocate power feed to pump disconnect (currently running along floor) to the back wall or ceiling of the pump house.

I will replace wiring to old pump (deep end) and install new resettable disconnect.

**Labor, materials, and permit: \$4875.00**

Jeremy Erie  
2091 200th ave.  
Mechanicsville, IA 52306  
(319)721-6552  
proerie@yahoo.com

# ESTIMATE

**ADDRESS**  
City of Mt. Vernon

**ESTIMATE # 1037**  
**DATE 02/24/2016**  
**EXPIRATION DATE 12/31/2016**

ACTIVITY	QTY	RATE	AMOUNT
<b>Sales</b> Floor surface prep including grinding, skim coating as needed	1,800	1.60	2,880.00
<b>Sales</b> installation of Spartacote 3 part epoxy	1,800	2.80	5,040.00
<b>Sales</b> install Spartacote 3 part epoxy up walls 6"	128	2.80	358.40

---

**TOTAL** **\$8,278.40**

Accepted By

Accepted Date

## Estimate

Estimate No: **1**  
 Date: **February 10, 2016**

1680 150th St  
 Clarence, Ia 52216

319-743-5993  
 brockmshr@gmail.com

**For:** Mt Vernon City Pool House  
 919 2nd Ave N  
 My Vernon, IA 52314  
 319-533-1288

Description	Quantity	Rate	Amount
<b>Grinding</b> Grinding the concrete to remove any debri left from the existing tile and to open the pours of the concrete in order to get the correct bond with the products.	1	\$2,020.00	\$2,020.00
<b>Floor Drains</b> The floor drains will need to be filled around the outside edge and feathered out to allow proper water flow into the drain. It will be \$100 per drain with approximately 13 drains.	1	\$1,300.00	\$1,300.00
<b>MPC Protective Coating</b> Once the concrete is ground down and repaired there will be two coats of MPC protective coating applied. I will have attached a PDF of the product information to help you better understand the protective coating.	1	\$4,040.00	\$4,040.00
To add approximately a 4" kick plate using the same Miracote MPC product that will be used on the flooring around the entire perimeter.	1	\$1,800.00	\$1,800.00

\* Indicates non-taxable item

1/3rd down payment is required at contract signing in order to be placed on schedule.

Subtotal	\$9,160.00
TAX (0.00%)	\$0.00
<b>Total</b>	<b>\$9,160.00</b>



## Color Chart for Colorbond XL & ColorPax LIP



303 Ivory Cream



413 Speedway Gray



2101 Toffee



304 Sandpiper Beige



431 Bright Gray



2102 Copper Kettle



3304 Provincial Tan



4413 Dolphin Gray



606 Spanish Tile



3305 Dodge City Tan



402 Dark Gray



2103 Fired Brick



503 Adobe



4501 Slate Green



2601 Redwood Tile

**ALSO AVAILABLE IN #310 BLACK, #0110 WHITE, #103 CHARCOAL.**

Printed color cards approximate actual color. Actual color should be approved based upon actual samples or draw downs of the selected color and material sample. Final color appearance is affected by lighting, surface texture, profile, method of application and sealer selection. Always select color from a finished composition system sample.

The products listed are readily available in the Standard Colors featured on this color selection card.

Special order "Custom Colors" can be selected from "Pantone" or major brand color selection guides. Minimum order quantity, special price and production time and a "final sale" policy apply to all orders for non-standard colors.

Contact us today for more information!

West Coast • Rancho Dominguez, CA  
(310) 886-9100 • (310) 886-9119 fax

[www.miracote.com](http://www.miracote.com)

East Coast • Roselle Park, NJ  
(908) 245-2800 • (908) 245-0659 fax

File Code L-544

# Security proposal for MV pool

Service <service@allsecurecr.com>

Thu 3/3/2016 3:50 PM

To: Matt Siders <msiders@cityofmtvernon-ia.gov>;

Matt,

We are proposing the following equipment for the alarm system at the city pool:

1-B4512	Bosch control panel
1-B915	Bosch commence center (keypad)
1-D126	Backup battery
1-B430	Landline telephone interface
2-DS1101	Glass break detector
6-SR1085	Door contacts
Cabling, misc. material, installation, programming and training	

Your investment in this equipment will be \$950.00 plus applicable sales tax.

Monitoring will be \$25.00 per month plus tax, billed quarterly. (Emergency 24 in Chicago)

Option:

2-DS860                      Motion detector t \$125 per detector, installed.

Trenching for conduit between the buildings to be provided by customer. (Approximately 50' of PVC conduit)

- All equipment and labor to be warranted for period of one year date of completion
- Payment schedule will be 50% on acceptance with balance due 30 days net following completion
- One year monitoring agreement follows the warranty. (Longer term agreement available on request) One year agreement is self-renewing unless canceled, in writing, by customer or All Secure.
- When trenching is complete, installation should take one day.

Thank you for allowing ASI to be of service. We would be honored to provide this installation. Please call or email with questions.

Sonny Friis  
President / All Secure

SECURITY DISCLAIMER - This e-mail may contain confidential information. It is intended solely for the addressee. Access to this e-mail by anyone else is unauthorized. If you are not the intended recipient, you must not use, copy, disclose or take any action based on this e-mail or any information herein. If you have received this e-mail in error, please notify the sender and permanently delete the email and any attachments immediately.



**RAMSEY COMMUNICATIONS**  
 1713 Hawkeye Drive  
 Hiawatha, IA. 52233  
 (319) 668-9500  
 robbl@ramsey-communications.com

**QUOTE**

DATE	PREPARED BY
2/12/16	ROBB LARSEN

**CUSTOMER**  
 Matt Siders  
 Mt. Vernon Parks and Recreation  
 201 7th Street NE  
 Mount Vernon, IA. 52314

VALID UNTIL	TERMS	PROJECT
3/12/16	NET 30	Intrusion Alarm System

DESCRIPTION	QTY
(8) zone intrusion alarm panel	1
Alphanumeric keypad	1
Tamper resistant door contact	2
Standard door contact	4
Acoustical glass break sensor	2
Cellular alarm dialer	1
Cabling/installation/termination/programming/training	
Self-Monitoring Intrusion Alarm Costs = \$15/month billed quarterly	

**Total \$ 2,300.00**

*If you have any questions about this price quote, please contact:*

Robb Larsen • 608-354-1916 • robbl@ramsey-communications.com

**Thank You For Your Business!**

## Proposal

Brown Plumbing Co.  
1429 Summit View Ln SE  
Cedar Rapids, IA 52403  
319-363-2034

Proposal submitted to: Mt. Vernon Parks and Rec  
Address:  
Phone: Matt Siders 551-9513  
Job Location:  
Date: 3-4-16

We hereby submit specifications and estimates for:

Concession Stand: \$1200.00

Install 10 gallon electric hot water heater and install Delta 440 faucet with spray.  
Need electrician.

Mop Sink: \$1800.00

Install hot water to mop sink.  
Replace faucet and sink and run hot water to it.

Cap water fall to meet code (cross connection) Will need to fill with hose: \$100.00

Women's Restroom (inside): \$6275.00 Men's Restroom (inside): \$6275.00

Install 3 Symmon shower valves and 1 Symmons ADA shower, 2 Gerber 12-654 lavatories, and 2 Delta 501 faucets.

Women's Restroom (outside): \$950.00 Men's Restroom (outside): \$950.00

Install 2 Gerber 12-654 lavatories and 2 Delta 5-1 faucets.  
Replace galvanized piping.

Install new drinking fountain: \$1200.00

Water heater piping: \$800.00

Change piping on water heater so both units have the same water flow.

Nothing figured for toilets or urinals.

We propose hereby to furnish material and labor- complete in accordance with the above specifications, for the sum of :

Acceptance of Proposal:

Signature:

Date:

**AGENDA ITEM # J – 11**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	March 7, 2016
<b>AGENDA ITEM:</b>	28E Animal Care Services
<b>ACTION:</b>	None

**SYNOPSIS:** This 28E agreement was approved and signed by the City over 2 years ago, but never executed by the Cedar Valley Humane Society. Because of the time lapse, staff felt that the City Council should reconsider the document prior to final execution.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** Police Chief

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** None

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 3/2/16

**IOWA CODE CHAPTER 28E AGREEMENT  
AGREEMENT BETWEEN THE CITY OF MT. VERNON, IOWA AND THE  
CEDAR VALLEY HUMANE SOCIETY  
FOR THE PROVISION OF ANIMAL CARE SERVICES**

This agreement is entered into between the City of Mt. Vernon, Iowa ("Mt. Vernon") and the Cedar Valley Humane Society ("CVHS").

WHEREAS, CVHS provides animal care services and operates a facility for the provision of said services ("animal shelter");

WHEREAS, CVHS is willing to provide animal care services to the City of Mt. Vernon; and

WHEREAS, Iowa Code Chapter 28E (2010) permits local governments to enter into agreements for the joint services and facilities,

NOW, THEREFORE, City of Mt. Vernon and CVHS agree as follows:

**1. Term.**

This agreement shall be effective when approved and signed by the parties and filed with the Iowa Secretary of State as provided in Iowa Code section 28E.8. The duration of this agreement shall be perpetual unless terminated in the manner set forth below.

**2 Definitions.**

"Animal care services" means housing and care in accordance with CVHS' policies and procedures and consistent with applicable Iowa Department of Agriculture and Land Stewardship requirements. CVHS shall provide field services to the City of Mt. Vernon as provided below in the paragraph entitled "Additional Services."

"Mt. Vernon animal" means a dog found within the incorporated city limits of Mt. Vernon, Iowa.

"Sick or injured" means in need of immediate medical attention as determined by CVHS.

"Field service call out" means any activity that requires a CVHS representative to travel from the CVHS facility to another location or to meet a Mt. Vernon agent after regular business hours to pick up an animal or perform other field services as defined in the section entitled "Additional Services".

**3. Fee for Animal Care Services**

CVHS shall provide animal care services to the City of Mt. Vernon based on the following fee schedule:

Animal Care Services Fee: \$130 per animal ( 3 days or more )  
Field Service Call-Out Fee: \$75 per call-out

The fee schedule will be reevaluated by CVHS one year from date signed, and then on an annual basis thereafter, CVHS will notify the City of Mt. Vernon in writing of any proposed modifications of the fee schedule effective one year from date signed and then on an annual basis thereafter. The City of Mt. Vernon reserves the right to terminate this agreement based on a refusal to accept any proposed modification of the fee schedule within sixty (60) days of any proposed modification.

CVHS agrees to invoice the City of Mt. Vernon monthly for animal care sheltering fees, and the City of Mt. Vernon agrees to pay said invoices within thirty (30) days of receipt of the same. There is no limit to or cap on the number of days that an animal will remain in the animal shelter. The City of Mt. Vernon may inquire at any time into the status of any animal, including the basis for the duration of the stay.

#### 4. Acceptance of Animals

A. Generally. CVHS agrees to accept any Mt. Vernon animal during normal business hours, except as noted below.

B. Prior Approval. CVHS will not accept stray animals from The City of Mt. Vernon without prior notification from the City. Citizens of The City of Mt. Vernon will be given the opportunity to pay CVHS the standard stray fee of \$50.00 or will be instructed to contact the City of Mt. Vernon for further instruction.

C. Prohibited Animals. CVHS may accept animals that are prohibited by the City of Mt. Vernon ordinance on a case by case basis depending on species and needs, subject to the prior approval of the City of Vinton. In such cases, the City of Mt. Vernon shall be charged the animal care service fee for each prohibited animal accepted.

D. Housing Offsite. If an animal needs to be housed offsite due to, for example, the impoundment of a large number of animals, the type of species, or the specific needs of the animal, acceptance of that animal will be determined by CVHS at its sole discretion. If the animal is accepted and housed offsite, the City of Mt. Vernon will promptly pay the actual costs of housing upon being provided written documentation, including but not limited to any vet bills and boarding cost.

E. Ownership. The City of Mt. Vernon shall not claim any ownership interest in any animal and shall not retrieve or pick-up any animal from the animal shelter without CVHS' prior authorization.

F. Records. CVHS agrees to keep, in addition to its regular records, if necessary, an additional record or registry identifying any individual citizen responsible for either reporting or presenting any domestic animal to the animal shelter. Said record or registry shall include the name, address, and telephone number of each such individual citizen. CVHS further agrees to notify the City of Mt. Vernon if the same individual citizen reports or presents more than three (3) domestic animals per quarter within three (3) regular business days of the third report or presentation.

#### 5. Quarantine.

A. Known Owner. In cases of animal bites, where no current rabies vaccination is on file and quarantine is required by law, the parties agree that it is the owner's responsibility to quarantine the animal at a state licensed facility approved by the Benton, Johnson or Linn County Public Health Department. If the owner refuses, the City of Mt. Vernon may quarantine the animal at a state licensed facility approved by the Benton, Johnson or Linn County Public Health Department. If the City of Mt. Vernon elects to have CVHS quarantine the animal, CVHS may do so at any state licensed facility approved by the CVHS Executive Director or designee, and the City of Mt. Vernon further agrees to pay all fees related to the quarantine regardless of where the animal was confined.

Animals with current rabies vaccination status that do not pose a threat to the general public and can be adequately confined may be quarantined at the owner's home for a period of 10 days from the start of quarantine.

B. Stray Animals. All stray biting animals with unknown rabies status will be quarantined at a state licensed facility, and the City of Mt. Vernon will pay all fees related to the quarantine regardless of where the animal was confined at a fee of \$25.00 per day. Rabies vaccination will be performed by a licensed vet prior to release at a cost of \$15.00. Fractious or feral animals with no traceable identification will be evaluated by CVHS for testing and euthanasia in accordance with Iowa state law.

6. Policies.

All animals will be subject to the policies of CVHS.

7. Reclaim.

In the event a City of Mt. Vernon animal is reclaimed by its owner within the mandatory stray hold period of three work week days, the owner will pay a reclaim fee plus any applicable board fees prior to the animal being released to the owner and the City of Mt. Vernon will not be required to pay the animal care services fee, but will pay any other applicable fees, such as a field services call out fee.

8. Additional Services.

A. Field Services – City of Mt. Vernon may request that CVHS provide field services for animal pick-up or cases of animal welfare, neglect, cruelty, or aggressive biting investigation, subject to a field services call-out fee.

B. After Hours Acceptance of Animals – At all times other than normal business hours, CVHS shall make available the services of at least one on-call employee who shall receive notification of after-hours deliveries of sick or injured, bite, or vicious animals and be available to attend to such animals in a timely fashion if requested by the City of Mt. Vernon, subject to call out fee.

C. Provision of Humane Traps – CVHS may provide appropriate humane traps to the City of Mt. Vernon for stray animals roaming loose in their area. These traps will be provided on request as available to help facilitate the safe capture of stray roaming animals for subsequent delivery to or pickup by CVHS. CVHS is not responsible for monitoring said traps.

D. Rabies Testing Transport – The City of Mt. Vernon may request that CVHS transport dead animal samples for rabies testing to Oakdale Hygienic Laboratory or the City of Mt. Vernon agent may do so at their discretion. The normal call out fee will apply.

E. Reporting - CVHS shall provide at no charge a monthly report identifying each City of Mt. Vernon animal housed in the animal shelter. The City of Mt. Vernon may request additional reports subject to a reasonable fee for the cost of preparing the same.

F. At CVHS' request, the City of Mt. Vernon shall provide, at the location of a pickup, a City of Mt. Vernon representative who can exercise within the City of Vinton the authority pursuant to which the animal is being impounded.

9. Animal Shelter.

Nothing in this agreement should be construed to provide the City of Mt. Vernon the right to otherwise use, control, or occupy the animal shelter, and the parties further agree that the operation, management and control of the animal center is the sole responsibility of CVHS.

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promises, agreements or conditions, either oral or written, between them. This agreement may not be modified or amended in any manner except by an instrument in writing executed by the parties.

**CITY OF MT. VERNON**

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

By: \_\_\_\_\_  
TBD

Attest: \_\_\_\_\_  
TBD

On this \_\_\_\_\_ day of \_\_\_\_\_, 2016, before me, the undersigned, a notary public in and for the State of Iowa, personally appeared TBD and TBD, to me personally known, who being by me duly sworn, did say that they are the TBD and TBD, respectively, of said corporation executing the within and foregoing instrument; that the seal affixed thereto is the seal of said corporation; that said instrument was signed and sealed on behalf of said corporation by authority of its City Council; and that the said TBD and TBD as such officers acknowledged that the execution of said instrument to be the voluntary act and deed of said corporation, by it and by them voluntarily executed.

\_\_\_\_\_  
Notary Public in and for the State of Iowa  
My commission expires: \_\_\_\_\_

**CEDAR VALLEY HUMANE SOCIETY**

Dated this 20 day of Feb, 2016.

By: Lonnie Viner  
Lonnie Viner  
Executive Director

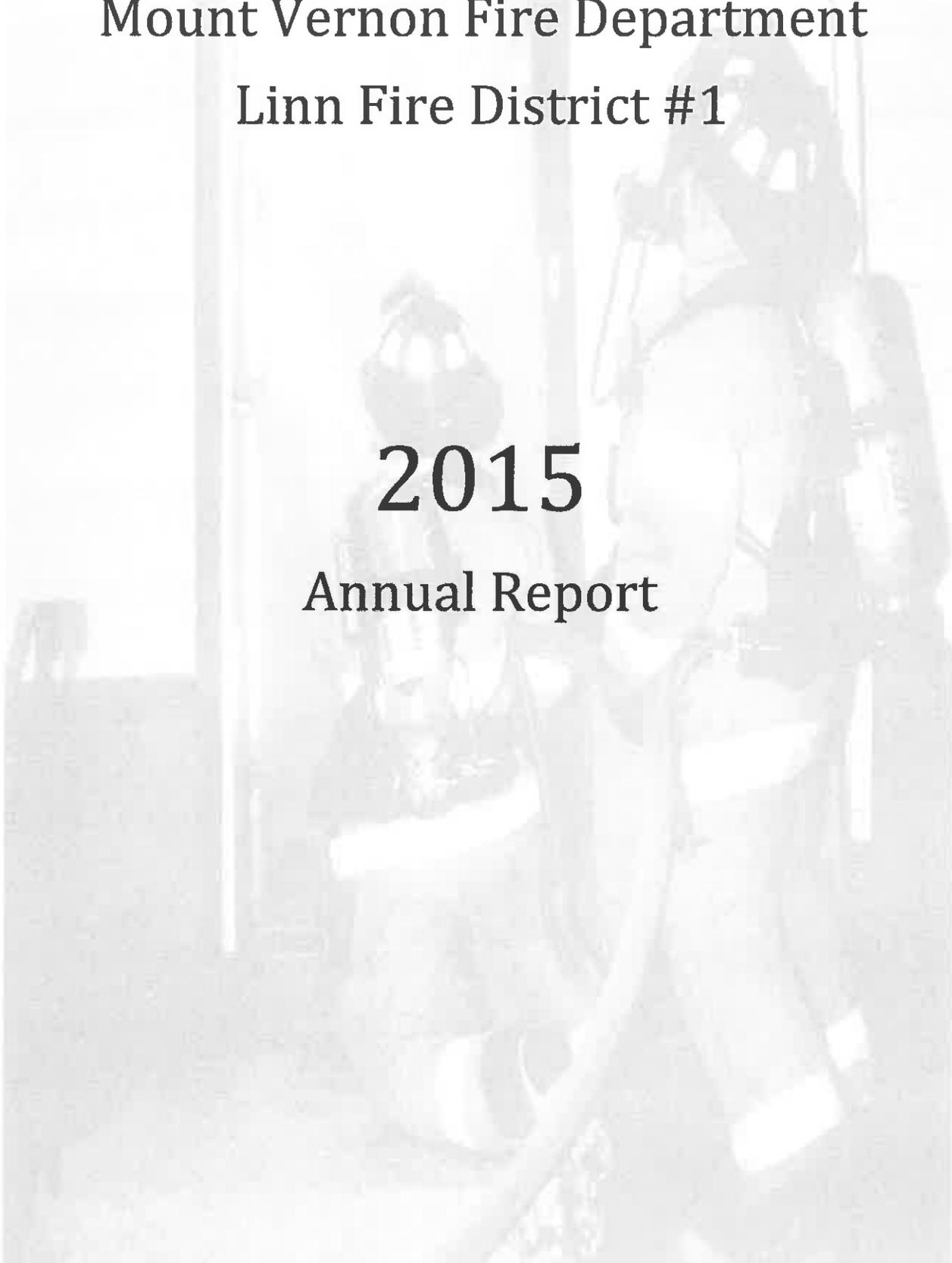
Attest: Carrie Thompson  
Carrie Thompson  
Vice President, Board of Directors

On this 20 day of February, 2016, before me, the undersigned, a notary public in and for the State of Iowa, personally appeared Lonnie Viner and Carrie Thompson, to me personally known, who being by me duly sworn, did say that they are Lonnie Viner and Carrie Thompson, respectively, of said corporation executing the within and foregoing instrument; that the seal affixed thereto is the seal of said corporation; that said instrument was signed and sealed on behalf of said corporation by authority of its Board of Directors; and that the said Lonnie Viner and Carrie Thompson as such officers acknowledged that the execution of said instrument to be the voluntary act and deed of said corporation, by it and by them voluntarily executed.

Kristie L. Mortland  
Notary Public in and for the State of Iowa  
My commission expires: 3-3-17



## **K. Reports-Received/File**



Mount Vernon Fire Department  
Linn Fire District #1

2015  
Annual Report

## January 2015 Run Summary

### Calls for Service- 23

City	17 (2@Cornell)
Rural	5

### Vehicle Responses Per Vehicle

211 Command/EMS	19
214 Rescue/Engine	2
215 Suppression/Engine	1
216 Suppression/Engine	4
210 Tanker	1

### Call By Type

Emergency Medical	17
Vehicle Accident	2
Fire	3

## February 2015 Run Summary

### Calls for Service- 34

City	27 (2@Cornell)
Rural	6
Mutual Aid (Martelle)	1

### Vehicle Responses Per Vehicle

211 Command/EMS	26
214 Rescue/Engine	6
216 Suppression/Engine	5
215 Suppression/ Engine	1

### Call By Type

Emergency Medical	25
Vehicle Accident	3
Fire	6

## March 2015 Run Summary

### Calls for Service- **21**

City	16 (1@Cornell)
Rural	2
Lisbon Mutual Aid	1
Solon Mutual Aid	2

### Vehicle Responses Per Vehicle

211 Command/EMS	16
214 Rescue/Engine	4
210 Tanker	4
219 Brush/Wildland	5

### Call By Type

Emergency Medical	12
Fire	4
Vehicle Accident	2

## April 2015 Run Summary

### Calls for Service- 23

City	14 (1@ Cornell)
Rural	7
West Bertram Mutual Aid	1
Springville Mutual Aid	1

### Vehicle Responses Per Vehicle

211 Command/EMS	16
214 Rescue/Engine	5
210 Tanker	6
216 Suppression/Engine	2
219 Brush/Wildland	6
Ranger UTV/Wildland	2

### Call By Type

Emergency Medical	13
Fire	7
Vehicle Accident	3

## May 2015 Run Summary

### Calls for Service- 20

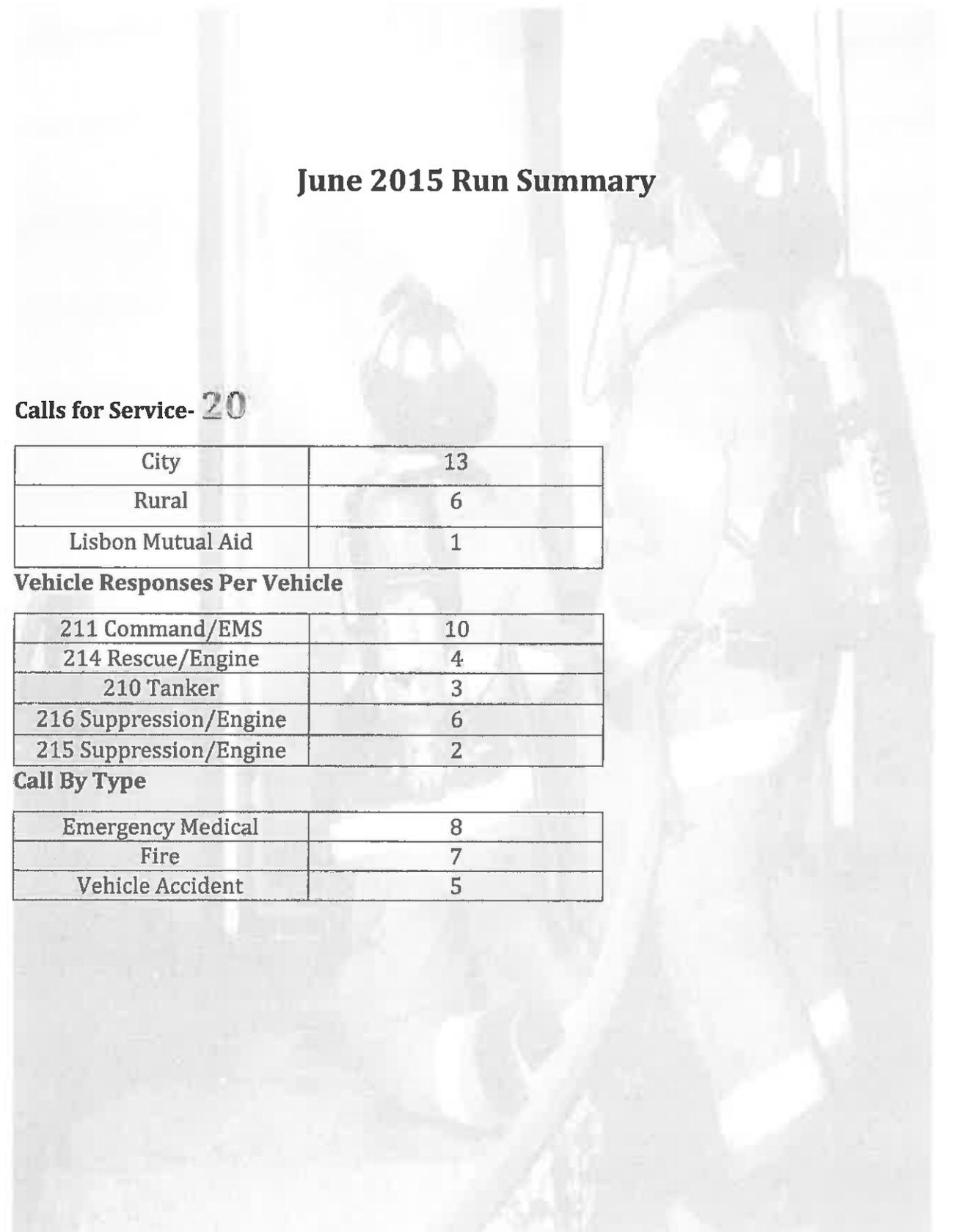
City	13
Rural	5
Mutual Aid Lisbon	2

### Vehicle Responses Per Vehicle

211 Command/EMS	14
214 Rescue/Engine	3
216 Suppression/Engine	5
210 Tanker	1
215 Suppression/Engine	1

### Call By Type

Emergency Medical	12
Fire	5
Vehicle Accident	3



## June 2015 Run Summary

**Calls for Service- 20**

City	13
Rural	6
Lisbon Mutual Aid	1

### Vehicle Responses Per Vehicle

211 Command/EMS	10
214 Rescue/Engine	4
210 Tanker	3
216 Suppression/Engine	6
215 Suppression/Engine	2

### Call By Type

Emergency Medical	8
Fire	7
Vehicle Accident	5

## July 2015 Run Summary

### Calls for Service-25

City	20
Rural	5

### Vehicle Responses Per Vehicle

211 Command/EMS	19
214 Rescue/Engine	6
Ranger UTV	2
210 Tanker	1
215 Suppression/Engine	1
219 Brush	1

### Call By Type

Emergency Medical	19
Fire	1
Vehicle Accident	5

## August 2015 Run Summary

**Calls for Service- 23**

City	15
Rural	8

### Vehicle Responses Per Vehicle

211 Command/EMS	18
214 Rescue/Engine	4
210 Tanker	1
216 Suppression/Engine	4
215 Suppression/Engine	2

### Call By Type

Emergency Medical	14
Fire	4
Vehicle Accident	3
General Alarm Activation	1
Search and Rescue	1

## September 2015 Run Summary

### Calls for Service- 21

City	15 (5@ Cornell)
Rural	5
Mutual Aid Solon	1

### Vehicle Responses Per Vehicle

211 Command/EMS	13
214 Rescue/Engine	1
210 Tanker	2
216 Suppression/Engine	5
219 Brush/Wildland	1
215 Suppression/Engine	2

### Call By Type

Emergency Medical	14
Fire	5
Vehicle Accident	1
General Alarm Activation	1

## October 2015 Run Summary

**Calls for Service- 17**

City	13 (1@ Cornell)
Rural	3
Mutual Aid Lisbon	1

### Vehicle Responses Per Vehicle

211 Command/EMS	13
210 Tanker	1
216 Suppression/Engine	3
219 Brush/Wildland	1
Ranger UTV/Wildland	1

### Call By Type

Emergency Medical	12
Fire	3
General Alarm Activation	1

## November 2015 Run Summary

### Calls for Service- 19

City	15 (1@Cornell)
Rural	4

### Vehicle Responses Per Vehicle

211 Command/EMS	16
214 Rescue/Engine	2
210 Tanker	1
216 Suppression/Engine	2
219 Brush/Wildland	2
215 Suppression/Engine	1

### Call By Type

Emergency Medical	13
Fire	2
Vehicle Accident	2
Storm Watch	1
General Alarm Activation	1

## December 2015 Run Summary

### Calls for Service- 20

City	12 (3@ Cornell)
Rural	7
Mutual Aid West Bertram	1

### Vehicle Responses Per Vehicle

211 Command/EMS	16
214 Rescue/Engine	3
216 Suppression/Engine	2
219 Brush/Wildland	2
210 Tanker	1
Boat	1

### Call By Type

Emergency Medical	15
Fire	3
General Alarm Activation	1
Water/Cliff Rescue	1

# 2015 Summary Totals

Calls for Service-265

<u>City</u>	190 (16 to Cornell)
<u>Rural</u>	63
<u>Mutual Aid</u> Lisbon-5 Springville-1 West Bertram-2 Solon-3 Martelle-1	12

	Calls	Response by Vehicle							
		211	214	215	216	219	210	UTV	B
January	23	19	2	1	4	-	1	-	-
February	34	26	6	1	5	-	-	-	-
March	21	16	4	-	-	5	4	-	-
April	23	16	5	-	2	6	6	2	-
May	20	14	3	1	5	-	1	-	-
June	20	10	4	2	6	-	3	-	-
July	25	19	6	1	-	1	1	2	-
August	23	18	4	2	4	-	1	-	-
September	21	13	1	2	5	1	2	-	-
October	17	13	-	-	3	1	1	1	-
November	19	16	2	1	2	2	1	-	-
December	20	16	3	-	2	2	1	-	1
<b>Totals</b>		196	40	11	38	18	22	5	1

**Call By Type**

**EMS-173**

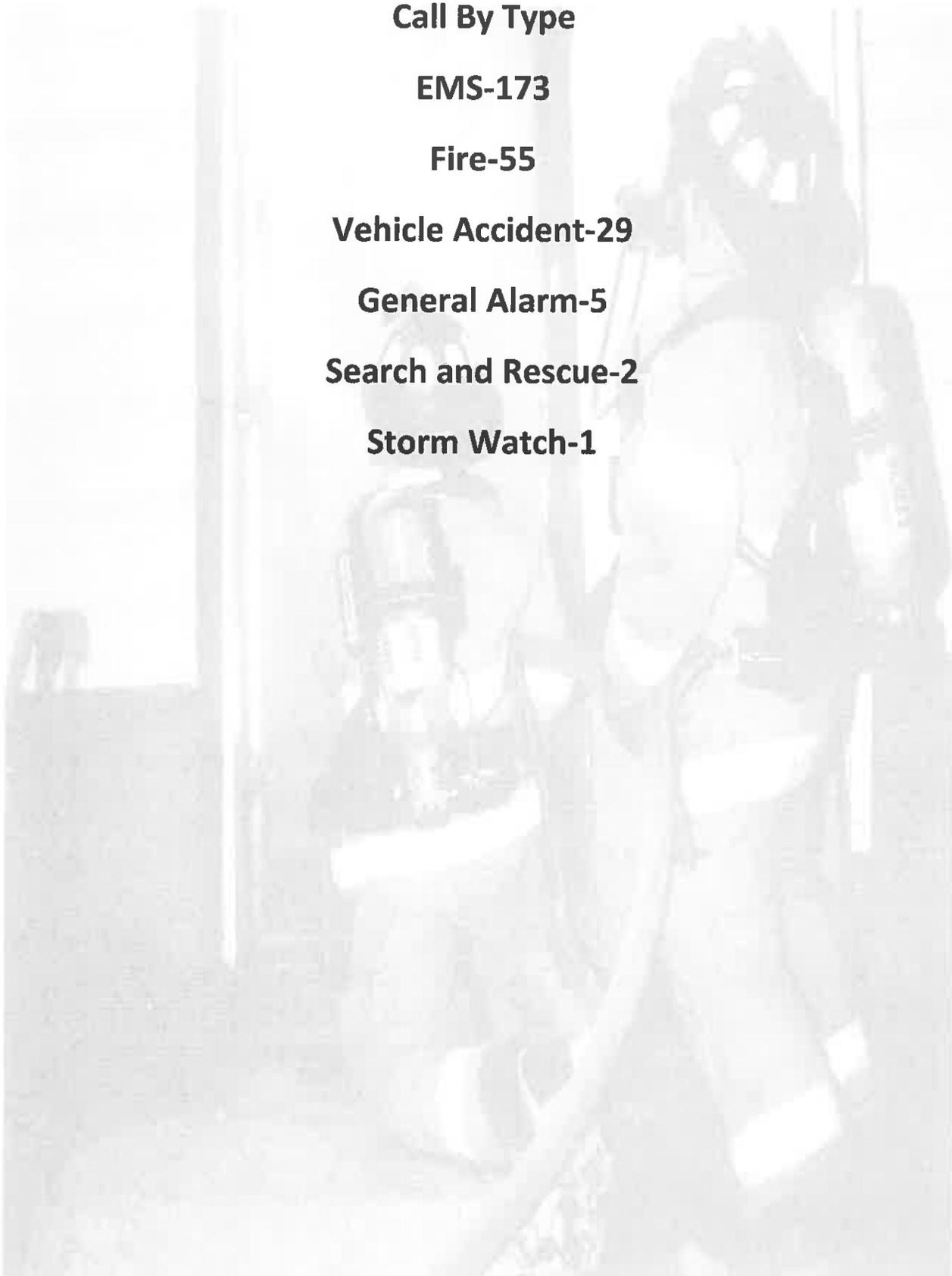
**Fire-55**

**Vehicle Accident-29**

**General Alarm-5**

**Search and Rescue-2**

**Storm Watch-1**



## Notes of interest for 2015

4 new members joined in February. All members trained throughout the year, 2 new recruits achieved the following certifications; Firefighter 1, and 2, Driver Operator, Emergency Medical Technician. Another 4 members were placed on the department this month as well (02/16). This brings our current roster to 28.

468 hours of training were completed by our members at our monthly training meetings. Members from MVFD attended fire schools in Cedar Rapids, Ames and Indianapolis. Information, techniques and operations from these trainings are then brought back to MVFD and applied to enhance our Department.

MVFD acquired 2 training structures from residents of the rural fire district and performed various training evolutions within them. One of the structures located South of Mount Vernon will be utilized in a training burn this spring.

More than a dozen controlled burns were conducted throughout the spring assisting property owners with prairie/CRP management.

2015 Fire loss for MVFD was over \$1million with notable fires at the Bowling Alley, as well as a residential structure fire on Holmans road. While this is a detriment to the community we strive to increase fire safety and improve our operations with knowledge gained from these incidents.

Members of MVFD assisted with battery replacement in detectors for residents unable to complete this on their own we look to expand this service in the future.

MVFD members staffed Emergency Operations and assisted with standby services for RAGBRAI event.

## Goals for 2016

- Operations- Decrease fire loss, improve response times, and enhance our training.
- Improve the current Open Burning regulations within the City of Mt. Vernon. (Joint effort with Parks and Recreation)
- Become more involved within the schools to enhance fire prevention as well as recruitment within the High school.

As proud members of MVFD we appreciate the support we receive throughout our community. We look forward to providing the best emergency services to our community as possible.

Thank you for the continued support!

Nathan Goodlove  
Fire Chief  
Mount Vernon Fire Department



## **L. Discussion Items (No Action)**

**AGENDA ITEM # L – 1**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	March 7, 2016
<b>AGENDA ITEM:</b>	Sustainability Committee
<b>ACTION:</b>	None

**SYNOPSIS:** The sustainability committee has created a proposal for the City of Mt. Vernon to work towards a Bee City USA designation. This document will be handed out at the meeting.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** Sustainability Committee

**MAYOR/COUNCIL ACTION:** None

**ATTACHMENTS:** Handed Out at Meeting

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 3/2/16

**AGENDA ITEM # L – 2**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	March 7, 2016
<b>AGENDA ITEM:</b>	Community Center Committee
<b>ACTION:</b>	None

**SYNOPSIS:** Deb Herman has asked to come in front of the Council to discuss the status of the community center group. It is my understanding that they would like to inform the Council of the current status of the project and re-open the dialogue regarding potential timelines.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** Community Center Group

**MAYOR/COUNCIL ACTION:** None

**ATTACHMENTS:** None

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 3/2/16

## **M. Reports Mayor/Council/Manager**

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**CITY OF MT. VERNON  
CITY ADMINISTRATOR  
REPORT TO THE CITY COUNCIL  
March 7, 2016**

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- Staff has met with representatives from Alliant Energy regarding alternative energy sources. Alliant has provided information on their programs and offered to join in conversations about alternative energy sources as the City moves forward with the comprehensive plan implementation.
- The personnel committee has met and will be bringing various recommendations to the Council over the next several months.
- Staff has met with representatives of Cornell College. The City is currently trying to coordinate a joint meeting with the Mt. Vernon School District and Cornell College. This meeting is scheduled to take place shortly after Cornell's graduation.
- Staff has distributed a letter to owners of property that are located on the fringe of the current city limits. The letter is inviting the owners to a meeting with the City Administrator on March 9, 2016 to discuss the comprehensive plan and potential impacts to their property.
- RC Rail will also be holding a town hall meeting on Wednesday, March 9, 2016 to discuss underage drinking and the benefits of a social host ordinance.

***Brush Collection Procedure***

The City will be implementing a new brush collection procedure. Brush collection will begin on the 4<sup>th</sup> Monday of each month beginning in March and ending in November. The City will be divided into quadrants. The dividing lines will be Highway 1 and 1<sup>st</sup> Street to Country Club Drive. (see attached quadrant map)

Brush shall be stacked parallel to the street with the large end of the branch to the right as one looks at the street. Only 3 piles, four feet wide by four feet tall shall be allowed per month. Thorny brush shall be separate and bundled with fiber twine. No yard waste shall be placed with brush.

City crews will start brush collection in the NW quadrant on Monday. We ask that residents in the NW quadrant have brush curbside by 7:00 am the 4<sup>th</sup> Monday of the month. City crews will then move to the NE quadrant on Tuesday. Residents living in the NE quadrant will be required to have brush curbside by 7:00 am on the Tuesday of collection week. City crews will then move to the SW quadrant on Wednesday. Residents living in the SW quadrant will need to have brush curbside by 7:00 am on the Wednesday of collection week. City crews will finish in the SE quadrant on Thursday. Residents living in the SE quadrant will be required to have brush curbside by 7:00 am the Thursday of collection week.

Questions can be directed to:

*Nick Nissen*

*Public Works Director*

*City of Mount Vernon*

*319-533-1288*

*nnissen@cityofmtvernon-ia.gov*