

Cole Library Board of Trustees Minutes
Tuesday, February 16, 2016

The Board of Trustees of the Russell D. Cole Library met on Tuesday, February 16, 2016. Present were Deb George, Jackie Morrical, Paul Waelchli, and Tracey Louwagie.

I. The meeting was called to order at 8:35 a.m. by Deb George.

II. Minutes of the January meeting were unanimously approved.

III. Reports/ongoing business:

A. President:

B. Public Librarian:

1. Winter Reading Contest Winners

The contest continues through February. Two Kindle Fires will be given away to winners.

2. Spring Break Programs

No updates

3. Accreditation

Working on documentation which is due by the end of the month. The 5 year plan is to be included.

The handbook has been updated.

C. Librarian's Report:

1. Financial Report:

The most recent financial report was distributed and discussed. The 2017 budget was approved by the city. Additional surveys were received, bringing total to 167 responses (over 10%).

IV. Major Business:

A. Five Year Library Plan Finalization

Paul distributed final document to board.

B. First Look at Volunteer Policy Review

Postpone policy review until March meeting.

C. Postpone meeting one week due to Spring Break.

The meeting adjourned at 8:55 a.m.

Next meeting: Tuesday, March 22, 2016, 8:30 a.m.

Respectfully submitted by Jackie Morrical