

MINUTES
MOUNT VERNON CITY COUNCIL
DECEMBER 9, 2013

The Mount Vernon city council met December 9, 2013 at Mount Vernon City Hall Chambers with the following members present: Thompson, Taylor, and Anthony. Absent: Christensen and Hampton.

1. Call to Order. At 6:42 p.m. Mayor Scott C. Peterson called the meeting to order and stated that although Hampton would be late he was coming to the meeting but would only be able to stay for a short time. He asked council for approval to discuss agenda items #7-10 immediately upon his arrival.
2. Approval of Agenda. Motion made by Anthony, seconded by Taylor to approve the agenda with the Mayor's agenda change request. Carried all. Absent: Christensen and Hampton.
3. Consent Agenda. Motion made by Anthony, seconded by Taylor to approve the Consent Agenda. Carried all.

a. Approval of minutes of December 2, 2013.

b. Claims for approval.

RICKLEFS EXCAVATING	2012 SIDEWALK PROJECT	68,844.84
RICKLEFS EXCAVATING	MAIN BREAK-WAT	15,177.99
RICKLEFS EXCAVATING	2012 SIDEWALK PROJECT	3,623.41
MOUNT VERNON FIRE DEPT	TRAINING PAY-FD	3,600.00
MOUNT VERNON ACE HARDWARE	SUPPLIES-ALL DEPTS	2,169.67
SAUTER BATY ASSOCIATES	CONCEPTUAL/PRELIMINARY DESIGN	2,082.50
STATE HYGIENIC LAB	TESTING-WAT	1,545.00
ECICOG	COMPREHENSIVE PLAN	1,480.00
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-ALL DEPTS	1,412.89
WEX BANK	FUEL-PD, PW	1,281.49
CARQUEST OF LISBON	VEHICLE MAINT-PW	1,067.48
GALLS	UNIFORMS-PD	1,019.84
SHRADER, DOUG	SLUDGE APPLICATION-SEW	1,000.00
PITLIK, ANDY	ASST FIRE CHIEF PAY-FD	612.50
WEX BANK	FUEL-PW	538.42
GOODWIN LAW OFFICE PC	ATTORNEY FEES-RAB	495.00
STUDT, ROBERT	SEC/TREAS-FD	462.50
THOMPSON TRUCK & TRAILER	VEHICLE INSPECTION-PW	421.48
GALLS	UNIFORMS-PD	289.90
BAUMAN AND COMPANY	UNIFORMS-ALL DEPTS	263.94
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-KMVL	260.00
COMMUNICATION SOLUTIONS	TELEPHONES-P&A	250.00
THOMPSON TRUCK & TRAILER	MIRROR BRACKET-PW	181.37
GALLS	UNIFORMS-PD	170.52
CITY TRACTOR CO	EQUIP MAINT-RUT	152.95
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-P&REC	152.00
DIESEL TURBO SERVICES	VEHICLE REPAIRS-PW	150.95
LANGES SINCLAIR SERVICE	FUEL-FD	140.75
TRIPLE T ENTERPRISES INC	MOTOR VEH/CRIMINAL LAW BOOK	136.25

CR SIGNS INC	BANNER-P&REC	135.00
IOWA LAW ENFORCEMENT	TRAINING-PD	125.00
ESCO ELECTRIC COMPANY	MAINT SHOP OUTAGE-RUT	119.25
STORLA, PATRICIA	CLEANING SERVICE-FD	100.00
KIRK, BILL	UNIFORMS-RUT	95.99
BALICHEK, RITA	CLEANING SERVICE-P&A	87.50
BENHART, SHERRIE	CLEANING SERVICE-ALL DEPTS	87.50
GALLS	UNIFORMS-PD	85.28
ESCO ELECTRIC COMPANY	INTEROGATION ROOM-P&A	79.50
NEAL'S WATER CONDITIONING	WATER/SALT-ALL DEPTS	69.75
RIVERSIDE FIRE DEPT	TRAININGS-FD	50.00
MIDWEST SAFETY COUNSELOR	INSTRUMENT CALIBRATION-FD	49.50
GARY'S FOODS	SUPPLIES-P&REC, ANIMAL CONTROL	47.09
IOWA ONE CALL	LOCATES-WAT, SEW	41.40
BARNYARD SCREEN PRINTER	T-SHIRTS-P&REC	39.00
JOENA'S SPECIAL NEEDS	UNIFORMS-PD	30.00
ALTORFER INC	GENERATOR MAINT-SEW	26.70
P&K MIDWEST INC	EQUIP MAINT-RUT	24.97
SHEPLEY PHARMACY	SUPPLIES-RUT, P&A	23.24
P&K MIDWEST INC	GATOR GASKET-RUT	11.50
HAWKEYE READY MIX	VEHICLE MAINT-RUT	5.46
JOENA'S SPECIAL NEEDS	UNIFORMS-PD	5.00
GRAND TOTAL		110,322.27

4. Open forum: each citizen limited to 5 minutes per discussion item.
5. Mayor Report. Because there are two public hearings and ordinance first readings on this agenda and only one regularly scheduled meeting left Mayor Peterson said that if they passed tonight Council should think about considering combining the 2nd and 3rd readings or waiving the 2nd reading requirement or they could schedule a special meeting tentatively set for December 19, 2013. The leaf pickup season is over; the last week being November 25, 2013. The leaves were late dropping this year and with the freezing temperature Wapsi may not have picked them all up but agreed to re-seed lawns if the grass dies. There will be an open forum Town Hall meeting this Saturday, December 14, 2013, 9:00 a.m. at City Hall.

6:46 p.m. Jamie Hampton present.

6. City Administrator Report and audit presentation. Summing up the audit Beimer said the financial condition of the City is very good. The City redeemed about \$1.2 in bonds and after July 1st (FY14) another \$1.2 in G.O. Bonds was issued. Currently the City owes about \$7.9 million in bond obligations. The City's constitutional debt limit is about \$10.9 million leaving about \$3 million if the City wants to issue new debt. The general fund increased reserves by about \$157k. Copies of the audit are available at City Hall.
7. Second reading of Ordinance #12-2-2013A: An Ordinance amending the Code of Ordinances of the City of Mount Vernon, Iowa, by adding new section "Outdoor Lighting". Mayor Peterson commented that the changes previously suggested have been made. Motion to approve

Ordinance #12-2-2013A made by Hampton, seconded by Taylor. Roll call vote all yes. Absent: Christensen.

8. Third and final reading of Ordinance #11-18-2013A: An Ordinance amending the Code of Ordinances of the City of Mount Vernon, Iowa, by amending provisions pertaining to Council, the City Administrator and the Police Department authority and duties. Motion to approve Ordinance #11-18-2013A made by Anthony, seconded by Hampton. Roll call vote all yes. Absent: Christensen.
9. Public hearing and discussion and possible action on Ordinance #12-9-2013A: An Ordinance amending Chapter 165 of the Mount Vernon code of Ordinances by amending Article 11 concerning Design Standards. Mayor Peterson explained that this is a revision/reorganizing of a design standard ordinance that has been in place for a few years. At that time the Planning & Zoning Commission had some concerns and indicated that they thought Council should have had more discussions with them. Council then asked them to look at it again and in the process Dean Wheatley, a professional planner, was asked to assist the City. The substance of the ordinance wasn't changed but it was simplified and it now splits out the historical district. With that said Mayor Peterson opened the public hearing. With no comments from the public Mayor Peterson closed the public hearing. Motion to approve Ordinance #12-9-2013A made by Anthony, seconded by Taylor. Roll call vote all yes. Absent: Christensen.
10. Public hearing and discussion and possible action on Ordinance #12-9-2013B: An Ordinance amending Section 1302 of Chapter 165 of the Mount Vernon Code of Ordinances by amending current Site Plan Review, Process and Requirements. This ordinance is related to the Design Standards Ordinance. Mr. Wheatley suggested this is a major process for sharing compliance with design standards but also addresses a number of other issues in development and gives the City and developer a chance to work together on paper before a project is started. The basic change in the ordinance is the zoning administrator is the main point of contact and the council is the final authority in approving site plans. With that said Mayor Peterson opened the public hearing. With no comments from the public Mayor Peterson closed the public hearing. City attorney Robert Hatala suggested the following change to 1302, g: "A Site Plan Approval shall become void one year after the date of approval, unless the applicant is issued a Building Permit". Motion to approve Ordinance #12-9-2013B with the above mentioned change to 1302, g. made by Anthony, seconded by Hampton. Roll call vote all yes. Absent: Christensen.

Hampton exits the meeting.

11. Discussion and possible action on formalizing Housing Commission. Mayor Peterson said that he is combining agenda items #11 and 12. He continued saying the newly formed Comprehensive Plan Committee has broken down into smaller sub-committees; housing and economic development being two of those. He encouraged all those who that have contacted him with an interest in either area to contact someone on the Comprehensive Plan Committee.

12. Discussion and possible action on formalizing Economic Development Commission. See #11.
13. Discussion on relationship and partnership with Cornell. Mayor Peterson tabled #13 until December 16, 2013, wanting a full Council discussion. Council agreed.
14. Discussion on 2014 sidewalk program. Mayor Peterson tabled #14 until December 16, 2013, wanting a full Council discussion. Council agreed.
15. Old Business. The City has not had any evidence that the Emerald Ash Borer is present but Mechanicsville has. The treatment the City is considering is equally effective in the spring or fall. Mayor Peterson asked that Public Work Director Loren Hartelt report to Council at the next meeting regarding options and costs.
16. New Business. Council decided that their preference is to have all remaining business conducted at the December 16, 2013 meeting instead of a special meeting on December 19.
17. Work session on Capital Improvements Plan for FY2015. Changes suggested at the December 2, 2013 meeting were included in the CIP worksheet. Beimer reminded Council that the only relevant year is the first year and this will be a guideline when planning the budget.

As there was no further business to attend to the meeting adjourned, the time being 7:53 p.m., December 9, 2013.

Respectfully submitted,
Sue Ripke
City Clerk

Reviewed and approved,
Michael R. Beimer
City Administrator