

COLE LIBRARY BOARD OF TRUSTEES MINUTES

TUESDAY, DECEMBER 16, 2014

The Board of Trustees of the Russell D. Cole Library met on Tuesday, December 16th, 2014. Present: Marianne Taylor, Ryan Reinhart, Deb George, Cathy Boggs, Bob Meeker, Paul Waelchli, Jackie Morrival, Sarah Benesh.

- I. The meeting was called to order at 8:33 by President Deb George.
- II. The Minutes of the November meeting were approved.
- III. Reports/Ongoing Business:
 - A. President Report:
 1. Thank You to Cathy for her report to the City Council and the presence of other board members at the meeting.
 2. Paul Waelchli has been approved as member of the Mt. Vernon Historic Preservation commission.
 - B. Public Librarian Report:
 1. Cathy has been working on her State Recertification. Every three years she is required to get recertified.
 2. This month was the first request and delivery of "Book Buddies".
 3. Civilian Conservation Core (CCC) presentation is scheduled for April 12th at 2:00 p.m.
 4. The library has received the County check of \$25,565.85 and one from the State check of \$2,032.26.
 5. It has been suggested that the Board arrange to be "in" the Mt. Vernon Heritage Day parade.
 - C. College Librarian Report:
 1. Reported on the November Finances.
 2. Salaries and benefits will be reported separately for the Staff.
 3. Benefits amount to approximately 29% and is included in the budget.
 4. County funding is based on a percentage of the City funding from last year.
 5. The County would like to begin Direct Depositing for the County check.
- IV. Major Business:
 - A. Budget discussion and requests. County funds are estimated to be 50% of the City contribution. Fines are down partly due to better notification to students. Printing income is also down.
 - B. We had the final review of the Personnel Policy.
 - C. Salary increases are proposed to be 2%.
 - D. A \$500 Line Item was added for Advertising.
 - E. TOTAL BUDGET: \$91, 900. Budget proposal was Moved and Seconded and Approved.
 - F. Review of Public Library Director.
 1. Cathy has reviewed the Public Librarian Assistant.
 2. We reviewed the performance of the Public Librarian. Her performance was unanimously approved

The meeting was adjourned at 9:30.

Next meeting has been set for Tuesday, February 10th, at 8:30. We will schedule a June meeting.

Bob Meeker