

The Mount Vernon City Council met November 7, 2016 at the Mount Vernon City Hall Council Chambers with the following members present: Roudabush, Tuerler, Wieseler, Christensen and Rose.

Call to Order. Mayor Jamie Hampton called the meeting to order at 6:30 p.m.

Agenda Additions/Agenda Approval. Motion to approve the Agenda made by Wieseler, seconded by Christensen. Carried all.

Consent Agenda. Motion to approve the Consent Agenda made by Tuerler, seconded by Rose. Wieseler stated a correction to the minutes of October 17, 2016; on page 4 of the minutes under Discussion Items (no action) it reads "Currently there is a deficient in the Storm Water of \$126,000.00. "Deficient" will be replaced with "deficit". Carried all.

1. Approval of City Council Minutes – October 17, 2016 Regular Council Meeting
2. Approval of City Council Minutes – October 19, 2016 Special Council Meeting
3. Approval of Liquor License – Gary's Foods

Resolutions for Approval

Resolution #11-7-2016A Approving the Annual State Financial Report for Fiscal Year 2016. The audit returned an error in the commercial rollback replacement figures given to the City. The taxes levied on property was decreased by \$24,695.00 and the intragovernmental fund increased by the same amount. Motion to approve Resolution #11-7-2016A made by Christensen, seconded by Rose. Roll call vote. Motion passes 5-0.

Mayoral Proclamation

Proclamation Establishing November 1, 2016 as Mayors' Monarch Pledge Day in the City of Mt. Vernon.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion to approve the claims list made by Tuerler, seconded by Rose. Carried all.

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| ACCO | PUMP PROTECTOR-POOL | 20.94 |
| AIRGAS INC | CYLINDER RENTAL FEE-PW | 28.76 |
| ALEXANDRIA DEMANETT | DEPOSIT REFUND-WAT | 65.06 |
| ALLIANT IES UTILITIES | ENERGY USAGE-SEW | 2,560.38 |
| ALLIANT IES UTILITIES | ENERGY USAGE-WAT | 1,000.42 |
| ALLIANT IES UTILITIES | ENERGY USAGE-SEW | 445.58 |
| ALLIANT IES UTILITIES | ENERGY USAGE-EMA | 71.85 |
| ALLIANT IES UTILITIES | ENERGY USAGE-POOL | 58.25 |
| ALLIANT IES UTILITIES | ENERGY USAGE-ST LIGHTS | 48.95 |
| ALLIANT IES UTILITIES | ENERGY USAGE-SEW | 29.46 |
| ALLIANT IES UTILITIES | ENERGY USAGE-P&REC | 28.13 |
| ALLIANT IES UTILITIES | ENERGY USAGE-P&REC | 27.79 |
| ALLIANT IES UTILITIES | ENERGY USAGE-EMA | 20.19 |
| ALLIANT IES UTILITIES | ENERGY USAGE-CEM | 16.39 |
| ALLIANT IES UTILITIES | ENERGY USAGE-WAT | 10.01 |
| ALTORFER INC | GENERATOR MAINT-P&A | 6.23 |

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| AUTO WORX | 2014 INTERCEPTOR MAINT-PD | 48.84 |
| BARNYARD SCREEN PRINTER LLC | T-SHIRTS-P&REC | 833.00 |
| BRADLEY HAUGE CPA | PROFESSIONAL SERVICES-P&A | 1,350.00 |
| CAMPBELL SUPPLY CEDAR RAPIDS | GLOVES,EAR PLUGS-RUT | 50.99 |
| CAMPBELL SUPPLY CEDAR RAPIDS | GLOVES,CUTOFF WHEELS-RUT | 91.13 |
| CAREPRO PHARMACY | SUPPLIES,VACCINES-ALL DEPTS | 426.32 |
| CARQUEST OF LISBON | VEHICLE MAINT-PW | 154.37 |
| CENTRAL IOWA DISTRIBUTING | SUPPLIES-ALL DEPTS | 216.60 |
| CHRIS NOSBISCH | MILEAGE-P&A | 128.52 |
| CHRIS NOSBISCH | MILEAGE-P&A | 80.46 |
| CLIFTON LARSON ALLEN | AUDITOR FEES-P&A | 3,000.00 |
| COGRAN SYSTEMS | ONLINE REGISTRATION FEES-P&REC | 8.00 |
| CR/LC SOLID WASTE AGENCY | LEAVES-SW | 1,319.10 |
| DIESEL TURBO SERVICES INC | JD BACKHOE MAINT-RUT | 573.00 |
| DIESEL TURBO SERVICES INC | PELICAN/HYDRAULIC HOSES-RUT | 200.54 |
| DIESEL TURBO SERVICES INC | WELDER BATTERY-RUT | 116.95 |
| ECICOG | ZONING ORDINANCE UPDATE-P&A | 1,079.00 |
| ELECTRONIC ENGINEERING CORP | INFORMATION SYSTEMS-PW | 319.60 |
| FRANCESCA LEE THOMPSON | CLEANING SERVICE-P&A | 60.00 |
| FRANCESCA LEE THOMPSON | CLEANING SERVICE-P&A | 60.00 |
| FRANCESCA LEE THOMPSON | CLEANING SERVICE-P&A | 60.00 |
| FUTURE LINE TRUCK EQUIPMENT | 350 - 9' PLOW-RUT | 6,560.58 |
| FUTURE LINE TRUCK EQUIPMENT | F450 SNOWPLOW-RUT | 36.50 |
| GALLS INC | UNIFORMS-PD | 120.00 |
| GALLS INC | UNIFORMS-PD | 60.00 |
| GARY'S FOODS | SUPPLIES-P&REC | 10.95 |
| GORDON LUMBER COMPANY | BLDG SUPPLIES-P&REC.PD | 490.50 |
| GRAINGER INC | SOLENOID VALVE-WAT | 159.50 |
| HAWKEYE READY MIX | ALLEY ENTRANCE FIX-RUT | 433.20 |
| HI - VIZ SAFETY MIDWEST PATCH | UNIFORMS-PW | 1,359.00 |
| IMWCA | AUDIT PREMIUM ADJUSTMENT | 1,331.00 |
| INTERNATIONAL CITY COUNTY MGMT | MEMBERSHIP RENEWAL-ALL DEPTS | 744.00 |
| IOWA DOT | CALCIUM CHLORIDE-RUT | 1,093.40 |
| IOWA INSURANCE DIVISION | PERPETUAL CARE FILING FEE-CEM | 30.00 |
| IOWA POLICE CHIEFS ASSOCIATION | DUES RENEWAL-PD | 75.00 |
| IOWA PRISON INDUSTRIES | PLASTIC BAGS-RUT | 201.67 |
| IOWA SOLUTIONS INC | DBR BACKUP-ALL DEPTS | 350.00 |
| JOAN BURGE | CLEANING SERVICE-P&A | 60.00 |
| JOAN BURGE | CLEANING SERVICE-P&A | 60.00 |
| JOAN BURGE | CLEANING SERVICE-P&A | 60.00 |
| JOENA'S SPECIAL NEEDS | UNIFORMS-PD | 100.00 |
| KONICA MINOLTA BUSINESS SOLUTIONS | MAINTENANCE PLAN/COPIES | 377.71 |
| LESLIE BROKAW | DEPOSIT REFUND-WAT | 65.06 |
| LINN CO PLANNING & DEVELOPMENT | BLDG PERMIT FEES/INSPECTIONS | 2,474.00 |
| LINN CO-OP OIL CO | FUEL-PW | 765.31 |
| LINN COUNTY SHERIFF | BLUE COURAGE BOOK-PD | 110.00 |
| MENARDS | WIRE,LIGHTS-RUT | 142.94 |
| MENARDS | SHOP LITES-RUT | 85.97 |
| MENARDS | LED SHOP LIGHT-RUT | 30.00 |
| MOUNT VERNON BANK & TRUST CO | NSF CHECK-WAT | 105.00 |
| MOUNT VERNON LISBON SUN | ADS/PUBLICATIONS-ALL DEPTS | 862.46 |
| MOUNT VERNON LISBON SUN | ADS/PUBLICATIONS-P&REC | 135.00 |
| MOUNT VERNON POLICE RESERVES | SPECIAL EVENTS-PD | 33.00 |
| MOUNT VERNON POLICE RESERVES | SPECIAL EVENTS PAY-PD | 15.00 |

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| MUNICIPAL SUPPLY INC | METER REPAIR-WAT | 72.58 |
| MV ACE HARDWARE | SUPPLIES,EQUIP,MISC-ALL DEPTS | 1,428.51 |
| NEAL'S WATER CONDITIONING SERV | WATER/SALT-RUT,P&REC | 65.25 |
| NORTHWAY CORP | WELL #9 LIGHTNING DAMAGE | 8,265.56 |
| PACE SUPPLY | SHADY MIX SEED-RUT | 176.00 |
| PAYROLL | CLAIMS | 53,525.12 |
| POSTMASTER | UTIL BILL POSTAGE-WAT,SEW,SW | 365.33 |
| RACHEL GARST | TICKET OVERPYMT-PD | 10.00 |
| RICKLEFS EXCAVATING | 2015 STREET IMPROVEMENTS | 49,738.85 |
| ROTO-ROOTER | LOCATIONS/POSSIBLE STORM INLET | 1,307.60 |
| SCHIMBERG COMPANY | WATER LINE PARTS-RUT | 1,884.50 |
| SHERWIN WILLIAMS CO. | WHITE TRAFFIC PAINT-RUT | 635.70 |
| SIDERS, MATT | MILEAGE-P&REC | 101.52 |
| SIMMONS PERRINE MOYER BERGMAN | LEGAL FEES-P&A | 675.00 |
| SIMMONS PERRINE MOYER BERGMAN | LEGAL FEES-P&A | 330.00 |
| SPRAY-LAND USA | BRINE TANKS/EQUIP-RUT | 1,047.10 |
| SPRINGER PEST SOLUTIONS CORP | PEST CONTROL-P&A | 30.00 |
| ST LUKE'S WORK WELL SOLUTIONS | DRUG TEST-RUT | 20.00 |
| STORM STEEL | F450 BOX REPAIR-RUT | 467.68 |
| STORM STEEL | CHIPPER BOX MAINT-SW | 444.33 |
| TABATHA STRONG | DEPOSIT REFUND-WAT | 35.74 |
| TIMOTHY WALCH | MILEAGE-MVHPC | 23.00 |
| TREASURER STATE OF IOWA | SALES TAX | 3,724.00 |
| TYLER TECHNOLOGIES | SOFTWARE UPDATE/TRAINING-ALL | 330.00 |
| UNITYPOINT CLINIC-OCCUPATIONAL | DRUG TESTING-RUT | 37.00 |
| US BANK | CREDIT CARD PURCHASES-ALL DEPTS | 5,868.77 |
| US CELLULAR | CELL PHONE-ALL DEPTS | 309.57 |
| US CELLULAR | CELL PHONE-PD | 116.42 |
| VEENSTRA & KIMM INC | BYPASS AREA FUTURE UTILITY PLAN | 1,030.00 |
| VEENSTRA & KIMM INC | 4TH AVE/3RD ST NW ST WAT IMP | 758.00 |
| VEENSTRA & KIMM INC | CORNELL SCIENCE BLDG SITE PLAN | 513.00 |
| VEENSTRA & KIMM INC | CENTURY LINK FIBER ROUTE REVIEW | 324.00 |
| VEENSTRA & KIMM INC | BIJOU THEATRE SIDEWALK | 108.00 |
| VEENSTRA & KIMM INC | 2015 STREET IMPROVEMENTS | 103.00 |
| VEENSTRA & KIMM INC | GARYS GROCERY ENTRANCE | 51.50 |
| VERMEER SALES & SERVICE INC | CHIPPER MAINT-RUT | 365.49 |
| WAPSI WASTE SERVICE | GB,RECY,LEAF-SW | 22,621.91 |
| WENDLING QUARRIES | DUMP CHG-RUT | 27.50 |
| | TOTAL | 190,089.09 |

Discussion and Consideration of Invoice #18 – SB2 Associates – Council Action as Needed. City Administrator Nosbisch explained that this is the final invoice SB2 Associates will be submitting. The original contract amount was for \$58,500.00. The total amount paid to SB2 Associates, including Invoice #18, will be \$29,760.68. Tuerler motioned to approve Invoice #18 in the amount of \$1,320.00, seconded by Wieseler. Carried all.

Discussion and Consideration of Park and Recreation Board Recommendations – Comm/Recreation Center – Council Action as Needed. Council was given a letter of recommendation from the MV Parks & Recreation Board stating that it was their unanimous recommendation that the City use a RFP (request for proposals) process for selection and architect for the Community Wellness Center. Motion to accept the MVHPC recommendation made by Rose, seconded by Tuerler. Carried all.

Discussion and Consideration of Burn Permit Located at 1905 Palisades Rd SW - Council Action as Needed. An application for a controlled burn has been submitted on behalf of Marilyn Zehms, 1905 Palisades Road, SW. Initially, six properties were identified to be within the ¼ mile setback but was later reduced to two. Both of those properties signed waivers. Representing Zehms, Darrell Jordan explained that they wanted to burn prior to December 1st so that tile can be installed there this fall. Although the application was not signed, Nobsisch said that Fire Chief Nathan Goodlove indicated that he was in favor of the permit. Also included, for Council review, was a letter from the Linn Soil and Water Conservation District explaining the need for the burn permit. Motion to approve the burn permit located at 1905 Palisades Road SW made by Tuerler, seconded by Christensen. Carried all.

Discussion and Consideration of Mount Vernon/Lisbon Recording and Broadcasting 28E Agreement – Council Action as Needed. Nobsisch said that he has already talked to Dean Traver and Jake Krob (The Sun) regarding continuing televising City Council meetings. The recommendation would be to discontinue the cable based broadcasting system we now use and move to a video based system. Going with a video base would not require the use of the Traver building which we currently rent from Mr. Traver at \$250.00 per month. Also, Council was asked to consider approval to pay \$1,500.00 to Mr. Traver for the remainder of this year's rent. Christensen moved approval for Nobsisch to work with Jake Krob on a formal proposal for a video broadcast of council meetings and \$1,500.00 payable to Dean Traver, seconded by Wieseler. Carried all.

Discussion Items (No Action)

Residency Requirements. Nobsisch explained that he has a department head that due to family issues is going to have to move to the Quad Cities. He would like to stay employed with the City of Mount Vernon but City Ordinance says that employees must live within the City limits or within a 20 minute response time. Nobsisch said that he has discussed the importance of having good people working here versus the 20 minute response time with the Personnel Committee. Because it is an ordinance an exception cannot be made for one employee. Tuerler said that he views this ordinance as outdated with the ability to handle things via telecommunications. Wieseler asked how many emergency calls the City receives to which Nobsisch said there hasn't been any tracking but the biggest problem could be alarms that may go off at the plants. If the purpose of the 20 minute response time is so that employees are close in case of emergencies than the City may have to look at an on-call scenario. Christensen said that he has always thought that it would nice to be able to draw from employee pools that are outside this area. Nobsisch said that a public hearing would be set at the next council meeting.

Capital Improvements Plan. On-going CIP discussions continue. Council was provided with a newly updated plan. Reserve balances were discussed at a previous meeting. Staff was to return with further recommendations regarding what a four and six month reserve balance would be in the five enterprise funds. After reviewing the numbers staff is recommending the four month reserve balance option. Council reviewed the projects listed on the CIP. Nobsisch explained the funding sources. Christensen expressed concern that the sidewalk project was not listed because there was not a funding source and asked why the monies received from a previous sidewalk assessment project couldn't be re-invested into a new sidewalk project. One of the projects Nobsisch pointed out was the Corridor/Sub Area Plan, FY17 at a cost of \$80,000.00. This is the area where the bypass will be and a goal of the Council. The difference between this and the Comprehensive Plan, which only cost about \$13,000.00, is that this will really define what's going to be out there, what are our expectations, planning, development, and design standards. This could be an opportunity on how we want the area around the bypass to development for years to come. After reviewing funding sources, old and new, Wieseler said he was interested in learning more about utility franchise fees. Nobsisch explained that it can be resolution passed, Council sets the percent assessed and the percentage can be different for electric and gas.

Reports of Mayor/Council/Administrator

Committee Reports. Report from Wieseler, a few of the Sustainability Committee projects: reviewing curb or central site composting, water shed project with Cornell, geo thermal and solar panels for Wellness Center.

City Administrator's Report. Leaf pickup continues until Thanksgiving. City offices will be close Friday, November 11, 2016 in honor of Veterans Day. The rough draft of the audit has been received; no major issues were identified. Nosbisch has been asked to become a volunteer for Junior Achievement. City Alliant bills have been provided to the same solar firm that Lisbon contracted with. They will review and provide MV with cost saving estimates.

Adjournment. As there was no further business to attend to the meeting adjourned, the time being 8:06 p.m., November 7, 2016.

Respectfully submitted,
Sue Ripke
City Clerk